

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
August 5, 2024
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person) *:

Approval of Consent Agenda:

1. Payment of Bills: August 5, 2024
2. Request to approve the July 15, 2024 regular meeting minutes.

Approval of Regular Agenda:

3. Public Hearing on the proposed **Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment Project (Winter 2024)**.
 - A. Call to the Property Owners
 - B. Call to the Public
4. Request for approval of **Resolution #3** Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the **Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment Project (Winter 2024)**. (Roll Call)
5. Request for approval of **Resolution #4** Acknowledging the filing of the Special Assessment Roll, Scheduling the Second Hearing for **August 19, 2024**, and Directing the Issuance of Statutory Notices for the **Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment Project (Winter 2024)**. (Roll Call)
6. Public Hearing on the proposed **Earl Lake Aquatic Weed Control Special Assessment Project (Winter 2024)**.
 - A. Call to the Property Owners
 - B. Call to the Public

7. Request for approval of **Resolution #3** Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the **Earl Lake Aquatic Weed Control** Special Assessment Project (Winter 2024). (Roll Call)
8. Request for approval of **Resolution #4** Acknowledging the filing of the Special Assessment Roll, Scheduling the Second Hearing for **August 19, 2024**, and Directing the Issuance of Statutory Notices for the **Earl Lake Aquatic Weed Control** Special Assessment Project (Winter 2024). (Roll Call)
9. Consideration of a request to approve Emergency Management **Resolution 240805A** for the Support Emergency Operations Plan used in concurrence with the County Emergency Operations Plan. (Roll Call)
10. Request for introduction of proposed Ordinance number **Z-24-01** regarding text amendments to Article 7, Commercial and Service Districts, Table 7.02 to allow Laundromats as a special land use in the OSD District and to set the meeting date for the purpose of considering the proposed ordinance for adoption before the Township Board on **August 19, 2024**.
11. Consideration of a request to approve **Resolution 240805B** to approve Ballot Language for a voter petition-initiated Marijuana proposal for the November 5, 2024 General Election. (Roll Call)

Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items *may* be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: August 5, 2024

All information below through July 31, 2024

TOWNSHIP GENERAL EXPENSES	\$	128,321.63
July 19, 2024 Bi Weekly Payroll	\$	135,096.70
August 2, 2024 Bi Weekly Payroll	\$	134,902.30
OPERATING EXPENSES DPW (503 FN)	\$	19,150.01
OPERATING EXPENSES Oak Pointe (592FN)	\$	127,414.11
OPERATING EXPENSES Lake Edgewood (593FN)	\$	394,825.90
TOTAL	\$	939,710.65

FNBCK Check Register

07/31/2024 10:44 AM
 User: denise
 DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP
 CHECK NUMBERS 39002 - 40000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
07/11/2024	39002	CABE LAVIGNE	300.00
07/12/2024	39003	AMERICAN AQUA	56.60
07/12/2024	39004	BLUE CROSS & BLUE SHIELD OF MI	59,194.10
07/12/2024	39005	DYKEMA GOSSETT PLLC	668.00
07/12/2024	39006	EHIM, INC	9,900.88
07/12/2024	39007	LANDSCAPE DESIGN & ASSOCIATES LLC	699.50
07/12/2024	39008	LANDSCAPE DESIGN & ASSOCIATES LLC	2,644.00
07/12/2024	39009	PONTEM	565.00
07/17/2024	39010	CONSUMERS ENERGY	147.73
07/17/2024	39011	ETNA SUPPLY COMPANY	450.00
07/17/2024	39012	HOWELL HARDWARE	24.99
07/17/2024	39013	KITCH ATTORNEYS & COUNSELORS	487.50
07/17/2024	39014	MEI TOTAL ELEVATOR SOLUTIONS	1,360.00
07/17/2024	39015	PITNEY BOWES, INC	135.75
07/17/2024	39016	SEWARD HENDERSON PLLC	5,240.00
07/17/2024	39017	SIGN WORKS	45.00
07/17/2024	39018	TETRA TECH INC	3,935.00
07/17/2024	39019	TRI COUNTY SUPPLY, INC.	1,128.83
07/17/2024	39020	US BANK EQUIPMENT FINANCE	2,213.31
07/17/2024	39021	VERIZON WIRELESS	406.90
07/23/2024	39022	COMCAST	298.80
07/23/2024	39023	COMCAST	945.68
07/23/2024	39024	COMCAST	637.20
07/23/2024	39025	DELTA DENTAL	4,448.90
07/23/2024	39026	FEDERAL EXPRESS CORP	54.34
07/23/2024	39027	GANNETT MICHIGAN LOCALIQ	575.04
07/23/2024	39028	GREEN OAK TWP	10.78
07/23/2024	39029	MEI TOTAL ELEVATOR SOLUTIONS	376.00
07/23/2024	39030	MICHIGAN INTERPRETING SERVICES	271.44
07/23/2024	39031	MICHIGAN OFFICE SOLUTIONS	264.15
07/23/2024	39032	MUTUAL OF OMAHA	3,192.75
07/23/2024	39033	STAPLES	617.61
07/23/2024	39034	TETRA TECH INC	600.00
07/23/2024	39035	TRI COUNTY SUPPLY, INC.	206.88
07/29/2024	39036	BS&A SOFTWARE	21,361.00
07/29/2024	39037	CAPITAL ONE	366.59
07/29/2024	39038	TABITHA DOLAN	71.24
07/29/2024	39039	TERRY CROFT	64.32
07/30/2024	39040	2/42 COMMUNITY CHURCH	300.00
07/30/2024	39041	CHILSON HILLS BAPTIST CHURCH	300.00
07/30/2024	39042	CHURCH OF THE NAZARENE	300.00
07/30/2024	39043	CLEARY UNIVERSITY	300.00
07/30/2024	39044	COMMUNITY BIBLE CHURCH	300.00
07/30/2024	39045	HORNUNG ELEMENTARY SCHOOL	300.00
07/30/2024	39046	HOWELL PUBLIC SCHOOLS	300.00
07/30/2024	39047	PERFECT MAINTENANCE CLEANING	1,100.00
07/31/2024	39048	ADAMS WELL REPAIR INC.	875.00
07/31/2024	39049	AMERICAN AQUA	105.70
07/31/2024	39050	ART IN BLOOM FLORAL STUDIO	141.00
07/31/2024	39051	DTE ENERGY	34.12

FNBCK TOTALS:

Total of 50 Checks:	128,321.63
Less 0 Void Checks:	0.00
Total of 50 Disbursements:	128,321.63

July 19, 2024 Bi Weekly Payroll

07/31/2024 09:57 AM		PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP				Page 36 of 36	
		Payroll ID: 285					
		Pay Period End Date: 07/12/2024		Check Post Date: 07/19/2024		Bank ID: FNBECK	
* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks							
VACATION PAY	328.00	0.00	11,309.18	95,467.48			
VACATION PTIME	0.00	0.00	0.00	2,516.80			
WELL IQ	0.00	0.00	243.64	3,074.07			
ZBA MINUTES	0.00	0.00	0.00	1,293.33			
ZBA MINUTES OT	0.00	0.00	0.00	0.00			
ZBA PER DIEM	0.00	0.00	0.00	1,863.57			
ZO	64.00	0.00	2,000.00	8,750.00			
Gross Pay This Period	133,854.33	Deduction Refund	0.00	Ded. This Period	39,247.94	Net Pay This Period	94,606.39
				Gross Pay YTD	1,871,188.26	Dir. Dep.	92,686.74

07/31/2024 09:59 AM		Check Register Report For Genoa Charter Township				Page 1 of 1	
		For Check Dates 07/19/2024 to 07/19/2024					
Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
07/19/2024	FNBECK	14038	WITJES, ROBIN	2,539.23	1,919.65	0.00	Open
07/19/2024	FNBECK	EFT948	FLEX SPENDING (TASC)	1,013.06	1,013.06	0.00	Open
07/19/2024	FNBECK	EFT949	INTERNAL REVENUE SERVICE	31,709.32	31,709.32	0.00	Open
07/19/2024	FNBECK	EFT950	PRINCIPAL FINANCIAL	5,721.00	5,721.00	0.00	Open
07/19/2024	FNBECK	EFT951	PRINCIPAL FINANCIAL	2,046.93	2,046.93	0.00	Open
Totals:			Number of Checks:	005	43,029.54	42,409.96	0.00
Total Physical Checks:			1				
Total Check Stubs:			4				

Direct Deposit \$92,686.74
 Physical Check Amount \$42,409.96
 TOTAL \$135,096.70

August 2, 2024 Bi Weekly Payroll

07/31/2024 09:58 AM		PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP				Page 38 of 38	
		Payroll ID: 286					
		Pay Period End Date: 07/26/2024		Check Post Date: 08/02/2024		Bank ID: FNBECK	
* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks							
UNIFORM ALLOW	0.00	0.00	0.00	4,950.00			
VACATION PAY	325.00	0.00	12,816.88	108,284.36			
VACATION PTIME	0.00	0.00	0.00	2,516.80			
WELL IQ	0.00	0.00	81.22	3,155.29			
ZBA CHAIR	1.00	0.00	221.58	1,317.46			
ZBA MINUTES	1.00	0.00	188.91	1,482.24			
ZBA MINUTES OT	0.00	0.00	0.00	0.00			
ZBA PER DIEM	4.00	0.00	838.19	6,233.58			
ZO	40.00	0.00	1,250.00	10,000.00			
Gross Pay This Period	133,678.66	Deduction Refund	0.00	Ded. This Period	39,063.39	Net Pay This Period	94,615.27
				Gross Pay YTD	2,010,783.31	Dir. Dep.	94,532.68

07/31/2024 10:00 AM		Check Register Report For Genoa Charter Township				Page 1 of 1	
		For Check Dates 08/02/2024 to 08/02/2024					
Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/02/2024	FNBECK	14039	MAIKIN, RONALD	89.43	82.59	0.00	Open
08/02/2024	FNBECK	EFT952	FLEX SPENDING (TASC)	1,013.06	1,013.06	0.00	Open
08/02/2024	FNBECK	EFT953	INTERNAL REVENUE SERVICE	31,467.65	31,467.65	0.00	Open
08/02/2024	FNBECK	EFT954	PRINCIPAL FINANCIAL	5,721.00	5,721.00	0.00	Open
08/02/2024	FNBECK	EFT955	PRINCIPAL FINANCIAL	2,085.32	2,085.32	0.00	Open
Totals:			Number of Checks:	005	40,376.46	40,369.62	0.00
Total Physical Checks:			1				
Total Check Stubs:			4				

Direct Deposit \$94,532.68
 Physical Check Amount \$40,369.62
 TOTAL \$134,902.30

503FN Check Register

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #233			
07/12/2024	6122	UNITED STATES POSTAL SERVICE	1,810.23
07/15/2024	6123	CHASE CARD SERVICES	3,160.82
07/16/2024	6124	ADVANCE AUTO PARTS	90.03
07/16/2024	6125	AMERICAN WATER WORKS ASSOCIATION	86.00
07/16/2024	6126	CORRIGAN OIL COMPANY, NO.II	696.82
07/16/2024	6127	MARSHALL'S EXPRESS	92.95
07/16/2024	6128	MYERS AUTOMOTIVE	193.88
07/16/2024	6129	NETWORK SERVICES GROUP, L.L.C.	499.00
07/16/2024	6130	PORT CITY COMMUNICATIONS, INC.	216.86
07/16/2024	6131	RED WING BUSINESS ADVANTAGE ACCOUNT	225.00
07/16/2024	6132	TETRA TECH INC	4,887.50
07/16/2024	6133	VERIZON WIRELESS	750.49
07/16/2024	6134	WINDSTREAM	20.48
07/23/2024	6135	WEX BANK	4,862.89
07/23/2024	6136	HOME DEPOT CREDIT SERVICES	1,487.06
07/29/2024	6137		0.00 V
		Void Reason: PRINTED A REPORT ON THE CHECK BY ACCIDENT	
07/29/2024	6138	JAY DUHON	70.00
503FN TOTALS:			
Total of 17 Checks:			19,150.01
Less 1 Void Checks:			0.00
Total of 16 Disbursements:			19,150.01

592FN Check Register

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
07/12/2024	6139	AT&T LONG DISTANCE	123.17
07/17/2024	6140	AMERICAN ELECTRIC MOTOR CORP	492.86
07/17/2024	6141	AT&T	177.02
07/17/2024	6142	BRIGHTON ANALYTICAL LLC	880.00
07/17/2024	6143	BUSINESS IMAGING GROUP	201.78
07/17/2024	6144	COMPLETE BATTERY SOURCE	134.67
07/17/2024	6145	CONSUMERS ENERGY	276.26
07/17/2024	6146	COOPER'S TURF MANAGEMENT LLC	745.00
07/17/2024	6147	GENOA TOWNSHIP DPW FUND	50,074.04
07/17/2024	6148	GENOA TOWNSHIP G/O NEW USER FUND	15,900.00
07/17/2024	6149	HYDROCORP	299.25
07/17/2024	6150	LOREA TOPSOIL & AGGREGATE	48.00
07/17/2024	6151	MHOG UTILITIES	52,144.27
07/17/2024	6152	MICHIGAN CAT	4,720.00
07/17/2024	6153	VEGA AMERICAS, INC.	1,197.79
592FN TOTALS:			
Total of 15 Checks:			127,414.11
Less 0 Void Checks:			0.00
Total of 15 Disbursements:			127,414.11

593FN Check Register

07/31/2024 10:47 AM
 User: denise
 DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP
 CHECK NUMBERS 4478 - 5000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590			
07/12/2024	4478	CONSUMERS ENERGY	150.79
07/12/2024	4479	D'ANGELO BROTHERS INC.	357,402.15
07/16/2024	4480	ADVANCED REHABILITATION TECHNOLOGY	1,960.00
07/16/2024	4481	BRIGHTON ANALYTICAL LLC	67.00
07/16/2024	4482	COMPLETE BATTERY SOURCE	107.96
07/16/2024	4483	CONSUMERS ENERGY	16.00
07/16/2024	4484	COOPER'S TURF MANAGEMENT LLC	743.00
07/16/2024	4485	GENOA TOWNSHIP DPW FUND	12,382.00
07/16/2024	4486	MICHIGAN CAT	2,934.00
07/16/2024	4487	MICHIGAN CAT	1,856.00
07/16/2024	4488	MICHIGAN CAT	1,519.00
07/16/2024	4489	OAK POINTE OPERATING S/W	4,940.35
07/16/2024	4490	TETRA TECH INC	200.00
07/16/2024	4491	CORRIGAN OIL COMPANY, NO.II	678.44
07/23/2024	4492	MHOG UTILITIES	20.00
07/23/2024	4493	MHOG UTILITIES	7,675.20
07/29/2024	4494	UIS SCADA	1,565.21
07/31/2024	4495	LOREA TOPSOIL & AGGREGATE	608.80
593FN TOTALS:			
Total of 18 Checks:			394,825.90
Less 0 Void Checks:			0.00
Total of 18 Disbursements:			394,825.90



Manage your account online at : www.chase.com/cardhelp

Customer Service: 1-800-945-2028

Mobile: Download the Chase Mobile® app today

August 2024						
S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

New Balance
\$3,160.82
 Minimum Payment Due
\$40.00
 Payment Due Date
08/01/24

INK CASH(SM) POINT SUMMARY	
Previous points balance	25,869
+ 1 Point per \$1 earned on all purchases	3,161
+ 2Pts/\$1 gas stns, rstnts, ofc sply, hm impr	260
Total points available for redemption	29,290

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number: [REDACTED]

Previous Balance	\$3,275.53
Payment, Credits	-\$3,275.53
Purchases	+\$3,160.82
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$3,160.82
Opening/Closing Date	06/08/24 - 07/07/24
Credit Limit	\$45,500
Available Credit	\$42,339
Cash Access Line	\$2,275
Available for Cash	\$2,275
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

All sys - 233 - 000-084-990
 UTILITY DEPT:

JUL 12 2024

RECEIVED

[Signature]
 7/15/24

YOUR ACCOUNT MESSAGES

Effective October 10, 2024, you will not be able to use Chase credit cards to pay for third-party Buy Now Pay Later ("BNPL") installment plans. Payments to these installment plans (e.g., Klarna, AfterPay, etc.) using your Chase credit card will be declined.

If your Chase credit card is used for any of these recurring BNPL plans, please update the payment method with your BNPL provider to avoid any missed payments or late fees (if applicable).



ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
06/27	MILAN SUPPLY COMPANY LLC 517-7030400 MI <i>mhog</i> DAVE ESTRADA TRANSACTIONS THIS CYCLE (██████████) \$132.23	132.23 ✓
06/20	7-ELEVEN 33394 HOWELL MI <i>Howell Top</i>	31.90 ✓
06/25	STAPLES 00107730 BRIGHTON MI <i>Co</i> JAMES AULETTE TRANSACTIONS THIS CYCLE (██████████) \$129.70	97.80 ✓
06/17	MEIJER # 172 HOWELL MI <i>DPW training</i> KIMBERLY LANE TRANSACTIONS THIS CYCLE (██████████) \$23.67	23.67 ✓
06/25	Payment ThankYou Image Check	-3,275.53
06/10	GoToCom*GoToConnect goto.com MA <i>mhog</i>	249.26 ✓
06/17	FERGUSON ENT, INC 2000 844-872-3857 MI <i>Co</i>	23.21 ✓
06/18	MEIJER # 172 HOWELL MI <i>DPW safety training</i>	17.22 ✓
06/18	DOUGH CREATIONS HOWELL MI <i>DPW Safety training</i>	24.93 ✓
06/25	MEIJER # 172 HOWELL MI <i>DPW Safety training</i>	9.14 ✓
06/25	DOUGH CREATIONS HOWELL MI <i>DPW Safety training</i>	31.18 ✓
07/04	RINGCENTRAL INC. 888-898-4591 CA <i>DPW-phone</i> GREG TATARA TRANSACTIONS THIS CYCLE (██████████) \$60.41- INCLUDING PAYMENTS RECEIVED	60.18 ✓
06/11	ZORO TOOLS INC 855-2899676 IL <i>mhog 258.52 OPW 28.73</i>	287.25 ✓
06/16	AWWA.ORG 303-347-6197 CO <i>mhog 505.30 OPW 56.15</i>	561.45 ✓
06/23	AMAZON MKTPL*DD4874FU3 Amzn.com/bill WA <i>mhog</i>	20.98 ✓
06/26	AMAZON MKTPL*RC0AP5MA0 Amzn.com/bill WA <i>mhog</i>	41.97 ✓
06/28	SP BLACKHAWK SUPPLY BLACKHAWKSUPP IL <i>mhog</i>	105.44 ✓
06/28	BOB MAXEY FORD OF HOWELL HOWELL MI <i>DPW #9 truck</i> ALEX CHIMPOURAS TRANSACTIONS THIS CYCLE (██████████) \$1659.61	642.52 ✓
06/07	AMZN Mktp US*MB9WQ7LJ3 Amzn.com/bill WA <i>101-261-751-000</i>	395.98 ✓
06/10	Amazon.com*O20RE7UC3 Amzn.com/bill WA <i>101-261-751-000</i>	294.02
06/17	AMAZON MKTPL*S27SX4JJ3 Amzn.com/bill WA <i>101-261-751-000</i>	29.69 ✓
06/23	AMAZON MKTPL*RC6YS14L0 Amzn.com/bill WA <i>101-261-751-000</i>	22.46 ✓
06/30	Amazon.com*RC3H05SY1 Amzn.com/bill WA <i>101-265-751-000</i> KELLY VANMARTER TRANSACTIONS THIS CYCLE (██████████) \$800.49	58.34 ✓

2024 Totals Year-to-Date	
Total fees charged in 2024	\$0.00
Total interest charged in 2024	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	18.49%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	29.99%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfers	18.49%(v)(d)	- 0 -	- 0 -

30 Days in Billing Period

(v) = Variable Rate
(d) = Daily Balance Method (including new transactions)
(a) = Average Daily Balance Method (including new transactions)
Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
July 15, 2024**

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jean Ledford, Terry Croft, Robin Hunt, and Diana Lowe. Absent was Jeff Dhaenens. Also present was Township Manager Kelly VanMarter and 18 people in the audience.

The Pledge of Allegiance was recited.

The call to the public was opened at 6:31 pm.

Mr. Jim Delcamp of 4481 Clifford Road is an advocate for the purchase of the property on Brighton Road. He would like it to be used for nature trails. When there is public land, all of the property values increase for the properties surrounding it.

The call to the public was closed at 6:32 pm.

Approval of Consent Agenda:

Ms. Lowe noted that Item #2 should state "July" and not "June".

Moved by Hunt, supported by Lowe, to approve the Consent Agenda as amended. **The motion carried unanimously.**

- 1. Payment of Bills: July 15, 2024**
- 2. Request to approve the July 1, 2024 regular meeting minutes.**

Approval of Regular Agenda:

Moved by Skolarus, supported by Croft, to approve the Regular Agenda as presented. **The motion carried unanimously.**

- 3. Public Hearing on the proposed Special Assessment Roll for the Lakewood Knoll Subdivision Road Rehabilitation Special Assessment Project (Winter 2024).**
 - A. Call to the Property Owners**
 - B. Call to the Public**

The call to the property owners was opened at 6:31 pm.

Ms. Rebecca Alexander of Brookstone Court stated there were 50 asphalt vehicles driving up

and down Aster Boulevard last week to go to the condominiums for a project that was started last year. The Livingston County Road Commission (LCRC) said they will be using the existing base on this project. The depth of the asphalt is not 4 ½", it is 1 ¼" inches. She asked what a surplus account is and would the resident's money not be returned to them.

Ms. Peggy Green of 4089 Aster Boulevard agrees that the trucks were on Aster. She would like a no construction vehicles sign posted after the road is done so that the condos construction vehicles cannot use it.

Ms. Colleen Quinn of 4042 Brookstone Court thanked the Board and Ms. VanMarter for their support. The project is needed.

The call to the property owners was closed at 6:37 pm.

The call to the public was opened at 6:37 pm.

Ms. Barbara Tonkavich, Genoa Township, said a prayer for all of the Board Members.

The call to the public was closed at 6:38 pm.

4. Request for approval of Resolution #5 Confirming the Special Assessment Roll for the proposed Lakewood Knoll Subdivision Road Rehabilitation Special Assessment Project (Winter 2024). (Roll Call)

Ms. Hunt stated that the township is not allowed to keep any funds over five percent of the project cost. If that happens, they will change the special assessment amount. For anyone who has paid off the assessment, they would receive the appropriate refund. This has not happened in the past as the LCRC is very good at estimating costs.

Ms. Van Marter read a letter from Garrett Olsen, the Construction Engineer for the Livingston County Road Commission, regarding the depth of the roadway that will be removed and replaced, how they determine how much asphalt should be removed, and stated that pieces of asphalt that are broken from a roadway and able to be picked up do not represent the entire depth of the roadway.

Ms. VanMarter stated that an email from Sara Doty is printed and at each member's seat this evening. She is against the project. Ms. Hunt stated that Ms. Doty questioned if the assessment is to the property owner or the homeowner. She advised that the special assessment is on the property so if the property is sold, it can be transferred to the new owner or the mortgage company may require it to be paid.

Moved by Skolarus, supported by Lowe, to approve Resolution #5 Confirming the Special Assessment Roll for the proposed Lakewood Knoll Subdivision Road Rehabilitation Special

Assessment Project (Winter 2024). **The motion carried with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes, Dhaenens - absent).**

5. **Consideration of amendments to the Fiscal Year 2024-2025 budget as follows:**
 - A. **Fund 202 – “SAD Roads and Lakes” to create a new Department #498 for the Lakewood Knoll Road Rehabilitation project with new line items as follows:**
 - i. **New revenue line items: 202-498-628-005 for SAD Principle in the amount of \$57,900 and 202-498-665-001 for Interest in the amount of \$5,790.**
 - ii. **New appropriation line item 202-498-801-075 in the amount of \$1,014,000.**
 - B. **Fund 202 – “SAD Roads and Lakes” to create a new appropriation line item 202-852-999-402 for Department #852 “Transfer to Other Funds” for the Township contribution to the Pine Creek Road Improvement project in the amount of \$413,550.**

Moved by Skolarus, supported by Lowe, to create a new Department #498 for the Lakewood Knoll Road Rehabilitation project with new line items as follows:

- A. **New revenue line items: 202-498-628-005 for SAD Principle in the amount of \$57,900 and 202-498-665-001 for Interest in the amount of \$5,790.**
- B. **New appropriation line item 202-498-801-075 in the amount of \$1,014,000.**

The motion carried unanimously.

Moved by Lowe, supported by Ledford, to create a new appropriation line item 202- 852-999-402 for Department #852 “Transfer to Other Funds” for the Township contribution to the Pine Creek Road Improvement project in the amount of \$413,550. **The motion carried unanimously.**

Ms. VanMarter stated that the township has an excellent bond rating. There were four bidders when they sold the bonds and they received an interest rate ½ percent lower than what was anticipated. Staff is very pleased with the outcome of the bid process. The LCRC is anticipating starting the Pine Creek road project at the end of July.

Supervisor Rogers stated the LCRC will do the Pine Creek project, then another one, and then start on Lakewood Knoll.

6. **Request to approve a project agreement with the Livingston County Road Commission for the Lakewood Knoll Road Rehabilitation project with the Township’s cost not to exceed \$1,010,000 from SAD Fund #202-498-801-075.**

Moved by Ledford, supported by Croft, to approve the Project Agreement with the Livingston County Road Commission for the Lakewood Knoll Road Rehabilitation project with the Township’s cost not to exceed \$1,010,000. **The motion carried unanimously.**

7. Request for approval of Resolution #1 to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment Project (Winter Tax 2024). (Roll Call)

Ms. VanMarter stated this is a new special assessment district. The residents are taking advantage of the low rates from the Road Commission. It includes the rehabilitation of Milroy Lane and Mystic Lake Drive, which are shared by two subdivisions. They are over 50 years old so they are overdue for improvements. The township is contributing \$1,500 per parcel to the project, for a total of \$63,000. She did not hold a meeting for the residents; however, they chose to take the township's information and go door-to-door.

Ms. Hunt stated that the road improvement fund is low so there may need to be some time needed before another district is established. Ms. VanMarter agreed. The transfer that was approved earlier in tonight's meeting left a balance in that fund of \$900,000. The Milroy and Mystic Lake Project will cost \$614,000.

Moved by Lowe, supported by Hunt, to approve Resolution #1 to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment Project (Winter Tax 2024). **The motion carried with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes, Dhaenens - absent).**

8. Request for approval of Resolution #2 to Approve the Project, Schedule the First Hearing for August 5, 2024, and Direct Issuance of Statutory Notices for the Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment Project (Winter Tax 2024). (Roll Call)

Moved by Ledford, supported by Croft, to approve Resolution #2 to Approve the Project, Schedule the First Hearing for August 5, 2024, and Direct Issuance of Statutory Notices for the Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment Project (Winter Tax 2024). **The motion carried with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes, Dhaenens - absent).**

Ms. Skolarus stated the election is the day after the August 5 board meeting. She asked to have a short agenda so they will have ample time to set up the room for the polls the next day.

9. Request for approval of Resolution #1 to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Earl Lake Aquatic Weed Control Project (Winter Tax 2024). (Roll Call)

Ms. VanMarter stated this lake is in both Oceola and Genoa Townships. There are a total of 53 properties on the lake, 8 of which are in Genoa Township. The total cost for Genoa residents is \$13,947.17, which is \$1,743.40 each, and approximately \$350 per year.

Moved by Hunt, supported by Skolarus, to approve Resolution #1 to proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Earl Lake Aquatic Weed Control Project (Winter Tax 2024). **The motion carried with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes, Dhaenens - absent).**

10. Request for approval of Resolution #2 to Approve the Project, Schedule the First Hearing for August 5, 2024, and Direct Issuance of Statutory Notices for the Earl Lake Aquatic Weed Control Project (Winter Tax 2024). (Roll Call)

Moved by Lowe, supported by Ledford, to approve the Project, Schedule the First Hearing for August 5, 2024, and Direct Issuance of Statutory Notices for the Earl Lake Aquatic Weed Control Project (Winter Tax 2024). **The motion carried with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes, Dhaenens - absent).**

11. Request for approval of per diems and hourly rates for all poll workers and temporary staff scheduled for the August and November Primary and General Elections as recommended by the Election Commission.

Ms. Skolarus stated she spoke to Ms. Lowe and they would like the per diems to remain the same. The Election Commission rates would be \$150. Ms. Hunt stated that the Election Commission rates are very high for Livingston County; however, this election cycle has already begun so she will vote to approve it.

Ms. Hunt stated the June 20, 2024 Election Commission meeting minutes are not on the website.

Ms. Skolarus stated she has had four election workers cancel due to safety concerns because of the incident regarding Donald Trump on Saturday.

Moved by Hunt, supported by Lowe, to approve the election pay as presented for all poll workers and temporary staff scheduled for the August and November Primary and General Elections as recommended by the Election Commission, but keep the election commissioners rate the same at \$150 per meeting. **The motion carried unanimously.**

12. Request for approval of a Modification to the Amended and Restated Utility Services Agreement with the MHOG Sewer and Water Authority, the Genoa-Oceola Sewer and Water Authority, Howell Township, and Genoa Charter Township for use of the 30x40

and 40x48 pole buildings at 6132 Crooked Lake Road for a period of 10 years with an annual rent of \$16,000 payable to Genoa Charter Township.

Ms. Lowe asked how the rate was established. Supervisor Rogers stated that the amount will reimburse the Township for their costs for the repairs to the buildings.

Moved by Lowe, supported by Hunt, to approve the Modification to the Amended and Restated Utility Services Agreement with the MHOOG Sewer and Water Authority, the Genoa-Oceola Sewer and Water Authority, Howell Township, and Genoa Charter Township for use of the 30x40 and 40x48 pole buildings at 6132 Crooked Lake Road for a period of 10 years with an annual rent of \$16,000 payable to Genoa Charter Township. **The motion carried unanimously.**

13. Consideration of amendments to the Fiscal Year 2024-2025 budget to create a new fund #402 for the Pine Creek Road Improvement Construction Fund.

Ms. Hunt stated that the board allowed property owners to prepay this assessment. The township has received \$1,073,000 in payments, so the bond amount needed was less than \$3,000,000.

Moved by Skolarus, supported by Ledford, to approve an amendment to the Fiscal Year 2024/2025 budget to create a new fund #402 for the Pine Creek Road Improvement Construction Fund as submitted. **The motion carried unanimously.**

14. Discussion regarding guidelines for content to be included on the Township Website.

Ms. Skolarus stated she has an article regarding properties sinking due to water being pulled from the ground and waterways. There are these problems in Michigan. She would like items that are relevant to the state and the world placed on the township's website.

Ms. VanMarter stated when people visit the township's website, they are seeking information regarding the township. Staff has historically kept the website specific to Genoa Township items and not post state or national issues. Sometimes they post broader issues on social media, but not on the website.

Ms. Hunt agrees with Ms. VanMarter; the website should focus on township issues. Ms. Lowe stated that if this is put on the website, there will be other groups who would like to put their information on there also, and it could hinder residents from obtaining important information about the township.

The board agreed to only post information relative to Genoa Township on the website; however, there may be issues that affect all of Livingston County that could be posted.

Member Discussion

Ms. VanMarter stated staff is still gathering repair quotes for the soccer field. Staff is also seeking repairs to the audio system in this meeting room. It was originally planned to be done with an update to the room, but because of the quality of the equipment, she is recommending it be done sooner.

She stated the Deborah Drive SAD project will begin next week, then the Pine Creek project will be done, and the Lakewood Knoll project is anticipated to start mid-August to early September.

Adjournment

Moved by Lowe, supported by Hunt, to adjourn the meeting at 7:21 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved: Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township

**Resolution #3 – Milroy Lane and Mystic Lake Drive Road Rehabilitation
Special Assessment Project (Winter Tax 2024)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of Genoa Charter Township, Livingston County, Michigan, (the "Township") held at the Township Hall on August 5, 2024 at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

**Resolution Approving Project, Cost Estimates, Special Assessment District
and Causing the Special Assessment Roll to be Prepared**

WHEREAS, preliminary plans describing the Project and its location in the Township and a preliminary estimate of the cost of the Project, prepared by the Livingston County Road Commission have been filed with the Township Manager;

WHEREAS, the Township Board has determined to proceed with the Project as described in Exhibit A and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, The Board of Trustees of the Township has declared its intention to make the improvement and tentatively designated the special assessment district against which the cost of the Milroy Lane and Mystic Lake Drive Road Rehabilitation Project (Winter Tax 2024) as described in Exhibit A (the "Project") is to be assessed is described in Exhibit B;

WHEREAS, the Township Manager reported that proper notice of the hearing pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended, on these matters had been published in the Livingston County Daily Press & Argus on July 19 and July 26, 2024 and had been mailed by first-class mail to each property owner within the proposed assessment district as shown on the current tax rolls of the Township on July 19, 2024. Affidavits of the publications and mailing of these notices were then filed as part of the record in the office of the Manager;

WHEREAS, on August 5, 2024 a public hearing was held to hear any objections or comments to the proposed project, the petitions for the project, the estimate of costs and to the special assessment district within which costs were to be assessed as described in the notice of the hearing and notice of the hearing was provided pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the plans and cost estimates as prepared by the Livingston County Road Commission for the Project, which are on file with the Township Manager.

2. The Township Board agrees to complete the improvement in accordance with the plans as prepared by the Livingston County Road Commission for the Project.

3. The Township Board approves the sufficiency of the Petition for the project.

4. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for ten (10) years.

5. The Township Board has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds.

6. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll stating that the roll was made pursuant to a resolution of the Township Board adopted on a specified date, and that in making the assessment roll the supervisor, according to his or her best judgment, has conformed in all respects to the directions contained in the resolution and the statutes of the State of Michigan.

7. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).

8. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED _____.

CLERK’S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the August 5, 2024 meeting of the Township Board, at which meeting a quorum was present and remained throughout ; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A – THE PROJECT

**MILROY LANE AND MYSTIC LAKE DRIVE ROAD REHABILITATION PROJECT
(WINTER TAX 2024)**

**DESCRIPTION OF PROJECT
A TEN-YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:**

This public road improvement project (the “Project”) involves rehabilitating Milroy Lane and Mystic Lake Drive which is located on the south side of Brighton Road in Section 34 in Genoa Charter Township. The project includes milling the existing asphalt and performing any necessary subgrade undercutting and drainage structure rehabilitation before resurfacing with hot mix asphalt totaling 4” with an asphalt wing curb. This project benefits the property owners of the lots in the Mystic Creek Subdivision, Lots 2-13 of the Mystic Lake Hills Subdivision and metes and bounds parcels 11-34-100-003, 11-34-100-015, 11-34-100-027, 11-34-100-028, 11-34-100-030 and 11-34-200-005.

The total construction cost of the project is \$615,000. There are 42 parcels which front on these sections of road. A majority of homeowners representing over 52% of property have signed petitions. The Township is contributing \$63,000 to the project which is \$1,500 per parcel since this project will improve a public roadway in accordance with established policy. The estimated interest for the district is 2% and the administrative cost is \$4,000. The total principle cost per parcel is \$13,238.10. The annual principle payment per parcel is \$1,323.81 with 2% interest applied to the outstanding balance.

EXHIBIT B – The District

The Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment Project (Winter Tax 2024) is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map below and includes the specific properties that are identified by the following permanent parcel numbers:

Parcel Number	Parcel Number	Parcel Number	Parcel Number
11-34-100-003	11-34-103-008	11-34-103-019	11-34-201-005
11-34-100-015	11-34-103-009	11-34-103-020	11-34-201-006
11-34-100-027	11-34-103-010	11-34-103-021	11-34-201-007
11-34-100-028	11-34-103-011	11-34-103-022	11-34-201-008
11-34-100-030	11-34-103-012	11-34-103-023	11-34-201-009
11-34-103-001	11-34-103-013	11-34-103-024	11-34-201-010
11-34-103-002	11-34-103-014	11-34-103-025	11-34-201-011
11-34-103-003	11-34-103-015	11-34-200-005	11-34-201-012
11-34-103-004	11-34-103-016	11-34-201-002	11-34-201-013
11-34-103-005	11-34-103-017	11-34-201-003	
11-34-103-006	11-34-103-018	11-34-201-004	



**Resolution #4 – Milroy Lane and Mystic Lake Drive Road Rehabilitation
Special Assessment Project (Winter Tax 2024)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on August 5, 2024, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____:

Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for August 19, 2024, and Directing the Issuance of Statutory Notices

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Milroy Lane and Mystic Lake Drive Road Rehabilitation Project (Winter Tax 2024) within the Township as described in Exhibit A (the “Project”); in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Milroy Lane and Mystic Lake Drive Road Rehabilitation Project (Winter Tax 2024)” (Exhibit B) and has filed the Proposed Roll with the Township Manager and Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Manager and Township Clerk.
2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan. (Exhibit C)
3. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).
4. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to review and hear objections on the Proposed Roll.
5. The second public hearing will be held on August 19, 2024 at 6:30 p.m. at the offices of Genoa Charter Township, Livingston County, Michigan.

6. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Manager shall be similar to the notice attached as Exhibit D and shall be mailed by first class mail on or before August 9, 2024. Following the mailing of the notices, the Township Manager shall complete the affidavit of mailing similar to the affidavit set forth in Exhibit E.

7. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before August 9, 2024 and August 16, 2024. The notice shall be in a form substantially similar to the notice attached as Exhibit D.

8. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED _____.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the August 5, 2024 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus,
Genoa Charter Township Clerk

EXHIBIT A – THE PROJECT

**MILROY LANE AND MYSTIC LAKE DRIVE ROAD REHABILITATION PROJECT
(WINTER TAX 2024)**

**DESCRIPTION OF PROJECT
A TEN-YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:**

This public road improvement project (the “Project”) involves rehabilitating Milroy Lane and Mystic Lake Drive which is located on the south side of Brighton Road in Section 34 in Genoa Charter Township. The project includes milling the existing asphalt and performing any necessary subgrade undercutting and drainage structure rehabilitation before resurfacing with hot mix asphalt totaling 4” with an asphalt wing curb. This project benefits the property owners of the lots in the Mystic Creek Subdivision, Lots 2-13 of the Mystic Lake Hills Subdivision and metes and bounds parcels 11-34-100-003, 11-34-100-015, 11-34-100-027, 11-34-100-028, 11-34-100-030 and 11-34-200-005.

The total construction cost of the project is \$615,000. There are 42 parcels which front on these sections of road. A majority of homeowners representing over 52% of property have signed petitions. The Township is contributing \$63,000 to the project which is \$1,500 per parcel since this project will improve a public roadway in accordance with established policy. The estimated interest for the district is 2% and the administrative cost is \$4,000. The total principle cost per parcel is \$13,238.10. The annual principle payment per parcel is \$1,323.81 with 2% interest applied to the outstanding balance.

EXHIBIT B – THE ROLL
MILROY LANE AND MYSTIC LAKE DRIVE ROAD REHABILITATION PROJECT

08/02/2024
 10:04 AM

Tentative Special Assessment Listing for GENOA TOWNSHIP
 Population: Special Assessment District (X071524)

Page: 1/2
 DB: Genoa

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-34-100-003	X071524, Milroy/Mysti	13,238.10	WAGGONER LAWRENCE & LYNNE 1904 BOULDER DR
4711-34-100-028	X071524, Milroy/Mysti	13,238.10	SHIPOSH, DUSAN & DEBORAH H. 5394 BRIGHTON RD
4711-34-100-030	X071524, Milroy/Mysti	13,238.10	AGNETTI FAMILY LIVING TRUST 5100 MILROY LN
4711-34-103-001	X071524, Milroy/Mysti	13,238.10	WARD-ELLERHOLZ TINA M 5412 MYSTIC LAKE DR
4711-34-103-002	X071524, Milroy/Mysti	13,238.10	MONTGOMERY DREW & AMANDA 5277 MILROY LN
4711-34-103-003	X071524, Milroy/Mysti	13,238.10	CHESNEY, DAVID R. & JEAN O. 5245 MILROY LN
4711-34-103-004	X071524, Milroy/Mysti	13,238.10	NIELSEN, NEAL D. 5227 MILROY LN
4711-34-103-005	X071524, Milroy/Mysti	13,238.10	COVINGTON JR JAMES & LESLIE 5181 MILROY LN
4711-34-103-006	X071524, Milroy/Mysti	13,238.10	HILL MICHAEL & KRISTI 5139 MILROY LN
4711-34-103-008	X071524, Milroy/Mysti	13,238.10	BOWMAN STEPHEN & MELISSA 5152 MILROY LN
4711-34-103-009	X071524, Milroy/Mysti	13,238.10	KUJANSUU JEFFREY & ANDREA 5184 MILROY LN
4711-34-103-010	X071524, Milroy/Mysti	13,238.10	WOJITALA, GERALD & KATHLEEN 5216 MILROY LN
4711-34-103-011	X071524, Milroy/Mysti	13,238.10	LINN BURGHARD & KATHLEEN LTS 9.3 5248 MILROY LN
4711-34-103-012	X071524, Milroy/Mysti	13,238.10	MCDONALD KEVIN & HILLARY 5452 MYSTIC LAKE DR
4711-34-103-013	X071524, Milroy/Mysti	13,238.10	MYERS ROGER L & KELLY A 5464 MYSTIC LAKE DR
4711-34-103-014	X071524, Milroy/Mysti	13,238.10	MORENKO BRAD & LAUREN 5476 MYSTIC LAKE DR
4711-34-103-015	X071524, Milroy/Mysti	13,238.10	LARSON KEITH & SANDRA 5488 MYSTIC LAKE DR
4711-34-103-016	X071524, Milroy/Mysti	13,238.10	STOVER, B. THOMAS 5499 MYSTIC LAKE DR
4711-34-103-017	X071524, Milroy/Mysti	13,238.10	WATSON, VICTOR L. & DIANNE J 5487 MYSTIC LAKE DR
4711-34-103-018	X071524, Milroy/Mysti	13,238.10	KOENDERS MATTHEW & LAUER LISA 5475 MYSTIC LAKE DR
4711-34-103-019	X071524, Milroy/Mysti	13,238.10	SIENKIEWICZ, KENNETH & AIMEE M. 5463 MYSTIC LAKE DR
4711-34-103-020	X071524, Milroy/Mysti	13,238.10	ALLEN DAVID & AUTUMN 5451 MYSTIC LAKE DR
4711-34-103-021	X071524, Milroy/Mysti	13,238.10	ASSENMACHER ROBERT & DIANE LTS 9.3 5439 MYSTIC LAKE DR
4711-34-103-022	X071524, Milroy/Mysti	13,238.10	MCPEEK, MARK & ARLA 5427 MYSTIC LAKE DR
4711-34-103-023	X071524, Milroy/Mysti	13,238.10	RICHARDS ROBERT & SHERRI 5415 MYSTIC LAKE DR
4711-34-103-024	X071524, Milroy/Mysti	13,238.10	KIRKNER, STEPHEN L. 4091 VROOMAN RD
4711-34-103-025	X071524, Milroy/Mysti	13,238.10	CARAH TREVOR & JACQUE 5120 MILROY LN

08/02/2024
10:04 AM

Tentative Special Assessment Listing for GENOA TOWNSHIP

Page: 2/2

Population: Special Assessment District (X071524)

DB: Genoa

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-34-200-005	X071524, Milroy/Mysti	13,238.10	BETTENS GERALD & CARLA 10358 GREENBRIER
4711-34-201-002	X071524, Milroy/Mysti	13,238.10	MITTE, JAMES E. & LINDA M. 5190 MYSTIC LAKE DR
4711-34-201-003	X071524, Milroy/Mysti	13,238.10	GAULROPP STEFANIE 5230 MYSTIC LAKE DR
4711-34-201-004	X071524, Milroy/Mysti	13,238.10	GILES LIVING TRUST 5268 MYSTIC LAKE DR
4711-34-201-005	X071524, Milroy/Mysti	13,238.10	ROBERTSON SUSAN 5300 MYSTIC LAKE DR
4711-34-201-006	X071524, Milroy/Mysti	13,238.10	GESTRO ERIC & LINDSAY 5330 MYSTIC LAKE DR
4711-34-201-007	X071524, Milroy/Mysti	13,238.10	MUNOZ, JOSE & MAURA 5380 MYSTIC LAKE DR
4711-34-201-008	X071524, Milroy/Mysti	13,238.10	MORRISON TIMOTHY & MEGAN 5381 MYSTIC LAKE DR
4711-34-201-009	X071524, Milroy/Mysti	13,238.10	BUDA BRIAN S & COLLEEN M 5325 MYSTIC LAKE DR
4711-34-201-010	X071524, Milroy/Mysti	13,238.10	BARTON, BRUCE 5265 MYSTIC LAKE DR
4711-34-201-011	X071524, Milroy/Mysti	13,238.10	JOHNSON LIVING TRUST 5221 MYSTIC LAKE DR
4711-34-201-012	X071524, Milroy/Mysti	13,238.10	LUCK LIVING TRUST 5161 MYSTIC LAKE DR
4711-34-201-013	X071524, Milroy/Mysti	13,238.10	HODDE PETER 5101 MYSTIC LAKE DR
4711-34-100-015	X071524, Milroy/Mysti	13,238.10	COUCH JEFFREY & STEPHANIE 5362 BRIGHTON RD
4711-34-100-027	X071524, Milroy/Mysti	13,238.10	SMARCH STEPHEN & DANIELLE 5101 MILROY LN
# OF PARCELS: 42	TOTALS:	556,000.20	

EXHIBIT C

CERTIFICATE

I, the undersigned, Supervisor of Genoa Charter Township, Livingston County, Michigan (the "Township"), acting pursuant to a resolution duly adopted by the Township Board of the Township on August 5, 2024 (the "Resolution") certify that (1) the attached special assessment roll for the Milroy Lane and Mystic Lake Drive Road Rehabilitation Project (Winter Tax 2024), to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such a roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: August 5, 2024

Bill Rogers
Genoa Charter Township Supervisor

**EXHIBIT D – NOTICE OF SECOND PUBLIC HEARING
AUGUST 19, 2024**

**NOTICE OF AUGUST 19, 2024 PUBLIC HEARING ON THE SPECIAL ASSESSMENT ROLL FOR THE
PROPOSED MILROY LANE AND MYSTIC LAKE DRIVE ROAD REHABILITATION PROJECT SPECIAL
ASSESSMENT DISTRICT (WINTER TAX 2024)**

PLEASE TAKE NOTICE that the Supervisor has reported to the Township Board and filed in the office of the Manager and Township Clerk for public examination a special assessment roll covering all properties within the Milroy Lane and Mystic Lake Drive Road Rehabilitation Project (Winter Tax 2024). Said assessment roll has been prepared for the purpose of assessing a portion of the costs of the thereto within the aforesaid Milroy Lane and Mystic Lake Drive Road Rehabilitation Special Assessment district. The costs are more particularly shown in the estimate of costs which is on file and available for public inspection in the office of the Manager and Township Clerk. The roll is the total amount of \$556,000 spread over ten (10) years with a proposed special assessment principal payment of \$13,238.10 (\$1,323.81 annually) per residential parcel for 42 parcels with 2% interest applied to the outstanding balance. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a Public Hearing on **August 19, 2024 at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116**, to review the special assessment roll, to consider any objections thereto, and to confirm the roll as submitted or revised or amended. The roll may be examined at the office of the Manager or Township Clerk at the Township hall during regular business hours of regular business days until the time of the hearing and may be examined at the hearing. Appearance and protest at the hearing or protest in writing before the close of the public hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal.

Any owner or party in interest, or agent, may appear in person at the hearing to protest the special assessment, or may file an appearance or protest by letter at or before the hearing, and in that event personal appearance shall not be required. The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

After the public hearing, the Township Board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments in installments with interest on the unpaid balance; and may provide by resolution for other matters permitted by law with regard to special assessments.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.

Dated: August 5, 2024
Publication: Press/Argus on 8/9/24 and 8/16/24

Kelly VanMarter
Genoa Charter Township Manager
2911 Dorr Road, Brighton, MI 48116
Phone: 810-227-5225
Email: kelly@genoa.org

EXHIBIT E

AFFIDAVIT OF MAILING

STATE OF MICHIGAN

COUNTY OF LIVINGSTON

KELLY VANMARTER, being first duly sworn, deposes and says that the required second notice of public hearing, a true copy of which is attached hereto was prepared for mailing, and was mailed on August 8, 2024, via first-class mail, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of Genoa Charter Township; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Kelly VanMarter, Manager
Genoa Charter Township
August 8, 2024

**Resolution No. 3 – Earl Lake Aquatic Weed Control
Special Assessment Project (Winter 2024)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on August 5, 2024, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

**Resolution Approving Project, Cost Estimates, Special Assessment
District and Causing the Special Assessment Roll to be Prepared**

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township;

WHEREAS, the Township Board has tentatively determined to proceed with the Project as described in Exhibit A and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, The Board of Trustees of the Township has declared its intention to make the improvement and tentatively designated the special assessment district against which the cost of the improvement is to be assessed is described in Exhibit B.

WHEREAS, on August 5, 2024 a public hearing was held to hear any objections to the petition, to the improvement and to the special assessment district and notice of the hearing was provided pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Manager and which are identified as “Plans and Cost Estimates for the Earl Lake Aquatic Weed Control Special Assessment Project (Winter 2024).”
2. The Township Board approves the sufficiency of the Petition for the improvement.
3. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for five-years.
4. The Township Board has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;
5. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll stating that the roll was made pursuant to a resolution of the Township Board adopted on a specified date, and that in making the assessment roll the supervisor, according to

his best judgment, has conformed in all respects to the directions contained in the resolution and the statutes of the State of Michigan.

5. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).

6. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED _____.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the August 5, 2024 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT A – THE PROJECT

EARL LAKE AQUATIC WEED CONTROL PROJECT (Winter Tax 2024)

DESCRIPTION OF PROJECT

A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

- A special assessment district for the purpose of aquatic weed control for a 5-year treatment focusing on management of Eurasian Watermilfoil, Curlyleaf Pondweed, Starry Stonewort, Lily Pads. and other nuisance species in Earl Lake which is situated in Genoa Charter Township and Oceola Township. The management program proposes use of restrictive products such as Diquat, Aquathol K, Hydrothol 191, & Renovate as well as nonrestrictive products such as copper sulfate & chelated copper product. The aquatic weeds will be controlled during the course of the summer months using primarily contact herbicides and also algaecides applied out of airboats or flat-bottom skiffs. The management program includes EGLE permits, water quality program sampling and reporting, lake surveying, weed harvesting as needed and bathymetric mapping. The project also includes the services of a limnologist for updating residents on the status of the lake, documenting algae and macrophyte communities, sampling for water quality and zooplankton, and investigating and sampling inflow sources.
- This project involves a total of fifty-three (53) riparian properties in both Oceola Township and Genoa Charter Township. There are 45 shares in Oceola Township and 8 parcels in Genoa Charter Township.
- 5-year project with the following per year allocation:

	Year 1 (2025)	Year 2 (2026)	Year 3 (2027)	Year 4 (2028)	Year 5 (2029)	TOTAL
PLM	\$ 13,500.00	\$ 13,500.00	\$ 14,175.00	\$ 14,875.00	\$ 15,600.00	\$ 71,650.00
Freshwater Physicians	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 7,500.00
TOTAL	\$ 15,000.00	\$ 15,000.00	\$ 15,675.00	\$ 16,375.00	\$ 17,100.00	\$ 79,150.00
Cost Per Share (53 shares)	\$ 283.02	\$ 283.02	\$ 295.75	\$ 308.96	\$ 322.64	
Cost for Genoa Shares (8/53)	\$ 2,264.15	\$ 2,264.15	\$ 2,366.04	\$ 2,471.70	\$ 2,581.13	\$ 11,947.17
Oceola Portion (45/53)	\$ 12,735.85	\$ 12,735.85	\$ 13,308.96	\$ 13,903.30	\$ 14,518.87	\$ 67,202.83

- Homeowners representing over 62% of property have signed petitions.
- The assessment is being considered for the Winter 2024 tax roll.
- Total Project Cost for Genoa Parcels is:

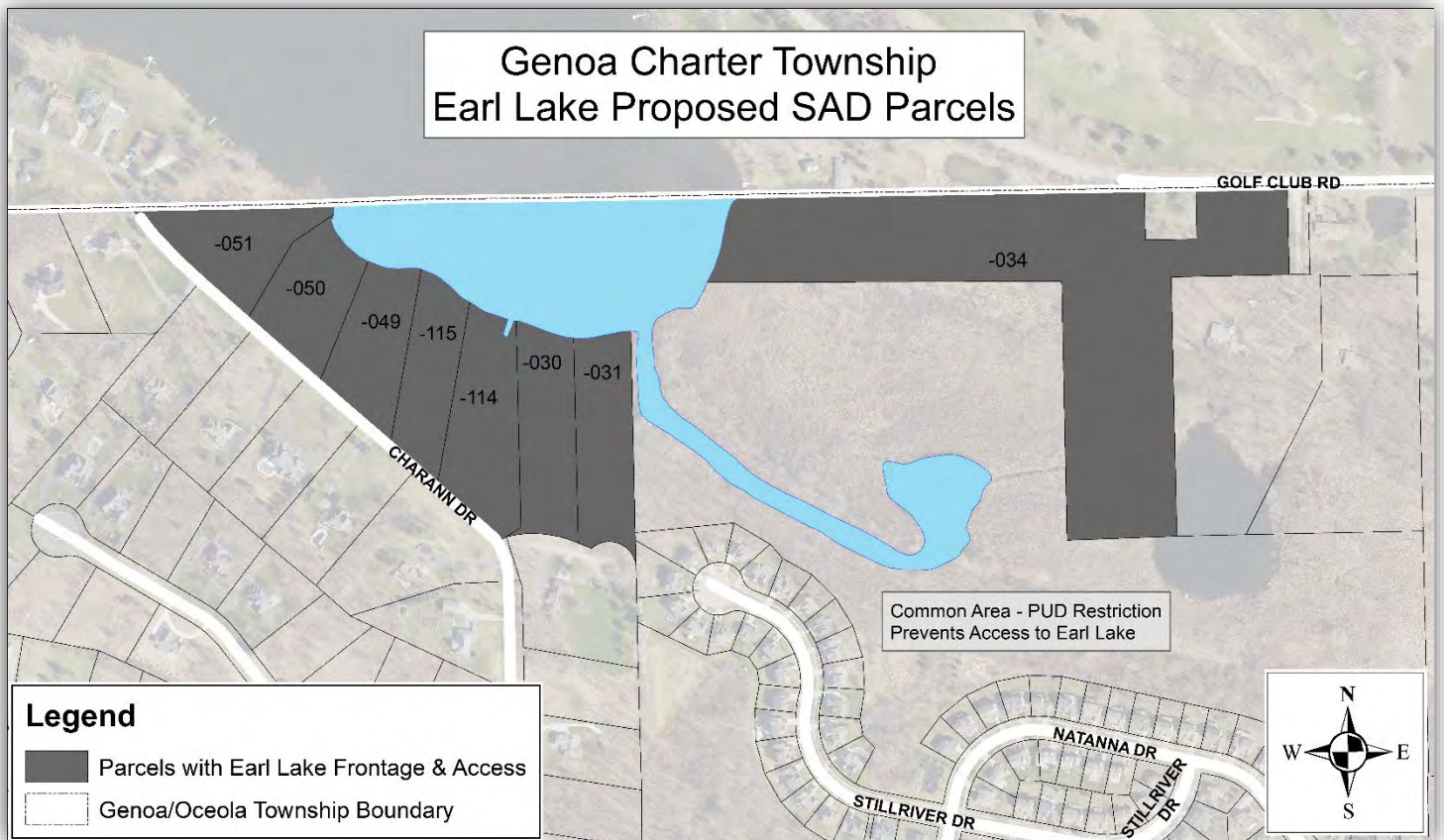
PROJECT COST - GENOA	\$11,947.17
ADMINISTRATION FEES	\$2,000
TOTAL PROJECT COST:	\$13,947.17

- Total Cost Per Parcel: \$1,743.40 with an annual payment of \$348.68

EXHIBIT B – THE DISTRICT

The Project (**EARL LAKE AQUATIC WEED CONTROL PROJECT (Winter Tax 2024)**) is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

Parcel Number	Owner's Name	Property Address
4711-05-100-030	MARY NO. 1 LLC	(vacant) CHAR-ANN DR
4711-05-100-031	REEVE MICHAEL & CAROL ANN	3127 CHARANN DR
4711-05-100-034	KELLEY, THOMAS & TONI	3438 GOLF CLUB RD
4711-06-200-049	AMARO DARCY & JUDITH	3033 CHARANN DR
4711-06-200-050	GONCALVES PAULO & ZUPELARI MARIAN	2999 CHARANN DR
4711-06-200-051	COLOMA RICARDO & NANCY	(vacant) CHAR-ANN DR
4711-06-200-114	KIM, DONG-SOO M.D.	3101 CHARANN DR
4711-06-200-115	KIM, DONG-SOO M.D.	(vacant) CHARANN DR



**Resolution No. 4 – Earl Lake Aquatic Weed Control
Special Assessment Project (Winter 2024)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on August 5, 2024 at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____:

**Resolution Acknowledging the Filing of the Special
Assessment Roll, Scheduling the Second Hearing,
and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Earl Lake Aquatic Weed Control Special Assessment Project (Winter 2024) within the Township as described in Exhibit A (the “Project”) and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Earl Lake Aquatic Weed Control Special Assessment Project (Winter 2024) (Exhibit B) and has filed the Proposed Roll with the Township Manager and Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Manager and Township Clerk.
2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan. (Exhibit C)
3. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).
4. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to review and hear objections on the Proposed Roll.
5. The second public hearing will be held on Monday, August 19, 2024 at 6:30 p.m. at the offices of Genoa Charter Township, Livingston County, Michigan.

6. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Manager shall be similar to the notice attached as Exhibit D and shall be mailed by first class mail on or before August 9, 2024. Following the mailing of the notices, the Township Manager shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit E.

7. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before August 9, 2024 and August 16, 2024. The notice shall be in a form substantially similar to the notice attached as Exhibit D.

8. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED _____.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the August 5, 2024 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in the Township Manager's office and my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A – THE PROJECT

EARL LAKE AQUATIC WEED CONTROL PROJECT (Winter Tax 2024)

DESCRIPTION OF PROJECT

A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

- A special assessment district for the purpose of aquatic weed control for a 5-year treatment focusing on management of Eurasian Watermilfoil, Curlyleaf Pondweed, Starry Stonewort, Lily Pads. and other nuisance species in Earl Lake which is situated in Genoa Charter Township and Oceola Township. The management program proposes use of restrictive products such as Diquat, Aquathol K, Hydrothol 191, & Renovate as well as nonrestrictive products such as copper sulfate & chelated copper product. The aquatic weeds will be controlled during the course of the summer months using primarily contact herbicides and also algaecides applied out of airboats or flat-bottom skiffs. The management program includes EGLE permits, water quality program sampling and reporting, lake surveying, weed harvesting as needed and bathymetric mapping. The project also includes the services of a limnologist for updating residents on the status of the lake, documenting algae and macrophyte communities, sampling for water quality and zooplankton, and investigating and sampling inflow sources.
- This project involves a total of fifty-three (53) riparian properties in both Oceola Township and Genoa Charter Township. There are 45 shares in Oceola Township and 8 parcels in Genoa Charter Township.
- 5-year project with the following per year allocation:

	Year 1 (2025)	Year 2 (2026)	Year 3 (2027)	Year 4 (2028)	Year 5 (2029)	TOTAL
PLM	\$ 13,500.00	\$ 13,500.00	\$ 14,175.00	\$ 14,875.00	\$ 15,600.00	\$ 71,650.00
Freshwater Physicians	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 7,500.00
TOTAL	\$ 15,000.00	\$ 15,000.00	\$ 15,675.00	\$ 16,375.00	\$ 17,100.00	\$ 79,150.00
Cost Per Share (53 shares)	\$ 283.02	\$ 283.02	\$ 295.75	\$ 308.96	\$ 322.64	
Cost for Genoa Shares (8/53)	\$ 2,264.15	\$ 2,264.15	\$ 2,366.04	\$ 2,471.70	\$ 2,581.13	\$ 11,947.17
Oceola Portion (45/53)	\$ 12,735.85	\$ 12,735.85	\$ 13,308.96	\$ 13,903.30	\$ 14,518.87	\$ 67,202.83

- Homeowners representing over 62% of property have signed petitions.
- The assessment is being considered for the Winter 2024 tax roll.
- Total Project Cost for Genoa Parcels is:

PROJECT COST - GENOA	\$11,947.17
ADMINISTRATION FEES	\$2,000
TOTAL PROJECT COST:	\$13,947.17

- Total Cost Per Parcel: \$1,743.40 with an annual payment of \$348.68

**EXHIBIT B – THE ROLL
EARL LAKE AQUATIC WEED CONTROL PROJECT
(WINTER TAX 2024)**

08/02/2024
09:57 AM

Tentative Special Assessment Listing for GENOA TOWNSHIP
Population: Special Assessment District (X071524b)

Page: 1/1
DB: Genoa

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-05-100-030	X071524b, Earl Lake W	1,743.40	MARY NO. 1 LLC 3150 BEACH LAKE DR W
4711-05-100-031	X071524b, Earl Lake W	1,743.40	REEVE MICHAEL & CAROL ANN 3127 CHARANN DR
4711-05-100-034	X071524b, Earl Lake W	1,743.40	KELLEY, THOMAS & TONI 3438 GOLF CLUB RD
4711-06-200-049	X071524b, Earl Lake W	1,743.40	AMARO DARCY & JUDITH 3033 CHARANN DR
4711-06-200-050	X071524b, Earl Lake W	1,743.40	GONCALVES PAULO & ZUPELARI MARIAN 2999 CHARANN DR
4711-06-200-051	X071524b, Earl Lake W	1,743.40	COLOMA RICARDO & NANCY 2920 CHAR ANN
4711-06-200-114	X071524b, Earl Lake W	1,743.40	KIM, DONG-SOO M.D. 3101 CHARANN DR
4711-06-200-115	X071524b, Earl Lake W	1,743.40	KIM, DONG-SOO M.D. 3101 CHARANN DR
# OF PARCELS: 8	TOTALS:	13,947.20	

EXHIBIT C

CERTIFICATE

I, the undersigned, Supervisor of Genoa Charter Township, Livingston County, Michigan (the "Township"), acting pursuant to a resolution duly adopted by the Township Board of the Township on August 5, 2024 (the "Resolution") certify that (1) the attached special assessment roll for the Earl Lake Aquatic Weed Control Special Assessment Project (Winter 2024), to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such a roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: August 5, 2024

Bill Rogers
Genoa Charter Township Supervisor

**EXHIBIT D – NOTICE OF SECOND PUBLIC HEARING
AUGUST 19, 2024**

**NOTICE OF AUGUST 19, 2024 PUBLIC HEARING ON THE SPECIAL ASSESSMENT ROLL FOR THE
PROPOSED EARL LAKE AQUATIC WEED CONTROL PROJECT SPECIAL ASSESSMENT DISTRICT
(WINTER TAX 2024)**

PLEASE TAKE NOTICE that the Supervisor has reported to the Township Board and filed in the office of the Manager and Township Clerk for public examination a special assessment roll covering all properties within the Earl Lake Aquatic Weed Control Project (Winter Tax 2024). Said assessment roll has been prepared for the purpose of assessing a portion of the costs of the thereto within the aforesaid Earl Lake Aquatic Weed Control Special Assessment district. The costs are more particularly shown in the estimate of costs which is on file and available for public inspection in the office of the Manager and Township Clerk. The roll is the total amount of \$13,947.17 spread over five (5) years with a proposed special assessment principal payment of \$1,743.40 (\$348.68 annually) per residential parcel for 8 parcels. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a Public Hearing on **August 19, 2024 at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116**, to review the special assessment roll, to consider any objections thereto, and to confirm the roll as submitted or revised or amended. The roll may be examined at the office of the Manager or Township Clerk at the Township hall during regular business hours of regular business days until the time of the hearing and may be examined at the hearing. Appearance and protest at the hearing or protest in writing before the close of the public hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal.

Any owner or party in interest, or agent, may appear in person at the hearing to protest the special assessment, or may file an appearance or protest by letter at or before the hearing, and in that event personal appearance shall not be required. The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

After the public hearing, the Township Board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments in installments with interest on the unpaid balance; and may provide by resolution for other matters permitted by law with regard to special assessments.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.

Dated: August 5, 2024
Publication: Press/Argon on 8/9/24 and 8/16/24

Kelly VanMarter
Genoa Charter Township Manager
2911 Dorr Road, Brighton, MI 48116
Phone: 810-227-5225
Email: kelly@genoa.org

EXHIBIT E

AFFIDAVIT OF MAILING

STATE OF MICHIGAN

COUNTY OF LIVINGSTON

KELLY VANMARTER, being first duly sworn, deposes and says that the required second notice of public hearing, a true copy of which is attached hereto was prepared for mailing, and was mailed on August 8, 2024, via first-class mail, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of Genoa Charter Township; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Kelly VanMarter, Manager
Genoa Charter Township
August 8, 2024

Memo

To: Genoa Township Board

From: Debra L. Rojewski

Date: 8/5/2024

Re: Emergency Management Resolution

I would like the Genoa Township Board to pass the Resolution for the 2024 Emergency Management Plan. This plan is a continuance of the previous plan that has been in place for the Township and needs to be updated and resubmitted to FEMA every 5 years. This Plan is in place so that when an Emergency happens and FEMA needs to step in we will be reimbursed the money that was spent.

Also, the State of Michigan is requiring an Appendix in the County Emergency Operations Plan regarding Cyber Attacks and Power Outages. In the event of a county Cyber-attack, the County IT would handle but if the township experiences a cyber-attack then our IT would handle. This needed to be covered since it has become such a vulnerability. As far as power outages are concerned, the County Emergency Management would typically handle this by staying in contact with DTE and Consumers Energy with our escalation needs for critical infrastructure.

I have attached the Emergency Management Plan for Genoa Township. If you have any further questions feel free to contact me.

Thank you!



2911 Dorr Rd
Brighton Michigan, 48116 USA
www.genoa.org

Emergency Management Resolution 240805A

**Support Emergency Operations Plan
General Emergency Management Guidelines
Emergency Management Response Procedures and
Emergency Action Guidelines**

Adopted Date: August 5, 2024

Effective Date: August 5, 2024

**Genoa Township
2911 Dorr Road
Brighton, Michigan USA
Phone: 810-227-5225 Fax: 810-227-3420
www.genoa.org**

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Genoa Township – EMERGENCY MANAGEMENT RESOLUTION

WHEREAS, Genoa Township has elected to be incorporated into the Livingston County Emergency Management Program; and

WHEREAS, by becoming part of the county emergency management program, Genoa Township and Livingston County have certain responsibilities to each other; and

WHEREAS, this Support Emergency Operations Plan has been developed to identify the responsibilities between Genoa Township and Livingston County in regards to pre-disaster emergency management activities and to provide for Genoa Township government agencies to respond to various types of emergencies or disasters that affect the community.

WHEREAS, this support plan is to be used in concurrence with the County Emergency Operations Plan as it is a supporting document; and

WHEREAS, the support plan will be maintained in accordance with the up-to-date standards of the Livingston County Emergency Operations Plan and review of this support plan shall be accomplished concurrently with the county plan,

NOW THEREFORE, BE IT RESOLVED, that Genoa Township adopts and approves this Resolution to provide for the mitigation, preparedness, response and recovery from natural and human-made disasters within Genoa Township by being part of the Livingston County emergency management program; to appoint the County Emergency Management Coordinator as the Genoa Township Emergency Management Coordinator; to provide for a means for coordinating the resources of the municipality with those of the county; and to provide a means through which the township Board may exercise the authority and discharge the responsibilities vested in them by this resolution and Act No. 390 of the Public Acts of 1976, as amended; said Resolution is as follows:

A RESOLUTION to provide for the mitigation, preparedness, response and recovery from natural and human-made disasters within Genoa Township by being part of the Livingston County Emergency Management Program; to appoint the County Emergency Management Coordinator as the Genoa Township Emergency Management Coordinator; to provide for a means for coordinating the resources of the municipality with those of the county; and to provide a means through which the township board may exercise the authority and discharge the responsibilities vested in them by this resolution and Act No. 390 of the Public Acts of 1976, as amended.

Article 1 - Short Title

Section 101. This resolution shall be known as the “Emergency Management Resolution.”

Article 2 – Definition

Section 201. For the purpose of this resolution, certain words used herein are defined as follows:

(a) “Act” means the Michigan Emergency Management Act, Act No. 390 of the Public Acts of 1976, as amended.

(b) “Disaster” means an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from a natural or human-made cause, including but not limited to, fire, flood, snowstorm, ices storm, tornado, windstorm, wave action, earthquake, plane crash, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.

- (c) “Disaster relief force” means all agencies of county and municipal government, private and volunteer personnel, public officers and employees, and all other persons or groups of persons identified in the Livingston County Emergency Operations Plan as having duties to perform or those called into duty or working at the direction of a party identified in the plan to perform a specific disaster or emergency related task during a local state of emergency.
- (d) “District Coordinator” means the Michigan Department of State Police District Emergency Management Coordinator. The District Coordinator serves as liaison between local emergency management programs and the Michigan State Police, Emergency Management Division in all matters pertaining to the mitigation, preparedness, response and recovery of emergency and disaster situations.
- (e) “Emergency management coordinator” means the person appointed to coordinate all matters pertaining to emergency management within the municipality. The emergency management coordinator for Genoa Township is the Livingston County emergency management coordinator.
- (f) “Emergency management program” means a program established to coordinate mitigation, preparedness, response and recovery activities for all emergency or disaster situations within a given geographic area made up of one or several political subdivisions. Such a program has an appointed emergency management coordinator and meets the program standards and requirements established by the Department of State Police, Emergency Management Division. Genoa Township has elected to be part of the Livingston County emergency management program.
- (g) “Emergency operations plan” means the plan developed and maintained by county and political subdivisions included in the emergency management program area for the purpose of responding to all emergency or disaster situations by identifying and organizing the disaster relief force.
- (h) “Governor’s state of disaster” means an executive order or proclamation by the Governor that implements the disaster response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (i) “Governor’s state of emergency” means an executive order or proclamation by the Governor that implements the emergency response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (j) “Local state of emergency” means a declaration by the Township Supervisor pursuant to the act and this resolution which implements the response and recovery aspects of the Livingston County Emergency Operations Plan and authorizes certain actions as described in this resolution.
- (k) “Vital records” means those records that contain information needed to continue the effective functioning of a government entity jurisdiction and for the protection of the rights and interests of persons under emergency conditions in the event of an emergency or disaster situation.

Revision Date: 8/5/2024

Article 3 - Emergency Management Coordinator; Appointment

Section 301. By the authority of this resolution the township supervisor hereby appoints the Livingston County Emergency Management Coordinator as the emergency management coordinator for Genoa Township. In addition to acting for, and at the direction of, the County Administrator, the Emergency Management Coordinator will also act for, and at the direction of, the Township Supervisor.

Section 302. A line of succession for the Livingston County Emergency Management Coordinator has been established and is listed in the Genoa Township Emergency Operations Plan.

Article 4 - Emergency Management Coordinator; Duties

Section 401. The Emergency Management Coordinator shall comply with standards and requirements established by the Department of State Police, Emergency Management Division, under the authority of the act, in accomplishing the following ¹:

- (a) Direct and coordinate the development of the Livingston County Emergency Operations Plan, which shall be consistent in content with the Michigan Emergency Management Plan.
- (b) Specify departments or agencies which must provide an annex to the plan or otherwise cooperate in its development.
- (c) Identify departments and agencies to be included in the Emergency Operations Plan as disaster relief force.
- (d) Develop and maintain a county Resource Manual.
- (e) Coordinate the recruitment, appointment, and utilization of volunteer personnel.
- (f) Assure the emergency management program meets eligibility requirements for state and federal aid.
- (g) Coordinate and/or conduct training and exercise programs for the disaster relief force within the county and to test the adequacy of the Emergency Operations Plan.
- (h) Through public information programs, educate the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (i) Assist in the development of mutual aid agreements.
- (j) Assist the Genoa Township municipal liaison with the development of municipal standard operating procedures which are consistent with the county Emergency Operations Plan.

¹ Act 390, as amended, sec. 7a (4) gives the Emergency Management Division the authority to promulgate several standards and requirements.

- (k) Oversee the implementation of all functions necessary during an emergency or disaster in accordance with the Emergency Operations Plan.
- (l) Coordinate county emergency management activities with those municipalities included in the county emergency management program, other municipalities, the state, and adjacent counties.
- (m) Coordinate all preparedness activities, including maintaining primary and alternate Emergency Operations Centers.
- (n) Identify mitigation opportunities within the county and encourage departments/agencies

Article 5 - Emergency Management Liaison; Duties

Section 501. By the authority of this resolution the Township Supervisor has appointed a liaison, as defined in the Plan Introduction IV, for the purpose of assisting the county Emergency Management Coordinator in coordinating the emergency management activities within the municipality. The duties of the liaison are as follows:

- (a) Coordinate municipal emergency management activities with those of the county jurisdictions.
- (b) Assist the county Emergency Management Coordinator with the development of the county Emergency Operations Plan and the incorporation of municipal resources into the plan.
- (c) Identify municipal departments and agencies to be included in the Emergency Operations Plan as part of the disaster relief force.
- (d) Identify municipal resources and forward information to the county Emergency Management Coordinator for inclusion in the county Resource Manual.
- (e) Coordinate the recruitment, appointment, and utilization of volunteer resources.
- (f) Assist the county Emergency Management Coordinator with administering training programs.
- (g) Coordinate municipal participation in exercises conducted by the county.
- (h) Assist in the development of mutual aid agreements.
- (i) Assist in educating the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (j) Encourage departments/agencies within the municipality to identify and implement procedures to mitigate the effects of potential disasters.
- (k) Assist in the assessment of the nature and scope of the emergency or disaster and collect damage assessment information and forward to the county.

- (l) Coordinate the vital records protection program.
- (m) Develop municipal standard operating procedures for disaster response which are consistent with the county Emergency Operations Plan.

Section 502. The Township Supervisor shall appoint a minimum of two persons as successors to the position of the municipal liaison. The line of succession shall be supplied to the county Emergency Management Coordinator: Primary liaison is the Fire Chief, first alternate is the Deputy Fire Chief, and Second Alternate is the Police Chief.

Article 6 – Township Supervisor: Powers; Duties

Section 601. The Township Supervisor shall, review the effectiveness of the Livingston County Emergency Operations Plan as the plan relates to the municipality every year. With the assistance of the municipal liaison, he\she shall make recommendations to the county Emergency Management Coordinator of any changes which may be needed. After this review and incorporation of necessary changes, the township supervisor shall certify the plan to be current and adequate for Genoa Township. ²

Section 602. When circumstances within the township indicate that the occurrence or threat of occurrence of widespread or severe damage, injury or loss of life or property from natural or human-made cause exists the Township Supervisor may declare a local state of emergency. Such a declaration shall be promptly filed with the Livingston County Emergency Management Office, who shall forward it to the Department of State Police, Emergency Management Division. This declaration shall not be continued or renewed for a period in excess of 7 days except with the consent of the Township Board.

Section 603. If the Township Supervisor invokes such power and authority, he/she shall, as soon as reasonably expedient, convene the Township Board for one or more emergency meetings in accordance with the Open Meetings Act to perform its normal legislative and administrative duties as the situation demands, and will report to that body relative to emergency activities. Nothing in this resolution shall be construed as abridging or curtailing the powers of the Township Board unless specifically provided herein.

Section 604. The Township Supervisor may do one or more of the following under a local state of emergency:

- (a) Direct the Emergency Management Coordinator to implement the Emergency Operations Plan.
- (b) Issue directives as to travel restrictions on local roads within the municipality.
- (c) Relieve township employees of normal duties and temporarily reassign them to other duties.
- (d) Activate mutual aid agreements.
- (e) Direct the municipal disaster relief effort in accordance with the county Emergency Operations Plan and municipal standard operating procedures.

- (f) Notify the public and recommend in-place or evacuation or other protective measures.
- (g) Request a state of disaster or emergency declaration from the Governor as described in Article 7.
- (h) When obtaining normal approvals would result in further injury or damage, or is not possible due to the nature of the disaster, the Township Supervisor may, until the Township Board convenes, waive procedures and formalities otherwise required pertaining to the following:
 - (1) For a period of up to 7 days, send the disaster relief force and resources to the aid of other communities as provided by mutual aid agreements.
 - (2) For a period of up to 7 days, appropriate and expend funds from the disaster contingency fund created in Article 9 up to \$250,000.
 - (3) For a period of up to 7 days, make contracts, obtain and distribute equipment, materials, and supplies for disaster purposed.
 - (4) Employ temporary workers.
 - (5) Purchase and distribute supplies, materials, and equipment.
 - (6) Make, amend, or rescind ordinances or rules necessary for emergency management purposes which supplement a rule, order, or directive issued by the Governor or a state agency. Such an ordinance or rule shall be temporary and, upon the Governor’s declaration that a state of disaster or state of emergency is terminated, shall no long be in effect. ³

Section 606. If a state of disaster or emergency is declared by the Governor, assign and make available for duty the employees, property, or equipment of the township within or without the physical limits of the township as ordered by the Governor or the Director of the Department of State Police in accordance with the act. ⁴

² Rule 4 (c) (d-q) of the administrative rules promulgated for Act 390, sec. 19 states that the plan shall be considered official upon bearing the signature of the chief executive official of the municipality. The plan must be current and adequate (see rule) within two years.

³ Act 390, as amended, sec.12 (2) provides this authority.

⁴ Act 390, as amended, sec. 10 (1) (h) provides this authority.

Article 7 - Governor Declaration Request

Section 701. If a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the Governor, and the Township Supervisor determines that the situation is beyond control of the municipality, he/she may request the Governor to declare that a state of disaster or state of emergency exists in the municipality in accordance with the act. This shall be done by immediately contacting the Livingston County Emergency Management Coordinator. The Emergency Management Coordinator shall immediately contact the District Coordinator. The District Coordinator, in conjunction with the Emergency Management Coordinator, shall assess the nature and scope of the disaster or emergency, and they shall recommend the state personnel, services, and equipment that will be required for its prevention, mitigation, or relief. ⁵

Article 8- Volunteers; Appointment; Reimbursement

Section 801. Each municipal department, commission, board, or other agency of municipal government is authorized to appoint volunteers to augment its personnel in time of emergency to implement emergency functions assigned in the county Emergency Operations Plan. Such individuals are part of the disaster relief force and shall be subject to the rules and operational control set forth by the respective department, commission, board, or agency through which the appointment was made, and shall be reimbursed for all actual and necessary travel and subsistence expenses. ⁶

Article 9 - Disaster Contingency Fund

Section 901. A disaster contingency fund is hereby created in the budget of not less than \$250,000. Money may be expended from the fund when a local state of emergency has been declared for the purpose of paying the disaster relief force, purchase of supplies and services, repair costs, or other needs required specifically for the mitigation of the effects of, or in response to, the emergency or disaster.

⁵ Act 390, as amended, sec.12 states that the “chief executive official” (see definitions in act) of a county or any municipality may make this request. However, he/she must do this utilizing the procedures set forth in sec. 14 of the act

⁶ Act 390, as amended, sec. 11 (1) (a-c) discusses disaster relief force rights and duties.

Article 10 - Rights of Disaster Relief Force

Section 1001. In accordance with the act, personnel of the disaster relief force while on duty shall have the following rights:

(a) If they are employees of the municipality, or other governmental agency regardless of where serving, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment.

(b) If they are not employees of the municipality, or other governmental agency be entitled to the same rights and immunities as are provided for by law.

Article 11 - Temporary Seat of Government

Section 1101. The township board shall provide for the temporary movement and reestablishment of essential government offices in the event that existing facilities cannot be used.

Article 12 – Liability

Section 1201. As provided for in the act and this resolution, the municipality, or the agents or representatives of the municipality, shall not be liable for personal injury or property damage sustained by the disaster relief force. In addition, any member of the disaster relief force engaged in disaster relief activity shall not be liable in a civil action for damages resulting from an act of omission arising out of and in the course of the person's good faith rendering of that activity, unless the person's act or omission was the result of that person's gross negligence or willful misconduct. The right of a person to receive benefits or compensation to which he or she may otherwise be entitled to under the worker's compensation law, any pension law, or act of congress will not be effected as a result of said activity.⁷

Section 1202. As provided for in the act, any person owning or controlling real estate or other premises who voluntarily and without compensation grants the municipality the right to inspect, designate and use the whole or any part of such real estate or premises for the purpose of sheltering persons or for any other disaster related function during a declared local state of emergency or during an authorized practice disaster exercise, shall not be civilly liable for the death of, or injury to, any person on or about such real estate or premises under such license, privilege or other permission, or for loss of, or damage to, the property of such person.

which states that the appointed emergency management coordinator and the district coordinator must jointly assess the situation and make recommendations.

⁷ Act 390, as amended, sec. 11 (2-8) discusses liability.

Article 13 – Sovereignty

Section 1301. Should any section, clause, or provision of this resolution be declared by the courts invalid for any reason, such declaration shall not affect the validity of this resolution as a whole or any part thereof, other than the section, clause, or provision so declared to be invalid.

Article 14 – Repeals

Section 1401. All resolutions or parts of resolutions inconsistent herewith are hereby repealed.

Article 15 - Annual Review

Section 1501. This resolution shall be reviewed annually by the Township Board in conjunction with the adoption of the Budget and changes shall be made if necessary.

Article 16 - Effective Date

Section 1601. This resolution shall have immediate effect.

[End Resolution Text]

ROLL CALL VOTE:

A roll call vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS: None

ABSENT:

RESOLUTION DECLARED:

CERTIFICATION

I, Paulette Skolarus, being the duly elected Clerk of the Township of Genoa, Livingston County, Michigan hereby certify that:

(1) The foregoing is a true and complete copy of the Resolution duly adopted by the Township Board on August 5, 2024;

(2) The original of such resolution is on file in the records of the Clerk’s office;

(3) The meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended);
And,

(4) The minutes of such meeting were kept and will be or have been (or will be) made available as required by the Open Meetings Act.

DATE: August 5, 2024

Paulette Skolarus, Genoa Township Clerk

Genoa Township
Support Emergency Operations Plan

**A Support Plan to
County Emergency Operations Plan/
Emergency Action Guidelines**

Date: August 5, 2024

Signature page

Date: August 5, 2024

To all Recipients:

Transmitted herewith is the Support Emergency Operations Plan for the Genoa Township in support to the Livingston County Emergency Operations Plan.

The plan provides a framework for the Township to use in performing emergency functions before, during, and after a natural disaster, technological incident or a hostile attack.

This plan was adopted by the Board under Resolution No. 20240805 dated August 5, 2024. It supersedes all previous plans.

William Rogers, Genoa Township Supervisor

Date

Genoa Township

Introduction to the Plan

Purpose

Genoa Township has elected to be incorporated into the Livingston County Emergency Management Program. By becoming part of the county emergency management program, Genoa Township and Livingston County have certain responsibilities to each other. This Support Emergency Operations Plan has been developed to identify the responsibilities between Genoa Township and Livingston County in regards to pre-disaster emergency management activities. It also provides for Genoa Township government agencies to respond to various types of emergencies or disasters that affect the community. This support plan is to be used in concurrence with the County Emergency Operations Plan as it is a supporting document. The support plan will be maintained in accordance with the up-to-date standards of the Livingston County Emergency Operations Plan. Review of this support plan shall be accomplished concurrently with the county plan.

Scope

This plan is a flexible document in which changes from the content of the plan may occur due to unique nature of emergencies.

Each agency that has a supported role in this plan or its elements has developed Standard Operating Procedures (SOP) which provides systematic instructions for accomplishing assigned functions.

In addition, to support emergency preparedness and response efforts, the local government also conducts other activities such as personnel training, participating in exercises, encouraging chronic disease prevention techniques; educate the public on awareness activities, and use of appropriate land use planning decisions for mitigation and prevention purposes as well.

Through this plan, Genoa Township continues to implement the National Incident Management System, participating in efforts to provide an effective and efficient incident management operation.

Plan Maintenance and Implementation

The plan has been developed together with local community, and county officials to ensure consistency within the county emergency management program documents. The plan is required to be approved by the Genoa Township Board every year in conjunction with the Budget, or whenever the Elected Officials change, and is to be forwarded to the County Emergency Management Office. Upon approval, it will be implemented, tested through exercises in concurrence with County officials, and review/updated to maintain its current with the County Emergency Operations Plan.

This plan has been provided to all municipal agencies, elected officials, the county emergency management office and the MSP/EMHSD district coordinator.

Emergency Management Program Oversight

Genoa Township has appointed the **Fire Chief** to serve as the Municipal Emergency Management Liaison responsible for working with the County Emergency Management Coordinator in matters pertaining to emergency management for the municipality. Pursuant the requirements in P.A. 390, of 1976, as amended, Section 19, Livingston County has adopted a resolution that incorporates Genoa Township into its emergency management program, necessary for disaster assistance.

Genoa Township

Basic Information

Community Profile

Location. Genoa Township is situated in town 2 North, range 5 East of Livingston County.

Major Industries. The township has very limited industrial and commercial development. The Brighton Area Fire Authority has on file, and will update annually in conjunction with the annual facilities inspection, a record of each industrial and commercial industry in the township.

Railway Risks. We have approximately 13.73 miles of rail running through our Twp. that may or may not have unknown hazardous materials aboard.

Expressway Risks, We have approximately 6.22 miles of expressway running through our Twp. that may or may not have unknown materials hazard aboard.

Underground Pipeline, We have approximately 11.06 miles of underground pipeline that runs through the western part of the Twp and south of I-96.

General Hazard Vulnerabilities. More information regarding hazard vulnerability can be found in the County's Hazard Mitigation Plan/Analysis.

Extremely Hazardous Materials Locations. Within the community, there are no sites that contain extremely hazardous materials. Pursuant to SARA Title III, off-site emergency response plans have been developed by the LEPC to prepare the fire department(s) to respond to the specific hazardous materials on the sites. In addition, the owners of the site(s) have reported the types of hazardous material that is housed on-site, as required by the Emergency Planning and Community Right-To-Know Act.

Emergency Management Authority

Pursuant to P.A. 390 of 1976, as amended, the Genoa Township Supervisor may declare a local state of emergency for Genoa Township. In the Township Supervisor's absence, pursuant to local legislation, the Manager is authorized to declare the local state of emergency as well. Upon a declaration, PA 390 also authorizes the Township Supervisor to issue directives, such as restrictions to travel on local roads. The local declaration activates this emergency plan as well as the emergency operations center to conduct activities to ensure the safety of people, property, and the environment.

Genoa Township has been a recipient of federal preparedness assistance; a resolution has been adopted by the local government for establishing the National Incident Management System as the standard for incident management for all-hazards. Through the adoption, the township continues to implement the concepts of the NIMS through training, planning, and exercising activities.

Response Resources

Genoa Township maintains two fulltime departments responsible for providing public safety and welfare to the community. Each department is comprised of qualified emergency personnel, and maintains equipment capable of responding to emergencies. A list of resources that the departments use for emergency situations can be requested through the municipal emergency management liaison. Under circumstances, if the incident requires additional resources beyond the capability of Genoa Township, the Brighton Area Fire Authority Chief may enact mutual aid, or it may be necessary to request county assistance through proper procedures.

Emergency Management Organization

The Genoa Township emergency management organization consists of six departments responsible for conducting activities in response to emergencies within the community. These six departments have been assigned specific emergency functions the municipality has identified necessary in order to provide an effective response to secure the safety of people, property, and the environment. Each agency is responsible for implementing pre-disaster activities to help prevent and/or prepare for various hazards that the community is vulnerable to such as: chronic diseases, flooding, hazardous material spills, inclement weather, tornadoes, and public disturbance to name a few; a more profound list can be found in the County's Hazard Mitigation Plan/Analysis. Prevention and preparedness activities include: awareness training, exercising, hygienic practices to prevent spreading of infectious diseases, stockpiling equipment, and educating people to self-care for themselves in an emergency.

The Township Supervisor serves as the incident manager for municipal coordination. At his/her side is the emergency management liaison, a planning chief, finance chief, operations chief, and logistics chief. The operations chief is responsible for coordinating the individual emergency functions assigned by agencies.

Line of Succession

The table lists the functions, assigned agencies, primary point of contact, alternate personnel, and phone number, alternates for each agency identified in the plan to maintain the emergency tasks assigned.

Function	Agency	Primary Contact	24 hr Contact Number
Direction, Control , and Coordination	Township Supervisor	William Rogers	586-713-1222
1 st Alternate	Manager	Kelly Van Marter	517-861-7917
2 nd Alternate		Amy Ruthig	810-986-5548
Communications and Warning	911 Dispatch	Kecia Williams	517-294-6219
1st Alternate		Amy Pasienza	517-294-0551
2 nd Alternate		On Duty Supervisor	517-546-9111
Damage Assessment	Assessor	Debra Rojewski	517-376-0978
1st Alternate		Jessica Buttermore	517-861-6426
2 nd Alternate		Laura Gambino	517-376-0977
Fire Services	Brighton Area Fire Authority	Michael O’Brian	810-459-0116
1st Alternate		Brian Siriani	248-755-5665
2 nd Alternate		Jim Tester	810-343-2474
Public Health and Human Services	Public Health	Matt Bolang	517-404-9464
1st Alternate	Deputy Health Officer	Lindsay Kalberer	734-812-9748
2 nd Alternate	Emergency Preparedness Coordinator	Lindsay Gestro	517-375-7137
Emergency medical Services	EMS Director	David Feldpausch	517-304-4310
1st Alternate	EMS Deputy Director	Amy Chapman	517-861-1446
2 nd Alternate	Administrative Supervisor	Tod Horner	517-540-7875
Public Information	Supervisor	William Rogers	586-713-1222
1st Alternate	Manager	Kelly Van Marter	517-861-7917
2 nd Alternate		Amy Ruthig	810-986-5548
Law Enforcement	Livingston County Under Sheriff	Jason Pless	810-602-2512
1st Alternate	Lieutenant	Nast	517-404-0250(C)
2 nd Alternate	Lieutenant	Sell	517-861-7168 (C)
Public Works	MHOG Director	Greg Tatara	810-623-4725
1st Alternate		Jim Aulette	517-672-9653
2 nd Alternate		Alex Chimpouras	810-588-7900

Genoa Township

General Emergency Management Guidelines

The following guidelines are general to the municipality, all agencies, and individuals who have a role in responding to an emergency within the Genoa Township. Being that emergency planning is a work in progress guidelines are continuously reviewed and modified due to the situation and complexity of incidents.

1. Report to the local Emergency Operations Center when activated for scheduled exercises or disasters, or delegate another individual to staff the EOC and implement the plan.
2. Implement mutual aid agreements or contracts with other organizations to supplement local resources that have been exhausted.
3. Ensure compliance with this plan and the County Emergency Plan, and any pertinent procedures and documents issued, which impact the provision of emergency services in the municipality.
4. Train department emergency personnel in emergency management functions and NIMS/ICS concepts.
5. Assists in the development, review and maintenance of the plan and of the County EOP.
6. Develop and maintain standard operating procedures for specific functions or actions identified in the plan.
7. Maintain a list of resources available by the departments/agencies.
8. Protect records and other resources deemed essential for continuing government functions and each agency's emergency operations in accordance to procedures and policies.
9. Establish mutual aid agreements and/or contracts with other jurisdictions/entities to supplement municipal resources.
10. Establish a system of coordination, such as the incident command system, within the EOC. Field operations, however, are required to use the incident command system.
11. Participate in the review and update of this emergency operations plan, in accordance to a schedule identified by the Municipal Emergency Management Liaison and the County Emergency Management Coordinator.
12. Adapt and provide printed emergency management materials and verbal messages to those who are vision impaired, non-English speaking, or deaf/hard of hearing.
13. Conduct pre-disaster public awareness activities including education classes, self-care guidelines, communications plans, and protocols.
14. Make recommendations to the Township Supervisor regarding protective actions.

15. Record significant events and decisions throughout the duration of the emergency, and forward the information to the County Emergency Management Coordinator for logging in MI CIMS.
16. Continuously conduct emergency planning activities as it is a work-in-progress, periodically being reviewed and updated.

All emergency response agencies are considered to be available to respond.

Genoa Township

Emergency Response Procedures

The following are procedures that Genoa Township conducts and coordinates with the county in response to a local state of emergency.

1. Assure that the municipal emergency response agencies, elected officials and the County Emergency Management Coordinator are notified of the situation.
2. Municipal agencies assess the nature and scope of the emergency or disaster.
3. If the situation can be handled locally, do so, using the following sequenced guidelines:
 - The Emergency Management Liaison advises the Township Supervisor and coordinates all emergency response actions.
 - The Township Supervisor declares a local state of emergency and notifies the County Emergency Management Coordinator of this action.
 - A local state of emergency declaration is forwarded to the county office.
 - **The emergency management liaison activates the emergency operations center. The EOC is located at 2755 Dorr Rd. Brighton MI 48116. If this location is unavailable an alternate location is at Station 31, 615 W. Grand River Brighton MI 48116**
 - Emergency response agencies are notified through telephone, smart messaging, Livingston County Central Dispatch by the Municipal Emergency Management Liaison to report to the EOC.
 - The Township Supervisor directs departments/agencies to respond to the emergency situation in accordance to each agency's functional guidelines indicated in the attachments to this plan.
 - The Township Supervisor issues directives as to travel restrictions on local roads and recommends protective actions from the commanding agency. Protective action recommendations will be based on weather forecasting and if the incident complexity increases due to inability to respond rapidly and with a "ready" supply of resources to mitigate the incident.
 - Notify the public of the situation, through the Public Information Official, and take appropriate actions.
 - Keep the County Emergency Management Coordinator informed of the situation and actions taken.
 - If municipal resources become exhausted or if special resources are needed, request county assistance through the County Emergency Management Coordinator.

4. If assistance is requested, the county emergency management coordinator assesses the situation and makes recommendations on the type/level of assistance. The County will also take the following steps:

Activate the County Emergency Operations Center

- Activate the County Emergency Operations Plan/Emergency Action Guidelines
- Respond with county resources as requested
- Activate mutual aid agreements
- Coordinate county resources with municipal resources
- Notify MSP/EMHSD District Coordinator.
- Develop a jurisdiction situation report and a damage and injury assessment report via and submit to the MSP/EMHSD.
- Assist the municipality with prioritizing and allocating resources.
- If county resources are exhausted, the county makes a request to the Governor to declare a state of emergency or state of disaster in accordance with procedures set forth in PA 390, as amended. The county shall not request state assistance or a declaration of a state of disaster or a state of emergency unless requested to do so by the Township Supervisor of Genoa Township if the situation occurs solely within the confines of the municipality.
- If state assistance is requested, the MSP/EMHSD District Coordinator, in conjunction with the County Emergency Management Coordinator and Municipal Emergency Management Liaison, assess the disaster or emergency situation and recommends the necessary resources that are required for its prevention, mitigation, or relief efforts.
- After completing the assessment the MSP/EMHSD District Coordinator immediately notifies the State Director of Emergency Management and Homeland Security of the situation.
- The State Director of Emergency Management and Homeland Security notifies the Governor and makes recommendations.
- If state assistance is granted, procedures are followed in accordance to the Michigan Emergency Management Plan and the County Emergency Operations Plan.

Addendum

Genoa Township

EMERGENCY ACTION GUIDELINES

The following attachments provide guidelines for each function that has been assigned to the agencies in response to an emergency or disaster situation.

- Attachment A: Direction and Control
- Attachment B: Fire Services
- Attachment C: Law Enforcement
- Attachment D: Warning and Communications
- Attachment E: Public Information
- Attachment F: Damage Assessment
- Attachment G: Public Works
- Attachment H: Emergency Medical Services
- Attachment I: Human Services

Each agency assigned is responsible for maintaining the guidelines, as well as approving any changes to the guidelines or changes to the official responsible for implementation.

ATTACHMENT A: Direction and Control

The Township Supervisor, with support from the Emergency Management Liaison and Livingston County Sheriff, is responsible for directing and controlling emergency management operations.

The following guidelines represent a checklist of actions that the Township Supervisor and Liaison must consider for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: County Annex A Direction and Control” to each attachment

Functional Guidelines:

1. Issue orders and directives, i.e., travel restrictions, and recommend protective actions to be taken by the general public.
2. Declare a local state of emergency or disaster and notify the County Emergency Management Office.
3. Generate and disseminate information to the public via the Public Information Officer.
4. Provide for continuity of operations.
5. Activates and maintains the local emergency operations center.
6. Seek federal post-disaster funds, as available, as well as pre-disaster assistance.
7. Maintain record of activity regarding decisions on emergency actions.

8. Review and evaluate assessment data.
9. Maintain liaison with state and federal officials.
10. Coordinate with County officials in response and recovery efforts.
11. Coordinate and conduct information sharing activities to identify potential and enacted WMD or terrorism activities, and mobilize and direct resources in response to such incidents.
12. Prepares and maintains an emergency plan for the municipality subject to the direction of the elected officials; reviews and updates as required.
13. Develops and maintains a trained staff and current emergency response checklists appropriate for the emergency needs and resources of the community.
14. Coordinate with State and federal officials in collecting and sharing terrorism related information.

AGENCY	TITLE OF CONTACT/NAME
Genoa Township	Township Supervisor/ William Rogers

The line of succession for the CEO for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Manager/Kelly Van Marter	Genoa Township
Planning Director/Amy Ruthig	Genoa Township

The line of succession for the Emergency Management Liaison for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Manager/Kelly Van Marter	Genoa Township
Planning Director/Amy Ruthig	Genoa Township

The Township Supervisor has reviewed and approves the assigned guidelines. These will be maintained in accordance to the current standards of the county's emergency plan.

William Rogers, Genoa Township Supervisor

Date

ATTACHMENT B: Fire Services

The Brighton Area Fire Authority is responsible for fire service activities.

The following guidelines represent a checklist of actions that department officials must consider for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Annex E, Fire Services.

Functional Guidelines:

1. Provide command level representatives to the EOC and Unified Incident Command Post, when activated.
2. Coordinates fire and search and rescue services with appropriate personnel at the County Emergency Management Agency; including assistance to regional specialty teams such as, but not limited to the Regional Response Team or other Technical Response Teams.
3. Coordinates with County EMC and the State of Michigan in the decontamination and monitoring of affected citizens and emergency workers after exposure to CBRNE hazards.
4. Assumes primary responsibility for emergency alerting of the public.
5. Assists with evacuation of affected citizens, especially those who are institutionalized, immobilized or injured.
6. Provides resources for fire services response and rescue operations.
7. Assists in salvage operations and debris clearance.
8. Advises elected officials about fire and rescue activities.
9. Conduct safety analysis of the emergency, inform and recommend corrections to the Township Supervisor.
10. Respond to hazardous materials spills in accordance to the procedures in Appendix 1.
11. Assist in search and rescue operations.

The following agency is responsible for this annex:

AGENCY	TITLE/ NAME
Brighton Area Fire Authority	Fire Chief / Michael O'Brian

The line of succession for representing the Fire Services function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Brian Siriani	Brighton Area Fire Authority
Jim Tester	Brighton Area Fire Authority

The Brighton Area Fire Authority Chief has reviewed and approves the assigned guidelines. These will be maintained in accordance to the current standards of the county's emergency plan.



Michael O'Brian, Brighton Area Fire Authority Chief

July 9, 2024

Date

ATTACHMENT B: APPENDIX 1: Fire Services

HAZMAT RESPONSE Guidelines

The Brighton Area Fire Authority is responsible for the response to hazardous materials spills in conjunction with the Livingston County Hazardous Materials Team. Response will be in accordance to the following procedures.

1. Assume incident command upon arrival at the scene.
2. Establish scene security or coordinate with other available agencies to establish scene security.
3. Monitor and evaluate environmental health risks or hazards from hazardous materials releases.
4. Inspect possible sources of contamination.
5. Provide technical assistance and liaison with other appropriate agencies or organizations for the remediation of hazardous waste releases and other contamination sources.
6. Disseminate information to the Emergency Operations Center Public Information Officer on hazardous material releases issues.
7. Makes protective action recommendations based on severity and complexity of incident type.
8. Ensure PPE is appropriate for responders based on incident.
9. Prior to proceeding with cleanup, analyze and evaluate the safety of the spill by a certified Safety Officer/technician.
10. Decontaminate equipment and gear.

The following agency is responsible for this annex:

AGENCY	TITLE/ NAME
Brighton Area Fire Authority	Fire Chief / Michael O'Brian

The line of succession for representing the HAZMAT services function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
BN Chief Fire Marshall (HAFD) Jamil Czubenko	Livingston County HAZMAT
Julie Dailey	Livingston County HAZMAT

The Brighton Area Fire Authority Chief has reviewed and approves the assigned guidelines. These will be maintained in accordance to the current standards of the county's emergency plan.



Michael O'Brian, Brighton Area Fire Authority Chief

July 9, 2024

Date

ATTACHMENT C: Law Enforcement

The Livingston County Sherriff's Department, is responsible for law enforcement activities.

The following guidelines represent a checklist of actions that department officials must consider for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Law Enforcement Annex F Public Safety and Security.

Functional Guidelines:

1. Develops and maintains procedures for the Livingston County Sherriff's Department.
2. Coordinates security and law enforcement services; with appropriate personnel at the County Emergency Operations Center.
3. Establishes security and protection of critical facilities.
4. Provides traffic and access control in and around affected areas.
5. Assists with emergency alerting and notification of threatened population.
6. Assists with the evacuation of affected citizens, especially those who are institutionalized, immobilized or injured.
7. In cooperation with the Brighton Area Fire Authority, performs search and rescue operations.
8. Implement any curfews ordered by the Township Supervisor.
9. Provides access control to affected areas.
10. Provide emergency assistance to persons with special/functional needs.
11. Assists the medical examiner with mortuary services.
12. Coordinate urban search and rescue activities.
13. Investigate incident and provide intelligence information to state and federal officials.

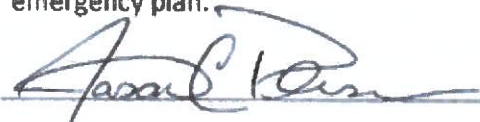
The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Livingston County Sheriff's Department	Under Sheriff/ Jason Pless

The line of succession for representing the Public Safety function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Lieutenant/ Nast	LCSD
Lieutenant/ Sell	LCSD

The Livingston County Sherriff's Department has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.



Jason Pless, Livingston County Under Sherriff

26 JUNE 2024

Date

ATTACHMENT D: Warning and Communications

The Livingston County Dispatch is responsible for warning and communications activities.

The following guidelines represent a checklist of actions that department officials must use for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: County Annex B Communications and Warning.

Emergency Guidelines:

1. Communicate and advise the following individuals via telephone, pager, smart messaging, sirens, etc. when necessary based on the plan:
 - a. Township Supervisor.
 - b. Municipal Emergency Management Liaison.
 - c. County Emergency Management Coordinator.
 - d. Municipal Emergency Operations Center representatives.
2. Ensure all agencies represented in the municipal Emergency Operations Center have communications both to their staff at their department offices and their staff at the incident site. This equipment consists of radios, telephones, cell phones, pagers, sirens, etc.
3. Establish communications with the county Emergency Operations Center if activated. The communications equipment available for this link is i.e., LEIN, telephone, fax, pagers, sirens, etc.
4. Establish communications with the Incident Command Post, if established.
5. Activate the severe weather warning system in accordance to the procedures listed with central dispatch.
6. Ensure the public warning system provides notification to special needs populations identified in the community, i.e., elderly, hearing impaired, non-English speaking, and others. The system consists of sirens, door-to-door, telephone fan out, local news media, or social media.
7. Contact and warn special facilities and locations, such as schools, hospitals, nursing homes, major industries, institutions, and place of public assembly. The methods of warning and contacting these locations consist of sirens, personal contact, telephone, etc.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
911 Dispatch	911 Dispatch Director/Kecia Williams

The line of succession for representing the Communications and Warning function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Director / Kecia Williams	911 Dispatch
Deputy Director / Amy Pasienza	911 Dispatch
On Duty Supervisor	911 Dispatch

The Livingston County Dispatch Director has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.

Kecia Williams

7-1-24

Kecia Williams/ Livingston County Dispatch Director

Date

ATTACHMENT E: Public information

The Township Supervisor, is responsible for public information activities.

The following guidelines represent a checklist of actions that the Public Information Official must consider for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Annex C, Public Information.

Emergency Guidelines:

1. Function as the sole point of contact for the news media and public officials.
2. Collect information from municipal emergency response agencies located in the emergency operations center and other locations.
3. Prepare news releases to be disseminated to the local media.
4. Conduct press tours of disaster area(s) within the community.
5. Establish a **Public Information Center at Genoa Township Hall 2911 Dorr Rd. Brighton Michigan 48116** to become the central point from which news releases are issued unless otherwise announced elsewhere.
6. Establish and maintain contact with the County Public Information Official if the County's Emergency Operations Plan is activated.
7. Coordinate public information activities with the county Public Information Officer if the County Emergency Operations Center is activated.
8. Assist the county in establishing a Joint Information Center (JIC).
9. Assist the county with establishing a Rumor Control Center.
10. Assist the Municipal Emergency Management Liaison in developing and distributing education material on the hazards that face the municipality.
11. Develop and maintain Emergency/Public Information procedures.
12. Maintain a log and file of all information released to the media.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Genoa Township	Supervisor/ William Rogers

The line of succession for representing the Public Information function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Manager/Kelly Van Marter	Genoa Township
Planning Director/Amy Ruthig	Genoa Township

The Township Supervisor has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.

William Rogers, Genoa Township Supervisor

Date

ATTACHMENT F: Damage Assessment

The Assessing Department is responsible for damage assessment activities.

The following guidelines represent a checklist of actions that department officials must consider for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Annex D, Damage Assessment.

Emergency Guidelines:

1. Record initial information from first responders such as law enforcement, fire services, and public works.
2. If necessary, activate the damage assessment team which consists of the following agencies:
 - Assessing Department - responsible for public damage assessment.
 - Assessing Department - responsible for individual damage assessment.
3. Provide information to the Municipal Emergency Management Liaison. The Liaison will provide assessment data to the County. The information will be included with the countywide damage assessment data logged through the MI CIMS Damage Assessment Board.
4. If the situation warrants, assist the Township Supervisor with the preparation of a local state of emergency declaration and forward to the County Emergency Management Coordinator.
5. Prepare a request for county assistance in conjunction with the Municipal Emergency Management Liaison.
6. Plot damage assessment information on status boards in the Municipal Emergency Operations Center.
7. Record all expenditures for municipal personnel, equipment, supplies, services, etc., and track resources being used.
8. Prepare reports for the municipal public information official.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Genoa Township Assessor's Office	Assessor/ Debra Rojewski

The line of succession for representing the DA function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Jessica Buttermore	Genoa Township
Laura Gambino	Genoa Township

The Assessing Department official has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.



Debra L. Rojewski, MAAO, Genoa Township Assessor

7/18/2024

Date

ATTACHMENT G: Public Works

The Brighton Area Fire Authority with the support of the MHOG is responsible for Public Works activities. The Public Works function is responsible for conducting pre- and post-incident assessments, ensuring critical services are met through existing contracts, providing technical assistance and engineering expertise and construction management, providing emergency repair of damaged public infrastructure and critical facilities, and the clearing of debris from public roads.

The following guidelines represent a checklist of actions that department officials must consider for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP, Annex J, Critical Infrastructure and Key Resources.

Emergency Guidelines:

1. Maintain transportation routes.
2. If necessary, coordinate activities designed to control the flow of flood water, including sandbagging, emergency diking, and pumping operations.
3. Coordinate travel restrictions/road closures within the municipality.
4. Identify evacuation routes.
5. Assist with traffic control.
6. Assist with access control.
7. Assist with urban search and rescue activities, i.e., persons trapped in damaged buildings or under heavy debris/objects, etc.
8. Assist private utilities with the shutdown and coordination of restoration of gas and electric services.
9. Assist with transportation of essential goods, i.e., food, medical supplies, etc.
10. As necessary, establish a staging area for public works and utilities.
11. Report damage information to the Damage Assessment Team.
12. If necessary, assist with damage surveys for the federal public assistance grant program.
13. If the county Emergency Operations Center is activated, establish and maintain contact with the person representing public works.
14. Notify Law Enforcement of the location(s) of disabled vehicles.

15. Inspect critical infrastructure and other public utilities for safety.

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
MHOG Director	MHOG Director/ Greg Tatara

The line of succession for representing the Public Works function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Jim Aulette	MHOG
Alex Chimpouras	MHOG

The Brighton Area Fire Authority has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.



Greg Tatara, MHOG Director

June 26, 2024

Date

ATTACHMENT G: APPENDIX 1: Public Works

Hazmat Response Guidelines

1. The Public Works Department will support the Fire Department in response efforts according to the following:
2. Assist the Brighton Area Fire Authority in the cleanup of contaminated soils and transport to appropriate dump sites.
3. Evaluates inland waters conditions and makes recommendations to Brighton Area Fire Authority Chief on response actions.
4. Provides heavy equipment and diking materials to support the Brighton Area Fire Authority's response hazardous materials incidents.
5. Advise the incident commander of any safety concerns.
6. Ensure personnel use adequate personal protection equipment.
7. Decontaminate equipment and gear.
8. Operation and deactivation if necessary, of residential grinder pumps and all waste water collection and treatment systems.
9. Function as the liaison with the operators of the City of Brighton & City of Howell to ensure safety of the water provided, if MHOG is compromised.
10. Facilitate and provide for the services of private equipment/excavation contractors as needed.
11. The Director of MHOG and Utilities has reviewed and approves these guidelines. These will be



Greg Tatara, MHOG Director

June 26, 2024

Date

ATTACHMENT H: Emergency Medical Services

The Livingston County Emergency Medical Services is responsible for emergency medical service activities.

The following guidelines represent a checklist of actions that agency officials must consider for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Health and Medical Annex H.

Emergency Guidelines:

1. Evacuate nursing homes, hospitals, and other medical facilities.
2. Assist with decontamination.
3. Coordinate emergency medical care to victims with Livingston County Emergency Medical Service.
4. Establish a staging area for emergency medical equipment.
5. Identify a facility to be used as a temporary morgue if necessary.
6. Coordinate with hospitals and shelter managers to staff medical teams at shelters.
7. When appropriate, coordinate field units' participation in damage assessment activities.
8. Ensure that emergency medical teams responding on-scene have established an on-scene medical command post and a medical commander.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Livingston County EMS	EMS Director/ David Feldpausch

The line of succession for representing the Emergency Medical Services function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Deputy Director/Amy Chapman	Livingston County EMS
Administrative Supervisor/ Tod Horner	Livingston County EMS

The emergency medical official has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.



David Feldpausch, EMS Director



Date

ATTACHMENT I: Human Services

This function is concerned with issues related to the provision of human services to disaster survivors, including those that require FNSS, throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The following guidelines represent a checklist of actions that must be considered for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Annex H, Human Services.

Emergency Guidelines:

1. Coordinate activities of municipal agencies/departments which provide human service type services.
2. Open and manage shelters in the municipality.
3. Set up canteen to feed emergency workers in the municipality.
4. Provide food and clothing to municipality workers and victims of disaster residing in the municipality.
5. Assist the county with establishing a Rumor Control Center.
6. Arrange for provision of Crisis Counseling or Critical Incident Stress Debriefing (CISD) for both victims and identified disaster workers.
7. If the County Emergency Operations Center is activated, establish and maintain contact with the person representing Human Services. If the county Emergency Operations Center is not activated, establish and maintain contact with the county Human Services Official directly at the county Department of Human Services.
8. Coordinate with ARC and other pertinent organizations for the distribution of emergency clothing for disaster victims.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Michigan Department of Health and Human Services (MDHHS)	Interim Livingston County Director/Sallie Kuhne

Sallie Kuhne, Michigan Department of Health and Human Services, Livingston County, has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.

Sallie Kuhne

Sallie Kuhne, MDHHS, Interim Livingston County Director

06/26/24

Date

ATTACHMENT J: Public Health

The purpose of the Public Health annex is to protect, preserve, and promote the health and safety of the people of Livingston County. Included in the public health annex is Environmental Health Services are responsible for improving and protecting the public health, welfare, and environment through inspection programs, educational outreach, and as a last resort, enforcement powers conveyed through the State of Michigan Public Health Code and the Livingston County Sanitary Code. Personal and Preventive Health Services are designed to protect and improve the health status of the community; prevent and/or control the disease, disability and death associated with communicable disease.

The following guidelines represent a checklist of actions that must be considered for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Annex G, Public Health.

Emergency Guidelines:

- 1. Investigation and Control of Communicable Diseases:** Coordinate with Michigan Department of Community Health (MOCH), local hospitals/care centers, and local healthcare providers in the investigation of communicable disease outbreaks.
 - Disease Tracking: Implement disease tracking procedures to determine numbers of persons and area affected. Determine the potential for spread of disease. Assess incident for feasibility of non-pharmaceutical interventions (personal Protective Equipment (PPE), travel restriction, self-quarantine, hand hygiene and respiratory etiquette).
 - Isolation and Quarantine: Implement isolation and quarantine as necessary. Assure the living needs/medical requirements of residents in quarantine/isolation are met.
 - Security: assess security needs and coordinate with EOC to obtain resources.
 - Health Advisories: Issue health advisories (with the designated PIO) as appropriate.
 - Mass vaccinations: Provide for mass vaccinations (including personnel and supplies) or other control actions as directed by MDHHS.
 - Mass Prophylaxis: Coordinate distribution of antidotes, drugs, vaccines, etc.
 - Request and coordinate the Strategic National Stockpile as necessary.

- 2. Public Information:** When the Emergency Operations Center is opened and a media center established through the emergency management program, Public Health Agencies will coordinate the release of information with the designated Public Information Officer (PIO). Work with other agencies/organizations to resolve problems/concerns and issue appropriate public health warnings and directives.

- 3. Family Reunification:** Set up a family reunification site and utilize Livingston County Medical Reserve Corps (MRC) to assist with reunification of those affected by an emergency or disaster with family or guardians.

Environmental Health Functions

1. **Water sources:** Coordinate the monitoring of public and private water sources, issue appropriate public health advisories/orders (with the designated PIO), and provide information for disinfection, treatment, or alternative water sources.
2. **Water Distribution:** Coordinate the provision and distribution of water (bulk or bottled) to specific locations identified by the EOC.
3. **Sewage Disposal:** Coordinate the monitoring of public and private disposal systems, inspect private on-site sewage disposal systems as needed, assist in monitoring effluent discharge, and issue appropriate public health warnings/advisories (with designated PIO).
4. **Licensed Food Service Establishments:** Inspect licensed food service establishments and/or those temporarily established for emergency workers/disaster victims, including sanitation oversight of any activated shelters or reception centers. Issue advisories (with the designated PIO) on food preservation, disposal of adulterated products, or consumption of homegrown and other products. Work as liaison with the department of agriculture for food and retail outlets.
5. **Public Swimming Pools:** Campgrounds, Children’s Camps, and Bathing Beaches: In the affected area, inspect, sample, issue advisories/warnings (with the designated PIO) and suspend operating licenses if necessary.
6. **Pets infestation/Control:** Investigate and make recommendations for pest infestations such as rats, flies, mosquitoes. Control measures may be ordered and implemented.
7. **Nuisance Abatement:** Prioritize and coordinate enforcement of nuisance abatement ordinances to keep debris (i.e. grass, brush, garbage, etc.,) from becoming a health hazard. Advise local government of the need for such emergency ordinances, if necessary.
8. **Coordinate with Waste Removal:** Work with the Department of Natural Resources (DNR) and waste removal companies to arrange for special pickup and disposal of incident debris, rubbish, etc.
9. **Hazardous Waste:** Work closely with the Michigan Department of Environment, and Great Lakes, and Energy (EGLE) to coordinate and verify accuracy of advice released (with the designated PIO) on the disposal of hazardous materials.
10. **Diseased Animals:** Advise Animal Control of need to quarantine and/or monitor diseased animals. If destruction of an animal becomes necessary, then oversee proper disposal of that animal.
11. **Pets:** Refer issues relating to transport and care of pets to the county Animal Control Officer. Coordinate activities between Animal Control and local veterinarians. Issue advisories (with the designated PIO) about care and evacuation of pets.
12. **Consultations Related to Exposures:** In cases involving possible exposure to infectious, chemical, radiological, or biological contaminants or nerve agents, Public Health may provide consultations to acute care centers and emergency response agencies.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Livingston County Health Dept.	Public Health Director/ Matt Bolang

The line of succession for representing the Public Health and Human Services function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Emergency Preparedness Coordinator / Lindsay Gestro	Livingston County Health Dept.
PPHS Director - Deputy Health Officer/ Lindsay Kalberer	Livingston County Health Dept.
EH Director - Deputy Health Officer/ Heather Blair	Livingston County Health Dept.

• Matt Bolang, Livingston County Health Department, has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.


7/1/24

Matt Bolang, Livingston County Health Department Director/Health Officer
 Date

Appendix 1
Human Services:
Resources and Support Services

SCHOOLS

Three Fires Elementary School	4125 Crooked Lake Road- Howell School District
Maltby Middle School	4740 Bauer Road- Brighton School District
Hornung Elementary	4680 Bauer Road- Brighton School District
Eastern Michigan University, EMU Brighton	2250 Genoa Business Park Drive
Cleary University/ Livingston Campus	3750 Cleary Drive
Flex Tech High School	7707 Conference Center Dr. Brighton

SENIOR HEALTH CARE FACILITIES

Village of Woodland	Senior Housing	7533 Grand River
St. Joseph Mercy Woodland	Heath Care Facility	7575 Grand River
Health Center		
Well Bridge of Brighton	Skilled Nursing	2200 Dorr Rd.

CRITICAL CARE NON-SCHOOL FACILITIES

Brighton Cooperative Pre-School	Child Care	4440 Brighton Road
IXL Kids	Child Care	5424 E. Grand River
School Bell	Child Care	7172 W. Grand River
Gilden Woods Early Care & Preschool	Child care	3811 Grand Oaks Dr.

MAJOR EMPLOYERS

Wal-Mart	3850 W. Grand River
Meijer Inc.	3883 E. Grand River

INDUSTRIAL/PARKS AREAS

Brighton Pines Industrial Park	Dorr road just north of I-96
Sterling Drive Industrial Park Sterling	Drive is on W. side of Dorr Road, just N. of I-96
Euler Road/Pless Dr. Industrial Area	Euler is N. off Grand River in Section 13
Gentech	Grand Oaks Drive
Grand Oaks Industrial Drive	1153-1481 Grand Oaks Dr. (S. of Grand River/N of I-96)
Grand Oaks W. Industrial Park	520-1100 Victory Dr.
Parkway Industrial	Drive Parkway is on the S. side of Grand River in Section 9 near I-96

HIGH DENSITY HOUSING/MANUFACTURED HOUSING

Sylvan Glen Mobile Home Estates	6600 E. Grand River	482 Homes
Brighton Village Manufactured Home Community	7500 W. Grand River	196 Homes
Fairlane Estates Mobile Home Park	2195 E. Grand River	60 Homes

REGULATED DAMS

Brighton Lake Dam	At South Ore Creek
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EMERGENCY SHELTERS

Three Fires Elementary School	4125 Crooked Lake
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HAZORDUS SUBSTANCE SITES

Grostitic Farm	6875 McClements
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SEWER AND WATER TREATMENT PLANTS

Oceola/Genoa Township Sewer Plant	Sewer Treatment Plant	12241 Chilson Road
Lakewood Sewer Plant	Sewer Treatment Plant	Breckenridge Road
Oak Point Sewer Plant	Sewer Plant	Brighton Road
Lake Edgewood Water Plant	Water Treatment Plant	Breckenridge Road
Genoa Twp./Oak Point Water Plant	Water Treatment Plant	Brighton Road

PUBLIC WORKS

Livingston County Road Commission	3535 Grand Oaks Drive
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EMERGENCY SERVICES

Genoa Township EMS Base	EMS	3577 Grand Oaks Drive
Brighton Area Fire Dept.	Fire Station	2755 Dorr Road
Livingston County East Complex	Government	2300 E. Grand River
Genoa Township Hall	Government	2911 Dorr Road

APPENDIX 2 AREA GENERAL COMMUNITY EMERGENCY SERVICES

COMPANY/ORGANIZATION	Type of service
<p>American Red Cross – Mid-Michigan Chapter 1800 East Grand River Ave., Lansing, MI 48912 Phone: 517-702-3306 Serving Clare, Clinton, Eaton, Gratiot, Hillsdale, Ingham, Jackson, Livingston & Shiawassee Counties Web Site for Emergency Services: http://www.redcross.org/local/mi/emergency-services</p>	<ul style="list-style-type: none">• Emergency food, clothing, temporary shelter and personal care items to disaster victims as needed.• Facilitate inquiries from concerned family members outside the disaster area• Referrals to agencies for long-term needs• Emergency services outside of Michigan• Trained volunteers from Michigan are regularly called upon to provide emergency relief throughout
<p>American Red Cross – Southeastern Michigan Chapter 100 Mack Avenue, Detroit, Michigan 48201 Phone: 313-833-4440/Fax: 313-833- 4461 Serving Washtenaw, Oakland, Other SE Michigan Counties</p>	
<p>Ann Arbor Offices 4624 Packard Road, Ann Arbor, Michigan 48108 Phone: 734-971-5300</p>	
<p>F.E.M.A. – LIVINGSTON COUNTY C.E.R.T. PROGRAM (LIVINGSTON COUNTY COMMUNITY EMERGENCY RESPONSE TEAM)</p>	<ul style="list-style-type: none">• Local FEMA/CERT Team Services
<p>Month and year the CERT Program was started: June 2009 Geographic Area: LIVINGSTON (County) Point of Contact: Bruce Pollock Livingston County CERT Coordinator Livingston County Community Emergency Response Team 300 S. Highlander Way Howell, MI 48843</p> <p>(517) 878-0138 (517) 546-5008 n8wwx@yahoo.com</p> <p>CERT Web Site: http://co.livingston.mi.us/emergencyManagement/Cert.htm</p>	

DISASTER ASSISTANCE RESPONSE TEAM (D.A.R.T.)

Mailing Address: DART, Inc., 1211 W. Grand River Ave., Howell, Michigan
48843

Web Sites: <http://brightonareafire.com/news-events/disaster-assistance-response-team/>

<http://dartliv.org/>

Contact Person: Roy Seifried – Phone: 517-546-0347/E-mail:
rstuff8@comcast.net

- The Livingston County DART is made up of dedicated men and women looking to serve their community. DART provides services by responding to larger incidents and taking care of our first responders. This service provides proper nutrition, warm gloves, and other resources to first responders.
- Web page for services provided:
<http://dartliv.org/services.html>

BELFOR PROPERTY RESTORATION SERVICES – Michigan

Ann Arbor Area Offices: 2643 East Michigan Avenue, Ypsilanti, Michigan
48198. Phone: 734-261-7764

Local Contact Person - Belfor Property Restoration Representative:
Denny Hughes – Business Line: 734-245-4738; Cell Phone 810-623-1059;
E-mail: denny.hughes@us.belfor.com

- Water Damage
- Fire Damage
- Storm Damage
- Mold Damage
- Recovery Services

Web Site: <https://www.belfor.com/en/us/belfor-usa-offices/michigan>

Emergency Services 24/7 Phone Number: 800-856-3333

**APPENDIX 3
EMERGENCY RESTORATION DAMAGE SERVICES
(EQUIPMENT CONTRACTORS)**

COMPANY/ORGANIZATION	Type of service
<p>BOB MYERS EXCAVATING, INC. 8111 Hammel Road, Brighton, Michigan 48116 Office: 810-231-2044/Fax: 810-231-9790 Contact Persons: Mike Myers – Mobile Phone: 810-217-6350 Bob Myers – Mobile Phone: 810-217-6359</p>	<ul style="list-style-type: none">• Excavating Services
<p>BELFOR PROPERTY RESTORATION SERVICES – Michigan Ann Arbor Area Offices: 2643 East Michigan Avenue, Ypsilanti, Michigan 48198. Phone: 734-261-7764 Local Contact Person - Belfor Property Restoration Representative: Denny Hughes – Business Line: 734-245-4738; Cell Phone 810-623-1059; E-mail: denny.hughes@us.belfor.com</p>	<ul style="list-style-type: none">• Water Damage• Fire Damage• Storm Damage• Mold Damage• Recovery Services
<p>Web Site: https://www.belfor.com/en/us/belfor-usa-offices/michigan</p>	
<p>Emergency Services 24/7 Phone Number: 800-856-3333</p>	
<p>TLS Construction 5833 Annabette Howell, MI 48855 Phone: 517-404-5590 Contact: matt@tlsoutdoors.com</p>	<ul style="list-style-type: none">• Excavating Contractor
<p>Fonson Company Inc. 7644 Whitmore Lake Rd Brighton, Mi Fax: 810-231-5404 Phone: 81-231-5188 Contact Person: Peter D. Scodeller (President)-pete@fonsoninc.com</p>	<ul style="list-style-type: none">• Grading & Excavating Services
<p>Young’s Environmental Cleanup, Inc. G-5305 N Dort Hwy Flint, MI 48505 Fax: 810-789-3606 Phone: 800-496-8647</p>	<ul style="list-style-type: none">• Environmental Services



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Amy Ruthig, Planning Director
DATE: July 31, 2024
RE: **Art. 7 Commercial and Services District
Ordinance No. Z-24-01**

In consideration of the recommendation by the Township Planning Commission on June 10, 2024 and the review by the Livingston County Planning Commission on July 17, 2024, please find attached a proposed zoning text amendment ordinance for your review. The proposed zoning text amendment is to amend Art. 7, Commercial and Service Districts, Table 7.02 to allow laundromats as a special land use in the Office Service District (OSD).

As required pursuant to the Charter Township Act (Act 359 of 1947) the Board is being asked to introduce and conduct the first reading of the proposed zoning text amendment ordinance. Staff is requesting the second reading and consideration for adoption be set for the Monday, August 19, 2024 regularly scheduled meeting. A draft publication as required by law is also attached.

As such please consider the following action:

Moved by _____, supported by _____ to introduce proposed ordinance number Z-24-01 and to set the meeting date to consider adoption before the Township Board on Monday, August 19, 2024 for the purpose of considering the proposed zoning text amendment.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Sincerely,

Amy Ruthig
Planning Director

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

Terry Croft

Diana Lowe

Jeff Dhaenens

MANAGER

Kelly VanMarter

ORDINANCE #Z-24-01

AN ORDINANCE TO AMEND ZONING ORDINANCE SECTION 7.02 PERMITTED AND SPECIAL LAND USES WITHIN ARTICLE 7 ENTITLED COMMERCIAL AND SERVICE DISTRICTS

THE TOWNSHIP OF GENOA ORDAINS:

SECTION 1: SHORT TITLE: This Ordinance shall be known as the “**2024 Amendment to Zoning Ordinance Article 7 entitled Commercial and Service Districts**”.

SECTION 2: SUMMARY OF ORDINANCE: Pursuant to the Michigan Zoning Enabling Act (P.A. 110 of 2006), notice is hereby given that an ordinance to amend the Zoning Ordinance regulating the development and use of land in Genoa Charter Township has been adopted by the Township Board on _____, 2024. The Board conducted the second reading and approved Ordinance #Z-24-01 to adopt the ordinance and amend the Zoning Ordinance of the Charter Township of Genoa by amending Article 7 Commercial and Service Districts. The following provides a summary of the regulatory effect of the ordinance.

ARTICLE 7 OF THE ZONING ORDINANCE, ENTITLED COMMERCIAL AND SERVICE DISTRICTS, SECTION 7.02 PERMITTED AND SPECIAL LAND USES IS HEREBY AMENDED AS FOLLOWS:

TABLE 7.02 SCHEDULE OF COMMERCIAL USES is amended in relation to Service Land Uses *to allow laundromats as a special land use in the Office Service District (OSD).*

SECTION 3: REPEALOR: All ordinances or parts of Ordinances in conflict herewith are repealed.

SECTION 4: SEVERABILITY: Should any section, subsection, paragraph, sentence, clause, or word of this Ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the Ordinance.

SECTION 5: SAVINGS: This amendatory ordinance shall not affect violations of the Zoning Ordinance or any other ordinance existing prior to the effective date of this Ordinance and such violation shall be governed and shall continue to be separate punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

SECTION 6: EFFECTIVE DATE: These ordinance amendments were adopted by the Genoa Charter Township Board of Trustees at the regular meeting held _____, 2024 and ordered to be given publication in the manner required by law. This ordinance shall be effective seven days after publication.

On the question: “SHALL THIS ORDINANCE NOW PASS” the following vote was recorded:

Ayes:

Nays:

Absent:

I hereby approve the adoption of the foregoing Ordinance this _____ day of _____, 2024.

Paulette Skolarus
Township Clerk

Bill Rogers
Township Supervisor

Township Board First Reading:	August 5, 2024
Date of Posting of Proposed Ordinance:	August 6, 2024 (Proposed)
Date of Publication of Proposed Ordinance:	August 11, 2024 (Proposed)
Township Board Second Reading and Adoption:	August 19, 2024 (Proposed)
Date of Publication of Ordinance Adoption:	August 25, 2024 (Proposed)
Effective Date:	September 1, 2024 (Proposed)

DRAFT

**BOARD OF TRUSTEES
GENOA CHARTER TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN**

**NOTICE OF PROPOSED ZONING TEXT AMENDMENT
AUGUST 19, 2024**

ORDINANCE #Z-24-01

**AN ORDINANCE TO AMEND ZONING ORDINANCE ARTICLE 7 ENTITLED COMMERCIAL
AND SERVICE DISTRICTS**

Pursuant to Michigan Public Act 110 of 2006, (the Zoning Enabling Act) and Michigan Public Act 359 of 1947, (the Charter Township Act), notice is hereby given that the Genoa Charter Township Board of Trustees has conducted the first reading and will be performing the second reading and considering an ordinance addressing an amendment to Zoning Ordinance Section 7.02 Permitted and Special Land Uses within Article 7 Commercial and Service Districts. The amendment is to allow laundromats as a special land use in the Office Service District. Consideration of said amendment is scheduled for the Board meeting on Monday, August 19, 2024 at 6:30 p.m. The meeting will be held at the Township Hall located at 2911 Dorr Road, Brighton, Michigan 48116.

The complete text of the proposed ordinance is available on the website or at the Township Office during regular business hours.

Genoa Charter Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon seven (7) days' notice to the Township. Individuals with disabilities requiring auxiliary aids or services should contact the Township in writing or by calling at (810) 227-5225.

Ordinance posted: 8-6-24
Press/Argus Publication: 8-11-24

Table 7.02 Schedule of Commercial Uses						
	OSD	NSD	GCD	RCD	Req.	
Bed and breakfast inns, hotels and motels with no more than 25 rooms not including accessory convention/meeting facilities or restaurants These uses may include the residence for the owner/manger's family	--	P	P	P		
Hotels and motels with more than 25 rooms including accessory convention/meeting facilities and restaurants	--	--	P	P		
Laundromats	S-	S	P	--		
Personal and business service establishments, performing services on the premises, including: dry cleaning drop-off stations (without on site processing), photographic studios, copy centers, mailing centers, data processing centers, dressmakers and tailors, shoe repair shops, tanning salons, beauty parlors, barber shops, and similar establishments	P	P	P	P		
Dry cleaning drop-off stations with drive-through service	S	S	S	S	7.02.02(b)	
Restaurants, taverns, bars, delicatessen, food carryout, coffee shops, and similar establishments serving food or beverages	Standard restaurants and coffee shops, except as provided below	S	P	P	P	
	Restaurants and bars serving alcoholic beverages	S	S	P	P	
	Bars providing dancing and live music	--	--	P	P	
	Restaurants with open front windows	--	S	S	S	7.02.02(i)
	Restaurants with outdoor seating	--	P	P	P	7.02.02(i)
	Drive-through restaurants	--	--	--	S	7.02.02(j)
	Drive- in restaurants	--	--	S	S	7.02.02(j)
	Carry-out restaurants	--	P	P	P	
	Coffee Shop with drive-through	--	--	S	S	7.02.02(j)
	Brewpub	--	--	P	P	
Micro-brewery, small distillery and small winery	--	--	S	S	7.02.02(y)	
Studios of photographers and artists	P	P	P	P		
Tattoo parlors	--	--	P	P		
Tool and equipment rental, excluding vehicles	--	--	P	P		
Kennel, commercial			S	S	7.02.02(h)	
Pet day care center			S	S	7.02.02 (w)	
Climate-controlled indoor commercial storage	--	--	S	S	7.02.02(z)	
Auto Service Uses						
Minor auto repair establishment	--	--	S	S	7.02.02(k)	
Auto/gasoline service station	--	--	--	S	7.02.02(k)	
Automobile wash, automatic or self serve	--	--	S	S	7.02.02(l)	
Leasing and rental of automobiles, trucks and trailers	--	--	S	--		

- The Planning Commission finds the gravel to be an allowable surface
- The buffer zones are found to be sufficient.

The motion carried unanimously.

Moved by Commissioner McCreary, supported by Commissioner Rauch, to recommend to the Township Board approval of the Environmental Impact Assessment dated May 20, 2024 for the sale of new and used trailers AAA Trailer Sales located at 4675 Grand River Avenue.

The motion carried unanimously.

Moved by Commissioner McCreary, supported by Commissioner Dhaenens, to recommend to the Township Board approval of the Site Plan dated May 20, 2024 for the sale of new and used trailers AAA Trailer Sales located at 4675 Grand River Avenue, with the following conditions:

- The applicant shall meet the engineer and fire authority's requirements.
- The agreement to landscape the additional area noted on the northwest side for buffer purposes is approved.
- A trailer display pod in lieu of an automobile display pod for one trailer only is permitted.
- The existing pole sign is allowed to continue to stay as is.

The motion carried unanimously.

NEW BUSINESS:

OPEN PUBLIC HEARING #3...Consideration of a Zoning Ordinance Text amendment to Article 7 of the Zoning Ordinance, entitled "Commercial and Service Districts".

A. Recommendation of Zoning Ordinance Amendment to Article 7 entitled "Commercial and Service Districts".

Ms. Ruthig stated that the township has received a rezoning request to rezone a property that would result in a spot zoning, so staff is recommending that the use be added as a special use in that zoning district.

Commissioner McCreary agrees that this type of use should be allowed in this specific area; however, she is not sure if it should be allowed in all Office Service zoned areas of the township.

Mr. Borden stated this is a text amendment. Nothing is being approved this evening. This amendment would allow an applicant to apply for a special use and then all of the criteria would be evaluated each time an applicant comes before the Planning Commission for a special land use.

Commissioner Rauch understands it is a special use in the district, but a laundromat is not appropriate in an office service district. Mr. Borden stated that the Office Service District Zoning states "offices and services".

Genoa Township Planning Commission

June 10, 2024

Approved Minutes

Commissioner Dhaenens stated there is a lot of empty office space in the township and if it can be occupied, it would be worth the conversation.

The call to the public was made at 7:51 pm.

Ms. Barbara Tonkovich of 472 Newton has lived here since 1979. She has seen a lot of changes. There used to be a medical office building in Brighton and that building is really nice with a nice parking lot so that it can be used as an office. Commissioner Rauch advised that the way that building was built only allows it to be used as a medical building and cannot be renovated to offices.

Ms. Melanie Johnson of 3990 Chilson Road asked if the site that is being discussed this evening would be a mixed use in the future based on what the Master Plan shows.

The call to the public was closed at 7:56 pm.

Moved by Commissioner Dhaenens, seconded by Commissioner Rauch, to approve a Zoning Ordinance Text amendment to Article 7 of the Zoning Ordinance, entitled "Commercial and Service Districts". **The motion carried unanimously.**

ADMINISTRATIVE BUSINESS:

Staff Report

Ms. Ruthig stated there will be four items on the July meeting, including a sign ordinance amendment.

Approval of the May 13, 2024 Planning Commission meeting minutes

One change was noted.

Moved by Commissioner McCreary, seconded by Commissioner Chouinard, to approve the minutes of the May 13, 2024 Planning Commission Meeting as amended. **The motion carried unanimously.**

Member Discussion

Commissioner Chouinard asked about the signage at the party store next to Sunrise Park. Ms. Ruthig stated they have sent them two notices and the next step will be to issue tickets.

Commissioner Dhaenens stated that he, Commissioner McCreary and Supervisor Rogers went to the Livingston County Master Plan open house. It was interesting speaking to people from other townships and the issues that they face.

He also attended a lunch and learn last week where he learned about the life cycle of a building.

Township Recommendation: Approval. The Green Oak Charter Township Planning Commission held a Public Hearing June 06, 2024, for the proposed amendments. There were no public comments. The Township Planning Commission recommended approval of the proposed amendments at their June 20, 2024, meeting.

Staff Recommendation: Approval. The proposed ordinance amendments have been thoroughly reviewed and clearly outline the requirements for minimum square footage per dwelling. The amendments are appropriate and will strengthen the existing zoning ordinance language.

Commission Discussion: Commissioner Funk inquired as to the impetus for this proposed amendment (1 vs. 3 choices or drive down residential prices). Commissioner Call stated that this proposed amendment mirrors very closely a similar type of requirement in Handy Township.

Public Comment: None.

Commission Action

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER BURKHOLDER.

Motion passed: 6-0

E. Z-19-24: GENOA CHARTER TOWNSHIP, AMENDMENTS TO ZONING ORDINANCE ARTICLES – AMENDMENT TO ADD LAUNDROMAT AS SPECIAL USE IN OSD DISTRICT.

The Genoa Charter Township Planning Commission is proposing to amend the Zoning Ordinance to add Laundromats as special use to the Office Service District (OSD).

Township Recommendation: Approval. The Genoa Charter Township Planning Commission held a public hearing on June 10, 2024. Public comments included: inquiring about building types and mixed uses in the Master Plan. Following the public hearing the Genoa Charter Township Planning Commission recommended approval to add laundromats as a special use in the Office Service District.

Staff Recommendation: Approval. The proposed ordinance amendment has been thoroughly reviewed, the addition of laundromats as a permitted special use in the Office Service District would be compatible with surrounding zoning districts and their associated uses.

Commission Discussion: Commissioner Ikle stated, as a business owner with a business in the office service district, he would not want a laundromat located next to his business and believes that a laundromat as a special use is problematic in the office district for a variety of reasons (noise, necessary parking, traffic volumes). This is more of a commercial/retail-oriented use rather than office district use, due to the types of associated business taking place elsewhere within an office building setting. Commissioner Bowdoin also believes that the use in office districts is inappropriate and that the proposed use of a laundromat should be limited to commercial or industrial areas with similar retail uses. Commissioner Bowdoin stated that a laundromat could require more parking and would experience much higher intensity traffic patterns than an office building setting. Commissioners Call and Anderson thought that the amendments should be recommended as “Take No Action, Encourage Further Review” instead of Disapproval”, in order to have the township perhaps revisit the proposed amendments and incorporate PC and Staff comments into a possible revision. Commissioner Call provided a real-time example of a laundromat in an office setting he was aware of. Commissioner Funk stated that a laundromat would require more fire suppression and would cost more than that necessary for an office use setting. Principal Planner Haglund stated that the amendments as proposed are recommended by the township planner, as they would rather allow the use as a special use in the office zone rather than undertaking a rezoning for the use.

Public Comment: None.

Commission Action

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO RECOMMEND DISAPPROVAL, SECONDED BY COMMISSIONER BOWDOIN.

Motion passed: 4-2 (Anderson, Call opposed)

8. **OLD BUSINESS:** None.

9. **NEW BUSINESS:**

A. Commissioner terms expiring October 2024: Bill Call, Dennis Bowdoin, Jason Schrock.

10. **REPORTS:** None.

11. **COMMISSIONERS HEARD AND CALL TO THE PUBLIC:**

12. **ADJOURNMENT:**

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO ADJOURN THE MEETING AT 7:25 PM, SECONDED BY COMMISSIONER IKLE.

Motion passed: 6-0



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: August 1, 2024
RE: Petition Ballot Initiative – Adult Use Marijuana Retail

On July 24th, 2024, the Township Clerk's office received a petition from the Citizens for Genoa Committee to initiate an ordinance under the Michigan Regulation and Taxation of Marijuana Act (MRTMA). Section 6.1 of this initiated law states in pertinent part that: *Individuals may petition to initiate an ordinance to provide for the number of marijuana establishments allowed within a municipality and such ordinance shall be submitted to the electors of the municipality at the next regular election when a petition is signed by qualified electors in the municipality in a number greater than 5% of the votes cast for governor by qualified electors in the municipality at the last gubernatorial election. A petition under this subsection is subject to section 488 of the Michigan election law, 1954 PA 116, MCL 168.488.*

The amount of signatures required to constitute five (5) percent of voters in the 2022 election is 598 signatures. The petition submitted on July 24th included 754 signatures. The Clerk's office was able to verify 512 voters leaving the original petition filing short of the requirement. In her discretion, the Clerk agreed to accept a supplemental filing of petitions which were submitted on July 30th and contained 143 verified voter signatures. This combination of original and supplemental petitions (655 voters) has been deemed sufficient by the Clerk therefore the Board must proceed to approval Ballot language for this proposed ordinance to be placed on the November 5, 2024 ballot for consideration by the voters.

I have attached hereto a copy of the petition-initiated ordinance which must be considered as petitioned and also a Resolution (#240805B) to approve the Ballot language.

For your consideration in this regard, I offer the following motion:

Moved by _____, Supported by _____ to approve **Resolution 240805B** to approve Ballot Language for a voter petition-initiated Marijuana proposal for the November 5, 2024 General Election

Please let me know if you have any questions or comments.

Sincerely,

Kelly VanMarter
Township Manager

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

Terry Croft

Diana Lowe

Jeff Dhaenens

MANAGER

Kelly VanMarter

**GENOA CHARTER TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN**

RESOLUTION 240805B

At a regular meeting of the Board of Trustees of Genoa Charter Township, Livingston County, Michigan, (the "Township") held at 6:30pm at the Township Hall on Monday, August 5, 2024 there were:

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

RESOLUTION TO APPROVE BALLOT LANGUAGE

WHEREAS, under the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018 ("MRTMA"), individuals may petition to initiate an ordinance to provide for the number of marijuana establishments allowed within a municipality or to completely prohibit marijuana establishments within a municipality; and

WHEREAS, under MRTMA, the proposed ordinance shall be submitted to the electors of the municipality at the next regular election when a petition is signed by qualified electors in the municipality in a number greater than 5% of the votes cast for governor by qualified electors in the municipality at the last gubernatorial election; and

WHEREAS, the Township received petitions to initiate a Township ordinance pursuant to MRTMA to provide for a minimum number of marijuana establishments allowed in the Township; and

WHEREAS, the Township Clerk has verified that the petitions contain valid signatures in an amount greater than 5% of the votes cast for governor by qualified electors in the Township at the last gubernatorial election; and

WHEREAS, the Township is required to submit the proposed ordinance to the voters of the Township which necessitates approval of ballot language for submission to the Livingston County Clerk.

NOW THEREFORE, BE IT RESOLVED, the Board of Trustees for Genoa Charter Township, Livingston County, Michigan resolves as follows:

1. The Board of Trustees approves and shall submit the following ballot question to the Livingston County Clerk for the purpose of submitting such ballot question to the electors of Genoa Charter Township at the November 5, 2024 election:

**Genoa Charter Township
Voter Initiated Marijuana Proposal**

A proposed initiated "Local Marijuana Control Ordinance" in Genoa Charter Township to amend or repeal the Township's prohibition of marijuana establishments to provide for a limited number of allowed Adult Use Retail marijuana establishments within the Township limits in accordance with the Michigan Regulation and Taxation of Marihuana Act (MRTMA), MCL 333.27951 et seq., effective on December 1, 2022.

The ordinance would, among other things:

- Allow for two (2) adult-use marijuana retail establishments to operate in the Township at any one time pursuant to MRTMA as authorized by the Michigan Cannabis Regulatory Agency ("CRA"), with a township permit, and according to regulations as may be adopted by the township

government in its sound discretion and to the strict enforcement of comprehensive state cannabis regulations;

- Repeal any Township ordinances that conflict to the extent necessary to give the ordinance full force and effect;
- Allow for Adult Use Marijuana Retail Establishment permit applications within 30 days of the effective date of the Ordinance for any location not contrary to the ordinance or current zoning;
- Require that upon CRA licensure applicants shall be issued a final permit and may thereafter operate an Adult Use Retail Establishment at such location;
- Prohibit marijuana retailers within any area zoned exclusively for residential use or within 1,000 feet of a pre-existing public or private school providing education in kindergarten or any of grades 1 through 12 measured from the nearest edge of one parcel to another;
- Prohibit commercial activity relating to cannabis unless the applicant has held adult-use CRA license pre-qualification status approval from CRA, and also held a recorded real property interest in the proposed establishment location, since a date prior to July 30, 2024.
- Allow for the Township Board to decide upon competing applications for Adult Use Retail Establishments if more than two (2) qualified applications are received.

Should this ordinance be adopted?

2. The Township Clerk shall certify and submit this resolution to the Livingston County Clerk no later than 4:00pm on Tuesday, August 13th, 2024 so that the proposal may be included on the ballot in the November 5, 2024 election.
3. Any resolutions that are inconsistent with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

A roll call vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

ABSENT:

The resolution was declared _____.

CERTIFICATION OF CLERK

The undersigned, being the duly elected Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records of my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

Date

Citizens for Genoa Committee
27321 Cambridge LN Farmington Hills MI 48331

July 24, 2024

To: Paulette Skolarus,
Genoa Township Clerk
2911 Dorr Road
Brighton, Michigan 48116
Phone: (810) 227-5225
Fax: (810) 227-3420
Email: polly@genoa.org

Re: Petition Submission - Proposed Initiated Ordinance Under MRTMA
Turn In & Ballot Language Certification for November 5, 2024 Regular Election

Dear Clerk,

Attached please find sufficient petitions for filing to place the question of an ORDINANCE PROVIDING FOR THE NUMBER OF ESTABLISHMENTS ALLOWED IN THE MUNICIPALITY on the ballot at the next regular election on November 5, 2024 pursuant to "MRTMA," the Michigan Regulation and Taxation of Marihuana Act, which states in pertinent part that: Sec. 6. 1. Individuals may petition to initiate an ordinance to provide for the number of marihuana establishments allowed within a municipality or to completely prohibit marihuana establishments within a municipality, and such ordinance shall be submitted to the electors of the municipality at the next regular election when a petition is signed by qualified electors in the municipality in a number greater than 5% of the votes cast for governor by qualified electors in the municipality at the last gubernatorial election. A petition under this subsection is subject to section 488 of the Michigan election law, 1954 PA 116, MCL 168.488.

The committee hereby certifies the ballot language to you as proposed ballot language for submission to the county clerk and ask that the summary text of the statement shall be submitted to the county clerk no later than August 13th, 2024, the deadline established by law. Please verify the signatures forthwith and have the township certify the ballot language to the county clerk per MCL 168.646a.

Elizabeth Hundley, Livingston County Clerk
200 E Grand River Ave
Howell, Michigan 48843-2399
Phone: (517) 546-8177
Fax: (517) 546-4354
Email: countyclerk@livgov.com

Proposed Local Control Ordinance

Summary of Ballot Question: This proposal, if adopted, would provide for 2 adult use marijuana retailers allowed in the municipality. Shall The Proposal be Adopted? Yes No

Signatures Needed for ballot access: 5% of voters in 2022 = **598 signatures required**

This petition submission includes:

- **Total signatures:** 754
- **Total petition sheets:** 84

Any questions or communication can best be addressed with the committee attorney Gregory Schmid at 989.239.9000 or gregschmid@gmail.com.

Thank you in advance for your attention to this matter,



Greg Schmid, Authorized Agent for the Committee

Clerk Complete Portion Below

Acknowledgement of receipt the number of pages/purported signatures received

Number of petition pages received: 84

Number of purported petition signatures received: 754 (APPX)

Received: Mary Krenicki Date: July 24, 2024
Clerk/agent

DEPUTY CLERK.

**GENOA TOWNSHIP
INITIATION OF ORDINANCE**

The circulator of the petition is a (mark one): paid signature gatherer volunteer signature gatherer.
If the petition circulator does not comply with all of the requirements of the Michigan election law for petition circulators, any signature obtained by that petition circulator on that petition is invalid and will not be counted.

To the Clerk of the Township of Genoa: We, the undersigned qualified and registered electors, residents in the Township of Genoa, Livingston County, State of Michigan, respectively, petition to initiate an ordinance to provide for a limited number of allowed marihuana establishments within the township limits, to be submitted to the electors of the township at the next regular election pursuant to the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27956(1). By promulgating the proposed "Local Marijuana Control Ordinance" any existing ordinances, resolutions, parts of ordinances or sections in conflict with provisions of this Ordinance, specifically the ordinance prohibiting all marijuana establishments within the township adopted January 7, 2019, Resolution No. 190107-A, would be amended or repealed only to the extent necessary to give this Ordinance full force and effect.

FOR THE FULL TEXT OF THE PROPOSED ORDINANCE SEE THE REVERSE SIDE OF THIS PETITION

WARNING - A person who knowingly signs this petition more than once, signs a name other than his or her own, signs when not a qualified and registered elector, or sets opposite his or her signature on a petition, a date other than the actual date the signature was affixed, is violating the provisions of the Michigan election law.

SIGNATURE	PRINTED NAME	STREET ADDRESS OR RURAL ROUTE	ZIP CODE	DATE OF SIGNING		
				MO	DAY	YEAR
1.						
2.						
3.						
4.						
5.						
6.						
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9.						
10.						

CERTIFICATE OF CIRCULATOR

The undersigned circulator of the above petition asserts that he or she is 18 years of age or older and a United States citizen; that each signature on the petition was signed in his or her presence; that he or she has neither caused nor permitted a person to sign the petition more than once and has no knowledge of a person signing the petition more than once; and that, to his or her best knowledge and belief, each signature is the genuine signature of the person purporting to sign the petition, the person signing the petition was at the time of signing a registered elector of the city or township indicated preceding the signature, and the elector was qualified to sign the petition.

If the circulator is not a resident of Michigan, the circulator shall make a cross or check mark in the box provided, otherwise each signature on this petition sheet is invalid and the signatures will not be counted by a filing official. By making a cross or check mark in the box provided, the undersigned circulator asserts that he or she is not a resident of Michigan and agrees to accept the jurisdiction of this state for the purpose of any legal proceeding or hearing that concerns a petition sheet executed by the circulator and agrees that legal process served on the Secretary of State or a designated agent of the Secretary of State has the same effect as if personally served on the circulator.

WARNING - A circulator knowingly making a false statement in the above certificate, a person not a circulator who signs as a circulator, or a person who signs a name other than his or her own as circulator is guilty of a misdemeanor.

CIRCULATOR - Do not sign or date certificate until after circulating petition.

_____/_____/_____
(Signature of Circulator) (Date)

(Printed Name of Circulator)

(Complete Residence Address (Street and Number or Rural Route) [Do not enter a post office box])

(City or township, state, zip code)

(County of registration, if registered to vote, of a circulator who is not a resident of Michigan)

Paid for with regulated funds by: Citizens for Genoa Committee 27321 Cambridge LN Farmington Hills MI 48331

GENOA TOWNSHIP INITIATION OF ORDINANCE

To the Clerk of the Township of Genoa: We, the undersigned qualified and registered electors, residents in the Township of Genoa, Livingston County, State of Michigan, respectively, petition to initiate an ordinance to provide for a limited number of allowed marihuana establishments within the township limits, to be submitted to the electors of the township at the next regular election pursuant to the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27956(1). By promulgating the proposed "Local Marijuana Control Ordinance" any existing ordinances, resolutions, parts of ordinances or sections in conflict with provisions of this Ordinance, specifically the ordinance prohibiting all marijuana establishments within the township adopted January 7, 2019, Resolution No. 190107-A, would be amended or repealed only to the extent necessary to give this Ordinance full force and effect.

The Township of Genoa Ordains:

Section 1. Title, Effective Date, and Purpose. This ordinance shall be known and cited as the "Local Marijuana Control Ordinance." This ordinance shall take effect 10 days after certification of the election at which the electors approve it. The purpose of this ordinance is to provide for limited Adult Use Retail Establishments in the municipal limits to avoid destabilization quality of life and property values in the community; it does not add zoning or other regulations for the operation of cannabis establishments in the Township, leaving regulatory oversight to ordinances as may be adopted by the township government in its sound discretion and to the strict enforcement of comprehensive state cannabis regulations administered by the CRA.

Section 2. Repeal. On the effective date of the "Local Marijuana Control Ordinance," any existing resolutions, ordinances, parts of ordinances or sections in conflict with provisions of this Ordinance, specifically the ordinance prohibiting all marijuana establishments within the township adopted January 7, 2019, Resolution No. 190107-A, are amended or repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Regulations, resolutions, and government actions. Ordinances and government actions adopted by the township may not impose restrictions that are unreasonably impracticable, which conflict with this ordinance, MRTMA, or rules promulgated pursuant to MRTMA. The township government may suspend, revoke, or not renew a person lawfully operating under MRTMA for good cause only, with notice, hearing, and reasonable opportunity to cure.

Section 4. Limited Number of Establishments Allowed. Two (2) Adult Use Marijuana Retail Establishments are allowed to operate in the township at any one time and shall only operate pursuant to MRTMA as authorized, licensed, and regulated by the CRA, only with a township permit, and according to regulations as may be adopted by the township government in its sound discretion and to the strict enforcement of comprehensive state cannabis regulations administered by the CRA. Operation in the municipality and operation pursuant to CRA licensure within the restrictions of this ordinance is declared and shall be acknowledged not to be in violation of any municipal ordinance.

Section 5. Applications. Within 30 days of the effective date hereof, and thereafter annually as determined by the clerk, persons may apply to the township for an Adult Use Marijuana Retail Establishment permit at any location not contrary to current zoning regulations and any restrictions on commercial activity established by this ordinance, and upon CRA licensure shall be issued a final permit and may thereafter lawfully operate an Adult Use Retail Establishment at such location. Applications shall be accompanied by a \$5,000 nonrefundable application fee, to be credited against the first annual regulatory fee. The complete application for a township Adult Use Retail Establishment permit shall contain each of the following:

- a) a cover sheet with the name, assumed name, physical and mailing address, email and phone contact for the applicant, its directors and officers, managers, and any direct or indirect owner or applicant disclosed in CRA license or prequalification documents.
- b) the proposed facility location address and parcel ID number.
- c) engineering drawings of the proposed establishment to be developed or built, a proposed floor plan, marijuana business location plan with security plan, staffing plan, inventory and recordkeeping plan, technology plan, and marketing plan.
- d) applicant's current adult-use CRA license pre-qualification status approval.
- e) documentary evidence to demonstrate the proposed marijuana retailer location would not violate the restrictions hereof, including recorded interests in property and location maps showing buffer zone compliance from sensitive uses identified therein.

Section 6. Restrictions. The following restrictions on commercial activity relating to cannabis apply:

- a) Pursuant to MRTMA restrictions, marijuana retailers are prohibited within any area zoned exclusively for residential use or within 1,000 feet of a pre-existing public or private school providing education in kindergarten or any of grades 1 through 12 measured from the nearest edge of one parcel to another.
- b) Commercial activity relating to cannabis is prohibited unless the applicant has held adult-use CRA license pre-qualification status approval from CRA, and also held a recorded real property interest in the proposed establishment location, since a date prior to July 30, 2024.

Section 7. Permit Issuance. This ordinance limits the number of Adult Use Retail Establishments that may operate at any one time in the township. Pursuant to MRTMA, if more than two qualified applicants apply for permits at locations not inconsistent with the restrictions of this ordinance, then the township board shall decide among competing applications by a process designed and adopted to select applicants best suited to operate in compliance with MRTMA within the township. Complete Genoa Township permit applications shall be promptly processed by the clerk on receipt and payment therefore, and provisional permits shall be issued by the clerk to applicants within 45 days of submission to the clerk.

Section 8. Definitions.

- a) "Marihuana" is synonymous with "marijuana" and "cannabis."
- b) "CRA" means the Michigan Cannabis Regulatory Agency, and is synonymous with the term Michigan Marijuana Regulatory Agency, or any successor agency.
- c) "MRTMA" means the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018.
- d) The terms and definitions of MRTMA and MMFLA are incorporated by reference into this ordinance.

Section 9. Severability. If any section, sub-section, clause, or provision of this ordinance shall be declared to be unconstitutional, void, illegal, in conflict with state law or rules, or ineffective by any court of competent jurisdiction; such section, sub-section, clause, or provision shall thereby cease to be a part of this ordinance, but the remainder of this ordinance shall stand and be in full force and effect.