

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**June 5, 2023**  
**6:30 p.m.**

**AGENDA**

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person) \*:

**Approval of Consent Agenda:**

1. Payment of Bills: June 5, 2023
2. Request to approve May 15, 2023 regular meeting minutes.

**Approval of Regular Agenda:**

3. Request for approval of a fireworks display located at Lake Trust Stadium on June 15, 2023 as submitted by Cleary University.
4. Request for approval of a fireworks display on West Crooked Lake for Oak Pointe Country Club on July 3, 2023 as submitted by Michael Freeland of Ace Pyro LLC.
5. Request to approve a project agreement with the Livingston County Road Commission to reconstruct 0.2 miles of Stillriver Drive from the cul-de-sac to Natanna Trail within the Ravines of Rolling Ridge Subdivision with the Township's cost not to exceed \$125,000.
6. Request to approve Quote Number 4420154000003856055 with Softline Solutions to replace the poured-in-place rubber surfacing and to convert the soccer kick wall turf to a rubber surface at the Genoa Township Park at a cost not to exceed \$132,000 and to amend budget line item 208-751-934-015 from \$100,000 to \$132,000.
7. Discussion regarding renewal of the community cooperative contract with the Livingston County Sheriff.

Member Discussion  
Adjournment

\*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: June 6, 2023

All information below through May 31, 2023

TOWNSHIP GENERAL EXPENSES	\$	102,646.42
May 26, 2023 Bi Weekly Payroll	\$	123,015.73
OPERATING EXPENSES DPW (503 FN)	\$	21,028.27
OPERATING EXPENSES Oak Pointe (592FN)	\$	94,642.46
OPERATING EXPENSES Lake Edgewood (593FN)	\$	23,516.74
TOTAL	\$	<u>364,849.62</u>

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
05/11/2023	38207	AMERICAN AQUA	267.06
05/11/2023	38208	BRIGHTON ANALYTICAL , L.L.C.	63.00
05/11/2023	38209	EHIM, INC	9,387.92
05/11/2023	38210	PFEFFER, HANNIFORD, PALKA	3,200.00
05/11/2023	38211	TETRA TECH INC	1,630.00
05/16/2023	38212	COMCAST	637.20
05/16/2023	38213	COMCAST	714.50
05/16/2023	38214	ELECTION SOURCE	500.00
05/16/2023	38215	GERALD ALCOCK COMPANY, LLC	2,880.00
05/16/2023	38216	LIVINGSTON PRESS & ARGUS	270.00
05/16/2023	38217	US BANK EQUIPMENT FINANCE	2,110.70
05/16/2023	38218	VERIZON WIRELESS	379.83
05/23/2023	38219	ALLSTAR ALARM LLC	90.08
05/23/2023	38220	AMERICAN AQUA	52.80
05/23/2023	38221	BLUE CROSS & BLUE SHIELD OF MI	54,899.86
05/23/2023	38222	COMCAST	263.05
05/23/2023	38223	DEBRA ROJEWSKI	42.00
05/23/2023	38224	MICHIGAN OFFICE SOLUTIONS	230.26
05/23/2023	38225	SEWARD HENDERSON PLLC	2,698.00
05/23/2023	38226	SOLAR SOLUTIONS	1,037.00
05/23/2023	38227	SEWARD HENDERSON PLLC	1,486.38
05/26/2023	38228	CAPITAL ONE	397.34
05/26/2023	38229	DELTA DENTAL	3,844.77
05/26/2023	38230	KNOCK'EM OUT PEST CONTROL	350.00
05/26/2023	38231	MUTUAL OF OMAHA	2,299.10
05/26/2023	38232	WILLIAM ROGERS	40.61
05/30/2023	38233	DTE ENERGY	29.74
05/30/2023	38234	MICHIGAN MUNICIPAL TREAS. ASSN	99.00
05/30/2023	38235	MICHIGAN TOWNSHIP ASSOC	8,776.62
05/30/2023	38236	PERFECT MAINTENANCE CLEANING	565.00
05/31/2023	38237	CHESTNUT DEVELOPMENT	2,334.00
05/31/2023	38238	NETWORK SERVICES GROUP, L.L.C.	324.00
05/31/2023	38239	CONSUMERS ENERGY	304.60
05/31/2023	38240	MHOG UTILITIES	442.00
FNBCK TOTALS:			
Total of 34 Checks:			102,646.42
Less 0 Void Checks:			0.00
Total of 34 Disbursements:			<b>102,646.42</b>

May 26, 2023 Bi-Weekly Payroll

06/01/2023 09:37 AM		PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP				Page 34 of 34	
Payroll ID: 247							
Pay Period End Date: 05/19/2023 Check Post Date: 05/26/2023 Bank ID: FNBCK							
* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks							
VACATION PTIME	0.00	0.00	0.00	2,701.81			
WELL IQ	0.00	0.00	0.00	4,664.08			
ZBA CHAIR	1.00	0.00	215.57	1,047.04			
ZBA MINUTES	1.00	0.00	181.65	882.30			
ZBA MINUTES OT	0.00	0.00	0.00	0.00			
ZBA PER DIEM	5.00	0.00	1,017.25	4,359.62			
Gross Pay This Period	119,678.73	Deduction Refund	0.00	Ded. This Period	35,801.40	Net Pay This Period	83,877.33
						Gross Pay YTD	1,213,625.19
						Dir. Dep.	81,834.18

06/01/2023 09:38 AM		Check Register Report For Genoa Charter Township				Page 1 of 1
For Check Dates 05/26/2023 to 05/26/2023						
Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit Status
05/26/2023	FNBCK	13846	BOLANG, MOLLY	864.00	693.69	0.00 Open
05/26/2023	FNBCK	13847	MILTON, ANDREW	1,459.62	1,349.46	0.00 Open
05/26/2023	FNBCK	EFT807	FLEX SPENDING (TASC)	840.38	840.38	0.00 Open
05/26/2023	FNBCK	EFT808	INTERNAL REVENUE SERVICE	28,828.84	28,828.84	0.00 Open
05/26/2023	FNBCK	EFT809	PRINCIPAL FINANCIAL	4,826.00	4,826.00	0.00 Open
05/26/2023	FNBCK	EFT810	PRINCIPAL FINANCIAL	2,600.03	2,600.03	0.00 Open
Totals:		Number of Checks: 006		39,418.87	39,138.40	0.00
Total Physical Checks:				2		
Total Check Stubs:				4		

Net Pay This Period \$83,877.33  
 Physical Check Amount \$39,138.40  
 TOTAL \$123,015.73

503FN Check Register

06/01/2023 09:43 AM		CHECK REGISTER FOR GENOA TOWNSHIP		Page: 1/1
User: denise				
DB: Genoa Township				
CHECK NUMBERS 5810 - 6000				
Check Date	Check	Vendor Name	Amount	
Bank 503FN DPW-UTILITIES #233				
05/12/2023	5810	ADVANCE AUTO PARTS	127.40	
05/12/2023	5811	AUTO-LAB OF LIVINGSTON	1,225.64	
05/12/2023	5812	CORRIGAN OIL COMPANY, NO.II	788.86	
05/12/2023	5813	MYERS AUTOMOTIVE	112.34	
05/12/2023	5814	PFEFFER, HANNIFORD, PALKA	2,750.00	
05/12/2023	5815	PORT CITY COMMUNICATIONS, INC.	246.99	
05/12/2023	5816	RED WING BUSINESS ADVANTAGE ACCOUNT	647.99	
05/12/2023	5817	TETRA TECH INC	4,015.00	
05/12/2023	5818	TRACTOR SUPPLY CO.	791.27	
05/12/2023	5819	UNITED STATES POSTAL SERVICE	320.32	
05/12/2023	5820	VICTORY LANE QUICK OIL CHANGE	144.95	
05/15/2023	5821	ADVANCE AUTO PARTS	107.14	
05/15/2023	5822	VERIZON WIRELESS	689.46	
05/17/2023	5823	CHASE CARD SERVICES	6,311.03	
05/17/2023	5824	OCCUPATIONAL HEALTH CENTERS OF MI	225.00	V
Void Reason: MADE OUT FOR WRONG AMOUNT				
05/17/2023	5825	OCCUPATIONAL HEALTH CENTERS OF MI	225.00	
05/19/2023	5826	HOME DEPOT CREDIT SERVICES	1,631.39	
05/26/2023	5827	MWEA	95.00	
05/26/2023	5828	OCCUPATIONAL HEALTH CENTERS OF MI	168.00	
05/30/2023	5829	MYERS AUTOMOTIVE	180.49	
05/30/2023	5830	OCCUPATIONAL HEALTH CENTERS OF MI	450.00	
503FN TOTALS:				
Total of 21 Checks:			21,253.27	
Less 1 Void Checks:			225.00	
Total of 20 Disbursements:			21,028.27	



592FN Check Register

06/01/2023 09:44 AM CHECK REGISTER FOR GENOA TOWNSHIP Page: 1/1  
 User: denise CHECK NUMBERS 5806 - 6000  
 DB: Genoa Township

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
05/15/2023	5806	A&W CONTRACTING, LLC	3,246.50
05/15/2023	5807	BRIGHTON ANALYTICAL , L.L.C.	440.00
05/15/2023	5808	COOPER'S TURF MANAGEMENT LLC	255.00
05/15/2023	5809	DUBOIS-COOPER	36,000.00
05/15/2023	5810	ETNA SUPPLY COMPANY	776.00
05/15/2023	5811	GENOA TOWNSHIP D.P.W. FUND	21,704.92
05/15/2023	5812	GENOA TOWNSHIP D.P.W. FUND	25,756.83
05/15/2023	5813	HYDROCOP	226.87
05/15/2023	5814	NORTHERN PUMP & WELL, INC.	750.00
05/15/2023	5815	NORTHWEST PIPE & SUPPLY CO.	72.81
05/15/2023	5816	PFEFFER, HANNIFORD, PALKA	3,700.00
05/16/2023	5817	AT&T	288.64
05/18/2023	5818	BRIGHTON ANALYTICAL , L.L.C.	880.00
05/18/2023	5819	CONSUMERS ENERGY	483.24
05/25/2023	5820	AT&T LONG DISTANCE	61.65

592FN TOTALS:

Total of 15 Checks: 94,642.46  
 Less 0 Void Checks: 0.00  
 Total of 15 Disbursements: 94,642.46

593FN Check Register

06/01/2023 09:45 AM CHECK REGISTER FOR GENOA TOWNSHIP Page: 1/1  
 User: denise CHECK NUMBERS 4278 - 5000  
 DB: Genoa Township

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590			
05/15/2023	4278	A&W CONTRACTING, LLC	1,124.00
05/15/2023	4279	BRIGHTON ANALYTICAL , L.L.C.	268.00
05/15/2023	4280	COOPER'S TURF MANAGEMENT LLC	264.00
05/15/2023	4281	GENOA TOWNSHIP D.P.W. FUND	11,900.83
05/15/2023	4282	HARTLAND SEPTIC SERVICE, INC.	6,750.00
05/15/2023	4283	PFEFFER, HANNIFORD, PALKA	2,600.00
05/16/2023	4284	CONSUMERS ENERGY	256.37
05/18/2023	4285	BRIGHTON ANALYTICAL , L.L.C.	67.00
05/18/2023	4286	CONSUMERS ENERGY	16.00
05/30/2023	4287	DTE ENERGY	270.54

593FN TOTALS:

Total of 10 Checks: 23,516.74  
 Less 0 Void Checks: 0.00  
 Total of 10 Disbursements: 23,516.74



Manage your account online at : [www.chase.com/cardhelp](http://www.chase.com/cardhelp)

Customer Service: 1-800-945-2028

Mobile: Download the Chase Mobile® app today

June 2023						
S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

New Balance  
**\$6,820.62**  
 Minimum Payment Due  
**\$68.00**  
 Payment Due Date  
**06/01/23**

### INK CASH(SM) POINT SUMMARY

Previous points balance	43,941
+ 1 Point per \$1 earned on all purchases	6,821
+ 2Pts/\$1 gas stns, rstnts, ofc sply, hm impr	197

**Total points available for redemption 50,959 \***

**Late Payment Warning:** If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

**Minimum Payment Warning:** Enroll in Auto-Pay and avoid missing a payment. To enroll, go to [www.chase.com](http://www.chase.com)

*Rewards 5-16-23  
 \* 509.59  
 Statement Credit*

### ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$4,407.01
Payment, Credits	-\$4,407.01
Purchases	+\$6,820.62
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>\$6,820.62</b>
Opening/Closing Date	04/08/23 - 05/07/23
Credit Limit	\$45,500
Available Credit	\$38,679
Cash Access Line	\$2,275
Available for Cash	\$2,275
<b>Past Due Amount</b>	<b>\$0.00</b>
<b>Balance over the Credit Limit</b>	<b>\$0.00</b>

*ALL SYS -233-000-084-990  
 UTILITY DEPT.*

**MAY 16 2023**

**RECEIVED**

*jat  
 5-16-23*



### ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
04/19	HARTLAND RURAL KING HARTLAND MI <i>DPW apparel</i> DAVE ESTRADA TRANSACTIONS THIS CYCLE (CARD [REDACTED]) \$264.95	264.95 ✓
04/20	PACE ANALYTICAL SERVICES 612-607-6400 MN <i>G.O. Lab</i>	256.25 ✓
04/13	PHENOVA, INC. 303-9400033 CO <i>G.O. Lab</i>	217.20
04/22	FREIGHTQUOTE.COM INC 866-851-5477 MO <i>G.O.</i>	167.87 ✓
05/03	LOWES #00779* HOWELL MI <i>Howell Twp.</i>	98.11 ✓
05/03	RHINO SEED BRIGHTON 810-6325640 MI <i>G.O.</i>	496.10 ✓
05/05	FREIGHTQUOTE.COM INC 866-851-5477 MO <i>G.O.</i> JAMES AULETTE TRANSACTIONS THIS CYCLE (CARD [REDACTED]) \$1273.03	37.50 ✓
04/19	Payment ThankYou Image Check	-4,407.01
04/10	GoToCom*GoToConnect goto.com MA <i>mhog</i>	248.29 ✓
04/20	Amazon.com*HV0Z20BH1 Amzn.com/bill WA <i>DPW office</i>	29.99 ✓
04/21	Amazon.com*HV84X9QU2 Amzn.com/bill WA <i>DPW apparel</i>	18.89 ✓
04/27	DMI* DELL K-12/GOVT 800-981-3355 TX <i>DPW office</i>	807.57 ✓
05/04	RINGCENTRAL INC. 888-898-4591 CA <i>DPW. phone</i> GREG TATARA TRANSACTIONS THIS CYCLE (CARD [REDACTED]) \$3236.54- INCLUDING PAYMENTS RECEIVED	65.73 -
04/10	MICHIGAN WATER ENVIORNMEN 517-641-7377 MI <i>DPW prof dev.</i>	10.00 ✓
04/17	Amazon.com*HV7T72NX1 Amzn.com/bill WA <i>DPW apparel</i>	197.06 ✓
05/01	IN *MICHIGAN SECTION AWWA 517-2922912 MI <i>DPW prof dev.</i>	600.00 ✓
05/03	SMEDESON STEEL SUPPLY CO 313-9378300 MI <i>mhog</i>	650.40 ✓
05/05	GIH*GLOBALINDUSTRIALEQ 800-645-2986 FL <i>mhog</i> ALEX CHIMPOURAS TRANSACTIONS THIS CYCLE (CARD [REDACTED]) \$2313.13	855.67 ✓
04/13	ICMA ONLINE 202-289-4262 DC <i>101-172-910-000</i>	913.00 ✓
04/14	AMZN Mktp US*HJ59N8MS2 Amzn.com/bill WA <i>101-265-934-060</i>	25.00 ✓
04/14	MICHIGAN MUNICIPAL LEAGUE 734-6623246 MI <i>101-172-910-000</i>	425.00 ✓
04/18	AMZN Mktp US*HV0G64181 Amzn.com/bill WA <i>101-261-751-000</i>	18.72 ✓
05/03	AMZN Mktp US*991X73MJ3 Amzn.com/bill WA <i>101-261-751-000</i>	7.47 ✓
05/03	Amazon.com*1Q8SF4OD3 Amzn.com/bill WA <i>101-261-751-000</i>	69.99 ✓
05/05	MI PROF LICENSING 517-2410199 MI <i>101-257-910-000</i>	250.00 ✓
05/06	LANDS END BUS OUTFITTERS 800-332-4700 WI <i>101-261-750-000</i> KELLY VANMARTER TRANSACTIONS THIS CYCLE (CARD [REDACTED]) \$1799.04	91.86 ✓

2023 Totals Year-to-Date	
Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

### INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
<b>PURCHASES</b>			
Purchases	17.99%(v)(d)	- 0 -	- 0 -
<b>CASH ADVANCES</b>			
Cash Advances	29.74%(v)(d)	- 0 -	- 0 -
<b>BALANCE TRANSFERS</b>			
Balance Transfer	17.99%(v)(d)	- 0 -	- 0 -

30 Days in Billing Period

(v) = Variable Rate  
(d) = Daily Balance Method (including new transactions)  
(a) = Average Daily Balance Method (including new transactions)  
Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

**GENOA CHARTER TOWNSHIP BOARD  
Regular Meeting  
May 15, 2023**

**MINUTES**

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Jean Ledford, Terry Croft, Diana Lowe, Robin Hunt, Paulette Skolarus, and Jim Mortensen. Also present were Township Manager Kelly VanMarter, and 10 people in the audience.

The Pledge of Allegiance was recited.

The call to the public was opened at 6:31 pm.

Mr. Kurt Skarjune of 2787 Monte Vista advised that today is the first day of police week and it honors officers who were killed in the line of duty. He did a ride along with the Livingston County Sheriff and it confirmed his belief that the law enforcement presence in the Township is inadequate. He made a post on the Nextdoor App, and it has 10,000 views. He encouraged the Board Members to do a ride along as well. He wants the Township to contract with the Livingston County Sheriff's Department.

The call to the public was closed at 6:34 pm.

**Approval of Consent Agenda:**

Ms. Skolarus requested to have Agenda Item #2 moved to the Regular Agenda.

**Moved** by Skolarus, supported by Lowe, to approve the Consent Agenda as amended. **The motion carried unanimously.**

**1. Payment of Bills: May 15, 2023**

~~2. Request to approve May 1, 2023 regular meeting minutes. (moved to Regular Agenda)~~

**Regular Agenda**

**Moved** by Ledford, supported by Mortensen, to approve the Regular Agenda as amended. **The motion carried unanimously.**

**2. Request to approve May 1, 2023 regular meeting minutes.**

Ms. Skolarus asked to have it noted at the top of the minutes what time Jim Mortensen arrived at the meeting, to bold the agenda items so they are easier to see, and to note that Mr. Mortensen was absent in the roll call votes before he arrived.



**Moved** by Skolarus, seconded by Hunt to approve the May 1, 2023 regular agenda minutes as corrected.

3. **Public Hearing on the proposed Special Assessment Roll for the Stillriver Drive Road Rehabilitation Special Assessment Project (Summer Tax 2023).**
  - A. **Call to the Property Owners**
  - B. **Call to the Public**

The call to the property owners was opened at 6:36 pm.

Mr. Mike Luce of 3039 Stillriver Drive thanked the Board for facilitating this project. He noted almost all the property owners are in favor of it. Kelly VanMarter has been instrumental in helping them, and she is a pleasure to work with.

Ms. Joan Darnell of 3052 Stillriver Drive is not in favor of the project as she does not have the means to pay. These are public roads, and she does not understand why they have to be funded privately. She feels like this is being pushed through. Supervisor Rogers noted that Ms. Darnell also sent an email to the Township voicing her concerns.

Mr. Ben Luethy of 3019 Stillriver Drive is in favor of this project.

The call to the property owners was closed at 6:41 pm.

The call to the public was opened at 6:41 pm with no response.

4. **Request for approval of Resolution #5 Confirming the Special Assessment Roll for the Stillriver Drive Road Rehabilitation Special Assessment Project (Summer Tax 2023). (Roll Call)**

Ms. Skolarus questioned the Township's policy for residents who are unable to pay for the assessment.

Ms. Hunt stated there is a hardship deferral, which would not require the current owner to pay the assessment. It would remain on the taxes, and it would be paid for by the next owner.

**Moved** by Ledford, supported by Croft, to approve Resolution #5 Confirming the Special Assessment Roll for the Stillriver Drive Road Rehabilitation Special Assessment Project (Summer Tax 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes).**

5. **Consideration of amendments to the Fiscal Year 2023-2024 budget for Fund 202 – “SAD Roads and Lakes” to create a new Department #494 with associated revenue and appropriation line items for the Stillriver Drive Special Assessment project as submitted by the Township Manager.**

**Moved** by Skolarus, supported by Lowe, to approve amendments to the Fiscal Year 2023-2024 budget for Fund 202 – “SAD Roads and Lakes” to create a new Department #494 with associated revenue and appropriation line items for the Stillriver Drive Special Assessment project as submitted by the Township Manager. **The motion carried unanimously.**

**6. Request for approval of an Addendum to the Alcohol and Drug Free Workplace Policy for CDL Licensing.**

Mr. Tatara provided a review for the reason for the update to this policy.

Mr. Croft stated he is not in favor of the \$2,000 bonus for employees having a CDL.

**Moved** by Skolarus, supported by Lowe, to approve the Addendum to the Alcohol and Drug Free Workplace Policy for CDL Licensing as presented. **The motion carried (Ledford - yes, Croft - no, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes).**

**7. Consideration of a recommendation for approval of the environmental impact assessment corresponding to an amended Final PUD grading plan for proposed site grading located at 7575 Grand River, Brighton. The request is petitioned by Tom Tocco, Trinity Health.**

Mr. Tom Tocco of Trinity Health and Mr. Dino Lekas of Smith Group, the landscape architect, were present. Mr. Tocco stated the suggestions that were made at the Planning Commission meeting have been addressed.

Mr. Smith Group provided a review of the project, which is to now maintain the graded soil on the property to allow for the future installation of a community garden.

**Moved** by Ledford, supported by Lowe, to approve the Environmental Impact Assessment dated February 24, 2023 corresponding to the revised amended final PUD grading plan (5-8-23) for the previously approved Trinity Health Hospital Addition located at 7575 Grand River Avenue. **The motion carried unanimously.**

**8. Request for amendment to Resolution #5 to extend the interest free pre-payment period from May 17, 2023 to September 14, 2023 for the Pine Creek Ridge Road Improvement Special Assessment District. (Roll Call)**

Ms. VanMarter stated that since the project has been paused due to filings with the Michigan Tax Tribunal and the Township has not gone to the bond market, Staff is requesting to extend the no interest free payment period until September 14, 2023. Ms. Hunt stated that 14 residents have submitted their payoff payments, and staff is going to offer to return it to them.

**Moved** by Lowe, supported by Mortensen, to approve an amendment to Resolution #5 to extend the interest free pre-payment period from May 17, 2023 to September 14, 2023 for the Pine Creek Ridge Road Improvement Special Assessment District. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes).**

**9. Request for approval of Resolution 230515 to approve the Assessor's Affidavit of the 2023 Millage Levies for Genoa Charter Township establishing the Millage Rate at 0.7774. (Roll Call)**

**Moved** by Skolarus, supported by Hunt, to approve the Assessor's Affidavit of the 2023 Millage Levies for Genoa Township, establishing the Millage Rate at 0.7774. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

**10. Request for approval to re-appoint Chris Grajek and Tim Chouinard to the Planning Commission and Michele Kreutzberg to the Zoning Board of Appeals with terms ending on 06/30/26 as recommended by the Township Supervisor.**

Supervisor Rogers thanked these three members for continuing to serve.

**Moved** by Ledford, supported by Croft, to approve the re-appointment of Chris Grajek and Tim Chouinard to the Planning Commission and Michele Kreutzberg to the Zoning Board of Appeals with terms ending on 06/30/26 as recommended by the Township Supervisor. **The motion carried unanimously.**

**Member Discussion**

Ms. Skolarus stated there was a poor turnout for the May election. There were only 30 in-person voters.

Supervisor Rogers addressed the comments at the Call to the Public. The IT department determined that there were 10,000 clicks on the post on Nextdoor, but that does not mean the post was read in full each time; it just means that it was clicked on. Of the 132 responses to the post, 17 of them were Township residents and 43 of the comments were made by Mr. Skarjune. He has not received any phone calls from residents regarding this issue. He noted there is a dedicated officer for the Township to work with the residents and the schools. Additionally, Green Oak Township, Hamburg Township, The City of Howell, the City of Brighton City all have police departments. Michigan State Police also has a post in Brighton Township.

Ms. Hunt stated that she viewed the post many times as she wanted to read the comments. She did not infer that there are a lot of residents in favor of this. The article had all the Board Member's phone numbers, and she did not receive any calls. It also listed tonight's meeting, and no one attended and spoke.

**Adjournment**

**Moved** by Lowe, supported by Mortensen, to adjourn the meeting at 7:05 pm. **The motion carried unanimously.**

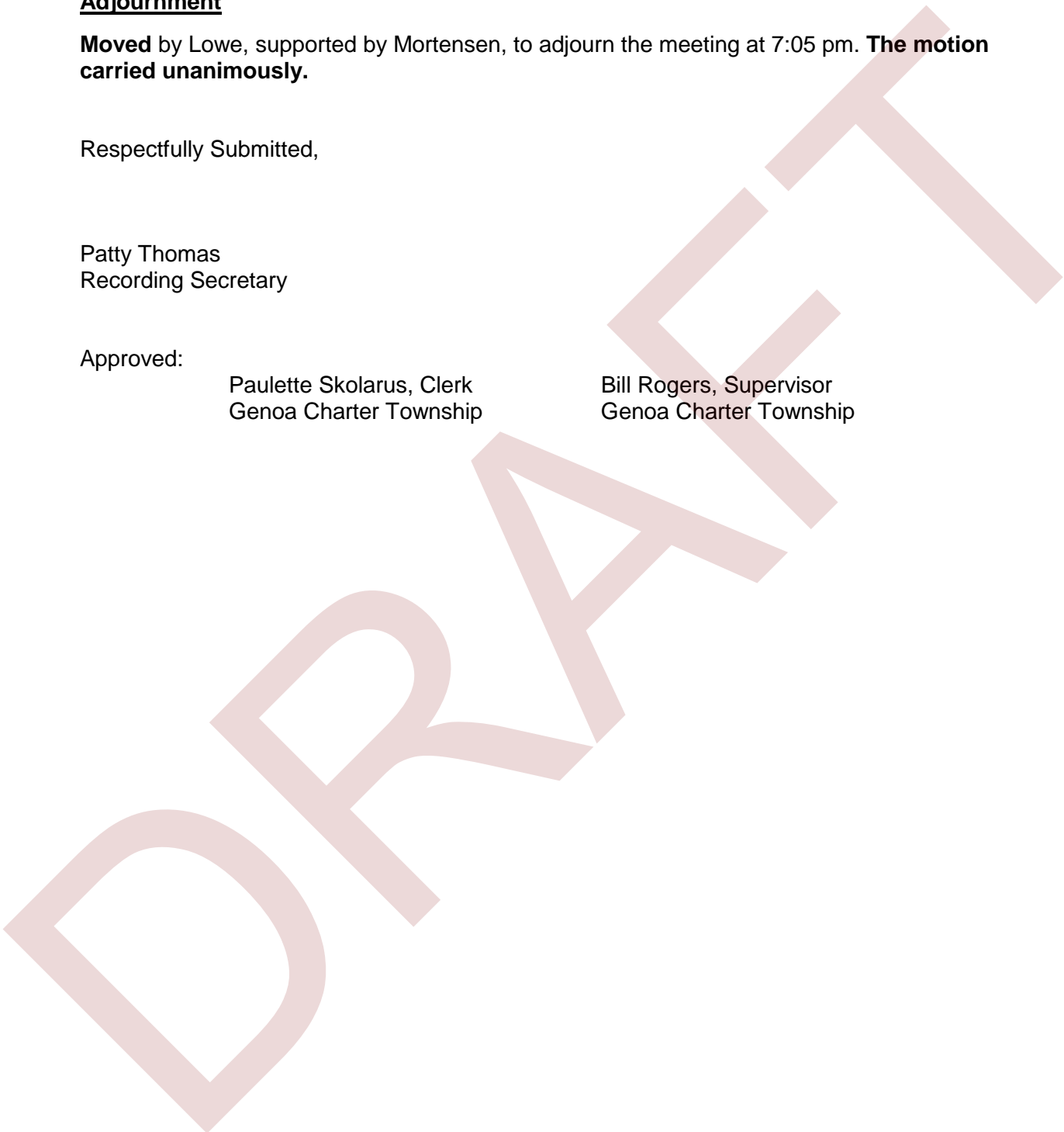
Respectfully Submitted,

Patty Thomas  
Recording Secretary

Approved:

Paulette Skolarus, Clerk  
Genoa Charter Township

Bill Rogers, Supervisor  
Genoa Charter Township







# MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Honorable Board of Trustees  
**FROM:** Kelly VanMarter, Township Manager  
**DATE:** May 31, 2023  
**RE:** Fireworks Application – Cleary University

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On May 17, 2023, Township staff received a Fireworks Display permit application for Cleary University. The University is asking for approval of a public display of fireworks at their Summerfest fundraising event planned for June 15, 2023 at the Lake Trust Stadium. Staff has reviewed the application and supplemental materials for compliance with the requirements of the State of Michigan and has deemed the application complete. A Certificate of Liability Insurance from March & McLennan Agency which names Genoa Township as additional insured in the amount of \$2,000,000 in Commercial General Liability has been provided. As part of our review, we have also received approval from the Brighton Area Fire Authority. In consideration of the complete application and Fire Marshal approval I provide the following motion for your consideration:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to approve the Public Fireworks Display permit located at Lake Trust Stadium for Cleary University on June 15, 2023 provided that all requirements of the Brighton Area Fire Authority are met.

**SUPERVISOR**

Bill Rogers

**CLERK**

Paulette A. Skolarus

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

**MANAGER**

Kelly VanMarter

Cleary University  
Fireworks Approval

---

**From:** Rick Boisvert <rboisvert@brightonareafire.com>  
**Sent:** Tuesday, May 23, 2023 3:41 PM  
**To:** Kelly VanMarter <Kelly@genoa.org>  
**Subject:** Re: 2023 Application for Fireworks for Genoa Township

The pyrotechnics display has met all of our requirements. We will have a standby on site as well on the day of.

Cordially,

Rick Boisvert, FM, CFPS  
Fire Marshal  
Brighton Area Fire Authority  
615 W. Grand River  
Brighton, MI 48116  
O: (810)229-6640 D: (810)299-0033  
F: (810)229-1619 C: (248)762-7929  
[rboisvert@brightonareafire.com](mailto:rboisvert@brightonareafire.com)

# 2023 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks     
  Articles Pyrotechnic     
  Display Fireworks  
 Public Display     
  Private Display  
 Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT <b>Cleary University</b>	ADDRESS OF APPLICANT <b>3750 Cleary Drive, Howell, MI 48843</b>	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
-----------------------------------------------	--------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER <b>Jill Humble</b>	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER <b>4520 Dutton Road, Gregory, MI 48137</b>
----------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER <b>517-219-2619</b>
-----------------------------------------------------------------------------------------	--------------------------------------------------------	-----------------------------------------

NAME OF PYROTECHNIC OPERATOR <b>Paul Brown (517-612-1658)</b>	ADDRESS OF PYROTECHNIC OPERATOR <b>3298 East Allen Road, Howell, MI 48855</b>	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
------------------------------------------------------------------	----------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------

NO. YEARS EXPERIENCE <b>40</b>	NO. DISPLAYS <b>40</b>	WHERE <b>Mott Lake Fireworks, Camp Metamora Fireworks, and Private Shows in Charlotte, Michigan</b>
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NAME OF ASSISTANT <b>Laura Masters</b>	ADDRESS OF ASSISTANT <b>515 West Highland Road, Howell, 48843</b>	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
-------------------------------------------	----------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------

NAME OF OTHER ASSISTANT	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
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EXACT LOCATION OF PROPOSED DISPLAY      **Cleary University, Lake Trust Stadium, 3750 Cleary Drive, Howel, MI 48843. See attached.**

DATE OF PROPOSED DISPLAY <b>June 15, 2023</b>	TIME OF PROPOSED DISPLAY <b>Approximately 9:10 p.m. (18 min. show)</b>
--------------------------------------------------	------------------------------------------------------------------------

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

**There will be no stoarge. Direct delivery/set-up.**

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) <b>1 million general liability 1 million personal injury</b>	NAME OF BONDING CORPORATION OR INSURANCE COMPANY <b>Marsh McLennan Agency</b>
-----------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY  
**15415 Middlebelt Rd. Livonia, MI 48154-3805**

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
	<b>Please see attached.</b>

SIGNATURE OF APPLICANT <i>Jill Humble</i>	DATE <b>5-17-2023</b>
----------------------------------------------	--------------------------



## Application for 2023 Permit for Fireworks

- 1.) Type of Permit – Public Display
- 2.) Name of Applicant: Jill Humble representing Cleary University
- 3.) 3750 Cleary University Drive, Howell, MI 48843
- 4.) Jill Humble, Chief of Staff
- 5.) –
- 6.) –
- 7.) Name of Operator: Paul Brown from Dueling Dragon, LLC ([pbrown602@gmail.com](mailto:pbrown602@gmail.com) or 517-612-1658)
- 8.) Address of Operator: 3298 East Allen Road, Howell, MI 48855
- 9.) Age of Operator: 63 years old
- 10.) Name of Assistant: Laura Masters
- 11.) Address of Assistant: 515 West Highland Road, Howell, 48843
- 12.) Age of Assistant: 48 years old
- 13.) N/A
- 14.) N/A
- 15.) Location of Fireworks: 3750 Cleary University, Howell, MI 48843 *See map attached.*
- 16.) Date of Fireworks: June 15, 2023
- 17.) Time of Fireworks Approximately 9:10 p.m. (18 minute show)
- 18.) No storage needed. Direct delivery/set-up.
- 19.) Insurance Amount: 1 million in general liability, 1 million in personal injury. *See attached.*
- 20.) Name of Insurance Company: Marsh McLennan Agency
- 21.) Address of Insurance Company: 15415 Middlebelt Rd. Livonia, MI 48154-3805
- 22.) 110 Fireworks – Fireworks are cakes, rocket, fan, and zippers. All fireworks being used are consumer grade fireworks, NO display fireworks are being used. *Please see attached.*

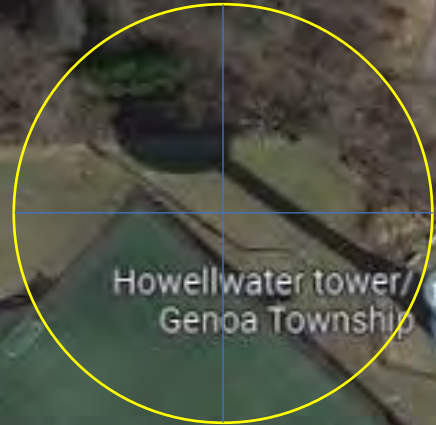
Please contact Jill Humble at [jhumble@cleary.edu](mailto:jhumble@cleary.edu) or 517-219-2619 with any questions. Thanks so much!



Kubinec Strapping Solutions

Harbor Freight Tools  
Hardware store

Belle Tire  
Tire shop



Howellwater tower/  
Genoa Township

The Johnson Center  
at Cleary University

Cleary  
University

Lake Trust Stadium

Duncan  
Chiropractic Group

Fit By C

Google

Cleary Dr

Cleary Dr

Cleary Dr

Cleary Dr

Cleary Dr



Kubinec Strapping Solutions

Harbor Freight Tools  
Hardware store

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University

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Google

Cleary Dr

Cleary Dr

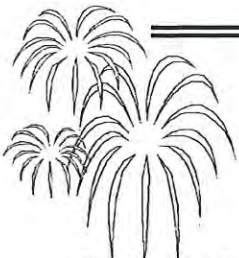
Cleary Dr

Cleary Dr

Cleary Dr







From: Dueling Dragons LLC  
 To: Jill Humble – Chief of Staff Cleary University  
 Subj.: Professional Fireworks Display - Summerfest  
 Date: May 15<sup>th</sup> 2023

**SCOPE:**

Furnish a Professional Fireworks Display scheduled for Thursday, June 15<sup>th</sup> 2023 (*Rain date TBD*). Start of display to be 9:10pm with approximate duration of 18 minutes. Sponsored cost by Dueling Dragons LLC of \$8000.00 will include fireworks, labor, setup, firing, cleanup, equipment and any other associated cost to provide a safe display. Additional cost if applicable to be negotiated at time of proposal review.

**SYNOPSIS:**

Act	Shot	Segment %	Total
Opening	2405	9.0	2405
Act One	567	2.0	567
Act Two	796	3.0	796
Mid Show	8000	29.0	8000
Act Three	5780	21.0	5780
Finale	9860	36.0	9860
		Total Elements	27408

**DISPLAY NARRATIVE:**

During the course of discussion(s) Dueling Dragons LLC was able to capture the spirit and intent of this event and as such respectfully submits the following display narrative:

Cleary University continues to be a world class educational institution providing learning opportunities for students of great diversity. Their Mission and Vision speaks of being inclusive, student-centered, and inspirational, to transform the status quo, all things that are represented in their “Coat of Arms” going back to 1883. Over their 150 years they have evolved and accomplished many significant firsts including the approaching Summerfest developed to offer scholarships to Cleary students in need. One of the owners of our display fireworks business Laura Masters is a beneficiary of Cleary education herself so it seems fitting that we support this noble objective.

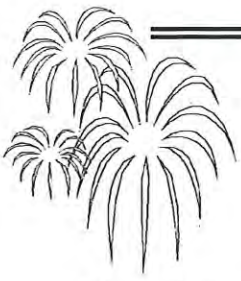
Dueling Dragons LLC will do this by furnishing a fully sponsored professional fireworks display at no cost to the college.

The display as mentioned above will include rich pyrotechnic colors such as **Yellow**, **Red**, **Green**, and **Blue** along with deep sounds of **whistle**, **thump** and **boom**. These colors and sounds honor the educational spirit and recognizes the material contribution Cleary University has made to all of its student families. Deep **Silver** and **Gold** will be used to represent change and the willingness of educational families to always support each other, in addition to these colors will be sounds of **thunder** and **lightning** which represent the storms that we all face especially students in need. Finally a cacophony of **bangs**, **bams** and **whoosh's** will represent the dawn of a new day and bring us to the end of this celebration with the recognition of many more to come as we continue to support and honor those institutions and students changing the status quo!



3298 East Allen Road, Howell Michigan 48855 Phone: (517) 612-1658  
 ATF License # 4-MI-093-54-3E-01098





## SAFETY CULTURE



DUELING DRAGONS LLC has many cultural imperatives but none more important than safety. Many hours of training and study have gone into the establishment of our safety culture with the greatest influence being from Observation and Common Sense. From this our Safety imperatives can be stated as follows:

Fireworks Safety Is Our 1<sup>st</sup> Priority  
Fireworks Safety is a Shared and Personal Responsibility  
Fireworks Accidents Can Be Prevented




One thing our organization has adopted is a Safety Logo seen here on the left that is front and center on all our Documentation, Clothing, Equipment, and Vehicles. This constant visual cue reminds us and our crews of the above listed imperatives and that safety is a overriding priority in everything we do. To fully understand this Logo and the culture it represents we have prepared a brief explanation below.

### 1<sup>st</sup> Our Safety Circle:



“Take Two” “2” tells us to pause and reflect on what is about to transpire and the responsibility we as a team must accept.

“Once Around” “” tells us to check once more for safety hazards that could impact Life, Equipment & Environment.

“Boot Prints” tells us to walk the walk. Our entire team walks the display site not just the parts they worked on.

### 2<sup>nd</sup> Our Safety Icons:

Our Safety Icons demonstrate the importance of properly dressing and how this simple act which we are in total control of eliminates many of the hazards associated with the ignition of Fireworks.



Hard Hat Icon

Safety Glasses Icon



Hearing Protection Icon

Foot Protection Icon



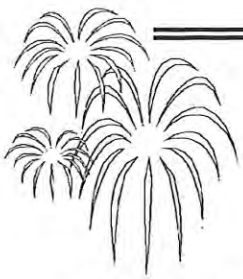
Our Treated Cotton Symbol

Hand Protection Icon



We feel that safety is such an intergral part of our lives and the interaction with our customers that we are compelled to share these core beliefs. Not just acknowledging its importance but demonstrating it through simple things such as this breif explanation. It is our mission to provide our crews and the public with incident free displays that strive to be safer through continuous improvement and the utilization of our Imperatives, Circles and Icons.






## FIREWORKS HISTORY

### ASIA


Fireworks originated in China some 2,000 years ago. The most prevalent legend has it that fireworks were discovered or invented accidentally by a Chinese cook working in a field kitchen, who happened to mix charcoal, Sulphur and saltpeter.


The mixture burned and when compressed in an enclosure the mixture exploded and gave birth to the Firecracker. Firecrackers, both then and now, are thought to have the power to fend off evil spirits and ghosts this accomplished through the loud bangs & bright flashes.




Firecrackers are used in large part to celebrate special events such as births & deaths and continue to gain popularity in the mainstream with the biggest celebration being that of Chinese New Year. Of particular note is the Megastring event at the Pyrotechnic Guild International conference  where recently 11 million firecrackers were successfully ignited in a continuous stream.


### EUROPE

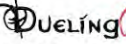
Generally, Marco Polo is credited with bringing the Chinese gunpowder back to Europe in the 13th century. Once in Europe, the black powder was used for military purposes, first in rockets, then in cannons and guns. Later fireworks were brought along in the ascetic sense with the introduction of color by the Germans and Italians. The Italians were the first Europeans who used the black powder to manufacture fireworks this during the 18th century. In fact many of the leading American display companies are operated by families of Italian descent  such as the Grucci, Rozzi, Vitali and Zambelli.

The English were also fascinated with fireworks. Fireworks became very popular in Great Britain during the reign of Queen Elizabeth I. William Shakespeare mentions fireworks in his works and fireworks were so much enjoyed by the Queen herself that she created the position of "Fire Master of England." King James II was so pleased with the fireworks display that celebrated his coronation that he knighted  his Fire Master.

### NORTH AMERICA

America's earliest settlers brought their enthusiasm for fireworks to the United States. Fireworks and black ash were used to celebrate important events long before the American Revolutionary War. The very first celebration of Independence Day was in 1777,  six years before Americans knew whether the new nation would survive the war; fireworks were a part of all festivities. In 1789, George Washington's inauguration was also accompanied by a fireworks display.

Perhaps the most significant long-term effect North America has had on fireworks was in making them safer for all to enjoy. This was accomplished through the creation of a joint organization now known as the American Fireworks Standards Laboratory.  AFSL routinely meets and test fireworks by shooting each item produced in China etc. and determining what the appropriate and correct warning descriptions and print size should be from the point of view of providing safe warning labels for American consumers. Improvements in fireworks safety & quality in North America continue with modern designs and formulations and we see proof of this through improved safety records and dazzling displays. Best of all in the USA we began to see the blending of other forms of entertainment with fireworks bringing us the modern-day Pyro-Musical.

We at  take great pride in our efforts to contribute to the overall history that is Fireworks and we humbly appreciate the opportunity to share this with you.

"May bright lights and unique sounds be with you all of your days."

C-Cue	Type	Ign	Qty	Description	Type	Cnt	\$	Dur	ML	Stk
				<b>Opening</b>						
CA-01	PF1	15	1	Superman (1.3g) 1x6	Rocket	10	60	10		✓
CAs1-01	PF2	15	1	Superman (1.3g) 1x6	Rocket	10	60	0		✓
CAs2-01	PF3	15	1	Superman (1.3g) 1x6	Rocket	10	60	0		✓
CA-02	PB1	15	1	Umped Up	Cake2	16	30	25	✓	✓
CAs1-02	PB2	15	1	Umped Up	Cake2	16	30	0	✓	✓
CAs2-02	PB3	15	1	Umped Up	Cake2	16	30	0	✓	✓
CA-03	PB1	15	1	Fly Fishin	Cake2	16	25	21		✓
CAs1-03	PB2	15	1	Fly Fishin	Cake2	16	25	0		✓
CAs2-03	PB3	15	1	Fly Fishin	Cake2	16	25	0		✓
CA-04	PB1	15	1	Bourbon Street	Cake2	16	25	24	✓	✓
CAs1-04	PB2	15	1	Bourbon Street	Cake2	16	25	0	✓	✓
CAs2-04	PB3	15	1	Bourbon Street	Cake2	16	25	0	✓	✓
				<b>Act One</b>						
CA-05	PB1	15	1	M-25 Gold Willow	Cake3	25	30	21		✓
CAs1-05	PB2	15	1	M-25 Gold Willow	Cake3	25	30	0		✓
CAs2-05	PB3	15	1	M-25 Gold Willow	Cake3	25	30	0		✓
CA-06	PB1	15	1	M-25 Blue Willow	Cake3	25	30	21		✓
CAs1-06	PB2	15	1	M-25 Blue Willow	Cake3	25	30	0		✓
CAs2-06	PB3	15	1	M-25 Blue Willow	Cake3	25	30	0		✓
CA-07	PB1	15	1	M-25 Red Chrysanthemum	Cake3	25	30	21		✓
CAs1-07	PB2	15	1	M-25 Red Chrysanthemum	Cake3	25	30	0		✓
CAs2-07	PB3	15	1	M-25 Red Chrysanthemum	Cake3	25	30	0		✓
CA-08	PB1	15	1	M-25 Air Burst	Cake3	25	30	21		✓
CAs1-08	PB2	15	1	M-25 Air Burst	Cake3	25	30	0		✓
CAs2-08	PB3	15	1	M-25 Air Burst	Cake3	25	30	0		✓
CA-09	PB1	15	1	Mad Slasher	Fan5	176	100	42	✓	✓
CAs1-09	PB2	15	1	Mad Slasher	Fan5	176	100	0	✓	✓
CAs2-09	PB3	15	1	Mad Slasher	Fan5	176	100	0	✓	✓
CA-10	PB1	15	1	Tidal Wave	Fan2	16	50	14	✓	✓
CAs1-10	PB2	15	1	Tidal Wave	Fan2	16	50	0	✓	✓
CAs2-10	PB3	15	1	Tidal Wave	Fan2	16	50	0	✓	✓
				<b>Mid Show</b>						
CB-01	PB10	15	1	100 Proof	Final5	100	150	50	✓	✓
CC-01	PB11	15	1	100 Proof	Final5	100	150	0	✓	✓
CB-02	PB12	15	1	Fire in the Hole	Cake5	24	100	20	✓	✓
CC-02	PB13	15	1	Fire in the Hole	Cake5	24	100	0	✓	✓
CB-03	PB14	15	1	Century 100shot	Final5	100	150	50	✓	✓

CC-03	PB15	15	1	Century 100shot	Final5	100	150	0	✓	✓
CB-04	PB12	15	1	Neon Screamer	W Fan5	18	100	30	✓	✓
CC-04	PB13	15	1	Neon Screamer	W Fan5	18	100	0	✓	✓
CB-05	PB16	15	1	Benjamin	Final5	100	150	50	✓	✓
CC-05	PB17	15	1	Benjamin	Final5	100	150	0	✓	✓
CB-06	PB18	15	1	Electric Blue Nxp	Cake5	20	60	24	✓	✓
CC-06	PB19	15	1	Electric Blue Nxp	Cake5	20	60	0	✓	✓
CB-07	PB18	15	1	Eternity's Gate	Cake5	36	120	29	✓	✓
CC-07	PB19	15	1	Eternity's Gate	Cake5	36	120	0	✓	✓
				Act Two						
CB-08	PB20	15	1	Pixel Island - Power Trip	Cake5	9	100	30	✓	✓
CC-08	PB21	15	1	Pixel Island - Power Trip	Cake5	9	100	0	✓	✓
CB-09	PB20	15	1	Glow City - Power Trip	Cake5	9	100	30	✓	✓
CC-09	PB21	15	1	Glow City - Power Trip	Cake5	9	100	0	✓	✓
CB-10	PB22	15	1	Stranger Things	Cake5	9	120	36		✓
CC-10	PB23	15	1	Stranger Things	Cake5	9	120	0		✓
CB-11	PB22	15	1	Neon Jungle - Power Trip	Cake5	9	100	30	✓	✓
CC-11	PB23	15	1	Neon Jungle - Power Trip	Cake5	9	100	0	✓	✓
CB-12	PB32	15	1	Tequila Sunrise	Fan5	36	60	21	✓	✓
CC-12	PB33	15	1	Tequila Sunrise	Fan5	36	60	0	✓	✓
CB-13	PB24	15	1	Imminent Threat	Cake5	12	60	35	✓	✓
CC-13	PB25	15	1	Imminent Threat	Cake5	12	60	0	✓	✓
CB-14	PB24	15	1	Devils Throat	Fan5	30	140	26		✓
CC-14	PB25	15	1	Devils Throat	Fan5	30	140	0		✓
CB-15	PB26	15	1	Neon Crushin It	V Fan5	25	100	25	✓	✓
CC-15	PB27	15	1	Neon Crushin It	V Fan5	25	100	0	✓	✓
				Act Three						
CB-16	PB28	15	4	Wicked Waterfall	Cake5	30	80	30		✓
CC-16	PB29	15	4	Wicked Waterfall	Cake5	30	80	0		✓
CB-17	PB30	15	4	Sky Willow	Cake5	28	80	21		✓
CC-17	PB31	15	4	Sky Willow	Cake5	28	80	0		✓
CD-01	PF4	15	4	Hammer Shells (6x4)	Mortar	24	100	40		✓
CE-01	PF5	15	4	Fire and Ice (6x4)	Mortar	24	199	40		✓

CD-02	PF6	15	4	Hammer Shells	Mortar	24	100	10		✓
CE-02	PF7	15	4	Fire and Ice	Mortar	24	199	10		✓
				<b>Finale</b>						
CD-03	PB32	15	1	Neon Graffiti	Zipper5	110	140	39	✓	✓
CE-03	PB33	15	1	Neon Graffiti	Zipper5	110	140	0	✓	✓
CD-04	PB34	15	1	Chroma Chameleon Premium	Zipper5	99	240	21	✓	✓
CE-04	PB35	15	1	Chroma Chameleon Premium	Zipper5	99	240	0	✓	✓
CD-05	PB36	15	1	The Omen	W Fan5	20	170	20	✓	✓
CE-05	PB37	15	1	The Omen	W Fan5	20	170	0	✓	✓
CD-06	PB38	15	1	Sky Shredder	V Fan5	36	100	41	✓	✓
CE-06	PB39	15	1	Sky Shredder	V Fan5	36	100	0	✓	✓
CD-07	PF10	15	1	Destroyer of Worlds 3"	Noab	9	200	40		✓
CE-07	PF11	15	1	Destroyer of Worlds 3"	Noab	9	200	0		✓
CD-08	PB40	15	1	M-100 Air Burst	Cake3	100	100	11		✓
CE-08	PB41	15	1	M-100 Air Burst	Cake3	100	100	0		✓
CD-09	PB42	15	1	Neon Spectrum	Zipper5	115	140	24	✓	✓
CE-09	PB43	15	1	Neon Spectrum	Zipper5	115	140	0	✓	✓
CD-10	PF12	15	4	Snake Tails (Crossed)	Mortar	24	199	10	✓	✓
CE-10	PF13	15	4	Snake Tails (Crossed)	Mortar	24	199	0	✓	✓
			<b>105</b>	<b>Show Duration = 18m7s</b>		<b>17.72</b>	<b>3362</b>	<b>7946.00</b>	<b>1063</b>	





## SECTION II - WHO IS AN INSURED

1. If you are designated in the Declarations as:
  - a. An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.
  - b. A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds, but only with respect to the conduct of your business.
  - c. A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.
  - d. An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.
  - e. A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

2. Each of the following is also an insured:

- a. **Employees And Volunteer Workers**

Your "volunteer workers" only while performing duties related to the conduct of your business, or your "employees", other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company), but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business.

However, none of these "employees" or "volunteer workers" are insureds for:

- (1) "Bodily injury" or "personal and advertising injury":

- (a) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
- (b) To the spouse, child, parent, brother or sister of that co-"employee" or that "volunteer worker" as a consequence of Paragraph (1)(a) above;
- (c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs (1)(a) or (1)(b) above; or
- (d) Arising out of his or her providing or failing to provide professional health care services.

If you are not in the business of providing professional health care services:

- (a) Subparagraphs (1)(a), (1)(b) and (1)(c) above do not apply to any "employee" or "volunteer worker" providing first aid services; and
- (b) Subparagraph (1)(d) above does not apply to any nurse, emergency medical technician or paramedic employed by you to provide such services.

- (2) "Property damage" to property:

- (a) Owned, occupied or used by,

(b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by

you, any of your "employees", "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

**b. Real Estate Manager**

Any person (other than your "employee" or "volunteer worker"), or any organization while acting as your real estate manager.

**c. Temporary Custodians Of Your Property**

Any person or organization having proper temporary custody of your property if you die, but only:

(1) With respect to liability arising out of the maintenance or use of that property; and

(2) Until your legal representative has been appointed.

**d. Legal Representative If You Die**

Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this Coverage Part.

**e. Unnamed Subsidiary**

Any subsidiary, and subsidiary thereof, of yours which is a legally incorporated entity of which you own a financial interest of more than 50% of the voting stock on the effective date of the Coverage Part.

The insurance afforded herein for any subsidiary not named in this Coverage Part as a named insured does not apply to injury or damage with respect to which such insured is also a named insured under another policy or would be a named insured under such policy but for its termination or the exhaustion of its limits of insurance.

**3. Newly Acquired Or Formed Organization**

Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain financial interest of more than 50% of the voting stock, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;

b. Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

c. Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

**4. Nonowned Watercraft**

With respect to watercraft you do not own that is less than 51 feet long and is not being used to carry persons for a charge, any person is an insured while operating such watercraft with your permission. Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation of the watercraft, and only if no other insurance of any kind is available to that person or organization for this liability.

However, no person or organization is an insured with respect to:

a. "Bodily injury" to a co-"employee" of the person operating the watercraft; or

b. "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

**5. Additional Insureds When Required By Written Contract, Written Agreement Or Permit**

The following person(s) or organization(s) are an additional insured when you have agreed, in a written contract, written agreement or because of a permit issued by a state or political subdivision, that such person or organization be added as an additional insured on your policy, provided the injury or damage occurs subsequent to the execution of the contract or agreement.

A person or organization is an additional insured under this provision only for that period of time required by the contract or agreement.

However, no such person or organization is an insured under this provision if such person or organization is included as an insured by an endorsement issued by us and made a part of this Coverage Part.

**a. Vendors**

Any person(s) or organization(s) (referred to below as vendor), but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business

and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(1) The insurance afforded the vendor is subject to the following additional exclusions:

This insurance does not apply to:

- (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (b) Any express warranty unauthorized by you;
- (c) Any physical or chemical change in the product made intentionally by the vendor;
- (d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
- (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or
- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
  - (i) The exceptions contained in Sub-paragraphs (d) or (f); or
  - (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

**b. Lessors Of Equipment**

- (1) Any person(s) or organization(s) from whom you lease equipment; but only with respect to their liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s).
- (2) With respect to the insurance afforded to these additional insureds this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

**c. Lessors Of Land Or Premises**

Any person or organization from whom you lease land or premises, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land or premises leased to you.

With respect to the insurance afforded these additional insureds the following additional exclusions apply:

This insurance does not apply to:

- 1. Any "occurrence" which takes place after you cease to lease that land; or
- 2. Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

**d. Architects, Engineers Or Surveyors**

Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- (1) In connection with your premises; or
- (2) In the performance of your ongoing operations performed by you or on your behalf.

With respect to the insurance afforded these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

- 1. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

**2. Supervisory, inspection, architectural or engineering activities.**

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional services by or for you.

**e. Permits Issued By State Or Political Subdivisions**

Any state or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.

With respect to the insurance afforded these additional insureds, this insurance does not apply to:

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
- (2) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

**f. Any Other Party**

Any other person or organization who is not an additional insured under Paragraphs a. through e. above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- (1) In the performance of your ongoing operations;
- (2) In connection with your premises owned by or rented to you; or
- (3) In connection with "your work" and included within the "products-completed operations hazard", but only if
  - (a) The written contract or agreement requires you to provide such coverage to such additional insured; and
  - (b) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

However:

- (1) The insurance afforded to such additional insured only applies to the extent permitted by law; and
- (2) If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

"Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- (2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional services by or for you.

The limits of insurance that apply to additional insureds is described in Section III - Limits Of Insurance.

How this insurance applies when other insurance is available to the additional insured is described in the Other Insurance Condition in Section IV - Commercial General Liability Conditions.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

**MICHIGAN FIREWORKS SAFETY ACT (EXCERPT)**  
**Act 256 of 2011**

**28.466 Articles pyrotechnic or display fireworks ignition; permit; competency and qualifications of operators; retention of fee.**

Sec. 16. (1) The legislative body of a city, village, or township, upon application in writing on forms provided by the department on the department's website and payment of a fee set by the legislative body, if any, may grant a permit for the use of agricultural or wildlife fireworks, articles pyrotechnic, display fireworks, consumer fireworks, or special effects manufactured for outdoor pest control or agricultural purposes, or for public or private display within the city, village, or township by municipalities, fair associations, amusement parks, or other organizations or individuals approved by the city, village, or township authority, if the applicable provisions of this act are met. After a permit has been granted, a permit holder may sell, possess, or transport fireworks for only the purposes described in the permit. A permit granted under this subsection is not transferable and shall not be issued to a minor.

(2) Before a permit for articles pyrotechnic or a display fireworks ignition is issued, the person applying for the permit shall furnish proof of financial responsibility by a bond or insurance in an amount, character, and form deemed necessary by the local governing authority to protect the public and to satisfy claims for damages to property or personal injuries arising out of an act or omission on the part of the person or an agent or employee of the person.

(3) The department shall not issue under this act a permit to a nonresident person for ignition of articles pyrotechnic or display fireworks in this state until the person has appointed in writing a resident member of the bar of this state or a resident agent to be the legal representative upon whom all process in an action or proceeding against the person may be served.

(4) Before granting a permit under this act, the local governing authority shall rule on the competency and qualifications of an articles pyrotechnic and display fireworks operator, as furnished by the operator on the operator's application form, in accordance with the requirements provided under NFPA 1123, and on the time, place, and safety aspects of the display of articles pyrotechnic or display fireworks.

(5) A local unit of government that charges and collects a fee to issue a permit under this section shall retain the collected fee.

**History:** 2011, Act 256, Eff. Jan. 1, 2012;—Am. 2018, Act 634, Imd. Eff. Dec. 28, 2018.



# MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Honorable Board of Trustees  
**FROM:** Kelly VanMarter, Township Manager  
**DATE:** May 31, 2023  
**RE:** Fireworks Application – Crooked Lake/Oak Pointe

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On May 25, 2023 Township staff received a Fireworks Display permit application for Crooked Lake sponsored by the Oak Pointe Country Club. This display is scheduled for Monday, July 3<sup>rd</sup>, 2023 from a floating platform in West Crooked Lake. The applicant is Michael Freeland with Ace Pyro, LLC. Staff has reviewed the application and supplemental materials for compliance with the requirements of the State of Michigan and has deemed the application complete. A Certificate of Liability Insurance from The Partners Group, Ltd which names Genoa Township as additional insured on General Liability in the amount of \$5,000,000 has been provided. As part of our review, we have also received approval from the Brighton Area Fire Authority. In consideration of the complete application and Fire Marshal approval I provide the following motion for your consideration:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to approve the Public Fireworks Display permit for Michael Freeland and Oak Pointe Country Club located at floating platform in West Crooked Lake on July 3, 2023 provided that all requirements of the Brighton Area Fire Authority are met.

**SUPERVISOR**

Bill Rogers

**CLERK**

Paulette A. Skolarus

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

**MANAGER**

Kelly VanMarter





# BRIGHTON AREA FIRE AUTHORITY

615 W. Grand River Ave.  
Brighton, MI 48116  
o: 810-229-6640 f: 810-229-1619

January 1, 2023

Kelly VanMarter/Amy Ruthig  
Genoa Township  
2911 Dorr Road  
Brighton, MI 48116

RE: Approval for Public Fireworks Display  
Oak Pointe Fireworks Display 4500 Club Dr.  
Monday, July 3, 2023  
Michael Freeland (ACE Pyro)

Kelly/Amy,

The Brighton Area Fire Authority has reviewed the request to provide a public fireworks display scheduled for July Monday July 3, 2023 on Crooked Lake sponsored by Oak Pointe.

We understand that Genoa has received the application on to approve the Display Fireworks Permit as of May 25<sup>th</sup> and that the largest shell will be 6" in diameter. The application included a site map that shows a 880' separation from the launch site to the shoreline. This separation meets the requirements of NFPA 1123, Code for Fireworks Display, and it will be sufficient as long as there is a means provided to maintain the viewing public this distance away from the launch site. It is recommended that some form of visual and physical barrier be provided to assist with crowd control along with responsible staff to monitor.

The fire authority will visit and inspect the display set-up prior to the scheduled launch time while you are setting it up. We will also review the safety & emergency plan at this time.

Please feel free to contact me to discuss any questions or concerns that you may have, (810)229-6640.

Cordially,

A handwritten signature in black ink, appearing to read "R. Boisvert".

Rick Boisvert, CFPS  
Fire Marshal

# 2021 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks
  Articles Pyrotechnic
  Display Fireworks

Public Display
  Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

**RECEIVED**  
By Kelly VanMarter at 4:30 pm, May 25, 2023

NAME OF APPLICANT <b>MICHAEL FREELAND (AGE 42), LLC</b>		ADDRESS OF APPLICANT <b>1713 E. COLWIDGE ST., MILFORD, MI</b>	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER <b>N/A</b>		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER <b>N/A</b>	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) <b>N/A</b>		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) <b>N/A</b>	TELEPHONE NUMBER <b>248.417.5559</b>
NAME OF PYROTECHNIC OPERATOR <b>MICHAEL FREELAND</b>		ADDRESS OF PYROTECHNIC OPERATOR <b>MILFORD, MI 48131</b>	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE <b>27</b>	NO. DISPLAYS <b>300+</b>	WHERE <b>MI, OH, IN, WY, ND, IA 200+ IN SE. MICHIGAN</b>	
NAME OF ASSISTANT <b>SHADOW DIAZ</b>		ADDRESS OF ASSISTANT <b>PO BOX 2, MARION, MI 48158</b>	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT <b>N/A</b>		ADDRESS OF OTHER ASSISTANT <b>N/A</b>	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO

EXACT LOCATION OF PROPOSED DISPLAY  
**FROM FLOATING PLATFORM(S) IN WEST CROOKED LAKE, GPS COORDINATES: 42° 53' 70.66" N -83° 85' 16.56" W**

DATE OF PROPOSED DISPLAY  
**03 JULY 2023**

TIME OF PROPOSED DISPLAY  
**1000 (2200 HRS) E.S.T.**

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

**NO ONSITE STORAGE - DIRECT SHIPMENT FROM OUR ATF TYPE II MAGAZINE**

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) <b>\$ 10,000,000.00 TEN MILLION DOLLARS</b>	NAME OF BONDING CORPORATION OR INSURANCE COMPANY <b>THE PARTNERS GROUP, LTD.</b>
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY <b>1111 LANE WASHINGTON BLVD, NORTH, STE 400, RENTON, WA 98056</b>	

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
<b>6+</b>	<b>1" MULTI-TUBE "GAME" ITEMS</b>
<b>120+</b>	<b>2.5" AERIAL SHELLS</b>
<b>120 +/-</b>	<b>3.0" AERIAL SHELLS</b>
<b>48 +/-</b>	<b>4.0" AERIAL SHELLS</b>
<b>18 +/-</b>	<b>5.0" AERIAL SHELLS</b>
<b>9+</b>	<b>6.0" AERIAL SHELLS</b>
<b>NOTHING FOLLOWS</b>	<b>NOTHING FOLLOWS</b>

SIGNATURE OF APPLICANT 	DATE <b>17 MAY 2023</b>
---------------------------------------------------------------------------------------------------------------	----------------------------

MSDS - *Material Safety Data Sheet*  
**UN0335, FIREWORKS 1.3G, PGII**

**Emergency Call Info Trac (800) 535-5053 ACE Pyro Contract #100630**

**Section II – Hazardous Ingredients / Identity Information**

Contains **Pyrotechnic Compositions** that are mixtures of solid oxidizers and fuels that contained in paper and cardboard containers. No Hazard exists during normal handling and storage.

**OSHA PEL – N/A**                      **ACGIH TLV – N/A**

**OTHER LIMITS – N/A**

**Section III – Physical / Chemical Characteristics**

**Boiling Point: - N/A**                      **Specific Gravity: - N/A**

**Vapor Pressure: - N/A**                      **Melting Point: - N/A**

**Vapor Density: - N/A**                      **Evaporation Rate: - N/A**

**Solubility in Water: - N/A**

**Appearance and Odor:** - Pyrotechnic Composition is contained in paper or cardboard casings that may be shaped as cylinders, balls or tubes. Odor is not apparent.

**Section IV – Fire and Explosion Hazard Data**

**Flash Point: - N/A**                      **Flammable Limits: - N/A**

**LEL: - N/A**                                      **UEL: - N/A**

**Extinguishing Media:** Deluge with large quantities of water as quickly as possible by FIRE HOSE from a PROTECTED location. Materials are self-oxidizing.

**Special Fire Fighting Procedures:** Do not attempt to fight a fire in the immediate area of 1.3G Fireworks- EVACUATE THE AREA.

**Section IV – Fire and Explosion Hazard Data- Continued**

**Unusual Fire and Explosion Hazards:** Fireworks 1.3G MAY MASS EXPLODE IN A FIRE. DO NOT ALLOW FIREWORKS TO GET WET- Hazardous Decomposition May Result in a FIRE or EXPLOSION. EXPLOSION MAY OCCUR IF EXPOSED TO SPARKS OR FLAME.

**Section V – Reactivity Data**

**Stability:** - Stable

**Conditions to Avoid:** - Open Flames, Sparks, High Temperatures, Friction or Impact.

**Incompatibility (*Materials to Avoid*):** - Do Not Allow Fireworks to Get Wet.

**Hazardous Decomposition or Byproducts:** - Decomposition does not occur under normal circumstances. Smoke Generated by Fireworks may contain gasses that are irritating to the eyes or mucous membranes. Prolonged Exposure and Inhalation of smoke may cause shortness of breath or more serious problems when a chronic respiratory condition exists.

**Hazardous Polymerization:** Will Not Occur

**Conditions to Avoid:** - Storage in High Temperatures, Moist or Wet Conditions, Keep away From Open Flame or Sparks.

## Section VI – Health Hazard Data

**Route(s) of Entry:** - N/A    **Inhalation:** -N/A    **Skin:** - N/A **Ingestion:** - N/A

**Health Hazards (Acute and Chronic):** - N/A

**Carcinogenicity:** N/A    **NTP?:** - N/A    **IARC Monographs?:** -N/A

**OSHA Regulated:** - NO

**Signs and Symptoms of Exposure:** - Prolonged Exposure to smoke that is Generated during Normal use of Fireworks may cause Irritation to Eyes and to Mucous Membranes.

**Medical Conditions Generally Aggravated by Exposure:** - Eye Sensitivity, Respiratory Conditions.

**Emergency and First Aid Procedure:** - EYES should be flushed with water. Move to Fresh Air and avoid additional Inhalation of Smoke.

## Section VII – Precautions for Safe Handling and Use

**Steps to Be Taken in Case Material is Released or Spilled:** - If Fireworks are spilled, carefully pick up the material and place in a Cardboard Carton. Keep OPEN FLAMES and Sparks AWAY and NO SMOKING.

**Waste Disposal Method:** - Fireworks that fail to go off should be soaked in a bucket of water and returned to the source where it was obtained. Dry components or powder should be carefully swept up and placed in a cardboard container then soaked with water. Burning of Fireworks Waste must be performed in compliance with local and state laws.

**Precautions in Handling and Storing:** - Keep from OPEN FLAMES, NO SMOKING, AVOID IMPACT of MATERIALS and CONTAINERS of MATERIALS, STORE FIREWORKS IN A COOL AND DRY ENVIORMENT. FIREWORKS 1.3G MUST BE STORED AND TRANSPORTED IN COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.

**Other Precautions:** - UN0335 Fireworks 1.3G can cause SERIOUS INJURY or DEATH. They should only be Handled by Properly Trained and Qualified Personnel. When Shooting these Fireworks; PERSONNEL SHOULD WEAR PROPER EYE PROTECTION, HEAD PROTECTION AND NON-SYNTHETIC CLOTHING.

## Section VIII – Control Measures

**Respiratory Protection:** N/A

**Ventilation:** - N/A    **Local Exhaust:** - N/A **Special:** - N/A

**Mechanical:** -N/A    **Other:** - N/A

**Protective Gloves:-** N/A    **Eye Protection:** - When Shooting Fireworks 1.3G

**Other Protective Clothing or Equipment:** - Protective Head Gear and Non-Synthetic Clothing when Shooting Fireworks 1.3G.

**Work / Hygienic Practices:** - Store Fireworks in a Cool Dry and Well Ventilated area. Protect Against Physical Damage and Moisture. Fireworks should be Isolated from all Heat Sources, Sparks and Open Flame. No Smoking.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/9/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056		<b>CONTACT NAME:</b> Janet Nau <b>PHONE (A/C, No, Ext):</b> (877) 455-5640 <b>FAX (A/C, No):</b> (425) 455-6727 <b>E-MAIL ADDRESS:</b> jnau@tpgrp.com															
<b>INSURED</b> Ace Pyro, LLC 13001 E. Austin Rd Manchester MI 48158		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: James River Insurance Co</td> <td>12203</td> </tr> <tr> <td>INSURER B: Everest Denali Insurance Company</td> <td>16044</td> </tr> <tr> <td>INSURER C: AXIS Surplus Lines Insurance Company</td> <td>26620</td> </tr> <tr> <td>INSURER D: Arch Specialty Insurance Company</td> <td>21199</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: James River Insurance Co	12203	INSURER B: Everest Denali Insurance Company	16044	INSURER C: AXIS Surplus Lines Insurance Company	26620	INSURER D: Arch Specialty Insurance Company	21199	INSURER E:		INSURER F:	
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**COVERAGES**      **CERTIFICATE NUMBER: 22-23**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJ-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X		001367790	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			818CA00266221	11/1/2022	11/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			P00100083992002	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Excess Liab. - Per Occurrence			UXP104824701	11/1/2022	11/1/2023	Each Occ/Aggregate \$5,000,000
A	Protection & Indem. ~Liab Only			001367790	11/1/2022	11/1/2023	Limit ~\$1,000,000 \$5,000 Ded

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract: Genoa Township, the Oak Pointe Homeowners Association and Oak Pointe Marina  
 Event Location: From floating platform(s) in West Crooked Lake, GPS Coordinates 42.537066, -83.857656  
 Event Date: 7/3/2023 RD: 7/4/2023

<b>CERTIFICATE HOLDER</b>  Oak Pointe Country Club 4500 Club Drive Brighton, MI	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Scott Handler/CCRUDE
---------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED—AUTOMATIC STATUS WHEN REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT

This endorsement modifies insurance provided by the Coverage Part(s) checked below:

All Coverage Parts or

Only the following checked Coverage Part(s)

- COVERAGE PART A - COMMERCIAL GENERAL LIABILITY
- N/A COVERAGE PART B - CONTRACTOR'S POLLUTION LIABILITY
- N/A COVERAGE PART B - CONTRACTOR'S POLLUTION LIABILITY – LIMITED
- N/A COVERAGE PART C - PROFESSIONAL LIABILITY
- N/A COVERAGE PART D - SITE ENVIRONMENTAL LIABILITY
- N/A COVERAGE PART E - PRODUCTS POLLUTION LIABILITY
- COVERAGE PART F - PRODUCTS/COMPLETED OPERATIONS LIABILITY
- N/A COVERAGE PART G - OTHER

Solely with respect to coverage afforded by the Coverage Part(s) checked above:

**SECTION II – Who Is An Insured** is amended to include as an additional insured any person or organization you are required to include as an additional insured on this Policy by written contract or written agreement in effect during this "policy period" and executed prior to the "occurrence" of any "bodily injury" or, "property damage" but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by:

1. Your acts or omissions, or
2. The acts or omissions of those acting on your behalf.

Liability for the above acts or omissions includes the liability you are required to assume in a written contract or written agreement with an additional insured that is specifically related to "your work", provided that assumption of the additional insured's liability is permitted by law.

**The insurance provided to the additional insured(s) under this endorsement is limited as follows:**

1. In the event that the Limits of Insurance provided by this Policy exceed the Limits of Insurance required by the written contract or written agreement, the insurance provided by this endorsement shall be limited to the Limits of Insurance required by the written contract or written agreement. This endorsement shall not increase the Limits of Insurance stated in the Declarations.
2. Any coverage provided by this endorsement to an additional insured(s) shall be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a written contract or written agreement specifically requires that this insurance apply on a primary and noncontributory basis.
3. With respect to the insurance afforded to the additional insured(s), the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, (other than service, maintenance or repairs) on the project to be performed by



or on behalf of the additional insured(s) at the location of the covered operations, has been completed; or

- b. That portion of "your work" out of which the "bodily injury" or "property damage" arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project;

provided that item 3.a. and 3.b. above shall not apply if such coverage is required by written contract or written agreement in effect during this "policy period" and executed prior to the "occurrence" of any "bodily injury" or "property damage".

**ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.**

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DEPARTMENT OF JUSTICE

Bureau of Alcohol, Tobacco,  
Firearms and Explosives

*Martinsburg, WV 25405*

January 25, 2023

ACE PYRO LLC

13001 E AUSTIN RD  
MANCHESTER, MI 48158

901090: MH/DRG  
5400  
File Number: 4-MI-12625

Premises Address: 13001 E AUSTIN RD MANCHESTER, MI 48158

Dear Sir/Madam:

This letter acknowledges receipt of your timely application to renew your Federal explosives license/permit.

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is not able to process your application prior to the expiration date of your license/permit. However, Federal law allows you to continue operations under your current license/permit until such time as ATF completes processing your application. See 5 U.S.C. § 558. This letter, or as explained below, a follow-up letter, will serve as your license/permit until we complete action on your renewal. It is referred to as a Letter of Authorization (LOA).

Since we have not completed processing your application, you may supply a copy of this letter to other licensees/permittees, e.g., your distributors, for the next six months (or until we complete action on your renewal, if that occurs in less than six months) as evidence of your licensed/permitted status. If we have not completed processing your application for renewal within six months of the date of this letter, we will send you another letter, which will also be valid for six months (or until we complete action on your renewal, if that occurs in less than six months). This is of course contingent upon your remaining entitled to continue operations under your current license/permit.

Please direct questions or concerns regarding this letter to Kathy Curtis, 304-616-4426

Sincerely,

**Marna Howard**

Chief, Federal Explosives Licensing Center

ATF web address: [www.atf.gov](http://www.atf.gov)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	<b>4-MI-161-20-3D-12625</b>
Chief, Federal Explosives Licensing Center (FELC)	<i>Mama Howard</i>	Expiration Date	<b>April 1, 2023</b>
Name	ACE PYRO LLC		

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**13001 E AUSTIN RD  
MANCHESTER, MI 48158-**

Type of License or Permit

**20-MANUFACTURER OF EXPLOSIVES**

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

ACE PYRO LLC  
13001 E AUSTIN RD  
MANCHESTER, MI 48158-

*[Signature]*  
Licensee/Permittee Responsible Person Signature  
**Haron Enzer**  
Printed Name

*[Signature]*  
President  
Position/Title  
**1/13/21**  
Date

Previous Edition is Obsolete ACE PYRO LLC: 13001 E AUSTIN RD-48158-4-MI-161-20-3D-12625 April 1, 2023-20-MANUFACTURER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I  
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)  
244 Needy Road  
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352  
Fax Number: (304) 616-4401  
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

**Federal Explosives License/Permit (FEL) Information Card**

License/Permit Name: **ACE PYRO LLC**

Business Name:

License/Permit Number: **4-MI-161-20-3D-12625**

License/Permit Type: **20-MANUFACTURER OF EXPLOSIVES**

Expiration: **April 1, 2023**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.





U.S. Department of Justice  
Bureau of Alcohol, Tobacco, Firearms and Explosives  
Federal Explosives Licensing Center  
244 Needy Road  
Martinsburg, West Virginia 25405

901090: MH/FLS  
5400  
File Number: 4MI12625

09/22/2021

SUBJECT: EMPLOYEE POSSESSOR LETTER OF CLEARANCE for:

**MICHAEL KENNETH FREELAND**

GENERAL LABOR  
(248)417-5559

1713 EAST COMMERCE STREET  
MILFORD, MI 48381

**and is ONLY valid under the following Federal explosives license/permit:**

4-MI-161-20-3D-12625

ACE PYRO LLC  
13001 E AUSTIN RD  
MANCHESTER, MI 48158

Dear MICHAEL FREELAND:

You have been approved to transport, ship, receive or possess explosive materials as an employee possessor under the Federal explosive license or permit indicated above. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard  
Chief, Federal Explosives Licensing Center (FELC)

**FELC Customer Service.** If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

**Mail:** ATF  
Chief, FELC  
Attn.: LOC Correction  
244 Needy Road  
Martinsburg, West Virginia 25405

**Fax:** 1-304-616-4401  
Chief, FELC  
Attn.: LOC Correction

**Call toll-free:** 1-877-283-3352

**WWW.ATF.GOV**






FREELAND-MICHAEL-KENNETH-GENERAL LABOR

MICHAEL KENNETH FREELAND

Employee Possessor Letter of Clearance for:



**Legend**

-  Circle Measure
-  Feature 1
-  Oak Pointe Country Club
-  SHOW ANCHOR POINT
-  Tumble Down



**FALLOUT AREA 2023**     **880' INSIDE CIRCLE**  
 OAK POINTE COUNTRY CLUB FIREWORKS DISPLAY / NFPA1123(a) COMPLIANCE SHOWN





# MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Honorable Board of Trustees  
**FROM:** Kelly VanMarter, Township Manager  
**DATE:** May 31, 2023  
**RE:** Stillriver Drive Road Rehabilitation SAD – Project Agreement

---

Please find attached the Project Agreement from the Livingston County Road Commission for the Stillriver Drive Road Rehabilitation Project. The special assessment district for this project was confirmed on May 15, 2023.

Please consider the following motion:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to approve the Project Agreement with the Livingston County Road Commission to reconstruct 0.2 miles of Stillriver Drive from the cul-de-sac to Natanna Trail within the Ravines of Rolling Ridge Subdivision with the Township's cost not to exceed \$125,000.

## SUPERVISOR

Bill Rogers

## CLERK

Paulette A. Skolarus

## TREASURER

Robin L. Hunt

## TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

## MANAGER

Kelly VanMarter

# PROJECT AGREEMENT

JOB NUMBER: \_\_\_\_\_

This Agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the TOWNSHIP of GENOA Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

## WITNESSETH

The Township has selected the following road to be improved as described below:

**STILLRIVER DRIVE  
CUL-DE-SAC TO NATANNA TRAIL  
APPROXIMATELY 0.2 MILES  
MILL EXISTING PAVEMENT, HMA PAVE IN 2-LIFTS  
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Engineer's Opinion of Probable Cost is \$125,000. The Township shall pay the Road Commission 100% of the cost of the project not to exceed \$125,000.
  - A. The balance shall be paid promptly as invoiced.
  - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
  - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands and seals the date and year first above written.

**TOWNSHIP OF GENOA**

**BY:** \_\_\_\_\_  
**BILL ROGERS, SUPERVISOR**

\_\_\_\_\_  
**PAULETTE A. SKOLARUS, CLERK**

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF LIVINGSTON**

**BY:** \_\_\_\_\_  
**STEVEN J. WASYLK, MANAGING DIRECTOR**

\_\_\_\_\_  
**SARAH NEWTON, DIRECTOR OF FINANCE**



## MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Honorable Board of Trustees  
**FROM:** Kelly VanMarter, Township Manager  
**DATE:** May 31, 2023  
**RE:** Park Playground - Poured in Place Rubber Replacement

Included in this year's budget is \$100,000 for replacement of portions of the poured in place rubber surface at the Township Hall playground. The playground surfaces were installed in 2011 for the toddler/preschool area, 2012 for the swings, and 2013 for the elementary age/fitness play area. See image below of the different areas.



### SUPERVISOR

Bill Rogers

### CLERK

Paulette A. Skolarus

### TREASURER

Robin L. Hunt

### TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

### MANAGER

Kelly VanMarter

The poured in place rubber surface that was installed with each phase is nearing the end of its useful life and continued patching and repair to the surface is no longer sustainable.

I've included in the following pages, pictures of the different play areas so you can see the condition of the surface. Despite the fact that it is slightly newer, the surfaces at the heavier used swings and fitness play areas are showing the most wear. As a result, we initially planned to replace the surfaces incrementally over the next two years starting with the swing and fitness play areas this summer. To replace the surface in these two areas, we received the following 3 quotes:

Company	Cost
Great Lakes Recreation	\$80,234.07
MidStates Recreation	\$256,544.00
Softline Solutions	\$138,261.00

Given the variation in these quotes, I reached out to a representative at Michigan Recreation who is currently working on the Senior Survivor park playground. Michigan Recreation explained that the difference in the quotes is based on the depth of the surface quoted and the amount of the resin that is used to bind the surface together. For the Survivor Park, Softline Solutions will be installing the poured-in-place rubber surfacing. Michigan Recreation recommends Softline Solutions because they are a well-respected local Michigan company with experienced installers that stand by their work. Michigan Recreation has been using Softline Solutions as their vendor for a number of years due to the quality of their product.

Knowing that Softline Solutions is scheduled to be on-site installing surfacing for the Survivor Park, we asked them review their quote for mobilization efficiencies and cost savings. As hoped, planned mobilization on-site this summer and combining the projects into one represented a large cost savings. We recently received an updated quote from Softline Solutions which includes replacement of all phases of the existing poured-in-place rubber surfacing plus the replacement of the turf in the soccer kick wall area with rubber surface for \$131,178.75. This quote includes removal and disposal of the existing surface as well as duplication of the existing design. Lastly, the company provides a 5-year guarantee on the structural integrity of all surfaces they install. I've attached a copy of the quote in the following pages for your review.

For your consideration at Monday's Board meeting is a whether to replace all the existing surface and approve the quote with Softline Solutions for the full amount. This would also require an amendment to the budget. The budget amendment would be an increase of \$32,000 but would complete the project in a single year rather than divide it over two years. If we decide to divide the project up into half this year and half next year, the additional costs associated with re-mobilization and reduced scale are estimated to be between \$15,000 and \$18,000. It is my recommendation to take advantage of the economy of scale and approve the quote and amend the budget for the full project. In this regard, I offer the following motion for your consideration:

Moved by \_\_\_\_\_, Supported by \_\_\_\_\_ to approve Quote Number 442015400003856055 with Softline Solutions to replace the poured-in-place rubber surfacing and to convert the soccer kick wall turf to a rubber surface at the Genoa Township Park at a cost not to exceed \$132,000 and to amend budget line item 208-751-934-015 from \$100,000 to \$132,000.



**SWINGS PLAY AREA – INSTALLED 2012**









**FITNESS PLAY AREA – INSTALLED 2013**









**TODDLER & PRESCHOOL PLAY AREA – INSTALLED 2011**















**SOCCER WALL AREA – INSTALLED IN 2011**











**Softline Solutions**  
 2100 Scott Lake Road  
 Waterford MI  
 48328-1661

Received  
05/15/2023

**Quote**  
 Valid Until: No 18, 2023  
 Quote Number : 4420154000003856055

**BILL TO:**

**Genoa Charter Township**  
**2911 Dorr Road**  
 Brighton  
 Michigan  
 United States  
 48116

**SHIP TO:**

**Genoa Township Hall**  
**2911 Dorr Road**  
 Brighton  
 Michigan  
 United States  
 48116

Account Name: **Genoa Charter Township**  
 Contact Name: **Kelly VanMarter**

Created By: **Jennifer Tam**  
 Email: **jennifert@softlinesolutions.net**

S.No.	Product Details	Quantity	List Price	Total
1.	<b>MiscellaneousSiteWork MISC_ITM</b>  Preschool Play Area - Remove and dispose of existing pour in place rubber wear course. Supply and Install Pour in place Softline rubber surfacing - Finish 3/4" Full Color EPDM Rubber Comes with Aromatic resin. Design to match existing surface.	1380	\$ 15.75	\$ 21,735.00
2.	<b>MiscellaneousSiteWork MISC_ITM</b>  Toddler Play Area - Remove and dispose of existing pour in place rubber wear course. Supply and Install Pour in place Softline rubber surfacing - Finish 3/4" Full Color EPDM Rubber Comes with Aromatic resin. Design to match existing surface.	1700	\$ 15.75	\$ 26,775.00
3.	<b>MiscellaneousSiteWork MISC_ITM</b>  Fitness Play Area - Remove and dispose of existing pour in place rubber wear course. Supply and Install Pour in place Softline rubber surfacing - Finish 3/4" Full Color EPDM Rubber Comes with Aromatic resin. Design to match existing surface.	2750	\$ 15.75	\$ 43,312.50
4.	<b>MiscellaneousSiteWork MISC_ITM</b>  Swings Play Area - Remove and dispose of existing pour in place rubber wear course. Supply and Install Pour in place Softline rubber surfacing - Finish 3/4" Full Color EPDM Rubber Comes with Aromatic resin. Design to match existing surface.	1600	\$ 15.75	\$ 25,200.00
5.	<b>MiscellaneousSiteWork MISC_ITM</b>  Soccer Play Area - Remove and dispose of existing surfacing. Supply and Install Pour in place Softline rubber surfacing - Finish 3/4" Full Color EPDM Rubber Comes with Aromatic resin. Design to match existing surface.	755	\$ 18.75	\$ 14,156.25
6.	<b>IPEMA Certified IPEMA</b>  Softline FirstBase Play Surfaces are certified by IPEMA (ASTM F1292) to meet international safety and quality standards for 6ft and 10ft fall heights.	1	\$ 0.00	\$ 0.00
7.	<b>AllSmiles 5 Year Warranty AllSmiles5</b>  Softline Solutions guarantees structural integrity of all surfaces installed by the Company for a period of 5 years from project completion.  ** Full warranty available upon request. **	1	\$ 0.00	\$ 0.00

Sub Total **\$ 131,178.75**  
 Tax \$ 0.00  
 Adjustment \$ 0.00  
**Grand Total \$ 131,178.75**

**Terms and Conditions**

1. Measurements and pricing are subject to remeasure and are based on good site access. 2. Supplies will not be ordered or project scheduled until Deposit Funds have been received (if applicable) and Contract signed. 3. Site security is Client's responsibility, unless agreed in Contract. 4. Standard payment terms are 30% Deposit, balance due within 30 days of project completion unless otherwise stated. Small value or repair project payment terms are balance due on receipt. Past due amounts are subject to 24% Interest per annum, charged monthly. 5. If Warranty is expressly included in our quote, the Warranty period begins when install is complete. Claims will not be accepted until payment has been received in full.

I have authority to bind the Company, and understand that my signature constitutes an agreement with Softline Solutions. I have reviewed this Contract and confirm that all details are complete and correct. I agree to all Terms & Conditions, including Payment Terms.

03/13/2023

BUDGET REPORT FOR GENOA TOWNSHIP

		2023-24	2023-24
		APPROVED	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	AMENDMENT
Fund 208 - PARK/RECREATION FUND			
ESTIMATED REVENUES			
Dept 000 - REVENUE			
208-000-665-001	INTEREST	6,000	
208-000-699-101	TRANSFER IN FROM GF #101 OPERATING	850,000	
208-000-699-249	DNR ACQUISITION /MATCH	300,000	
Totals for dept 000 - REVENUE		1,156,000	
TOTAL ESTIMATED REVENUES		1,156,000	
APPROPRIATIONS			
Dept 223 - AUDIT			
208-223-801-000	AUDIT	500	
Totals for dept 223 - AUDIT		500	
Dept 536			
208-536-972-100	LAND FOR RECREATION	600,000	
Totals for dept 536 -		600,000	
Dept 751 - PARKS & RECREATION			
208-751-934-001	SENIOR SURVIVOR PARK PROJECT	814,000	
208-751-934-006	PARK MASTER PLAN	30,000	
208-751-934-007	HAPRA	120,000	
208-751-934-010	B-BALL BENCHES PICNIC TABLE CHARGERS	19,200	
208-751-934-011	BOARDWALK IMPROVEMENTS	15,000	
208-751-934-012	GRAND RIVER SIDEWALK INFILL	31,000	
208-751-934-013	SECURITY UPGRADES	50,000	
208-751-934-015	REPAIR/REPLACE RUBBER- POUR IN PLACE	100,000	132,000
208-751-934-060	PATH / PARK MAINTENANCE	130,000	
Totals for dept 751 - PARKS & RECREATION		1,309,200	1,341,200
Dept 906			
208-906-956-000	MISC EXPENSE	600	
Totals for dept 906 -		600	
TOTAL APPROPRIATIONS		1,910,300	1,942,300
NET OF REVENUES/APPROPRIATIONS - FUND 208		(754,300)	(786,300)
BEGINNING FUND BALANCE		2,048,751	
ENDING FUND BALANCE		1,294,451	1,262,451