

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

December 5, 2022

6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person) *:

Approval of Consent Agenda:

1. Payment of Bills: December 5, 2022
2. Request to approve November 21, 2022 regular meeting minutes

Approval of Regular Agenda:

3. Review Second Quarter Budget to Actual Report as provided by Ken Palka C.P.A.
4. Consideration of amendments to the Fiscal Year 2022/2023 Budget as follows:
 - a. Increase General Fund 101, Department 266 – Legal Services, “General Township Legal Fees” Line Item 101-266-803-000 from \$25,000 to \$75,000.
 - b. Increase Parks and Recreation Fund 208, Department 751 – Parks and Recreation, “HAPRA” Line Item 208-751-934-007 from \$107,500 to \$120,000.
5. Request for approval of Resolution 221205A establishing the 2023 instructions for poverty exemption, guidelines for poverty exemption, poverty exemption application, and poverty exemption worksheet as submitted by Assessor Debra Rojewski. (roll call)
6. Request for approval of the 2023 Township Meeting and Holiday Schedule.
 - a. Request for approval of Resolution 221205B to establish the 2023 Regular Meeting Dates for the Board of Trustees. (roll call)
 - b. Request for approval of the 2023 schedule of meetings and holidays.
7. Delivery of the first draft of the 2023/2024 Budget as required by MCL 42.24 as provided by the Township Supervisor. (packet was delivered on 12/01/22)
8. Presentation by the Township Clerk in regard to documents handed out at the last meeting.

Correspondence

Member Discussion

Adjournment

*Citizen’s Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: December 5, 2022

All information below through November 30, 2022

TOWNSHIP GENERAL EXPENSES	\$	370,996.65
November 25, 2022 Bi Weekly Payroll	\$	121,536.90
November 22, 2022 Longevity	\$	32,466.31
OPERATING EXPENSES DPW	\$	7,676.37
OPERATING EXPENSES Oak Pointe	\$	90,354.28
OPERATING EXPENSES Lake Edgewood	\$	16.00
TOTAL	\$	623,046.51

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
11/17/2022	37857	ETNA SUPPLY COMPANY	8,870.00
11/17/2022	37858	GENOA TOWNSHIP D.P.W. FUND	134.52
11/17/2022	37859	ACCIDENT FUND COMPANY	4,697.00
11/17/2022	37860	COMCAST	1,350.35
11/17/2022	37861	CONSUMERS ENERGY	373.60
11/17/2022	37862	MARY KRENCICKI	95.24
11/17/2022	37863	LIVINGSTON COUNTY SHERIFF	12,500.00
11/17/2022	37864	LIVINGSTON COUNTY CLERKS ASSOC	34.00
11/17/2022	37865	PAUL SAPIENZA	15.38
11/17/2022	37866	DEBRA ROJEWSKI	437.44
11/17/2022	37867	SEWARD HENDERSON PLLC	8,990.50
11/17/2022	37868	SMART BUSINESS SOURCE	550.02
11/17/2022	37869	US BANK EQUIPMENT FINANCE	2,110.70
11/17/2022	37870	VERIZON WIRELESS	432.27
11/17/2022	37871	WASTE MANAGEMENT CORP, SERVICES	70.07
11/17/2022	37872	WASTE MANAGEMENT CORP, SERVICES	114,776.39
11/17/2022	37873	WASTE MANAGEMENT CORP, SERVICES	118,275.50
11/23/2022	37874	AMERICAN AQUA	42.00
11/23/2022	37875	BLUE CROSS & BLUE SHIELD OF MI	53,786.01
11/23/2022	37876	BUSINESS IMAGING GROUP	1,087.62
11/23/2022	37877	CHASE CARD SERVICES	191.38
11/23/2022	37878	COMCAST	259.28
11/23/2022	37879	ELECTION SOURCE	3,800.00
11/23/2022	37880	FEDERAL EXPRESS CORP	51.12
11/23/2022	37881	GENOA TOWNSHIP DPW FUND	129.47
11/23/2022	37882	GREATLAND CORPORATION	341.83
11/23/2022	37883	MICHIGAN OFFICE SOLUTIONS	200.79
11/23/2022	37884	SAFEBUILT	2,858.31
11/23/2022	37885	SAFEBUILT	2,858.31
11/23/2022	37886	TERRY CROFT	30.00
11/23/2022	37887	TETRA TECH INC	1,530.00
11/28/2022	37888	CAPITAL ONE	921.41
11/28/2022	37889	DELTA DENTAL	3,918.31
11/28/2022	37890	DYKEMA	1,230.00
11/28/2022	37891	TAMMY LINDBERG	402.72
11/28/2022	37892	MUTUAL OF OMAHA	2,368.10
11/28/2022	37893	QUADIENT FINANCE USA, INC	2,500.00
11/28/2022	37894	TERRY CROFT	30.00
11/29/2022	37895	BUSINESS IMAGING GROUP	49.39
11/29/2022	37896	FAHEY SCHULTA BURZYCH RHODES PLC	16,959.50
11/29/2022	37897	PERFECT MAINTENANCE CLEANING	565.00
11/29/2022	37898	SMART BUSINESS SOURCE	445.12
11/29/2022	37899	ELLEN KLETZKA	728.00

FNBCK TOTALS:

Total of 43 Checks:	370,996.65
Less 0 Void Checks:	0.00
Total of 43 Disbursements:	<u>370,996.65</u>

PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP

Payroll ID: 229

Pay Period End Date: 11/18/2022 Check Post Date: 11/25/2022 Bank ID: FNBCK

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

UNIFORM ALLOW	0.00	0.00	0.00	4,325.00
VAC COVID 19	0.00	0.00	0.00	0.00
VACATION MONTAX	0.00	0.00	0.00	0.00
VACATION PAY	247.00	0.00	7,434.74	122,940.35
VACATION PTIME	0.00	0.00	0.00	4,782.15
WELL IQ	0.00	0.00	305.98	3,854.87
ZBA CHAIR	1.00	0.00	205.30	2,023.66
ZBA MINUTES	1.00	0.00	173.00	1,705.28
ZBA MINUTES OT	0.00	0.00	0.00	0.00
ZBA PER DIEM	5.00	0.00	968.80	8,509.87

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.
119,274.61	0.00	35,552.24	83,722.37	2,588,559.54	82,741.55

Check Register Report For Genoa Charter Township

For Check Dates 11/25/2022 to 11/25/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
11/25/2022	FNBCK	13792	HURLEY, MATTHEW A	230.00	230.00	0.00	Open
11/25/2022	FNBCK	13793	MACARTHUR, PATRICIA M	270.00	266.70	0.00	Open
11/25/2022	FNBCK	13794	SAPIENZA, PAUL A	200.00	191.50	0.00	Open
11/25/2022	FNBCK	13795	SEBASTIAN, PAUL J	230.00	202.62	0.00	Open
11/25/2022	FNBCK	13796	WATSON, VICTOR L	90.00	90.00	0.00	Open
11/25/2022	FNBCK	EFT744	FLEX SPENDING (TASC)	807.30	807.30	0.00	Open
11/25/2022	FNBCK	EFT745	INTERNAL REVENUE SERVICE	29,194.77	29,194.77	0.00	Open
11/25/2022	FNBCK	EFT746	PRINCIPAL FINANCIAL	4,476.00	4,476.00	0.00	Open
11/25/2022	FNBCK	EFT747	PRINCIPAL FINANCIAL	2,355.64	2,355.64	0.00	Open

Totals:		Number of Checks:	009	37,853.71	37,814.53	0.00	
Total Physical Checks:			5				
Total Check Stubs:			4				

November 25, 2022 Payroll

Net Pay This Period	\$83,722.37
Physical Check Amount	\$37,814.53
TOTAL	\$121,536.90

Payroll ID: 230

Pay Period End Date: 11/21/2022 Check Post Date: 11/22/2022 Bank ID: ENBCK

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
CAR ALLOWANCE	0.00	0.00	0.00	22,299.57	FITW	897.61	106,137.26
CELL PHONE REIM	0.00	0.00	0.00	10,281.23	MEDICARE_EE	250.13	21,148.80
COVID-19	0.00	0.00	0.00	0.00	SITW	568.04	53,916.33
DPW MED REIM	0.00	0.00	0.00	3,786.26	SOCSEC_EE	1,069.50	90,429.31
EL TAXED	0.00	0.00	0.00	1,468.13			
ELEC RECV BOARD	0.00	0.00	0.00	200.00			
ELEC TAX OT	0.00	0.00	0.00	0.00			
ESSENTIAL SERVI	0.00	0.00	0.00	0.00			
FLOATER 2-2018	0.00	0.00	0.00	0.00			
FLOATER HOLIDAY	0.00	0.00	0.00	2,996.14			
FUNERAL LEAVE	0.00	0.00	0.00	4,047.91			
G1	0.00	0.00	0.00	341,828.25			
G2	0.00	0.00	0.00	23,333.92			
HOLIDAY PAY	0.00	0.00	0.00	56,541.03			
HOWELL-G1	0.00	0.00	0.00	9,094.42			
HOWELL-G2	0.00	0.00	0.00	0.00			
IN LIEU MKD INS	0.00	0.00	0.00	7,572.52			
INCENTIVE	0.00	0.00	0.00	0.00			
LONGEVITY	0.00	0.00	17,250.00	17,250.00			
ON CALL	0.00	0.00	0.00	19,515.10			
OVERTIME	0.00	0.00	0.00	796.25			
OVERTIME SEC	0.00	0.00	0.00	50.00			
PERSONAL PAYOUT	0.00	0.00	0.00	7,429.77			
PERSONAL TIME	0.00	0.00	0.00	51,085.20			
PLANNING MINUTE	0.00	0.00	0.00	173.00			
REGULAR PAY	0.00	0.00	0.00	126,335.43			
SALARY	0.00	0.00	0.00	727,317.83			
TRAIN- PER DIEM	0.00	0.00	0.00	0.00			
TRAINING	0.00	0.00	0.00	0.00			
UNIFORM ALLOW	0.00	0.00	0.00	2,275.00			
VAC COVID 19	0.00	0.00	0.00	0.00			
VACATION PAY	0.00	0.00	0.00	84,821.55			
WELL IQ	0.00	0.00	0.00	2,084.82			
ZBA PER DIEM	0.00	0.00	0.00	1,442.28			
Gross Pay This Period					Gross Pay YTD		
17,250.00	Deduction Refund	Ded. This Period	Net Pay This Period		1,524,025.61	Dir. Dep.	0.00
	0.00	2,785.28	14,464.72				

Check Register Report For Genoa Charter Township
For Check Dates 11/22/2022 to 11/22/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
11/22/2022	FNBCK	13797	ARCHINAL, MICHAEL C	1,000.00	805.33	0.00	Open
11/22/2022	FNBCK	13798	AULETTE, JAMES B	500.00	440.50	0.00	Open
11/22/2022	FNBCK	13799	BUNKOSKE, CRAIG A	500.00	456.85	0.00	Open
11/22/2022	FNBCK	13800	CHIMPOURAS, ALEX A	500.00	440.50	0.00	Open
11/22/2022	FNBCK	13801	ESTRADA, DAVID	750.00	626.76	0.00	Open
11/22/2022	FNBCK	13802	HANUS, CAROL A	1,000.00	831.00	0.00	Open
11/22/2022	FNBCK	13803	HUNT, MATTHEW T	500.00	431.94	0.00	Open
11/22/2022	FNBCK	13804	HUNT, ROBIN L	1,250.00	854.22	0.00	Open
11/22/2022	FNBCK	13805	KERN, JENIFER A	500.00	440.50	0.00	Open
11/22/2022	FNBCK	13806	KORPELA, AARON E	500.00	431.94	0.00	Open
11/22/2022	FNBCK	13807	LINDBERG, TAMMY J	1,000.00	881.00	0.00	Open
11/22/2022	FNBCK	13808	LOWE, SCOTT E	500.00	456.85	0.00	Open
11/22/2022	FNBCK	13809	MEYERS, JEFFREY W	500.00	423.77	0.00	Open
11/22/2022	FNBCK	13810	GAMBINO, LAURA L	750.00	635.74	0.00	Open
11/22/2022	FNBCK	13811	ROJEWSKI, DEBRA L	1,250.00	979.22	0.00	Open
11/22/2022	FNBCK	13812	RUTHIG, AMY D	1,250.00	1,026.25	0.00	Open
11/22/2022	FNBCK	13813	SAPIENZA, KRISTEN R	500.00	440.50	0.00	Open
11/22/2022	FNBCK	13814	SCHLACK, DANIEL R	500.00	456.85	0.00	Open
11/22/2022	FNBCK	13815	SKOLARUS, PAULETTE A	1,250.00	987.40	0.00	Open
11/22/2022	FNBCK	13816	TATARA, GREGORY	750.00	685.27	0.00	Open
11/22/2022	FNBCK	13817	VAN TASSELL, ADAM J	1,000.00	808.83	0.00	Open
11/22/2022	FNBCK	13818	VANMARTER, KELLY K	1,000.00	923.50	0.00	Open
11/22/2022	FNBCK	EFT748	INTERNAL REVENUE SERVICE	3,536.87	3,536.87	0.00	Open
Totals:		Number of Checks: 023		20,786.87	18,001.59	0.00	
Total Physical Checks:		22					
Total Check Stubs:		1					

November 22, 2022 Longevity
 Net Pay This Period \$14,464.72
 Physical Check Amount \$18,001.59
 TOTAL \$32,466.31

11/30/2022 09:35 AM
User: denise
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP
CHECK NUMBERS 5687 - 6000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #233			
11/17/2022	5687	CHASE CARD SERVICES	2,355.36
11/22/2022	5688	TRACTOR SUPPLY CO. Void Reason: MADE OUT TO WRONG VENDOR	1,751.29 V
11/23/2022	5689	HOME DEPOT CREDIT SERVICES	1,751.29
11/29/2022	5690	GENOA TOWNSHIP	<u>3,569.72</u>
503FN TOTALS:			
Total of 4 Checks:			9,427.66
Less 1 Void Checks:			<u>1,751.29</u>
Total of 3 Disbursements:			<u>7,676.37</u>

11/30/2022 09:36 AM
User: denise
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP
CHECK NUMBERS 5689 - 6000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
11/22/2022	5689	AT&T LONG DISTANCE	61.65
11/22/2022	5690	CONSUMERS ENERGY	264.58
11/29/2022	5691	CONSUMERS ENERGY	248.87
11/29/2022	5692	GENOA TWP OAK POINTE SEWER BOND	<u>89,779.18</u>
592FN TOTALS:			
Total of 4 Checks:			90,354.28
Less 0 Void Checks:			<u>0.00</u>
Total of 4 Disbursements:			<u>90,354.28</u>

11/30/2022 09:37 AM
User: denise
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP
CHECK NUMBERS 4215 - 5000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590			
11/22/2022	4215	CONSUMERS ENERGY	<u>16.00</u>
593FN TOTALS:			
Total of 1 Checks:			16.00
Less 0 Void Checks:			<u>0.00</u>
Total of 1 Disbursements:			<u>16.00</u>

FNBCK \$7,676.37
592FN \$90,354.28
593FN \$16.00
TOTAL \$98,046.65



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December 2022						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

New Balance
\$2,355.36
 Minimum Payment Due
\$40.00
 Payment Due Date
12/01/22

INK CASH(SM) POINT SUMMARY

Previous points balance	7,607
+ 1 Point per \$1 earned on all purchases	2,356
+ 2Pts/\$1 gas stns, rstnts, ofc sply, hm impr	151
Total points available for redemption	10,114

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$3,128.20
Payment, Credits	-\$3,128.20
Purchases	+\$2,355.36
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$2,355.36
Opening/Closing Date	10/08/22 - 11/07/22
Credit Limit	\$36,500
Available Credit	\$34,144
Cash Access Line	\$1,825
Available for Cash	\$1,825
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

ALL SYS - 233-000-084-990
UTILITY DEPT.

NOV 16 2022

J.H.
11-16-22

RECEIVED



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ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
10/09	AMZN Mktp US*1K4SS9810 Amzn.com/bill WA	15.29 ✓
10/10	Amazon.com*1K1645K00 Amzn.com/bill WA	16.22 ✓
10/18	INDECO-KH 713-9283181 TX <i>9/0</i>	1,018.27 ✓
10/18	FREIGHTQUOTE.COM INC 866-851-5477 MO <i>6-0</i>	245.46
10/20	HARBOR FREIGHT TOOLS 630 HOWELL MI <i>6-0</i>	27.54 ✓
10/26	SPEED NATION POWERSPOR NEW HUDSON MI <i>6-0</i>	137.66 ✓
10/28	TRACTOR-SUPPLY-CO #0316 HOWELL MI <i>DPW - Office</i> JAMES AULETTE TRANSACTIONS THIS CYCLE (CARD 7653) \$1592.92	132.48 ✓
10/18	MEIJER # 172 877-363-4537 MI <i>DPW training</i> KIMBERLY LANE TRANSACTIONS THIS CYCLE (CARD 4797) \$112.10	112.10 ✓
10/18	Payment ThankYou Image Check	-3,128.20
10/11	GoToCom*GoToConnect goto.com MA <i>MHO 6</i>	248.27 ✓
10/13	AMZN Mktp US*HT5NG3TY0 Amzn.com/bill WA <i>DPW - Supplies/Safety</i>	103.45 ✓
10/28	SPEEDWAY 08770 HOWELL MI HOWELL MI <i>Genoa Twp.</i>	25.43 ✓
11/04	RINGCENTRAL INC. 888-898-4591 CA <i>DPW - phone</i> GREG TATARA TRANSACTIONS THIS CYCLE (CARD 9747) \$2685.32- INCLUDING PAYMENTS RECEIVED	65.73 -
10/11	STAPLES 00107730 BRIGHTON MI <i>Miss Dig</i>	22.48 ✓
10/19	AMERICAN WATER WORKS ASSO 012-345-6789 CO <i>DPW dues</i>	83.00 ✓
11/04	AMZN Mktp US*H27973AD1 Amzn.com/bill WA <i>MHO 6</i> ALEX CHIMPOURAS TRANSACTIONS THIS CYCLE (CARD 3767) \$207.46 <i>Wellhead protection</i>	101.98 ✓

2022 Totals Year-to-Date	
Total fees charged in 2022	\$0.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

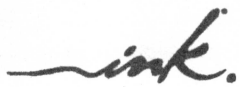
INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	16.24%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	27.99%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	16.24%(v)(d)	- 0 -	- 0 -

(v) = Variable Rate
(d) = Daily Balance Method (including new transactions)
(a) = Average Daily Balance Method (including new transactions)

31 Days in Billing Period



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Customer Service:
 1-800-945-2028



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December 2022						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

New Balance

\$191.38

Minimum Payment Due

\$38.00

Payment Due Date

12/10/22

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$1,068.51
Payment, Credits	-\$1,068.51
Purchases	+\$191.38
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	<u>\$0.00</u>
New Balance	\$191.38
Opening/Closing Date	10/17/22 - 11/16/22
Credit Limit	\$20,000
Available Credit	\$0
Cash Access Line	\$1,000
Available for Cash	\$0
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

5

101-241-750-000 * 191.38

YOUR ACCOUNT MESSAGES

Your account is closed and no longer available for use.



Manage your account online at :
www.chase.com/cardhelp



Customer Service:
1-800-945-2028



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ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
10/27	Payment ThankYou Image Check	-1,068.51
10/21	LANDS END BUS OUTFITTERS DODGEVILLE WI	63.61
10/28	LANDS END BUS OUTFITTERS DODGEVILLE WI MICHAEL C ARCHINAL TRANSACTIONS THIS CYCLE (CARD 3223) \$877.13- INCLUDING PAYMENTS RECEIVED	127.77

2022 Totals Year-to-Date

Total fees charged in 2022	\$39.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	16.99%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	22.99%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	16.99%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

IMPORTANT NEWS

Your account is a business account, to be used only for business transactions. It is not intended for personal, family or household purposes.

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
November 21, 2022

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jean Ledford, Terry Croft, Jim Mortensen, Diana Lowe and Robin Hunt. Also present were Township Manager Kelly VanMarter, Township Attorney Joe Seward and eight persons in the audience.

The Pledge of Allegiance was recited.

Supervisor Rogers stated he may need to step out of the meeting tonight so he requested a motion to have Ms. Hunt to oversee the meeting in his absence. **Moved** by Lowe, seconded by Mortensen, to allow Ms. Hunt to oversee tonight's meeting in Supervisor Roger's absence. **The motion carried unanimously.**

The call to the public was opened at 6:31 pm.

Ms. Eda Biegas is concerned about the proposed apartment complex. It is very dense for this area and is going to bring a lot of traffic and not just cars, there will be boats. People who live there are going to want to use the lake. She would like to see it scaled back. Also, if there is a recession, and they are not rented, will the rent go down and will they then be a detriment to the community instead of an asset. She wants to ensure that if Grand River needs to be widened, are the setbacks far back enough, or will the homes on Grand River lose part of their front yards.

Mr. Wayne Brewer who lives in Sunrise Park is concerned with the proposed apartment complex with regard to traffic and impacts on the environment. Is the water supply sufficient for sprinkler systems in the units and for the fire department's needs. Lake Chemung is a public lake so this will increase the traffic on the lake. It is already crowded. The fishing has gone down due to the pollution. It will also increase traffic on the roads. He would like to see individual homes on lots instead of the apartments.

A resident spoke who was opposed to the apartments because of the setbacks; however, he knows they have been moved so now it is a positive for the Township, and he is in favor of it.

The call to the public was closed at 6:36 pm

Consent Agenda

Moved by Mortensen, supported by Ledford, to approve the Consent Agenda as presented. **The motion carried unanimously.**

1. Payment of Bills: November 21, 2022

2. Request to approve November 7, 2022 regular meeting minutes
3. Request Board approval to adjust the Refuse Special Assessment Roll, #X0012, and to adjust the 2022 Winter tax roll accordingly for parcel numbers 4711-09-201-243, 4711-19-300-008, 4711- 26-300-044, 4711-33-401-016, 4711-34-403-006, and 4711-34-403-007.

Regular Agenda

Moved by Hunt, supported by Lowe, to approve the Regular Agenda as presented. **The motion carried unanimously.**

4. Consideration of a recommendation for approval and adoption of rezoning ordinance number Z22-03 and associated Planned Unit Development (PUD) agreement, impact assessment and conceptual PUD site plan. The request is to rezone approximately 52 acres from the Neighborhood Service District, Medium Density Residential district and the Town Center Overlay district to a Residential Planned Unit Development overlay of the High Density Residential District (HDR) to allow for 204 apartment units with a net density of 6.23 units per acre. The property consists of two vacant parcels with parcel ID numbers 4711-11-300-014 and 4711- 14-100-002 located at the southeast corner of Grand River and Dorr Road. The request is petitioned by Grand River Dorr, LLC.
 - A. Disposition of Rezoning Ordinance Z-22-03 (requires roll call vote)
 - B. Disposition of PUD Agreement
 - C. Disposition of Impact Assessment
 - D. Disposition of Conceptual PUD Site Plan

Mr. Mark Kassab provided a history of the property as well as his company. They own many high-end apartment complexes in Michigan. He stated they will not be encroaching into the wetlands. The current zoning allows for a zero foot setback; however, they are proposing a 75 foot setback on Grand River and 68 feet on Dorr Road. They are proposing a less dense development than what would be allowed under the current zoning. They have discussed the expansion of Grand River with the Livingston County Road Commission and if it is needed, they will accommodate that. He cannot speak if these residents will be using Lake Chemung; however he has spoken to Mr. Wilson and he is in support of this project.

Mr. Kassab showed a colored photo rendering of the proposed buildings and explained the floor plans. He also showed the site plan and what the views will be from both Grand River and Dorr Road.

Mr. Mortensen is concerned with the amount of brick facing the roads. Mr. Kassab stated that nearly 100 percent of the front of the buildings will be brick or stone.

Ms. Skolarus questioned the location of the mailboxes. Mr. Kassab stated the clubhouse will have an area for both mail and parcel deliveries.

Ms. Ledford questioned the results of the traffic study. Ms. Jill Bauer, the traffic engineer, stated they have done a traffic study to include the hospital expansion. She stated there were no significant changes when it was included.

Ms. Hunt clarified that the water and sewer system has capacity for this development. Mr. Kassab will confirm again with MHOG that there is capacity. If there is not, then they will not be able to build what they are proposing

Ms. VanMarter noted that more details, such as building elevations and materials, environmental impacts, etc. will need to be developed and presented to the Planning Commission and Township Board for final review and approval.

Moved by Hunt, supported by Mortensen to approve and adopt Ordinance Z-22-03. This approval is made because the proposed amendment to the Zoning Map and reclassification as a Residential Planned Unit District (RPUD) /High Density Residential (HDR) with the related development agreement, impact assessment and conceptual plan has been found to comply with the qualifying conditions and the criteria stated in 10.03.01, 10.07.01 and 22.04 of the Township Zoning Ordinance. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes).**

Moved by Hunt, supported by Lowe to approve the PUD Agreement revised on November 1, 2021 with the following conditions:

1. The revised PUD agreement submitted, made revisions to an outdated earlier version of the agreement. The applicant must work with staff and the Township attorney to blend the agreements and revisions must be made to the satisfaction of Township staff.
2. All deviations requested must be specifically detailed including setbacks requested outlined in the PUD Agreement.
3. The applicant must address any comments provided by the Township Planner and Engineer, Utilities Director and/or Brighton Area Fire Authority.

The motion carried unanimously.

Moved by Ledford, supported by Lowe, to approve the Environmental Impact Assessment dated May 25, 2022 as submitted. **The motion carried unanimously.**

Moved by Hunt, supported by Lowe, to approve the Conceptual PUD Plan dated November 4, 2022 with the following conditions:

1. The final site plan shall include all items as required by Section 10.06 as required by ordinance.
2. The deviations along Grand River for building and parking setbacks shall be reviewed to determine if they can be moved further south to decrease the 25-foot deviation.

The motion carried unanimously.

5. Request to approve the proposal from Douglas Electric dated November 4, 2022 for the Township Hall parking lot and driveway lighting improvements excluding and deducting both alternates for a total construction project cost not to exceed \$145,325.50 (\$126,370 + 15% contingency).

Ms. Hunt asked if this proposal includes lighting for the basketball courts as requested by a resident, whose letter is in this evening's packet. Ms. VanMarter stated that was Alternate Proposal #2, which was removed from her recommendation. It can be done at a later date. Supervisor Rogers requested the Board discuss adding lighting to the court.

Moved by Lowe, supported by Mortensen, to approve the proposal from Douglas Electric dated November 14, 2022 with removal and deductions for alternate proposals 1 and 2 for a project total not to exceed \$145,325.50 (\$126,370 plus 15% contingency). **The motion carried unanimously.**

6. Consideration of Resolution 221121 for Censure and Reprimand of the Township Clerk, Paulette Skolarus. (requires roll call vote)
 - A. If necessary, consider motion to enter into closed session under the Open Meetings Act, MCL 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute (attorney-client communications). (requires roll call vote and 2/3 majority)
 - B. Consider motion to adjourn the closed session and reconvene in open session. (roll call)

Ms. VanMarter distributed the Resolution for Censure and Reprimand of the Township Clerk for all Board Members to read.

Ms. Skolarus asked to make a presentation. Mr. Rogers stated he requested at the last Board Meeting that any further discussion regarding the investigation be placed as an agenda item and that the Clerk submit that request as required by policy. She did not provide it as required therefore, that item is not on tonight's agenda. Ms. Lowe asked if Ms. Skolarus read the entire resolution. Ms. Skolarus responded that she did not. Ms. Lowe encouraged Ms. Skolarus to read the entire resolution.

Ms. Skolarus would like to present data to the Board regarding her and Mr. McCririe's payroll from 2016. Ms. Hunt stated a motion was approved at the October 26, 2022 Special Board Meeting that no more Township funds or resources shall be used regarding this payroll issue, and asked if Ms. Skolarus used the Township copier to make copies of the data to present to each of the Board Members this evening. Ms. Skolarus indicated that she did make copies on the Township copier.

Ms. Skolarus feels a huge mistake is being made if this resolution is passed without reading the information she has to present. Ms. Hunt stated the Censure and Reprimand contains a lot more information than the payroll issue. Ms. Hunt asked if the presentation contained any

information other than the payroll issue. Ms. Skolarus responded that 95 percent of the presentation is related to the payroll issue. Ms. Ledford asked Ms. Skolarus if she presents the information will she agree to drop the payroll issue afterwards. Ms. Skolarus responded that she would.

Ms. Lowe questioned Ms. Skolarus why she emailed information from the confidential report to herself and was she going to share it with anyone. Ms. Skolarus responded that she intended to share the information with Mr. Mancuso but had not yet done so. After she received the email from Ms. VanMarter after 9:00pm Friday night she decided to prepare the presentation for tonight. Ms. Hunt indicated that the email from Ms. VanMarter was sent Friday afternoon. Ms. Lowe indicated that the e-mail was sent at 3:49pm.

Ms. Skolarus stated that if she is not able to make her presentation, she is going to give her information to the newspaper.

Ms. Lowe asked for clarification on Item #13. Ms. VanMarter explained that when a raise occurred, they were applied at the beginning of each month, and not at the end, so they were occurring in advance.

Ms. Skolarus would like all of the Board Members to read the entire report from the investigation. Only a synopsis was given to the Board. She presented the copies of the data to each of the Board and the Township Manager and will send an email to Supervisor Rogers asking to have her presentation on the next meeting's agenda. . Supervisor Rogers stated that if she provides the information as required by the policy, it will be placed on the next meeting agenda.

Moved by Ledford, supported by Croft to approve Resolution 221121 for Censure and Reprimand of the Township Clerk, Paulette Skolarus. **The motion carried with a roll call vote (Ledford - yes, Croft- yes, Hunt- yes, Lowe- yes, Mortensen- yes, Skolarus - abstain, and Rogers- yes).**

Correspondence

An email was received from Nathan Miller requesting lighting be added to the basketball courts at the Genoa Park.

Ms. VanMarter sent a memo to the Board advising that Staff is working with SEMCOG regarding grant opportunities for the Senior Survivor Park.

Ms. VanMarter sent a memo to the Board outlining a list of conditions that Staff and the Township Attorney developed regarding re-negotiating the Settlement Agreement with Mr. Lalewicz as discussed at the last meeting. Supervisor Rogers stated that Mr. Lalewicz

responded today where he crossed out many of the conditions stating they were not acceptable. He will provide that response to the Board.

Member Discussion

Ms. Hunt stated that the winter tax bills will be mailed November 30.

Ms. VanMarter stated the first and third Mondays of January 2023 are holidays. Both of the meetings cannot be canceled. She suggested moving the 16th meeting to Tuesday or Wednesday, the 17th or 18th.

Adjournment

Moved by Hunt, supported by Ledford, to adjourn the meeting at 7:53 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved:

Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: December 1, 2022
RE: Q2 Budget to Actual Reports

Attached please find the second quarter budget to actual reports prepared by Township Accountant Ken Palka, CPA. The second quarter report represents the first 6 months of the fiscal year from April 1st through September 30, 2022. Mr. Palka will be at the meeting on Monday to review the report and answer any questions you might have. If you have questions prior to Monday night's meeting please let me know.

Sincerely,



Kelly VanMarter

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

GENOA TOWNSHIP
 BUDGET FOR THE YEAR ENDING 3-31-23
 COMPARED TO ACTUAL FOR 6 MONTHS
 ENDING 9/30/22
 MEETING DATE - 11/21/22

GENERAL FUND		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR	AMENDMENTS FOR THE QUARTER ENDING	AS OF 9/30/22 AMENDED BUDGET FOR THE YEAR	ACTUAL FOR THE 6 MONTHS ENDING	BUDGET REMAINING	% OF EXP BUDGET REMAINING
REVENUES		ENDING 3/31/23	9/30/22	ENDING 3/31/23	9/30/2022		
101-000-402-001	CURRENT REAL PROP TAX/INTEREST	1,085,000	-	1,085,000	-	1,085,000	
101-000-411-001	DELINQ TAX - PERSONAL & REAL	1,000	-	1,000	438	562	
101-000-434-002	TRAILER FEES	4,000	-	4,000	1,563	2,437	
101-000-448-001	COLLECT FEES/EXCESS OF ROLL	370,000	-	370,000	251,264	118,736	
101-000-448-002	COLLECTION FEE - SCHOOLS	25,000	-	25,000	24,801	199	
101-000-448-003	SET FEES COLLECTED	-	-	-	949	(949)	
101-000-451-024	ADMIN FEE/UTILITY-OPERATING	59,359	-	59,359	29,680	29,679	
101-000-452-001	INTEREST-SPECIAL ASSESSMENTS	-	-	-	-	-	
101-000-476-001	CABLE FRANCHISE	430,000	-	430,000	181,259	248,741	
101-000-476-002	LICENSE & PERMITS	20,000	-	20,000	24,069	(4,069)	
101-000-567-001	CEMETERY REVENUE	1,600	-	1,600	-	1,600	
101-000-572-001	METRO ACT REVENUE	15,000	-	15,000	15,084	(84)	
101-000-573-001	LCSA-PPT REIMBURSEMENT	15,000	-	15,000	12,579	2,421	
101-000-574-002	STATE SHARED REVENUE	1,906,283	-	1,906,283	1,206,983	699,300	
101-000-579-000	OTHER STATE REVENUES	300,000	-	300,000	-	300,000	
101-000-608-000	CHARGES FOR SERV-APPL FEES	60,000	-	60,000	30,541	29,459	
101-000-609-000	CHARGES FOR SERVICES- FOIA/PRINTING	500	-	500	56	444	
101-000-610-000	CHARGE FOR SERVICES -SAD ADMIN	-	-	-	-	-	
101-000-626-032	ADM FEE LIQUOR LAW	3,500	-	3,500	1,803	1,697	
101-000-631-000	REFUSE COLLECTION FEES	1,250,000	-	1,250,000	810	1,249,190	
101-000-657-001	ORDINANCE FINES	3,000	-	3,000	200	2,800	
101-000-665-001	INTEREST	4,850	-	4,850	2,584	2,266	
101-000-671-000	OTHER REVENUE	1,000	-	1,000	4,112	(3,112)	
101-000-672-000	TAXES ON LAND TRANSFER	145,000	-	145,000	-	145,000	
101-000-673-001	GAIN/LOSS ON DISPOSAL OF ASSET	-	-	-	-	-	
101-000-682-000	ELECTION REIMBURSEMENTS	-	-	-	25	(25)	
101-000-682-001	GRANT FOR ELECTIONS	-	-	-	-	-	
101-000-698-202	TRANSFER IN - SAD RESIDUAL BALANCE	-	-	-	47,553	(47,553)	
101-000-699-202	TRANSFER IN - SAD INTEREST	-	-	-	-	-	
101-000-699-249	MMRMA REIMBURSEMENT	20,000	-	20,000	9,445	10,555	
101-000-806-001	ZBA	-	-	-	2,365	(2,365)	
	TOTAL GENERAL FUND REVENUES	5,720,092	-	5,720,092	1,848,163	3,871,929	
EXPENDITURES							
101-101-702-014	TOWNSHIP TRUSTEES SALARIES	31,500	-	31,500	18,650	12,850	
101-101-861-000	TRUSTEES MILEAGE & TRAVEL EXPENSE	3,800	-	3,800	331	3,469	
101-101-910-000	TRUSTEES PRO DEV/CONFERENCE/DUES	11,111	-	11,111	10,671	440	

GENOA TOWNSHIP
 BUDGET FOR THE YEAR ENDING 3-31-23
 COMPARED TO ACTUAL FOR 6 MONTHS
 ENDING 9/30/22
 MEETING DATE - 11/21/22

GENERAL FUND		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AS OF 9/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/2022	BUDGET REMAINING	% OF EXP BUDGET REMAINING
REVENUES							
101-101-955-000	TRUSTEES MISCELLANEOUS	100	-	100	-	100	
	TOTAL TRUSTEES	46,511	-	46,511	29,652	16,859	36.25%
101-171-702-014	TWP SUPERVISOR SALARY	63,478	(738)	62,740	33,622	29,118	
101-171-861-000	SUPERVISOR MILEAGE & TRAVEL EXPENSE	1,500	-	1,500	68	1,432	
101-171-910-000	SUPERVISOR PRO DEV/CONFERENCE/DUES	2,000	-	2,000	280	1,720	
101-171-955-000	SUPERVISOR MISCELLANEOUS	1,000	-	1,000	-	1,000	
	TOTAL SUPERVISOR	67,978	(738)	67,240	33,970	33,270	49.48%
101-172-702-014	TWP MANAGER SALARY	139,513	-	139,513	74,361	65,152	
101-172-703-000	MANAGER DEPT WAGES & SALARIES	41,140	-	41,140	21,705	19,435	
101-172-861-000	MANAGER DEPT MILEAGE & TRAVEL EXPENSE	1,500	-	1,500	30	1,470	
101-172-910-000	MANAGER DEPT PRO DEV/CONFERENCE/DUES	3,000	-	3,000	1,397	1,603	
101-172-955-000	MANAGER DEPT MISCELLANEOUS	2,000	-	2,000	-	2,000	
	TOTAL MANAGER	187,153	-	187,153	97,493	89,660	47.91%
101-191-703-000	ACCT DEPT WAGES & SALARIES	80,245	-	80,245	42,161	38,084	
101-191-801-000	ACCOUNTING CONSULTANT (PHP)	25,000	-	25,000	9,650	15,350	
101-191-861-000	ACCT DEPT MILEAGE & TRAVEL EXPENSE	100	-	100	-	100	
101-191-910-000	ACCT DEPT PRO DEV/CONFERENCE/DUES	500	-	500	-	500	
101-191-955-000	ACCT DEPT MISCELLANEOUS	1,000	-	1,000	1,000	-	
	TOTAL ACCTG & FINANCE	106,845	-	106,845	52,811	54,034	50.57%
101-215-702-014	TWP CLERK SALARY	58,755	-	58,755	30,964	27,791	
101-215-703-000	CLERKS DEPT WAGES & SALARIES	37,555	-	37,555	21,786	15,769	
101-215-861-000	CLERKS DEPT MILEAGE & TRAVEL EXPENSE	200	-	200	88	112	
101-215-910-000	CLERKS DEPT PRO DEV/CONFERENCE/DUES	100	-	100	40	60	
101-215-955-000	CLERKS DEPT MISCELLANEOUS	1,000	-	1,000	10	990	
	TOTAL CLERK	97,610	-	97,610	52,888	44,722	45.82%
101-228-703-000	IT DEPT WAGES & SALARIES	65,975	-	65,975	38,819	27,156	
101-228-861-000	IT DEPT MILEAGE & TRAVEL EXPENSE	500	-	500	-	500	
101-228-910-000	IT DEPT PRO DEV/CONFERENCE/DUES	200	-	200	-	200	
101-228-955-000	IT DEPT MISCELLANEOUS	1,000	-	1,000	-	1,000	

GENOA TOWNSHIP
 BUDGET FOR THE YEAR ENDING 3-31-23
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 ENDING 9/30/22
 MEETING DATE - 11/21/22

GENERAL FUND		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR	AMENDMENTS FOR THE QUARTER ENDING	AS OF 9/30/22 AMENDED BUDGET FOR THE YEAR	ACTUAL FOR THE 6 MONTHS ENDING	BUDGET REMAINING	% OF EXP BUDGET REMAINING
REVENUES		ENDING 3/31/23	9/30/22	ENDING 3/31/23	9/30/2022		
TOTAL INFORMATION TECHNOLOGY		67,675	-	67,675	38,819	28,856	42.64%
101-247-702-014	BOARD OF REVIEW SALARIES	4,200	-	4,200	2,118	2,082	
101-247-791-000	BD OF REV PUBLICATIONS	500	-	500	240	260	
101-247-861-000	BD OF REV MILEAGE & TRAVEL EXPENSE	100	-	100	-	100	
101-247-910-000	BD OF REV PRO DEV/CONFERENCE/DUES	540	-	540	-	540	
101-247-955-000	BD OF REV MISCELLANEOUS	500	-	500	-	500	
101-247-964-000	REFUNDS & CHARGEBACKS	2,000	-	2,000	321	1,679	
TOTAL BOARD OF REVIEW		7,840	-	7,840	2,679	5,161	65.83%
101-253-702-014	TREASURER SALARY	62,838	-	62,838	33,005	29,833	
101-253-703-000	TREASURERS DEPT WAGES & SALARIES	92,805	-	92,805	48,157	44,648	
101-253-861-000	TREASURERS DEPT MILEAGE & TRAVEL EXPENSE	1,500	-	1,500	-	1,500	
101-253-910-000	TREASURERS DEPT PRO DEV/CONFERENCE/DUES	500	-	500	20	480	
101-253-955-000	TREASURERS DEPT MISCELLANEOUS	1,000	-	1,000	-	1,000	
TOTAL TREASURER		158,643	-	158,643	81,182	77,461	48.83%
101-257-702-014	ASSESSING SALARIES	229,437	-	229,437	122,150	107,287	
101-257-703-000	ASSESSING WAGES & SALARIES INTERN	10,000	-	10,000	-	10,000	
101-257-803-000	ASSESSING LEGAL	15,000	-	15,000	2,460	12,540	
101-257-861-000	ASSESSING MILEAGE & TRAVEL EXPENSE	500	-	500	-	500	
101-257-910-000	ASSESSING PRO DEV/CONFERENCE/DUES	10,000	-	10,000	263	9,737	
101-257-955-000	ASSESSING MISCELLANEOUS	1,000	-	1,000	53	947	
TOTAL ASSESSING		265,937	-	265,937	124,926	141,011	53.02%
101-261-703-000	UNALLOCATED WAGES & SALARIES	5,000	-	5,000	1,211	3,789	
101-261-709-000	EMPLOYER'S SHARE SS & MEDICARE	81,675	-	81,675	43,879	37,796	
101-261-709-001	CELLPHONE REIMBURSEMENT	3,100	-	3,100	1,228	1,872	
101-261-709-002	WORKERS COMP	9,000	-	9,000	6,106	2,894	
101-261-718-001	RETIREMENT	121,000	-	121,000	74,904	46,096	
101-261-718-002	HEALTH INSURANCE	327,500	-	327,500	138,822	188,678	
101-261-718-003	WELLNESS	8,000	-	8,000	1,072	6,928	
101-261-750-000	SUPPLIES	40,000	-	40,000	20,646	19,354	
101-261-751-000	EQUIPMENT / SOFTWARE	140,000	-	140,000	25,110	114,890	
101-261-791-000	UNALLOCATED SUBSCRIPTIONS & PUBLICATIONS	4,000	-	4,000	20	3,980	
101-261-801-000	AUDIT SERVICES	29,900	-	29,900	21,000	8,900	
101-261-802-000	CONTRACTUAL SERVICES / CONSULTING	26,000	-	26,000	12,732	13,268	
101-261-861-000	UNALLOCATED MILEAGE & TRAVEL EXPENSE	100	-	100	-	100	

GENOA TOWNSHIP
 BUDGET FOR THE YEAR ENDING 3-31-23
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 MEETING DATE - 11/21/22

GENERAL FUND		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AS OF 9/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/2022	BUDGET REMAINING	% OF EXP BUDGET REMAINING
REVENUES							
101-261-941-000	CONTINGENCY	50,000	-	50,000	-	50,000	
101-261-955-000	UNALLOCATED MISCELLANEOUS	1,000	-	1,000	1,190	(190)	
	TOTAL UNALLOCATED	846,275	-	846,275	347,920	498,355	58.89%
101-262-703-001	WAGES- PART TIME OFFICE WORKERS	25,000	-	25,000	15,585	9,415	
101-262-703-002	WAGES - CHAIR PERSON	16,800	-	16,800	9,827	6,973	
101-262-703-003	WAGES - POLL WORKERS	25,000	-	25,000	11,490	13,510	
101-262-703-004	TRAINING PER DIEM	3,000	-	3,000	2,966	34	
101-262-703-005	WAGES - RECEIVING BOARD	1,200	-	1,200	400	800	
101-262-751-001	ELECTION OFFICE SUPPLIES	7,500	-	7,500	5,882	1,618	
101-262-791-000	ELECTION PUBLICATIONS	1,000	-	1,000	160	840	
101-262-802-001	ELECTION MEETING FEES	1,200	-	1,200	750	450	
101-262-802-002	BALLOT TESTING	12,000	-	12,000	2,912	9,088	
101-262-802-003	LIVINGSTON COUNTY CLERK	9,600	-	9,600	4,339	5,261	
101-262-802-004	CHURCH / SCHOOL CLEANUP	4,200	-	4,200	2,535	1,665	
101-262-802-005	ELECTION BREAKFAST / DINNER	1,700	-	1,700	668	1,032	
101-262-861-001	ELECTION MILEAGE & TRAVEL	400	-	400	249	151	
101-262-901-001	POSTAGE FOR APPLICATIONS	4,850	-	4,850	3,033	1,817	
101-262-901-002	POSTAGE FOR MAILING BALLOTS	9,300	-	9,300	1,862	7,438	
101-262-901-003	POSTAGE FOR MAILING NEW I.D. CARDS	9,500	-	9,500	4,311	5,189	
101-262-955-000	ELECTION MISCELLANEOUS	1,000	-	1,000	658	342	
	TOTAL ELECTIONS	133,250	-	133,250	67,627	65,623	49.25%
101-265-740-000	INSURANCE - PROP LIAB/VEHICLE	50,700	-	50,700	25,869	24,831	
101-265-802-000	BUILDING & GROUNDS CONTRACTUAL SERVICES	1,000	-	1,000	-	1,000	
101-265-850-000	BUILDING & GROUNDS TELEPHONE	29,000	-	29,000	12,187	16,813	
101-265-920-001	UTIL:ELECTRICITY & NAT.GAS	20,000	-	20,000	7,401	12,599	
101-265-934-060	REPAIRS & MAINTENANCE	150,000	-	150,000	69,567	80,433	
101-265-955-000	BUILDING & GROUNDS MISCELLANEOUS	20,000	-	20,000	-	20,000	
	TOTAL BUILDING & GROUNDS	270,700	-	270,700	115,024	155,676	57.51%
101-266-803-000	GENERAL TOWNSHIP LEGAL FEES	25,000	-	25,000	30,337	(5,337)	
101-266-803-001	LITIGATION LEGAL FEES	100,000	-	100,000	18,248	81,752	
	TOTAL LEGAL SERVICES	125,000	-	125,000	48,585	76,415	61.13%
101-270-703-000	HR WAGES & SALARIES	17,500	-	17,500	9,382	8,118	

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GENERAL FUND		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AS OF 9/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/2022	BUDGET REMAINING	% OF EXP BUDGET REMAINING
REVENUES							
101-270-802-000	HR CONTRACTUAL SERVICES	2,500	-	2,500	-	2,500	
101-270-861-000	HR MILEAGE & TRAVEL EXPENSE	100	-	100	-	100	
101-270-910-000	HR PRO DEV/CONFERENCE/DUES	500	-	500	-	500	
101-270-955-000	HR MISCELLANEOUS	1,000	-	1,000	-	1,000	
	TOTAL HUMAN RESOURCES	21,600	-	21,600	9,382	12,218	56.56%
101-445-802-000	CONTRACTUAL SERVICES - LIVINGSTON COUNTY	50,000	-	50,000	-	50,000	
	TOTAL DRAINS AT LARGE	50,000	-	50,000	-	50,000	100.00%
101-521-802-000	REFUSE CONTRACTUAL SERVICES	1,422,000	-	1,422,000	688,520	733,480	
	TOTAL CONTRACTUAL SERVICES	1,422,000	-	1,422,000	688,520	733,480	51.58%
101-567-703-001	CEMETERY PURCHASE	-	-	-	-	-	
101-567-703-002	CEMETERY MAINTENANCE	6,000	-	6,000	6,125	(125)	
	TOTAL CEMETERY	6,000	-	6,000	6,125	(125)	-2.08%
101-701-702-014	PLANNING COMMISSION SALARIES	25,000	-	25,000	14,347	10,653	
101-701-702-015	ZONING BOARD WAGES	15,000	-	15,000	5,324	9,676	
101-701-703-000	PLANNING & ZONING WAGES & SALARIES	218,760	-	218,760	111,442	107,318	
101-701-791-000	PLANNING & ZONING PUBLICATIONS	5,000	-	5,000	555	4,445	
101-701-802-000	PLANNING & ZONING CONTRACTUAL SERVICES	75,000	-	75,000	144	74,856	
101-701-861-000	PLANNING & ZONING MILEAGE & TRAVEL EXP	1,000	-	1,000	-	1,000	
101-701-910-000	PLANNING & ZONING PRO DEV/CONFERENCE/DUE	8,000	-	8,000	2,682	5,318	
101-701-946-001	REVIEW SERVICES - PLANNING	30,000	-	30,000	13,088	16,912	
101-701-946-002	REVIEW SERVICES - ENGINEERING	20,000	-	20,000	19,486	514	
101-701-946-003	REVIEW SERVICES - PUBLICATIONS/POSTAGE	5,000	-	5,000	1,415	3,585	
101-701-946-004	REVIEW SERVICES - ROUTING	2,000	-	2,000	735	1,265	
101-701-946-005	REVIEW SERVICES - LEGAL	15,000	-	15,000	2,445	12,555	
101-701-955-000	PLANNING & ZONING MISCELLANEOUS	2,000	-	2,000	173	1,827	
	TOTAL PLANNING & ZONING	421,760	-	421,760	171,836	249,924	59.26%
101-728-880-000	COMMUNITY PROMOTION - CONTRIBUTION	27,000	-	27,000	23,283	3,717	
	TOTAL COMMUNITY PROMOTION	27,000	-	27,000	23,283	3,717	13.77%

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GENERAL FUND		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AS OF 9/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/2022	BUDGET REMAINING	% OF EXP BUDGET REMAINING
REVENUES							
101-900-970-000	CAPITAL OUTLAY > \$5,000	110,000	-	110,000	9,400	100,600	
101-900-975-000	CAPITAL OUTLAY < \$5,000	7,000	-	7,000	689	6,311	
	TOTAL CAPITAL OUTLAY	117,000	-	117,000	10,089	106,911	91.38%
101-905-991-000	DEBT SERVICE - PRINCIPLE	-	-	-	-	-	
101-905-992-000	DEBT SERVICE - INTEREST	-	-	-	-	-	
101-905-993-000	DEBT SERVICE - AGENT FEES	-	-	-	-	-	
	TOTAL DEBT SERVICE	-	-	-	-	-	
	TOTAL EXPENDITURES	4,446,777	(738)	4,446,039	2,002,811	2,443,228	54.95%
	NET REVENUES & EXPENDITURES BEFORE OTHER FINANCING RESOURCES & USES	1,273,315	738	1,274,053	(154,648)		
101-930-696-000	BOND PROCEEDS	-	-	-	-	-	
101-930-697-000	LOAN PROCEEDS	-	-	-	-	-	
101-930-699-XXX	TRANSFERS IN	-	-	-	-	-	
	TOTAL TRANS IN & OTHER FINANCING SOURCES	-	-	-	-	-	
101-965-995-202	TRANSFER OUT- FUND #202 - REIMB PROJECTS	-	-	-	-	-	
101-965-995-208	TRANSFER OUT- FUND #208 - PARKS & REC	850,000	-	850,000	-	850,000	
101-965-995-249	TRANSFER OUT- FUND #249 - BLDG RESERVE	150,000	-	150,000	-	150,000	
101-965-995-401	TRANSFER OUT- FUND #401 - ROAD IMPROVE	1,000,000	-	1,000,000	500,000	500,000	
	TOTAL TRANSFERS OUT	2,000,000	-	2,000,000	500,000	1,500,000	75.00%
	NET CHANGE IN FUND BALANCE	(726,685)	738	(725,947)	(654,648)		
	BEGINNING FUND BALANCE 4/1/22	3,474,246	-	3,474,246	3,474,246		
	ENDING FUND BALANCE	2,747,561	738	2,748,299	2,819,598		

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REIMBURSABLE PROJECT FUND #202		AS OF 6/30/22	AMENDMENTS FOR	AMENDED BUDGET	ACTUAL FOR THE	BUDGET	% OF EXP
REVENUES		ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/23	THE QUARTER ENDING 9/30/22	FOR THE YEAR ENDING 3/31/23	6 MONTHS ENDING 9/30/22	REMAINING	BUDGET REMAINING
202-000-452-001	INTEREST/SAD	1,500	-	1,500	8,645	(7,145)	
202-000-699-000	TRANSFER IN - FUND # 101	850,000	-	850,000	-	850,000	
202-000-699-261	TRANSFER IN- FUND 261	100,000	-	100,000	-	100,000	
202-000-762-003	OTHER	-	-	-	-	-	
202-448-628-005	SAD PRINCIPAL - WHITE PINES LIGHTS	800	-	800	71	729	
202-470-628-005	SAD PRINCIPAL - FENDT DRIVE W-22	87,485	-	87,485	8,072	79,413	
202-472-628-005	SAD PRINCIPAL - RED OAKS-W-22	52,900	-	52,900	7,902	44,998	
202-476-628-005	SAD PRINCIPAL - TIMBERVIEW-W-22	32,535	-	32,535	-	32,535	
202-477-628-005	SAD PRINCIPAL - SUNDANCE TR-W-21	-	-	-	804	(804)	
202-478-628-005	SAD PRINCIPAL - HOMESTEAD	-	14,968	14,968	-	-	
202-478-665-001	SAD INTEREST - HOMESTEAD	-	2,993	2,993	-	-	
202-479-628-005	SAD PRINCIPAL- E COON LAKE RD-S-21	-	-	-	1,225	(1,225)	
202-484-628-005	EARL LAKE SAD PRIN W25	19,160	-	19,160	2,128	17,032	
202-485-628-005	NOVEL ESTATES SAD PRIN W25	11,275	-	11,275	1,879	9,396	
202-487-628-005	SAD PRINCIPAL-EDWIN DR	3,550	-	3,550	253	3,297	
202-489-628-005	BLACK OAKS SAD PRINCIPLE	1,950	-	1,950	7,040	(5,090)	
202-489-665-001	BLACK OAKS INTEREST	-	-	-	66	(66)	
202-490-628-005	DARLENE DRIVE SAD PRINCIPLE	3,385	-	3,385	-	3,385	
202-491-628-005	SAD PRINCIPAL- ELMHURST	8,375	-	8,375	-	8,375	
202-570-628-005	SAD PRINCIPAL - LAKE CHEMUNG-W21	-	-	-	3,178	(3,178)	
202-571-628-005	SAD PRINCIPAL - PARDEE LAKE-W-20	22,400	-	22,400	2,083	20,317	
202-572-628-005	SAD PRINCIPAL - GRAND BEACH WEEDS W2016	14,125	-	14,125	-	14,125	
202-573-628-005	SAD PRINCIPAL- E/W CROOKED LK S2022	18,820	-	18,820	446	18,374	
	TOTAL REVENUES	1,228,260	17,961	1,246,221	43,792	1,202,429	
EXPENDITURES							
202-906-956-000	MISC EXPENSE	-	-	-	2,800	(2,800)	
202-448-801-075	PROJECT COSTS - WHITE PINES LIGHTS	800	-	800	363	437	
202-476-801-075	PROJECT COSTS - TIMBERVIEW	-	40,000	40,000	37,955	2,045	
202-478-801-075	PROJECT COSTS - HOMESTEAD	-	90,000	90,000	88,593	1,407	
202-487-801-075	PROJECT COSTS - EDWIN DR	2,700	-	2,700	1,451	1,249	
202-570-801-075	PROJECT COSTS - LAKE CHEMUNG	78,000	-	78,000	41,230	36,770	
202-571-801-075	PROJECT COSTS - PARDEE LAKE	32,000	-	32,000	29,566	2,434	
202-572-801-075	PROJECT COSTS - GRAND BEACH WEEDS	10,000	-	10,000	10,709	(709)	
202-573-801-075	PROJ COSTS - E/W CROOKED LK WEEDS S2022	13,000	-	13,000	9,915	3,085	
202-852-999-101	TRANS OUT - GF	-	-	-	47,553	(47,553)	
	TOTAL EXPENDITURES	136,500	130,000	266,500	270,135	(3,635)	-1.36%
	NET REVENUES & EXPENDITURES	1,091,760	(112,039)	979,721	(226,343)		
	BEGINNING FUND BALANCE	2,750,199	-	2,750,199	2,750,199		
	ENDING FUND BALANCE	3,841,959	(112,039)	3,729,920	2,523,856		

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PARKS & RECREATION FUND #208		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/22	BUDGET REMAINING	% OF EXP BUDGET REMAINING
<u>REVENUES</u>							
208-000-665-001	INTEREST	600	-	600	4,951	(4,351)	
208-000-675-001	INCOME-OTHER	-	-	-	2,300	(2,300)	
208-000-934-001	SENIOR SURVIVOR PARK PROJECT	-	462,069	462,069	462,069	-	
208-000-699-101	TRANSFER IN FROM GF #101 OPERATING	850,000	-	850,000	-	850,000	
208-000-699-249	DNR ACQUISITION /MATCH	300,000	-	300,000	-	300,000	
	TOTAL REVENUES	<u>1,150,600</u>	<u>462,069</u>	<u>1,612,669</u>	<u>469,320</u>	<u>1,143,349</u>	
<u>EXPENDITURES</u>							
208-223-801-000	AUDIT	500	-	500	200	300	
208-265-934-060	MAINTENANCE	-	-	-	-	-	
208-536-972-100	LAND FOR RECREATION	600,000	-	600,000	-	600,000	
208-751-934-001	SENIOR SURVIVOR PARK PROJECT	139,300	462,069	601,369	-	601,369	
208-751-934-003	PEDESTRIAN XING GR @ SPEEDWAY	55,000	-	55,000	6,270	48,730	
208-751-934-006	PARK MASTER PLAN	10,000	-	10,000	7,865	2,135	
208-751-934-007	HARPA	107,500	-	107,500	85,125	22,375	
208-751-934-009	PEDESTRIAN XING GR @ GOLF CLUB	55,000	-	55,000	3,619	51,381	
208-751-934-010	B-BALL BENCHES PICNIC TABLE CHARGERS	17,000	27,200	44,200	24,853	19,347	
208-751-934-011	BAUER ROAD BOARDWALK REPLACEMENT	101,170	-	101,170	109,067	(7,897)	
208-751-934-060	PATH / PARK MAINTENANCE	100,000	-	100,000	63,586	36,414	
208-906-956-000	MISC EXPENSE	-	-	-	320	(320)	
	TOTAL EXPENDITURES	<u>1,185,470</u>	<u>489,269</u>	<u>1,674,739</u>	<u>300,905</u>	<u>1,373,834</u>	<u>82.03%</u>
	NET REVENUES & EXPENDITURES	(34,870)	(27,200)	(62,070)	168,415		
	BEGINNING FUND BALANCE	<u>1,153,329</u>	-	<u>1,153,329</u>	<u>1,153,329</u>		
	ENDING FUND BALANCE	<u>1,118,459</u>	<u>(27,200)</u>	<u>1,091,259</u>	<u>1,321,744</u>		

GENOA TOWNSHIP
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LIQUOR LAW FUND #212		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/22	BUDGET REMAINING	% OF EXP BUDGET REMAINING
REVENUES							
212-000-574-001	STATE SHARED REV LIQUOR LAW	16,500	-	16,500	13,218	3,282	
212-000-665-001	INTEREST	-	-	-	3	(3)	
	TOTAL REVENUES	16,500	-	16,500	13,221	3,279	
EXPENDITURES							
212-000-956-000	MISC EXPENSE	-	-	-	-	-	
212-330-702-013	LIQUOR LAW ENF WAGES	9,336	-	9,336	4,668	4,668	
212-330-709-009	EMPLOYER'S SHARE FICA	724	-	724	362	362	
212-330-715-002	RETIREMENT	933	-	933	467	466	
212-330-801-070	AUDITING EXPENSE	206	-	206	200	6	
212-330-803-070	LIQUOR LAW ADM FEE/GENOA TWP.	3,605	-	3,605	1,803	1,802	
212-330-860-070	VEHICLE EXPENSE	1,545	-	1,545	773	772	
	TOTAL EXPENDITURES	16,349	-	16,349	8,273	8,076	49.40%
	NET REVENUES & EXPENDITURES	151	-	151	4,948		
	BEGINNING FUND BALANCE	3,894	-	3,894	3,894		
	ENDING FUND BALANCE	4,045	-	4,045	8,842		

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		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/22	BUDGET REMAINING	% OF EXP BUDGET REMAINING
<u>BUILDING & GROUNDS #249</u>							
<u>REVENUES</u>							
249-000-665-001	INTEREST	300	-	300	45	255	
249-000-699-000	OPERATING TRANSFER IN #101	150,000	-	150,000	-	150,000	
	TOTAL REVENUES	150,300	-	150,300	45	150,255	
<u>EXPENDITURES</u>							
249-265-955-000	MISCELLANEOUS EXP	-	-	-	-	-	
249-265-981-001	TWP HALL CONCRETE REPLACEMENT	45,487	-	45,487	45,986	(499)	
249-265-981-002	TWP HALL DR/PARKING LIGHT REPLACEMENT	55,000	100,000	155,000	-	155,000	
249-265-981-003	DORR ROAD LED SIGN	27,000	-	27,000	2,695	24,305	
249-265-981-004	TWP HALL HVAC REPLACEMENT	-	-	-	-	-	
249-265-981-005	TWP HALL WINDOW REPLACEMENT	-	-	-	-	-	
249-265-981-006	TOWNSHIP INTERIOR LIGHTING	12,400	-	12,400	14,671	(2,271)	
249-265-981-007	RESEALING DRIVE & PARKING LOT	-	-	-	-	-	
	TOTAL EXPENDITURES	139,887	100,000	239,887	63,352	176,535	73.59%
	NET REVENUES & EXPENDITURES	10,413	(100,000)	(89,587)	(63,307)		
	BEGINNING FUND BALANCE	246,027	-	246,027	246,027		
	ENDING FUND BALANCE	256,440	(100,000)	156,440	182,720		

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ROAD IMPROVEMENT FUND #401		AS OF 6/30/22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/22	BUDGET REMAINING	% OF EXP BUDGET REMAINING
REVENUES							
401-000-665-001	INTEREST	1,300	-	1,300	5,365	(4,065)	
401-000-689-001	OTHER INCOME	-	-	-	-	-	
401-000-699-000	OPERATING TRANSFER IN FROM GF	1,000,000	-	1,000,000	500,000	500,000	
401-000-699-264	TRANS IN FROM 264	-	-	-	-	-	
	TOTAL REVENUE	1,001,300	-	1,001,300	505,365	495,935	
EXPENDITURES							
401-446-804-000	DUST CONTROL/CHLORIDE	75,000	-	75,000	83,802	(8,802)	
401-446-812-000	HACKER REPACE CLARK LK TO GC	410,000	-	410,000	309,085	100,915	
401-446-814-000	KING LIMESTONE SCHAFFER TO BRIGHTON	140,000	-	140,000	140,000	-	
401-446-832-000	CROOKED LAKE	250,000	-	250,000	-	250,000	
401-446-968-000	I96/LATSON INTERCHANGE	-	-	-	-	-	
401-477-826-000	CROOKED LAKE ROAD PAVING	1,500,000	-	1,500,000	1,718,273	(218,273)	
401-906-956-000	MISC EXPENSE/AUDIT	20,000	-	20,000	500	19,500	
401-965-995-202	SAD MATCHES/TRANS OUT TO #202	100,000	-	100,000	-	100,000	
401-965-995-870	TRANS OUT GR RIVER DS#870	-	-	-	-	-	
	TOTAL EXPENDITURES	2,495,000	-	2,495,000	2,251,660	243,340	9.75%
	NET REVENUES AND EXPENDITURES	(1,493,700)	-	(1,493,700)	(1,746,295)		
	BEGINNING FUND BALANCE	1,964,759	-	1,964,759	1,964,759		
	ENDING FUND BALANCE	471,059	-	471,059	218,464		

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ARPA CORONAVIRUS FUND #464		AS OF 6-30-22 AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 9/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 6 MONTHS ENDING 9/30/22	BUDGET REMAINING	% OF EXP BUDGET REMAINING
<u>REVENUES</u>							
464-000-501-001	MI DEPT OF TREASURY/FEDERAL MONIES	1,082,796	-	1,082,796	1,087,130	(4,334)	
464-000-665-001	INTEREST	700	-	700	3,495	(2,795)	
464-000-699-000	OPERATING TRANSFER IN	-	-	-	-	-	
	TOTAL REVENUES	<u>1,083,496</u>	<u>-</u>	<u>1,083,496</u>	<u>1,090,625</u>	<u>(7,129)</u>	
<u>EXPENDITURES</u>							
464-261-802-001	ZOOM MEETING EXPENSES-AMERICAN VIDEO	-	-	-	-	-	
464-261-803-002	COVID SUPPLIES	1,000	-	1,000	-	1,000	
464-262-803-000	ELECTION MACHINE	163,000	-	163,000	97,020	65,980	
464-521-802-000	ADDITIONAL RECYCLING EXPENSES	220,000	-	220,000	-	220,000	
464-900-977-001	BROADBAND	225,000	-	225,000	112,500	112,500	
464-906-956-000	MISC EXPENSE	1,000	-	1,000	212	788	
464-965-995-101	TRANSFER OUT - FUND #101 - GENERAL FUND	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>610,000</u>	<u>-</u>	<u>610,000</u>	<u>209,732</u>	<u>400,268</u>	<u>65.62%</u>
	NET REVENUES & EXPENDITURES	<u>473,496</u>	<u>-</u>	<u>473,496</u>	<u>880,893</u>		
	BEGINNING FUND BALANCE	<u>247</u>	<u>-</u>	<u>247</u>	<u>247</u>		
	ENDING FUND BALANCE	<u>473,743</u>	<u>-</u>	<u>473,743</u>	<u>881,140</u>		



MEMORANDUM

TO: Honorable Board of Trustees

FROM: Kelly VanMarter, Township Manager

DATE: November 30, 2022

RE: Budget Adjustments

2911 Dorr Road
 Brighton, MI 48116
 810.227.5225
 810.227.3420 fax
 genoa.org

This memo will present two budget amendments necessary to reflect additional costs previously approved by the Township Board. Please see the tables below and a corresponding motion presented for your consideration:

General Fund 101, Dept. 266 – Legal Services

The General Township Legal Fees (fund 101-266-803-000) budget is requested to be adjusted to reflect the costs of the Fahey Schultz Burych Rhodes legal investigation and also to accommodate the Township Attorney’s additional engagement necessitated by internal threats of litigation.

BUDGET IMPACT - Fund 101, Dept. 266 – Legal Services					
Fund Type	Fund Number	Description	Existing Budget	Change	New Budget
Appropriation	101-266-803-000	General Township Legal Fees	\$25,000	+\$50,000	\$75,000

Moved by _____, Supported by _____ to amend the Fiscal Year 2022/2023 Budget for Fund 101, Department 266 – Legal Services, “General Township Legal Fees” Line Item 101-266-803-000 from \$25,000 to \$75,000.

Parks and Recreation Fund 208, Dept. 751 – Parks & Recreation

The increase in the annual participation for Howell Parks and Recreation approved by the Board on November 7, 2022 necessitates the following adjustment to the Fund 208 budget:

BUDGET IMPACT - Fund 208, Dept. 708 – Parks & Recreation					
Fund Type	Fund Number	Description	Existing Budget	Change	New Budget
Appropriation	208-751-934-007	HAPRA	\$107,500	+\$12,500	\$120,000

Moved by _____, Supported by _____ to amend the Fiscal Year 2022/2023 Budget for Fund 208, Department 751 – Parks and Recreation, “HAPRAi” Line Item 208-751-934-007 from \$107,500 to \$120,000.

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

**RESOLUTION #221205A
GENOA CHARTER TOWNSHIP
COUNTY OF LIVINGSTON, MICHIGAN**

**ESTABLISHING GUIDELINES FOR GRANTING OF POVERTY EXEMPTIONS FROM
PROPERTY TAXES PURSUANT TO MCL 211.7U**

POVERTY EXEMPTION, as defined by the Michigan Compiled Laws, is as follows:

Section 211.7u: (1) The homestead of persons who, in the judgment of the board of review, by reason of poverty, are unable to contribute toward the public charge is eligible for exemption in whole or in part from taxation under this act. This section does not apply to the property of a corporation.

Please be aware that as an applicant for Poverty Exemption you must also comply with the following section of the Michigan Compiled Laws:

Section 211.118: Perjury: Any person, who, under any of the proceedings required or permitted by this act shall willfully swear falsely, will be found guilty of perjury and subject to its penalties.

Section 211.119: Willful Neglect: Penalty--a person who willfully neglects or refuses to perform a duty imposed upon that person by this act, when no other provision is made in this act, is guilty of a misdemeanor, punishable by imprisonment for not more than 6 months, or a fine of not more than \$300 dollars, and is liable to a person injured to the full extent of the injury sustained.

The members of the Board of Review analyze all properly submitted applications for Hardship/Poverty Exemptions, according to amended P.A. 390 of 1994, section 211.7u of the Michigan Compiled Laws (MCL). Each taxpayer will be treated the same, and the items to be considered and the manner in which they will be analyzed are listed under the following guidelines.

STATE LAW GUIDELINES:

- 1.) The application for the exemption must be completed in its entirety on an annual basis.
- 2.) The property **must** be owned and occupied by the applicant. A principal residence exemption must be on file confirming the property is their principal residence.
- 3.) Per MCL 211.7u(2b) provide current Income Tax Returns, both Federal and State, (1, 2 or 3) for ALL PERSONS residing in the homestead. Documentation for all income sources including but not limited to credits, claims, Social Security income, child support, alimony income, bridge cards, and all other income sources must be provided at time of application. If applicant(s) is not required to file a Federal or State Income Tax return, they must complete and file an Income Tax Exemption Affidavit (PA 135 of 2012).
- 4.) Applicant must provide a copy of their driver's license or state issued I.D
- 5.) The applicant must meet federal poverty standards or the alternative guidelines as established by Genoa Charter Township Board of Review.
- 6.) Meet asset level test as set by Genoa Charter Township Board of Review Asset Guidelines.
- 7.) The Board of Review shall follow all guidelines.

Asset Guidelines Used in the Determination of Hardship/Poverty Exemptions for 2023

Applicants shall follow all State Law Guidelines with these additional Township exceptions:

- 1.) All owners and occupants, 18 years of age and older, of the subject property shall complete, and supply to the Assessing Department, the poverty application form accompanied by the required copies of current Income Tax Returns both Federal and State including attachments Tax Returns must be signed and dated to be eligible (for calendar year 2023- submit 2022 tax returns). Proof of gross annual income from **all sources** must be provided. Provide a copy of current pay stubs for all persons residing in the home.
The determination of the size of the family unit shall be reflective of Michigan income tax procedures in general. The allowance for a family unit shall consider:
 - Applicant shall be entitled to one “allowable exemption” for each verified household member.
 - An additional “allowable exemption” may be granted for:
 - Any household member who is 65 years old or older.
 - Any household member who is a paraplegic or quadriplegic.
 - Or any qualified disability according to the State of Michigan
 - Exemption amount is equal to the amount of exemptions allowed on MI Income Tax return for the immediately preceding year.

According to the U.S. Census Bureau, "income" includes, but is not limited to:

- Money, wages, and salaries before any deductions.
- Net receipts from non-farm self-employment. (These are receipts from a person's own business, professional enterprise, or partnership, after deductions for business expenses.)
- Regular payments from social security, railroad retirement, unemployment, and worker's compensation, veteran's payments and public assistance.
- Alimony, child support, and military family allotments.
- Private pensions, governmental pensions, and regular insurance or annuity payments.
- College or university scholarships, grants, fellowships, and assistantships.
- Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.
Additional income sources:
- Gifts, loans, lump-sum inheritances, borrowed money, (i.e. from friends and/or family), one-time insurance, Reverse Mortgage Payments
- Money received from the sale of property such as stocks, crypto/ bit-coin, bonds, and a house.

Applicants must, in accordance with PA 390 of 1994, meet the "Asset Guidelines" as adopted by the Genoa Charter Township Board. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes.

All asset information, as requested in the Application for the Hardship/Poverty Exemption, must be provided in its entirety. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if the assets are not completely or properly identified.

Liquid assets may include, but are not limited to:

Bank accounts, stocks and bonds, IRA's, Roth's, other investment accounts, pensions, money received from the sale of property such as stocks, bonds, a house or car, or gifts and borrowed money, inheritance, etc. Savings

and other liquid assets not listed above are limited to \$5,000.

Additional total assets may include, but are not limited to any of these either owned or leased:

A second home, vacant land, rental property, extraordinary automobiles, recreational vehicles, including snowmobiles, boats, campers, travel trailers, motor homes, jet ski, motorcycles, off road vehicles, additional buildings other than residence, equipment, jewelry, antiques, artwork, livestock, performance animals, other personal property of value, and any food or housing received in lieu of wages. Total household non-liquid assets other than the principal residence cannot exceed a cash value of \$25,000.

- 1.) All applications need to be received at the Assessing Department five (5) full business days prior to the Board of Review. All applications will be processed by the Assessing staff to determine the percentage of household income consumed by property taxes. You may be contacted by a staff member to verify information or to do an interior and exterior field inspection of your property.
- 2.) It is the applicant's responsibility to complete all items on the application and give thorough explanations of information that are not self-explanatory. If the applicant's circumstances do not meet the guidelines, an explanation of the reasons must be submitted in writing or the application will be denied. Any additional information to be presented to the Board must be in writing and attached to the application.
- 3.) If your expenses (excluding property taxes) exceed your income, a written explanation will be required.
- 4.) A written affidavit is required for all household members over the age of 18 who are not cited as contributing to the household income. Attendance in college or any other schooling above high school is not considered a compelling reason for not contributing to necessary household expenses.
- 5.) Primary applicant may not own any other real estate. The Board can deny an application if they determine that monies spent in the past two years for unnecessary purchases and/or unnecessary property upgrades could have been used for property taxes.
- 6.) Copies of the last three (3) months of all bank statements and credit card statements for all persons residing in household must be included with application; all statements shall be submitted in their entirety. Poverty exemptions are limited by \$5,000 in savings and other liquid assets and real estate holdings of the homestead (Principle Residence) only.
- 7.) If you have a mortgage and/or home equity loan on your property you must provide a copy of your most recent statement(s). If you are more than ninety (90) days in arrears on your payments you may not qualify for a poverty exemption. You will be contacted just prior to the Board of Review for a more recent copy of your statement(s).
- 8.) If the principal residence has been purchased within three (3) years of application, attach documents used to qualify for the mortgage, or if no mortgage, explain why funds were not set aside for taxes.
- 9.) As approved by the Township Board of Trustee's, Resolution #221205, to be eligible for the exemption, persons must meet the above asset guidelines, whereas total household non-liquid assets other than the principal residence cannot exceed a cash value of \$25,000, savings and other liquid assets not listed above are limited to \$5,000.

INCOME GUIDELINES

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels shall not be set lower than the annual federal poverty guidelines. The Genoa Charter Township Board established the following income guidelines in accordance with MCL 211.7u and shall be adhered to unless accompanied by extenuating circumstances. In general, these guidelines shall assist the Board of Review in their decision making.

POVERTY STANDARD GUIDELINES AS ESTABLISHED BY GENOA CHARTER TOWNSHIP

<u>FAMILY UNIT</u>	<u>HOUSEHOLD INCOME</u>
Family of 1:	\$15,629
Family of 2:	\$21,057
Family of 3:	\$26,485
Family of 4:	\$31,913
Family of 5:	\$37,341
Family of 6:	\$42,769
Family of 7:	\$48,197
Family of 8:	\$53,625
Additional Persons:	\$5,428

Annual applications and guidelines are available after the first meeting of the Township Board each year and shall be filed with the Genoa Charter Township Board of Review five (5) days prior to the last day of the March, July or December Board of Review to the address listed below. It is recommended to file applications sooner if possible to avoid incomplete applications being submitted to the Board.

Board of Review
c/o Genoa Charter Township Assessing Office
2911 Dorr Rd
Brighton MI 48116
Phone: 810.227.5225
Fax: 810.227.3420
E-mail: duffy@genoa.org, laura@genoa.org or Jessica@genoa.org

Decisions of the March Board of Review may be appealed in writing to the Michigan Tax Tribunal by July 31 of the current year. July or December Board of Review denials may be appealed to Michigan Tax Tribunal within 35 days of the denial. A copy of the Board of Review decision must be included with the filing.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909
Phone: 517.373.4400
Fax: 517.373.4493
E-mail: taxtrib@michigan.gov

GENOA CHARTER TOWNSHIP APPLICATION
AND INSTRUCTIONS FOR 2023
HARDSHIP/POVERTY REDUCTION

The 2023 Application for One Year Poverty Reduction has been modified to be consistent with the requirements of the State of Michigan regarding poverty exemptions. To be considered for a poverty reduction, the following information MUST be provided:

1. **COMPLETE ALL SECTIONS OF THIS APPLICATION IN FULL; DO NOT LEAVE ANY BLANK LINES/AREAS. WRITE IN N/A IF THE AREA DOES NOT APPLY TO YOU.** Applications may be considered ineligible if they are not completed in full.
2. Submit completed and signed COPIES of the following (If applicable):

2022 Federal Income Tax Return (1040), if you are required to file federal income tax. If you were not required to file federal or state income tax in the current or previous year, please include a completed Department of Treasury Form 4988-Poverty Exemption Affidavit. (PA 135 of 2012)

2022 Federal Income Tax Return (1040) for ALL members residing within the household.

ALL INCOME TAX RETURNS MUST BE SIGNED. Applications will be returned if signatures are missing.
3. If someone is residing in your home and is not employed but has income from another source, you **MUST** include their total income in "Part 5: Income Sources" section. Additional household members' income detail must also be provided Part 9: Household Occupants.
4. The application must be legible. If you need or want to provide additional information, please attach separate sheet(s), do not write in the margins of the application.
5. Do not submit originals of supporting documentation. We are required to keep all documentation for our records in the event of audit by the Michigan Department of Treasury. If you are unable to make copies, our office will be able to assist you.
6. If the application is (1) incomplete, (2) you do not include copies of the required financial documents, or (3) income tax returns are not signed the application may be considered ineligible for a hardship/poverty reduction.

GENOA CHARTER TOWNSHIP AUTHORIZATION TO VERIFY POVERTY
APPLICATION DATA AND TO INSPECT PROPERTY
(2023 Application)

PLEASE READ CAREFULLY:

Parcel Number: _____

Property Address: _____

I/We, _____, am unable to pay the full property taxes on my/our property and hereby make application for property tax relief in accordance with Section 211.7(u)MCL. I/We have read this application and the Poverty Exemption Guidelines and I/We fully understand the contents thereof. I/We declare that the statements made herein are complete, true, and correct to the best of my/our knowledge. I/We further understand that if any information contained herein is found to be false or incomplete, or if the property is sold within the year, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interest occurring on the additional tax liability.

All information accompanying and contained in this application shall be considered public record. By submitting this application and all supporting documentation you hereby waive all rights and expectations of confidentiality. All Board of Review proceedings and documentation are subject to the provisions of the Michigan Open Meetings Act.

I/We also authorize a representative of the Genoa Charter Township Assessing Staff to physically inspect my/our property at some point during the course of this year to ensure accuracy of the property appraisal record card.

APPLICANT SIGNATURE _____ DATE _____

SPOUSE SIGNATURE _____ DATE _____

OTHER OCCUPANT SIGNATURE _____ DATE _____

OTHER OCCUPANT SIGNATURE _____ DATE _____

OTHER OCCUPANT SIGNATURE _____ DATE _____

OTHER OCCUPANT SIGNATURE _____ DATE _____

OTHER OCCUPANT SIGNATURE _____ DATE _____

GENOA CHARTER TOWNSHIP
WAIVER OF CONFIDENTIALITY
(2023 application)

Parcel Number: _____

Property Address: _____

I/we, _____, hereby consent to the examination of copies of my tax returns and related financial documents, including but not limited to those listed below, by the Genoa Charter Township Assessor and/or her designated agent and by the members of the Genoa Charter Township:

Federal Income Tax Returns
Michigan Income Tax Returns
Statements from Social Security Administration

Furthermore, I consent to the discussion of the information contained in my tax returns and related financial documents at a duly convened public meeting of the Genoa Charter Township Board of Review. By signing this Waiver of Confidentiality, I understand and acknowledge that I am forever giving up any and all possible claims I may have relative to the disclosure of information contained in said tax returns and related financial documents, which claims may arise pursuant to Internal Revenue Code Section 6103, and/or any other Federal, State or local statute or regulation.

All information accompanying and contained in this application shall be considered public record. By submitting this application and all supporting documentation you hereby waive all rights and expectations of confidentiality. All Board of Review proceedings and documentation are subject to the provisions of the Michigan Open Meetings Act.

I have read this document in its entirety and sign this document of my own free will.

APPLICANT SIGNATURE _____ DATE _____

Poverty Exemption 2023 Checklist

Below is a checklist of items needed for the local Board of Review to make an accurate decision about your application for poverty exemption.

Note: Provide proofs for yourself, spouse, and all OTHERS that are living in the home.

- Completed application for Poverty Exemption.
- Completed Income for each owner/occupant in the home 18 years or older. This shall include any income generated by the owner or any household members who are operating a business from the home or the property of which an application is being submitted.
- Current 2022 State & Federal Income Tax Returns for each owner/occupant in the home 18 years or older, or Poverty Exemption affidavit, Form 4988. Unless otherwise stated.
- Most recent three (3) months of all bank statements and credit card statements for each owner/occupant in the home. All statements shall be submitted in their entirety.
- Documentation for all income sources including, but not limited to credits, claims, Social Security Income, child support, alimony income, bridge cards, student loans, scholarships, grants, pension- I099 statements, regular or periodic gifts, rental income and all other income sources.
- Copy of Driver's License or State issued I.D card (front & back) for all household members
- If applicable, a written explanation of why any person(s) in the home 18 or over are not contributing to the income and expenses of the property.
- If applicable, a written explanation of why one's expenses exceed their income, *excluding* property taxes.
- If applicable, most recent home mortgage, second mortgage, equity loan statements.

Clerk's Certificate

The undersigned, being the duly qualified and acting Clerk of Genoa Charter Township, hereby certifies that (1) the foregoing is a true and complete copy of the resolution duly adopted by the Board of Genoa Township at a meeting at which a quorum was present and remained throughout, (2) the original thereof is on file in the records of the Genoa Charter Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the open meetings act (Act No. 267, Public Acts of Michigan 1976 as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Clerk
Genoa Charter Township

December 5, 2022



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

The following enclosure states the guidelines and instructions for Poverty Exemptions as set forth by Genoa Charter Township. An application for “One Year Poverty Exemption” for your completion and execution is provided.

PLEASE READ ALL INSTRUCTIONS CAREFULLY

Even if you were granted an exemption for poverty in previous years you are still required to **answer all questions in their entirety and submit copies of all requested documentation along with your application.** You may use additional sheets for explanation when it is necessary. A submission that is incomplete or does not meet the standards required by Genoa Charter Township’s Assessor may affect the determination by the Board of Review.

Please return your application and the required documentation to the Assessor’s Office by the specified date. A personal appearance before the Board is **NOT** necessary to have your application considered. However, on short notice the Board of Review may request an applicant to appear.

Any resident needing assistance in preparing and filling out the Poverty application or has questions on the required documentation please contact the Assessor’s Office.

Sincerely,
Genoa Charter Township Assessor

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

INSTRUCTIONS FOR POVERTY EXEMPTION

The application for One Year Poverty Exemption is in keeping with the requirements of the State Law. Please read these instructions carefully. To be considered for a Poverty Exemption, please include the following information:

1. Complete all sections of the application and sign the application
2. Submit completed and signed copy of the following for **each owner**:
 - a. Current or prior year Federal Income Tax Return (1040), if you are required to file federal income tax, include all schedules and attachments.
 - b. Current or prior year Federal Income Tax Return (1040) for all other occupants residing in your home.
3. If applicant or any other person residing in the residence was not required to file a federal or state income tax return for the current or preceding tax year, a Michigan Department of Treasury Poverty Exemption Affidavit must accompany the Application for Poverty Exemption for all persons residing in the residence. Copies of the Poverty Affidavit are available on the Michigan Department of Treasury website.
4. If a family member or other persons live in your home, regardless of their employment status, has income from another source you must show the income as "Household Income of Dependent's and All Other Persons Living in the Residence". It must also be included in the Total Household Income for the Prior Year.
5. The application must be legible. Please do not write in the margins of the page if you need additional space, attach a separate sheet.
6. If the application is incomplete or you do not include copies of the required financial documents, the lack of information may affect the determination of your claim for a poverty exemption by the Board of Review.

RETURN THE ORIGINAL APPLICATION AND THE REQUIRED DOCUMENTATION AFTER JANUARY 1ST OF EACH YEAR AND NO LATER THEN FIVE (5) DAYS PRECEEDING THE CONVENING OF THE BOARD OF REVIEW.

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.				
Petitioner's Name			Daytime Phone Number	
Age of Petitioner	Marital Status	Age of Spouse	Number of Legal Dependents	
Property Address of Principal Residence		City	State	ZIP Code
<input type="checkbox"/> Check if applied for Homestead Property Tax Credit		Amount of Homestead Property Tax Credit		
PART 2: REAL ESTATE INFORMATION				
List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.				
Property Parcel Code Number		Name of Mortgage Company		
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence		
Property Description				
PART 3: ADDITIONAL PROPERTY INFORMATION				
List information related to any other property owned by you or any member residing in the household.				
<input type="checkbox"/> Check if you own, or are buying, other property. If checked, complete the information below.			Amount of Income Earned from other Property	
1	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid
2	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid

Continue on Page 2

PART 4: EMPLOYMENT INFORMATION — List your current employment information.

Name of Employer			
Address of Employer	City	State	ZIP Code
Contact Person	Employer Telephone Number		

PART 5: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

PART 7: LIFE INSURANCE — List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

PART 8: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

Continue on Page 3

PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.

First and Last Name	Age	Relationship to Applicant	Place of Employment	\$ Contribution to Family Income

PART 10: PERSONAL DEBT — List all personal debt for all household members.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 11: MONTHLY EXPENSE INFORMATION

The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance
Garbage	Daycare	Car Expense (gas, repair, etc.)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	

Continue and sign on Page 4

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date
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This application shall be filed after January 1, but before the day prior to the last day of the local unit’s December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
 PO Box 30232
 Lansing MI 48909

 Phone: 517-335-9760
 E-mail: taxtrib@michigan.gov

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date

Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty

This form is issued under the authority of Public Act 253 of 2020.

This form is to be used to affirm ownership, occupancy, and income status. MCL 211.7u(2) provides that, to be eligible for exemption under this section, a person shall, subject to subsection (6) and (8), annually affirm that the applicant owns and occupies, as a principal residence, the property for which an exemption is requested.

PART 1: OWNER INFORMATION — Enter information for the person owning and occupying the residence.			
Owner Name		Owner Telephone Number	
Mailing Address	City	State	ZIP Code
PART 2: LEGAL DESIGNEE INFORMATION (Complete if applicable.)			
Legal Designee Name		Daytime Telephone Number	
Mailing Address	City	State	ZIP Code
PART 3: HOMESTEAD PROPERTY INFORMATION — Enter information for property in which the exemption is being claimed.			
City or Township (check the appropriate box and enter name) <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village		County	
Name of Local School District			
Parcel Identification Number		Year(s) Exemption Previously Granted by Board of Review	
Homestead Property Address	City	State	ZIP Code
PART 4: AFFIRMATION OF OWNERSHIP, OCCUPANCY, AND INCOME STATUS (Check all boxes that apply.)			
<input type="checkbox"/> I own the property in which the exemption is being claimed. <input type="checkbox"/> The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home. <input type="checkbox"/> After establishing initial eligibility for the exemption, my income and asset status has remained unchanged and/or I receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits.			
PART 5: CERTIFICATION			
I hereby certify to the best of my knowledge that the information provided on this form is true and I am eligible to receive an exemption from property taxes by reason of poverty pursuant to Michigan Compiled Law, Section 211.7u.			
Owner or Legal Designee Name (print)		Signature of Owner or Legal Designee	Date
Designee must attach a letter of authority.			
LOCAL GOVERNMENT USE ONLY (DO NOT WRITE BELOW THIS LINE)			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied (Attach appeal instructions and provide to owner.)		Tax Year(s) exemption will be posted to tax roll	
CERTIFICATION — I certify that, to the best of my knowledge, the information contained in this form is complete and accurate.			
Assessor Signature		Date Certified by Assessor	

Genoa Charter Township Application for MCL 211.7u Poverty Exemption: Additional Information

Part 1: Personal Information	
Petitioner's E-mail Address: _____	
Are you currently Incarcerated? Yes ____ No ____	If yes, what is your anticipated release date? _____
Have you requested (or are currently) receiving other government assistance	Yes _____ No _____
If yes, please detail the monetary assistance received.	Amount _____ Type _____
If you have college aged children, are you contributing to their college costs?	Amount _____ Frequency(Monthly, Yearly, ETC) _____
Are you or members of your household recently unemployed?	Yes ____ No _____
If yes, please indicate when first placed on unemployment	Month _____ Day _____ Year _____
How long is the unemployment assistance expected to last?	Weeks _____

Part 2: Real Estate Information	
Is any part of the property being leased or used for business purposes? Yes ____ No ____	
Purchase Date: _____	Purchase Price: _____
Was property purchased within the last 3 years? Yes ____ No ____	
If yes, attach documents used to qualify mortgage, or if no mortgage, explain why was money not set aside for taxes? _____	
Do you own the property free and clear? Yes ____ No ____	
Are property taxes included in monthly mortgage payment? Yes _____ No _____ N/A _____	
Are property taxes current? Yes _____ No _____ If no, amount that is past due \$ _____	
Tax Year(s) Past Due: _____ Season: Winter _____ Summer _____ Both _____	
Have any improvements, changes, or additions been made to the property in the last two (2) years? Yes _____ No _____ Improvement(s) made: _____ Cost: _____	

Part 3: Additional Property Information

List information related to any other property owned by you or any member residing in the household

1.)

Complete Property Address:

Name of Owner(s):

Assessed Value:

Date of Last Taxes Paid:

Amount of Last Taxes Paid:

2.)

Complete Property Address:

Name of Owner(s):

Assessed Value:

Date of Last Taxes Paid:

Amount of Last Taxes Paid:

Part 4: Additional Employment Information

Name of Employer:

Complete Address:

Contact Person:

Employer Phone Number:

Part 5 Income Sources

Source of Income	Amount of Income	Monthly or Annual (indicate which)
1.)		
2.)		
3.)		
4.)		

Part 6: Checking, Savings and Investment Information

Name of Financial Institution	Amount on Deposit	Current Interest Rate	Name(s) on Account	Value of Investment
1.)				
2.)				
3.)				

Part 8: Motor Vehicle Information				
Make	Model	Year	Monthly Payment	Balanced Owed
1.)				
2.)				
3.)				
4.)				

Part 10: Personal Debt					
Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balanced Owed
1.)					
2.)					
3.)					
4.)					
5.)					

Part 11: Monthly Expense Information		
Other	Type	Amount
1.)		
2.)		



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: December 1, 2022
RE: Meeting and Holiday Schedule

Attached please find the proposed Township Holiday and Meeting schedules for the upcoming 2023 year. The Charter Township Act (MCL 42.7) requires that the Board adopt a resolution for the time, date and place of its regular meetings. I have provided the attached Resolution 221205B to fulfil this requirement. I have also provided the schedule of meetings for all Boards and Commissions and a proposed holiday schedule for your approval.

If you have questions prior to Monday night's meeting please let me know.

Sincerely,

Kelly VanMarter

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

**GENOA CHARTER TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN**

RESOLUTION 221205B

At a regular meeting of the Board of Trustees of Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at 6:30pm at the Township Hall on Monday, December 5, 2022 there were:

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

RESOLUTION TO ESTABLISH THE MEETING DATES OF GENOA CHARTER TOWNSHIP BOARD OF TRUSTEES FOR THE YEAR 2023

NOW THEREFORE, BE IT RESOLVED that the Township Board of Genoa Charter Township, Livingston County, Michigan, does hereby establish that there will generally be two regular meetings per month unless disrupted by a holiday, held by the Township Board as follows:

- Meetings will generally be held on the first and third Monday of each month unless the Board meeting falls on a holiday in which case the meeting shall be held at the same location and time on an alternate day as determined by the Board. Meeting dates disrupted by holidays are noted with an asterisk (*) in the schedule below.
- Meetings will be held at the Genoa Township Hall located at 2911 Dorr Road, Brighton, MI 48116 unless capacity concerns cause the meeting to be relocated to a larger venue.
- The Township Board meets at 6:30 p.m.
- All meetings will be held in compliance with the Open Meetings Act.
- Special meetings may be called with proper notice given as prescribed by law.
- The 2023 regular meeting schedule is as follows:

January 23, 2023* (<i>4th Monday</i>)	July 17, 2023* (<i>no 1st meeting</i>)
February 6 & 20, 2023	August 7 & 21, 2023
March 6 & 20, 2023	September 18, 2023* (<i>no 1st meeting</i>)
April 3 & 17, 2023	October 2 & 16, 2023
May 1 & 15, 2023	November 6 & 20, 2023
June 5 & 19, 2023	December 4 & 18, 2023

A roll call vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

ABSENT:

The resolution was declared _____.

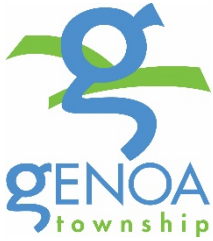
CERTIFICATION OF CLERK

The undersigned, being the duly elected Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records of my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

Dated: _____

Notice Posted on Front Display
Dec. 7, 2022 thru Dec. 31, 2023



GENOA CHARTER TOWNSHIP
SCHEDULE OF MEETINGS
January 1, 2023 thru December 31, 2023

Meetings will be held at the Genoa Township Hall located at 2911 Dorr Road. The Township Board meets at 6:30 p.m., the Zoning Board of Appeals meet at 6:30 p.m. The Planning Commission meets at 6:30 p.m.

Regular meetings of the Township Board are generally scheduled for the first and third Monday of every month. The Planning Commission generally meets the second and if necessary, the fourth Monday; and the Zoning Board of Appeals usually meets the third Tuesday of each month. Holidays will occasionally disrupt the meeting schedules.

TOWNSHIP BOARD SCHEDULE

January 23, 2023* (<i>4th Monday</i>)	July 17, 2023* (<i>no 1st meeting</i>)
February 6 & 20, 2023	August 7 & 21, 2023
March 6 & 20, 2023	September 18, 2023* (<i>no 1st meeting</i>)
April 3 & 17, 2023	October 2 & 16, 2023
May 1 & 15, 2023	November 6 & 20, 2023
June 5 & 19, 2023	December 4 & 18, 2023

PLANNING COMMISSION SCHEDULE

January 9, 2023	July 10, 2023
February 13, 2023	August 14, 2023
March 13, 2023	September 11, 2023
April 10, 2023	October 10, 2023* (<i>Tuesday</i>)
May 8, 2023	November 13, 2023
June 12, 2023	December 11, 2023

ZONING BOARD OF APPEALS SCHEDULE

January 17, 2023	July 18, 2023
February 21, 2023	August 15, 2023
March 21, 2023	September 19, 2023
April 18, 2023	October 17, 2023
May 16, 2023	November 21, 2023
June 20, 2023	December 19, 2023

BOARD OF REVIEW SCHEDULE

March 7, 2023	July 18, 2023
March 13 & 14, 2023	Dec. 12, 2023

**denotes meeting date disrupted by a holiday.*



GENOA CHARTER TOWNSHIP
SCHEDULE OF HOLIDAYS
January 1, 2023 thru December 31, 2023

HOLIDAY	DATE OBSERVED 2023
New Year's Day	January 2, 2023
Martin Luther King Day	January 16, 2023
Good Friday	April 7, 2023
Memorial Day	May 29, 2023
Floating Holiday	July 3, 2023
Independence Day	July 4, 2023
Labor Day	September 4, 2023
Columbus Day	October 9, 2023
Veterans Day	November 10, 2023 (observed)
Thanksgiving	November 23, 2023
Post-Thanksgiving	November 24, 2023
Christmas Eve	December 25 (observed)
Christmas Day	December 26 (observed)
New Year's Eve	January 1 (observed)

As designated in the Employee Handbook, all regular full time and part time employees receive time off with pay for designated holidays. Temporary employees will receive holiday time off without pay. Part time employees are compensated at a percentage determined by hours worked during the previous year.

The holidays designated in the employee handbook are shown in Table I at right.

If a holiday falls on a Saturday, the preceding day will be recognized as the holiday. If the holiday falls on a Sunday, the following Monday will be recognized as the holiday.

If the preceding Friday or the following Monday is also a holiday, then the preceding Thursday or following Tuesday will be recognized as the holiday, provided, however, by mutual consent of the Township Board or the Township Manager and a majority of the affected employees, the holiday days may be changed to allow the Township Hall to remain open for normal business.

Table I.

HOLIDAY	DATE
New Year's Day	January 1
Martin Luther King Day	Third Monday in January
Good Friday	Friday before Easter
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans Day	November 11
Thanksgiving	Fourth Thursday in November
Post-Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31
Election Day or Floating Holiday	Presidential and Gubernatorial

11/30/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Fund 101 - GENERAL FUND				
ESTIMATED REVENUES				
Dept 000 - REVENUE				
101-000-402-001	CURRENT REAL PROP TAX/INTEREST	29,594	1,085,000	1,200,000
101-000-411-001	DELINQ TAX - PERSONAL & REAL		1,000	1,000
101-000-434-002	TRAILER FEES	2,493	4,000	4,000
101-000-448-001	COLLECT FEES/EXCESS OF ROLL	263,866	370,000	400,000
101-000-448-002	COLLECTION FEE - SCHOOLS	24,801	25,000	25,000
101-000-448-003	SET FEES COLLECTED	949		0
101-000-451-024	ADMIN FEE/UTILITY-OPERATING		59,359	59,359
101-000-452-001	INTEREST-SPECIAL ASSESSMENTS			222,420
101-000-476-001	CABLE FRANCHISE	288,221	430,000	410,000
101-000-476-002	LICENSE & PERMITS	17,425	20,000	20,000
101-000-567-001	CEMETERY REVENUE		1,600	800
101-000-572-001	METRO ACT REVENUE	15,084	15,000	15,000
101-000-573-001	LCSA-PPT REIMBURSEMENT	12,579	15,000	15,000
101-000-574-002	STATE SHARED REVENUE	1,633,271	1,906,283	2,210,292
101-000-579-000	OTHER STATE REVENUES		300,000	0
101-000-608-000	CHARGES FOR SERV-APPL FEES	59,849	60,000	60,000
101-000-609-000	CHARGES FOR SERVICES- FOIA/PRINTING	356	500	500
101-000-626-032	ADM FEE LIQUOR LAW		3,500	3,500
101-000-631-000	REFUSE COLLECTION FEES	41,833	1,250,000	1,250,000
101-000-657-001	ORDINANCE FINES	500	3,000	1,000
101-000-665-001	INTEREST	3,539	4,850	6,000
101-000-671-000	OTHER REVENUE	4,637	1,000	1,000
101-000-672-000	TAXES ON LAND TRANSFER	3,824	145,000	149,000
101-000-698-202	TRANSFER IN - SAD RESIDUAL BALANCE	47,553		0
101-000-699-249	MMRMA REIMBURSEMENT	9,445	20,000	10,000
101-000-699-464	TRANSFER IN FROM ARPA FUND #464			224,000
Totals for dept 000 - REVENUE		2,459,819	5,720,092	6,287,871
TOTAL ESTIMATED REVENUES		2,459,819	5,720,092	6,287,871
APPROPRIATIONS				
Dept 101 - TOWNSHIP BOARD				
101-101-702-014	TOWNSHIP BOARD WAGES & SALARIES	25,426	31,500	37,575
101-101-861-000	TRUSTEES MILEAGE & TRAVEL EXPENSE	1,366	3,800	3,800
101-101-910-000	TRUSTEES PRO DEV/CONFERENCE/DUES	12,042	11,000	11,000
101-101-955-000	TRUSTEES MISCELLANEOUS		100	100
Totals for dept 101 - TOWNSHIP BOARD		38,834	46,400	52,475

11/30/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Dept 171 - TOWNSHIP SUPERVISOR				
101-171-702-014	TWP SUPERVISOR SALARY	43,275	62,740	65,877
101-171-861-000	SUPERVISOR MILEAGE & TRAVEL EXPENSE	68	1,500	1,500
101-171-910-000	SUPERVISOR PRO DEV/CONFERENCE/DUES	280	2,000	2,000
101-171-955-000	SUPERVISOR MISCELLANEOUS		1,000	1,000
Totals for dept 171 - TOWNSHIP SUPERVISOR		43,623	67,240	70,377
Dept 172 - TOWNSHIP MANAGER				
101-172-702-014	TWP MANAGER SALARY	112,106	166,435	150,700
101-172-703-000	MANAGER DEPT WAGES & SALARIES	27,993	41,140	45,460
101-172-861-000	MANAGER DEPT MILEAGE & TRAVEL EXPENSE	30	1,500	1,500
101-172-910-000	MANAGER DEPT PRO DEV/CONFERENCE/DUES	1,397	3,000	3,000
101-172-955-000	MANAGER DEPT MISCELLANEOUS		2,000	2,000
Totals for dept 172 - TOWNSHIP MANAGER		141,526	214,075	202,660
Dept 191 - ACCOUNTING & FINANCE				
101-191-703-000	ACCT DEPT WAGES & SALARIES	54,842	80,245	85,458
101-191-801-000	ACCOUNTING CONSULTANT (PHP)	12,900	25,000	30,000
101-191-801-001	FINANCIAL CONSULTING (PFM)			1,200
101-191-861-000	ACCT DEPT MILEAGE & TRAVEL EXPENSE		100	100
101-191-910-000	ACCT DEPT PRO DEV/CONFERENCE/DUES		500	500
101-191-955-000	ACCT DEPT MISCELLANEOUS	1,000	1,000	1,000
Totals for dept 191 - ACCOUNTING & FINANCE		68,742	106,845	118,258
Dept 215 - TOWNSHIP CLERK				
101-215-702-014	TWP CLERK SALARY	41,061	58,755	58,755
101-215-703-000	CLERKS DEPT WAGES & SALARIES	29,767	37,555	45,000
101-215-861-000	CLERKS DEPT MILEAGE & TRAVEL EXPENSE	88	200	200
101-215-910-000	CLERKS DEPT PRO DEV/CONFERENCE/DUES	40	100	1,000
101-215-955-000	CLERKS DEPT MISCELLANEOUS	44	1,000	1,000
Totals for dept 215 - TOWNSHIP CLERK		71,000	97,610	105,955
Dept 223 - AUDIT				
101-223-801-000	AUDIT SERVICES (MANOR COSTERIGAN)	25,900	29,900	29,900
Totals for dept 223 - AUDIT		25,900	29,900	29,900
Dept 228 - INFORMATION TECHNOLOGY				
101-228-703-000	IT DEPT WAGES & SALARIES	49,815	65,975	72,722
101-228-861-000	IT DEPT MILEAGE & TRAVEL EXPENSE		500	500
101-228-910-000	IT DEPT PRO DEV/CONFERENCE/DUES		200	200
101-228-955-000	IT DEPT MISCELLANEOUS		1,000	1,000
Totals for dept 228 - INFORMATION TECHNOLOGY		49,815	67,675	74,422

11/30/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Dept 247 - BOARD OF REVIEW				
101-247-702-014	BOARD OF REVIEW SALARIES	2,118	4,200	4,410
101-247-791-000	BD OF REV PUBLICATIONS	440	750	800
101-247-861-000	BD OF REV MILEAGE & TRAVEL EXPENSE		100	100
101-247-910-000	BD OF REV PRO DEV/CONFERENCE/DUES		540	540
101-247-955-000	BD OF REV MISCELLANEOUS		500	500
101-247-964-000	REFUNDS & CHARGEBACKS	3,658	5,000	7,500
Totals for dept 247 - BOARD OF REVIEW		6,216	11,090	13,850
Dept 253 - TOWNSHIP TREASURER				
101-253-702-014	TREASURER SALARY	43,730	62,838	65,918
101-253-703-000	TREASURERS DEPT WAGES & SALARIES	63,573	92,805	101,004
101-253-861-000	TREASURERS DEPT MILEAGE & TRAVEL EXPENSE	599	1,500	2,000
101-253-910-000	TREASURERS DEPT PRO DEV/CONFERENCE/DUES	20	500	500
101-253-955-000	TREASURERS DEPT MISCELLANEOUS	81	1,000	500
Totals for dept 253 - TOWNSHIP TREASURER		108,003	158,643	169,922
Dept 257 - ASSESSING DEPARTMENT				
101-257-702-014	ASSESSING SALARIES	159,486	229,437	253,458
101-257-703-000	ASSESSING WAGES & SALARIES INTERN		10,000	10,000
101-257-803-000	ASSESSING LEGAL	4,797	15,000	15,000
101-257-861-000	ASSESSING MILEAGE & TRAVEL EXPENSE		500	500
101-257-910-000	ASSESSING PRO DEV/CONFER/DUES/SUB	1,562	10,000	10,000
101-257-955-000	ASSESSING MISCELLANEOUS	102	1,000	1,000
Totals for dept 257 - ASSESSING DEPARTMENT		165,947	265,937	289,958
Dept 261 - UNALLOCATED				
101-261-703-000	UNALLOCATED WAGES & SALARIES	1,903	5,000	2,000
101-261-709-000	EMPLOYER'S SHARE SS & MEDICARE	59,551	81,675	110,000
101-261-709-001	CELLPHONE REIMBURSEMENT	2,136	3,100	4,000
101-261-709-002	WORKERS COMP	7,233	9,000	11,000
101-261-718-001	RETIREMENT	79,041	119,505	131,456
101-261-718-002	HEALTH INSURANCE	196,483	327,500	225,000
101-261-718-003	WELLNESS	1,289	8,000	8,000
101-261-718-004	EHIM RESERVE			50,000
101-261-750-000	SUPPLIES	28,391	40,000	20,000
101-261-750-001	POSTAGE			25,000
101-261-751-000	EQUIP / SOFTWARE / SOFTWARE MAINTENANCE	72,451	140,000	200,000
101-261-791-000	SUBSCRI/PUBLICATIONS/MEMBERS	527	4,000	6,000
101-261-802-000	CONTRACTUAL SERVICES / CONSULTING	12,800	26,000	35,000
101-261-861-000	UNALLOCATED MILEAGE & TRAVEL EXPENSE		100	100
101-261-941-000	CONTINGENCY	1,117	50,000	50,000
101-261-955-000	UNALLOCATED MISCELLANEOUS	240	1,000	1,000
Totals for dept 261 - UNALLOCATED		463,162	814,880	878,556

11/30/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Dept 262 - ELECTIONS				
101-262-703-001	WAGES- PART TIME OFFICE WORKERS	24,143	26,000	16,000
101-262-703-002	SCANNERS, CHAIRPERSON & POLL WORKERS	44,187	43,000	25,000
101-262-703-004	TRAINING: \$45<4 HRS - \$90>4 HRS	4,519	4,000	5,000
101-262-703-005	WAGES - RECEIVING BOARD- \$200 PER DIEM	1,200	1,200	1,000
101-262-751-001	ELECTION OFFICE SUPPLIES	7,154	7,500	4,000
101-262-791-000	ELECTION PUBLICATIONS	400	1,000	1,250
101-262-802-001	ELECTION MEETING FEES	1,200	1,500	900
101-262-802-002	BALLOT TESTING	6,712	10,000	5,500
101-262-802-003	LIVINGSTON COUNTY CLERK	4,339	9,600	5,000
101-262-802-004	CHURCH / SCHOOL CLEANUP/SETUP/ TAKE DOW	5,425	5,000	4,300
101-262-802-005	ELECTION BREAKFAST / DINNER	1,445	1,700	700
101-262-861-001	ELECTION MILEAGE & TRAVEL	473	450	500
101-262-901-001	POSTAGE FOR APPLICATIONS	3,033	4,850	4,200
101-262-901-002	POSTAGE FOR MAILING BALLOTS	1,868	3,000	4,200
101-262-901-003	POSTAGE FOR MAILING NEW I.D. CARDS	4,311	4,500	0
101-262-955-000	ELECTION MISCELLANEOUS	657	1,000	1,000
Totals for dept 262 - ELECTIONS		111,066	124,300	78,550
Dept 265 - BUILDING & GROUNDS				
101-265-740-000	INSURANCE - PROP LIAB/VEHICLE	38,804	50,700	54,510
101-265-802-000	BUILDING & GROUNDS CONTRACTUAL SERVICES		1,000	1,000
101-265-850-000	PHONE/INTERNT/CABLE/ALARM	17,295	29,000	30,000
101-265-920-001	UTIL:ELECTRICITY & NAT.GAS	11,924	20,000	25,000
101-265-934-060	REPAIRS & MAINTENANCE	38,939	150,000	150,000
101-265-955-000	BUILDING & GROUNDS MISCELLANEOUS		20,000	5,000
Totals for dept 265 - BUILDING & GROUNDS		106,962	270,700	265,510
Dept 266 - LEGAL SERVICES				
101-266-803-000	GENERAL TOWNSHIP LEGAL FEES	74,092	25,000	75,000
101-266-803-001	LITIGATION LEGAL FEES	21,363	100,000	100,000
Totals for dept 266 - LEGAL SERVICES		95,455	125,000	175,000
Dept 270 - HUMAN RESOURCES				
101-270-703-000	HR WAGES & SALARIES	12,155	17,500	19,286
101-270-802-000	HR CONTRACTUAL SERVICES		2,500	2,500
101-270-861-000	HR MILEAGE & TRAVEL EXPENSE		100	100
101-270-910-000	HR PRO DEV/CONFERENCE/DUES		500	500
101-270-955-000	HR MISCELLANEOUS		1,000	1,000
Totals for dept 270 - HUMAN RESOURCES		12,155	21,600	23,386
Dept 445 - DRAINS AT LARGE				
101-445-802-000	CONTRACTUAL SERVICES - LIVINGSTON COUNTY		50,000	30,000
Totals for dept 445 - DRAINS AT LARGE			50,000	30,000

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BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Dept 521 - REFUSE COLLECTION				
101-521-802-000	REFUSE CONTRACTUAL SERVICES	921,488	1,422,000	1,422,000
Totals for dept 521 - REFUSE COLLECTION		921,488	1,422,000	1,422,000
Dept 567 - CEMETERY				
101-567-703-001	CEMETERY PURCHASE	200		
101-567-703-002	CEMETERY MAINTENANCE	6,175	6,000	10,000
Totals for dept 567 - CEMETERY		6,375	6,000	10,000
Dept 701 - PLANNING & ZONING				
101-701-702-014	PLANNING COMMISSION SALARIES	17,607	25,000	26,250
101-701-702-015	ZONING BOARD WAGES	9,345	15,000	15,750
101-701-703-000	PLANNING & ZONING WAGES & SALARIES	140,932	176,889	242,000
101-701-791-000	PLANNING & ZONING PUBLICATIONS	555	5,000	3,000
101-701-802-000	PLANNING & ZONING CONTRACTUAL SERVICES	1,515	75,000	50,000
101-701-861-000	PLANNING & ZONING MILEAGE & TRAVEL EXP	718	1,000	1,000
101-701-910-000	PLANNING & ZONING PRO DEV/CONFERENCE/DI	4,067	8,000	8,000
101-701-946-001	REVIEW SERVICES - PLANNING	24,662	30,000	30,000
101-701-946-002	REVIEW SERVICES - ENGINEERING	27,116	20,000	40,000
101-701-946-003	REVIEW SERVICES - PUBLICATIONS/POSTAGE	1,525	5,000	3,000
101-701-946-004	REVIEW SERVICES - ROUTING	1,147	2,000	2,000
101-701-946-005	REVIEW SERVICES - LEGAL/RECORDING FEES	2,445	15,000	10,000
101-701-955-000	PLANNING & ZONING MISCELLANEOUS		2,000	2,000
Totals for dept 701 - PLANNING & ZONING		231,634	379,889	433,000
Dept 728 - ECONOMIC DEVELOPMENT				
101-728-880-000	COMMUNITY PROMOTION - CONTRIBUTION	26,187	27,000	26,960
Totals for dept 728 - ECONOMIC DEVELOPMENT		26,187	27,000	26,960
Dept 900 - CAPITAL OUTLAY FUNCTION				
101-900-970-000	CAPITAL OUTLAY > \$5,000	12,114	110,000	150,000
101-900-975-000	CAPITAL OUTLAY < \$5,000	689	7,000	15,000
Totals for dept 900 - CAPITAL OUTLAY FUNCTION		12,803	117,000	165,000
Dept 965 - TRANSFERS OUT & OTHER FINANCING USES				
101-965-995-202	TRANSFER OUT- FUND #202 - REIMB PROJECTS			0
101-965-995-208	TRANSFER OUT- FUND #208 - PARKS & REC		850,000	850,000
101-965-995-249	TRANSFER OUT- FUND #249 - BLDG RESERVE		150,000	300,000
101-965-995-401	TRANSFER OUT- FUND #401 - ROAD IMPROVE	500,000	1,000,000	640,000
Totals for dept 965 - TRANSFERS OUT & OTHER FINANCING USES		500,000	2,000,000	1,790,000
TOTAL APPROPRIATIONS		3,206,893	6,423,784	6,425,739
NET OF REVENUES/APPROPRIATIONS - FUND 101		(747,074)	(703,692)	(137,868)
BEGINNING FUND BALANCE		3,474,244	3,474,244	2,727,170 *
ENDING FUND BALANCE		2,727,170	2,770,552	2,589,302

*Fund Balance will change with year end

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BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Fund 202 - SAD ROADS AND LAKES				
ESTIMATED REVENUES				
Dept 000 - REVENUE				
202-000-452-001	INTEREST	12,451	1,500	15,000
202-000-699-000	TRANSFER IN - FUND # 101		850,000	500,000
202-000-699-261	TRANSFER IN- FUND 261		100,000	0
Totals for dept 000 - REVENUE		12,451	951,500	515,000
Dept 448 - STREETLIGHTS				
202-448-628-005	SAD PRINCIPAL - WHITE PINES LIGHTS	71	800	735
Totals for dept 448 - STREETLIGHTS		71	800	735
Dept 470				
202-470-628-005	SAD PRINCIPAL - FENDT DRIVE W-22	8,072	87,485	87,485
Totals for dept 470 -		8,072	87,485	87,485
Dept 472				
202-472-628-005	SAD PRINCIPAL - RED OAKS-W-22	7,902	52,900	52,155
Totals for dept 472 -		7,902	52,900	52,155
Dept 476				
202-476-628-005	SAD PRINCIPAL - TIMBERVIEW-W-22		32,535	32,534
Totals for dept 476 -			32,535	32,534
Dept 477				
202-477-628-005	SAD PRINCIPAL - SUNDANCE TR-W-21	804		0
Totals for dept 477 -		804		0
Dept 478				
202-478-628-005	HOMESTEAD-SAD PRINCIPAL	2,223	14,968	14,967
202-478-665-001	HOMESTEAD-INTEREST		2,993	2,993
Totals for dept 478 -		2,223	17,961	17,960
Dept 479				
202-479-628-005	SAD PRINCIPAL- E COON LAKE RD-S-21	1,225		0
Totals for dept 479 -		1,225		0
Dept 484				
202-484-628-005	EARL LAKE SAD PRIN W25	2,129	19,160	18,803
Totals for dept 484 -		2,129	19,160	18,803

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BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Dept 485				
202-485-628-005	NOVEL ESTATES SAD PRIN W25	1,880	11,275	10,964
Totals for dept 485 -		1,880	11,275	10,964
Dept 487				
202-487-628-005	SAD PRINCIPAL-EDWIN DR	253	3,550	3,554
Totals for dept 487 -		253	3,550	3,554
Dept 489				
202-489-628-005	BLACK OAKS SAD PRINCIPLE	7,040	1,950	916
202-489-665-001	BLACK OAKS INTEREST	66		165
Totals for dept 489 -		7,106	1,950	1,081
Dept 490				
202-490-628-005	DARLENE DRIVE SAD PRINCIPLE		3,385	2,867
202-490-665-001	DARLENE DR INTEREST			516
Totals for dept 490 -			3,385	3,383
Dept 491				
202-491-628-005	SAD PRINCIPAL- ELMHURST		8,375	7,612
202-491-665-001	INTEREST - ELMHURST			761
Totals for dept 491 -			8,375	8,373
Dept 492				
202-492-628-005	MCNAMARA SAD PRINCIPLE			14,139
202-492-665-001	MCNAMARA INTEREST			2,828
202-492-699-101	MCNAMARA TRANSFER IN FROM 101			47,000
Totals for dept 492 -				63,967
Dept 493				
202-493-628-005	PINE CREEK SAD PRINCIPLE			259,876
202-493-665-001	PINE CREEK INTEREST			214,397
202-493-699-101	PINE CREEK TRANSFER IN			415,000
TBD	PINE CREEK BOND PROCEEDS			3,898,141
Totals for dept 493 -				4,787,414
Dept 570 - LAKE IMPROVEMENTS				
202-570-628-005	SAD PRINCIPAL - LAKE CHEMUNG-W21	3,178		0
Totals for dept 570 - LAKE IMPROVEMENTS		3,178		0

11/30/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Dept 571				
202-571-628-005	SAD PRINCIPAL - PARDEE LAKE-W-20	2,083	22,400	22,396
Totals for dept 571 -		2,083	22,400	22,396
Dept 572				
202-572-628-005	SAD PRINCIPAL - GRAND BEACH WEEDS W2016		14,125	14,125
Totals for dept 572 -			14,125	14,125
Dept 573				
202-573-628-005	SAD PRINCIPAL- E/W CROOKED LK S2022	446	18,820	18,553
Totals for dept 573 -		446	18,820	18,553
Dept 575				
202-575-628-005	BAETCKE SAD PRINCIPLE			7,600
202-575-665-001	BAETCKE INTEREST			760
Totals for dept 575 -				8,360
TOTAL ESTIMATED REVENUES		49,823	1,246,221	5,666,842
APPROPRIATIONS				
Dept 223 - AUDIT				
202-223-801-000	AUDIT			5,000
Totals for dept 223 - AUDIT				5,000
Dept 448 - STREETLIGHTS				
202-448-801-075	PROJECT COSTS - WHITE PINES LIGHTS	486	800	800
Totals for dept 448 - STREETLIGHTS		486	800	800
Dept 476				
202-476-801-075	PROJECT COSTS - TIMBERVIEW	37,955	40,000	0
Totals for dept 476 -		37,955	40,000	0
Dept 478				
202-478-801-075	HOMESTEAD-PROJECT COSTS	91,493	90,000	0
202-478-802-000	HOMESTEAD-ANNUAL MAINT. EXP			6,100
Totals for dept 478 -		91,493	90,000	6,100
Dept 487				
202-487-801-075	PROJECT COSTS -EDWIN DR	1,451	2,700	1,500
Totals for dept 487 -		1,451	2,700	1,500

11/30/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Dept 492				
202-492-801-075	MCNAMARA PROJECT COSTS			185,850
Totals for dept 492 -				185,850
Dept 493				
202-493-801-075	PINE CREEK PROJECT COSTS			3,898,141
Totals for dept 493 -				3,898,141
Dept 570 - LAKE IMPROVEMENTS				
202-570-801-075	PROJECT COSTS - LAKE CHEMUNG	46,030	78,000	50,000
Totals for dept 570 - LAKE IMPROVEMENTS		46,030	78,000	50,000
Dept 571				
202-571-801-075	PROJECT COSTS - PARDEE LAKE	29,567	32,000	30,000
Totals for dept 571 -		29,567	32,000	30,000
Dept 572				
202-572-801-075	PROJECT COSTS - GRAND BEACH WEEDS	10,959	10,000	11,000
Totals for dept 572 -		10,959	10,000	11,000
Dept 573				
202-573-801-075	PROJ COSTS - E/W CROOKED LK WEEDS S202	9,915	13,000	10,000
Totals for dept 573 -		9,915	13,000	10,000
Dept 575				
202-575-801-075	BAETCKE PROJECT EXPENSE			7,000
Totals for dept 575 -				7,000
Dept 852 - TRANSFER TO OTHER FUNDS				
202-852-995-101	SAD INTEREST TRANSFER OUT TO 101			222,420
Totals for dept 852 - TRANSFER TO OTHER FUNDS				222,420
Dept 853 - CAPITAL OUTLAY				
202-853-995-101	SAD RESIDUAL BALANCE TRANS OUT TO 101	47,553		0
Totals for dept 853 - CAPITAL OUTLAY		47,553		0
Dept 906				
202-906-956-000	MISC EXPENSE	4,850		600
Totals for dept 906 -		4,850		600
TOTAL APPROPRIATIONS		280,259	266,500	4,428,411
NET OF REVENUES/APPROPRIATIONS - FUND 202		(230,436)	979,721	1,238,431
BEGINNING FUND BALANCE		2,750,198	2,750,198	2,519,762
ENDING FUND BALANCE		2,519,762	3,729,919	3,758,193

11/29/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 11/29/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Fund 208 - PARK/RECREATION FUND				
ESTIMATED REVENUES				
Dept 000 - REVENUE				
208-000-665-001	INTEREST	7,082	600	6,000
208-000-668-001	SENIOR SURVIVOR PARK	462,069	462,069	0
208-000-668-002	SENIOR SURVIVOR PARK GENOA SHARE			0
208-000-675-001	INCOME-OTHER			0
208-000-699-101	TRANSFER IN FROM GF #101 OPERATING		850,000	850,000
208-000-699-249	DNR ACQUISITION /MATCH		300,000	300,000
Totals for dept 000 - REVENUE		469,151	1,612,669	1,156,000
TOTAL ESTIMATED REVENUES		469,151	1,612,669	1,156,000
APPROPRIATIONS				
Dept 223 - AUDIT				
208-223-801-000	AUDIT	400	500	500
Totals for dept 223 - AUDIT		400	500	500
Dept 536				
208-536-972-100	LAND FOR RECREATION		600,000	600,000
Totals for dept 536 -			600,000	600,000
Dept 751 - PARKS & RECREATION				
208-751-934-001	SENIOR SURVIVOR PARK PROJECT		601,369	814,000
208-751-934-006	PARK MASTER PLAN	7,865	20,850	30,000
208-751-934-007	HAPRA	85,125	107,500	120,000
208-751-934-010	B-BALL BENCHES PICNIC TABLE CHARGERS	24,963	44,200	19,200
208-751-934-011	BOARDWALK IMPROVEMENTS	109,068	101,170	15,000
208-751-934-012	GRAND RIVER SIDEWALK INFILL	14,054	55,000	20,000
208-751-934-013	SECURITY UPGRADES			50,000
208-751-934-015	REPAIR/REPLACE RUBBER- POUR IN PLACE			100,000
208-751-934-060	PATH / PARK MAINTENANCE	86,714	100,000	130,000
Totals for dept 751 - PARKS & RECREATION		327,789	1,030,089	1,298,200
Dept 906				
208-906-956-000	MISC EXPENSE	370		600
Totals for dept 906 -		370		600
TOTAL APPROPRIATIONS		328,559	1,630,589	1,899,300
NET OF REVENUES/APPROPRIATIONS - FUND 208		140,592	(17,920)	(743,300)
BEGINNING FUND BALANCE		1,153,329	1,153,329	1,293,921 *
ENDING FUND BALANCE		1,293,921	1,135,409	550,621

*Fund Balance will increase \$850,000 with year end

11/29/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 11/29/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Fund 212 - LIQUOR LAW ENFORCEMENT				
ESTIMATED REVENUES				
Dept 000 - REVENUE				
212-000-574-001	STATE SHARED REV LIQUOR LAW	16,646	16,500	16,700
212-000-665-001	INTEREST	5		10
Totals for dept 000 - REVENUE		16,651	16,500	16,710
TOTAL ESTIMATED REVENUES		16,651	16,500	16,710
Dept 330 - LIQUOR LAW ENFORCEMENT				
212-330-702-013	LIQUOR LAW ENF WAGES		9,336	9,336
212-330-709-009	EMPLOYER'S SHARE FICA		724	724
212-330-715-002	RETIREMENT		933	933
212-330-801-070	AUDITING EXPENSE	400	206	500
212-330-803-070	LIQUOR LAW ADM FEE/GENOA TWP.		3,605	3,605
212-330-860-070	VEHICLE EXPENSE		1,545	1,545
Totals for dept 330 - LIQUOR LAW ENFORCEMENT		400	16,349	16,643
TOTAL APPROPRIATIONS		400	16,349	16,643
NET OF REVENUES/APPROPRIATIONS - FUND 212		16,251	151	67
BEGINNING FUND BALANCE		3,894	3,894	20,145
ENDING FUND BALANCE		20,145	4,045	20,212

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BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 11/29/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Fund 249 - BUILDING AND GROUNDS FUND				
ESTIMATED REVENUES				
Dept 000 - REVENUE				
249-000-665-001	INTEREST	60	300	90
249-000-699-000	OPERATING TRANSFER IN #101		150,000	300,000
Totals for dept 000 - REVENUE		60	150,300	300,090
TOTAL ESTIMATED REVENUES		60	150,300	300,090
APPROPRIATIONS				
Dept 265 - BUILDING & GROUNDS				
249-265-801-000	AUDIT			250
249-265-955-000	MISCELLANEOUS EXP			0
249-265-981-001	TWP HALL CONCRETE REPLACEMENT	45,986	45,487	0
249-265-981-002	TWP HALL DR/PARKING LIGHT REPLACEMENT	3,408	155,000	155,000
249-265-981-003	DORR ROAD LED SIGN	2,695		0
249-265-981-004	TWP HALL HVAC REPLACEMENT			0
249-265-981-005	TWP HALL WINDOW REPLACEMENT			0
249-265-981-006	TOWNSHIP INTERIOR LIGHTING	14,671	14,588	0
249-265-981-007	ASPHALT REPLACE, REPAIRS & RESEALING	21,290	21,290	10,000
249-265-981-008	SECURITY UPGRADES			100,000
249-265-981-009	MISTER REPLACEMENT			15,000
Totals for dept 265 - BUILDING & GROUNDS		88,050	236,365	280,250
TOTAL APPROPRIATIONS		88,050	236,365	280,250
NET OF REVENUES/APPROPRIATIONS - FUND 249		(87,990)	(86,065)	19,840
BEGINNING FUND BALANCE		246,027	246,027	158,037 *
ENDING FUND BALANCE		158,037	159,962	177,877

*Fund Balance will increase \$150,000 with year end

11/29/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 11/29/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Fund 401 - ROAD IMPROVEMENT FUND				
ESTIMATED REVENUES				
Dept 000 - REVENUE				
401-000-665-001	INTEREST	5,637	1,300	6,000
401-000-689-001	OTHER INCOME			0
401-000-699-000	OPERATING TRANSFER IN	500,000	1,000,000	640,000
Totals for dept 000 - REVENUE		505,637	1,001,300	646,000
TOTAL ESTIMATED REVENUES		505,637	1,001,300	646,000
APPROPRIATIONS				
Dept 223 - AUDIT				
401-223-801-000	AUDIT			500
Totals for dept 223 - AUDIT				500
Dept 446 - ROAD PROJECTS				
401-446-804-000	DUST CONTROL/CHLORIDE	83,803	75,000	90,000
401-446-812-000	HACKER REPACE CLARK LK TO GC	309,085	410,000	0
401-446-812-001	CHILSON RD - HAMBURG TO BRIGHTON			320,000
401-446-812-002	KELLOGG - LIMESTONE G.C. TO MCCLEMENS			100,000
401-446-812-003	KELLOGG - GRAVEL G.R. TO MCCLEMENS			85,000
401-446-812-004	EULER GRAVEL			75,000
401-446-812-005	MCCLEMENS GRAVEL			10,000
401-446-814-000	KING LIMESTONE SCHAFFER TO BRIGHTON	140,000	140,000	0
401-446-826-000	CROOKED LAKE ROAD PAVING	1,500,000	1,500,000	0
401-446-832-000	CROOKED LAKE	218,273	250,000	0
Totals for dept 446 - ROAD PROJECTS		2,251,161	2,375,000	680,000
Dept 906				
401-906-956-000	MISC EXPENSE	750		600
Totals for dept 906 -		750		600
Dept 965 - TRANSFERS OUT & OTHER FINANCING USES				
401-965-995-202	SAD MATCHES		100,000	462,000
401-965-995-870	TRANS OUT GR RIVER DS#870		20,000	0
Totals for dept 965 - TRANSFERS OUT & OTHER FINANCING USES			120,000	462,000
TOTAL APPROPRIATIONS		2,251,911	2,495,000	1,143,100
NET OF REVENUES/APPROPRIATIONS - FUND 401		(1,746,274)	(1,493,700)	(497,100)
BEGINNING FUND BALANCE		1,964,760	1,964,760	218,486 *
ENDING FUND BALANCE		218,486	471,060	(278,614)

*Fund Balance will increase \$500,000 with year end

11/29/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 11/29/2022

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
Fund 464 - GENOA TOWNSHIP ARPA				
ESTIMATED REVENUES				
Dept 000 - REVENUE				
464-000-501-000	FEDERAL GRANT INCOME			0
464-000-501-001	MI DEPT OF TREASURY	1,087,130	1,082,796	0
464-000-665-001	INTEREST	5,501	700	8,250
Totals for dept 000 - REVENUE		1,092,631	1,083,496	8,250
TOTAL ESTIMATED REVENUES		1,092,631	1,083,496	8,250
APPROPRIATIONS				
Dept 261 - UNALLOCATED				
464-261-802-001	ZOOM MEETING EXPENSES-AMERICAN VIDEO			
464-261-803-002	COVID SUPPLIES		1,000	0
Totals for dept 261 - UNALLOCATED			1,000	0
Dept 262 - ELECTIONS				
464-262-803-000	ELECTION MACHINE	97,020	163,000	0
Totals for dept 262 - ELECTIONS		97,020	163,000	0
Dept 521 - REFUSE COLLECTION				
464-521-802-000	ADDITIONAL RECYCLING EXPENSES		220,000	224,000
Totals for dept 521 - REFUSE COLLECTION			220,000	224,000
Dept 900 - CAPITAL OUTLAY FUNCTION				
464-900-977-001	BROADBAND	112,500	225,000	112,500
Totals for dept 900 - CAPITAL OUTLAY FUNCTION		112,500	225,000	112,500
Dept 906				
464-906-956-000	MISC EXPENSE	237	1,000	300
Totals for dept 906 -		237	1,000	300
Dept 965 - TRANSFERS OUT & OTHER FINANCING USES				
464-965-995-101	TRANSFER OUT - FUND #101 - GENERAL FUND			0
Totals for dept 965 - TRANSFERS OUT & OTHER FINANCING USES				0
TOTAL APPROPRIATIONS		209,757	610,000	336,800
NET OF REVENUES/APPROPRIATIONS - FUND 464		882,874	473,496	(328,550)
BEGINNING FUND BALANCE		247	247	883,121
ENDING FUND BALANCE		883,121	473,743	554,571



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: November 30, 2022
RE: Clerk's Presentation

The materials for Agenda Item #8 were distributed at the last meeting by the Township Clerk.

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

Board Correspondence



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: December 1, 2022
RE: Lalewicz Settlement Agreement Renegotiation

As a result of feedback received after the last meeting, Township staff has revised the list of possible restrictions associated with re-negotiation of the Settlement Agreement with Mr. Lalewicz. I have marked up the list that was presented at the last meeting below so you can see the proposed changes.

1. The Settlement Agreement shall not run with the land, only to him, and does not pass through to his estate/family or anyone else;
2. The property cannot be transferred or sold unless, prior to sale, the Agreement is extinguished and the non-conforming structures must be removed, the electrical service disconnected, and any outdoor storage or site improvement is eliminated;
3. If he does not use the property in 12 consecutive months, he loses the right to stay overnight; the agreement automatically dissolves and he must remove the non-conforming structures on the property, disconnect electrical service and eliminate any outdoor storage or site improvement;
4. Only he can stay overnight accompanied by not more than 3 guests, no renting or allowing others to use RV to stay overnight;
5. The overnight stays by him accompanied by not more than 3 guests ~~alone~~ shall only beper allowed on the dates currently allowed in the Settlement Agreement. in June, July and August;
6. Mr. Lalewicz must continue to abide by all other provisions of the order, i.e. maintaining access to another campground to dump waste;
7. The RV must be 40' or less and must be licensed, operable and drivable. The vehicle shall not be a fifth wheel and cannot be set up so it is semi-permanent;
8. Use of the existing fire pit is allowed provided it complies with Township ordinance ~~and is extinguished by 10:00pm.~~
9. Mr. Lalewicz must agree that this is a non-conforming use which may not be expanded; no additional revisions can be requested and the first violation will result in termination of the order immediately. No exceptions.
10. No construction of any kind unless he obtains a land use permit. No other structures or improvements are allowed. No further clearing of property.
11. Order will be filed with Register of Deeds.
12. Use of the land must comply with the Township noise ordinance and all other ordinances.

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

To Board 12/16/22



November 16, 2022

Ms. Polly Skolarus, Clerk
Township of Genoa
2911 Dorr Rd.
Brighton, MI 48116

RE: Important Information—Price Changes

Dear Ms. Skolarus:

At Comcast, we are always committed to delivering the entertainment and services that matter most to our customers in Genoa, as well as exciting experiences they won't find anywhere else. We are also focused on making our network stronger in order to meet our customers' current needs and future demands. As we continue to invest in our network, products, and services, the cost of doing business rises. Rising programming costs, most notably for broadcast TV and sports, continue to be the biggest factors driving price increases. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting December 18, 2022, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee. Please see the enclosed Customer Notice for more information.

We know you may have questions about these changes. If I can be of any further assistance, please contact me at 248-924-4917.

Sincerely,

A handwritten signature in black ink that reads "Eric M. Woody".

Eric Woody
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Enclosure

Important information regarding your Xfinity services and pricing

Effective December 18, 2022

Xfinity TV	Current	New
Choice TV Select	\$32.50	\$37.50
Choice TV Select - with TV Box (Flex upgrade)	\$41.00	\$47.50
Digital Starter	\$65.45	\$68.45
Broadcast TV Fee	\$14.80	\$20.70
Regional Sports Fee	\$9.50	\$10.15
Service to Additional TV	\$8.50	\$10.00

Pay-Per-View and On Demand Subscription Services	Current	New
Acorn TV On Demand	\$5.99	\$6.99

Xfinity Internet	Current	New
Connect	\$59.00	\$62.00
Connect More	\$79.00	\$82.00
Fast	\$89.00	\$92.00
Superfast	\$99.00	\$102.00
Gigabit	\$109.00	\$112.00
Gigabit Extra	\$119.00	\$122.00

Xfinity Equipment	Current	New
TV Box	\$8.50	\$10.00
TV Box + Remote	\$8.50	\$10.00
Internet/Voice Equipment Rental	\$14.00	\$15.00

Brighton, Brighton Township, Genoa Township, Green Oak Township, Howell, Oceola Township
85291000 (2270,2280,2290,2300,2310,2320,2780,2790)

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