

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
October 3, 2022
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person) *:

Consent Agenda:

1. Payment of Bills: October 3, 2022
2. Request to approve Minutes: September 19, 2022
3. Request to amend FY 2022/2023 budget as recommended by the Election Commission.
4. A. Request to approve a proposal from DeBottis for Township Hall parking lot resealing and restriping in the amount of \$21,290.
B. Request to amend the FY 2022/2023 Budget, zeroing line item Township LED monument sign 249-265-981-003 and adding line item 249-265-981-007 in the amount of \$21, 290.

Regular Agenda:

5. Request to amend the Township's personnel manual by compensating employees receiving a car allowance at 35% of the prevailing IRS mileage rate for eligible expenses.
6. Request to modify the Township's participation in the subdivision roads special assessments from 25% or \$1,000 per home (whichever is less) to \$25% or \$1,500 per home.
7. Request for approval and adoption of Resolution No. 221003 in appreciation of Michael C. Archinal for his over 24 years of Service to Genoa Charter Township. (requires roll call vote)

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: October 3, 2022

All information below through September 27, 2022

TOWNSHIP GENERAL EXPENSES	\$	83,425.64
September 30, 2022 Bi Weekly Payroll	\$	113,467.99
OPERATING EXPENSES DPW	\$	242,157.24
OPERATING EXPENSES Oak Pointe	\$	65,379.29
OPERATING EXPENSES Lake Edgewood	\$	18,165.74
TOTAL	\$	<u>522,595.90</u>

Check Date	Check	Vendor Name	Amount
Bank FNBACK CHECKING ACCOUNT			
09/16/2022	37723	BRIGHTON ANALYTICAL LLC	65.00
09/16/2022	37724	ETHAN MURPHY	100.00
09/16/2022	37725	JONATHAN C. KELSEY	100.00
09/16/2022	37726	MANER COSTERISAN	4,000.00
09/16/2022	37727	SMART BUSINESS SOURCE	728.23
09/16/2022	37728	VERIZON WIRELESS	432.51
09/16/2022	37729	WEST SHORE SERVICES, INC.	799.52
09/20/2022	37730	ETNA SUPPLY COMPANY	51,961.00
09/20/2022	37731	DELTA DENTAL	3,740.67
09/20/2022	37732	DYKEMA GOSSETT, PLLC	430.50
09/20/2022	37733	LIVINGSTON PRESS & ARGUS	570.00
09/20/2022	37734	MUTUAL OF OMAHA	2,372.85
09/20/2022	37735	QUADIENT FINANCE USA, INC	2,500.00
09/20/2022	37736	US BANK EQUIPMENT FINANCE	2,037.41
09/22/2022	37737	CHASE CARD SERVICES	1,025.15
09/22/2022	37738	JESSICA SHONER	20.00
09/26/2022	37739	UNITED STATES POSTAL SERVICE	892.55
09/26/2022	37740	AMERICAN AQUA	92.50
09/26/2022	37741	COMCAST	249.48
09/26/2022	37742	DYKEMA	430.50
09/26/2022	37743	HURON RIVER WATERSHED COUNCIL	1,117.37
09/26/2022	37744	MARY KRENCICKI	29.66
09/26/2022	37745	MICHIGAN OFFICE SOLUTIONS	253.16
09/26/2022	37746	SMART BUSINESS SOURCE	86.45
09/26/2022	37747	SHARON STONE	52.99
09/27/2022	37748	CAPITAL ONE	275.01
09/27/2022	37749	MARY KRENCICKI	17.63
09/27/2022	37750	MICHIGAN ASSOC. OF PLANNING	285.00
09/27/2022	37751	PERFECT MAINTENANCE CLEANING	565.00
09/27/2022	37752	SEWARD HENDERSON PLLC	8,195.50

FNBACK TOTALS:

Total of 30 Checks:	83,425.64
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	83,425.64

PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP

Payroll ID: 223

Pay Period End Date: 09/23/2022 Check Post Date: 09/30/2022 Bank ID: FNBCK

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

VAC COVID 19	0.00	0.00	0.00	0.00
VACATION NONTAX	0.00	0.00	0.00	0.00
VACATION PAY	86.50	0.00	2,258.91	99,914.75
VACATION PTIME	0.00	0.00	0.00	4,782.15
WELL IQ	0.00	0.00	0.00	2,818.09
ZBA MINUTES	0.00	0.00	0.00	1,186.28
ZBA MINUTES OT	0.00	0.00	0.00	0.00
ZBA PER DIEM	0.00	0.00	0.00	3,527.49

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.
112,402.59	0.00	33,457.90	78,944.69	2,112,392.18	78,944.69

Check Register Report For Genoa Charter Township

For Check Dates 09/30/2022 to 09/30/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/30/2022	FNBCK	EFT724	FLEX SPENDING (TASC)	807.30	807.30	0.00	Open
09/30/2022	FNBCK	EFT725	INTERNAL REVENUE SERVICE	27,384.36	27,384.36	0.00	Open
09/30/2022	FNBCK	EFT726	PRINCIPAL FINANCIAL	3,976.00	3,976.00	0.00	Open
09/30/2022	FNBCK	EFT727	PRINCIPAL FINANCIAL	2,355.64	2,355.64	0.00	Open
Totals:				34,523.30	34,523.30	0.00	

Total Physical Checks:

Total Check Stubs:

4

Net Pay This Period	\$78,944.69
Physical Check Amt	<u>\$34,523.30</u>
TOTAL	\$113,467.99

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #233			
09/15/2022	5630	GENOA OCEOLA SEWER AUTHORITY	29,974.00
09/15/2022	5631	LAKE EDGEWOOD OPERATING	5,515.00
09/15/2022	5632	MHOG WATER AUTHORITY	46,713.00
09/15/2022	5633	MWEA	400.00
09/15/2022	5634	OAK POINTE OPERATING S/W	11,040.00
09/15/2022	5635	OAK POINTE OPERATING S/W	9,267.00
09/16/2022	5636	VERIZON WIRELESS	702.60
09/19/2022	5637	AUTO-LAB OF LIVINGSTON	143.83
09/19/2022	5638	BLACKBURN MFG. CO	540.72
09/19/2022	5639	BOB'S TIRE & AUTO SERVICE, INC	1,782.96
09/19/2022	5640	JACK DOHENY COMPANIES, INC	297.00
09/19/2022	5641	MICHIGAN OFFICE SOLUTIONS	100.39
09/19/2022	5642	PFEFFER, HANNIFORD, PALKA	500.00
09/19/2022	5643	POLLARD WATER	45.83
09/19/2022	5644	PORT CITY COMMUNICATIONS, INC.	258.80
09/19/2022	5645	RANDY'S SERVICE STATION	26.00
09/19/2022	5646	RED WING BUSINESS ADVANTAGE ACCOUNT	1,071.95
09/19/2022	5647	TETRA TECH INC	5,400.00
09/19/2022	5648	VICTORY LANE QUICK OIL CHANGE	143.95
09/19/2022	5649	WINDSTREAM	47.26
09/20/2022	5650	HOME DEPOT CREDIT SERVICES	3,186.95
09/26/2022	5651	GENOA TOWNSHIP G/O NEW USER FUND	125,000.00
503FN TOTALS:			
Total of 22 Checks:			242,157.24
Less 0 Void Checks:			0.00
Total of 22 Disbursements:			242,157.24

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
09/20/2022	5620	AMERICAN AQUA	412.04
09/20/2022	5621	BRIGHTON ANALYTICAL LLC	660.00
09/20/2022	5622	CONSUMERS ENERGY	107.67
09/20/2022	5623	COOPER'S TURF MANAGEMENT LLC	972.00
09/20/2022	5624	D & H ASPHALT COMPANY	1,750.00
09/20/2022	5625	DETROIT PUMP & MFG. CO.	160.75
09/20/2022	5626	DUBOIS-COOPER	5,510.00
09/20/2022	5627	EJ USA, INC.	601.44
09/20/2022	5628	GENOA TOWNSHIP D.P.W. FUND	45,879.95
09/20/2022	5629	HOWELL HARDWARE	5.29
09/20/2022	5630	HUBBELL, ROTH & CLARK, INC	1,058.63
09/20/2022	5631	HYDROCORP	226.87
09/20/2022	5632	LOREA TOPSOIL & AGGREGATE	57.00
09/20/2022	5633	PARAGON LABORATORIES	125.00 V
		Void Reason: MADE OUT FOR WRONG AMOUNT	
09/20/2022	5634	PFEFFER, HANNIFORD, PALKA	1,000.00
09/20/2022	5635	TLS CONSTRUCTION	3,926.00
09/20/2022	5636	WATER SOLUTIONS UNLIMITED, INC	2,335.00
09/21/2022	5637	PARAGON LABORATORIES	655.00
09/26/2022	5638	AT&T LONG DISTANCE	61.65
592FN TOTALS:			
Total of 19 Checks:			65,504.29
Less 1 Void Checks:			125.00
Total of 18 Disbursements:			65,379.29

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590			
09/16/2022	4180	CONSUMERS ENERGY	15.00
09/19/2022	4181	BRIGHTON ANALYTICAL LLC	1,509.00 V
		Void Reason: ONE INVOICE WAS DOUBLE PAID	
09/19/2022	4182	BYRUM ACE HARDWARE	55.97
09/19/2022	4183	COMPLETE BATTERY SOURCE	106.19
09/19/2022	4184	COOPER'S TURF MANAGEMENT LLC	962.28
09/19/2022	4185	GENOA TOWNSHIP D.P.W. FUND	12,861.55
09/19/2022	4186	MICHIGAN CAT	689.82
09/19/2022	4187	PFEFFER, HANNIFORD, PALKA	1,000.00
09/19/2022	4188	BRIGHTON ANALYTICAL LLC	1,442.00
09/26/2022	4189	GENOA TOWNSHIP D.P.W. FUND	1,032.93
593FN TOTALS:			
Total of 10 Checks:			19,674.74
Less 1 Void Checks:			1,509.00
Total of 9 Disbursements:			18,165.74

503FN \$242,157.24
 592FN \$65,379.29
 593FN \$18,165.74
 TOTAL \$325,702.27



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October 2022						
S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

New Balance
\$1,025.15
 Minimum Payment Due
\$205.00
 Payment Due Date
10/10/22

OK.

 9/21/2022

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$10,264.72
Payment, Credits	-\$10,264.72
Purchases	+\$1,025.15
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$1,025.15
Opening/Closing Date	08/17/22 - 09/16/22
Credit Limit	\$20,000
Available Credit	\$18,974
Cash Access Line	\$1,000
Available for Cash	\$1,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

101-261-751-000 \$ 328.49
 101-265-934-060 696.98



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ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
08/25	Payment ThankYou Image Check	-10,264.72
08/23	B2B Prime*1A60R2AJ3 Amzn.com/bill WA	499.00 ✓
08/25	EIG*CONSTANTCONTACT.COM 855-2295506 MA	154.00 ✓
09/08	AMZN Mktp US*1F2XE35Z1 Amzn.com/bill WA	127.49 ✓
09/08	REALCOMP II LTD 248-553-3003 MI	201.00 ✓
09/11	AMZN Mktp US*1F4SR1NP2 Amzn.com/bill WA	29.68 ✓
09/12	AMZN Mktp US*1M82L9OO1 Amzn.com/bill WA , MICHAEL C ARCHINAL TRANSACTIONS THIS CYCLE (CARD 3223) \$9239.57- INCLUDING PAYMENTS RECEIVED	13.98 ✓

2022 Totals Year-to-Date	
Total fees charged in 2022	\$39.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	15.49%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	21.49%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	15.49%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
September 19, 2022**

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jean Ledford, Terry Croft, Jim Mortensen, Diana Lowe and Robin Hunt. Also present were Township Manager Michael Archinal, Kelly VanMarter, Planning Director / Asst. Township Manager, Amy Ruthig, Zoning Official, Kim Lane, Human Resources, Township Attorney Joe Seward, and six persons in the audience.

The Pledge of Allegiance was recited.

A call to the public was opened at 6:31 pm.

Mr. Kurt Skarjune spoke regarding police coverage in the Township. He is a retired police officer and an 11-year resident of the Township. He posted this topic on the Nextdoor App and has received over 50 responses. Unanimously, people are in agreement that the Township is underfunded in law enforcement. He provided data showing that townships with populations over 50,000 people have police coverage, except for Genoa and Brighton Township. Additional data included police calls and their response times for Genoa Township, officer safety, the increase in crime, and the percentage of calls for Genoa Township for the County and State police. He would like the Township to set up a committee to address this and he is willing to help.

Mr. Jason Wolford, who is running for the 48th District for Michigan State House of Representatives, introduced himself and reviewed the issues that he would like to address in the district.

The call to the public was closed at 6:41 pm.

Consent Agenda

Mr. Mortensen requested to move Item #5 to the regular agenda. Ms. Hunt requested to move Item #2, "August 22, 2022" minutes approval to the regular agenda, and Ms. Ledford requested to move Item #3 to the regular agenda.

Moved by Hunt, supported by Lowe, to approve the Consent Agenda as amended. **The motion carried unanimously.**

1. Payment of Bills: August 15, 2022
2. Request to approve Minutes: August 15, 2022 and ~~August 22, 2022~~ (Moved to the regular agenda)

Genoa Charter Township Board Meeting
September 19, 2022
Unapproved Minutes

- ~~3. Request to amend FY 2022/2023 budget as recommended by the Election Commission.
(Moved to the regular agenda)~~
4. Request to amend the Assessing Department's Board of Review Publications Budget (101-247-791-000) from \$500.00 to \$750.00.
- ~~5. Request to accept a proposal from Concrete Construction for sidewalk and curb repair at a cost not to exceed \$7,239.86. (Moved to the regular agenda)~~
6. Request to approve an increase from \$300.00 to \$500.00 for the Life Insurance Allowance for four contracted employees.

Regular Agenda:

Moved by Lowe, seconded by Mortensen, to approve the Regular Agenda as amended. **The motion carried unanimously.**

2. (Moved from consent agenda) Request to approve Minutes: August 22, 2022

Supervisor Rogers stated that these minutes are from the Election Commission, and this is approved by them and should not be on the Township Board's Agenda. Mr. Archinal stated these were put on the agenda in error.

Ms. Hunt stated these are not on the website. Ms. Lowe looked at three different municipalities' websites and could not find Election Commission meeting minutes. Mr. Seward stated that the Open Meetings Act states that draft minutes must be posted within eight business days of the meeting, but it doesn't say they have to be on the website. The Act does specifically say that the agenda has to be placed on the website if the municipality has one.

Supervisor Rogers suggested that all minutes be posted on the website.

Ms. Skolarus invited the Board to come to the meeting where they test the tabulators on September 27 at 2:00 pm.

3. (Moved from consent agenda) Request to amend FY 2022/2023 budget as recommended by the Election Commission.

Moved by Skolarus, seconded by Ledford, to table the request to amend FY 2022/2023 budget as recommended by the Election Commission. **The motion carried unanimously.**

5. (Moved from consent agenda) Request to accept a proposal from Concrete Construction for sidewalk and curb repair at a cost not to exceed \$7,239.86.

Mr. Mortensen asked what irrigation leak caused the damage to the sidewalk. Mr. Archinal stated it was the homeowner's association irrigation system. Mr. Mortensen asked if the Township would like to recoup the money for this repair. Ms. Hunt stated it is a Township sidewalk, it is a public safety issue, and it should be fixed. It is unsure how the leak was caused.

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Supervisor Rogers suggested reaching out to the homeowner's association to ask about them providing some funding. The Board Member's agree. Mr. Archinal will contact them

Moved by Mortensen, seconded by Croft, to accept a proposal from Concrete Construction for sidewalk and curb repair at a cost not to exceed \$7,239.86. **The motion carried unanimously.**

7. Request to formally accept the resignation of Township Manager Michael Archinal with his last day in the office as October 14, 2022.

Moved by Mortensen, supported by Ledford, to regretfully accept the resignation of the Township Manager. **The motion carried unanimously.**

8. Request to approve the promotion of Kelly VanMarter to Township Manager per the attached employment contract.

Mr. Archinal stated that Ms. VanMarter will do a great job for the Township. She is the best and brightest in the area. Ms. Hunt does not believe there is a better candidate than Ms. VanMarter. Ms. Lowe agreed.

Ms. Skolarus questioned why travel will be paid for if there is an annual car allowance, why there is a severance package, and why the salary will be \$4,300 more a year than the current manager earns. She also questioned why the Township has employee contracts. She wished that the Board would have been consulted prior to receiving it for the first time in their packet. Mr. Mortensen agreed and stated the car allowance should cover the driving expenses.

Ms. Lane and the Board discussed these issues and agreed that these items should remain as presented in the contract. Ms. Lane stated going forward, she will consult with the Board prior to bringing employee contracts to them.

Mr. Mortensen would like to have the policy for mileage reimbursement reviewed and possibly amended.

Moved by Hunt, supported by Croft, to approve the promotion of Kelly VanMarter to Township Manager. **The motion carried unanimously.**

9. Request to approve the promotion of Amy Ruthig to Planning Director per the attached employment contract.

Ms. VanMarter and the Board discussed the process for filling the position that will be vacated by Ms. Ruthig's promotion.

Moved by Skolarus, supported by Lowe, to approve the promotion of Amy Ruthig to Planning Director. **The motion carried unanimously.**

10. Consideration of amendments to the Fiscal Year 2022/2023 Budget to increase Fund 208 Parks and Recreation, Line Item 208-751-934-010 for basketball area ADA compliant benches, picnic tables, and associated concrete work from \$17,000 to \$44,200.

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Ms. Skolarus questioned the increase in cost. Mr. Archinal stated when the amount was budgeted, it was based on quotes from spring 2021 and prices have increased significantly since that time. Ms. VanMarter stated that the solar tables have not been ordered. Staff was waiting until the budget increase was approved by the Board.

The Board, Ms. VanMarter, and Mr. Archinal discussed the solar picnic table. There were concerns regarding the cost and how secure the umbrella is, questioning if it could be stolen.

Moved by Hunt, supported by Lowe, to amend the Fiscal Year 2022/2023 Budget for Fund 208 Parks and Recreation, Line Item 208-751-934-010 to increase from \$17,000 to \$44,200, with the condition that staff review the security of the umbrella. **The motion carried unanimously.**

11. Consideration of amendments to the Fiscal Year 2022/2023 Budget to increase Fund 249 Building and Grounds, Line Item 249-265-981-002 for Township Hall parking lot lighting replacement from \$55,000 to \$155,000.

Ms. VanMarter stated that like the previous item, costs have increased significantly than what was originally anticipated due to inflation. Ms. Hunt stated lighting has always been an issue on this site. Ms. VanMarter feels it is a safety concern for the public and employees.

Moved by Ledford, supported by Mortensen, to amend the Fiscal Year 2022/2023 Budget for Fund 249 Building and Grounds, Line Item 249-265-981-002 to increase from \$55,000 to \$155,000. **The motion carried unanimously.**

12. Request to modify the Township's participation in the subdivision roads special assessments from 25 percent or \$1,000 per home (whichever is less) to 25 percent or \$1,500 per home.

Ms. Skolarus stated there is no benefit to the Township for this change. Genoa is the only Township that funds subdivision roads. Ms. Archinal stated this has been a Township policy since 2004 and this is a small change. Ms. Hunt stated this is a good program and the reason the road improvement fund was increased.

Mr. Mortensen would like to see what the total cost would be with the projects that are proposed. Staff stated they can provide that information.

Moved by Hunt, supported by Skolarus to table the request to modify the Township's participation in the subdivision roads special assessments from 25 percent or \$1,000 per home (whichever is less) to 25 percent or \$1,500 per home. **The motion carried (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - no).**

Correspondence

A letter was received from the State of Michigan Department of Licensing and Regulatory Affairs stating that the Township's allocation of the quarterly Michigan Liquor Control Commission payment for liquor law enforcement grants is being distributed; however, they were unable to

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disburse the full payment due to insufficient spending authority. If more spending authority is granted, additional payments will be distributed.

An email was received today from Josh Rowe at Mi Signal stating that Chilson Rd is fully online and Chilson Meadows has residents online. Golf Club will be finished at the end of next week which will close out Phase 1. He asked if he could pick up the check for \$112,500 for the Phase 1 completion. Ms. Skolarus questioned how much financial support was committed by the Township. Ms. Hunt stated that total amount the Township Committed to was \$750,000

Member Discussion

Supervisor Rogers stated he provided some items to the Board Members this evening. One item is the budget formula correction for one item on tonight's agenda, a reminder that items for the regular and special meeting agendas should be provided to him, and a copy of the Township's Per Diem Policy.

There was a discussion regarding per diem pay when a member attends two meetings on the same day. Supervisor Rogers asked the Board Members to review the policy and provide suggestions for any changes that should be made.

Adjournment

Moved by Hunt, supported by Mortensen, to adjourn the meeting at 8:03 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved:

Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township

Sept. 29, 2022

To: Genoa Township Board

From: Polly Skolarus, Clerk

Subject: Budget recommended from the Election Commission

- This budget reduces the expenses for the next election by \$8950.00
- It also combines 101-262-703- 002 and 101-262-703-003
- It also allows a 20.00 increase for the per diems and eliminates the pay for hours after 10:00 p.m. for all election officials
- And includes an increase from \$17.00 per hour to \$20.00 per hour for setup and dismantling of the polling places.

08/30/2022

BUDGET REPORT FOR GENOA TOWNSHIP
Election Commission

GL NUMBER	DESCRIPTION	2022-23 APPROVED BUDGET	2022-23 ACTIVITY	BUDGET AMENDMENT Oct. 3, 2022
APPROPRIATIONS				
101-262-703-001	WAGES- PART TIME OFFICE WORKERS	25,000	12,984	26,000
	Temp office \$15.00 new & \$17.00 exp			
101-262-703-002	Scanners, Chairpersons and Poll Workers	41,800	21,317	43,000
	Per Diem: \$350.00, \$320.00, \$270.00			
101-262-703-004	TRAINING PER DIEM \$45.00	3,000	2,966	4,000
101-262-703-005	WAGES - RECEIVING BOARD	1,200	400	1,200
101-262-751-001	ELECTION OFFICE SUPPLIES	7,500	5,853	7,500
101-262-791-000	ELECTION PUBLICATIONS	1,000	160	1,000
101-262-802-001	ELECTION MEETING FEES	1,200	750	1,500
101-262-802-002	BALLOT TESTING	12,000	2,912	10,000
101-262-802-003	LIVINGSTON COUNTY CLERK	9,600	4,339	9,600
101-262-802-004	CHURCH/SCHOOL CLEANUP/SETUP/TAKE DOWN	4,200	2,535	5,000
	\$300.00 POLLING PLACES \$20.00 HR. WORKERS			
101-262-802-005	ELECTION BREAKFAST / DINNER	1,700	668	1,700
101-262-861-001	ELECTION MILEAGE & TRAVEL	400	249	450
101-262-901-001	POSTAGE FOR APPLICATIONS	4,850	3,033	4,850
101-262-901-002	POSTAGE FOR MAILING BALLOTS	9,300	970	3,000
101-262-901-003	POSTAGE FOR MAILING NEW I.D. CARDS	9,500	4,311	4,500
101-262-955-000	ELECTION MISCELLANEOUS	1,000	619	1,000
TOTAL APPROPRIATIONS		133,250	64,066	124,300

**Genoa Township Election Officials
November 8 General Election
Polly Skolarus (810) 224-5675
Mary Krencicki (810) 588-6895**

Pct. 1 Cleary University – 2043 (418) HO

Mary Dubai, Co-Chair – D
Daena Nicholas – R
Sandi Morgan - R
Margery James – R
Mark Gnaster - R
Margaret Withorn - R

Pct. 9 Cleary University – 1656 (392)HO

Joe Nagy, Co-Chair – R
Jack Vettrano, Co-Chair – R
Carol Ann Rossi - D
Deborah Brennan - R
Edith Srokowski - D

Pct. 2 Three Fires School – 1209 (147) HO

Bill Rockwell, Co-Chair – R
Caroline Tyler, Co-Chair - D
Robert Stuber - D
Thomas O'Brien – R
Richard Luce - D

Pct. 10 Three Fires School – 1694 (464) HO

John Wallbank, Co-Chair – D
Diana Lowe, Co-Chair -R
Lynda Lawrence - R
Mary Nolff - D
Cheryl Colloton - D

Pct. 3 Community Bible Church – 2029 (435) HO

Angela Wylie, Co-Chair – D
Jessica Shoner, Co-Chair – L
John Galleher -D
Karen Wright D
Vicki Strzalkowski – R

Pct. 7 Chilson Hills – 1209 (300) BR/PI

David Kent, Co-Chair - L
Matt Hurley, Co-Chair - R
Paul Sebastian – R
David Koster - D
Meghan Spiroff - D

Pct. 5 Chilson Hill – 1065 (210) HO

Jennifer McCauley, Co-Chair – R
Monica Craven, Co-Chair – D
Lou Doucette-R
Deborah Noetzel-D
Ashley Keinath-D

Pct. 6 Hornung Elementary – 2431 (800) BR

Kathy Davis, Co-Chair – R
Kristen Sapienza, Co-Chair – D
Marie Guerriero - R
Gary Janareli - R
Fred Kerns – R (Co-chair cancellation)

Pct. 4 Church of the Nazarene – 1443 (404) BR

David Tharp, Co-Chair – R
Diane Goodall, Co-Chair - D
Clementine Billel - R
James Henne - D
Pam Olech-D

Pct. 8 Church of the Nazarene – 1432 (451) BR

Beverly Hamilton – Co-Chair, R
Margaret Mullally-Henne, Co-Chair – D
Elizabeth Hoover - R
Francis Rocheleau - R
Karen Stancombe – D

Pct. 11 2/42 Church – 783 (151) HA

Tammy Lindberg, Co-Chair – R
Sarah Zachman – Co-Chair - D
Steve Lizak -R
Lois Mould- D
Terri Ladwig - D

Pct. 12 2/42 Church – 865 (184) HO

Bradford Lindberg, Co-Chair – D
Jean Lizak, Co-Chair - R
Denise Thornton - R
Charles Wisman - D
Regina Reaume - R

Absent Voter Counting Board

Carolyn Morrison, Co-Chair – R
Marilyn Smyth, Co-Chair – D
Faith Schneirs – D - Comp
Robert Schram – R
Joseph Orczyk – I
Linda Kite - R
Kay Nicholas -D
Sandra Macut – D
Arnella Park – D
Ralph Hatt – R

Jessica Buttermore, Co-Chair – L -Comp
Cindy Overby, Co-Chair – R - Comp
Colleen Vanderhovel - D
Sandra Ramiller – D
Vic Watson - R
Patricia MacArthur – D
Janet Adamski – D
Kathleen Schram – R
Ramzia Rida - D
Heidi Czerwinski - R

Receiving Board

Jenifer Kern Sue Epp
Kathleen Murphy
Mary Krencicki

Office


Sue Epp
Virginia Wennerberg Angie Williams
Diana Lowe Linda McIntyre



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Adam VanTassell
DATE: October 3, 2022
RE: Proposed Township Hall Parking lot resealing and restriping

Manager's Review: 

The Township parking lots and driveway are in need of maintenance to repair damage and restore the visibility of lot lines.

The Manager is recommending the proposal from DeBottis to seal, repair and re-stripe the parking lot and driveway.

This approval will involve an amendment to the budget. The purchase of the Township monument sign has been postponed and those funds will instead be used for this project.

Recommended Motion

- A. Moved by _____, Supported by _____ to approve the proposal from DeBottis for \$21, 290.00.
- B. Moved by _____, Supported by _____ to amend the FY 2022/2023 Budget, zeroing line item Township LED monument sign 249-265-981-003 and adding line item 249-265-981-007 in the amount of \$21, 290.00.

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Michael C. Archinal

AMENDED PROPOSAL

DeBottis Development & Asphalt Maintenance LLC

Proposal/Invoice

2517 Black Eagle Ridge - L'Eagle Pointe
 Howell, MI 48843
 Phone: 734-323-1698
 Fax: 517-546-0815

Phone 810 227 5225	Date 9-20-22
Job Name/ Location	
Total Square Ft	Linear Ft of Crack

To: GENOA TWP HALL
2911 DORR RD
BRIGHTON, MI 48116

Contact Name: _____

WE HEREBY PROPOSE TO FURNISH, IN ACCORDANCE WITH SPECIFICATIONS BELOW OR ATTACHED PAGES, ALL MATERIAL AND LABOR NECESSARY TO COMPLETE THE FOLLOWING:

- Edge lot, trim back grass, clean and seal cracks as required using hot rubber. Asphalt and cold patch may be used when necessary. Price does not include spider cracks. \$ 3900⁰⁰
 - The parking lot, road and/or driveway pavement shall be thoroughly cleaned and prepared for sealcoat application. \$ _____
 - Asphalt repairs: saw cut, remove and replace:

sq. ft. _____	\$ _____
Infra-red asphalt repair: Number of Sets _____	\$ _____
Replace concrete drive and/or walkways: sq. ft. _____	\$ _____
 - Catch Basin/Drain repair or rebuild: Number of Drains _____ \$ _____
 - Apply One Coat Two Coats of Black Diamond emulsion sealer. In accordance with manufacturer's specifications, the admixture TARMAX R-100 shall be added. The finish coating will represent a coverage of 50 square feet per gallon. 3 lbs. of silica sand added per gallon of material. \$ 13,790⁰⁰
 - Restripe lot as previously laid out with yellow, white or blue zone/markings paint. \$ 3,600⁰⁰
- PAYMENT TO BE MADE UPON COMPLETION OF WORK UNLESS OTHERWISE STATED BELOW.** **TOTAL: \$ 21,290⁰⁰**

There shall be a one (1) year guarantee on the material and all workmanship, except that as applied to cracks. The guarantee shall be limited to the replacement of the material and application of same. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature:

Paul Anderson

Note: This proposal may be withdrawn by us if it is not accepted within _____ days

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above. Legal fees and court costs incurred in the collection of monies owed according to this contract will be borne by the customer.

Signature: _____

Date _____

 Like us on Facebook

D & H ASPHALT COMPANY

10063 INDUSTRIAL DRIVE
 P.O. BOX 729
 HAMBURG, MI 48139

Estimate

Date	Estimate #
7/1/2022	22-480

Name / Address
GENOA TOWNSHIP ATTN: ADAM VANTASSELL 2911 DORR RD HOWELL, MI 48843

Customer Fax	Rep	Project	
	AB	GENOA TOWNSHIP	
Description			Total
- APPROXIMATELY 105,965-SQUARE FEET - FILL APPROXIMATELY 4,000-LINEAL FEET OF CRACK WITH HOT RUBBER - ONE APPLICATION ECO-FRIENDLY SEALER - YELLOW LINES **Updated price			3,200.00 12,698.00 1,970.00
			Total \$17,868.00

Signature

Phone #	Fax #	E-mail
810-231-3501	810-231-3393	dandhasphalt@sbcglobal.net

HD SEALCOATING & PAVING LLC

2443 Williams Drive
 Waterford, MI 48328
 248-241-6526
 HDSealcoating@aol.com
 www.HDSealcoating.com

Estimate

ADDRESS
ADAM VANTASSELL 2911 DORR RD BRIGHTON, MI 48116

ESTIMATE #	DATE
18607	07/01/2022

SALES REP
 BILLY

SERVICES	DESCRIPTION	SF/LF/TONS	AMOUNT
OPTION 1	ANYTHING BELOW THIS LINE IS OPTIONAL		
COMMERCIAL SEALCOATING	<p>LOTS 1,2,3 ONLY</p> <p>HD Sealcoating uses a thicker and darker sealer than the industry standard in order to provide a more uniform finish. HD Sealcoating orders it's sealer in bulk and mixes it specifically for the job site</p> <p>Sealer Material:</p> <ul style="list-style-type: none"> - HD Sealcoating uses Sealmaster commercial grade Sealer - Diamond shield latex modifier of 4-6% will be added to reduce cure time and increase structural strength. - Silica sand will be added to the sealer, 3lbs per gallon, for enhanced durability and slip traction. <p>Sealcoating Process:</p> <ul style="list-style-type: none"> - HD Sealcoating's crew will clean out all cracks and parking lot surface using a commercial grade blower and wire brooms - All loose debris will be removed from the cracks and surface before filling the cracks (if quoted) and sealcoating the parking lot. - If crack filling is quoted and agreed to in the quote, cracks will be filled before parking lot is sealcoated - HD Sealcoating will apply a uniform heavy coat of Sealmaster commercial grade sealer with a brush or spray unit depending on the texture of the surface - HD Sealcoating will clean up and remove all job site debris - Area will be taped off or barricaded to allow for proper drying time - Sealcoating does NOT repair pavement defects such as potholes and broken pieces <p>*****</p>	86,465	11,240.00
SEALCOATING NOTES	<p>Additional Notes:</p> <p>HD Sealcoating recommends that you do not walk/drive over the surface for 48 hours.</p> <p>HD Sealcoating has no control over water that may be drawn up to the surface in heavily cracked areas that evaporates and leaves a white or brownish mineral that will form in the cracks.</p> <p>HD Sealcoating & Paving Solutions is not responsible for property</p>		

SERVICES	DESCRIPTION	SF/LF/TONS	AMOUNT
	<p>damage resulting from bad weather. Homeowner is to carry fire, tornado and other necessary insurance. HD Sealcoating is not responsible for damage caused by sprinkler systems. Benefits of Sealcoating: Sealcoating Preserves pavement integrity from UV rays by forming a tough protective outer skin Sealers protect asphalt from the deteriorating effects of gasoline, oil, deicers, and other harsh chemicals A well maintained driveway is aesthetically pleasing with a jet black finish Sealcoating does NOT repair pavement defects such as potholes and broken pieces Hot rubber crack fill is not meant to seal broken areas, edge cracks, hairline cracks, raised cracks, alligated areas or cracks larger than 1 1/2" wide. The quoted price does not include any gaps between concrete and asphalt (these are expansion joints NOT cracks). HD Sealcoating is not responsible for sealcoating flaking due to over-sealcoating HD Sealcoating is not responsible for the visibility of oil stains after sealcoating</p> <p>*****</p>		
CRACK FILL	<p>HOT RUBBER CRACK FILL - Only cracks between 1/4" - 1 1/2" will be filled using hot rubber crack fill. - Cracks are cleaned out by using a commercial grade blower and wire brushes. - All loose debris will be removed from the crack before filling. - Deep cracks are prefilled with silica sand to prevent sinking as needed. - Commercial grade durafill will be used to fill the cracks and the cracks will be banded (1/2" of each side of the crack) to prevent water from sitting on or near the crack. - PLEASE NOTE: This quote does not include all cracks only the specified linear foot on this document. Additional linear foot will cost \$0.65 a linear foot. - Hot rubber crack fill is not meant to seal broken areas, edge cracks, hairline cracks, raised cracks, or cracks larger than 1 1/2" wide. - The quoted price does not include any gaps between concrete and asphalt (these are expansion joints NOT cracks).</p> <p>*****</p>	10,861	7,602.00
STRIPING	<p>STRIPING: - Striping is to be performed as previously laid out. Striping price is estimated. Estimated number of lines are based on google earth image. Price will be adjusted based on the actual number of lines laid after job is completed. - Any deviation or alteration to the lay out of the parking lot must be diagrammed and submitted 48 hours before work is to be completed. - THIS SERVICE IS TO BE COMPLETED IN ONE TRIP. - Additional trips will result in a \$200.00 extra trip charge. - No Warranty or Guarantee on paint adhering to concrete surfaces</p>	1	1,650.00

SERVICES	DESCRIPTION	SF/LF/TONS	AMOUNT
	<p>noted above. Additional cost for removal of more than 4" of asphalt. If under cutting is necessary due to soft, wet or unstable subgrade, it will be performed on a cost of \$55.00 a ton in addition to the base contract. HD Sealcoating is not responsible for design grades that provide less than industry standard of 1% drainage which is the minimum grade needed to achieve proper water drainage on asphalt. A \$400 charge will be required for additional mobilization.</p> <p>All agreements are contingent upon strikes, accidents or delays beyond HD Sealcoating's control. The contracting party is to carry fire, tornado, and other necessary insurance to protect HD Sealcoating's interest on above work. Workmen's Compensation and Liability Insurance on the above work to be taken out by HD Sealcoating. All work guaranteed, with the exception of growing grass. DUE TO THE VOLATILITY OF THE MARKET, THIS ESTIMATE IS ONLY VALID FOR 15 DAYS. The customer is required to obtain permits if required by their city. Unless specifically stated, no allowance has been included in the estimate for permits or the repair of unmarked irrigation lines or public or private utility lines.</p> <p>The above prices, specifications, terms and conditions are satisfactory and are hereby accepted. HD Sealcoating and Paving Solutions is authorized to do the work as specified. Payment will be made as provided above. Deposits are not refundable for any reason except cancellation by HD Sealcoating and Paving Solutions.</p>		

I HAVE READ AND AGREE/ UNDERSTAND ALL THE TERMS & CONDITIONS AS STATED IN THE DISCLAIMER ABOVE. UPON ACCEPTANCE PLEASE SIGN AND SEND BACK TO BE PLACED ON THE SCHEDULE

TOTAL

\$24,492.00

BY: _____(Signature)

Preferred Method of Payment by Check to
 HD Sealcoating and Paving LLC
 Credit Card Payments incur an additional 3% charge

Accepted By

Accepted Date

HD SEALCOATING & PAVING LLC

2443 Williams Drive
 Waterford, MI 48328
 248-241-6526
 HDSealcoating@aol.com
 www.HDSealcoating.com

Estimate



ADDRESS
ADAM VANTASSELL 2911 DORR RD BRIGHTON, MI 48116

ESTIMATE #	DATE
18608	07/01/2022

SALES REP
 BILLY

SERVICES	DESCRIPTION	SF/LF/TONS	AMOUNT
OPTION 2 COMMERCIAL SEALCOATING	ANYTHING BELOW THIS LINE IS OPTIONAL- SECOND OPTION -THIS IS THE RATE FOR THE ROADS & LOTS 1,2,3 HD Sealcoating uses a thicker and darker sealer than the industry standard in order to provide a more uniform finish. HD Sealcoating orders it's sealer in bulk and mixes it specifically for the job site Sealer Material: - HD Sealcoating uses Sealmaster commercial grade Sealer - Diamond shield latex modifier of 4-6% will be added to reduce cure time and increase structural strength. - Silica sand will be added to the sealer, 3lbs per gallon, for enhanced durability and slip traction. Sealcoating Process: - HD Sealcoating's crew will clean out all cracks and parking lot surface using a commercial grade blower and wire brooms - All loose debris will be removed from the cracks and surface before filling the cracks (if quoted) and sealcoating the parking lot. - If crack filling is quoted and agreed to in the quote, cracks will be filled before parking lot is sealcoated - HD Sealcoating will apply a uniform heavy coat of Sealmaster commercial grade sealer with a brush or spray unit depending on the texture of the surface - HD Sealcoating will clean up and remove all job site debris - Area will be taped off or barricaded to allow for proper drying time - Sealcoating does NOT repair pavement defects such as potholes and broken pieces ***** Additional Notes: HD Sealcoating recommends that you do not walk/drive over the surface for 48 hours. HD Sealcoating has no control over water that may be drawn up to the surface in heavily cracked areas that evaporates and leaves a white or brownish mineral that will form in the cracks.	105,706	12,684.72
SEALCOATING NOTES			

SERVICES	DESCRIPTION	SF/LF/TONS	AMOUNT
	<p>HD Sealcoating & Paving Solutions is not responsible for property damage resulting from bad weather. Homeowner is to carry fire, tornado and other necessary insurance. HD Sealcoating is not responsible for damage caused by sprinkler systems. Benefits of Sealcoating: Sealcoating Preserves pavement integrity from UV rays by forming a tough protective outer skin Sealers protect asphalt from the deteriorating effects of gasoline, oil, deicers, and other harsh chemicals A well maintained driveway is aesthetically pleasing with a jet black finish Sealcoating does NOT repair pavement defects such as potholes and broken pieces Hot rubber crack fill is not meant to seal broken areas, edge cracks, hairline cracks, raised cracks, alligated areas or cracks larger than 1 1/2" wide. The quoted price does not include any gaps between concrete and asphalt (these are expansion joints NOT cracks). HD Sealcoating is not responsible for sealcoating flaking due to over-sealcoating HD Sealcoating is not responsible for the visibility of oil stains after sealcoating</p> <p>*****</p>		
CRACK FILL	<p>HOT RUBBER CRACK FILL - Only cracks between 1/4" - 1 1/2" will be filled using hot rubber crack fill. - Cracks are cleaned out by using a commercial grade blower and wire brushes. - All loose debris will be removed from the crack before filling. - Deep cracks are prefilled with silica sand to prevent sinking as needed. - Commercial grade durafill will be used to fill the cracks and the cracks will be banded (1/2" of each side of the crack) to prevent water from sitting on or near the crack. - PLEASE NOTE: This quote does not include all cracks only the specified linear foot on this document. Additional linear foot will cost \$0.65 a linear foot. - Hot rubber crack fill is not meant to seal broken areas, edge cracks, hairline cracks, raised cracks, or cracks larger than 1 1/2" wide. - The quoted price does not include any gaps between concrete and asphalt (these are expansion joints NOT cracks).</p> <p>*****</p>	11,761	8,232.70
ASPHALT REPAIRS - OVERLAY	<p>ASPHALT OVERLAY/ POTHOLES -13 AREAS UP TO 7 TONS - This quote is to apply overlays to the specified area of repair only, and does not apply to the entire driveway - Clean and prep pre-determined areas for repair. - Apply SS-1H bonding adhesive tack coat primer to all areas of repair. - Wedge all low areas with 1100T 20AA asphalt hot mix. - Furnish and install 1" 1100T commercial grade topping over existing base. - Feather in edges of new asphalt to existing asphalt.</p>	13	4,000.00

SERVICES	DESCRIPTION	SF/LF/TONS	AMOUNT
	<p>restoration, signage, or subgrade undercutting are not included unless noted above. Additional cost for removal of more than 4" of asphalt. If under cutting is necessary due to soft, wet or unstable subgrade, it will be performed on a cost of \$55.00 a ton in addition to the base contract. HD Sealcoating is not responsible for design grades that provide less than industry standard of 1% drainage which is the minimum grade needed to achieve proper water drainage on asphalt. A \$400 charge will be required for additional mobilization.</p> <p>All agreements are contingent upon strikes, accidents or delays beyond HD Sealcoating's control. The contracting party is to carry fire, tornado, and other necessary insurance to protect HD Sealcoating's interest on above work. Workmen's Compensation and Liability Insurance on the above work to be taken out by HD Sealcoating. All work guaranteed, with the exception of growing grass. DUE TO THE VOLATILITY OF THE MARKET, THIS ESTIMATE IS ONLY VALID FOR 15 DAYS. The customer is required to obtain permits if required by their city. Unless specifically stated, no allowance has been included in the estimate for permits or the repair of unmarked irrigation lines or public or private utility lines.</p> <p>The above prices, specifications, terms and conditions are satisfactory and are hereby accepted. HD Sealcoating and Paving Solutions is authorized to do the work as specified. Payment will be made as provided above. Deposits are not refundable for any reason except cancellation by HD Sealcoating and Paving Solutions.</p>		

I HAVE READ AND AGREE/ UNDERSTAND ALL THE TERMS & CONDITIONS AS STATED IN THE DISCLAIMER ABOVE. UPON ACCEPTANCE PLEASE SIGN AND SEND BACK TO BE PLACED ON THE SCHEDULE

TOTAL

\$26,567.42

BY: _____(Signature)

Preferred Method of Payment by Check to
 HD Sealcoating and Paving LLC
 Credit Card Payments incur an additional 3% charge

Accepted By

Accepted Date

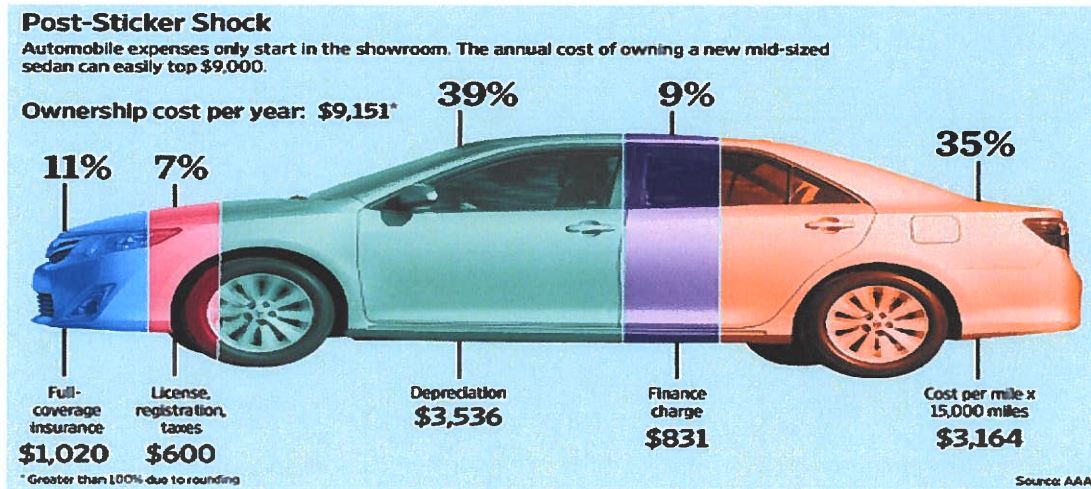
MEMORANDUM

TO: Township Board
 FROM: Michael Archinal *ma*
 DATE: 9/27/2022
 RE: Mileage Policy Change

At the last Board meeting a question came up regarding mileage reimbursement for employees receiving car allowances. Approximately 35% of the cost of vehicle ownership is attributable to fuel. Employees receiving a car allowance, doing Township business that requires them to drive further than 50 miles (one way) from the Township Hall, are already being reimbursed for approximately 65% of the cost of owning a vehicle. Therefore employees that receive a car allowance should not receive the full IRS mileage rate but rather 35% of the rate; e.g. 62.5 cents X .35 = 21.875 cents.

Please consider the following action:


Moved by _____, supported by _____, to amend the Township’s personnel manual by compensating employees receiving a car allowance at 35% of the prevailing IRS mileage rate for eligible expenses.



Mileage Rate Changes

Purpose	Rates 1/1 through 6/30/2022	Rates 7/1 through 12/31/2022
Business	58.5	62.5
Medical/Moving	18	22
Charitable	14	14

MEMORANDUM

TO: Township Board
FROM: Michael Archinal 
DATE: 9/29/2022
RE: Township SAD Participation

This matter was tabled at the 9/19/2022 meeting to allow analysis of potential budget impacts from changing Township participation from \$1,000 per home to \$1,500 per home. Attached you will find an analysis of the last five years of SAD projects on public roads if the Township contribution was at the higher level. The analysis also provides fund balance amounts which are significant.

I have included the policy approved by the Board on 10/4/2004. Some of the items listed are no longer relevant as the Chart of Accounts has been revised and some of the items are covered under the Property Owner's Guide to Special Assessment Districts. Some of the items inappropriately restrict decision making of future Boards.

Please consider the following action:

Moved by _____, supported by _____, to approve the following policy with regard to the establishment of special assessment districts for road projects:

- **This policy amends and replaces the 10/4/2004 action of the Township Board.**
- **The Township may financially support the public road special assessment district up to 25% of the total project with a maximum of \$1,500 per parcel from the General Fund.**
- **The maximum expended each year from Fund #202 shall be reviewed by the Township Board on a case by case basis.**
- **The maximum expended each year from the General Fund shall be determined by the Township Board as part of the annual budget process.**

2017 TO 2022
INCREASED ROAD SAD CONTRIBUTION ANALYSIS

PROJECT	YEAR	TWP. CONTRIBUTION	@\$1,500 PER PARCEL	DIFFERENCE	INTEREST COLLECTED
DARLENE	2021	\$ 11,000.00	\$ 16,500.00	\$ 5,500.00	\$ 3,923.04
ELMHURST	2020	\$ 18,000.00	\$ 27,000.00	\$ 9,000.00	\$ 4,795.92
NOVEL	2018	\$ 34,250.00	NA*	NA	
EARL LAKE	2018	\$ 58,000.00	\$ 87,000.00	\$ 29,000.00	
TIMBERVIEW	2017	\$ 49,000.00	\$ 73,500.00	\$ 24,500.00	
		\$ 170,250.00		\$ 68,000.00	


* TWP. PAID 25%

Beginning in 2020 the Township charges 2% interest on outstanding SAD balances.

The Township Road Fund (#401) has a current fund balance of \$1,964,759.61 with an additional \$500,000 due from the GF at the end of the fiscal year.

The Township SAD Fund (#202) has a current balance of \$2,964,856.17

MEMORANDUM

TO: Township Board
FROM: Michael Archinal 
DATE: 9/15/2022
RE: Subdivision Road SAD Participation

Please find attached minutes from the 10/4/2004 Township Board meeting. At this meeting the Township Board established a policy of 25% of project cost or \$1,000 per home for Township participation in public road SAD's. This policy has been very popular but should be reviewed.

With the dramatic increase in construction costs the limiting parameter is almost always \$1,000 per home. Since this amount has been static for almost 18 years I am asking the Board to consider increasing the per home amount to \$1,500. The Township has ample fund balance to absorb this increase. Please consider the following action:

Moved by _____, supported by _____, to increase Township participation in public subdivision road special assessments from 25% or \$1,000 per home to 25% or \$1,500 per home.

August 31, 2022

Township Board of Trustees
Genoa Charter Township
2911 Dorr Road
Brighton, MI 48114

Re: Request for Township Financial Contribution to the Pine Creek Road Repaving Project

Dear Honorable Board Members,

Over the past several months a group of Pine Creek home owners have formed a Committee and with the help of Mike Archinal is developing a plan for repaving the public roads in the Pine Creek Ridge community.

The Residents Committee is writing today to ask for your financial contribution to the project. Specifically, we would like you to contribute \$1500 per parcel versus the \$1,000 as described in the Property Owner's Guide to Special Assessment Districts published by Genoa Township in January 2019. We ask that you consider this increased contribution to partially offset significantly higher costs since the original amount was established in 2005.

Thank you for your consideration of this matter.

Sincerely,

Residents Committee for the Repaving of Pine Creek Roads

Bob Lee	5714 Lake Ridge Dr.	248-705-6523
JB Beaton	5571 Arbor Bay Dr	810-225-6040
Jamie Dougherty	5361 Wyndam Lane	248-345-1630
Jeff Jollay	5536 Arbor Bay Ct	248-378-3232
Eric Parrell	7280 Forest Way	810-923-0942

Ms. Skolarus questioned the increase in cost. Mr. Archinal stated when the amount was budgeted, it was based on quotes from spring 2021 and prices have increased significantly since that time. Ms. VanMarter stated that the solar tables have not been ordered. Staff was waiting until the budget increase was approved by the Board.

The Board, Ms. VanMarter, and Mr. Archinal discussed the solar picnic table. There were concerns regarding the cost and how secure the umbrella is, questioning if it could be stolen.

Moved by Hunt, supported by Lowe, to amend the Fiscal Year 2022/2023 Budget for Fund 208 Parks and Recreation, Line Item 208-751-934-010 to increase from \$17,000 to \$44,200, with the condition that staff review the security of the umbrella. **The motion carried unanimously.**

11. Consideration of amendments to the Fiscal Year 2022/2023 Budget to increase Fund 249 Building and Grounds, Line Item 249-265-981-002 for Township Hall parking lot lighting replacement from \$55,000 to \$155,000.

Ms. VanMarter stated that like the previous item, costs have increased significantly than what was originally anticipated due to inflation. Ms. Hunt stated lighting has always been an issue on this site. Ms. VanMarter feels it is a safety concern for the public and employees.

Moved by Ledford, supported by Mortensen, to amend the Fiscal Year 2022/2023 Budget for Fund 249 Building and Grounds, Line Item 249-265-981-002 to increase from \$55,000 to \$155,000. **The motion carried unanimously.**

12. Request to modify the Township's participation in the subdivision roads special assessments from 25 percent or \$1,000 per home (whichever is less) to 25 percent or \$1,500 per home.

Ms. Skolarus stated there is no benefit to the Township for this change. Genoa is the only Township that funds subdivision roads. Ms. Archinal stated this has been a Township policy since 2004 and this is a small change. Ms. Hunt stated this is a good program and the reason the road improvement fund was increased.

Mr. Mortensen would like to see what the total cost would be with the projects that are proposed. Staff stated they can provide that information.

Moved by Hunt, supported by Skolarus to table the request to modify the Township's participation in the subdivision roads special assessments from 25 percent or \$1,000 per home (whichever is less) to 25 percent or \$1,500 per home. **The motion carried (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - no).**

Correspondence

A letter was received from the State of Michigan Department of Licensing and Regulatory Affairs stating that the Township's allocation of the quarterly Michigan Liquor Control Commission payment for liquor law enforcement grants is being distributed; however, they were unable to

Moved by Hunt, supported by Mortensen, to approve the newsletter articles submitted with minor revisions. The motion carried unanimously.

6. Request for approval of an amendment to the General Fund Budget for fiscal year 2004/05.

Moved by Ledford, supported by Skolarus, to approve the amendment to the General Fund Budget as requested. The motion carried unanimously.

7. Payment of Bills.

Moved by Hunt, supported by Ledford, to approve the payment of vouchers totaling \$259,187.21. The motion carried unanimously.

8. Request for approval of a contribution schedule for road projects with township participation in the cost as referenced in correspondence from McCririe dated 09/27/04.

Moved by Smith, supported by Mortensen, to approve the following policy with regard to the establishment of a special assessment district for future road projects:

- The township will provide a funding mechanism for private road - special assessment districts, but will not financially support the project from the General Fund.
- The township may financially support the public road special assessment district up to 25% of the total project with a maximum of \$1,000.00 per parcel contribution from the General Fund
- The maximum expended each year from Road Advances #264 shall not exceed \$500,000.00.
- The maximum expended each year from the General Fund shall not exceed \$150,000.00
- After an inquiry is made for the establishment of a special assessment district, the Livingston County Road Commission shall review the request and issue a letter of “necessity” for any project to be considered by the Township Board. The board may then choose to accept or reject the L.C.R.C. recommendation.
- Petitions from residents asking for the township contribution of general funds shall require a “super” majority of signatures (i.e. at least 66%) from property owners within the district, unless the board determines that there is some compelling necessity to waive the requirement.
- The Township Board will not consider participation into the same type of roadwork for at least 15 years from the date of the most recent project.

The motion carried unanimously.

8. Request for approval of an amendment to the intergovernmental agreement for access to GIS data.

PROPERTY OWNER'S GUIDE TO SPECIAL ASSESSMENT DISTRICTS



FUNDING PUBLIC AND PRIVATE IMPROVEMENT PROJECTS

JANUARY 2019

Special assessments can be a useful tool to help residents fund necessary projects for roads, sidewalks, water, sewer and lake improvements. This document is intended to help guide Genoa Charter Township residents through the special assessment process. It provides a level of detail that most residents will not need to know to get a project completed successfully. If you are interested in establishing a special assessment district the most difficult task you will face is circulating the petitions and getting them signed properly. Basically you need to:

1. **Contact the Township Manager who will help guide you through the process with help from the Clerk, Treasurer and Assessor.**
2. **Attend an informational meeting.**
3. **Circulate petitions. Get them signed properly and deliver them to the Township Manager.**

This document is not intended as legal advice and the applicable statutes should be referred to for all purposes in connection with special assessments and the matter discussed in this guide.

Section 1 – INTRODUCTION TO SPECIAL ASSESSEMENTS

Various state statutes authorize townships to make improvements and provide services to the residents and taxpayers. Act 188 of 1954, as amended, establishes and authorizes townships to utilize special assessment procedures to fund the costs of certain public and private improvements:

“AN ACT to provide for the making of certain improvements by township; to provide for paying for the improvements by the issuance of bonds, to provide for the levying of taxes, to provide for assessing the whole or a part of the cost of improvements against property benefitted; and to provide for the issuance of bonds in anticipation of the collection of special assessments and for the obligation of the township on the bonds.” Public Improvements, Act 188 of 1954, as amended, MCL 41.721-738

Special Assessment Defined

A special assessment is a charge against property for an improvement that confers a special benefit to that property different from the benefit enjoyed by the general public. Special assessments are different from general property taxes. Differences include:

- Cannot be imposed against personal property
- Are not subject to constitutional and statutory limitations (millage limitations, uniformity requirements, rollbacks)
- Generally not tax deductible
- May be township wide or just those properties specially benefiting from the particular improvement project or service.

Types of Improvements Authorized by Special Assessment

There are various types of public improvements authorized by PA 188 of 1954, as amended (MCL 41.721). According to MCL 41.722, some of the types of improvements authorized by the Act include:

- The construction, improvement and maintenance of storm or sanitary sewers
- The construction, improvement and maintenance of water systems
- The construction, improvement and maintenance of public roads
- The acquisition, improvement and maintenance of public parks
- The collection and disposal of garbage and rubbish
- The installation, improvement and maintenance of lighting systems*
- The construction, improvement and maintenance of private roads
- The construction, improvement and maintenance of sidewalks and bicycle paths
- The eradication or control of aquatic weeds and plants
- The construction, improvement and maintenance of a lake, pond, river, stream, lagoon, or other body of water or of an improvement to the body of water. This includes, but is not limited to, dredging.

*Special assessments for street lighting are covered under PA 246 of 1931 (MCL 41.289b), and have a somewhat different process than the other improvements listed above.

Special Assessment District

A Special Assessment District is a defined grouping of properties especially benefitted by an improvement. While statute allows for a township to initiate a SAD, it is typically done by petition of the property owners in a designated area who wish to make an improvement. The township then acts in an administrative capacity by establishing the district, gathering the cost estimate and plans for the improvement, providing funding or financing for the cost of the improvement, and the levying and collection of the special assessment to pay off the debt.

Cost Estimates

All costs the township may incur from the time of initial application through the duration of the special assessment and/or for as long as there are any outstanding bonds issued to fund the improvement should be included in the final cost estimate. Related costs would include administrative, publication, engineering, construction, financial consultation and legal services.

Allocation of Costs

There is no specific formula within statute as to how the assessment is apportioned among the benefitted properties. There are several different methods commonly used to allocate or spread the costs for the improvement including but not limited to pro-rata, front footage, land area or a combination of methods. The method used varies according to the nature of the improvement and the type and characteristics of the properties contained within the SAD.

- Most road projects and lake management SAD's are apportioned on a pro-rata basis which is a proportional distribution across the properties.
- Most water or sewer SAD's are apportioned by a combination of acreage, front footage and or Residential Equivalent Units. **

** A Residential Equivalent Unit (REU) is a unit of measure of the impact of a facility on a sewer or water system equal to the amount of water or sewer used by an average household per day.

The primary goal when selecting a method is for the special assessment against each parcel to be related to the benefit received by the parcel. Major differences in special assessment amounts on each parcel in a district where land uses are similar may be an indication that a different method should be used.

Township Participation for Public Subdivision Roads

Several subdivisions in Genoa have successfully petitioned the Township Board for special assessment districts for road improvements. In order to encourage these efforts the Township Board has a policy whereby, at their discretion, they may fund a project on a public subdivision road at 25% or \$1,000 per home whichever is less. The Township may only participate, as described in this section, in one project per subdivision every ten years.

Financing the Improvement Project

The Township has a revolving fund (Fund #264) to finance most projects. Projects financed by the revolving fund are charged 2% annual interest on remaining principal. Property owners have the option to pay the assessment early to avoid financing costs.

If the project is large and/or the revolving fund is unable to finance a project the Township Board may issue and sell bonds. Bonds must be issued in accordance with PA 34 of 2001, "Revised Municipal Finance Act" (MCL 141.2101-2821). Bond payments are made as the benefitting property owners pay the special assessment.

Paying the Special Assessment

Special assessments can be paid in full without interest at the time the assessment is first levied, or may be paid in annual installments for a specified number of years using a declining balance method. Each

annual payment is less than the previous year's payment. The principal is repaid in equal installments in each payment, but the amount paid toward interest is reduced with each payment. Special assessment installments are levied on an annual basis.

Special Assessment Hearing and Objections

There are two public hearings in the special assessment process. At the first public hearing the Township Board will hear objections and support regarding the petition, the improvement and the special assessment district. The second public hearing is to review and hear any objections to, or support for, the special assessment roll. Notice of the hearings will be published in the newspaper and mailed to the property owners to be assessed.

Objection or support can be expressed in two ways. The first is by written letter delivered to the Township Manager before or at the time of the public hearing described above. The second way is to attend the public hearings in person. It must be noted that if a property owner wishes to challenge the petitions, improvement, district and/or special assessment, they must have made an official protest as described above.

Additional Charges for Water and Sewer Service

A special assessment for water or sewer improvements is only for costs associated with the installation of the project improvements described in the SAD. There may be other charges associated with connections to the public system, including but not limited to the cost of installing the water or sewer connection line between the public improvement and the private property structure. The cost of this service connection is paid by each property owner individually. Qualified property owners or contractors can install the connector lines through the permit process in the Livingston County Building Department and the Utility Department. The special assessment must be paid whether the connection is made or not.

Additional Charges for Street Lighting Service

A special assessment for street lighting improvements involves the costs and expenses associated with the installation of the lighting system, as well as an annual determination and assessment of the amount needed for maintenance and electricity in order to provide the lighting service. According to statute, "the assessment may be made with in a special assessment roll or in a column provided in the regular tax roll." MCL 41.289c. A street lighting district may be enacted and terminated by the Township Board or by petition of property owners.

SECTION 2 – CREATING A SPECIAL ASSESSMENT DISTRICT

Special assessment districts can be initiated by the township or by citizen petition. Unless there is an underlying health, safety or welfare issue, the township prefers the citizen petition process in order to demonstrate public support for an improvement by special assessment.

The following steps explain how to establish a special assessment district by citizen petition in Genoa Charter Township. Special assessment districts for street lighting are covered under a separate statute with different steps. If the improvement project will be funded through bonding, the process will be adjusted to conform with laws applicable to the bonding process.

Step 1: Contact the Township Manager.

The Manager will visit the site, determine preliminary project limits, evaluate the project and generate a conceptual cost estimate. For lake projects the property owners generally determine what the scope of the project will be. The Manager will update the interested owners and determine if there is interest in moving forward.

Step 2: Informational Meeting.

An informational meeting will be scheduled. Affected property owners will receive a letter inviting them to attend. The project and process will be explained. Questions will be answered and the level of interest will be solicited.

Step 3: Formal Petition.

If there is interest in moving forward formal petitions will be prepared by the Township Manager. The Township Manager will notify interested parties that the petitions are available for circulation.

Step 4: Petition Sufficiency.

Completed petitions are returned to the Manager's office. The Manager will retain copies and forward originals to the Township Clerk. Owners of record are verified by the Assessing Department. It is important to note that the statute requires the signature of the "record property owners" in the citizen petition process. Accordingly, administrators, guardians and powers of attorney cannot sign the petition unless the power of attorney document or a court order has specifically granted the power to sign on behalf of the record owner. If more than one person is an owner of record all parties must sign. For example if both husband and wife own the property, both must sign.

Sufficiency of the petition is typically based on the following:

- Owners of more than 50% of total land area in the district are required for sewer and water projects.
- Owners of more than 50% of total frontage in the district are required for road improvement projects.

- Owners of not less than 10% of property sites are required for sufficiency of street light projects.
- Owners of more than 50% of property sites are required for lake improvement/maintenance projects.

Step 5: Resolution #1.

After the petition has been verified and the sufficiency requirement has been met the request will be brought before the Township Board of Trustees for consideration of a resolution, prepared by the Township Manager, directing the preparation of plans and cost estimates for the project to be presented at the first of two public hearings.

Step 6: Resolution #2.

With plans and cost estimates completed the Township Board of Trustees will consider a resolution, prepared by the Township Manager, tentatively approving its intention to make the improvement, tentatively designating the special assessment district and setting a date and time for the first public hearing. The resolution will also direct that the completed plans and cost estimates are to be given to the Township Clerk and made available for public inspection prior to the first public hearing. Street lighting districts will proceed in a slightly different and abbreviated manner.

Step 7: Notice of 1st Public Hearing.

Notice of public hearings in special assessment proceedings are mailed to each record owner of the properties to be included in the district at least 10 days before the date of the hearing. Notice is published twice by the Manager’s office before the public hearing in a newspaper circulating in the township. The first publication shall also be at least 10 days before the date of the public hearing. The notice of hearing will contain the following:

- Date, time and location of the hearing.
- Description of the proposed special assessment district
- Advise that plans and cost estimate for the improvement are on file at the office of the Township Clerk and are available for public inspection.
- A statement that appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal, and describing the manner in which an appearance and protest are made and how protests may be filed by letter (MCL 211.741(2)). *An appeal for a SAD related to a drainage project would go to the circuit court.*

Step 8: 1st Public Hearing.

The first public hearing will be held by the Township Board as required under Public Act 188 of 1954, as amended, to hear objections/support and to answer questions regarding the proposed improvement project.

Step 9: Resolution #3.

After conclusion of the 1st public hearing the Township Board will consider adoption of a resolution, prepared by the Township Manager, doing all of the following:

- Describing the improvement and determining to complete the improvements.
- Approving the plans and cost estimates as presented.
- Designating the boundaries of the district.
- Confirming the petition for sufficiency (if petition is required).
- Specifying the amount of the improvement costs to be paid by the Township, if any.
- Designating the length of the special assessment district's term.
- If periodic redeterminations of cost will be necessary, such necessity and the dates when such redeterminations are made.
- Directing that the Assessor prepare the special assessment roll.

Step 10: Resolution #4.

Once the special assessment roll has been created the Township Board of Trustees will consider a resolution, prepared by the Township Manager, setting a date and time for the second public hearing. The completed special assessment roll will be given to the Township Clerk to be made available for public inspection prior to the second public hearing.

Step 11: Notice of 2nd Public Hearing.

Notice of public hearing in special assessment proceedings shall be given to each record owner by the Manager's office, or the party of interest in, of the properties to be included in the district at least 10 days before the hearing. Notice shall also be published twice before the public hearing in a newspaper circulating in the township with the first publication also being at least 10 days before the public hearing. Notice for public hearing for street lighting projects follows a different schedule. The notice of public hearing will contain:

- Date, time and location of the hearing.
- Description of the proposed special assessment district
- Advice that plans and cost estimate for the improvement are on file at the office of the Township Clerk and are available for public inspection.
- A statement that appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal, and describing the manner in which an appearance and protest shall be made and that protests may be filed by letter (MCL 211.741(2)). *An appeal for a SAD related to a drainage project would go to the circuit court.*

Step 12: 2nd Public Hearing.

The second public hearing will be held by the Township Board as required under Public Act 188 of 1954, as amended, to hear objections/support and to answer questions regarding the proposed improvement project.

Step 13: Resolution #5.

After the 2nd public hearing the Township Board of Trustees will consider a resolution, prepared by the Township Manager, to confirm the special assessment roll. The Township Board will also determine the number of annual installments.

CONTACTS:

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810.227.5225

Clerk

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polly@genoa.org
810.227.5225

Treasurer

Robin Hunt
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Supervisor

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Assessor

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duffy@genoa.org
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MEMORANDUM

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Assistant Township Manager
DATE: September 28, 2022
RE: Resolution of Appreciation – Retirement of Michael C. Archinal, Township Manager

I am honored to present the attached RESOLUTION OF APPRECIATION TO MICHAEL C. ARCHINAL FOR HIS OVER 24 YEARS OF SERVICE TO GENOA CHARTER TOWNSHIP for your consideration and adoption. I recommend the following motion which **requires a roll call vote**:

Moved by _____, Supported by _____ to adopt Resolution No. 221003 in appreciation of Michael C. Archinal for his over 24 years of Service to Genoa Charter Township.

Sincerely,

Assistant Township Manager

Attachments:

- 1.) Resolution 221003

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Michael C. Archinal

**GENOA CHARTER TOWNSHIP BOARD
RESOLUTION NUMBER: 221003**

**A RESOLUTION OF APPRECIATION TO MICHAEL C. ARCHINAL, TOWNSHIP
MANAGER, FOR HIS OVER 24 YEARS OF SERVICE TO GENOA CHARTER
TOWNSHIP**

WHEREAS, Michael C. Archinal was appointed as Township Manager in March 1998 and has provided over 24 years of unwavering dedication and commitment serving Genoa Charter Township; and

WHEREAS, Mr. Archinal's high standards for professionalism in decision-making, work performance, interpersonal skills and the promotion of achievement for all those around him have strengthened the Genoa Charter Township organization immeasurably; and

WHEREAS, under the leadership of Mr. Archinal, Genoa Charter Township has developed into an efficient and exemplary service driven organization by establishing customer service as a primary organizational value with quality and responsive service to the Township's residents and customers as its highest priority; and

WHEREAS, Mr. Archinal has played a vital role in achieving and maintaining the robust fiscal health of Genoa Township by successfully managing balanced budgets while increasing reserves and achieving a AA+ credit rating with minimal impacts to employees and striving to maintain critical public services during periods of economic turbulence; and

WHEREAS, through his career Mr. Archinal has led Genoa Charter Township through the planning and construction of numerous capital projects that have brought great benefit to the community including the development of the Genoa Township Park Complex, two Fire Stations, bike path and sidewalk projects along Grand River Avenue and Bauer Road, numerous road improvement projects including the Latson Road Interchange and paving of Crooked Lake Road as well as multiple municipal water and sanitary sewer expansion projects along Grand River Avenue and Dorr Road; and

WHEREAS, Mr. Archinal was a major contributor in establishing the Township's brand, along with its now well-known color scheme and logo and under his leadership Genoa Charter Township has emerged as a leading and robust local economy; and

WHEREAS, under the management of Mr. Archinal, Genoa Charter Township has enriched community life through cultivating unique and valuable collaborative relationships with many governmental and nonprofit entities including MHOG Utility Authority, Ann Arbor Spark, SEMCOG, local school districts, Howell Parks and Recreation Authority, Livingston County, the Michigan Department of Transportation, Greater Brighton Area Chamber of Commerce, Howell Area Chamber of Commerce, Brighton Rotary, and Cleary University; and

WHEREAS, in addition to these accomplishments achieved for the Township he has also demonstrated his commitment to strong leadership through his roles in prominent professional organizations including the International City/County Management Association, the Michigan Municipal Executives, the Michigan Municipal League, the Michigan Townships Association and the Michigan Association of Planning; and

WHEREAS, throughout his tenure for Genoa Charter Township in both good and challenging times multiple Township Boards and Township Staff have been immensely grateful for his leadership and direction through complex situations for the betterment of the community and the organization; and

WHEREAS, Genoa Charter Township appreciates his over two decades of professional guidance and leadership and thanks Mr. Archinal for his service to the Township and community --- a community that would not be what it is today without him;

NOW THEREFORE BE IT RESOLVED that the Genoa Charter Township Board, on behalf of its officials, staff and community does hereby express its appreciation to Michael C. Archinal for his over 24 years of dedicated service to the Township and community as Manager.

Adopted this 3rd day of October, 2022.

Bill Rogers, Supervisor

Board Correspondence

COUNTY ALLOCATED	3.2089
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TOWNSHIP	RUNS YTD	AD VALOREM TOTAL	COUNTY TAXES PAID	COUNTY TAXES PAID/ RUNS YTD
BRIGHTON	905	\$ 1,289,102,930	\$ 4,136,602.39	\$ 4,570.83
OCEOLA	604	\$ 731,476,609	\$ 2,347,235.29	\$ 3,886.15
MARION	545	\$ 617,569,665	\$ 1,981,719.30	\$ 3,636.18
DEERFIELD	226	\$ 217,214,505	\$ 697,019.63	\$ 3,084.16
HARTLAND	861	\$ 823,167,169	\$ 2,641,461.13	\$ 3,067.90
IOSCO	202	\$ 186,210,695	\$ 597,531.50	\$ 2,958.08
CONWAY	162	\$ 141,905,681	\$ 455,361.14	\$ 2,810.87
GENOA	1648	\$ 1,375,488,132	\$ 4,413,803.87	\$ 2,678.28
PUTNAM	538	\$ 433,410,223	\$ 1,390,770.06	\$ 2,585.07
HANDY	428	\$ 339,334,931	\$ 1,088,891.86	\$ 2,544.14
TYRONE	843	\$ 596,579,705	\$ 1,914,364.62	\$ 2,270.90
COHOCTAH	222	\$ 138,054,666	\$ 443,003.62	\$ 1,995.51
HOWELL	913	\$ 444,848,459	\$ 1,427,474.22	\$ 1,563.50

