

**GENOA CHARTER TOWNSHIP BOARD**

**Regular Meeting**

**August 15, 2022**

**6:30 p.m.**

**AGENDA**

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person) \*:

**Consent Agenda:**

1. Payment of Bills: August 15, 2022

2. Request to approve Minutes: August 1, 2022

**Regular Agenda:**

3. Review Quarterly Budget to Actual Report as provided by Ken Palka C.P.A.

4. Consideration of amendments to the fiscal year 2022-2023 budget as follows:

A. Adjust Fund 202 – Special Assessment Districts as follows:

- 1) Create a budget for Homestead principle revenue line item number 202-478-628-005 in the amount of \$14,968
- 2) Create a budget for Homestead interest revenue line item number 202-478-665-001 in the amount of \$2,993
- 3) Create a budget for Homestead project expenses line item number 202-478-801-075 in the amount of \$90,000
- 4) Create a budget for Timberview project expenses line item number 202-476-801-075 in the amount of \$40,000

B. Adjust Fund 208 – Parks and Recreation as follows:

- 1) Create a budget for Senior Survivor Park revenue line item number 208-000-668-001 in the amount of \$462,069
- 2) Increase the Senior Survivor Park Project expenses line item 208-751-934-001 from \$139,300 to \$601,369

C. Adjust Fund 101 – Dept 171 Township Supervisor as follows:

- 1) Change the budget on Township Supervisor Salary expense line item 101-171-702-014 from \$63,478 to \$62,740 due to a miscalculation

5. Request to amend FY 2022/2023 budget as recommended by the Election Commission.

Correspondence

Member Discussion

Adjournment

\*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: August 15, 2022

All information below through August 10, 2022

TOWNSHIP GENERAL EXPENSES	\$	49,582.60
August 5, 2022 Bi Weekly Payroll	\$	119,016.70
OPERATING EXPENSES DPW	\$	623,581.45
OPERATING EXPENSES Oak Pointe	\$	48,412.64
OPERATING EXPENSES Lake Edgewood	\$	6,646.54
TOTAL	\$	847,239.93

Check Date	Check	Vendor Name	Amount
Bank FNBACK CHECKING ACCOUNT			
07/28/2022	37609	CAPITAL ONE	266.78
07/28/2022	37610	DTE ENERGY Void Reason: PRINTER JAM	27.36 V
07/28/2022	37611	MARY KRENCICKI Void Reason: PRINTER JAM	124.31 V
07/28/2022	37612	PERFECT MAINTENANCE CLEANING Void Reason: PRINTER JAM	565.00 V
07/28/2022	37613	SMART BUSINESS SOURCE Void Reason: PRINTER JAM	58.08 V
07/28/2022	37614	DTE ENERGY	27.36
07/28/2022	37615	MARY KRENCICKI	124.31
07/28/2022	37616	PERFECT MAINTENANCE CLEANING	565.00
07/28/2022	37617	SMART BUSINESS SOURCE	58.08
08/01/2022	37618	JET'S PIZZA	636.89
08/05/2022	37619	2/42 COMMUNITY CHURCH	300.00
08/05/2022	37620	CHILSON HILLS BAPTIST CHURCH	300.00
08/05/2022	37621	CHURCH OF THE NAZARENE	300.00
08/05/2022	37622	CLEARY UNIVERSITY	300.00
08/05/2022	37623	COMMUNITY BIBLE CHURCH	300.00
08/05/2022	37624	HORNUNG ELEMENTARY SCHOOL Void Reason: MADE OUT TO WRONG VENDOR	300.00 V
08/05/2022	37625	HOWELL PUBLIC SCHOOLS	300.00
08/05/2022	37626	AMERICAN AQUA	42.00
08/05/2022	37627	BUSINESS IMAGING GROUP	191.00
08/05/2022	37628	CONTINENTAL LINEN SERVICE	133.58
08/05/2022	37629	COOPER'S TURF MANAGEMENT LLC	586.33
08/05/2022	37630	DTE ENERGY	989.32
08/05/2022	37631	DTE ENERGY	206.61
08/05/2022	37632	GENOA TOWNSHIP D.P.W. FUND	528.94
08/05/2022	37633	GORDON FOOD SERVICE	41.48
08/05/2022	37634	MANER COSTERISAN	13,000.00
08/05/2022	37635	MMRMA	25,869.06
08/05/2022	37636	NETWORK SERVICES GROUP, L.L.C.	50.00
08/05/2022	37637	NORTHERN PLUMBING, INC.	301.00
08/05/2022	37638	O'DONNELL ELECTRIC LLC	799.07
08/05/2022	37639	ROCKET ENTERPRISE INC	1,655.00
08/05/2022	37640	WILLIAM ROCKWELL	43.12
08/05/2022	37641	SMART BUSINESS SOURCE	492.35
08/05/2022	37642	SUSAN EPP	65.04
08/05/2022	37643	ANGELA WILLIAMS	70.65
08/08/2022	37644	BRIGHTON COMMUNITY EDUCATION	300.00
08/10/2022	37645	COMCAST	718.26
08/10/2022	37646	DENISE SCHNIERS	21.37

FNBACK TOTALS:

Total of 38 Checks:	50,657.35
Less 5 Void Checks:	1,074.75
Total of 33 Disbursements:	49,582.60

Check Register Report For Genoa Charter Township  
For Check Dates 08/05/2022 to 08/05/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/05/2022	FNBCK	13535	CROFT, TERRY L.	677.61	579.21	0.00	Open
08/05/2022	FNBCK	13536	MATKIN, RONALD	81.90	75.63	0.00	Open
08/05/2022	FNBCK	EFT704	FLEX SPENDING (TASC)	807.30	807.30	0.00	Open
08/05/2022	FNBCK	EFT705	INTERNAL REVENUE SERVICE	28,713.53	28,713.53	0.00	Open
08/05/2022	FNBCK	EFT706	PRINCIPAL FINANCIAL	3,976.00	3,976.00	0.00	Open
08/05/2022	FNBCK	EFT707	PRINCIPAL FINANCIAL	2,129.83	2,129.83	0.00	Open
<b>Totals:</b>				<b>Number of Checks: 006</b>	<b>36,386.17</b>	<b>36,281.50</b>	<b>0.00</b>
Total Physical Checks:				2			
Total Check Stubs:				4			

PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP  
Payroll ID: 215

Pay Period End Date: 07/29/2022 Check Post Date: 08/05/2022 Bank ID: FNBCK

\* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

VACATION PAY	314.00	0.00	11,717.69	81,655.33		
VACATION PTIME	0.00	0.00	0.00	4,782.15		
WELL IQ	0.00	0.00	0.00	2,818.09		
ZBA CHAIR	1.00	0.00	205.30	1,202.46		
ZBA MINUTES	1.00	0.00	173.00	1,013.28		
ZBA PER DIEM	4.00	0.00	775.04	5,215.95		
<b>Gross Pay This Period</b>	<b>117,137.50</b>	<b>Deduction Refund</b>	<b>Ded. This Period</b>	<b>Net Pay This Period</b>	<b>Gross Pay YTD</b>	<b>Dir. Dep.</b>
		0.00	34,402.30	82,735.20	1,709,870.61	82,080.36

Physical Check Amount \$36,281.50  
Net Pay This Period \$82,735.20  
TOTAL \$119,016.70

08/10/2022 11:55 AM  
User: denise  
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP  
CHECK NUMBERS 5601 - 7000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #233			
07/28/2022	5601	GENOA TOWNSHIP	600,000.00
08/03/2022	5602	UNITED STATES POSTAL SERVICE	50.00
08/04/2022	5603	MMRMA	23,131.45
08/04/2022	5604	MWEA	400.00
503FN TOTALS:			
Total of 4 Checks:			623,581.45
Less 0 Void Checks:			0.00
Total of 4 Disbursements:			623,581.45

08/10/2022 11:56 AM  
User: denise  
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP  
CHECK NUMBERS 5590 - 7000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
08/04/2022	5590	DTE ENERGY	460.46
08/04/2022	5591	DTE ENERGY	979.11
08/04/2022	5592	MHOG UTILITIES	42,228.64
08/04/2022	5593	MMRMA	4,557.28
08/10/2022	5594	AT&T LONG DISTANCE	66.50
08/10/2022	5595	DTE ENERGY	120.65
592FN TOTALS:			
Total of 6 Checks:			48,412.64
Less 0 Void Checks:			0.00
Total of 6 Disbursements:			48,412.64

08/10/2022 11:57 AM  
User: denise  
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP  
CHECK NUMBERS 4161 - 7000

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Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590			
08/04/2022	4161	DTE ENERGY	4,703.07
08/04/2022	4162	MHOG UTILITIES	24.75
08/04/2022	4163	MMRMA	1,918.72
593FN TOTALS:			
Total of 3 Checks:			6,646.54
Less 0 Void Checks:			0.00
Total of 3 Disbursements:			6,646.54

503FN \$623,581.45  
592FN \$48,412.64  
593FN \$6,646.54  
TOTAL \$678,640.60

**GENOA CHARTER TOWNSHIP BOARD  
Regular Meeting and Public Hearing  
August 1, 2022**

**MINUTES**

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jean Ledford, Terry Croft, Jim Mortensen, Diana Lowe and Robin Hunt. Also present were Township Manager Michael Archinal, Township Attorney Joe Seward, and four persons in the audience.

The Pledge of Allegiance was recited.

A call to the public was made at 6:31 p.m. with no response.

**Consent Agenda**

**Moved by Hunt, supported by Lowe, to approve the Consent Agenda as presented. The motion carried unanimously.**

1. Payment of Bills: August 1, 2022
2. Request to approve Minutes: July 18, 2022

**Regular Agenda:**

**Moved by Lowe, seconded by Ledford, to approve the Regular Agenda as presented. The motion carried unanimously.**

3. **Request for approval of Resolution Number 220801 to accept the MDNR Trust Fund Acquisition Grant No. TF21-0040 for the Genoa Township Park Expansion.**

**Moved by Skolarus, supported by Lowe, to approve Resolution Number 220801 for acceptance of the MDNR Trust Fund Acquisition Grant No. TF21-0040 for the Genoa Township Park. The motion carried unanimously with a roll call vote as follows: Ayes - Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus, and Rogers; Nays - none.**

4. **Consideration of a recommendation to adopt Ordinance Z-22-01 and approve the environmental impact assessment rezoning 20-acres from Rural Residential (RR) to Country Estates (CE) for parcel #11-32-100- 020. The property is located at 5320 Richardson Road on the west side of Richardson Road, south of Brighton Road. The request is petitioned by Andrea Sydor.**

**A. Disposition of Rezoning Ordinance Z-22-01.**

**Moved** by Skolarus, supported by Lowe, to approve and adopt Ordinance Number Z-22-01 to amend the Zoning Map of the Charter Township of Genoa by rezoning parcel 4711-32-100-020 (20 Acres) from Rural Residential (RR) to Country Estate (CE). **The motion carried unanimously with a roll call vote as follows: Ayes - Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus, and Rogers; Nays - none.**

**B. Disposition of Environmental Impact Assessment (received 5-31-22)**

**Moved** by Hunt, supported by Croft, to approve the environmental impact assessment received on May 31, 2022 related to the rezoning from RR to CE for parcel 4711-32-100-020 at 5320 Richardson Road. **The motion carried unanimously.**

**5. Consideration of a recommendation for approval of Ordinance number Z-22-02 to amend Zoning Ordinance Section 7.02 Permitted and Special Land Uses within Article 7 entitled Commercial and Service Districts.**

**Moved** by Lowe, supported by Croft, to approve and adopt Ordinance Number Z-22-02 to amend Zoning Ordinance Section 7.02 Permitted and Special Land Uses within Article 7 entitled Commercial and Service Districts. **The motion carried unanimously with a roll call vote as follows: Ayes - Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus, and Rogers; Nays - none.**

**6. Consideration of a recommendation for approval of a special use application, environmental impact assessment and site plan for a contractor's yard with outdoor storage for Two Men and a Truck. The request is located at 840 Victory Drive, west side of Victory Drive, south of Grand River Avenue. The request is petitioned by Alan Oversmith, Two Men and a Truck.**

**A. Disposition of Special Use Application**

The applicant was present and stated they are aware of the conditions of the site plan approval and will comply with all of them.

**Moved** by Lowe, supported by Hunt, to approve the Special Land Use application for a contractor's yard with outdoor storage for Two Men and a Truck located at 840 Victory Drive. The approval is granted because it has been found that the requested use meets the requirements of Sections 19.03 and 8.02.02(b) of the Township Ordinance. As a condition of approval, the applicant shall extend the gravel area to the south to accommodate the truck turning template. In addition, all requirements related to approval of the impact assessment and site plan shall be satisfied. **The motion carried unanimously.**

**B. Disposition of Environmental Impact Assessment (dated 6-7-22)**

**Moved** by Hunt, supported by Ledford, to approve the Environmental Impact Assessment dated June 7, 2022 as submitted. **The motion carried unanimously.**

**C. Disposition of Site Plan (dated 6-7-22)**

**Moved** by Lowe, supported by Mortensen, to approve the site plan dated June 7, 2022 with the following conditions:

1. A land use permit shall be required for the site work.
2. The expansion of the existing detention basin should be designed to comply with the new Drain Commissioner standards.
3. All comments and conditions contained within the Brighton Area Fire Authority review letter dated June 14, 2022 shall be satisfied.
4. The well sampling recommended by the Health Department shall be completed.
5. The site lighting shall be modified or replaced as necessary to comply with the Township Exterior Lighting standards (Sec. 12.03).
6. The dumpster enclosure shall include a gate in compliance with Section 12.04 of the Zoning Ordinance.

**The motion carried unanimously.**

7. Discussion regarding Township Hall entrance sign bid proposals

Supervisor Rogers stated that two bids were received. The proposals are substantially different from the amount that was anticipated. Mr. Archinal is recommending that this project be postponed, and that the Township apply the budgeted \$27,000 to the sealcoating and painting of the Township Hall parking lot and driveway that is scheduled for next year. The new LED lights scheduled to be replaced on the site this year will also help with visibility and safety.

After a brief discussion, all Board Members agreed with Mr. Archinal's suggestion.

**Correspondence**

Ms. Skolarus stated the State Revenue Sharing went down approximately four percent.

**Member Discussion**

Ms. Skolarus showed photos of the improvements that have been made to the Chilson Hills Cemetery. Ms. Hunt stated that the invoices for these improvements need to be presented to the Board for approval.

Ms. Skolarus stated that the cemetery has 210 lots, but each lot has 4 parcels, so there are 840 parcels in the cemetery.



Genoa Charter Township Board Meeting  
August 1, 2022  
Unapproved Minutes

Ms. Skolarus showed a proposal from Landscape Designs for plantings at the Township Hall. She noted that per ordinance, only trees are allowed to be planted. Ms. Hunt stated the Township must comply with the ordinance. Supervisor Rogers stated there are other plans that need to be developed for the site, with regard to parking, the sports fields, possible EV charging stations, etc. so the plantings will be included in that.

Mr. Archinal stated that Crooked Lake has been paved and the line painting has started. The last task will be the restoration.

Ms. Skolarus stated that only 1/3 of the absentee ballots that have been sent out for tomorrow's election have been returned.

Supervisor Rogers stated that the closed session minutes from the July 18 meeting need to be approved and then all copies must be returned to the Clerk this evening. **Moved** by Hunt, seconded by Lowe, to approve the closed session minutes from July 18, 2022 with the change of "Closes Session" to read "Closed Session".

Supervisor Rogers stated that the deputy has been assigned to the Township. He started today. Ms. Skolarus asked if he could visit the voting precincts tomorrow.

**Adjournment**

**Moved** by Ledford, supported by Mortensen, to adjourn the meeting at 7:13 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas  
Recording Secretary

Approved:

Paulette Skolarus, Clerk  
Genoa Charter Township

Bill Rogers, Supervisor  
Genoa Charter Township

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22	AMENDMENTS FOR		ACTUAL FOR THE		% OF EXP
GENERAL FUND		ORIGINAL BUDGET	THE QUARTER	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	ENDING	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	6/30/22	ENDING 3/31/23	6/30/22		
101-000-402-001	CURRENT REAL PROP TAX/INTEREST	1,085,000	-	1,085,000	-	1,085,000	
101-000-411-001	DELINQ TAX - PERSONAL & REAL	1,000	-	1,000	-	1,000	
101-000-434-002	TRAILER FEES	4,000	-	4,000	940	3,060	
101-000-448-001	COLLECT FEES/EXCESS OF ROLL	370,000	-	370,000	-	370,000	
101-000-448-002	COLLECTION FEE - SCHOOLS	25,000	-	25,000	-	25,000	
101-000-448-003	SET FEES COLLECTED	-	-	-	-	-	
101-000-451-024	ADMIN FEE/UTILITY-OPERATING	59,359	-	59,359	-	59,359	
101-000-452-001	INTEREST-SPECIAL ASSESSMENTS	-	-	-	-	-	
101-000-476-001	CABLE FRANCHISE	430,000	-	430,000	94,971	335,029	
101-000-476-002	LICENSE & PERMITS	20,000	-	20,000	7,547	12,453	
101-000-567-001	CEMETERY REVENUE	1,600	-	1,600	-	1,600	
101-000-572-001	METRO ACT REVENUE	15,000	-	15,000	-	15,000	
101-000-573-001	LCSA-PPT REIMBURSEMENT	15,000	-	15,000	-	15,000	
101-000-574-002	STATE SHARED REVENUE	1,906,283	-	1,906,283	504,252	1,402,031	
101-000-579-000	OTHER STATE REVENUES	300,000	-	300,000	-	300,000	
101-000-608-000	CHARGES FOR SERV-APPL FEES	60,000	-	60,000	24,413	35,587	
101-000-609-000	CHARGES FOR SERVICES- FOIA/PRINTING	500	-	500	-	500	
101-000-610-000	CHARGE FOR SERVICES -SAD ADMIN	-	-	-	-	-	
101-000-626-032	ADM FEE LIQUOR LAW	3,500	-	3,500	875	2,625	
101-000-631-000	REFUSE COLLECTION FEES	1,250,000	-	1,250,000	41,017	1,208,983	
101-000-657-001	ORDINANCE FINES	3,000	-	3,000	150	2,850	
101-000-665-001	INTEREST	4,850	-	4,850	574	4,276	
101-000-671-000	OTHER REVENUE	1,000	-	1,000	4,291	(3,291)	
101-000-672-000	TAXES ON LAND TRANSFER	145,000	-	145,000	-	145,000	
101-000-673-001	GAIN/LOSS ON DISPOSAL OF ASSET	-	-	-	-	-	
101-000-682-000	ELECTION REIMBURSEMENTS	-	-	-	-	-	
101-000-682-001	GRANT FOR ELECTIONS	-	-	-	-	-	
101-000-698-202	TRANSFER IN - SAD RESIDUAL BALANCE	-	-	-	-	-	
101-000-699-202	TRANSFER IN - SAD INTEREST	-	-	-	-	-	
101-000-699-249	MMRMA REIMBURSEMENT	20,000	-	20,000	-	20,000	
101-000-806-001	ZBA	-	-	-	-	-	
TOTAL GENERAL FUND REVENUES		5,720,092	-	5,720,092	679,030	5,041,062	
EXPENDITURES							
101-101-702-014	TOWNSHIP TRUSTEES SALARIES	31,500	-	31,500	10,180	21,320	
101-101-861-000	TRUSTEES MILEAGE & TRAVEL EXPENSE	3,800	-	3,800	270	3,530	
101-101-910-000	TRUSTEES PRO DEV/CONFERENCE/DUES	1,500	9,500	11,000	10,236	764	

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

GENERAL FUND		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP BUDGET REMAINING
		ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 6/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	3 MONTHS ENDING 6/30/22	BUDGET REMAINING	
<b>REVENUES</b>							
101-101-955-000	TRUSTEES MISCELLANEOUS	100	-	100	346	(246)	
	<b>TOTAL TRUSTEES</b>	<b>36,900</b>	<b>9,500</b>	<b>46,400</b>	<b>21,032</b>	<b>25,368</b>	<b>54.67%</b>
101-171-702-014	TWP SUPERVISOR SALARY	63,478	-	63,478	15,685	47,793	
101-171-861-000	SUPERVISOR MILEAGE & TRAVEL EXPENSE	1,500	-	1,500	68	1,432	
101-171-910-000	SUPERVISOR PRO DEV/CONFERENCE/DUES	2,000	-	2,000	280	1,720	
101-171-955-000	SUPERVISOR MISCELLANEOUS	1,000	-	1,000	-	1,000	
	<b>TOTAL SUPERVISOR</b>	<b>67,978</b>	<b>-</b>	<b>67,978</b>	<b>16,033</b>	<b>51,945</b>	<b>76.41%</b>
101-172-702-014	TWP MANAGER SALARY	139,513	-	139,513	34,878	104,635	
101-172-703-000	MANAGER DEPT WAGES & SALARIES	41,140	-	41,140	10,701	30,439	
101-172-861-000	MANAGER DEPT MILEAGE & TRAVEL EXPENSE	1,500	-	1,500	30	1,470	
101-172-910-000	MANAGER DEPT PRO DEV/CONFERENCE/DUES	3,000	-	3,000	1,397	1,603	
101-172-955-000	MANAGER DEPT MISCELLANEOUS	2,000	-	2,000	-	2,000	
	<b>TOTAL MANAGER</b>	<b>187,153</b>	<b>-</b>	<b>187,153</b>	<b>47,006</b>	<b>140,147</b>	<b>74.88%</b>
101-191-703-000	ACCT DEPT WAGES & SALARIES	80,245	-	80,245	18,851	61,394	
101-191-801-000	ACCOUNTING CONSULTANT (PHP)	25,000	-	25,000	17,250	7,750	
101-191-861-000	ACCT DEPT MILEAGE & TRAVEL EXPENSE	100	-	100	-	100	
101-191-910-000	ACCT DEPT PRO DEV/CONFERENCE/DUES	500	-	500	-	500	
101-191-955-000	ACCT DEPT MISCELLANEOUS	1,000	-	1,000	-	1,000	
	<b>TOTAL ACCTG &amp; FINANCE</b>	<b>106,845</b>	<b>-</b>	<b>106,845</b>	<b>36,101</b>	<b>70,744</b>	<b>66.21%</b>
101-215-702-014	TWP CLERK SALARY	58,755	-	58,755	14,689	44,066	
101-215-703-000	CLERKS DEPT WAGES & SALARIES	37,555	-	37,555	9,947	27,608	
101-215-861-000	CLERKS DEPT MILEAGE & TRAVEL EXPENSE	200	-	200	88	112	
101-215-910-000	CLERKS DEPT PRO DEV/CONFERENCE/DUES	100	-	100	20	80	
101-215-955-000	CLERKS DEPT MISCELLANEOUS	1,000	-	1,000	10	990	
	<b>TOTAL CLERK</b>	<b>97,610</b>	<b>-</b>	<b>97,610</b>	<b>24,754</b>	<b>72,856</b>	<b>74.64%</b>
101-228-703-000	IT DEPT WAGES & SALARIES	65,975	-	65,975	17,326	48,649	
101-228-861-000	IT DEPT MILEAGE & TRAVEL EXPENSE	500	-	500	-	500	
101-228-910-000	IT DEPT PRO DEV/CONFERENCE/DUES	200	-	200	-	200	
101-228-955-000	IT DEPT MISCELLANEOUS	1,000	-	1,000	-	1,000	

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP
GENERAL FUND		ORIGINAL BUDGET	AMENDMENTS FOR	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	THE QUARTER	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	6/30/22	ENDING 3/31/23	6/30/22		
TOTAL INFORMATION TECHNOLOGY		67,675	-	67,675	17,326	50,349	74.40%
101-247-702-014	BOARD OF REVIEW SALARIES	4,200	-	4,200	1,872	2,328	
101-247-791-000	BD OF REV PUBLICATIONS	500	-	500	200	300	
101-247-861-000	BD OF REV MILEAGE & TRAVEL EXPENSE	100	-	100	-	100	
101-247-910-000	BD OF REV PRO DEV/CONFERENCE/DUES	540	-	540	-	540	
101-247-955-000	BD OF REV MISCELLANEOUS	500	-	500	-	500	
101-247-964-000	REFUNDS & CHARGEBACKS	2,000	-	2,000	3,664	(1,664)	
TOTAL BOARD OF REVIEW		7,840	-	7,840	5,736	2,104	26.84%
101-253-702-014	TREASURER SALARY	62,838	-	62,838	15,710	47,128	
101-253-703-000	TREASURERS DEPT WAGES & SALARIES	92,805	-	92,805	24,043	68,762	
101-253-861-000	TREASURERS DEPT MILEAGE & TRAVEL EXPENSE	1,500	-	1,500	255	1,245	
101-253-910-000	TREASURERS DEPT PRO DEV/CONFERENCE/DUES	500	-	500	20	480	
101-253-955-000	TREASURERS DEPT MISCELLANEOUS	1,000	-	1,000	-	1,000	
TOTAL TREASURER		158,643	-	158,643	40,028	118,615	74.77%
101-257-702-014	ASSESSING SALARIES	229,437	-	229,437	60,296	169,141	
101-257-703-000	ASSESSING WAGES & SALARIES INTERN	10,000	-	10,000	-	10,000	
101-257-803-000	ASSESSING LEGAL	500	-	500	1,599	(1,099)	
101-257-861-000	ASSESSING MILEAGE & TRAVEL EXPENSE	10,000	-	10,000	-	10,000	
101-257-910-000	ASSESSING PRO DEV/CONFERENCE/DUES	1,000	-	1,000	263	737	
101-257-955-000	ASSESSING MISCELLANEOUS	15,000	-	15,000	-	15,000	
TOTAL ASSESSING		265,937	-	265,937	62,158	203,779	76.63%
101-261-703-000	UNALLOCATED WAGES & SALARIES	5,000	-	5,000	-	5,000	
101-261-709-000	EMPLOYER'S SHARE SS & MEDICARE	81,675	-	81,675	21,444	60,231	
101-261-709-001	CELLPHONE REIMBURSEMENT	3,100	-	3,100	830	2,270	
101-261-709-002	WORKERS COMP	9,000	-	9,000	-	9,000	
101-261-718-001	RETIREMENT	121,000	-	121,000	30,250	90,750	
101-261-718-002	HEALTH INSURANCE	327,500	-	327,500	75,911	251,589	
101-261-718-003	WELLNESS	8,000	-	8,000	923	7,077	
101-261-750-000	SUPPLIES	40,000	-	40,000	5,205	34,795	
101-261-751-000	EQUIPMENT / SOFTWARE	140,000	-	140,000	8,900	131,100	
101-261-791-000	UNALLOCATED SUBSCRIPTIONS & PUBLICATIONS	4,000	-	4,000	-	4,000	
101-261-801-000	AUDIT SERVICES	29,900	-	29,900	10,230	19,670	
101-261-802-000	CONTRACTUAL SERVICES / CONSULTING	1,000	-	1,000	150	850	
101-261-861-000	UNALLOCATED MILEAGE & TRAVEL EXPENSE	100	-	100	-	100	

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP
GENERAL FUND		ORIGINAL BUDGET	AMENDMENTS FOR	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	THE QUARTER	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	ENDING	ENDING 3/31/23	6/30/22		
101-261-941-000	CONTINGENCY	50,000	-	50,000	-	50,000	
101-261-955-000	UNALLOCATED MISCELLANEOUS	1,000	-	1,000	-	1,000	
	<b>TOTAL UNALLOCATED</b>	<b>821,275</b>	<b>-</b>	<b>821,275</b>	<b>153,843</b>	<b>667,432</b>	<b>81.27%</b>
101-262-703-001	WAGES- PART TIME OFFICE WORKERS	25,000	-	25,000	2,078	22,922	
101-262-703-002	WAGES - CHAIR PERSON	16,800	-	16,800	-	16,800	
101-262-703-003	WAGES - POLL WORKERS	25,000	-	25,000	-	25,000	
101-262-703-004	TRAINING PER DIEM	3,000	-	3,000	-	3,000	
101-262-703-005	WAGES - RECEIVING BOARD	1,200	-	1,200	-	1,200	
101-262-751-001	ELECTION OFFICE SUPPLIES	7,500	-	7,500	1,004	6,496	
101-262-791-000	ELECTION PUBLICATIONS	1,000	-	1,000	-	1,000	
101-262-802-001	ELECTION MEETING FEES	1,200	-	1,200	-	1,200	
101-262-802-002	BALLOT TESTING	12,000	-	12,000	-	12,000	
101-262-802-003	LIVINGSTON COUNTY CLERK	9,600	-	9,600	-	9,600	
101-262-802-004	CHURCH / SCHOOL CLEANUP	4,200	-	4,200	-	4,200	
101-262-802-005	ELECTION BREAKFAST / DINNER	1,700	-	1,700	-	1,700	
101-262-861-001	ELECTION MILEAGE & TRAVEL	400	-	400	-	400	
101-262-901-001	POSTAGE FOR APPLICATIONS	4,850	-	4,850	3,033	1,817	
101-262-901-002	POSTAGE FOR MAILING BALLOTS	9,300	-	9,300	833	8,467	
101-262-901-003	POSTAGE FOR MAILING NEW I.D. CARDS	9,500	-	9,500	4,311	5,189	
101-262-955-000	ELECTION MISCELLANEOUS	1,000	-	1,000	-	1,000	
	<b>TOTAL ELECTIONS</b>	<b>133,250</b>	<b>-</b>	<b>133,250</b>	<b>11,259</b>	<b>121,991</b>	<b>91.55%</b>
101-265-740-000	INSURANCE - PROP LIAB/VEHICLE	50,700	-	50,700	-	50,700	
101-265-802-000	BUILDING & GROUNDS CONTRACTUAL SERVICES	1,000	-	1,000	-	1,000	
101-265-850-000	BUILDING & GROUNDS TELEPHONE	29,000	-	29,000	6,080	22,920	
101-265-920-001	UTIL:ELECTRICITY & NAT.GAS	20,000	-	20,000	4,820	15,180	
101-265-934-060	REPAIRS & MAINTENANCE	150,000	-	150,000	30,832	119,168	
101-265-955-000	BUILDING & GROUNDS MISCELLANEOUS	20,000	-	20,000	-	20,000	
	<b>TOTAL BUILDING &amp; GROUNDS</b>	<b>270,700</b>	<b>-</b>	<b>270,700</b>	<b>41,732</b>	<b>228,968</b>	<b>84.58%</b>
101-266-803-000	GENERAL TOWNSHIP LEGAL FEES	25,000	-	25,000	7,789	17,211	
101-266-803-001	LITIGATION LEGAL FEES	100,000	-	100,000	9,976	90,024	
	<b>TOTAL LEGAL SERVICES</b>	<b>125,000</b>	<b>-</b>	<b>125,000</b>	<b>17,765</b>	<b>107,235</b>	<b>85.79%</b>
101-270-703-000	HR WAGES & SALARIES	17,500	-	17,500	4,563	12,937	

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

GENERAL FUND		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP BUDGET REMAINING
		ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 6/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	3 MONTHS ENDING 6/30/22	BUDGET REMAINING	
REVENUES							
101-270-802-000	HR CONTRACTUAL SERVICES	2,500	-	2,500	-	2,500	
101-270-861-000	HR MILEAGE & TRAVEL EXPENSE	100	-	100	-	100	
101-270-910-000	HR PRO DEV/CONFERENCE/DUES	500	-	500	-	500	
101-270-955-000	HR MISCELLANEOUS	1,000	-	1,000	-	1,000	
	TOTAL HUMAN RESOURCES	21,600	-	21,600	4,563	17,037	78.88%
101-445-802-000	CONTRACTUAL SERVICES - LIVINGSTON COUNTY	50,000	-	50,000	-	50,000	
	TOTAL DRAINS AT LARGE	50,000	-	50,000	-	50,000	100.00%
101-521-802-000	REFUSE CONTRACTUAL SERVICES	1,422,000	-	1,422,000	343,996	1,078,004	
	TOTAL CONTRACTUAL SERVICES	1,422,000	-	1,422,000	343,996	1,078,004	75.81%
101-567-703-001	CEMETERY PURCHASE	-	-	-	-	-	
101-567-703-002	CEMETERY MAINTENANCE	6,000	-	6,000	1,758	4,242	
	TOTAL CEMETERY	6,000	-	6,000	1,758	4,242	70.70%
101-701-702-014	PLANNING COMMISSION SALARIES	25,000	-	25,000	8,983	16,017	
101-701-702-015	ZONING BOARD WAGES	15,000	-	15,000	1,720	13,280	
101-701-703-000	PLANNING & ZONING WAGES & SALARIES	218,760	-	218,760	57,226	161,534	
101-701-791-000	PLANNING & ZONING PUBLICATIONS	5,000	-	5,000	200	4,800	
101-701-802-000	PLANNING & ZONING CONTRACTUAL SERVICES	75,000	-	75,000	1,270	73,730	
101-701-861-000	PLANNING & ZONING MILEAGE & TRAVEL EXP	1,000	-	1,000	-	1,000	
101-701-910-000	PLANNING & ZONING PRO DEV/CONFERENCE/DUE	8,000	-	8,000	1,528	6,472	
101-701-946-001	REVIEW SERVICES - PLANNING	30,000	-	30,000	10,790	19,210	
101-701-946-002	REVIEW SERVICES - ENGINEERING	20,000	-	20,000	14,103	5,897	
101-701-946-003	REVIEW SERVICES - PUBLICATIONS/POSTAGE	5,000	-	5,000	160	4,840	
101-701-946-004	REVIEW SERVICES - ROUTING	2,000	-	2,000	458	1,542	
101-701-946-005	REVIEW SERVICES - LEGAL	15,000	-	15,000	1,210	13,790	
101-701-955-000	PLANNING & ZONING MISCELLANEOUS	2,000	-	2,000	1,611	389	
	TOTAL PLANNING & ZONING	421,760	-	421,760	99,259	322,501	76.47%
101-728-880-000	COMMUNITY PROMOTION - CONTRIBUTION	27,000	-	27,000	26,187	813	
	TOTAL COMMUNITY PROMOTION	27,000	-	27,000	26,187	813	3.01%

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP BUDGET REMAINING
GENERAL FUND		ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 6/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	3 MONTHS ENDING 6/30/22	BUDGET REMAINING	
REVENUES							
101-900-970-000	CAPITAL OUTLAY > \$5,000	110,000	-	110,000	-	110,000	
101-900-975-000	CAPITAL OUTLAY < \$5,000	7,000	-	7,000	-	7,000	
		<u>117,000</u>	<u>-</u>	<u>117,000</u>	<u>-</u>	<u>117,000</u>	<u>100.00%</u>
101-905-991-000	DEBT SERVICE - PRINCIPLE	-	-	-	-	-	
101-905-992-000	DEBT SERVICE - INTEREST	-	-	-	-	-	
101-905-993-000	DEBT SERVICE - AGENT FEES	-	-	-	-	-	
	TOTAL DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	TOTAL EXPENDITURES	<u>4,412,166</u>	<u>9,500</u>	<u>4,421,666</u>	<u>970,536</u>	<u>3,451,130</u>	<u>78.05%</u>
	NET REVENUES & EXPENDITURES BEFORE OTHER FINANCING RESOURCES & USES	<u>1,307,926</u>	<u>(9,500)</u>	<u>1,298,426</u>	<u>(291,506)</u>		
101-930-696-000	BOND PROCEEDS	-	-	-	-	-	
101-930-697-000	LOAN PROCEEDS	-	-	-	-	-	
101-930-699-XXX	TRANSFERS IN	-	-	-	-	-	
	TOTAL TRANS IN & OTHER FINANCING SOURCES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
101-965-995-202	TRANSFER OUT- FUND #202 - REIMB PROJECTS	-	-	-	-	-	
101-965-995-208	TRANSFER OUT- FUND #208 - PARKS & REC	850,000	-	850,000	-	850,000	
101-965-995-249	TRANSFER OUT- FUND #249 - BLDG RESERVE	150,000	-	150,000	-	150,000	
101-965-995-401	TRANSFER OUT- FUND #401 - ROAD IMPROVE	1,000,000	-	1,000,000	-	1,000,000	
	TOTAL TRANSFERS OUT	<u>2,000,000</u>	<u>-</u>	<u>2,000,000</u>	<u>-</u>	<u>2,000,000</u>	<u>100.00%</u>
	NET CHANGE IN FUND BALANCE	(692,074)	(9,500)	(701,574)	(291,506)		
	BEGINNING FUND BALANCE 4/1/22	<u>3,474,246</u>	<u>-</u>	<u>3,474,246</u>	<u>3,474,246</u>		
	ENDING FUND BALANCE	<u>2,782,172</u>	<u>(9,500)</u>	<u>2,772,672</u>	<u>3,182,740</u>		

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP BUDGET REMAINING
LIQUOR LAW FUND #212		ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 6/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	3 MONTHS ENDING 6/30/22	BUDGET REMAINING	
<u>REVENUES</u>							
212-000-574-001	STATE SHARED REV LIQUOR LAW	16,500	-	16,500	55	16,445	
212-000-665-001	INTEREST	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>16,500</b>	<b>-</b>	<b>16,500</b>	<b>55</b>	<b>16,445</b>	
<u>EXPENDITURES</u>							
212-000-956-000	MISC EXPENSE	-	-	-	-	-	
212-330-702-013	LIQUOR LAW ENF WAGES	9,336	-	9,336	2,334	7,002	
212-330-709-009	EMPLOYER'S SHARE FICA	724	-	724	179	545	
212-330-715-002	RETIREMENT	933	-	933	233	700	
212-330-801-070	AUDITING EXPENSE	206	-	206	200	6	
212-330-803-070	LIQUOR LAW ADM FEE/GENOA TWP.	3,605	-	3,605	875	2,730	
212-330-860-070	VEHICLE EXPENSE	1,545	-	1,545	-	1,545	
	<b>TOTAL EXPENDITURES</b>	<b>16,349</b>	<b>-</b>	<b>16,349</b>	<b>3,821</b>	<b>12,528</b>	<b>76.63%</b>
	<b>NET REVENUES &amp; EXPENDITURES</b>	<b>151</b>	<b>-</b>	<b>151</b>	<b>(3,766)</b>		
	<b>BEGINNING FUND BALANCE</b>	<b>3,894</b>	<b>-</b>	<b>3,894</b>	<b>3,894</b>		
	<b>ENDING FUND BALANCE</b>	<b>4,045</b>	<b>-</b>	<b>4,045</b>	<b>128</b>		



GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22	AMENDMENTS FOR		ACTUAL FOR THE		% OF EXP
PARKS & RECREATION FUND #208		ORIGINAL BUDGET	THE QUARTER	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	ENDING	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	6/30/22	ENDING 3/31/23	6/30/22		
208-000-665-001	INTEREST	600	-	600	836	(236)	
208-000-675-001	INCOME-OTHER	-	-	-	2,300	(2,300)	
208-000-934-001	SENIOR SURVIVOR PARK PROJECT	-	-	-	462,069	(462,069)	
208-000-699-101	TRANSFER IN FROM GF #101 OPERATING	850,000	-	850,000	-	850,000	
208-000-699-249	DNR ACQUISITION /MATCH	300,000	-	300,000	-	300,000	
	<b>TOTAL REVENUES</b>	<b>1,150,600</b>	<b>-</b>	<b>1,150,600</b>	<b>465,205</b>	<b>685,395</b>	
<b>EXPENDITURES</b>							
208-223-801-000	AUDIT	500	-	500	500	-	
208-265-934-060	MAINTENANCE	-	-	-	-	-	
208-536-972-100	LAND FOR RECREATION	600,000	-	600,000	-	600,000	
208-751-934-001	SENIOR SURVIVOR PARK PROJECT	139,300	-	139,300	-	139,300	
208-751-934-003	PEDESTRIAN XING GR @ SPEEDWAY	55,000	-	55,000	1,818	53,182	
208-751-934-006	PARK MASTER PLAN	10,000	-	10,000	1,100	8,900	
208-751-934-007	HARPA	107,500	-	107,500	28,375	79,125	
208-751-934-009	PEDESTRIAN XING GR @ GOLF CLUB	55,000	-	55,000	-	55,000	
208-751-934-010	B-BALL BENCHES PICNIC TABLE CHARGERS	17,000	-	17,000	-	17,000	
208-751-934-011	BAUER ROAD BOARDWALK REPLACEMENT	101,170	-	101,170	35,440	65,730	
208-751-934-060	PATH / PARK MAINTENANCE	100,000	-	100,000	20,020	79,980	
208-906-956-000	MISC EXPENSE	-	-	-	170	(170)	
	<b>TOTAL EXPENDITURES</b>	<b>1,185,470</b>	<b>-</b>	<b>1,185,470</b>	<b>87,423</b>	<b>1,098,047</b>	<b>92.63%</b>
	<b>NET REVENUES &amp; EXPENDITURES</b>	<b>(34,870)</b>	<b>-</b>	<b>(34,870)</b>	<b>377,782</b>		
	<b>BEGINNING FUND BALANCE</b>	<b>1,153,329</b>	<b>-</b>	<b>1,153,329</b>	<b>1,153,329</b>		
	<b>ENDING FUND BALANCE</b>	<b>1,118,459</b>	<b>-</b>	<b>1,118,459</b>	<b>1,531,111</b>		

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP
BUILDING & GROUNDS #249		ORIGINAL BUDGET	AMENDMENTS FOR	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	THE QUARTER	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	ENDING	ENDING 3/31/23	6/30/22		
249-000-665-001	INTEREST	300	-	300	29	271	
249-000-699-000	OPERATING TRANSFER IN #101	150,000	-	150,000	-	150,000	
TOTAL REVENUES		150,300	-	150,300	29	150,271	
EXPENDITURES							
249-265-955-000	MISCELLANEOUS EXP	-	-	-	-	-	
249-265-981-001	TWP HALL CONCRETE REPLACEMENT	45,487	-	45,487	45,986	(499)	
249-265-981-002	TWP HALL DR/PARKING LIGHT REPLACEMENT	55,000	-	55,000	-	55,000	
249-265-981-003	DORR ROAD LED SIGN	27,000	-	27,000	-	27,000	
249-265-981-004	TWP HALL HVAC REPLACEMENT	-	-	-	-	-	
249-265-981-005	TWP HALL WINDOW REPLACEMENT	-	-	-	-	-	
249-265-981-006	TOWNSHIP INTERIOR LIGHTING	-	12,400	12,400	14,671	(2,271)	
249-265-981-007	RESEALING DRIVE & PARKING LOT	-	-	-	-	-	
TOTAL EXPENDITURES		127,487	12,400	139,887	60,657	79,230	56.64%
NET REVENUES & EXPENDITURES		22,813	(12,400)	10,413	(60,628)		
BEGINNING FUND BALANCE		246,027	-	246,027	246,027		
ENDING FUND BALANCE		268,840	(12,400)	256,440	185,399		

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22	AMENDMENTS FOR		ACTUAL FOR THE		% OF EXP
ROAD IMPROVEMENT FUND #401		ORIGINAL BUDGET	THE QUARTER	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	ENDING	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	6/30/22	ENDING 3/31/23	6/30/22		
401-000-665-001	INTEREST	1,300	-	1,300	1,346	(46)	
401-000-689-001	OTHER INCOME	-	-	-	-	-	
401-000-699-000	OPERATING TRANSFER IN FROM GF	1,000,000	-	1,000,000	-	1,000,000	
401-000-699-264	TRANS IN FROM 264	-	-	-	-	-	
	<b>TOTAL REVENUE</b>	<b>1,001,300</b>	<b>-</b>	<b>1,001,300</b>	<b>1,346</b>	<b>999,954</b>	
<hr/>							
EXPENDITURES							
401-446-804-000	DUST CONTROL/CHLORIDE	75,000	-	75,000	27,533	47,467	
401-446-812-000	HACKER REPACE CLARK LK TO GC	410,000	-	410,000	-	410,000	
401-446-814-000	KING LIMESTONE SCHAFER TO BRIGHTON	140,000	-	140,000	-	140,000	
401-446-832-000	CROOKED LAKE	250,000	-	250,000	-	250,000	
401-446-968-000	I96/LATSON INTERCHANGE	-	-	-	-	-	
401-477-826-000	CROOKED LAKE ROAD PAVING	1,500,000	-	1,500,000	6,105	1,493,895	
401-906-956-000	MISC EXPENSE/AUDIT	20,000	-	20,000	150	19,850	
401-965-995-202	SAD MATCHES/TRANS OUT TO #202	100,000	-	100,000	-	100,000	
401-965-995-870	TRANS OUT GR RIVER DS#870	-	-	-	-	-	
	<b>TOTAL EXPENDITURES</b>	<b>2,495,000</b>	<b>-</b>	<b>2,495,000</b>	<b>33,788</b>	<b>2,461,212</b>	<b>98.65%</b>
	<b>NET REVENUES AND EXPENDITURES</b>	<b>(1,493,700)</b>	<b>-</b>	<b>(1,493,700)</b>	<b>(32,442)</b>		
	<b>BEGINNING FUND BALANCE</b>	<b>1,964,759</b>	<b>-</b>	<b>1,964,759</b>	<b>1,964,759</b>		
	<b>ENDING FUND BALANCE</b>	<b>471,059</b>	<b>-</b>	<b>471,059</b>	<b>1,932,317</b>		

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22	AMENDMENTS FOR		ACTUAL FOR THE		% OF EXP
PARKS & RECREATION FUND #208		ORIGINAL BUDGET	THE QUARTER	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	ENDING	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	6/30/22	ENDING 3/31/23	6/30/22		
208-000-665-001	INTEREST	600	-	600	836	(236)	
208-000-675-001	INCOME-OTHER	-	-	-	2,300	(2,300)	
208-000-934-001	SENIOR SURVIVOR PARK PROJECT	-	-	-	462,069	(462,069)	
208-000-699-101	TRANSFER IN FROM GF #101 OPERATING	850,000	-	850,000	-	850,000	
208-000-699-249	DNR ACQUISITION /MATCH	300,000	-	300,000	-	300,000	
	<b>TOTAL REVENUES</b>	<b>1,150,600</b>	<b>-</b>	<b>1,150,600</b>	<b>465,205</b>	<b>685,395</b>	
<b>EXPENDITURES</b>							
208-223-801-000	AUDIT	500	-	500	500	-	
208-265-934-060	MAINTENANCE	-	-	-	-	-	
208-536-972-100	LAND FOR RECREATION	600,000	-	600,000	-	600,000	
208-751-934-001	SENIOR SURVIVOR PARK PROJECT	139,300	-	139,300	-	139,300	
208-751-934-003	PEDESTRIAN XING GR @ SPEEDWAY	55,000	-	55,000	1,818	53,182	
208-751-934-006	PARK MASTER PLAN	10,000	-	10,000	1,100	8,900	
208-751-934-007	HARPA	107,500	-	107,500	28,375	79,125	
208-751-934-009	PEDESTRIAN XING GR @ GOLF CLUB	55,000	-	55,000	-	55,000	
208-751-934-010	B-BALL BENCHES PICNIC TABLE CHARGERS	17,000	-	17,000	-	17,000	
208-751-934-011	BAUER ROAD BOARDWALK REPLACEMENT	101,170	-	101,170	35,440	65,730	
208-751-934-060	PATH / PARK MAINTENANCE	100,000	-	100,000	20,020	79,980	
208-906-956-000	MISC EXPENSE	-	-	-	170	(170)	
	<b>TOTAL EXPENDITURES</b>	<b>1,185,470</b>	<b>-</b>	<b>1,185,470</b>	<b>87,423</b>	<b>1,098,047</b>	<b>92.63%</b>
	<b>NET REVENUES &amp; EXPENDITURES</b>	<b>(34,870)</b>	<b>-</b>	<b>(34,870)</b>	<b>377,782</b>		
	<b>BEGINNING FUND BALANCE</b>	<b>1,153,329</b>	<b>-</b>	<b>1,153,329</b>	<b>1,153,329</b>		
	<b>ENDING FUND BALANCE</b>	<b>1,118,459</b>	<b>-</b>	<b>1,118,459</b>	<b>1,531,111</b>		

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22	AMENDMENTS FOR	AMENDED BUDGET	ACTUAL FOR THE	BUDGET	% OF EXP
BUILDING & GROUNDS #249		ORIGINAL BUDGET	THE QUARTER	FOR THE YEAR	3 MONTHS	REMAINING	BUDGET
REVENUES		FOR THE YEAR	ENDING	FOR THE YEAR	ENDING		REMAINING
		ENDING 3/31/23	6/30/22	ENDING 3/31/23	6/30/22		
249-000-665-001	INTEREST	300	-	300	29	271	
249-000-699-000	OPERATING TRANSFER IN #101	150,000	-	150,000	-	150,000	
TOTAL REVENUES		150,300	-	150,300	29	150,271	
EXPENDITURES							
249-265-955-000	MISCELLANEOUS EXP	-	-	-	-	-	
249-265-981-001	TWP HALL CONCRETE REPLACEMENT	45,487	-	45,487	45,986	(499)	
249-265-981-002	TWP HALL DR/PARKING LIGHT REPLACEMENT	55,000	-	55,000	-	55,000	
249-265-981-003	DORR ROAD LED SIGN	27,000	-	27,000	-	27,000	
249-265-981-004	TWP HALL HVAC REPLACEMENT	-	-	-	-	-	
249-265-981-005	TWP HALL WINDOW REPLACEMENT	-	-	-	-	-	
249-265-981-006	TOWNSHIP INTERIOR LIGHTING	-	12,400	12,400	14,671	(2,271)	
249-265-981-007	RESEALING DRIVE & PARKING LOT	-	-	-	-	-	
TOTAL EXPENDITURES		127,487	12,400	139,887	60,657	79,230	56.64%
NET REVENUES & EXPENDITURES		22,813	(12,400)	10,413	(60,628)		
BEGINNING FUND BALANCE		246,027	-	246,027	246,027		
ENDING FUND BALANCE		268,840	(12,400)	256,440	185,399		

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22	AMENDMENTS FOR		ACTUAL FOR THE		% OF EXP
ROAD IMPROVEMENT FUND #401		ORIGINAL BUDGET	THE QUARTER	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	ENDING	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	6/30/22	ENDING 3/31/23	6/30/22		
401-000-665-001	INTEREST	1,300	-	1,300	1,346	(46)	
401-000-689-001	OTHER INCOME	-	-	-	-	-	
401-000-699-000	OPERATING TRANSFER IN FROM GF	1,000,000	-	1,000,000	-	1,000,000	
401-000-699-264	TRANS IN FROM 264	-	-	-	-	-	
	<b>TOTAL REVENUE</b>	<b>1,001,300</b>	<b>-</b>	<b>1,001,300</b>	<b>1,346</b>	<b>999,954</b>	
<hr/>							
EXPENDITURES							
401-446-804-000	DUST CONTROL/CHLORIDE	75,000	-	75,000	27,533	47,467	
401-446-812-000	HACKER REPACE CLARK LK TO GC	410,000	-	410,000	-	410,000	
401-446-814-000	KING LIMESTONE SCHAFER TO BRIGHTON	140,000	-	140,000	-	140,000	
401-446-832-000	CROOKED LAKE	250,000	-	250,000	-	250,000	
401-446-968-000	I96/LATSON INTERCHANGE	-	-	-	-	-	
401-477-826-000	CROOKED LAKE ROAD PAVING	1,500,000	-	1,500,000	6,105	1,493,895	
401-906-956-000	MISC EXPENSE/AUDIT	20,000	-	20,000	150	19,850	
401-965-995-202	SAD MATCHES/TRANS OUT TO #202	100,000	-	100,000	-	100,000	
401-965-995-870	TRANS OUT GR RIVER DS#870	-	-	-	-	-	
	<b>TOTAL EXPENDITURES</b>	<b>2,495,000</b>	<b>-</b>	<b>2,495,000</b>	<b>33,788</b>	<b>2,461,212</b>	<b>98.65%</b>
	<b>NET REVENUES AND EXPENDITURES</b>	<b>(1,493,700)</b>	<b>-</b>	<b>(1,493,700)</b>	<b>(32,442)</b>		
	<b>BEGINNING FUND BALANCE</b>	<b>1,964,759</b>	<b>-</b>	<b>1,964,759</b>	<b>1,964,759</b>		
	<b>ENDING FUND BALANCE</b>	<b>471,059</b>	<b>-</b>	<b>471,059</b>	<b>1,932,317</b>		

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

REIMBURSABLE PROJECT FUND #202		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP BUDGET REMAINING
		ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 6/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	3 MONTHS ENDING 6/30/22	BUDGET REMAINING	
<b>REVENUES</b>							
202-000-452-001	INTEREST/SAD	1,500	-	1,500	1,781	(281)	
202-000-699-000	TRANSFER IN - FUND # 101	850,000	-	850,000	-	850,000	
202-000-699-261	TRANSFER IN- FUND 261	100,000	-	100,000	-	100,000	
202-000-762-003	OTHER	-	-	-	-	-	
202-448-628-005	SAD PRINCIPAL - WHITE PINES LIGHTS	800	-	800	71	729	
202-470-628-005	SAD PRINCIPAL - FENDT DRIVE W-22	87,485	-	87,485	8,072	79,413	
202-472-628-005	SAD PRINCIPAL - RED OAKS-W-22	52,900	-	52,900	7,655	45,245	
202-476-628-005	SAD PRINCIPAL - TIMBERVIEW-W-22	32,535	-	32,535	-	32,535	
202-477-628-005	SAD PRINCIPAL - SUNDANCE TR-W-21	-	-	-	804	(804)	
202-479-628-005	SAD PRINCIPAL - E COON LAKE RD-S-21	-	-	-	1,225	(1,225)	
202-484-628-005	EARL LAKE SAD PRIN W25	19,160	-	19,160	710	18,450	
202-485-628-005	NOVEL ESTATES SAD PRIN W25	11,275	-	11,275	627	10,648	
202-487-628-005	SAD PRINCIPAL-EDWIN DR	3,550	-	3,550	253	3,297	
202-489-628-005	BLACK OAKS SAD PRINCIPLE	1,950	-	1,950	7,040	(5,090)	
202-489-665-001	BLACK OAKS INTEREST	-	-	-	66	(66)	
202-490-628-005	DARLENE DRIVE SAD PRINCIPLE	3,385	-	3,385	-	3,385	
202-491-628-005	SAD PRINCIPAL- ELMHURST	8,375	-	8,375	-	8,375	
202-570-628-005	SAD PRINCIPAL - LAKE CHEMUNG-W21	-	-	-	3,178	(3,178)	
202-571-628-005	SAD PRINCIPAL - PARDEE LAKE-W-20	22,400	-	22,400	2,083	20,317	
202-572-628-005	SAD PRINCIPAL - GRAND BEACH WEEDS W2016	14,125	-	14,125	-	14,125	
202-573-628-005	SAD PRINCIPAL- E/W CROOKED LK S2022	18,820	-	18,820	446	18,374	
	<b>TOTAL REVENUES</b>	<b>1,228,260</b>	<b>-</b>	<b>1,228,260</b>	<b>34,011</b>	<b>1,194,249</b>	
<b>EXPENDITURES</b>							
202-906-956-000	MISC EXPENSE	-	-	-	150	(150)	
202-448-801-075	PROJECT COSTS - WHITE PINES LIGHTS	800	-	800	182	618	
202-478-801-075	HOMESTEAD PROJECT COSTS	-	-	-	88,593	(88,593)	
202-487-801-075	PROJECT COSTS - EDWIN DR	2,700	-	2,700	1,001	1,699	
202-570-801-075	PROJECT COSTS - LAKE CHEMUNG	78,000	-	78,000	2,250	75,750	
202-571-801-075	PROJECT COSTS - PARDEE LAKE	32,000	-	32,000	2,325	29,675	
202-572-801-075	PROJECT COSTS - GRAND BEACH WEEDS	10,000	-	10,000	3,793	6,207	
202-573-801-075	PROJ COSTS - E/W CROOKED LK WEEDS S2022	13,000	-	13,000	-	13,000	
	<b>TOTAL EXPENDITURES</b>	<b>136,500</b>	<b>-</b>	<b>136,500</b>	<b>98,294</b>	<b>38,206</b>	<b>27.99%</b>
	<b>NET REVENUES &amp; EXPENDITURES</b>	<b>1,091,760</b>	<b>-</b>	<b>1,091,760</b>	<b>(64,283)</b>		
	<b>BEGINNING FUND BALANCE</b>	<b>2,750,199</b>	<b>-</b>	<b>2,750,199</b>	<b>2,750,199</b>		
	<b>ENDING FUND BALANCE</b>	<b>3,841,959</b>	<b>-</b>	<b>3,841,959</b>	<b>2,685,916</b>		

GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

REIMBURSABLE PROJECT FUND #202		APPROVED 3/21/22			ACTUAL FOR THE		% OF EXP BUDGET REMAINING
		ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/23	AMENDMENTS FOR THE QUARTER ENDING 6/30/22	AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	3 MONTHS ENDING 6/30/22	BUDGET REMAINING	
<b>REVENUES</b>							
202-000-452-001	INTEREST/SAD	1,500	-	1,500	1,781	(281)	
202-000-699-000	TRANSFER IN - FUND # 101	850,000	-	850,000	-	850,000	
202-000-699-261	TRANSFER IN- FUND 261	100,000	-	100,000	-	100,000	
202-000-762-003	OTHER	-	-	-	-	-	
202-448-628-005	SAD PRINCIPAL - WHITE PINES LIGHTS	800	-	800	71	729	
202-470-628-005	SAD PRINCIPAL - FENDT DRIVE W-22	87,485	-	87,485	8,072	79,413	
202-472-628-005	SAD PRINCIPAL - RED OAKS-W-22	52,900	-	52,900	7,655	45,245	
202-476-628-005	SAD PRINCIPAL - TIMBERVIEW-W-22	32,535	-	32,535	-	32,535	
202-477-628-005	SAD PRINCIPAL - SUNDANCE TR-W-21	-	-	-	804	(804)	
202-479-628-005	SAD PRINCIPAL - E COON LAKE RD-S-21	-	-	-	1,225	(1,225)	
202-484-628-005	EARL LAKE SAD PRIN W25	19,160	-	19,160	710	18,450	
202-485-628-005	NOVEL ESTATES SAD PRIN W25	11,275	-	11,275	627	10,648	
202-487-628-005	SAD PRINCIPAL-EDWIN DR	3,550	-	3,550	253	3,297	
202-489-628-005	BLACK OAKS SAD PRINCIPLE	1,950	-	1,950	7,040	(5,090)	
202-489-665-001	BLACK OAKS INTEREST	-	-	-	66	(66)	
202-490-628-005	DARLENE DRIVE SAD PRINCIPLE	3,385	-	3,385	-	3,385	
202-491-628-005	SAD PRINCIPAL- ELMHURST	8,375	-	8,375	-	8,375	
202-570-628-005	SAD PRINCIPAL - LAKE CHEMUNG-W21	-	-	-	3,178	(3,178)	
202-571-628-005	SAD PRINCIPAL - PARDEE LAKE-W-20	22,400	-	22,400	2,083	20,317	
202-572-628-005	SAD PRINCIPAL - GRAND BEACH WEEDS W2016	14,125	-	14,125	-	14,125	
202-573-628-005	SAD PRINCIPAL- E/W CROOKED LK S2022	18,820	-	18,820	446	18,374	
	<b>TOTAL REVENUES</b>	<b>1,228,260</b>	<b>-</b>	<b>1,228,260</b>	<b>34,011</b>	<b>1,194,249</b>	
<b>EXPENDITURES</b>							
202-906-956-000	MISC EXPENSE	-	-	-	150	(150)	
202-448-801-075	PROJECT COSTS - WHITE PINES LIGHTS	800	-	800	182	618	
202-478-801-075	HOMESTEAD PROJECT COSTS	-	-	-	88,593	(88,593)	
202-487-801-075	PROJECT COSTS - EDWIN DR	2,700	-	2,700	1,001	1,699	
202-570-801-075	PROJECT COSTS - LAKE CHEMUNG	78,000	-	78,000	2,250	75,750	
202-571-801-075	PROJECT COSTS - PARDEE LAKE	32,000	-	32,000	2,325	29,675	
202-572-801-075	PROJECT COSTS - GRAND BEACH WEEDS	10,000	-	10,000	3,793	6,207	
202-573-801-075	PROJ COSTS - E/W CROOKED LK WEEDS S2022	13,000	-	13,000	-	13,000	
	<b>TOTAL EXPENDITURES</b>	<b>136,500</b>	<b>-</b>	<b>136,500</b>	<b>98,294</b>	<b>38,206</b>	<b>27.99%</b>
	<b>NET REVENUES &amp; EXPENDITURES</b>	<b>1,091,760</b>	<b>-</b>	<b>1,091,760</b>	<b>(64,283)</b>		
	<b>BEGINNING FUND BALANCE</b>	<b>2,750,199</b>	<b>-</b>	<b>2,750,199</b>	<b>2,750,199</b>		
	<b>ENDING FUND BALANCE</b>	<b>3,841,959</b>	<b>-</b>	<b>3,841,959</b>	<b>2,685,916</b>		



GENOA TOWNSHIP  
 BUDGET FOR THE YEAR ENDING 3-31-23  
 COMPARED TO ACTUAL FOR 3 MONTHS  
 ENDING 6/30/22  
 MEETING DATE - 8/15/22

		APPROVED 3/21/22	AMENDMENTS FOR		ACTUAL FOR THE		% OF EXP
ARPA CORONAVIRUS FUND #464		ORIGINAL BUDGET	THE QUARTER	AMENDED BUDGET	3 MONTHS	BUDGET	BUDGET
REVENUES		FOR THE YEAR	ENDING	FOR THE YEAR	ENDING	REMAINING	REMAINING
		ENDING 3/31/23	6/30/22	ENDING 3/31/23	6/30/22		
464-000-501-001	MI DEPT OF TREASURY/FEDERAL MONIES	1,082,796	-	1,082,796	-	1,082,796	
464-000-665-001	INTEREST	700	-	700	271	429	
464-000-699-000	OPERATING TRANSFER IN	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>1,083,496</b>	<b>-</b>	<b>1,083,496</b>	<b>271</b>	<b>1,083,225</b>	
<b>EXPENDITURES</b>							
464-261-802-001	ZOOM MEETING EXPENSES-AMERICAN VIDEO	-	-	-	-	-	
464-261-803-002	COVID SUPPLIES	1,000	-	1,000	-	1,000	
464-262-803-000	ELECTION MACHINE	115,000	-	115,000	-	115,000	
464-521-802-000	ADDITIONAL RECYCLING EXPENSES	220,000	-	220,000	-	220,000	
464-900-977-001	BROADBAND	225,000	-	225,000	-	225,000	
464-906-956-000	MISC EXPENSE	1,000	-	1,000	-	1,000	
464-965-995-101	TRANSFER OUT - FUND #101 - GENERAL FUND	-	-	-	-	-	
	<b>TOTAL EXPENDITURES</b>	<b>562,000</b>	<b>-</b>	<b>562,000</b>	<b>-</b>	<b>562,000</b>	<b>100.00%</b>
	<b>NET REVENUES &amp; EXPENDITURES</b>	<b>521,496</b>	<b>-</b>	<b>521,496</b>	<b>271</b>		
	<b>BEGINNING FUND BALANCE</b>	<b>247</b>	<b>-</b>	<b>247</b>	<b>247</b>		
	<b>ENDING FUND BALANCE</b>	<b>521,743</b>	<b>-</b>	<b>521,743</b>	<b>518</b>		



2911 Dorr Road  
 Brighton, MI 48116  
 810.227.5225  
 810.227.3420 fax  
 genoa.org

## MEMORANDUM

**TO:** Honorable Board of Trustees  
**FROM:** Kelly VanMarter, Assistant Township Manager  
**DATE:** August 11, 2022  
**RE:** First Quarter Budget Adjustments

Staff is working hard to ensure proper management of the new chart of accounts and budget for this initial fiscal year. As part of our quarterly review with the Township Accountants we have identified a few budget adjustments for your consideration. The amendments can be seen highlighted in yellow on the attached with a summary provided below for your reference.

### **Fund 202 – Special Assessment Districts (Roads and Lakes)**

Add NEW budget line items for recently approved new projects as follows:

<b>HOMESTEAD ROAD IMPROVEMENT PROJECT – DEPT. 478</b>			
<b>Fund Type</b>	<b>New Fund Number</b>	<b>Description</b>	<b>Budget Amount</b>
Revenue	202-478-628-005	SAD Principal	\$14,968
Revenue	202-478-665-001	Interest	\$2,993
Appropriation	202-478-801-075	Project Cost	\$90,000

<b>TIMBERVIEW ROAD IMPROVEMENT PROJECT – DEPT. 476</b>			
<b>Fund Type</b>	<b>New Fund Number</b>	<b>Description</b>	<b>Budget Amount</b>
Appropriation	202-476-801-075	Project Cost	\$40,000

### **Fund 208 – Parks and Recreation**

Add new revenue line item to reflect the transfer of funds from Howell Schools to Genoa pursuant to the project agreement and increase the appropriation to include the full project cost as indicated in the table below:

<b>SENIOR SURVIVOR PARK</b>				
<b>Fund Type</b>	<b>Fund Number</b>	<b>Description</b>	<b>Existing Budget</b>	<b>New Budget</b>
Revenue	208-000-668-001 (NEW)	Transfer in from Howell Schools		\$462,069
Appropriation	208-751-934-001	Project Cost – Twp. And HPS Contribution	\$139,300	\$601,369

**SUPERVISOR**

Bill Rogers

**CLERK**

Paulette A. Skolarus

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jean W. Ledford  
 H. James Mortensen  
 Terry Croft  
 Diana Lowe

**MANAGER**

Michael C. Archinal

**Fund 101 – Appropriations Dept. 171 Township Supervisor**

Adjust Fund Number 101-171-702-013 for Township Supervisor Salary to correct a miscalculation as follows:

<b>Dept. 171 – TOWNSHIP SUPERVISOR</b>				
<b>Fund Type</b>	<b>Fund Number</b>	<b>Description</b>	<b>Existing Budget</b>	<b>New Budget</b>
Appropriation	101-171-702-014	Twp. Supervisor Salary	\$63,478	\$62,740

Please let me know if you have any questions or comments.

Sincerely,



Assistant Township Manager/Community Development Director

**Attachments:**

- 1.) Email from Bookkeeping Specialist; 2.) Budget Reports Showing requested changes

**From:** [Denise Schniers](#)  
**To:** [Kelly VanMarter](#); [Amy Ruthig](#); [Mike Archinal](#)  
**Cc:** [KENNETH PALKA](#)  
**Subject:** Budget Adjustments  
**Date:** Wednesday, August 10, 2022 10:22:36 AM  
**Attachments:** [image001.png](#)

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Kelly,

Per our conversation with Ken we need the following **budget adjustment requests** added to the agenda for the board meeting:

Create a budget for Timberview project expenses line item number 202-476-801-075 in the amount of \$40,000

Create a budget for Homestead principle revenue line item number 202-478-628-005 in the amount of \$14,968

Create a budget for Homestead interest revenue line item number 202-478-665-001 in the amount of \$2,993

Create a budget for Homestead project expenses line item number 202-478-801-075 in the amount of \$90,000

Create a budget for Senior Survivor Park revenue line item number 208-000-668-001 in the amount of \$462,069

Increase the Senior Survivor Park Project expenses line item 208-751-934-001 from \$139,300 to the actual total expenses (I do not know what those costs are)

Change the budget on Township Supervisor expense line item 101-171-702-014 from \$63,478 to \$62,740 due to a miscalculation. He is being paid according the \$62,740 which is correct.

Please let me know if you have any questions. Thank you.

**Denise Schniers**  
*Bookkeeping Specialist*  
Genoa Township  
2911 Dorr Rd.  
Brighton, MI 48116  
Phone: 810.227.5225  
Fax: 810.227.3420  
[denise@genoa.org](mailto:denise@genoa.org)



08/10/2022

BUDGET REPORT FOR GENOA TOWNSHIP

Looking for Approval

2022-23

Budget Amendments Already Approved

APPROVED

GL NUMBER

DESCRIPTION

BUDGET

Fund 101 - GENERAL FUND

ESTIMATED REVENUES

Dept 000 - REVENUE

101-000-402-001	CURRENT REAL PROP TAX/INTEREST	1,085,000
101-000-411-001	DELINQ TAX - PERSONAL & REAL	1,000
101-000-434-002	TRAILER FEES	4,000
101-000-448-001	COLLECT FEES/EXCESS OF ROLL	370,000
101-000-448-002	COLLECTION FEE - SCHOOLS	25,000
101-000-451-024	ADMIN FEE/UTILITY-OPERATING	59,359
101-000-476-001	CABLE FRANCHISE	430,000
101-000-476-002	LICENSE & PERMITS	20,000
101-000-567-001	CEMETERY REVENUE	1,600
101-000-572-001	METRO ACT REVENUE	15,000
101-000-573-001	LCSA-PPT REIMBURSEMENT	15,000
101-000-574-002	STATE SHARED REVENUE	1,906,283
101-000-579-000	OTHER STATE REVENUES	300,000
101-000-608-000	CHARGES FOR SERV-APPL FEES	60,000
101-000-609-000	CHARGES FOR SERVICES- FOIA/PRINTING	500
101-000-626-032	ADM FEE LIQUOR LAW	3,500
101-000-631-000	REFUSE COLLECTION FEES	1,250,000
101-000-657-001	ORDINANCE FINES	3,000
101-000-665-001	INTEREST	4,850
101-000-671-000	OTHER REVENUE	1,000
101-000-672-000	TAXES ON LAND TRANSFER	145,000
101-000-699-249	MMRMA REIMBURSEMENT	20,000
Totals for dept 000 - REVENUE		5,720,092

TOTAL ESTIMATED REVENUES

5,720,092

APPROPRIATIONS

Dept 101 - TOWNSHIP TRUSTEES

101-101-702-014	TOWNSHIP TRUSTEES SALARIES	31,500
101-101-861-000	TRUSTEES MILEAGE & TRAVEL EXPENSE	3,800
101-101-910-000	TRUSTEES PRO DEV/CONFERENCE/DUES	11,000
101-101-955-000	TRUSTEES MISCELLANEOUS	100
Totals for dept 101 - TOWNSHIP TRUSTEES		46,400

Dept 171 - TOWNSHIP SUPERVISOR

101-171-702-014	TWP SUPERVISOR SALARY	62,740
101-171-861-000	SUPERVISOR MILEAGE & TRAVEL EXPENSE	1,500

101-171-910-000	SUPERVISOR PRO DEV/CONFERENCE/DUES	2,000
101-171-955-000	SUPERVISOR MISCELLANEOUS	1,000
Totals for dept 171 - TOWNSHIP SUPERVISOR		67,240
Dept 172 - TOWNSHIP MANAGER		
101-172-702-014	TWP MANAGER SALARY	139,513
101-172-703-000	MANAGER DEPT WAGES & SALARIES	41,140
101-172-861-000	MANAGER DEPT MILEAGE & TRAVEL EXPENSE	1,500
101-172-910-000	MANAGER DEPT PRO DEV/CONFERENCE/DUES	3,000
101-172-955-000	MANAGER DEPT MISCELLANEOUS	2,000
Totals for dept 172 - TOWNSHIP MANAGER		187,153
Dept 191 - ACCOUNTING & FINANCE		
101-191-703-000	ACCT DEPT WAGES & SALARIES	80,245
101-191-801-000	ACCOUNTING CONSULTANT	25,000
101-191-861-000	ACCT DEPT MILEAGE & TRAVEL EXPENSE	100
101-191-910-000	ACCT DEPT PRO DEV/CONFERENCE/DUES	500
101-191-955-000	ACCT DEPT MISCELLANEOUS	1,000
Totals for dept 191 - ACCOUNTING & FINANCE		106,845
Dept 215 - TOWNSHIP CLERK		
101-215-702-014	TWP CLERK SALARY	58,755
101-215-703-000	CLERKS DEPT WAGES & SALARIES	37,555
101-215-861-000	CLERKS DEPT MILEAGE & TRAVEL EXPENSE	200
101-215-910-000	CLERKS DEPT PRO DEV/CONFERENCE/DUES	100
101-215-955-000	CLERKS DEPT MISCELLANEOUS	1,000
Totals for dept 215 - TOWNSHIP CLERK		97,610
Dept 223 - AUDIT		
101-223-801-000	AUDIT SERVICES	29,900
Totals for dept 223 - AUDIT		29,900
Dept 228 - INFORMATION TECHNOLOGY		
101-228-703-000	IT DEPT WAGES & SALARIES	65,975
101-228-861-000	IT DEPT MILEAGE & TRAVEL EXPENSE	500
101-228-910-000	IT DEPT PRO DEV/CONFERENCE/DUES	200
101-228-955-000	IT DEPT MISCELLANEOUS	1,000
Totals for dept 228 - INFORMATION TECHNOLOGY		67,675
Dept 247 - BOARD OF REVIEW		
101-247-702-014	BOARD OF REVIEW SALARIES	4,200
101-247-791-000	BD OF REV PUBLICATIONS	500
101-247-861-000	BD OF REV MILEAGE & TRAVEL EXPENSE	100
101-247-910-000	BD OF REV PRO DEV/CONFERENCE/DUES	540
101-247-955-000	BD OF REV MISCELLANEOUS	500
101-247-964-000	REFUNDS & CHARGEBACKS	2,000
Totals for dept 247 - BOARD OF REVIEW		7,840

Dept 253 - TOWNSHIP TREASURER

101-253-702-014	TREASURER SALARY	62,838
101-253-703-000	TREASURERS DEPT WAGES & SALARIES	92,805
101-253-861-000	TREASURERS DEPT MILEAGE & TRAVEL EXPENSE	1,500
101-253-910-000	TREASURERS DEPT PRO DEV/CONFERENCE/DUES	500
101-253-955-000	TREASURERS DEPT MISCELLANEOUS	1,000
Totals for dept 253 - TOWNSHIP TREASURER		158,643

Dept 257 - ASSESSING DEPARTMENT

101-257-702-014	ASSESSING SALARIES	229,437
101-257-703-000	ASSESSING WAGES & SALARIES INTERN	10,000
101-257-803-000	ASSESSING LEGAL	15,000
101-257-861-000	ASSESSING MILEAGE & TRAVEL EXPENSE	500
101-257-910-000	ASSESSING PRO DEV/CONFERENCE/DUES	10,000
101-257-955-000	ASSESSING MISCELLANEOUS	1,000
Totals for dept 257 - ASSESSING DEPARTMENT		265,937

Dept 261 - UNALLOCATED

101-261-703-000	UNALLOCATED WAGES & SALARIES	5,000
101-261-709-000	EMPLOYER'S SHARE SS & MEDICARE	81,675
101-261-709-001	CELLPHONE REIMBUREMENT	3,100
101-261-709-002	WORKERS COMP	9,000
101-261-718-001	RETIREMENT	121,000
101-261-718-002	HEALTH INSURANCE	327,500
101-261-718-003	WELLNESS	8,000
101-261-750-000	SUPPLIES	40,000
101-261-751-000	EQUIPMENT / SOFTWARE	140,000
101-261-791-000	UNALLOCATED SUBSCRIPTIONS & PUBLICATIONS	4,000
101-261-802-000	CONTRACTUAL SERVICES / CONSULTING	1,000
101-261-861-000	UNALLOCATED MILEAGE & TRAVEL EXPENSE	100
101-261-941-000	CONTINGENCY	50,000
101-261-955-000	UNALLOCATED MISCELLANEOUS	1,000
Totals for dept 261 - UNALLOCATED		791,375

Dept 262 - ELECTIONS

101-262-702-014	SALARIES	
101-262-703-001	WAGES- PART TIME OFFICE WORKERS	25,000
101-262-703-002	WAGES - CHAIR PERSON	16,800
101-262-703-003	WAGES - POLL WORKERS	25,000
101-262-703-004	TRAINING PER DIEM	3,000
101-262-703-005	WAGES - RECEIVING BOARD	1,200
101-262-751-001	ELECTION OFFICE SUPPLIES	7,500
101-262-791-000	ELECTION PUBLICATIONS	1,000
101-262-802-001	ELECTION MEETING FEES	1,200
101-262-802-002	BALLOT TESTING	12,000
101-262-802-003	LIVINGSTON COUNTY CLERK	9,600

101-262-802-004	CHURCH / SCHOOL CLEANUP	4,200
101-262-802-005	ELECTION BREAKFAST / DINNER	1,700
101-262-861-001	ELECTION MILEAGE & TRAVEL	400
101-262-901-001	POSTAGE FOR APPLICATIONS	4,850
101-262-901-002	POSTAGE FOR MAILING BALLOTS	9,300
101-262-901-003	POSTAGE FOR MAILING NEW I.D. CARDS	9,500
101-262-955-000	ELECTION MISCELLANEOUS	1,000
Totals for dept 262 - ELECTIONS		<u>133,250</u>
Dept 265 - BUILDING & GROUNDS		
101-265-740-000	INSURANCE - PROP LIAB/VEHICLE	50,700
101-265-802-000	BUILDING & GROUNDS CONTRACTUAL SERVICES	1,000
101-265-850-000	BUILDING & GROUNDS TELEPHONE	29,000
101-265-920-001	UTIL:ELECTRICITY & NAT.GAS	20,000
101-265-934-060	REPAIRS & MAINTENANCE	150,000
101-265-955-000	BUILDING & GROUNDS MISCELLANEOUS	20,000
Totals for dept 265 - BUILDING & GROUNDS		<u>270,700</u>
Dept 266 - LEGAL SERVICES		
101-266-801-075	PROF.CONTR./LEGAL	
101-266-803-000	GENERAL TOWNSHIP LEGAL FEES	25,000
101-266-803-001	LITIGATION LEGAL FEES	100,000
Totals for dept 266 - LEGAL SERVICES		<u>125,000</u>
Dept 270 - HUMAN RESOURCES		
101-270-703-000	HR WAGES & SALARIES	17,500
101-270-802-000	HR CONTRACTUAL SERVICES	2,500
101-270-861-000	HR MILEAGE & TRAVEL EXPENSE	100
101-270-910-000	HR PRO DEV/CONFERENCE/DUES	500
101-270-955-000	HR MISCELLANEOUS	1,000
Totals for dept 270 - HUMAN RESOURCES		<u>21,600</u>
Dept 445 - DRAINS AT LARGE		
101-445-802-000	CONTRACTUAL SERVICES - LIVINGSTON COUNTY	50,000
Totals for dept 445 - DRAINS AT LARGE		<u>50,000</u>
Dept 521 - REFUSE COLLECTION		
101-521-802-000	REFUSE CONTRACTUAL SERVICES	1,422,000
Totals for dept 521 - REFUSE COLLECTION		<u>1,422,000</u>
Dept 567 - CEMETERY		
101-567-703-002	CEMETERY MAINTENANCE	6,000
Totals for dept 567 - CEMETERY		<u>6,000</u>
Dept 701 - PLANNING & ZONING		
101-701-702-014	PLANNING COMMISSION SALARIES	25,000
101-701-702-015	ZONING BOARD WAGES	15,000



101-701-703-000	PLANNING & ZONING WAGES & SALARIES	218,760
101-701-791-000	PLANNING & ZONING PUBLICATIONS	5,000
101-701-802-000	PLANNING & ZONING CONTRACTUAL SERVICES	75,000
101-701-861-000	PLANNING & ZONING MILEAGE & TRAVEL EXP	1,000
101-701-910-000	PLANNING & ZONING PRO DEV/CONFERENCE/DUE	8,000
101-701-946-001	REVIEW SERVICES - PLANNING	30,000
101-701-946-002	REVIEW SERVICES - ENGINEERING	20,000
101-701-946-003	REVIEW SERVICES - PUBLICATIONS/POSTAGE	5,000
101-701-946-004	REVIEW SERVICES - ROUTING	2,000
101-701-946-005	REVIEW SERVICES - LEGAL	15,000
101-701-955-000	PLANNING & ZONING MISCELLANEOUS	2,000
Totals for dept 701 - PLANNING & ZONING		421,760
Dept 728 - ECONOMIC DEVELOPMENT		
101-728-880-000	COMMUNITY PROMOTION - CONTRIBUTION	27,000
Totals for dept 728 - ECONOMIC DEVELOPMENT		27,000
Dept 900 - CAPITAL OUTLAY FUNCTION		
101-900-970-000	CAPITAL OUTLAY > \$5,000	110,000
101-900-975-000	CAPITAL OUTLAY < \$5,000	7,000
Totals for dept 900 - CAPITAL OUTLAY FUNCTION		117,000
Dept 965 - TRANSFERS OUT & OTHER FINANCING USES		
101-965-995-202	TRANSFER OUT- FUND #202 - REIMB PROJECTS	
101-965-995-208	TRANSFER OUT- FUND #208 - PARKS & REC	850,000
101-965-995-249	TRANSFER OUT- FUND #249 - BLDG RESERVE	150,000
101-965-995-401	TRANSFER OUT- FUND #401 - ROAD IMPROVE	1,000,000
Totals for dept 965 - TRANSFERS OUT & OTHER FINANCING USES		2,000,000
TOTAL APPROPRIATIONS		6,420,928
NET OF REVENUES/APPROPRIATIONS - FUND 101		(700,836)

08/10/2022

BUDGET REPORT FOR GENOA TOWNSHIP

Looking for Approval

2022-23  
APPROVED  
BUDGET

GL NUMBER	DESCRIPTION	BUDGET
Fund 202 - SAD ROADS AND LAKES		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
202-000-452-001	INTEREST/SAD	1,500
202-000-699-000	TRANSFER IN - FUND # 101	850,000
202-000-699-261	TRANSFER IN- FUND 261	100,000
Totals for dept 000 - REVENUE		951,500
Dept 448 - STREETLIGHTS		
202-448-628-005	SAD PRINCIPAL - WHITE PINES LIGHTS	800
Totals for dept 448 - STREETLIGHTS		800
Dept 470		
202-470-628-005	SAD PRINCIPAL - FENDT DRIVE W-22	87,485
Totals for dept 470 -		87,485
Dept 472		
202-472-628-005	SAD PRINCIPAL - RED OAKS-W-22	52,900
Totals for dept 472 -		52,900
Dept 476		
202-476-628-005	SAD PRINCIPAL - TIMBERVIEW-W-22	32,535
Totals for dept 476 -		32,535
Dept 478		
202-478-628-005	HOMESTEAD-SAD PRINCIPAL	14,968
202-478-665-001	HOMESTEAD-INTEREST	2,993
Totals for dept 478 -		17,961
Dept 484		
202-484-628-005	EARL LAKE SAD PRIN W25	19,160
Totals for dept 484 -		19,160
Dept 485		
202-485-628-005	NOVEL ESTATES SAD PRIN W25	11,275
Totals for dept 485 -		11,275
Dept 487		
202-487-628-005	SAD PRINCIPAL-EDWIN DR	3,550
Totals for dept 487 -		3,550

Dept 489		
202-489-628-005	BLACK OAKS SAD PRINCIPLE	1,950
Totals for dept 489 -		1,950
Dept 490		
202-490-628-005	DARLENE DRIVE SAD PRINCIPLE	3,385
Totals for dept 490 -		3,385
Dept 491		
202-491-628-005	SAD PRINCIPAL- ELMHURST	8,375
Totals for dept 491 -		8,375
Dept 571		
202-571-628-005	SAD PRINCIPAL - PARDEE LAKE-W-20	22,400
Totals for dept 571 -		22,400
Dept 572		
202-572-628-005	SAD PRINCIPAL - GRAND BEACH WEEDS W2016	14,125
Totals for dept 572 -		14,125
Dept 573		
202-573-628-005	SAD PRINCIPAL- E/W CROOKED LK S2022	18,820
Totals for dept 573 -		18,820
TOTAL ESTIMATED REVENUES		1,246,221
APPROPRIATIONS		
Dept 448 - STREETLIGHTS		
202-448-801-075	PROJECT COSTS - WHITE PINES LIGHTS	800
Totals for dept 448 - STREETLIGHTS		800
Dept 476		
202-476-801-075	PROJECT COSTS - TIMBERVIEW	40,000
Totals for dept 476 -		40,000
Dept 478		
202-478-801-075	HOMESTEAD-PROJECT COSTS	90,000
Totals for dept 478 -		90,000
Dept 487		
202-487-801-075	PROJECT COSTS -EDWIN DR	2,700
Totals for dept 487 -		2,700
Dept 570 - LAKE IMPROVEMENTS		
202-570-801-075	PROJECT COSTS - LAKE CHEMUNG	78,000
Totals for dept 570 - LAKE IMPROVEMENTS		78,000

Dept 571		
202-571-801-075	PROJECT COSTS - PARDEE LAKE	32,000
Totals for dept 571 -		----- 32,000
Dept 572		
202-572-801-075	PROJECT COSTS - GRAND BEACH WEEDS	10,000
Totals for dept 572 -		----- 10,000
Dept 573		
202-573-801-075	PROJ COSTS - E/W CROOKED LK WEEDS S2022	13,000
Totals for dept 573 -		----- 13,000
		-----
TOTAL APPROPRIATIONS		266,500
		-----
NET OF REVENUES/APPROPRIATIONS - FUND 202		979,721

08/10/2022

BUDGET REPORT FOR GENOA TOWNSHIP

Looking for Approval

2022-23

APPROVED

GL NUMBER                      DESCRIPTION                      BUDGET

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Fund 208 - PARK/RECREATION FUND

ESTIMATED REVENUES

Dept 000 - REVENUE

208-000-665-001	INTEREST	600
208-000-668-001	SENIOR SURVIVOR PARK	462,069
208-000-699-101	TRANSFER IN FROM GF #101 OPERATING	850,000
208-000-699-249	DNR ACQUISITION /MATCH	300,000
Totals for dept 000 - REVENUE		1,150,000

TOTAL ESTIMATED REVENUES                      1,150,000

APPROPRIATIONS

Dept 223 - AUDIT

208-223-801-000	AUDIT	500
Totals for dept 223 - AUDIT		500

Dept 536

208-536-972-100	LAND FOR RECREATION	600,000
Totals for dept 536 -		600,000

Dept 751 - PARKS & RECREATION

208-751-934-001	SENIOR SURVIVOR PARK PROJECT	601,369
208-751-934-003	PEDESTRIAN XING GR @ SPEEDWAY	55,000
208-751-934-006	PARK MASTER PLAN	10,000
208-751-934-007	HARPA	107,500
208-751-934-009	PEDESTRIAN XING GR @ GOLF CLUB	55,000
208-751-934-010	B-BALL BENCHES PICNIC TABLE CHARGERS	17,000
208-751-934-011	BAUER ROAD BOARDWALK REPLACEMENT	101,170
208-751-934-060	PATH / PARK MAINTENANCE	100,000
Totals for dept 751 - PARKS & RECREATION		1,047,039

TOTAL APPROPRIATIONS                      1,647,539

NET OF REVENUES/APPROPRIATIONS - FUND 208                      (497,539)

# Board Correspondence



2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

August 10, 2022

Bill Rogers  
Robin Hunt  
Paulette Skolarus  
Terry Croft  
H. James Mortensen  
Diana Lowe  
Jean Ledford

Honorable Members of the Genoa Township Board,

It has been my honor to serve the Township Board and the citizens of Genoa Township as Township Manager for the last 24 years. It is with mixed emotions that I submit this letter to you. After much soul searching I have decided to retire. I expect my last day in the office to be October 21, 2022.

I highly recommend that you consider Kelly VanMarter as your next Township Manager. Her intelligence, skill and tireless service to the community make her the obvious choice. Kelly will be able to hit the ground running and provide as seamless a transition as possible.

I have already begun working with the Township Supervisor and Kelly on a succession plan. I will remain available to the Township for questions and whatever reasonable service I can provide as I work through accrued personal and vacation balances. It is likely that a retirement agreement will be placed on a future agenda for your consideration.

Thank you for providing me the opportunity to pursue the many great successes we have accomplished together. I appreciate the outstanding team we have assembled and the pleasure of working with great people every day. Genoa Township is an outstanding community with a bright future. I hope that I have contributed, in some small way, to the quality of life for our residents over these many years.

Best regards,

Michael C. Archinal  
Township Manager

**SUPERVISOR**

Bill Rogers

**CLERK**

Paulette A. Skolarus

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

**MANAGER**

Michael C. Archinal