

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting and Public Hearing**  
**April 4, 2022**  
**6:30 p.m.**

**AGENDA**

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person) \*:

**Consent Agenda:**

1. Payment of Bills: April 4, 2022

2. Request to approve Minutes: March 21, 2022

3. Request for approval of a high-speed voting tabulator in the amount of \$92,695, service and maintenance agreement for five years beginning in year 2027-2032 at \$40,550.00 and a high-speed automatic envelope opener at \$2,920.00 with FORMAX using federal and state grant funding under ARPA at the recommendation of County Clerk Elizabeth Hundley and Township Clerk Polly Skolarus.

4. Request for approval of a proposal from Concrete Construction Inc. for sidewalk replacement, additional parking and curb at the Township Hall at a cost not to exceed \$45,486.70.

5. Request for approval of a proposal from Spruce Homes and Hardscapes for replacement of the pedestrian bridge on Bauer Road south of Brighton Road at a cost not to exceed \$106,320.

**Regular Agenda:**

6. Request for approval of Resolution #5 [confirming the special assessment roll] for the Homestead Drive Road Improvement Project Special Assessment District (Summer 2022). Roll Call

A. Call to the Property Owners

B. Call to the Public

Correspondence

Member Discussion

Adjournment

\*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING
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MEETING DATE: April 4, 2022

All information below through March 30, 2022

TOWNSHIP GENERAL EXPENSES	\$	70,223.69
April 4, 2022 Bi Weekly Payroll	\$	102,287.98
OPERATING EXPENSES DPW	\$	2,801.49
OPERATING EXPENSES Oak Pointe	\$	1,664.89
OPERATING EXPENSES Lake Edgewood	\$	1,399.95
TOTAL	\$	<u>178,378.00</u>

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
03/21/2022	37350	CHASE CARD SERVICES	1,074.70
03/21/2022	37351	COMCAST	328.01
03/21/2022	37352	FEDERAL EXPRESS CORP	56.02
03/21/2022	37353	LIVINGSTON PRESS & ARGUS	260.00
03/21/2022	37354	GENWORTH LIFE	371.17
03/21/2022	37355	SAFEBUILT STUDIO	4,298.31
03/21/2022	37356	TRI COUNTY SUPPLY, INC.	303.04
03/23/2022	37357	AMERICAN AQUA	70.00
03/23/2022	37358	DYKEMA GOSSETT, PLLC	585.00
03/23/2022	37359	QUADIENT FINANCE USA, INC	2,500.00
03/23/2022	37360	SMART BUSINESS SOURCE	363.12
03/23/2022	37361	DELTA DENTAL	3,585.04
03/23/2022	37362	MUTUAL OF OMAHA	2,293.55
03/24/2022	37363	AARON KORPELA	200.00
03/28/2022	37364	BUSINESS IMAGING GROUP	148.19
03/28/2022	37365	DELUXE	491.65
03/28/2022	37366	HR PERFORMANCE SOLUTIONS	100.00
03/28/2022	37367	MICHIGAN OFFICE SOLUTIONS	241.52
03/28/2022	37368	OMNI TECH SPACES	52,883.00
03/28/2022	37369	TERRY CROFT	71.37

FNBCK TOTALS:

Total of 20 Checks:	70,223.69
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	70,223.69

03/30/2022 10:23 AM

PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP

Payroll ID: 206

Pay Period End Date: 03/25/2022 Check Post Date: 04/01/2022 Bank ID: FNBCK

\* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

VACATION PTIME	0.00	0.00	0.00	4,782.15
WELL IQ	0.00	0.00	0.00	2,476.07
ZBA CHAIR	1.00	0.00	195.52	586.56
ZBA MINUTES	1.00	0.00	164.76	494.28
ZBA PER DIEM	5.00	0.00	910.32	2,718.63

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.
100,792.05	0.00	29,493.65	71,298.40	693,780.53	70,650.10

03/30/2022 10:25 AM

Check Register Report For Genoa Charter Township

P

For Check Dates 04/01/2022 to 04/01/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/01/2022	FNBCK	13522	MATKIN, RONALD	702.00	648.30	0.00	Open
04/01/2022	FNBCK	EFT661	FLEX SPENDING (IASC)	807.30	807.30	0.00	Open
04/01/2022	FNBCK	EFT662	INTERNAL REVENUE SERVICE	23,573.39	23,573.39	0.00	Open
04/01/2022	FNBCK	EFT663	PRINCIPAL FINANCIAL	4,376.00	4,376.00	0.00	Open
04/01/2022	FNBCK	EFT664	PRINCIPAL FINANCIAL	1,584.59	1,584.59	0.00	Open

Totals:		Number of Checks:	005	31,043.28	30,989.58	0.00	
Total Physical Checks:			1				
Total Check Stubs:			4				

NET PAY THIS PERIOD	\$71,298.40
PHYSICAL CHECK AMOUNT	<u>\$30,989.58</u>
TOTAL	\$102,287.98

03/30/2022 10:32 AM  
User: denise  
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP  
CHECK NUMBERS 5499 - 6000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #233			
03/23/2022	5499	HOME DEPOT CREDIT SERVICES	<u>2,801.49</u>
503FN TOTALS:			
Total of 1 Checks:			2,801.49
Less 0 Void Checks:			<u>0.00</u>
Total of 1 Disbursements:			<u>2,801.49</u>

03/30/2022 10:33 AM  
User: denise  
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP  
CHECK NUMBERS 5501 - 6000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
03/21/2022	5501	CONSUMERS ENERGY	420.59
03/21/2022	5502	CONSUMERS ENERGY	522.65
03/28/2022	5503	AT&T LONG DISTANCE	61.65
03/28/2022	5504	BRIGHTON ANALYTICAL LLC	<u>660.00</u>
592FN TOTALS:			
Total of 4 Checks:			1,664.89
Less 0 Void Checks:			<u>0.00</u>
Total of 4 Disbursements:			<u>1,664.89</u>

03/30/2022 10:35 AM  
User: denise  
DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP  
CHECK NUMBERS 4110 - 5000

Page: 1/1

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590			
03/21/2022	4110	BRIGHTON ANALYTICAL LLC	228.00
03/21/2022	4111	CONSUMERS ENERGY	15.00
03/28/2022	4112	BRIGHTON ANALYTICAL LLC	134.00
03/28/2022	4113	GENOA TOWNSHIP D.P.W. FUND	<u>1,022.95</u>
593FN TOTALS:			
Total of 4 Checks:			1,399.95
Less 0 Void Checks:			<u>0.00</u>
Total of 4 Disbursements:			<u>1,399.95</u>

503FN \$2,801.49  
592FN \$1,664.89  
593FN \$1,399.95  
**TOTAL \$5,866.33**



# ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
02/28	Payment ThankYou Image Check	-321.92
02/22	Amazon.com*1I2SN5CN0 Amzn.com/bill WA	281.16 <i>M-R</i>
03/05	LANDS END BUS OUTFITTERS 800-332-4700 WI	113.08 <i>OS</i>
03/04	REALCOMP II LTD 248-553-3003 MI	201.00
03/10	QUADIENT INC ORACLE 800-636-7678 CT	279.46
03/15	APPRAISAL INSTITUTE 312-335-4100 IL MICHAEL C ARCHINAL TRANSACTIONS THIS CYCLE (CARD 3223) \$752.78 INCLUDING PAYMENTS RECEIVED	200.00

2022 Totals Year-to-Date	
Total fees charged in 2022	\$0.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

# INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
<b>PURCHASES</b>			
Purchases	13.24%(v)(d)	- 0 -	- 0 -
<b>CASH ADVANCES</b>			
Cash Advances	19.24%(v)(d)	- 0 -	- 0 -
<b>BALANCE TRANSFERS</b>			
Balance Transfer	13.24%(v)(d)	- 0 -	- 0 -

28 Days in Billing Period

(v) = Variable Rate  
(d) = Daily Balance Method (including new transactions)  
(a) = Average Daily Balance Method (including new transactions)  
Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

April 2022						
S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

New Balance  
**\$1,074.70**  
 Minimum Payment Due  
**\$214.00**  
 Payment Due Date  
**04/10/22**

**Late Payment Warning:** If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

**Minimum Payment Warning:** Enroll in Auto-Pay and avoid missing a payment. To enroll, go to [www.chase.com](http://www.chase.com)

**MAILED**  
3.22.22

### ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$321.92
Payment, Credits	-\$321.92
Purchases	+\$1,074.70
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>\$1,074.70</b>
Opening/Closing Date	02/17/22 - 03/16/22
Credit Limit	\$20,000
Available Credit	\$18,925
Cash Access Line	\$1,000
Available for Cash	\$1,000
<b>Past Due Amount</b>	<b>\$0.00</b>
<b>Balance over the Credit Limit</b>	<b>\$0.00</b>

101-265-934 060 560.62  
 101-260-900-070-113 08  
 101-260-957-000 201.00  
 101-260-958-000 200.00

KAM  
 OS.   
 C/ISS 3/22/2022

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**GENOA CHARTER TOWNSHIP BOARD  
Regular Meeting and Public Hearing  
March 21, 2022**

**AGENDA**

Supervisor Rogers called the Regular Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jean Ledford, Terry Croft, Jim Mortensen and Diana Lowe. Also present were Township Manager Michael Archinal and four persons in the audience.

A Call to the Public was made with no response.

**Consent Agenda:**

Moved by Ledford and supported by Lowe to approve items one and four and to move items two and three to the Regular Agenda for further discussion. The motion carried unanimously.

**1. Payment of Bills: March 21, 2022**

**4. Request from Paulette Skolarus at the suggestion of the Livingston County Clerk's Office to change Precinct 13 to Precinct 12. In 2019, Precinct 12 was combined with Precinct 7 thus leaving Precinct Numbers not consecutive. Only Precinct numbers will change, not polling locations.**

**Regular Agenda:**

Moved by Lowe and supported by Ledford to approve for action all items listed under the regular agenda, with the addition of items two and three from the Consent Agenda, and adding a call to the public under the request for approval of budgets for the fiscal year ending March 31, 2022. The motion carried unanimously.

**2. Request to approve Minutes: March 7, 2022**

Moved by Ledford and supported by Mortensen to approve the Minutes with the addition of Joe Seward attending the meeting of March 7, 2022. The motion carried unanimously.



**3. Request for approval of a high-speed voting tabulator in the amount of \$92,695, service and maintenance agreement for five years beginning in year 2027-2032 at \$40,550.00 and a high-speed automatic envelope opener at \$2,920.00 with FORMAX using federal and state grant funding under ARPA at the recommendation of County Clerk Elizabeth Hundley and Township Clerk Polly Skolarus.**

Moved by Lowe and supported by Skolarus to table the request until clarity of the maintenance agreement and the additional cost can be taken into consideration. The motion carried unanimously.

**5. Public Hearing for the Homestead Drive Road Improvement Special Assessment Project (Summer 2022).**

A Call to the Property Owners and the Public was made with no response.

**6. Request for approval of Resolution #3 [approving the project cost estimates, special assessment district and causing the special assessment roll to be prepared] for the Homestead Drive Road Improvement Special Assessment Project. (Summer 2022).**

Skolarus asked to consider the \$2,000.00 fee when the publications and mailing may cost less. Archinal – There is also my staff time to consider.

Moved by Mortensen and supported by Croft to approve Resolution #3 as requested for Homestead Drive road improvement project. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – Hunt.

**7. Request for approval of Resolution #4 [acknowledging the filing of the special assessment roll, scheduling the second hearing, and directing the issuance of statutory notices for the Homestead Drive Road Improvement Special Assessment Project (Summer 2022)].**

Moved by Skolarus and supported by Lowe to approve Resolution #3 as requested for Homestead Drive road improvement project. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – Hunt.

**8. Consideration of a recommendation for approval of a special use application, environmental impact assessment and site plan for a proposed climate-controlled indoor commercial storage business located at 2630 E.**

**Grand River Avenue, south side of Grand River, east of Chilson Road. The request is petitioned by Schafer Construction, Inc.**

Skolarus – That is a large parking area for your development. Do you own the parking lot in the picture? Matt Veter – Yes. Skolarus – Will you be asking for additional development on this property? Veter – Maybe.

- **Disposition of Special Use Application**

Moved by Lowe and supported by Croft to approve the Special Use Application approve the Special Land Use permit because it has been found that the requested use meets the requirements of Sections 19.03 and 7.02.02(z) of the Township Ordinance. The motion carried unanimously.

- **Disposition of Environmental Impact Assessment (2-24-22)**

Moved by Ledford and supported by Croft to approve the Environmental Impact Assessment dated February 24, 2022 as submitted. The motion carried unanimously.

- **Disposition of Site Plan (2-24-22)**

Moved by Skolarus and supported by Lowe to approve the sketch plan dated February 24, 2022 with the following conditions:

- All requirements of the Fire Marshall's letter dated March 9, 2022 including the need for a hydrant, shall be met.
- All requirements in the Township Engineer's letter dated March 7, 2022 shall be met.
- In lieu of installing the required sidewalk, a performance guarantee in compliance with Section 21.03 shall be provided and a sidewalk easement shall be granted to the Township if necessary for Township installation of a sidewalk.
- As indicated by the applicant at the Planning Commission meeting, the parking lot will be pulverized/repaved with replacement of the parking lot island landscaping and additional potted landscaping will be added near the entrance area. A revised landscape plan shall be provided for Township staff approval prior to issuance of a land use permit.
- The site lighting standards shall be met, which includes reducing the height of the poles to 20 feet or less in the east lot and 30 feet or less in the north lot.

- The existing outside well will be abandoned per Livingston County Health Department standards.
- Copies of the cross-access agreements with the adjacent properties shall be provided to Township Staff and any change to the cross-access agreement with the adjacent properties must be reviewed and approved by the Township.
- The site shall be signed to advise that no overnight parking is permitted.
- A hard copy of the rendering and the proposed paint colors shall be provided to Township Staff prior to issuance of the land use permit.

The motion carried unanimously.

**9. Request for approval of a general appropriations act for funds 101, 202, 208, 212, 249, 401, 464, 532, and 860 for FY 2022-2023 starting April 1, 2022 and ending March 31, 2023.**

A. A call to the public was made with no response.

Moved by Mortensen and supported by Skolarus to approve Resolution No. 220321 with regard to all general appropriations referencing the Clerk's attachment as previously provided relative the election budget and salaries for the next fiscal year. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent - Hunt.

**10. Request for approval of a contract with the Livingston County Road Commission for limestone resurfacing on King Road from the end of the pavement to Richardson Road at a cost of \$140,000.00.**

Moved by Ledford and supported by Croft to approve the Contract with Livingston County Road Commission for King Road in the amount of \$140,000.00 as requested. The motion carried unanimously.

**11. Request to approve the proposal from Omni Tech Spaces for the purchase of a new Board Room visual display system for \$62,283.00.**

Moved by Skolarus and supported by Croft to approve the proposal with Omni Tech Spaces as requested. The motion carried unanimously.

**Correspondence:**

A letter from the Livingston County Drain Commissioner related to the Marion Drain No. 3 was received.

**Member Discussion:**

Skolarus - I know we have budgeted \$220,000.00 for return to the General Fund for the cost of Refuse Recycling, however, do we really want to spend the money we received for a project that has no benefit to the Township with regard to an improvement to infrastructure. I just would like further discussion during next year's budget.

**Adjournment:**

Moved by Mortensen and supported by Lowe to adjourn the Regular and Public Hearing of the Board at 7:35 p.m.

Paulette A. Skolarus, Clerk  
Genoa Charter Township

Bill Rogers, Supervisor  
Genoa Charter Township





Quote Number 00009700  
 Account Name Genoa Charter Township, MI  
 Grand Total \$97,020.00

Item	Description	Unit Price	Quantity	Total Price
Verity Central - Medium Jurisdiction	Verity Central software for jurisdictions with less than 100,000 registered voters	\$72,920.00	1	\$72,920.00
Canon DR-G2140 Central Scanner w/ 5-Year Warranty	Central ballot scanner; includes 5 years of warranty coverage (preventative maintenance sold separately)	\$13,000.00	1	\$13,000.00
Verity Workstation	Workstation for Verity software w/ 5-year warranty. One (1) Configured with Verity Central, and one (1) configured with Verity Count.	\$4,000.00	2	\$8,000.00
Okidata B432dn Printer	Laser printer w/ starter cartridge for report printing	\$325.00	2	\$650.00
vDrive	Flash memory card/audio card for use with Verity devices	\$45.00	10	\$450.00
Professional Services - 1 Day	Includes up to 1 day of service. Additional days of service must be purchased separately.	\$2,000.00	1	\$2,000.00

Subtotal \$97,020.00  
 Grand Total \$97,020.00

**Annual Service and Maintenance (Years 6-10)**

Item	Description	Unit Price	Quantity	Total Price
Service and Maintenance - Verity Central (Client)	Annual Service and Maintenance fee for Verity Central Client in years 6-10	\$8,110.00	1	\$8,110.00

Proposed Annual Service & Maintenance \$8,110.00  
 Total Years 6-10 \$40,550.00

Bill To 2911 Dorr Rd.  
 Brighton, MI 48116

Ship To 2911 Dorr Rd.  
 Brighton, MI 48116

**Customer Contact**

Contact Name Paulette Skolarus  
 Email polly@genoa.org  
 Phone (810) 227-5225

**General Information**

Expiration Date 3/25/2022  
 Payment Terms Net 30  
 Instructions Please fax with signature to or scan and email to [ssaenz@hartic.com](mailto:ssaenz@hartic.com) to order.

**Terms and Conditions**

Pricing subject to inventory availability at time of quote execution and acceptance.  
 Taxes will be calculated in conjunction with the Customer based on the final approved price list.

**Hart Approval**

Prepared By Simon Saenz Title Sales Account Manager

Signature

**Polly**

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**From:** Karen Clakeley <kclakeley@hartic.com>  
**Sent:** Tuesday, March 22, 2022 11:30 AM  
**To:** Polly  
**Cc:** Mary Krencicki  
**Subject:** RE: [EXTERNAL SENDER] High Speed Tabulator information  
**Attachments:** 2022\_MI Election\_Security\_Grant.pdf

Good Morning Polly.

The MI model that was contracted by the State covers you for a full ten (10) years. These are consecutive years vs. only when you have an election. The system, and associated updates and upgrades, are always in motion and considered in use.

Bottom line, your purchase includes consecutive Years 1-5 and then you will pay Years 6-10 on an annual basis as they occur.

I also wanted to be sure that you saw the new announcement by the State for a new grant program. The grant program will reimburse specified expenses to improve physical security of election locations, purchase and upgrade technology and networks used to support election administration and procure services and personnel to help secure elections. This purchase falls under the eligible guidelines for the grant – and you may want to consider the assistance. I am including the guidelines for you in this email.

Happy to assist further as needed. Looking forward to seeing you soon.  
Karen



**Karen G. Clakeley**  
Exec. Director, Market Development  
Direct: 916.673.8764  
[kclakeley@hartic.com](mailto:kclakeley@hartic.com) | [www.hartintercivic.com](http://www.hartintercivic.com)

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**From:** Polly <pskolarus@genoa.org>  
**Sent:** Tuesday, March 22, 2022 6:22 AM  
**To:** Karen Clakeley <kclakeley@hartic.com>  
**Cc:** Mary Krencicki <mary@genoa.org>  
**Subject:** RE: [EXTERNAL SENDER] High Speed Tabulator information

Karen, Your quote is for five years with maintenance and then five years with maintenance for an additional five years. We don't have elections every year. In 2021 we did not have any. How does that work out? Are you saying that I will absolutely need maintenance even if there are no elections or do I have ten years of service not counting the years I don't need service. Thanks, Polly

Paulette Skolarus, Clerk

## Polly

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**From:** Karen Clakeley <kclakeley@hartic.com>  
**Sent:** Thursday, March 17, 2022 2:02 PM  
**To:** Mary Krencicki  
**Cc:** Polly  
**Subject:** RE: [EXTERNAL SENDER] High Speed Tabulator information  
**Attachments:** Genoa Charter Township, MI - Central\_V2.pdf

Mary,

My apologies for the delay. I know we discussed by phone and I should have followed up with you in writing as discussed.

I actually have an updated quotation for you – we omitted a key element. With the purchase of Verity Central software (High Speed Scanning), Hart includes the Verity Count software (Tabulation, Results, Reporting). While there is no fee for the Count software you do need to have a separate air-gapped workstation to run the software on. This new quotation includes that workstation.

Regarding the Service and Maintenance:

- Service and Maintenance ensures that you are eligible for updates and upgrades with the Verity system. It also includes our 24x7 Hart Support and in state service.
- Years 1-5 are included with the initial purchase.
- Years 6-10 are paid annually. We can assist in synching up to your fiscal calendar if needed.

Please let me know if additional information is needed.

Kind Regards,

Karen



**Karen G. Clakeley**

Exec. Director, Market Development

Direct: 916.673.8764

[kclakeley@hartic.com](mailto:kclakeley@hartic.com) | [www.hartintercivic.comState](http://www.hartintercivic.comState)

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**From:** Mary Krencicki <mary@genoa.org>  
**Sent:** Thursday, March 17, 2022 9:00 AM  
**To:** Karen Clakeley <kclakeley@hartic.com>  
**Cc:** Polly <pskolarus@genoa.org>  
**Subject:** [EXTERNAL SENDER] High Speed Tabulator information

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Karen,

I emailed at the beginning of the month regarding the bid for a high speed tabulator you provided to us as far as the 6-10 years annual service and maintenance listed on the bid as \$40,550.



The Board questioned that charge and asked to have it broken down and explained.

I don't see that I have as yet gotten that information from you. Could you check that out and let us know so that we can once again provide that information to our Board.

Thanks, Mary

**Mary Krencicki**  
*Deputy Clerk*  
Genoa Township  
2911 Dorr Rd.  
Brighton, MI 48116  
Phone: 810.227.5225  
Fax: 810.227.3420  
[mary@genoa.org](mailto:mary@genoa.org)



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Genoa Charter Township  
2911 Dorr Rd  
Brighton, MI 48116  
(810)227-5225

[polly@genoa.org](mailto:polly@genoa.org)  
[www.genoa.org](http://www.genoa.org)

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**From:** Karen Clakeley <[kclakeley@hartic.com](mailto:kclakeley@hartic.com)>  
**Sent:** Thursday, March 17, 2022 2:02 PM  
**To:** Mary Krencicki <[mary@genoa.org](mailto:mary@genoa.org)>  
**Cc:** Polly <[pskolarus@genoa.org](mailto:pskolarus@genoa.org)>  
**Subject:** RE: [EXTERNAL SENDER] High Speed Tabulator information

Mary,

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Regarding the Service and Maintenance:

- Service and Maintenance ensures that you are eligible for updates and upgrades with the Verity system. It also includes our 24x7 Hart Support and in state service.
- Years 1-5 are included with the initial purchase.
- Years 6-10 are paid annually. We can assist in synching up to your fiscal calendar if needed.

Please let me know if additional information is needed.

Kind Regards,  
Karen



**Karen G. Clakeley**  
Exec. Director, Market Development  
Direct: 916.673.8764  
[kclakeley@hartic.com](mailto:kclakeley@hartic.com) | [www.hartintercivic.comstate](http://www.hartintercivic.comstate)

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**From:** Mary Krencicki <[mary@genoa.org](mailto:mary@genoa.org)>  
**Sent:** Thursday, March 17, 2022 9:00 AM  
**To:** Karen Clakeley <[kclakeley@hartic.com](mailto:kclakeley@hartic.com)>

Cc: Polly <[pskolarus@genoa.org](mailto:pskolarus@genoa.org)>

Subject: [EXTERNAL SENDER] High Speed Tabulator information

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Karen,

I emailed at the beginning of the month regarding the bid for a high speed tabulator you provided to us as far as the 6-10 years annual service and maintenance listed on the bid as \$40,550.

The Board questioned that charge and asked to have it broken down and explained.

I don't see that I have as yet gotten that information from you. Could you check that out and let us know so that we can once again provide that information to our Board.

Thanks, Mary

*Mary Krencicki*  
Deputy Clerk  
Genoa Township  
2911 Dorr Rd.  
Brighton, MI 48116  
Phone: 810.227.5225  
Fax: 810.227.3420  
[mary@genoa.org](mailto:mary@genoa.org)



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## ELIZABETH HUNDLEY LIVINGSTON COUNTY CLERK

County Clerk  
200 E. Grand River Ave.  
Howell, MI 48843  
Phone: (517) 546-0500  
countryclerk@livgov.com

Circuit Court Clerk  
204 S. Highlander Way, Suite 4  
Howell, MI 48843  
Phone: (517) 546-9816  
wclerks@livgov.com

February 21, 2022

Genoa Charter Township Board of Trustees  
2911 Dorr Rd  
Brighton, MI 48116

**Board Members:**

My office works hand in hand with our local clerks in an effort to ensure elections in Livingston County are conducted as efficiently and accurately as possible. Knowing that townships will be receiving unprecedented Federal and State grant funding, I want to share some information for your consideration.

I encourage your consideration of purchasing a high-speed tabulator system for the scanning and tabulation of absentee ballots for the following reasons: the increasing number of registered voters within Genoa Township, the increase in use of absentee voting, and efficiencies gained during recounts. The system is called Verity Central and it is an option available from Hart InterCivic, the election equipment vendor for all jurisdictions within Livingston County.

Verity Central provides high-speed scanning of absentee ballots. It is completely integrated with the Verity voting system we currently have in place. It includes a commercial high-speed scanner, one or more PC workstations, and Verity Central Software. The high-speed scanner can process 50-70 ballots per minute depending on the size of the ballot compared to a regular tabulator that can process 4-10 ballots per minute depending on the size of the ballot.

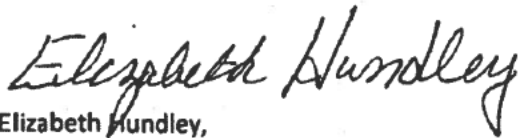
There are multiple reasons that support investing in a high-speed tabulator such as, the increased percentage of ballots cast absentee rather than in-person on election day. Livingston County has experienced a significant increase in voters utilizing absentee voting as a result of a constitutional change passed by voters in 2018. During the November 2020 General Election, 65% of all ballots cast in Genoa Charter Township were absentee ballots. This is a significant increase when compared with November 2018 when 39% of all ballots cast in Genoa Charter Township were absentee. This trend continued into 2021. While Genoa Charter Township did not conduct any elections during 2021, 67% of ballots cast during the August and November elections in Livingston County were absentee ballots.

As you know, Genoa Charter Township is the second largest jurisdiction within Livingston County based on population. There are currently 17,843 registered voters in Genoa. Over 9,200 absentee ballots may require processing with an 80% voter turnout when 65% of ballots cast are absentee. It will be critical for the clerk to be prepared to efficiently process the anticipated growing number of absentee ballots.

Additionally, a high-speed tabulator is beneficial during potential recounts. I have attended recounts in other counties where high-speed tabulators were used and a recount of nearly 7,500 ballots took just over 2 hours to conduct. This was a substantial time savings compared to using a traditional tabulator.

These reasons, among others, warrant your consideration of a high-speed tabulator. Our goal remains to conduct secure elections in the most efficient manner that ensures accurate and trustworthy election results.

Best regards,

A handwritten signature in cursive script that reads "Elizabeth Hundley". The signature is written in black ink and is positioned above the printed name and title.

Elizabeth Hundley,  
Livingston County Clerk



# Final rule simplifies, broadens township use of ARPA funds

**T**ownships' ability to put American Rescue Plan Act (ARPA) dollars to use in their communities was clarified—and greatly broadened and simplified—under the final rule announced by the U.S. Department of Treasury in early January.

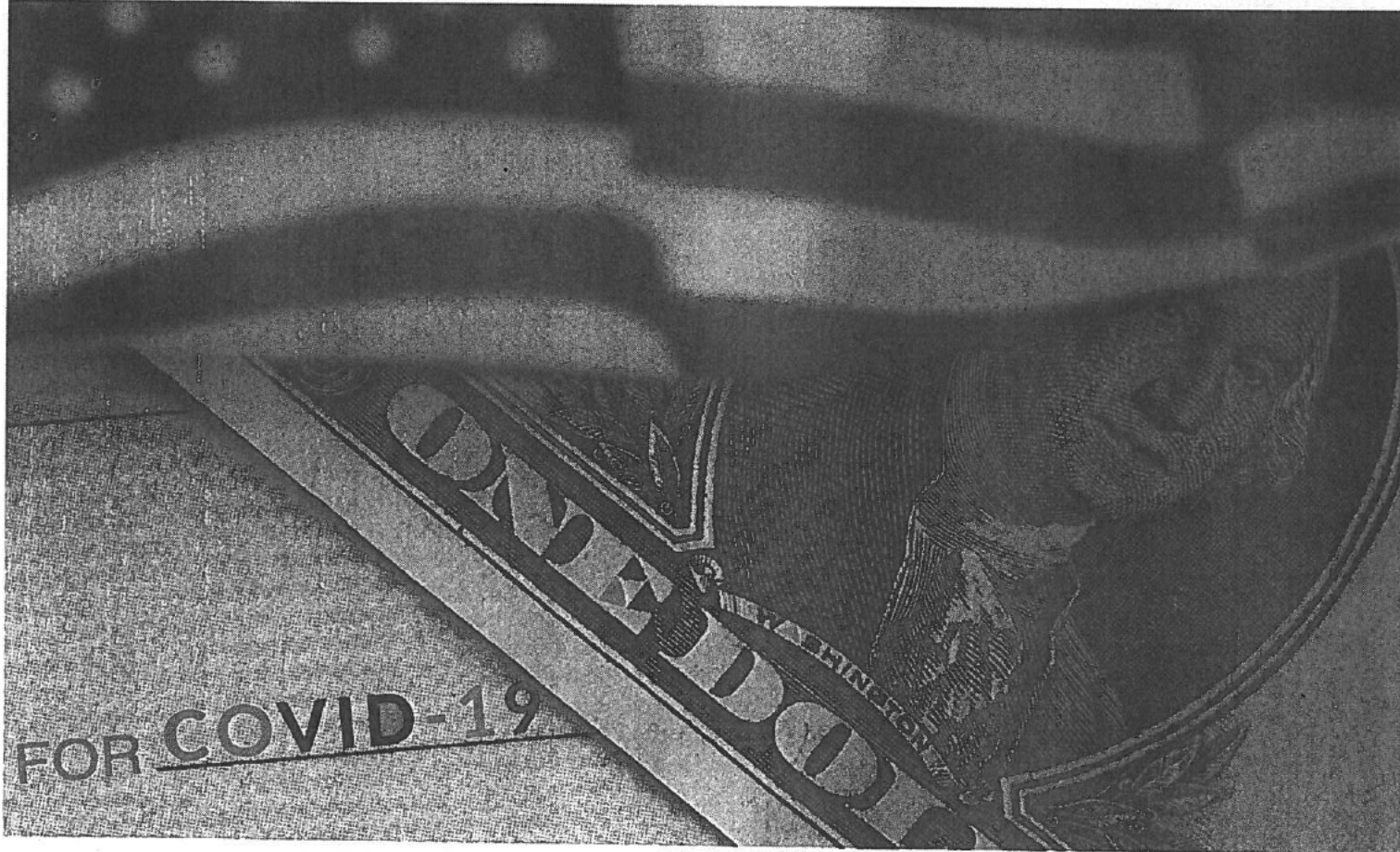
More than 98% of Michigan townships applied to access their allocation of State and Local Fiscal Recovery Funds (SLFRF) through ARPA, which allows millions of dollars to flow into local communities. In total, **townships will receive more than \$500 million in federal coronavirus relief money.** All townships have received their first “tranche” (portion) of the funds from the Michigan Department of Treasury. The second tranche will be distributed by Treasury “no later than 12 months after delivery of the first half of the allocation.” In addition, as nonentitlement units of government (NEUs)—municipalities less than 50,000 in population, so all but eight of Michigan’s largest townships—most townships also have received or will receive a supplemental, equitable disbursement of those funds that had been allocated to NEUs that declined or did not request the funding.

For months, local officials have been wondering and considering—and MTA has fielded questions on—exactly how townships can put these funds to use. And **we finally have the answers.**

## **New ‘standard allowance’ makes it easy**

Under the final rule, there remain four broad spending categories under which townships may spend their ARPA dollars. Perhaps the greatest (and surely most appreciated) change is in the “Revenue Loss” category—a new “standard allowance,” up to \$10 million, that townships (and all recipients) can elect to take to use the funds for “government services.” Previously, most general government services or projects could only be funded if the township could project or demonstrate “revenue loss” as defined in the ARPA and prior interim final rule. Now, under the final rule, **recipients that select the new “standard allowance may use that amount—in many cases their full award—for government services, with streamlined reporting requirement,”** without having to demonstrate any “revenue loss.”

Because all but one Michigan township has an allocation less than \$10 million, this means that **your township can elect to use its full allocation for general township services, projects**



**and uses.** We know that most townships have wanted clear guidance, and to be able to use their ARPA funds for “normal” Michigan township needs—that may or may not have any connection with the COVID pandemic. This new \$10 million “standard allowance” allows just that.

During a Q&A webinar that MTA hosted shortly after the final rule was released (which you can watch on [www.michigantownships.org/covidrelief.asp](http://www.michigantownships.org/covidrelief.asp)), participants filled the question-and-answer feed with questions about whether various expenditures were allowable uses under ARPA. As long as the expenditure is lawful for townships and not prohibited by ARPA, the simple answer is, yes. There is no way that we can list every possible use for ARPA funds. However, among the most frequent uses cited during the Q&A and asked of MTA—which would be considered allowable uses under ARPA—are:

- Township hall and facility construction, renovations and expansions
- Township facility equipment, systems and upgrades, including ventilation, security systems and features, parking lot paving, etc.
- Emergency services vehicles, and purchases for public safety departments such as personal protection equipment and turnout gear
- Cemetery maintenance or expansion
- Township maintenance vehicles
- Parks and recreation facilities, maintenance, expansion, etc.

- Computer equipment
- Road projects
- Recycling services
- Outdoor lighting
- Election equipment, including ballot dropboxes
- Feasibility studies
- Matching funds for non-federal programs

The key concept to remember is that, like all township expenditures, your ARPA funds must be used for an expenditure that is lawful for townships under state statute. If it is not a lawful expenditure for your township (that is expressly stated or fairly implied by Michigan law), you cannot spend your ARPA funds on it. This can be confusing, as information from U.S. Treasury is broad guidance for the entire nation, and what is lawful in one state may not be lawful in another. As a result, the U.S. Treasury guidance lists certain allowable expenditures, such as assistance to small businesses or donations to nonprofit organizations, that are not allowable for Michigan townships. To help guide our member townships, MTA has created a Michigan-specific ARPA uses resource, which is available on our ARPA webpage.

As MTA Staff Attorney Catherine Mullhaupt explained lawful expenditures during the MTA Q&A, “It’s like ‘Simon Says,’ the old playground game,” she said. “Can you find where ‘Simon Says’ in state statute that townships may spend money?” You can find additional guidance on lawful expenditures for townships via the “Index of Topics” under





\$1,995.00  
Formax FD452 Letter Opener  
Advantage Business Equip.  
Free shipping

\$2,450.00  
Formax FD452 Automatic  
Letter Opener (Formax452)  
Binding101.com - A Buy101...  
Free shipping

\$3,095.99  
Formax FD 452 Automatic  
Electric Envelope Letter Opener  
Outfit  
Free shipping

\$2,995.00  
Formax Envelope Opener  
Global Industrial  
Free shipping

\$2,920.99  
Formax FD 452 Automatic  
Electric Envelope Letter Opener  
Staples  
Free shipping

**Formax FD 452 Automatic Electric Envelope Letter Opener, Gray**

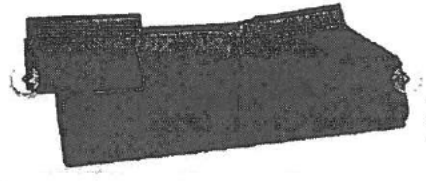
Item # 1317274 | Model #: FD452  
★★★★★ 1 Review 1 Question 45 Share

**\$2,920.99**  
1 each

- Delivered FREE by Wed, 1 to Whitmore Lake, MI
- Store pick up

Quantity

Compare



# CONCRETE CONSTRUCTION, INC.

## Proposal

**CONCRETE CONSTRUCTION, INC.**  
**P.O. BOX 256**  
**HOWELL MI 48844**  
**517-223-7594**  
**517-223-8422 fax**

12/10/2021  
 Mike Archinal  
 Genoa Township  
 Brighton  
 Good For:30 Days  
**PROJECT**  
 Budget for sidewalk replacement

Mike Archinal

We propose to furnish all material and perform all labor necessary to complete the construction of the following listed items and quantities:

		QUANT.	UNIT PRICE	PRICE
REMOVE AND REPLACE 4" S/W	SQ. FT.	1440	\$8.58	\$12,350.83
R&R SIDEWALK WITH INTEGRAL CURE	SQ. FT.	2646	\$10.55	\$27,906.12
EXTEND PARKING 10 FEET	SQ. FT.	300	\$10.15	\$3,046.03
CURB AROUND NEW PARKING SPACE	LN. FT.	50	\$28.67	\$1,433.73
RESTORATION	LUMP SUM	1	\$750.00	\$750.00
			Total	\$45,486.70

**PLEASE READ SCOPE OF WORK AND ALL EXCLUSIONS TO ENSURE EVERYTHING IS INCLUDED**  
**IF SOMETHING IS MISSED OR NOT INCLUDED PLEASE ADVISE IMMEDIATELY**  
**ANY CONTRACT WILL HAVE TO INCLUDE THIS SCOPE**

**Included**

Saw cut and remove concrete  
 2-#4 Black bars for reinforcing in curb and 1-#4 bar in integral curb walk  
 One coat of curing compound  
 Broom finish all exterior concrete  
 Clean up of our waste  
 Form and place sidewalk and curb and gutter  
 Sub grade material  
 Barricades  
 Restoration includes topsoil seeding and mulch as necessary

**Excluded**

Permits and or testing  
 Repairs of any unforeseen circumstance hidden under existing  
 Foundations  
 Temporary lighting

We propose to furnish material and labor, complete in accordance with above specifications, for the sum of..... \$45,486.70 Dollars  
 Payments to be made as follows: NET, TENTH OF THE MONTH FOLLOWING COMPLETED WORK (PARTIAL OR FULL) RETENTION'S HELD OVER 60 DAYS FROM COMPLETED WORK WILL BE SUBJECT TO A FINANCE CHARGE OF 12% ANNUAL INTEREST RATE AND THE AMOUNT SHALL BECOME APART OF THIS AGREEMENT.

Contractor's signature: \_\_\_\_\_

Date:

Work shall not commence without a signed agreement and copy of Notice Of Commencement.

Acceptance of proposal - The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Owner's signature: \_\_\_\_\_

Date:



**Resolution No. 5 – Homestead Drive Road Improvement  
Project (Summer 2022)**

**GENOA CHARTER TOWNSHIP**

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on April 4, 2022, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by      and seconded by      :

**Resolution Confirming Special Assessment Roll**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Homestead Drive Road Improvement Project (Summer 2022) within the Township as described in Exhibit A (the “Project”) and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled Special Assessment Roll for Homestead Drive Road Improvement Project (Summer 2022) (the “Proposed Roll”) and has filed the Proposed Roll with the Township Manager and Township Clerk;

WHEREAS, the Township Board has scheduled a public hearing on the Proposed Roll and notice of the hearing has been properly provided;

WHEREAS, the Township Board conducted the public hearing on the Proposed Roll on April 4, 2022.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Roll Confirmed.** In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Special Assessment Roll for the Homestead Drive Road Improvement Project (Summer 2022) (the “Roll”) (Exhibit B).
2. **Future Installments - Principal.** The Township Board determines that each special assessment may be paid in ten installments. The first installment shall be due July 1, 2022.
3. **Future Installments - Interest.** All unpaid installments shall bear 2% interest.

4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit C to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this resolution, the Clerk's warrant and the statutes of the State of Michigan.

5. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are repealed to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

#### CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the April 4, 2022 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in the Township Manager's office and my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Paulette A. Skolarus, Genoa Charter Township Clerk



**EXHIBIT A**

**HOMESTEAD DRIVE ROAD IMPROVEMENT PROJECT (SUMMER 2022)  
DESCRIPTION OF PROJECT  
A TEN-YEAR SPECIAL ASSESSMENT DISTRICT  
WITH PROJECTED COSTS AS FOLLOWS:**

- Total cost of the project: \$149,673
- Total parcels: 61
- Homeowners representing over 50% of road frontage have signed petitions
- Total amount per parcel: \$2,453.66

HOMESTEAD ROAD 2022	
PROJECT COST*	\$86,673
ADMIN.	\$2,000
TWP. CONTRIB.	\$0
MAINTENANCE**	\$61,000
TOTAL	\$149,673
INTEREST %	2
PROPERTIES	61

\*Per D & H Asphalt Estimate dated 8/6/21

\*\* \$100 per parcel per year

	YEAR	PAYMENT	TO INTEREST	TO PRINCIPAL	OUTSTANDING
1	2022	\$294.44	\$49.07	\$245.37	\$2,208.29
2	2023	\$289.53	\$44.17	\$245.37	\$1,962.92
3	2024	\$284.62	\$39.26	\$245.37	\$1,717.56
4	2025	\$279.72	\$34.35	\$245.37	\$1,472.19
5	2026	\$274.81	\$29.44	\$245.37	\$1,226.83
6	2027	\$269.90	\$24.54	\$245.37	\$981.46
7	2028	\$264.99	\$19.63	\$245.37	\$736.10
8	2029	\$260.09	\$14.72	\$245.37	\$490.73
9	2030	\$255.18	\$9.81	\$245.37	\$245.37
10	2031	\$250.27	\$4.91	\$245.37	\$0.00
		\$2,723.56	\$269.90	\$2,453.66	

The project (the "Project") will consist of:

- Pulverize existing asphalt and haul away
- Enhance existing aggregate base with pulverized material as needed to maintain proper grade
- Fine grade and compact
- Pave with 2-inches compacted bituminous 13A asphalt
- Pave with 2-inches compacted bituminous 36A asphalt
- Stripe Road
- Road Maintenance including but limited to crack sealing and snow removal

**EXHIBIT B SPECIAL ASSESSMENT ROLL**

03/16/2022  
02:52 PM

Tentative Special Assessment Listing for GENOA TOWNSHIP  
Population: Special Assessment District (X030722)

Page: 1/3  
DB: Genoa

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-21-401-001	X030722, Homestead Dr	2,453.66	LEEK, J. BRIAN & DEBORAH K. 3997 HOMESTEAD DR
4711-21-401-002	X030722, Homestead Dr	2,453.66	PERRI ROSEMARY 3985 HOMESTEAD DR
4711-21-401-004	X030722, Homestead Dr	2,453.66	GADBAW SHANE & KINI 3961 HOMESTEAD DR
4711-21-401-006	X030722, Homestead Dr	2,453.66	GADBAW, SHANE P. & KINI J. 3961 HOMESTEAD DR
4711-21-401-008	X030722, Homestead Dr	2,453.66	ANDREWS LAND TITLE STANDARD 9.3 3949 HOMESTEAD DR
4711-21-401-012	X030722, Homestead Dr	2,453.66	BRICHTA JOSEPH & ROSEMARIE LTS 9.3 3925 HOMESTEAD DR
4711-21-401-015	X030722, Homestead Dr	2,453.66	MCLEAN BRIAN & GAIL 3919 HOMESTEAD DR
4711-21-401-021	X030722, Homestead Dr	2,453.66	LAMARRA MICHAEL & NANCY 3871 HOMESTEAD DR
4711-21-401-023	X030722, Homestead Dr	2,453.66	PEREIRA DENNIS S & PATRICIA C 11411 KATHERINE ST
4711-21-401-024	X030722, Homestead Dr	2,453.66	REIMONDO KAREN REV TRUST 3943 HOMESTEAD DR
4711-21-401-026	X030722, Homestead Dr	2,453.66	PEAL, MICHAEL & MARY ANN TRUST 3883 HOMESTEAD DR
4711-21-401-027	X030722, Homestead Dr	2,453.66	DAVIS DONALD & JULIA RLT 3907 HOMESTEAD DR
4711-28-100-023	X030722, Homestead Dr	2,453.66	LIBLER JEFFREY & MARY S 4151 ROSE CREEK LN
4711-28-100-024	X030722, Homestead Dr	2,453.66	STONE II THOMAS 610 MAPLE ST
4711-28-100-025	X030722, Homestead Dr	2,453.66	HOLMES BRADLEY 820 OCEOLA ST
4711-28-100-026	X030722, Homestead Dr	2,453.66	BROOKS MICHAEL & BERNA STREET- 4067 ROSE CREEK LN
4711-28-200-002	X030722, Homestead Dr	2,453.66	SEVERN DANIEL & LEWIS LORI 4257 HOMESTEAD DR
4711-28-201-001	X030722, Homestead Dr	2,453.66	BROWN, ANGELA & CURT 4001 HOMESTEAD DR
4711-28-201-002	X030722, Homestead Dr	2,453.66	OSWALT, GEOFFREY 10137 QUAIL COVEY RD
4711-28-201-003	X030722, Homestead Dr	2,453.66	MCMAHON RYAN & KELLY 46327 BRIARGATE DR
4711-28-201-004	X030722, Homestead Dr	2,453.66	HARTLEY JEFFREY & REBA 3901 HONORS TRCE
4711-28-201-005	X030722, Homestead Dr	2,453.66	RACINE JAMES REVOCABLE LIVING TRUST 4015 HOMESTEAD DR
4711-28-201-006	X030722, Homestead Dr	2,453.66	WOOD PETER & DENISE 4021 HOMESTEAD DR
4711-28-201-011	X030722, Homestead Dr	2,453.66	TUCZAK FAMILY TRUST 4163 SAINT ANDREWS ST
4711-28-201-012	X030722, Homestead Dr	2,453.66	FLEMING THOMAS & DIANA 4049 HOMESTEAD DR
4711-28-201-013	X030722, Homestead Dr	2,453.66	DYKEMA NANCY 4053 HOMESTEAD DR
4711-28-201-017	X030722, Homestead Dr	2,453.66	ST GERMAIN RESORT LLC 26111 W 14 MILE RD STE 201-D



PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-28-201-018	X030722, Homestead Dr	2,453.66	JELNICKI REVOCABLE TRUST 3664 OLD CREEK RD
4711-28-201-019	X030722, Homestead Dr	2,453.66	ELLERHOLZ PATRICK & AMY LTS 9.3 4083 HOMESTEAD DR
4711-28-201-020	X030722, Homestead Dr	2,453.66	SECHRIST THOMAS & ROSEMARY LTS 9.3 4089 HOMESTEAD DR
4711-28-201-021	X030722, Homestead Dr	2,453.66	BRUDER PETER H TRUST 4093 HOMESTEAD DR
4711-28-201-022	X030722, Homestead Dr	2,453.66	GRACE DANIEL & LORRAINE 22670 AUTUMN PARK BLVD
4711-28-201-023	X030722, Homestead Dr	2,453.66	HERRON DOUGLAS & POH KIM 4105 HOMESTEAD DR
4711-28-201-026	X030722, Homestead Dr	2,453.66	CASOLI DANIEL J & CHRISTINE K 4121 HOMESTEAD DR
4711-28-201-027	X030722, Homestead Dr	2,453.66	SCHROCK, EDWARD & JUSTINA 328 INVERNESS ST
4711-28-201-028	X030722, Homestead Dr	2,453.66	KORENCHUK, DENNIS - TRUST 4141 HOMESTEAD DR
4711-28-201-029	X030722, Homestead Dr	2,453.66	ROJOWSKI STANLEY & ANITA 4151 HOMESTEAD DR
4711-28-201-031	X030722, Homestead Dr	2,453.66	SAVEDES MARIE 4159 HOMESTEAD DR
4711-28-201-032	X030722, Homestead Dr	2,453.66	HEIDER THOMAS L 4165 HOMESTEAD DR
4711-28-201-033	X030722, Homestead Dr	2,453.66	ZAMMIT, VICTOR & PATRICIA 4177 HOMESTEAD DR
4711-28-201-035	X030722, Homestead Dr	2,453.66	WLODARCZAK JON & DANIELLE 4183 HOMESTEAD DR
4711-28-201-038	X030722, Homestead Dr	2,453.66	WACLAWEK MCGRATH MURIEL RLT 4203 HOMESTEAD DR
4711-28-201-042	X030722, Homestead Dr	2,453.66	O'BRIAN MARC & MELINDA 4225 HOMESTEAD DR
4711-28-201-044	X030722, Homestead Dr	2,453.66	WILSON GREGORY 4237 HOMESTEAD DR
4711-28-201-045	X030722, Homestead Dr	2,453.66	ELGUREN STEPHEN & CHELSEA 4243 HOMESTEAD DR
4711-28-201-047	X030722, Homestead Dr	2,453.66	MC DONALD, KURT & NANCY 4261 HOMESTEAD DR
4711-28-201-050	X030722, Homestead Dr	2,453.66	SOLITUDE MEADOWS LLC 280 N FIRST STREET
4711-28-201-052	X030722, Homestead Dr	2,453.66	CLEMENTS, SCOTT & CYNTHIA 4291 HOMESTEAD DR
4711-28-201-053	X030722, Homestead Dr	2,453.66	CLARK, PAYTON III & KIM 4111 HOMESTEAD DR
4711-28-201-054	X030722, Homestead Dr	2,453.66	TANIS JEFFREY & WANDA 3817 HIGHCREST DR
4711-28-201-055	X030722, Homestead Dr	2,453.66	MCCORD MATTHEW & KIMBERLY LTS 4065 HOMESTEAD DR
4711-28-201-056	X030722, Homestead Dr	2,453.66	WILLIAMS JACKIE & LYNDY LIFE EST 4219 HOMESTEAD DR
4711-28-201-057	X030722, Homestead Dr	2,453.66	CARPENTER CARTER & LISA 4138 ST ANDREWS
4711-28-201-058	X030722, Homestead Dr	2,453.66	MEKJIAN JOHN & RUPP MARY 4027 HOMESTEAD DR

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-28-202-005	X030722, Homestead Dr	2,453.66	GOODLING RONALD 26431 LA MUERA ST
4711-28-202-007	X030722, Homestead Dr	2,453.66	KIRCHOFF, ALAN 4026 HOMESTEAD DR
4711-28-202-016	X030722, Homestead Dr	2,453.66	HARMAN THORIN B 4084 HOMESTEAD DR
4711-28-202-021	X030722, Homestead Dr	2,453.66	MCGRATH JULIE ANN 4104 HOMESTEAD DR
4711-28-202-025	X030722, Homestead Dr	2,453.66	DUNN JOHN & KAREN 4120 HOMESTEAD DR
4711-28-202-035	X030722, Homestead Dr	2,453.66	PALLASKA GRAMOS & FREY PAIGE 4140 HOMESTEAD DR
4711-28-201-014	X030722, Homestead Dr	2,453.66	MANCINI KAREN & LEO LTS 9.3 4057 HOMESTEAD DR
# OF PARCELS: 61	TOTALS:	149,673.26	

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**Exhibit C**

**Warrant**

---

WARRANT

TO: Treasurer  
Genoa Township  
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the special assessment roll for the Genoa Township Homestead Drive Road Improvement Project (Summer 2022) (the "Roll") confirmed by the Township Board on April 4, 2022 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such Roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

---

Paulette A. Skolarus  
Genoa Charter Township Clerk

# Board Correspondence

To Board 4/4/22

**Polly**

---

**From:** Mary Post <mapcats1@comcast.net>  
**Sent:** Saturday, March 26, 2022 9:51 AM  
**To:** Bill Rogers; Polly; Robin Hunt; Jean Ledford; Jim Mortensen; Terry Croft; Diana Lowe  
**Subject:** Enforcement of scrap metal site cleanup as approved in 2/7/2022 Board of Trustees minutes

Dear Board of Trustees,

Since it has been approximately 1.5 months since this action was approved, I am inquiring about the item from the February 7, 2022 Township Board of Trustees minutes, concerning Board approval for a directive that Township Staff shall enforce the cleanup of the existing site where outdoor scrap metal site is.

I would appreciate knowing if contact has been made and requirements set with the site owner on complying with the Township's cleanup directive.

Thank you for your reply and update. It is greatly appreciated.

Moved by Board Member Hunt, seconded by Board Member Skolarus, to deny the Environmental Impact Assessment Planned Unit Development Agreement dated December 1, 2021 due to the proposed PID not complying with the qualifying conditions of Sections 10.03.02 and 10.07.01 and it fails to satisfy the requirements of 22.04 of the Township Ordinance. The construction and paving of Toddiem Drive, the extension of municipal water, and the removal of the outdoor scrap metal and trailer storage does not give enough direct benefit to the Township for the request to exceed the maximum building height, not meet the high-quality architecture and design standards, and not meet the minimum lot size. Additionally, Township Staff shall enforce the cleanup of the existing site. The motion carried with a roll call vote (Ledford - yes; Croft - yes; Hunt - yes; Mortensen; yes; Lowe - yes; Skolarus - yes; Rogers - no)

Mary A Post  
4923 New Haven Drive  
Howell, MI 48843  
989-859-7366

To Board 3/4/22



March 25, 2022

T2 P1 230 \*\*\*\*\*AUTO\*\*MIXED AADC 480

Genoa Township  
2911 Dorr Road  
Brighton, MI 48116-9436



Dear Franchise Official:

Spectrum Mid-America, LLC ("Spectrum") recently notified you on March 7, 2022 that NBC Universal Media, LLC on behalf of International Media Distribution, LLC ("IMD") would cease distribution of **CR1 Russia**, effective March 3, 2022 at 12:00am ET. Additionally, we further notified you that in light of the extraordinary circumstances in Ukraine, effective March 4, 2022 at 12:00am ET, Spectrum dropped Russian-controlled and programmed networks **NTV America, RTR Planet, Rossiya-24 and CTC**.

As a result of the above-noticed drops, Spectrum is making its customers aware that effective March 29, 2022, we are temporarily reducing the Russian International Video package/a la carte pricing due to temporary channel unavailability. Accordingly, customer pricing will change as follows:

**Packages/Channels with no content**

Service Name		Current Monthly Price	Discount Amount	New Monthly Price (3/29/22)
<b>Russian View</b>	Spectrum Products and Pricing	\$9.99	\$9.99	\$0
<b>Channel One Russia</b>	Legacy Time Warner Cable	\$14.95	\$14.95	\$0
<b>CTC</b>	Legacy Time Warner Cable	\$9.95	\$9.95	\$0
<b>NTV America</b>	Legacy Time Warner Cable	\$9.95	\$9.95	\$0
<b>Russian View</b>	Legacy Charter	\$14.99	\$14.99	\$0

**Packages/Channels with partial content**

Service Name		Current Monthly Price	Discount Amount	New Monthly Price (3/29/22)
<b>Russian View Premium</b>	Spectrum Products and Pricing	\$29.99	\$15.00	\$14.99
<b>Russian Passport</b>	Legacy Time Warner Cable	\$25.99	\$0	\$25.99
<b>Russian Pass Plus</b>	Legacy Time Warner Cable	\$29.99	\$10.00	\$19.99
<b>Russian Pass Max</b>	Legacy Time Warner Cable	\$44.99	\$10.00	\$34.99
<b>Russian</b>	Legacy Bright House Networks	\$26.99	\$7.00	\$19.99

To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels). If you have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

*Karen Coronado*

Karen Coronado  
Manager, State Government Affairs – Michigan  
Charter Communications

888.GET.CHARTER  
www.charter.com

7372 Davison Road  
Davison, MI 48423