

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
January 3, 2022
6:30 p.m.
Community Bible Church
7372 Grand River

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person)*:

Consent Agenda:

1. Payment of Bills: December 6, 2021 and January 3, 2022
2. Request to approve Minutes: November 15, 2021 and December 6, 2021
3. Request to approved the attached schedule of meetings and holidays for 2022.

Regular Agenda:

4. Consideration of a recommendation for approval of an environmental impact assessment (11/22/21) for a proposed 73-space parking lot on the west side of the site located at 7372 Grand River, Brighton for Community Bible Church. The request is petitioned by Community Bible Church.
5. Request for approval of Resolution 5A (amending the Special Assessment Roll) for the Darlene Drive Road Improvement Project Amendment for a project cost reduction of \$30,558.49. Roll call vote.
6. Request for approval of an intergovernmental agreement for cooperative paid assessment intern, mentoring and training. Roll call vote.

Correspondence
Member Discussion
Adjournment

<p>*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.</p>
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CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: December 6, 2021

TOWNSHIP GENERAL EXPENSES: Wednesday December 1, 2021	\$206,184.07
November 23, 2021 Longivity Annual Payroll	\$35,907.79
November 26, 2021 Bi Weekly Payroll	\$95,789.40
OPERATING EXPENSES: Through December 1, 2021	\$476,645.50
TOTAL:	<u>\$814,526.76</u>

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
11/12/2021	37123	AMERICAN AQUA	1,099.00
11/12/2021	37124	BUSINESS IMAGING GROUP	829.52
11/12/2021	37125	COMCAST	710.68
11/12/2021	37126	LINDHOUT ASSOCIATES ARCHITECTS INC	129.00
11/12/2021	37127	SAFEBUILT STUDIO	1,968.32
11/16/2021	37128	BLUE CROSS & BLUE SHIELD OF MI	46,618.45
11/16/2021	37129	CONSUMERS ENERGY	253.23
11/16/2021	37130	ETNA SUPPLY COMPANY	14,910.00
11/16/2021	37131	GENOA TWP DPW FUND	120.32
11/16/2021	37132	LIVINGSTON COUNTY TREASURER ASSOC	75.00
11/16/2021	37133	MASTER MEDIA SUPPLY	633.86
11/16/2021	37134	MICHIGAN OFFICE SOLUTIONS	749.99
11/16/2021	37135	TETRA TECH INC	735.00
11/16/2021	37136	US BANK EQUIPMENT FINANCE	2,037.41
11/16/2021	37137	VERIZON WIRELESS	433.25
11/23/2021	37138	COMCAST	267.63
11/23/2021	37139	DELTA DENTAL	3,611.92
11/23/2021	37140	FEDERAL EXPRESS CORP	44.92
11/23/2021	37141	LIVINGSTON PRESS & ARGUS	1,635.00
11/23/2021	37142	MICHIGAN OFFICE SOLUTIONS	179.74
11/23/2021	37143	MUTUAL OF OMAHA	2,101.25
11/23/2021	37144	PRINTING SYSTEMS	220.59
11/23/2021	37145	ROCKET ENTERPRISE INC	140.00
11/23/2021	37146	TERRY CROFT	54.88
11/23/2021	37147	WASTE MANAGEMENT CORP SERVICES, INC	114,283.56
12/01/2021	37148	CAPITAL ONE	116.40
		Void Reason: PRINTING PROBLEMS	
12/01/2021	37149	CHASE CARD SERVICES	2,901.15
		Void Reason: PRINTING PROBLEMS	
12/01/2021	37150	DTE ENERGY	27.00
		Void Reason: PRINTING PROBLEMS	
12/01/2021	37151	MHOG WATER AUTHORITY	392.00
12/01/2021	37152	NETWORK SERVICES GROUP, L.L.C.	50.00
12/01/2021	37153	PFEFFER, HANNIFORD, PALKA	8,855.00
12/01/2021	37155	CAPITAL ONE	116.40
12/01/2021	37156	CHASE CARD SERVICES	2,901.15
12/01/2021	37157	DTE ENERGY	27.00
FNBCK TOTALS:			
Total of 34 Checks:			209,228.62
Less 3 Void Checks:			3,044.55
Total of 31 Disbursements:			206,184.07

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #503			
11/15/2021	5405	ADVANCE AUTO PARTS Void Reason: REFUND IN DIFFERENT VENDOR, DID NOT SHOW ON THIS CHECK	433.97 V
11/15/2021	5406	AUTO-LAB OF LIVINGSTON	492.39
11/15/2021	5407	BOB'S TIRE & AUTO SERVICE, INC	130.00
11/15/2021	5408	CORRIGAN TOWING	98.25
11/15/2021	5409	GIFFELS WEBSTER	1,110.00
11/15/2021	5410	HUTSON, INC	28.65
11/15/2021	5411	TETRA TECH INC	2,470.00
11/15/2021	5412	ULINE	124.65
11/15/2021	5413	USA BLUEBOOK	693.19
11/15/2021	5414	UNITED STATES POSTAL SERVICE	317.25
11/15/2021	5415	ADVANCE AUTO PARTS	403.97
11/15/2021	5416	CHASE CARD SERVICES	1,554.46
11/22/2021	5417	GENOA TOWNSHIP	300,000.00
11/22/2021	5418	HOME DEPOT CREDIT SERVICES	1,790.79
11/22/2021	5419	VERIZON WIRELESS	702.67
11/30/2021	5420	SPIRIT OF LIVINGSTON	1,069.08
503FN TOTALS:			
Total of 16 Checks:			311,419.32
Less 1 Void Checks:			433.97
Total of 15 Disbursements:			310,985.35

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
11/12/2021	5389	AT&T LONG DISTANCE	56.51
11/17/2021	5390	AMERICAN AQUA	2,132.09
11/17/2021	5391	AT&T	145.84
11/17/2021	5392	COMPLETE BATTERY SOURCE	360.41
11/17/2021	5393	CONSUMERS ENERGY	320.29
11/17/2021	5394	COOPER'S TURF MANAGEMENT LLC	1,295.00
11/17/2021	5395	CORRIGAN OIL COMPANY	1,189.97
11/17/2021	5396	DUBOIS-COOPER	546.00
11/17/2021	5397	ETNA SUPPLY COMPANY	1,333.40
11/17/2021	5398	FERGUSON WATERWORKS #3386	480.60
11/17/2021	5399	GENOA TOWNSHIP D.P.W. FUND	1,042.61
11/17/2021	5400	GENOA TWP DPW FUND	20,175.32
11/17/2021	5401	GENOA TWP DPW FUND	23,409.94
11/17/2021	5402	GRAINGER	343.20
11/17/2021	5403	HACH COMPANY	495.46
11/17/2021	5404	HAVILAND PRODUCTS COMPANY	2,900.00
11/17/2021	5405	HYDROCORP	226.87
11/17/2021	5406	LOREA TOPSOIL & AGGREGATE	105.00
11/17/2021	5407	STATE OF MICHIGAN	1,340.28
11/17/2021	5408	TLS CONSTRUCTION	2,636.00
11/17/2021	5409	UIS SCADA	679.50
11/23/2021	5410	AT&T LONG DISTANCE	64.04
11/24/2021	5411	GENOA TWP OAK POINTE SEWER BOND	88,936.50
12/01/2021	5412	BRIGHTON ANALYTICAL LLC	200.00
592FN TOTALS:			
Total of 24 Checks:			150,414.83
Less 0 Void Checks:			0.00
Total of 24 Disbursements:			150,414.83

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #593			
11/15/2021	4044	BRIGHTON ANALYTICAL LLC	536.00
11/15/2021	4045	COMPLETE BATTERY SOURCE	169.60
11/15/2021	4046	CONSUMERS ENERGY	203.44
11/15/2021	4047	COOPER'S TURF MANAGEMENT LLC	963.00
11/15/2021	4048	CSM MECHANICAL, LLC	725.00
11/15/2021	4049	DTE ENERGY	148.79
11/15/2021	4050	GENOA TWP DPW FUND	12,432.49
11/30/2021	4051	BRIGHTON ANALYTICAL LLC	67.00
593FN TOTALS:			
Total of 8 Checks:			15,245.32
Less 0 Void Checks:			0.00
Total of 8 Disbursements:			15,245.32

310,985.35+
150,414.83+
15,245.32+
476,645.50+



December 2021						
S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8


New Balance
\$2,901.15
 Minimum Payment Due
\$580.00
 Payment Due Date
12/10/21

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$194.13
Payment, Credits	-\$194.13
Purchases	+\$2,901.15
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$2,901.15
Opening/Closing Date	10/17/21 - 11/16/21
Credit Limit	\$20,000
Available Credit	\$17,098
Cash Access Line	\$1,000
Available for Cash	\$1,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

OK.

 11/23/2021



ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
10/23	Payment ThankYou Image Check	-194.13
10/21	Amazon.com*2Y6Y44JX2 Amzn.com/bill WA	25.20 <i>RAM</i>
10/25	EIG*CONSTANTCONTACT.COM 855-2295506 MA	168.00 <i>RAM</i>
10/27	AMZN Mktg US*2Y74U37D2 Amzn.com/bill WA	423.00 <i>RAM</i>
10/28	MACEO 586-5744610 MI	25.00 <i>RAM</i>
11/01	STATE TAX COMMISSION 517-3353429 MI	175.00 <i>DUC</i>
11/01	STATE TAX COMMISSION 517-3353429 MI	175.00 <i>DUCS</i>
11/01	STATE TAX COMMISSION 517-3353429 MI	175.00 <i>DUCS</i>
11/05	REALTOR ASSOCIATION/MLS 312-329-8245 IL	563.00 <i>DUCS</i>
11/11	LANDS END BUS OUTFITTERS 800-332-4700 WI MICHAEL C ARCHINAL TRANSACTIONS THIS CYCLE (CARD 3223) \$2707.02 INCLUDING PAYMENTS RECEIVED	1,171.95 <i>CS</i>

2021 Totals Year-to-Date	
Total fees charged in 2021	\$39.00
Total interest charged in 2021	\$22.87

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	13.24%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	19.24%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	13.24%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: January 3, 2022

All information below through December 28, 2021

TOWNSHIP GENERAL EXPENSES	\$ 227,534.78
December 10, 2021 Bi Weekly Payroll	\$ 99,104.32
December 24, 2021 Bi Weekly Payroll	\$ 98,940.60
OPERATING EXPENSES DPW	\$ 28,691.52
OPERATING EXPENSES Oak Pointe	\$ 87,282.09
OPERATING EXPENSES Lake Edgewood	\$ 43,987.77
TOTAL	\$ 585,541.08

Check Date	Check	Vendor Name	Amount
Bank FNBACK CHECKING ACCOUNT			
12/02/2021	37158	AMERICAN MAILBOX SERVICES INC	1,931.00
12/02/2021	37159	PERFECT MAINTENANCE CLEANING	565.00
12/02/2021	37160	ROCKET ENTERPRISE INC	108.50
12/02/2021	37161	SEWARD HENDERSON PLLC	2,261.00
12/02/2021	37162	LIVINGSTON COUNTY CLERKS ASSOC	20.00
12/08/2021	37163	APEX SOFTWARE	930.00
12/08/2021	37164	CONTINENTAL LINEN SERVICE	86.45
12/08/2021	37165	DTE ENERGY	1,014.05
12/08/2021	37166	DTE ENERGY	233.92
12/08/2021	37167	MASTER MEDIA SUPPLY	267.38
12/13/2021	37168	AMERICAN AQUA	75.00
12/13/2021	37169	MICHAEL ARCHINAL	52.64
12/13/2021	37170	COOPER'S TURF MANAGEMENT LLC	3,746.00
12/13/2021	37171	EHIM, INC	6,111.89
12/13/2021	37172	ETNA SUPPLY COMPANY	4,700.00
12/13/2021	37173	MARY KRENCICKI	23.52
12/13/2021	37174	LIVINGSTON COUNTY CLERKS ASSOC	20.00
12/13/2021	37175	MEI TOTAL ELEVATOR SOLUTIONS	286.00
12/13/2021	37176	CINDY OVERBY	60.99
12/13/2021	37177	DEBRA ROJEWSKI	89.20
12/16/2021	37178	BLUE CROSS & BLUE SHIELD OF MI	46,018.05
12/16/2021	37179	BRAY ELECTRIC	627.60
12/16/2021	37180	COMCAST	710.68
12/16/2021	37181	COMCAST	637.20
12/16/2021	37182	CONSUMERS ENERGY	532.67
12/16/2021	37183	DYKEMA GOSSETT, PLLC	117.00
12/16/2021	37184	FEDERAL EXPRESS CORP	39.11
12/16/2021	37185	GIFFELS WEBSTER	6,880.00
12/16/2021	37186	MMRMA	12,277.91
12/16/2021	37187	SAFEBUILT STUDIO	2,640.16
12/16/2021	37188	SEWARD HENDERSON PLLC	5,172.00
12/16/2021	37189	TETRA TECH INC	855.00
12/16/2021	37190	VERIZON WIRELESS	432.93
12/16/2021	37191	WASTE MANAGEMENT CORP SERVICES, INC	114,266.47
12/27/2021	37192	AMERICAN AQUA	112.00
12/27/2021	37193	CHASE CARD SERVICES	1,985.80
12/27/2021	37194	COMCAST	267.63
12/27/2021	37195	DELTA DENTAL	3,611.92
12/27/2021	37196	LAURA GAMBINO	35.75
12/27/2021	37197	LIVINGSTON PRESS & ARGUS	300.00
12/27/2021	37198	MASTER MEDIA SUPPLY	326.83
12/27/2021	37199	MICHIGAN OFFICE SOLUTIONS	186.45
12/27/2021	37200	MUTUAL OF OMAHA	2,429.03
12/27/2021	37201	PLUGS TO PANELS ELECRICAL LLC	380.00
12/27/2021	37202	WILLIAM ROGERS	52.64
12/27/2021	37203	TOTAL ADMINISTRATIVE SERVICES	2,020.00
12/27/2021	37204	US BANK EQUIPMENT FINANCE	2,037.41

FNBACK TOTALS:

Total of 47 Checks:	227,534.78
Less 0 Void Checks:	0.00
Total of 47 Disbursements:	<u>227,534.78</u>

Check Register Report For Genoa Charter Township
 For Check Dates 12/10/2021 to 12/10/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/10/2021	FNBCK	13512	GAMBINO, LAURA L	406.07	375.00	0.00	Open
12/10/2021	FNBCK	13513	OVERBY, CYNTHIA R	354.64	327.51	0.00	Open
12/10/2021	FNBCK	EFT626	FLEX SPENDING (TASC)	856.53	856.53	0.00	Open
12/10/2021	FNBCK	EFT627	INTERNAL REVENUE SERVICE	23,441.14	23,441.14	0.00	Open
12/10/2021	FNBCK	EFT628	PRINCIPAL FINANCIAL	3,656.00	3,656.00	0.00	Open
12/10/2021	FNBCK	EFT629	PRINCIPAL FINANCIAL	2,227.26	2,227.26	0.00	Open
Totals:		Number of Checks: 006		30,941.64	30,883.44	0.00	
Total Physical Checks:		2					
Total Check Stubs:		4					

.....+P
 30,883.44+
68,220.88+
 99,104.32+*

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #233			
12/07/2021	5421	MWEA	77.00
12/07/2021	5422	PORT CITY COMMUNICATIONS, INC.	594.25
12/07/2021	5423	TRACTOR SUPPLY CO.	364.87
12/07/2021	5424	US POSTAL SERVICE	50.00
12/10/2021	5425	ABE'S AUTO GLASS, INC.	270.00
12/10/2021	5426	ADVANCE AUTO PARTS	69.94
12/10/2021	5427	AUTO-LAB OF LIVINGSTON	2,378.44
12/10/2021	5428	BYRUM ACE HARDWARE	1,129.99
12/10/2021	5429	GIFFELS WEBSTER	840.00
12/10/2021	5430	MARSH POWER TOOLS, INC	34.97
12/10/2021	5431	RANDY'S SERVICE STATION	816.00
12/10/2021	5432	VICTORY LANE QUICK OIL CHANGE	60.23
12/14/2021	5433	CHASE CARD SERVICES	723.91
12/14/2021	5434	MMRMA	10,139.84
12/14/2021	5435	TETRA TECH INC	3,467.50
12/14/2021	5436	US POSTAL SERVICE	75.04
12/14/2021	5437	WEX BANK	4,911.27
12/14/2021	5438	WINDSTREAM	51.22
12/27/2021	5439	HOME DEPOT CREDIT SERVICES	1,934.41
12/27/2021	5440	VERIZON WIRELESS	702.64

503FN TOTALS:

Total of 20 Checks:	28,691.52
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	28,691.52

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
12/01/2021	5412	BRIGHTON ANALYTICAL LLC	200.00
12/07/2021	5413	AT&T LONG DISTANCE	56.51
12/07/2021	5414	BRIGHTON ANALYTICAL LLC	200.00
12/07/2021	5415	DTE ENERGY	2,663.20
12/07/2021	5416	DTE ENERGY	2,625.45
12/13/2021	5417	BRIGHTON ANALYTICAL LLC	400.00
12/13/2021	5418	DUBOIS-COOPER	4,345.00
12/13/2021	5419	FERGUSON WATERWORKS #3386	136.04
12/13/2021	5420	GENOA OCEOLA SEWER AUTHORITY	70.43
12/13/2021	5421	GENOA OCEOLA SWR & WTR AUTHORI	205.90
12/13/2021	5422	GENOA TWP DPW FUND	43,259.95
12/13/2021	5423	HYDROCORP	226.87
12/13/2021	5424	K & J ELECTRIC, INC.	5,097.00
12/13/2021	5425	KENNEDY INDUSTRIES	577.00
12/13/2021	5426	MISS DIG 811	1,029.18
12/13/2021	5427	NORTHWEST PIPE & SUPPLY CO.	1,001.06
12/13/2021	5428	STANDARD ELECTRIC COMPANY	17.38
12/13/2021	5429	TETRA TECH, INC.	10,724.68
12/13/2021	5430	UIS SCADA	5,738.00
12/14/2021	5431	AT&T	145.84
12/14/2021	5432	MMRMA	2,361.89
12/27/2021	5433	BRIGHTON ANALYTICAL LLC	200.00
12/27/2021	5434	CONSUMERS ENERGY	575.71
12/27/2021	5435	PIPELINE MANAGEMENT CO. LLC	5,425.00

592FN TOTALS:

Total of 24 Checks:	87,282.09
Less 0 Void Checks:	0.00
Total of 24 Disbursements:	87,282.09

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590			
11/30/2021	4051	BRIGHTON ANALYTICAL LLC	67.00
12/08/2021	4052	BRIGHTON ANALYTICAL LLC	134.00
12/08/2021	4053	DTE ENERGY	3,885.29
12/10/2021	4054	AQUA- AEROBICS SYSTEMS, INC.	4,995.65
12/10/2021	4055	GENOA OCEOLA SEWER AUTHORITY	2,901.73
12/10/2021	4056	GENOA TWP DPW FUND	12,144.33
12/10/2021	4057	HARTLAND SEPTIC SERVICE, INC.	6,000.00
12/10/2021	4058	MISS DIG 811	506.90
12/10/2021	4059	PVS NOLWOOD CHEMICALS, INC	1,715.00
12/10/2021	4060	USA BLUEBOOK	5,934.00
12/14/2021	4061	BRIGHTON ANALYTICAL LLC	67.00
12/14/2021	4062	CONSUMERS ENERGY	323.56
12/14/2021	4063	MMRMA	722.86
12/27/2021	4064	BRIGHTON ANALYTICAL LLC	254.50
12/27/2021	4065	CONSUMERS ENERGY	15.00
12/27/2021	4066	CSM MECHANICAL, LLC	3,298.00
12/27/2021	4067	GENOA TOWNSHIP D.P.W. FUND	1,022.95
593FN TOTALS:			
Total of 17 Checks:			43,987.77
Less 0 Void Checks:			0.00
Total of 17 Disbursements:			43,987.77

draft

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
November 15, 2021

MINUTES

Supervisor Rogers called the Regular Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Terry Croft, Jim Mortensen and Diana Lowe. In addition there were Assistant Manager Kelly VanMarter and two persons in the audience.

A Call to the Public was made with the following response: Melanie Johnson – Consider moving future meetings to U-Tube meetings after tonight.

Consent Agenda:

Moved by Lowe and supported by Hunt to approve items 1 and 2 and moving the Minutes to the Regular Agenda for discussion. The motion carried unanimously.

1. Payment of Bills: November 15, 2021

3. Request Board approval to adjust the 2021 Winter tax roll as well as the Refuse Special Assessment Roll, X0012, to reflect eight additional homes at \$157.00/per home as submitted by the Township Treasurer.

Regular Agenda:

Moved by Lowe and supported by Croft to approve for action all items under the Regular Agenda with the addition of the Minutes. The motion carried unanimously.

2. Request to Approve Minutes: November 1, 2021

Moved by Lowe and supported by Mortensen to approve the Minutes with changes regarding comments from board members replacing Croft's name with Lowe's and other minor corrections. The motion carried unanimously.

4. Request to introduce proposed rezoning ordinance number Z-21-02 and to set the meeting date for the purpose of considering the proposed ordinance for adoption before the Township Board on Monday, December 6th, 2021. The properties proposed for rezoning are located on the east side of Victory Drive, north and south of Toddiem Drive involving parcels 4711-08-100-009 and 4711-05-303-015. The request is petitioned by Net Lease Associates to be rezoned from Industrial (IND) to Planned Industrial Development (PID).

Moved by Hunt and supported by Croft to introduce proposed rezoning ordinance number Z-21-02 and to set the meeting date for the purpose of considering the proposed ordinance for adoption before the Township Board on Monday December 6th, 2021. The motion carried unanimously.

Correspondence:

- A letter from Rogers and Archinal to the City Manager and Mayor of the City of Howell concerning Padnos Shredding Operation with regard to the 425-land transfer agreement and the City’s failure to provide quality economic development.
- An e-mail from Rob McColl thanking the board for the internet buildout.
- A letter from Comcast ceasing operations of the NBC sport network.
- A memo from MiSignal outlining phases of their construction plan. Hunt – MiSignal will post a map at the end of the week outlining phases of the development.

Member Discussion:

- Skolarus – The Big Red Barrel collection generated 30 # of pills and 35# of sharps on the 23rd. This past Saturday we collected 19# of pills and 21 # of sharps/needles. We handed out brochures to residents dropping leaves and many people returned to the office with the drugs and needles.
- Skolarus – We were concerned Saturday with the noxious odor in the Township foyer and perhaps a fire hazard. It was thought to be related to double pronged 9-volt batteries. Hunt – Batteries were thrown around the parking lot.
- Mortensen provided corrections to the comment cards that will be used for large groups in attendance at the meetings.
- VanMarter – Through the Township website, the Planning Commission seeks residents’ input regarding community attributes, focusing on, “What defines Genoa Township?”

Moved by Mortensen and supported by Hunt to adjourn the regular meeting of the board at 7:00 p.m. The motion carried unanimously.



Paulette A. Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township

draft

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
December 6, 2021**

MINUTES

Supervisor Rogers called the Regular Meeting of the Genoa Charter Township Board to order at 6:24 p.m. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jean Ledford, Terry Croft, Jim Mortensen and Diana Lowe. Also present were: Township Attorney Joe Seward; Township Assistant Manager Kelly VanMarter; Zoning Administrator Amy Ruthig; and approximately 140 persons in the audience.

Supervisor Rogers addressed the audience. Rogers - I realize that this is a few minutes early to open the meeting, but because of the crowd I will call to order the township board meeting of Dec. 6, 2021 and with that we have been taking counts and unfortunately, we are at excess capacity and are in violation of the fire code and I would respectfully request that we have a motion for adjournment. *Crowd booing.* Moved by Mortensen and supported by Hunt to adjourn the meeting at 6:32 p.m. The motion carried unanimously.

Rogers - We have a motion. We need a larger facility to hold this public hearing. We have tried to work with other facilities and will try to obtain a venue. We will look for a larger facility or go to zoom. Many of you may be aware that schools have closed due to Covid. *Obscene language from crowd.* "We do not want a zoom meeting." Rogers - This meeting is adjourned. *Crowd continues to object and voice their opinion and frustration for an additional five minutes.*

No further action is taken by the board.



Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township

December 6, 2021

Genoa Charter Township Board:

Please approve the attached schedule of meetings and holidays for the Calendar year 2022.

These dates were reviewed and approved by all Boards and Commissions.

Signed: Bill Rogers, Polly Skolarus and Robin Hunt

**GENOA TOWNSHIP
SCHEDULE OF MEETINGS
January 1, 2022 thru December 31, 2022**

Meetings will be held at the Genoa Township Hall located at 2911 Dorr Road. The Township Board meets at 6:30 p.m., the Zoning Board of Appeals meet at 6:30 p.m. The Planning Commission meets at 6:30 p.m.

Regular meetings of the Township Board are generally scheduled for the first and third Monday of every month. The Planning Commission generally meets the second and if necessary, the fourth Monday; and the Zoning Board of Appeals usually meets the third Tuesday of each month. Holidays will occasionally disrupt the meeting schedules.

TOWNSHIP BOARD SCHEDULE

January 3, 2022	July 18, 2022
February 7 & 21, 2022	August 1 & 15, 2022
March 7 & 21, 2022	September 19, 2022
April 4 & 18, 2022	October 3 & 17, 2022
May 2 & 16, 2022	November 7 & 21, 2022
June 6 & 20, 2022	December 5, 2022

PLANNING COMMISSION SCHEDULE

January 10, 2022	July 11, 2022
February 14, 2022	August 8, 2022
March 14, 2022	September 12, 2022
April 11, 2022	October 11, 2022(Tuesday)
May 9, 2022	November 14, 2022
June 13, 2022	December 12, 2022

ZONING BOARD OF APPEALS SCHEDULE

January 18, 2022	July 19, 2022
February 15, 2022	August 16, 2022
March 15, 2022	September 20, 2022
April 19, 2022	October 18, 2022
May 17, 2022	November 15, 2022
June 21, 2022	December 13, 2022

BOARD OF REVIEW

March 8, 2022	July 19, 2022
March 14 & 15, 2022	Dec. 13, 2022

Signed: Paulette A. Skolarus
Genoa Township Clerk

Notice Posted on Front Display
Dec. 6, 2021 thru Dec. 31, 2022

(Policy/schedule of meetings 2022)

Date: Dec. 6, 2021

To: Genoa Township Staff
From: Polly Skolarus, Robin Hunt, and Bill Rogers

For your records the following holidays are scheduled for 2022:

Floating Holiday	Anytime
Martin Luther King Day	January 17, 2022
Good Friday	April 15, 2022
Memorial Day	May 30, 2022
Independence Day	July 4, 2022
Labor Day	September 5, 2022
Columbus Day	October 10, 2022
Veteran's Day	November 11, 2022
Thanksgiving Day	November 24, 2022
Friday following Thanksgiving	November 25, 2022
Christmas Eve	December 23, 2022 (falls on Saturday)
Christmas Day	December 26, 2022 (falls on Sunday)
New Years Eve	December 30, 2022 (falls on Saturday)

Policy/holidays 2022



2911 Dorr Road
 Brighton, MI 48116
 810.227.5225
 810.227.3420 fax
 genoa.org


MEMORANDUM

TO: Honorable Board of Trustees

FROM: Kelly VanMarter, Assistant Township Manager

DATE: December 28, 2021

RE: **Community Bible Church Parking Expansion – 7372 Grand River, Brighton**

MANAGER’S REVIEW: 

This project involves construction of a 73-space parking lot expansion. The impact assessment was recommended for approval and the site plan was approved by the Planning Commission on December 13, 2021. Based on the conditions established by the Planning Commission, I offer the following motion for your consideration:

Moved by _____, support by _____ to approve the environmental impact assessment dated November 22, 2021 with the condition that all requirements of the Planning Commission motion be satisfied.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Sincerely,



Kelly VanMarter
 Assistant Township Manager/Community Development Director

SUPERVISOR
 Bill Rogers

CLERK
 Paulette A. Skolarus

TREASURER
 Robin L. Hunt

TRUSTEES
 Jean W. Ledford
 H. James Mortensen
 Terry Croft
 Diana Lowe

MANAGER
 Michael C. Archinal

NEW BUSINESS:

OPEN PUBLIC HEARING # 2... Review of an environmental impact assessment and site plan for a proposed 73-space parking lot on the west side of the site located at 7372 Grand River, Brighton for Community Bible Church. The request is petitioned by Community Bible Church.

- A. Recommendation of Environmental Impact Assessment (11-22-21)
- B. Disposition of Site Plan (11-22-21)

Mr. Scott Tousignant of Boss Engineering and Pastor Chip from Community Bible Church were present. Mr. Tousignant reviewed the proposed project. The additional parking is needed to accommodate the increase in petitioners as well as additional volunteers for the accessory programs at the church. He noted that this future parking expansion was proposed when the previous church expansion was done.

Mr. Borden reviewed his letter dated December 8, 2021.

- The excess parking proposed requires Planning Commission approval in accordance with Section 14.02.06.
- The applicant must provide evidence supporting the need for excess parking, which Mr. Tousignant detailed this evening.
- If any existing plantings are in poor condition, they should be removed and replaced as part of this project. The applicant is agreeable to this condition.
- The applicant must address any comments provided by the Township's engineering consultant and/or the Brighton Area Fire Authority.

Ms. Byrne stated she has no concerns with the proposal.

The Fire Marshal's letter dated November 30, 2021 states:

- Existing access roads to the site shall be maintained during construction. Access roads shall be constructed to be capable of supporting the imposed load of fire apparatus weighing at least 84,000 pounds.

The call to the public was made at 8:44 pm with no response.

Commissioner Rauch stated that for this use, this request is very reasonable. It is a common need for churches.

Moved by Commissioner Rauch, seconded by Commissioner Mortensen, to recommend to the Township Board approval of the Environmental Impact Assessment dated November 22, 2021 for a proposed 73-space parking lot on the west side of the site located at 7372 Grand River for Brighton for Community Bible Church. **The motion carried unanimously.**

Moved by Commissioner Rauch, seconded by Commissioner McCreary, to approve the Site Plan dated November 22, 2021 for a proposed 73-space parking lot on the west side of the site located at 7372 Grand River, Brighton for Community Bible Church, conditioned upon the following:

- Landscaping from both this and the previously approved site plan must meet the Township requirements.

The motion carried unanimously.

OPEN PUBLIC HEARING # 3...Review of a special use application, environmental impact assessment and site plan for a proposed Place of Worship (Prayer Campus) with outdoor uses including Stations of the Cross, a mural wall with altar, prayer trails, religious landscape/garden statues, a 352 sq. ft. utility building and related driveways and parking. The property in question is located at 3280 Chilson Road on the west side of Chilson Road, south of Crooked Lake Road. The request is petitioned by Catholic Healthcare International.

- A. Recommendation of Special Use Application
- B. Recommendation of Environmental Impact Assessment (11-22-21)
- C. Recommendation of Site Plan (11-22-21)

Mr. Scott Tousignant from Boss Engineering, Mr. Jere Palazzolo, the applicant, and Mr. Robert Muise from American Freedom Law Center were present.

Mr. Tousignant provided a review of the property and the revised project. The primary difference is the removal of the chapel. They are proposing a commercial driveway leading to a 39 parking space parking lot, and a shed. The property will be used for patrons to utilize the trails through the woods on the site. There will be minimal impacts to the site. They will be removing some shrubs and three trees. They will not be impacting the wetlands. The proposed parking lot and maintenance shed will be set back from Chilson Road.

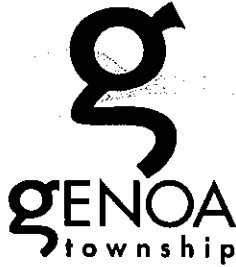
This project does not include the chapel so there will be no restroom facilities. Port-a-johns will be utilized and maintained. They will be abandoning the well for drinking water; however, it will be adapted for use for irrigation on the site.

While they will not be having the chapel, they would like to install the parking spaces. Without the chapel, they based the traffic generation on a park and they believe that the 39 spaces would be appropriate.

Mr. Borden stated that in accordance with Section 19.07 of the Zoning Ordinance, the Township may view the removal of a chapel building as a change in conditions. However, the current request indicates that use of the property will be quite similar to the project previously denied. Applications that have been denied wholly or in part shall not be resubmitted for a period of one (1) year from the date of denial, except on the grounds of new evidence or proof of changed conditions relating to all of the reasons noted for the denial found to be valid by the Township Board.

Ms. VanMarter stated that when she reviewed the initial proposal, she viewed it as less intense and more of a park; however, in looking at additional information submitted with the revised proposal, they are now proposing to have ordinary outdoor services not more than weekly, in addition to the large special events which will now be outdoors.

Mr. Muise stated there is another component to this being requested again. In a current lawsuit between the Township and Catholic Healthcare International they are not able to use this



GENOA CHARTER TOWNSHIP
Application for Site Plan Review

TO THE GENOA TOWNSHIP PLANNING COMMISSION AND TOWNSHIP BOARD:

APPLICANT NAME & ADDRESS: Community Bible Church, 7372 Grand River Ave, Brighton, MI 48114
If applicant is not the owner, a letter of Authorization from Property Owner is needed.

OWNER'S NAME & ADDRESS: Community Bible Church, 7372 Grand River Ave, Brighton, MI 48114

SITE ADDRESS: 7372 Grand River Ave, Brighton, MI 48114 PARCEL #(s): 4711-13-300-055

APPLICANT PHONE: (810) 227-2255 OWNER PHONE: (810) 227-2255


OWNER EMAIL: chip@communitybible.net

LOCATION AND BRIEF DESCRIPTION OF SITE: This is the site of Community Bible Church which
is on the south side of Grand River Avenue between Euler Rd and Genoa Business Park.

BRIEF STATEMENT OF PROPOSED USE: Site will continue to function as Community Bible
Church. Project proposes a parking lot expansion to accommodate church growth.

THE FOLLOWING BUILDINGS ARE PROPOSED: No buildings are proposed as part of this project.

**I HEREBY CERTIFY THAT ALL INFORMATION AND DATA ATTACHED TO AND MADE
PART OF THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY
KNOWLEDGE AND BELIEF.**

BY: 

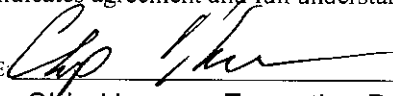
ADDRESS: 7372 Grand River Ave, Brighton, MI 48114

Contact Information - Review Letters and Correspondence shall be forwarded to the following:

1.) Scott Tousignant, P.E. of Boss Engineering at scottt@bosseng.com
Name Business Affiliation E-mail Address

FEE EXCEEDANCE AGREEMENT

As stated on the site plan review fee schedule, all site plans are allocated two (2) consultant reviews and one (1) Planning Commission meeting. If additional reviews or meetings are necessary, the applicant will be required to pay the actual incurred costs for the additional reviews. If applicable, additional review fee payment will be required concurrent with submittal to the Township Board. By signing below, applicant indicates agreement and full understanding of this policy.

SIGNATURE  DATE: 11/17/21
PRINT NAME: Chip Herrera, Executive Pastor PHONE: 810-227-2255
ADDRESS: 7372 Grand River Ave, Brighton, MI 48114

December 8, 2021

Planning Commission
Genoa Township
2911 Dorr Road
Brighton, Michigan 48116

Attention:	Kelly Van Marter, AICP Planning Director and Assistant Township Manager
Subject:	Community Bible Church – Site Plan Review #1
Location:	7372 Grand River Avenue – southwest corner of Grand River and Harte Drive
Zoning:	GCD General Commercial District

Dear Commissioners:

At the Township’s request, we have reviewed the submittal from Community Bible Church requesting site plan review/approval for a parking lot expansion (plans dated 11/22/21).

A. Summary

1. The excess parking proposed requires Planning Commission approval in accordance with Section 14.02.06.
2. The applicant must provide evidence supporting the need for excess parking.
3. If any existing plantings are in poor condition, they should be removed and replaced as part of this project.
4. The applicant must address any comments provided by the Township’s engineering consultant and/or the Brighton Area Fire Authority.

B. Proposal/Process

The applicant proposes construction of a new 73-space parking lot on the west side of the site.

The proposed parking lot expansion is identified on the site plan as “Lot D” and includes vehicular connection to the existing parking lot and main drive aisles, as well as new lighting and landscaping.

Per Section 18.02, parking lot expansions of more than 5 new spaces requires site plan review by the Planning Commission.

As such, the Planning Commission has approval authority over the site plan, while a recommendation to the Township Board is needed for the Environmental Impact Assessment.



Aerial view of site and surroundings (looking north; prior to recent remodel/expansion)

C. Site Plan Review

- 1. Dimensional Requirements.** Given the nature of the proposal, the only GCD dimensional requirements that apply are parking lot setbacks and impervious surface lot coverage.

Required setbacks are met, including the 25-foot natural features setback from the nearby wetland.

Sheet C3 includes calculations noting compliant impervious surface lot coverage.

- 2. Vehicular Circulation.** The new parking lot includes compliant drive aisle widths.

The applicant must address any comments provided by the Township’s engineering consultant or the Brighton Area Fire Authority with respect to vehicular circulation.

- 3. Parking.** The parking lot has been reviewed for compliance with the standards of Article 14, as follows:

	Required	Proposed	Comments
Parking Spaces Churches and similar places of worship (1 space for each 3 seats in the main unit of worship)	203	212 existing 73 proposed 285 total	14.02.06 requires PC approval for parking above 120% of the minimum requirement. Proposal entails 140%. Applicant must submit evidence demonstrating the need for excess parking.
Barrier Free Spaces	8	8 existing	In compliance
Dimensions Spaces (75 to 90-degree) Drive aisle width (two-way)	9’ x 18’ 24’	9’ x 18’ 24’ (minimum)	In compliance In compliance
Construction	Looped striping Curbing on all sides	Looped striping Curbing around proposed lot	In compliance In compliance

4. Exterior Lighting. There are 3 light poles in the proposed parking lot.

Details note the use of shielded, downward directed LED fixtures mounted at a height of 20'. The photometric plan notes compliant intensities both on-site, and along property lines.

5. Landscaping. The landscape plan has been reviewed for compliance with the standards of Section 12.02, as shown in the following table:

Standard	Required	Proposed	Notes
Parking lot (development area only)	5 canopy trees 490 SF landscaped area	5 canopy trees 500+ SF landscaped area	In compliance

The plan also provides 14 new shrubs along the front of the building near Harte Drive.

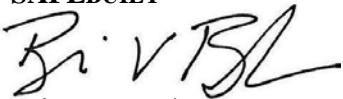
Lastly, if any existing plantings are in poor condition, they should be removed and replaced as part of this project (if approved).

6. Impact Assessment. The submittal includes an Environmental Impact Assessment dated November 22, 2021.

In summary, the Assessment states that the proposed parking lot expansion is not expected to have an adverse impact upon natural features, stormwater, surrounding land, public services/utilities, or traffic and pedestrians.

Should you have any questions concerning this matter, please do not hesitate to contact our office.

Respectfully,
SAFE BUILT



Brian V. Borden, AICP
Michigan Planning Manager



December 8, 2021

Mrs. Kelly Van Marter
Genoa Township
2911 Dorr Road
Brighton, MI 48116

**Re: Community Bible Parking Lot Addition
Site Plan Review No. 1**

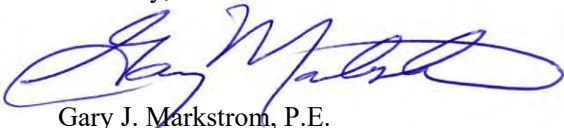
Dear Mrs. Van Marter:

Tetra Tech conducted a review of the proposed Community Bible Parking Lot Addition site plan last dated November 22, 2021. The plans and impact assessment were submitted by Boss Engineering on behalf of Community Bible Church. The site is on a 9.24-acre parcel located on the south side of Grand River Avenue, just west of Harte Drive. The site includes an existing church and the Petitioner is proposing a parking addition to their existing parking lot.


The proposed parking lot meets Township standards and the existing detention basin and storm sewer on site were designed for the full build out of the site, including future building additions and parking. Therefore, we have no engineering related concern to the proposed parking expansion.

Please call or email if you have any questions.

Sincerely,



Gary J. Markstrom, P.E.
Vice President



Shelby Byrne
Project Engineer



BRIGHTON AREA FIRE AUTHORITY

615 W. Grand River Ave.
Brighton, MI 48116
o: 810-229-6640 f: 810-229-1619

November 30, 2021

Kelly VanMarter
Genoa Township
2911 Dorr Road
Brighton, MI 48116

RE: Community Bible Church - Parking Lot Addition
7372 Grand River Road
Genoa Twp., MI

Dear Kelly:

The Brighton Area Fire Department has reviewed the above-mentioned site plan. The plans were received for review on November 24, 2021 and the drawings are dated November 22, 2021. The project is based on the site lateration to accommodate additional parking. The plan review is based on the requirements of the International Fire Code (IFC) 2021 edition.

1. Existing access roads to the site shall be maintained during construction. Access roads shall be constructed to be capable of supporting the imposed load of fire apparatus weighing at least 84,000 pounds.

IFC D 102.1

Additional comments will be given during the building plan review process (specific to the building plans and occupancy). The applicant is reminded that the fire authority must review the fire protection systems submittals (sprinkler & alarm) prior to permit issuance by the Building Department and that the authority will also review the building plans for life safety requirements in conjunction with the Building Department.

If you have any questions about the comments on this plan review please contact me at 810-229-6640.

Cordially,

A handwritten signature in black ink, appearing to read "R. Boisvert".

Rick Boisvert, FM, CFPS
Fire Marshal

cc: Amy Ruthig amy@genoa.org

**IMPACT ASSESSMENT
FOR
SITE PLAN PETITION
"COMMUNITY BIBLE CHURCH – PARKING LOT EXPANSION"
GENOA TOWNSHIP, LIVINGSTON COUNTY
MICHIGAN**

Prepared for:

**COMMUNITY BIBLE CHURCH
7372 GRAND RIVER
BRIGHTON, MICHIGAN 48114
(810) 227-2255**

Prepared by:

**BOSS ENGINEERING COMPANY
3121 E. GRAND RIVER
HOWELL, MI 48843
(517) 546-4836**

November 22, 2021

14-047-7 EIA

INTRODUCTION

The purpose of this Impact Assessment (IA) report is to show the effect that this proposed development may have on various factors in the general vicinity of the project. The format used for presentation of this report conforms to the *Submittal Requirements For Impact Assessment* guidelines in accordance with Section 18.07 of the published Zoning Ordinance for Genoa Township, Livingston County, Michigan.

DISCUSSION ITEMS

A. Name(s) and address(es) of person(s) responsible for preparation of the impact assessment and a brief statement of their qualifications.

Prepared By :
Scott Tousignant, P.E.
BOSS ENGINEERING COMPANY
Civil Engineers, Land Surveyors, Landscape Architects and Planners
3121 E. Grand River
Howell, MI 48843
(517) 546-4836

Prepared For :
Community Bible Church
7372 Grand River
Brighton, MI 48114
(810) 227-2255

B. Map(s) and written description / analysis of the project site including all existing structures, manmade facilities, and natural features. The analysis shall also include information for areas within 10 feet of the property. An aerial photograph or drawing may be used to delineate these areas.

The 9.24 acre site is located on the south side of Grand River immediately west of Harte Dr and across from Euler Rd. The subject property is currently the Community Bible Church Facility. There is the existing Church building, paved parking lots, and detention basin. The south end of the property contains a natural area with shrub/scrub vegetation and a wetland. There is an established tree row along Harte Dr just off of the east side of the subject property.

C. Impact on natural features: A written description of the environmental characteristics of the site prior to development and following development, i.e., topography, soils, wildlife, woodlands, mature trees (eight inch caliper or greater), wetlands, drainage, lakes, streams, creeks or ponds. Documentation by a qualified wetland specialist shall be required wherever the Township determines that there is a potential regulated wetland. Reduced copies of the Existing Conditions Map(s) or aerial photographs may accompany written material.

Resources utilized to study the natural features of the site included an on-site visit, aerial photos from Google Earth, a web soil survey prepared by the USDA, Wetlands Inventory Maps prepared by the MDEQ as well as resources prepared by the Huron River Watershed Council and other Livingston County Natural resources agencies.

The entire northern portion of the property is the newly constructed church facility with all associated parking, sidewalks, and utility infrastructure. The developed site slopes north to south and is served by a stormwater sewer system and detention basin that was constructed as part of the church expansion in 2020.

The soils on site consist of loam, loamy sand and muck. The soils shown on the USDA map are consistent with the field assessment of the upland and low land areas found on site. The land cover identified in the field is also consistent with the soils which consist of impervious surface, compacted lawn area, wetland and wooded shrub scrub areas. Given that the site has already been developed to accommodate the future parking that is now proposed, there will not be any tree removal nor any natural features disturbance. Stormwater for all future impervious surfaces had been accounted for in the design and construction of the storm water management system.

D. Impact on storm water management: Description of measures to control soil erosion and sedimentation during grading and construction operations and until a permanent ground cover is established. Recommendations for such measures may be obtained from County Soil Conservation Service.

Topography on the site ranges from a low of 961.81 at the wetland edge to a high of 992.54 at the north central portion of the property near Grand River Avenue. The property is undulating, but largely drains from the north to the south toward a wetland system that extends off the property.

The land cover found in the field consisted of three different types; impervious surface (parking lot, building), wetland, wooded/lawn area including shrub scrub.

The existing storm system has been designed to accommodate the church facility that was constructed in 2020 as well all future parking lot and building expansions that were anticipated. The proposed parking lot was one of the indicated future impervious surfaces and thus has been accommodated in the stormwater calculations.

Soil erosion measures will be utilized throughout the construction process to reduce the risk of erosion and sedimentation. This will be accomplished through the use of silt sacks placed in catch basins, and silt fence installed along the perimeter of the disturbed area.

E. Impact on surrounding land use: Description of the types of proposed uses and other man made facilities, including any project phasing, and an indication of how the proposed use conforms or conflicts with existing and potential development patterns. A description shall be provided of any increases of light, noise or air pollution which could negatively impact adjacent properties.

As previously stated the site is the current home of Community Bible Church. The use of the site conforms with development patterns of the surrounding area and will feature an expansion of the existing parking lot.

In general, the site will see an increase in use due to the expansion of the parking. The new parking lot will be illuminated but will have no adverse impacts on adjacent properties as the lighting will be provided to meet Township Ordinance.

F. Impact on public facilities and services: Description of number of expected residents, employees, visitors, or patrons, and the anticipated impact on public schools, police protection and fire protection. Letters from the appropriate agencies may be provided, as appropriate.

The new parking lot is proposed to accommodate the growth the Church has seen since the expansion of its facility in 2020. Additional parking spaces will alleviate some pressure on the parking lot particularly between the two Sunday services as people come and go. The new parking lot does not impact local school districts, or other public services.

G. Impact on public utilities: Description of the method to be used to service the development with water and sanitary sewer facilities, the method to be used to control drainage on the site and from the site, including runoff control during periods of construction. For sites service with sanitary sewer, calculations for pre- and post development flows shall be provided in equivalents to a single family home. Where septic systems are proposed, documentation or permits from the Livingston County Health Department shall be provided.

The existing Church is currently served by M.H.O.G public water and Genoa Township public sanitary sewer. Given the use of the building and peak usage times being Sunday mornings the impact on sanitary and water is anticipated to be minimal. The sites drainage is controlled via a storm sewer system and detention basin that was installed as part of the church expansion project in 2020.

H. Storage or handling of any hazardous materials: Description of any hazardous substances expected to be used, stored or disposed of on the site. The information shall describe the type of materials, location within the site and method of containment. Documentation of compliance with federal and state requirements, and a Pollution Incident Prevention Plan (PIPP) shall be submitted, as appropriate.

There will be no hazardous materials used or disposed of on this site.

I. Impact on traffic and pedestrians: A description of the traffic volumes to be generated based on national reference documents, such as the most recent edition of the Institute of Transportation Engineers Trip Generation Manual, other published studies or actual counts of similar uses in Michigan. A detailed traffic impact study shall be submitted for any site over ten (10) acres in size which would be expected to generate 100 directional vehicle trips (i.e. 100 inbound or 100 outbound trips) during the peak hour of traffic of the generator or on the adjacent streets

The site area is under 10 acres and thus a traffic study is not required.

The site is serviced by a 5-lane road which includes a left turn lane. There are two points of ingress/egress for the site; one direct on Grand River and the other to Harte Drive (which connects to Grand River).

J. Special Provisions: General description of any deed restrictions, protective covenants, master deed or association bylaws.

None.

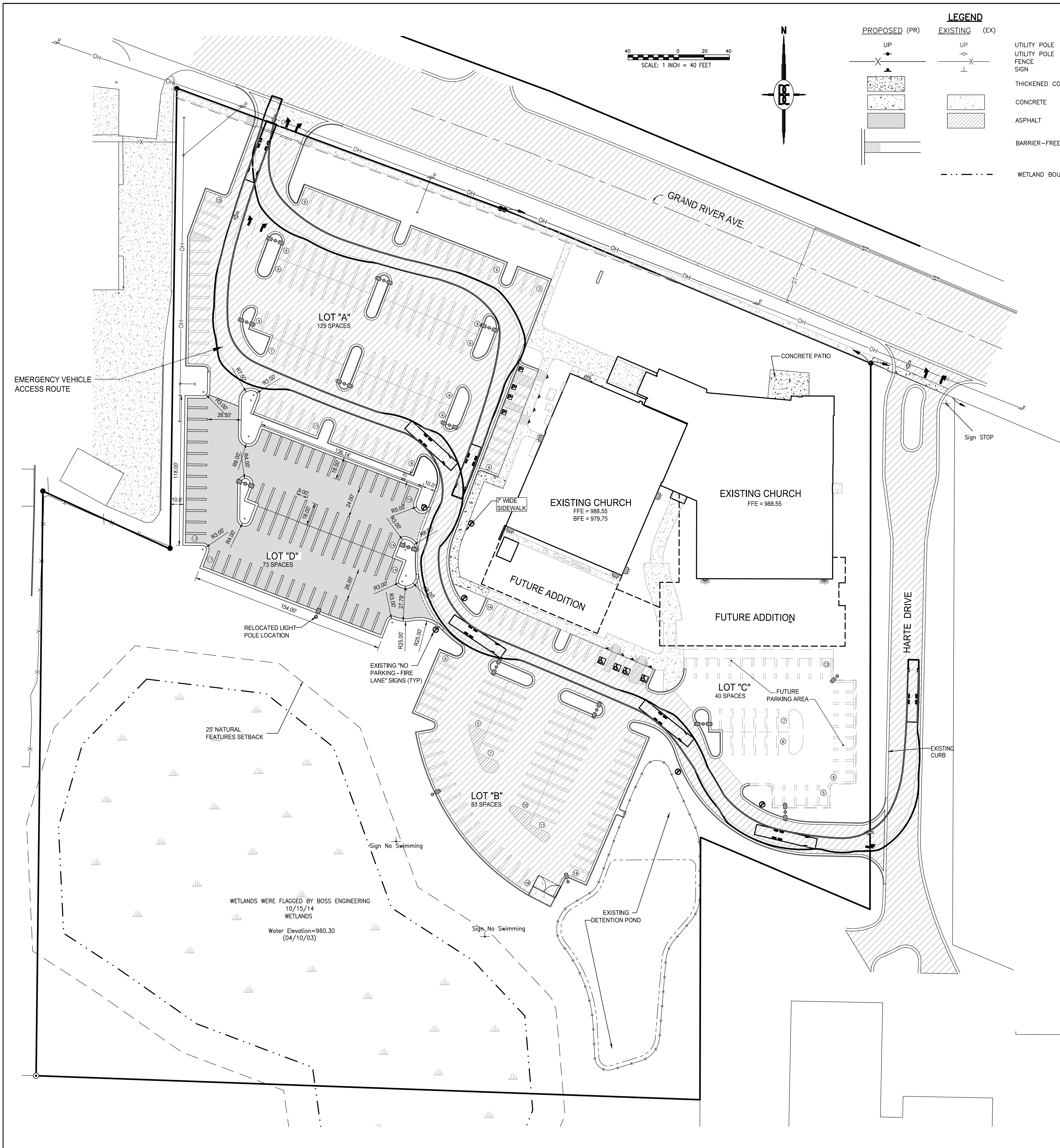
K. A list of all sources shall be provided.

Genoa Township's *Submittal Requirements For Impact Assessment*

Genoa Township Zoning Ordinances

Soil Survey of Livingston County, Michigan, U.S.D.A. Soil Conservation Service

National Wetland Inventory Plan, United States Department of the Interior, Fish and Wildlife Service



LEGEND

PROPOSED (PR)	EXISTING (EX)
UTILITY POLE	UTILITY POLE
FENCE	FENCE
SIGN	SIGN
THICKENED CONC.	THICKENED CONC.
CONCRETE	CONCRETE
ASPHALT	ASPHALT
BARRIER-FREE RAMP	BARRIER-FREE RAMP
WETLAND BOUNDARY	WETLAND BOUNDARY

SITE/BUILDING DATA

PARCEL SIZE:	9.24 AC.
EXISTING ZONING:	GENERAL COMMERCIAL DISTRICT
PROPOSED USE:	CHURCH
REQUIRED FRONT SETBACK:	70 FT. (35 FT IF NO PARKING IN FRONT YARD)
PROPOSED FRONT SETBACK:	EXISTING - 35.06 FT.
REQUIRED SIDE SETBACK:	15 FT.
PROPOSED SIDE SETBACK:	EXISTING - 28.80 FT.
REQUIRED REAR SETBACK:	50 FT.
PROPOSED REAR SETBACK:	EXISTING - 203.84 FT.
PARKING LOT SETBACK:	20.00 FT., 10.00 FT.(SIDE/REAR)
PROPOSED PARKING SETBACK:	10.00 FT. (SIDE)
MAX. LOT COVERAGE:	35% BUILDING 75% IMPERVIOUS
BUILDING FOOTPRINT:	
EXISTING CHURCH:	31,212 S.F.(7.75%)
IMPERVIOUS COVERAGE:	
CHURCH BUILDING:	31,212 S.F.
EXISTING PAVING:	96,800 S.F.
PROPOSED PAVING:	23,101 S.F.
TOTAL:	151,113 S.F. (37.54%)
TOTAL (W/ FUTURE PAVING):	178,759 S.F. (44.41%) (TOTAL SITE BUILD-OUT)

PARKING DATA

PARKING REQUIRED:

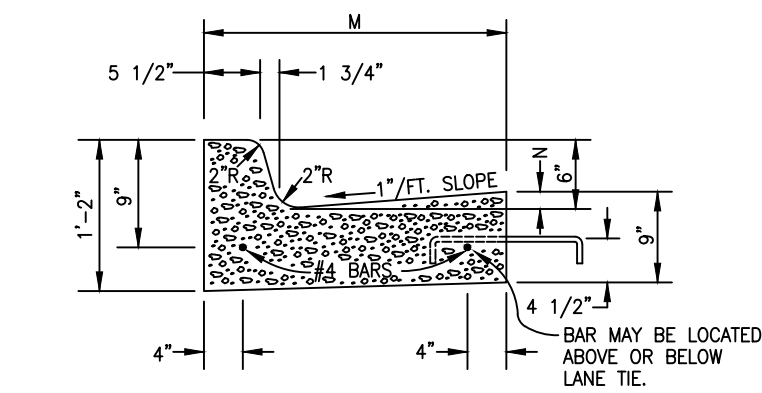
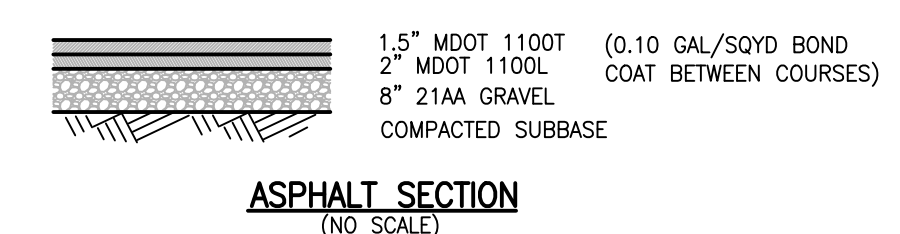
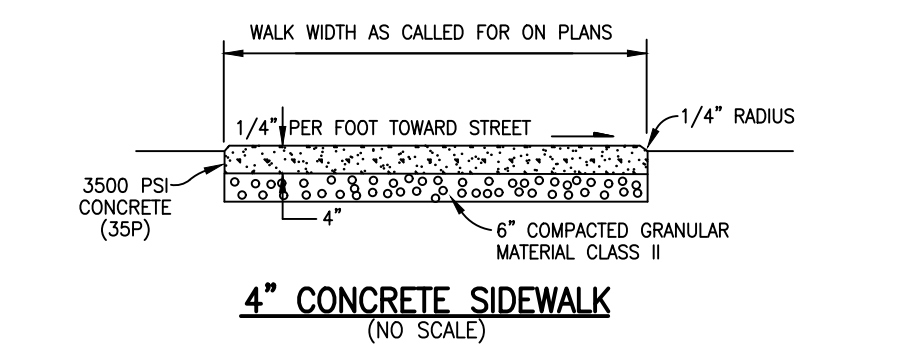
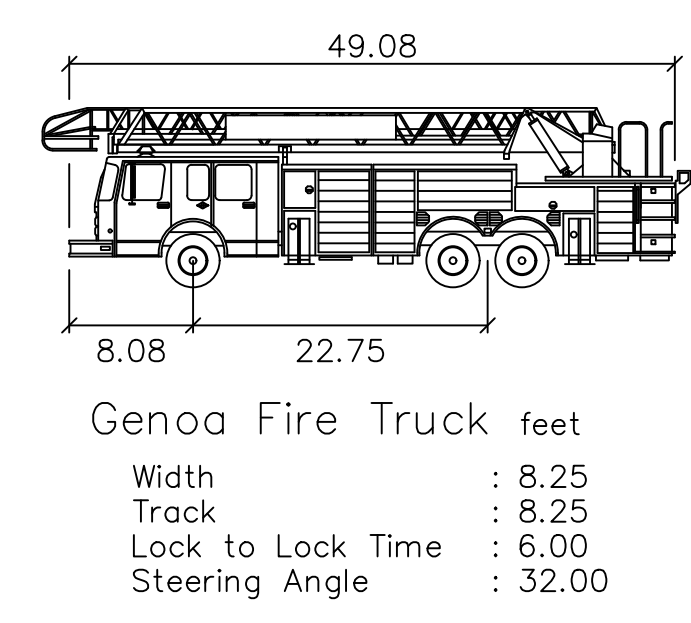
CHURCHES:

1 SPACE FOR EACH 3 SEATS IN MAIN WORSHIP AREA
601 SEATS / 3 SEATS PER SPACE = 201 SPACES
201-300 SPACES REQUIRES 7 BARRIER-FREE SPACES
301-400 SPACES REQUIRES 8 BARRIER-FREE SPACES

EXISTING PARKING: 217 SPACES (INCLUDING 8 BARRIER-FREE SPACES)
PROPOSED PARKING: 68 SPACES
FUTURE PARKING: 40 SPACES

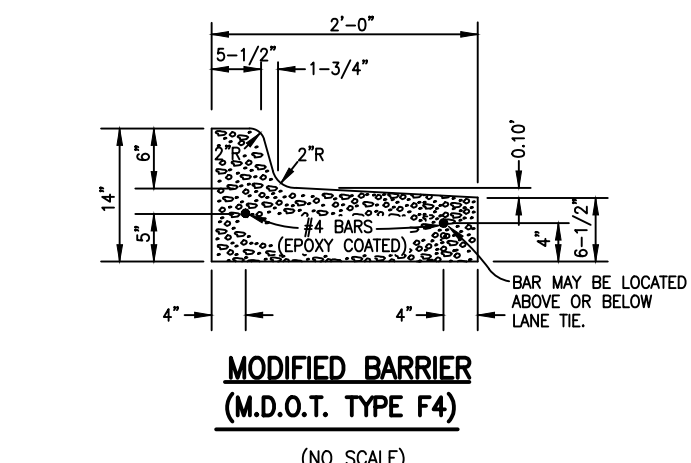
- GENERAL NOTES**
- ALL OUTDOOR LIGHTS SHALL BE SHIELDED TO REDUCE GLARE AND SHALL BE ARRANGED TO NOT INTERFERE WITH THE VISION OF PERSONS ON ADJACENT ROADWAYS OR ADJACENT PROPERTY.
 - ALL SIGNS SHALL MEET LOCAL MUNICIPALITY ORDINANCE REQUIREMENTS.
 - ACCESS ROADS TO SITE SHALL BE PROVIDED AND MAINTAINED DURING CONSTRUCTION. ACCESS ROADS SHALL BE CONSTRUCTED TO BE CAPABLE OF SUPPORTING THE IMPOSED LOAD OF FIRE APPARATUS OF 75,000 POUNDS.
 - DELIVERIES SHALL NOT OCCUR ON SUNDAYS DURING SERVICE TIMES TO AVOID TRAFFIC CONFLICTS.

BEFORE YOU DIG
CALL MISS DIG
1-800-487-4836

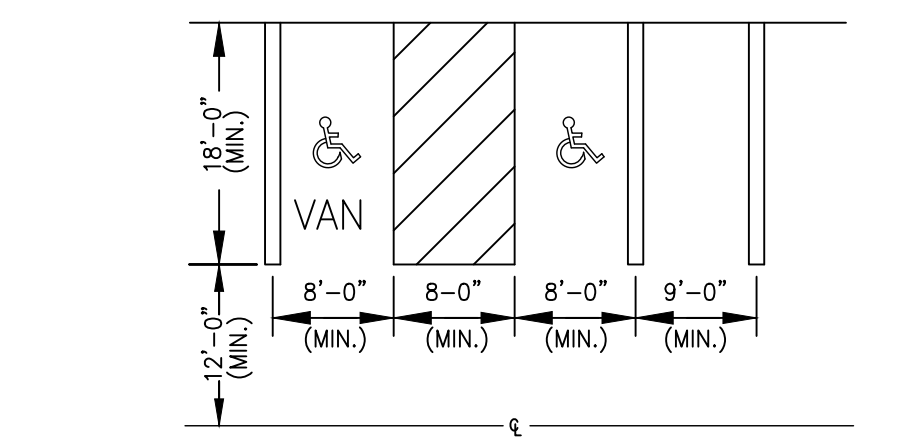


DETAIL	DIMENSIONS	LANE TIES	CONCRETE CURED/LIN.F.T.
F1	1'-8"	2/8" AS SHOWN	0.0484
F2	1'-8"	2/8" OMITTED	0.0484
F3	1'-8"	1/2" AS SHOWN	0.0610
F4	2'-0"	1 3/8" OMITTED	0.0610
F5	2'-8"	2/8" AS SHOWN	0.0117
F6	3'-8"	1 3/8" OMITTED	0.0259

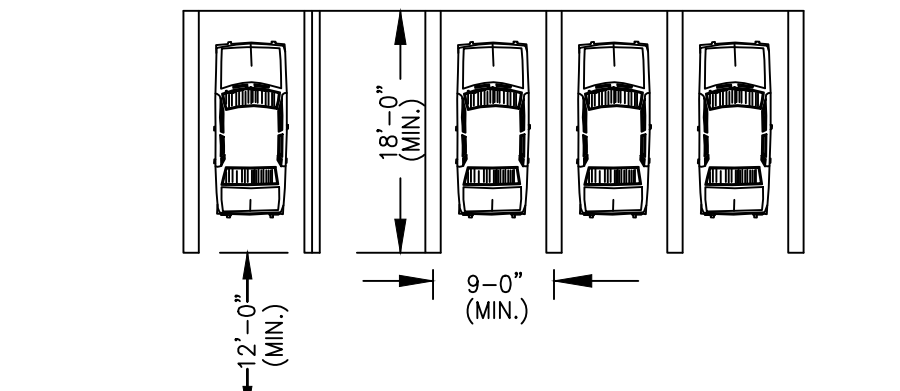
CONCRETE CURB & GUTTER TYPE F
(NO SCALE)



MODIFIED BARRIER (M.D.O.T. TYPE F4)
(NO SCALE)



TYPICAL BARRIER FREE PARKING SPACE
(NO SCALE)



TYPICAL PARKING SPACE
(NO SCALE)

BEBOSS Engineering
Engineers Surveyors Planners Landscape Architects
3121 E. GRAND RIVER AVE.
HOWELL, MI. 48843
517.546.4836 FAX 517.548.1670

PROJECT: COMMUNITY BIBLE CHURCH PARKING LOT
PREPARED FOR: COMMUNITY BIBLE CHURCH
7372 GRAND RIVER AVENUE
BRIGHTON, MI. 48114
810-227-2255
TITLE: SITE PLAN

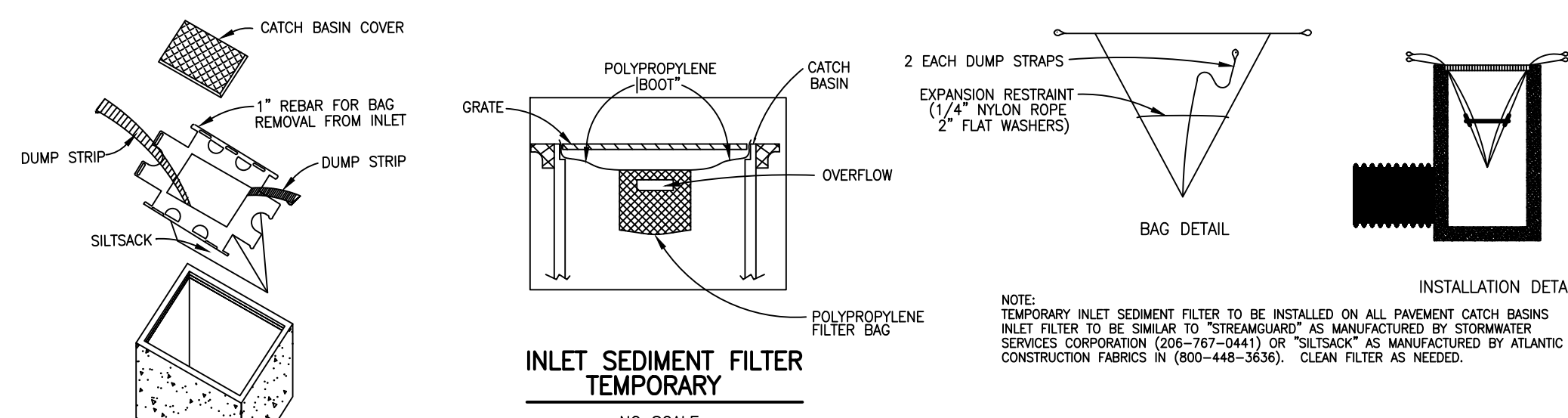
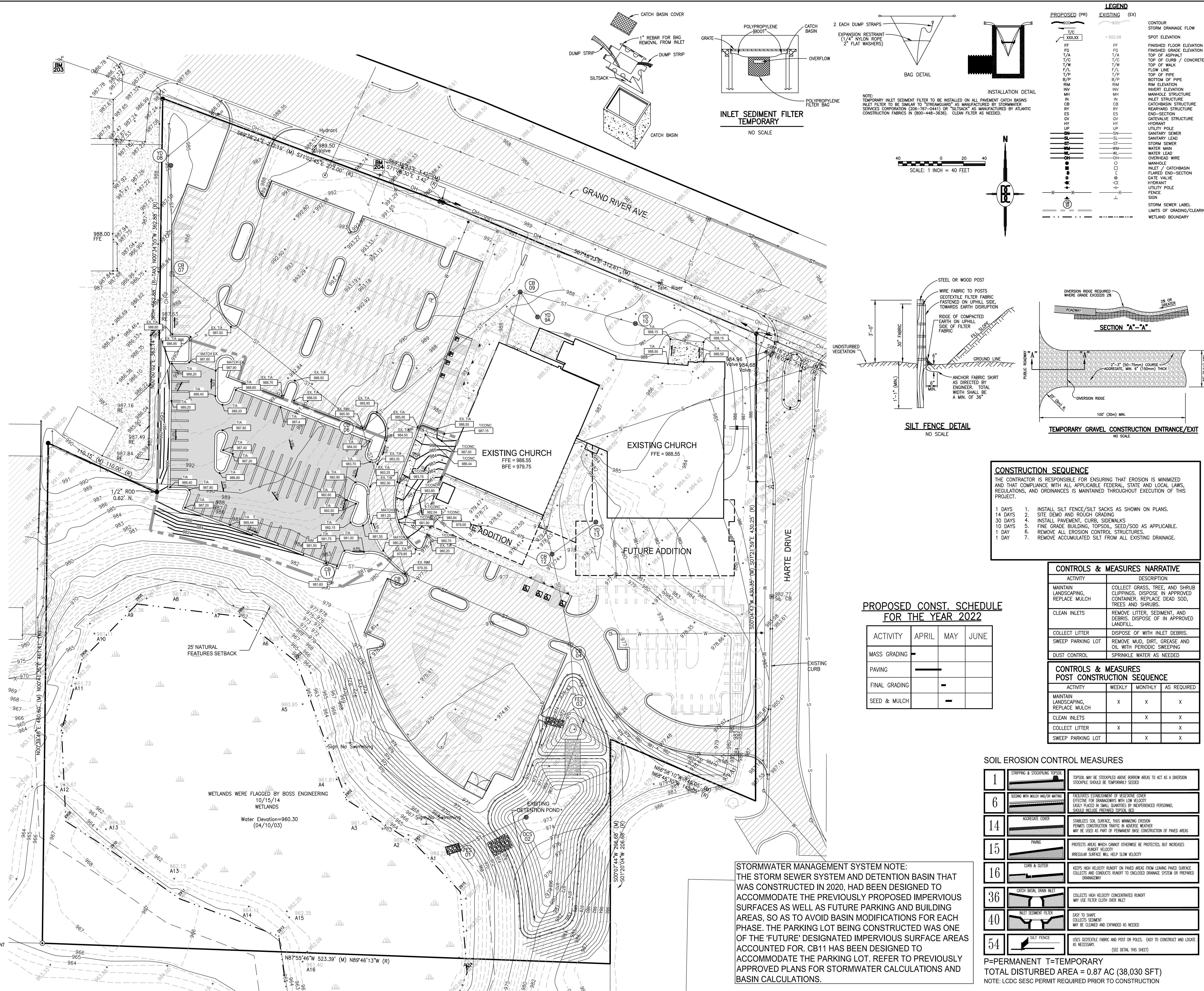
NO.	BY	REVISION	PER	DATE

DESIGNED BY: ST
DRAWN BY: ST
CHECKED BY:
SCALE: 1" = 40'
JOB NO. 14-047-7
DATE: 11/22/21
SHEET NO. C3



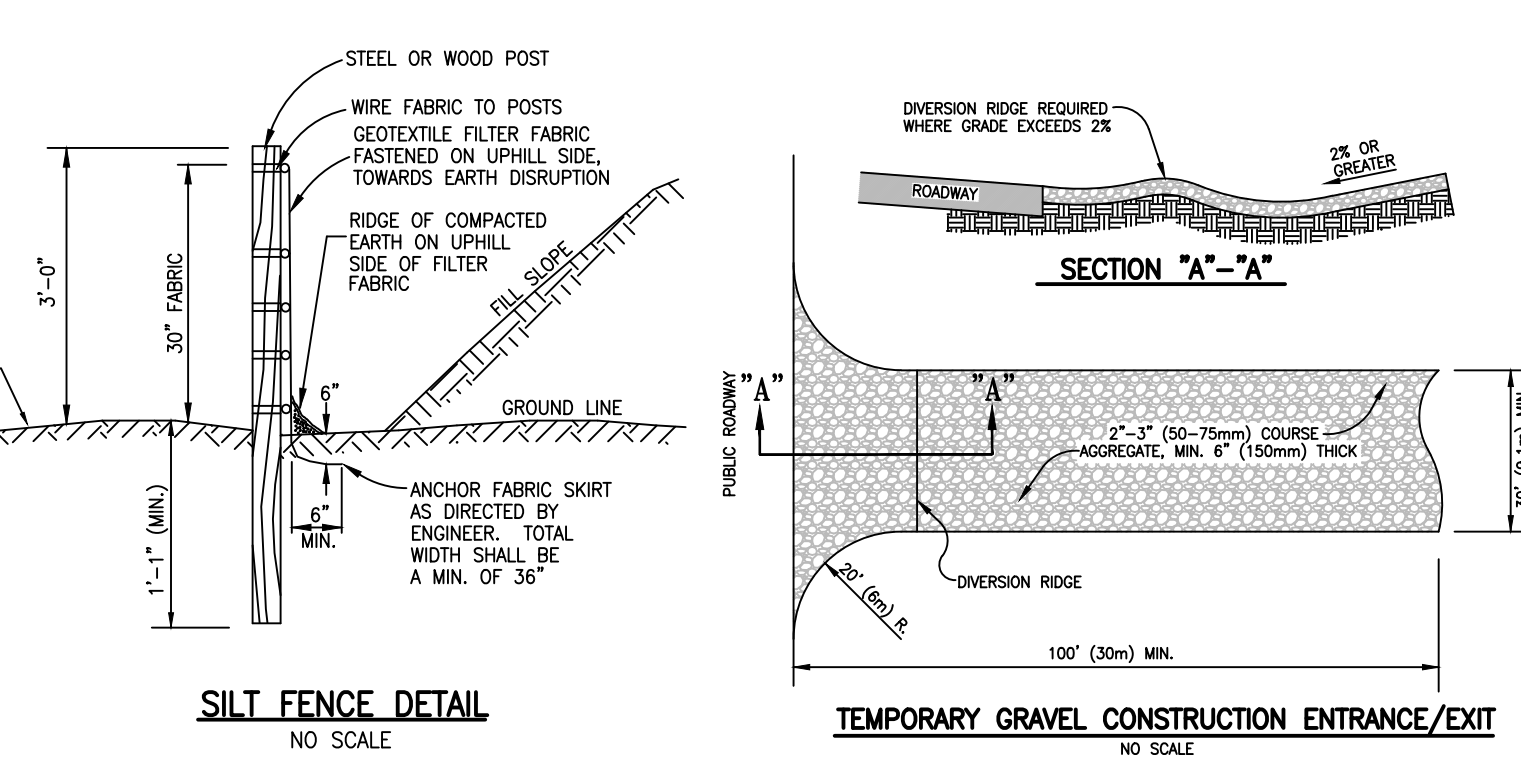
**LIVINGSTON COUNTY SOIL EROSION PERMIT TEMPLATE
TEMPORARY CONTROLS AND SEQUENCE**

- NOTIFY LIVINGSTON COUNTY DRAIN COMMISSIONER'S OFFICE 24 HOURS PRIOR TO START OF GRADE WORK.
- IN ACCORDANCE WITH PUBLIC ACT NO. 53, OF 1974 THE PERMIT HOLDER SHALL CALL MISS DIG FOR STAKING AND LOCATING OF UTILITIES, AT LEAST 72 HOURS IN ADVANCE OF THE START OF ANY WORK.
- PERMITTING STANDARDS**
 - (IMPORTANT NOTICE) RETENTION/DETENTION PONDS SHALL BE EXCAVATED, TOPSOILED, SEEDED, MULCHED AND TACKED PRIOR TO THE START OF MASSIVE EARTH DISRUPTION. INGRESS/EGRESS MUST HAVE LARGE CRUSHED ROCK TO REDUCE THE TRACKING OF SOIL ONTO THE PUBLIC TRAFFIC AREAS. SEE DETAIL ITEMS BELOW.
 - 36" M.D.0.1 SPECIFICATION TYPE SILT FABRIC FENCE AS SHOWN ON PLANS SHALL BE PLACED AND MAINTAINED ALONG PERIMETER ON ALL LOW LYING AREAS OF THE CONSTRUCTION SITE TO FILTER RUNOFF BEFORE LEAVING PROJECT SITE.
 - ALL TEMPORARY EROSION CONTROL DEVICES AS NOTED ON PLANS SHALL BE INSTALLED PRIOR TO THE START OF MASSIVE EARTH DISTRIBUTION.
 - PLAN DOES DENOTE A DETAILED EROSION CONTROL DEVICE TO RESTRICT TRACKING OF MATERIAL ONTO THE HIGHWAY. STONE DIAPERS SHALL BE INSTALLED AT ALL INGRESS/EGRESS AREAS OF THE SITE PRIOR TO THE START OF MASSIVE EARTH DISRUPTION. DIAPERS SHALL BE OF CRUSHED STONE AND SHALL HAVE A MINIMUM LENGTH OF 100' LINEAL FEET.
- RETENTION PONDS**
 - RETENTION/DETENTION/SEDIMENTATION PONDS SHALL BE EXCAVATED, TOPSOILED, SEEDED, MULCHED AND TACKED PRIOR TO THE START OF MASSIVE EARTH DISRUPTION.
 - DETENTION POND OUTLETS SHALL BE OF THE STANDPIPE AND STONE FILTER SYSTEM, WITH TRASH SCREEN. OUTLET FLOW SHALL NOT EXCEED 0.20 CUBIC FEET OF WATER PER SECOND PER ACRE. POND DIKES SHALL HAVE A MINIMUM OF ONE (1) FOOT OF FREEBOARD. AN EMERGENCY SPILLWAY SHALL BE CONSTRUCTED WITHIN THE FREEBOARD LEVEL.
 - THE EMERGENCY SPILLWAY FROM THE DETENTION POND SHALL BE SODDED AND PEGGED, OR RIP RAPPED, 15 FEET PAST THE TOE OF THE SLOPE OF THE BERM.
 - DIKES AND BERMS SHALL BE FREE OF ALL ORGANIC MATTER.
 - RETENTION/DETENTION PONDS SHALL BE FENCED WITH A 4" CHAIN LINK FENCE, INCLUDING A 12' ACCESS GATE FOR MAINTENANCE UNLESS MINIMUM 5 FT. HORIZONTAL TO 1 FT. VERTICAL SIDE SLOPES ARE PROVIDED. THE FENCE SHALL BE INSTALLED AT THE OUTER PORTION OF THE BERM, TO ALLOW FOR MAINTENANCE WORK TO BE DONE INSIDE THE FENCE.
 - ALL UNIMPROVED DISTURBED AREAS SHALL BE STRIPPED OF TOPSOIL WHICH WILL BE STORED ONSITE DURING THE EXCAVATING STAGE. TOPSOIL PILES SHALL BE SEEDED AND MULCHED, OR MATTED WITH STRAW IN THE NON-GROWING SEASON, IMMEDIATELY AFTER THE STRIPPING PROCESS IS COMPLETED, TO PREVENT WIND AND WATER EROSION.
 - SOIL EROSION CONTROLS SHALL BE MONITORED DAILY BY THE ON-SITE ENGINEER, OR CONTRACTOR, WHICHEVER CASE APPLIES.
- SLOPES AND DITCHES**
 - ON SITE DITCHES SHALL BE OF THE FLAT BOTTOM TYPE MINIMUM WIDTH OF 2' WITH A MINIMUM OF 3 HORIZONTAL TO 1 VERTICAL SIDE SLOPES, 3:1.
 - DITCHES WITH STEEP SLOPES WILL NEED FLOW CHECKS TO PREVENT SCOURING OF THE DITCH BOTTOM. THESE SHALL BE INSTALLED AS DIRECTED BY THE ENGINEER OR INSPECTOR.
 - SLOPES IN EXCESS OF 3 HORIZONTAL TO 1 VERTICAL SHALL NOT BE USED EXCEPT WITH A MECHANICAL DEVICE SUCH AS A RETURNING WALL, TERRACING, OR OTHER RIP RAPPED DEVICE.
- STORM DRAINS**
 - ALL STORM WATER STRUCTURES, CATCH BASINS AND/OR MANHOLES, IF BLOCK, SHALL BE PLASTERED ON BOTH THE INSIDE AND OUTSIDE OF THE STRUCTURES. GROUTING AND POINTING WILL BE NECESSARY AT THE CASTING AND STRUCTURE JOINT TO PREVENT LEAKAGE AND THE RESULTING SOIL MOVEMENT, AROUND THE STRUCTURE.
 - STORM WATER INLETS SHALL HAVE AS A TEMPORARY CONTROL A STRAW BALE BARRIER AND STONE FILTER INSTALLED AROUND THE INLET DURING CONSTRUCTION. AS AN ALTERNATIVE TO THE STRAW BALE BARRIER, A BURRAP AND PEA STONE FILTER MAY BE USED. THREE LAYERS OF BURRAP FIBER AND A FILTER OF PEA STONE MINIMUM 1 FT. IN DEPTH CAN BE USED. DUE TO THE POROSITY OF THE BURRAP FILTER THE MINIMUM OF 1 FT. OF STONE IS VERY IMPORTANT. THE CONTROL SHALL BE INSPECTED AS SOON AS THE STRUCTURE IS BUILT AND INSPECTED DAILY.
 - BURRAP AND PEA STONE FILTERS WILL NEED TO BE CHANGED AFTER EACH RAINFALL.
 - COUNTY CODE REQUIRES A MINIMUM PIPE SIZE OF 12" IN DIAMETER. IF SMALLER PIPE IS NEEDED FOR OUTLET PURPOSES THE 12" CAN BE BARTLED TO THE CORRECT SIZE. ALL PIPE SHALL MEET THE 12" DIAMETER CODE SIZE.
 - ALL STORM DRAIN OUTLETS 15" IN DIAMETER OR LARGER SHALL HAVE ANIMAL GUARDS INSTALLED TO PREVENT ENTRANCE TO THE SYSTEM.
 - ALL STORM DRAINAGE PIPE 30" IN DIAMETER OR LARGER SHALL BE POINTED, AT THE JOINTS ON THE INSIDE WITH MORTAR, AFTER BACKFILLING.
 - ALL STORM DRAIN OUTLETS THAT DO NOT EMPTY INTO THE RETENTION/DETENTION POND SHALL HAVE A TEMPORARY 5'X10'X3" SUMP INSTALLED AT THE TERMINATION OF THE STORM DRAIN. UPON COMPLETION OF THE STABILIZATION WORK THE SUMP AREA SHALL BE FILLED AND RIP RAPPED WITH COBBLE STONE. SILT TRAPS SHALL BE INSPECTED AFTER EACH STORM.
 - STORM WATER OUTLETS DO DENOTE RIP RAP. ALL OUTLETS SHALL BE RIP RAPPED OVER KEVED FILTER FABRIC WITH A MINIMUM OF 15 SQ. YARDS OF 6" OR LARGER COBBLE STONE.
 - RIP RAP AS NOTED ON THE PLAN SHALL BE OF A FUNNEL SHAPE CONSTRUCTION, WIDTH SHALL INCREASE AS DISTANCE FROM THE OUTLET POINT INCREASES AT A 3:1 RATIO.
 - RIP RAP SHALL BE OF COBBLE STONE, 6" IN DIAMETER OR LARGER. GROUTING MAY BE NECESSARY, AND SHALL BE A MINIMUM OF 6" IN DEPTH WITH THE COBBLE SET IN THE CEMENT SLURRY.
 - STORM WATER OUTLET IS IN NEED OF A SPLASH BLOCK WHICH IS NOT NOTED ON THE PLAN. INSTALL SPLASH BLOCK IF SLOPE OF THE PIPE IS 4% OR GREATER.
 - IT WILL BE NECESSARY FOR THE DEVELOPER TO HAVE THE STORM DRAINAGE LINES CLEANED PRIOR TO FINAL INSPECTION BY THE LIVINGSTON COUNTY DRAIN COMMISSIONER'S OFFICE. IF REQUIRED, THIS WORK SHALL BE DONE BY A PROFESSIONAL SEWER CLEANING FIRM AND CERTIFIED IN WRITING BY THE PROJECT ENGINEER. ALL SUMPS AND TEMPORARY SILT TRAPS SHALL ALSO BE CLEANED AT THIS TIME.
- STABILIZATION**
 - ALL UNIMPROVED DISTURBED AREAS SHALL BE RE-TOP SOILED, WITH A MINIMUM OF 1" OF MATERIAL, SEEDED, MULCHED AND TACKED WITHIN 15 DAYS OF THE COMPLETION OF THE MASSIVE EARTH DISRUPTION. IN THE NON-GROWING SEASON STRAW MATTING WILL SUFFICE. HYDROSEEDING WILL BE AN ACCEPTABLE ALTERNATE FOR MULCHING. EXTREME CARE SHOULD BE EXERCISED IN SPRING AND FALL PERIODS AS A FROST WILL BREAK THE BIND OF THE HYDROSEEDING, WHICH WILL AFFECT THE EFFECTIVENESS OF THIS PROCEDURE.
 - IN THE NON-GROWING SEASON, TEMPORARY STABILIZATION OF MASSIVELY EXPOSED AREAS FOR WINTER STABILIZATION SHALL BE DONE WITH STRAW MATTING.
 - PERIODIC INSPECTIONS WILL BE MADE THROUGHOUT THE COURSE OF THE PROJECT. IT WILL BE THE RESPONSIBILITY OF THE MANAGERS OF THE PROJECT TO CONTACT THIS OFFICE FOR THE FINAL INSPECTION AT THE END OF THE PROJECT.
 - THIS COMMERCIAL PERMIT IS VALID FOR THE MASS EARTH MOVEMENT, THE INSTALLATION OF ROADS, DRAINS, AND UTILITIES AND IS NOT FOR ANY SINGLE FAMILY RESIDENCE. ALL RESIDENTIAL BUILDERS WILL NEED TO SECURE WAIVERS AND OR PERMITS AS NECESSARY FOR EACH LOT IN THIS DEVELOPMENT AT THE TIME APPLICATION FOR SINGLE FAMILY RESIDENCE IS MADE.
 - THE ISSUING BUILDING DEPARTMENT SHALL NOT ISSUE THE CERTIFICATE OF OCCUPANCY UNTIL THE FINAL INSPECTION LETTER FROM THE LIVINGSTON COUNTY DRAIN COMMISSIONER'S OFFICE HAS BEEN OBTAINED.
 - PER THE LIVINGSTON COUNTY DRAIN COMMISSIONER THE SEEDING, FERTILIZER AND MULCH MINIMUM QUANTITIES SHALL BE AS FOLLOWS:
TOP-SOIL
GRASS SEED 218 LBS. PER ACRE
FERTILIZER 150 LBS. PER ACRE
STRAW MULCH 3" IN DEPTH 1.5 TO 2 TONS PER ACRE (ALL MULCHING MUST HAVE A TIE DOWN, SUCH AS TACKIFIER, NET BINDING, ETC.)
 - HYDRO-SEEDING HYDRO-SEEDING IS NOT ACCEPTABLE FOR SLOPES EXCEEDING 1%, IN SUCH CASES STABILIZATION SHALL BE DONE WITH SEED AND STRAW MULCH WITH A TACKIFIER.
- MAINTENANCE SCHEDULE FOR SOIL EROSION CONTROLS**
 - SILT FENCE SHALL BE INSPECTED WEEKLY AND AFTER EACH MAJOR STORM EVENT. MAINTENANCE SHALL INCLUDE REMOVAL OF ACCUMULATED SILT AND REPLACEMENT OF TORN SECTIONS. SILT FENCE SHALL BE REMOVED WHEN ALL CONTRIBUTING AREAS HAVE BEEN STABILIZED.
 - TRACKING PAD SHALL BE INSPECTED MONTHLY FOR ACCUMULATED DIRT. TRACKING PAD SHALL BE REPLACED WHEN THE STONES ARE CHOKED WITH DIRT. TRACKING PAD SHALL BE REMOVED IMMEDIATELY PRIOR TO THE FIRST COURSE OF ASPHALT BEING LAID.
 - DETENTION/RETENTION POND SHALL BE INSPECTED QUARTERLY ON A PERMANENT BASIS. MAINTENANCE SHALL INCLUDE SEDIMENT REMOVAL, EMBANKMENT STABILIZATION AND MAINTAINING THE OUTLET STRUCTURE IN GOOD CONDITION. NO TREES SHALL BE ALLOWED TO GROW ON THE EMBANKMENT.
 - CATCH BASINS SHALL BE INSPECTED ANNUALLY FOR ACCUMULATION OF SEDIMENT. ALL SEDIMENT MUST BE REMOVED AND DISPOSED OF PROPERLY WHEN THE SUMP IS FULL.
 - COMMON AREAS SHALL BE STABILIZED NO LATER THAN 15 DAYS AFTER GRADE WORK, PURSUANT TO RULE 1709 (G).



LEGEND

PROPOSED (PR)	EXISTING (EX)	CONTOUR
1/2" XXXXX	+922.08	CONTOUR
FF	FF	STORM DRAINAGE FLOW
FG	FG	SPOT ELEVATION
T/A	T/A	FINISHED FLOOR ELEVATION
T/C	T/C	TOP OF ASPHALT
T/W	T/W	TOP OF CURB - CONCRETE
F/L	F/L	TOP OF WALK
T/P	T/P	FLOW LNE
B/P	B/P	TOP OF PIPE
RM	RM	BOTTOM OF PIPE
HW	HW	RM ELEVATION
MH	MH	INVERT ELEVATION
IN	IN	MANHOLE STRUCTURE
CB	CB	INLET STRUCTURE
RY	RY	CATCHMENT STRUCTURE
ES	ES	REARWARD STRUCTURE
GV	GV	END-SECTION
HY	HY	GATEVALVE STRUCTURE
UP	UP	HYDRANT
SN	SN	UTILITY POLE
ST	ST	SANITARY SEWER
WU	WU	SANITARY LEAD
ST	ST	STORM SEWER
WU	WU	WATER MAIN
OH	OH	WATER LEAD
OH	OH	OVERHEAD WIRE
OH	OH	MANHOLE
OH	OH	INLET / CATCHBASIN
OH	OH	FLARED END-SECTION
OH	OH	HYDRANT UTILITY POLE
OH	OH	FENC SIGN
OH	OH	STORM SEWER LABEL
OH	OH	LIMITS OF GRADING/CLAIRING
OH	OH	WETLAND BOUNDARY



CONSTRUCTION SEQUENCE

THE CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT EROSION IS MINIMIZED AND THAT COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES IS MAINTAINED THROUGHOUT EXECUTION OF THIS PROJECT.

ACTIVITY	APRIL	MAY	JUNE
MASS GRADING	-	-	-
PAVING	-	-	-
FINAL GRADING	-	-	-
SEED & MULCH	-	-	-

PROPOSED CONST. SCHEDULE FOR THE YEAR 2022

ACTIVITY	APRIL	MAY	JUNE
MASS GRADING	-	-	-
PAVING	-	-	-
FINAL GRADING	-	-	-
SEED & MULCH	-	-	-

CONTROLS & MEASURES NARRATIVE

ACTIVITY	DESCRIPTION
MAINTAIN LANDSCAPING, REPLACE MULCH	COLLECT GRASS, TREE, AND SHRUB CLIPPINGS. DISPOSE IN APPROVED CONTAINER. REPLACE DEAD SOD, TREES AND SHRUBS.
CLEAN INLETS	REMOVE LITTER, SEDIMENT, AND DEBRIS. DISPOSE OF IN APPROVED LANDFILL.
COLLECT LITTER	DISPOSE OF WITH INLET DEBRIS.
SWEEP PARKING LOT	REMOVE MUD, DIRT, GREASE AND OIL WITH PERIODIC SWEEPING
DUST CONTROL	SPRINKLE WATER AS NEEDED

CONTROLS & MEASURES POST CONSTRUCTION SEQUENCE

ACTIVITY	WEEKLY	MONTHLY	AS REQUIRED
MAINTAIN LANDSCAPING, REPLACE MULCH	X	X	X
CLEAN INLETS		X	X
COLLECT LITTER	X		X
SWEEP PARKING LOT		X	X

SOIL EROSION CONTROL MEASURES

NO.	MEASURE	DESCRIPTION
1	STRIPPING & STOCKPILING TOPSOIL	TOPSOIL MAY BE STOCKPILED ABOVE BORROW AREAS TO ACT AS AN EMERSON STOCKPILE SHOULD BE TEMPORARILY SEEDED
6	SEEDING WITH MULCH AND MATTING	REQUIRES ESTABLISHMENT OF VEGETATION COVER EFFECTIVE FOR BRANCHMENTS WITH LOW VELOCITY SOILY PLACED IN SMALL QUANTITIES BY HYDROSEEDING PERSONNEL SHOULD INCLUDE PREPARED TOPSOIL BED
14	AGGREGATE COVER	STABILIZES SOIL SURFACE, TRAP MINORING PRODSION PERMITS CONSTRUCTION TRAFFIC IN ADVERSE WEATHER MAY BE USED AS PART OF PERMANENT SOIL CONSTRUCTION OF PAVED AREAS
15	PAVING	PROTECTS AREAS WHICH CANNOT OTHERWISE BE PROTECTED, BUT INCREASES RUNOFF VELOCITY PRODUCE SURFACE WILL KEEP SLOW VELOCITY
16	CURB & GUTTER	KEEPS HIGH VELOCITY RUNOFF ON PAVED AREAS FROM LEAVING PAVED SURFACE COLLECTS AND CONDUCTS RUNOFF TO ENCLOSED DRAINAGE SYSTEM OR PREPARED DRAINWAY
36	CATCH BASIN, DRAIN INLET	COLLECTS HIGH VELOCITY CONCENTRATED RUNOFF MAY USE FILTER CLOTH OVER INLET
40	INLET SEDIMENT FILTER	EASY TO SHAKE COLLECTS SEDIMENT MAY BE CLEANED AND EXPANDED AS NEEDED
54	SILT FENCE	USES GEOTEXTILE FABRIC AND POST OR POLES. EASY TO CONSTRUCT AND LOCATE AS NECESSARY. (SEE DETAIL THIS SHEET)

P=PERMANENT T=TEMPORARY
TOTAL DISTURBED AREA = 0.87 AC (38,030 SFT)
NOTE: LCDC SESC PERMIT REQUIRED PRIOR TO CONSTRUCTION

STORMWATER MANAGEMENT SYSTEM NOTE:
THE STORM SEWER SYSTEM AND DETENTION BASIN THAT WAS CONSTRUCTED IN 2020, HAD BEEN DESIGNED TO ACCOMMODATE THE PREVIOUSLY PROPOSED IMPERVIOUS SURFACES AS WELL AS FUTURE PARKING AND BUILDING AREAS, SO AS TO AVOID BASIN MODIFICATIONS FOR EACH PHASE. THE PARKING LOT BEING CONSTRUCTED WAS ONE OF THE 'FUTURE' DESIGNATED IMPERVIOUS SURFACE AREAS ACCOUNTED FOR. CB11 HAS BEEN DESIGNED TO ACCOMMODATE THE PARKING LOT. REFER TO PREVIOUSLY APPROVED PLANS FOR STORMWATER CALCULATIONS AND BASIN CALCULATIONS.

BEBOSS Engineering
Engineers Surveyors Planners Landscape Architects
3121 E. GRAND RIVER AVE.
HOWELL, MI. 48843
517.546.4636 FAX 517.548.1670

PROJECT: COMMUNITY BIBLE CHURCH PARKING LOT
PREPARED FOR: COMMUNITY BIBLE CHURCH
17372 GRAND RIVER AVENUE
BRIGHTON, MI 48114
810-227-2255

TITLE: GRADING & SESC PLAN

NO.	BY	DATE	REVISION	FEET

DESIGNED BY: ST
DRAWN BY: ST
CHECKED BY:
SCALE: 1" = 40'
JOB NO. 14-047-7
DATE: 11/22/21
SHEET NO. C4

BEBOSS Engineering

GENERAL LANDSCAPE NOTES:

- ALL PLANT MATERIAL SHALL CONFORM TO THE REQUIREMENTS AND SPECIFICATIONS OF THE GOVERNING MUNICIPALITY AND SHALL BE NURSERY GROWN. ALL SIZES AND MEASUREMENTS SHALL CONFORM TO THE AMERICAN ASSOCIATION OF NURSERYMEN STANDARDS. ALL PLANT MATERIAL SHALL BE OF SELECTED SPECIMEN QUALITY AND HAVE A NORMAL HABIT OF GROWTH. ALL PLANT MATERIAL IS SUBJECT TO APPROVAL OF THE LANDSCAPE ARCHITECT.
- ALL PLANT MATERIALS SHALL BE BALLED AND BURLAPPED STOCK OR CONTAINER STOCK. NO BARE ROOT STOCK IS PERMITTED. ALL PLAN BALLS SHALL BE FIRM, INTACT AND SECURELY WRAPPED AND BOUND.
- ALL PLANT BEDS SHALL BE EXCAVATED OF ALL BUILDING MATERIALS AND OTHER EXTRANEIOUS OBJECTS AND POOR SOILS TO A MINIMUM DEPTH OF 12 INCHES AND BACKFILLED TO GRADE WITH PLANTING MIX (SEE BELOW).
- PLANTING MIXTURE SHALL CONSIST OF 4 PARTS TOPSOIL FROM ON SITE, 1 PART PEAT, AND 5 POUNDS OF SUPERPHOSPHATE PER CUBIC YARD OF MIX. INGREDIENTS SHALL BE THOROUGHLY BLENDED TO A UNIFORM CONSISTENCY.
- ALL PLANT BEDS AND INDIVIDUAL PLANTS SHALL BE MULCHED WITH A 4 INCH LAYER OF SHREDDED BARK MULCH.
- ALL PLANTS AND PLANT BEDS SHALL BE THOROUGHLY WATERED UPON COMPLETION OF PLANTING AND STAKING OPERATIONS.
- THE CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIALS FOR A PERIOD OF 1 YEAR FROM THE DATE THE WORK IS ACCEPTED, IN WRITING, BY THE LANDSCAPE ARCHITECT. THE CONTRACTOR SHALL REPLACE, WITHOUT COST TO THE OWNER, WITHIN A SPECIFIED PERIOD OF TIME ALL DEAD PLANTS AND ALL PLANTS NOT IN A VIGOROUS, THRIVING CONDITION AS DETERMINED BY THE LANDSCAPE ARCHITECT DURING AND AT THE END OF THE GUARANTEE PERIOD. REPLACEMENT STOCK SHALL CONFORM TO THE ORIGINAL REQUIREMENTS.
- EDGING, WHERE NOTED ON THE PLANS, SHALL BE BLACK ALUMINUM EDGING, 3/16 INCHES BY 4 INCHES. INSTALL PER MANUFACTURER'S INSTRUCTIONS. ALL EDGING SHALL BE INSTALLED IN STRAIGHT LINES OR SMOOTH CURVES WITHOUT IRREGULARITIES.
- SOD SHALL BE DENSE, WELL ROOTED TURF, FREE OF WEEDS. IT SHALL BE COMPRISED OF A BLEND OF AT LEAST TWO KENTUCKY BLUEGRASSES AND ONE FESCUE. IT SHALL HAVE A UNIFORM THICKNESS OF 3/4 INCH, AND CUT IN UNIFORM STRIPS NOT LESS THAN 10 INCHES BY 18 INCHES. SOD SHALL BE KEPT MOIST AND LAID WITHIN 36 HOURS AFTER CUTTING.
- ALL AREAS OF THE SITE THAT BECOME DISTURBED DURING CONSTRUCTION AND ARE NOT TO BE PAVE, STONED, LANDSCAPED, OR SODDED SHALL BE SEEDED AND MULCHED.

SEED MIXTURE SHALL BE AS FOLLOWS:

KENTUCKY BLUEGRASS	30%
(CHOOSE 3 VARIETIES: ADELPHI, RUGBY, GLADE OR PARADE)	30%
RUBY RED OR DAWSON RED FINE FESCUE	20%
ATLANTA RED FESCUE	20%
PENNFINE PERENNIAL RYE	20%

THE ABOVE SEED MIXTURE SHALL BE SOWN AT A RATE OF 250 POUNDS PER ACRE. PRIOR TO SEEDING, THE TOPSOIL LAYER SHALL BE FERTILIZED WITH A COMMERCIAL FERTILIZER WITH A 10-20-10 ANALYSIS:

10% NITROGEN: A MINIMUM OF 25% FROM A UREA-FORMALDEHYDE SOURCE
20% PHOSPHATE
10% POTASH: SOURCE TO BE POTASSIUM SULFATE OR POTASSIUM NITRATE.

THE FIRST FERTILIZER APPLICATION SHALL BE AT A RATE OF 10 POUNDS OF BULK FERTILIZER PER 1000 SQUARE FEET.

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ESTABLISH A DENSE LAWN OF PERMANENT GRASSES, FREE OF LUMPS AND DEPRESSIONS. ANY PART OF THE AREA THAT FAILS TO SHOW A UNIFORM GERMINATION SHALL BE RESEEDED AND SUCH RESEEDING SHALL CONTINUE UNTIL A DENSE LAWN IS ESTABLISHED. DAMAGE TO SEEDING AREAS RESULTING FROM EROSION SHALL BE REPAIRED BY THE CONTRACTOR.

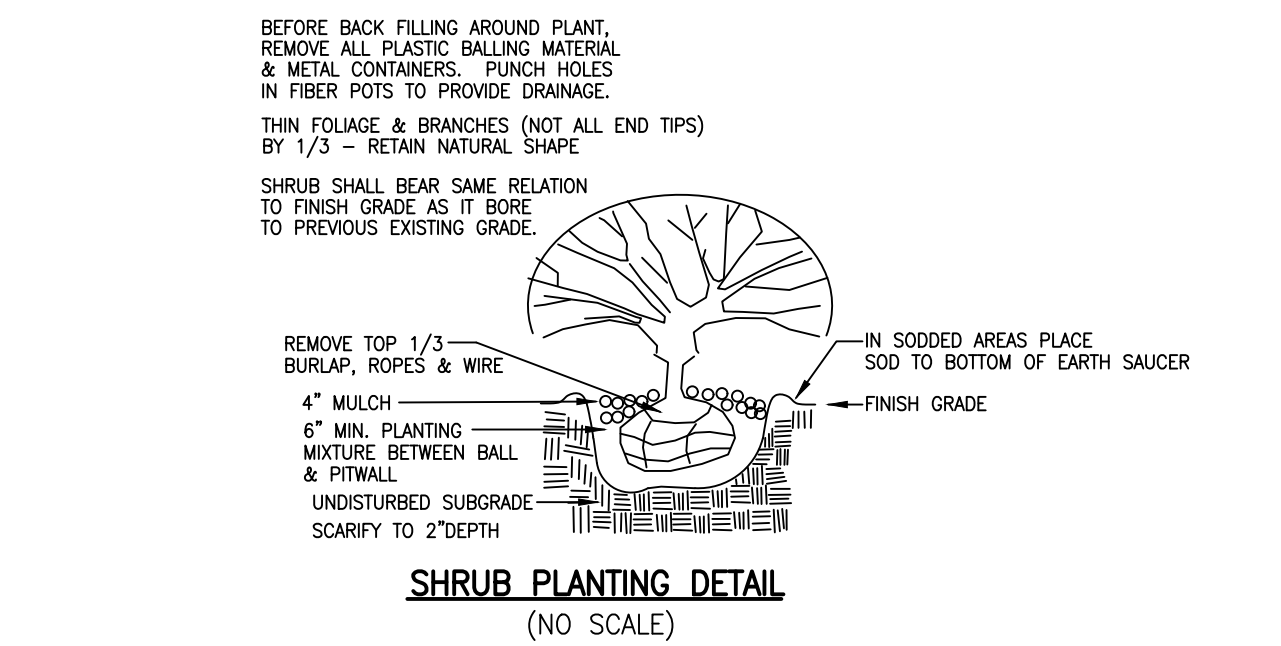
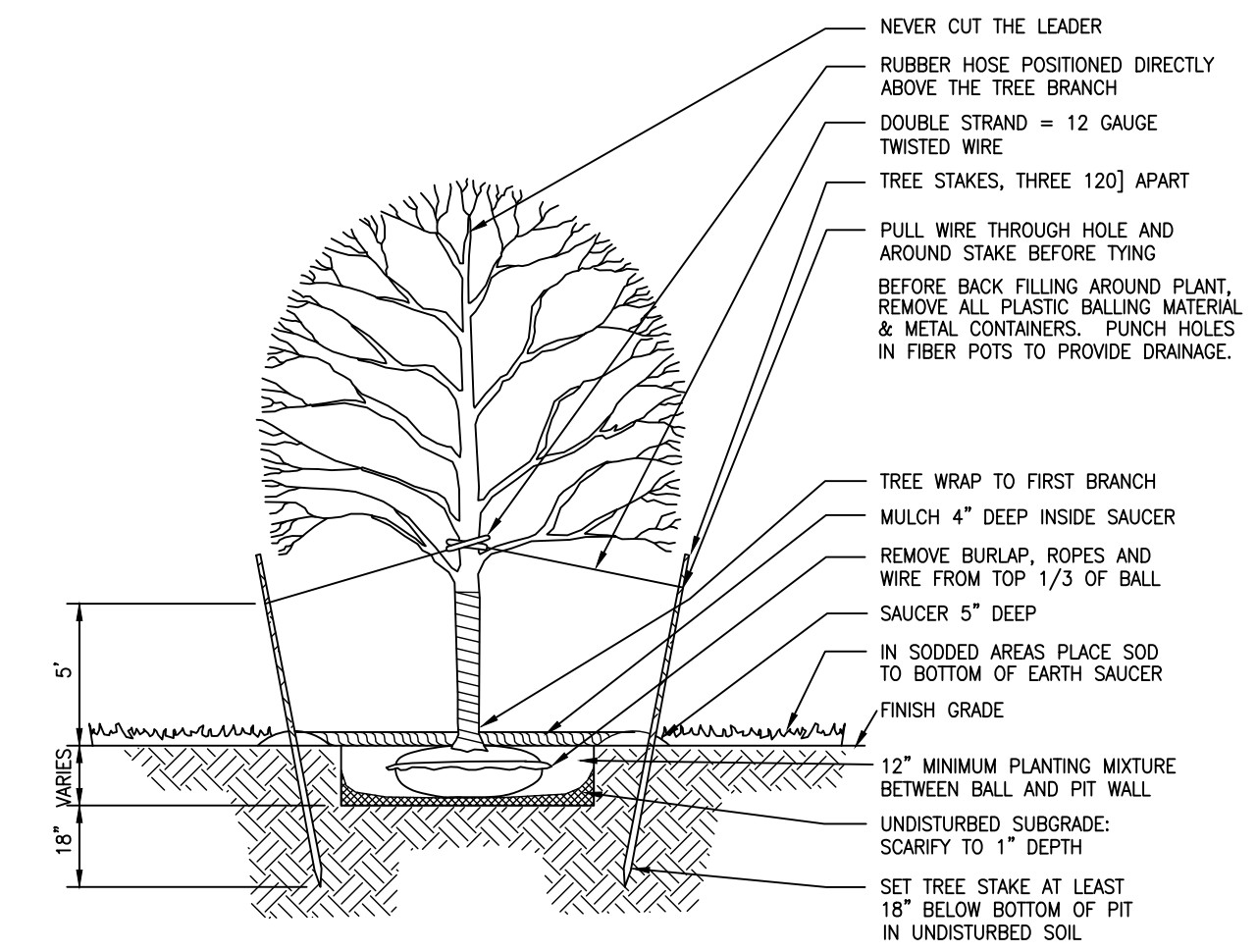
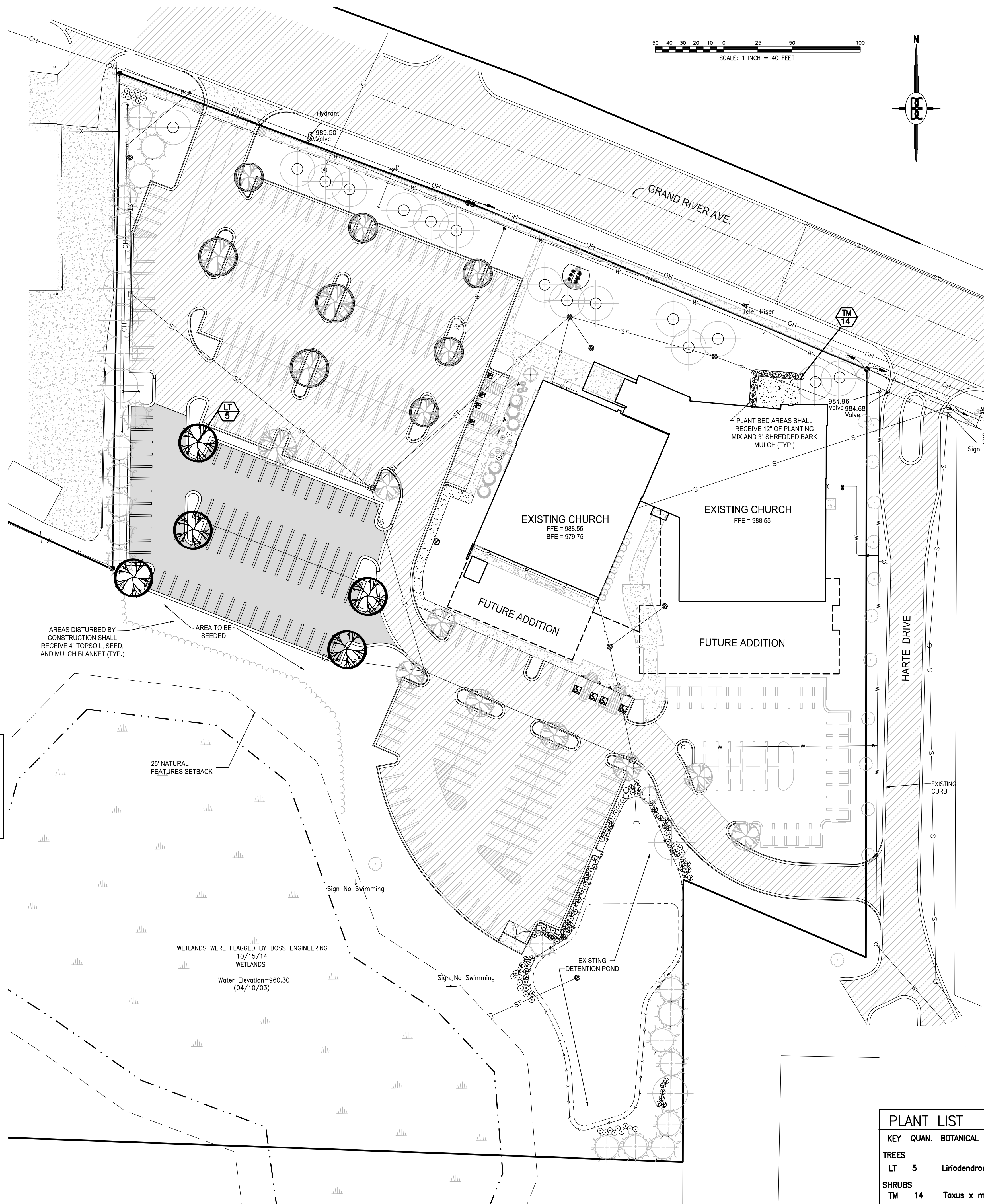
- ALL AREAS OF THE SITE SCHEDULED FOR SEEDING OR SODDING SHALL FIRST RECEIVE A 4 INCH LAYER OF CLEAN, FRIABLE TOPSOIL. THIS SOIL SHALL BE DISCED AND SHALL BE GRADED IN CONFORMANCE WITH THE GRADING PLAN.
- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE LOCATION OF ALL UTILITIES AND TO INFORM THE LANDSCAPE ARCHITECT OF ANY CONFLICTS PRIOR TO COMMENCING LANDSCAPING.
- ALL PLANT MATERIALS SHALL BE FREE OF WEEDS, INSECTS AND DISEASE.
- FRONT YARD AREA TO BE IRRIGATED BY UNDERGROUND IRRIGATION SYSTEM.
- UPRIGHT ARNOLD TULIPTREE SPECIFIED ALONG FIRE APPARATUS ACCESS ROAD. THESE TREES ARE TYPICALLY 8-10 FEET WIDE. ALL TREES WITHIN PARKING LOTS TO BE MAINTAINED AT PROPER HEIGHT TO NOT IMPEDE VIEWS OR ACCESS.

LANDSCAPE REQUIREMENTS

PARKING LOT

REQUIRED:
1 CANOPY TREE AND 100 SF LANDSCAPE AREA PER 15 PARKING SPACES
68 SPACES PROPOSED/15 = 4.5 TREES REQUIRED

PROVIDED:
5 TREES



PLANT LIST

KEY	QUAN.	BOTANICAL NAME	COMMON NAME	SIZE	REMARK
TREES					
LT	5	Liriodendron tulipifera 'Aureomarginatum'	Majestic Beauty Tulip Tree	2 1/2" Cal	B&B
SHRUBS					
TM	14	Taxus x media 'Densiformis'	Dense Spreading Yew	24" HL.	B&B

BEBOSS Engineering
Engineers Surveyors Planners Landscape Architects
3121 E. GRAND RIVER AVE.
HOWELL, MI. 48843
517.546.4836 FAX 517.548.1670

COMMUNITY BIBLE CHURCH PARKING LOT
COMMUNITY BIBLE CHURCH
7372 GRAND RIVER AVENUE
BRIGHTON, MI. 48114
810-227-2255

LANDSCAPE PLAN

NO	BY	REVISION	PER	DATE

DESIGNED BY: JA
DRAWN BY: JA
CHECKED BY: JA
SCALE: 1" = 40'
JOB NO. 14-047-7
DATE: 11/22/21
SHEET NO. C5

BEBOSS Engineering



D-Series Size 0 LED Area Luminaire



Specifications

EPA:	0.95 ft ² (0.09m ²)
Length:	26" (0.66m)
Width:	13" (0.33m)
Height:	3" (0.08m)
Height:	7" (0.18m)
Weight (max):	16 lbs (7.3kg)

Introduction

The modern styling of the D-Series is striking yet unobtrusive - making a bold, progressive statement even as it blends seamlessly with its environment. The D-Series distills the benefits of the latest in LED technology into a high performance, high efficacy, long-life luminaire. The outstanding photometric performance results in sites with excellent uniformity, greater pole spacing and lower power density. It is ideal for replacing up to 400W metal halide with typical energy savings of 70% and expected service life of over 100,000 hours.

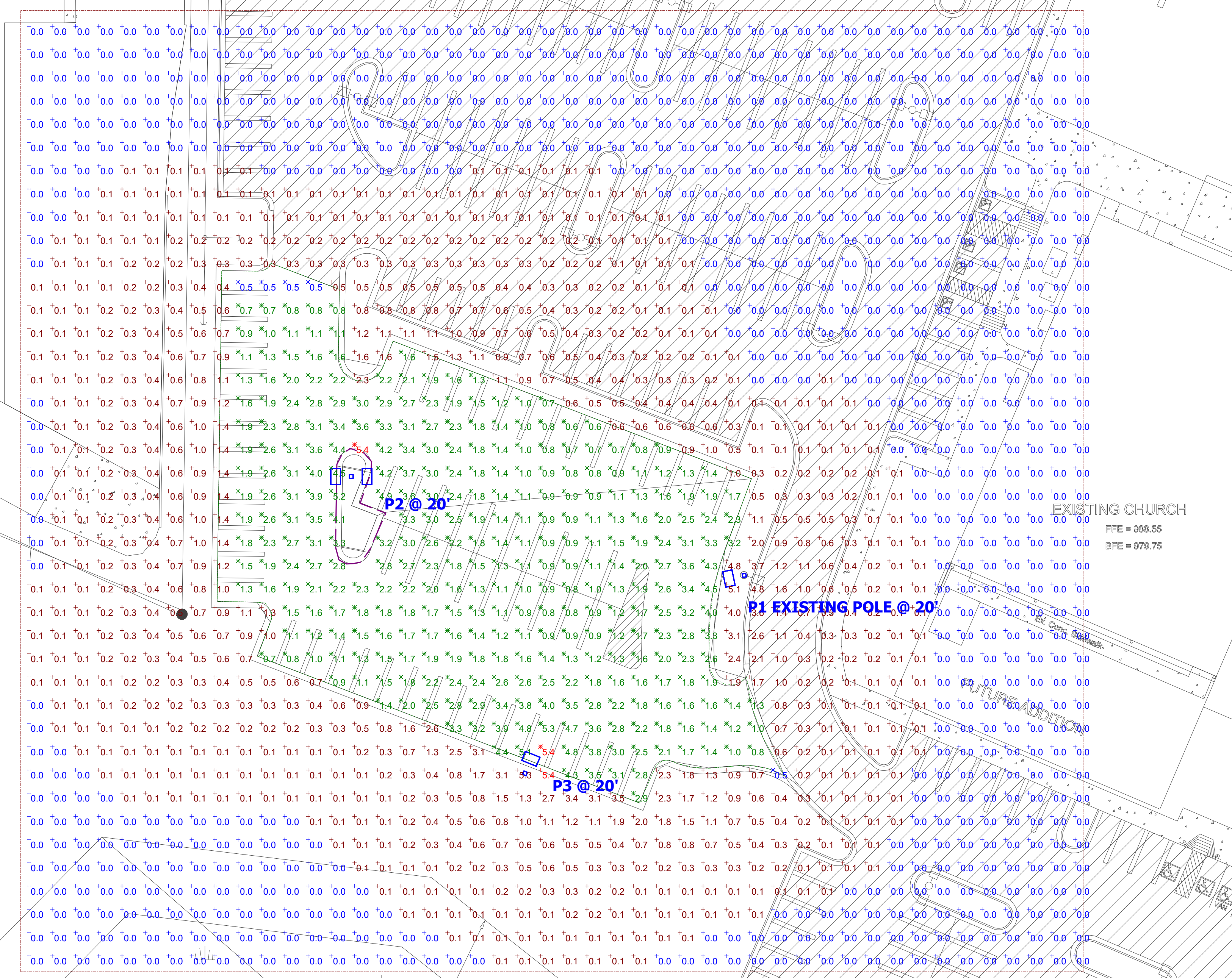
Ordering Information

EXAMPLE: DSX0 LED P6 40K T3M MVOLT SPA NLTAIR2 PIRHN DDBXD

Series	LEDs	Color temperature	Projection	Voltage	Mounting
DSX0 LED	Forward optics P1 P5 P2 P6 P3 P7 P4 Rotated optics P10 P12 P11 P13	30K 3000K 40K 4000K 50K 5000K	T1S Type I short T2S Type II short T3M Type III medium T4M Type IV medium T5M Type V short	T3S Type V short T5M Type V medium T3W Type V wide BLC Backlight control LCCO Left corner cast RCCO Right corner cast	MVOLT (100V-277V) KVOLT (277V-480V)

Control options	Shipped installed	Shipped separately	Finish
NLTAIR2	High flow, motion/ambient sensor, 8-15' mounting height, ambient sensor enabled at 56" ¹⁰	HS Impact-safe shield SF Single face (120, 277, 347V) DF Double face (270, 240, 480V) L90 Left rotated optics R90 Right rotated optics DOL Diffused drop lens HA 50°C ambient operation BAA Buy America/On Act Compliant	Dark bronze Black Natural aluminum White Textured dark bronze Textured black Textured natural aluminum Textured white

Plan View
Scale - 1" = 25ft



Statistics						
Description	Symbol	Avg	Max	Min	Avg/Min	Max/Min
Grade @ 0'	+	0.5 fc	5.4 fc	0.0 fc	N/A	N/A
New Parking Lot	X	2.0 fc	5.4 fc	0.5 fc	4.0:1	10.8:1

- General Note**
- SEE SCHEDULE FOR LUMINAIRE MOUNTING HEIGHT.
 - CALCULATIONS ARE SHOWN IN FOOTCANDLES AT: 0' - 0"
 - LIGHTING ALTERNATES REQUIRE NEW PHOTOMETRIC CALCULATION AND RESUBMISSION TO CITY FOR APPROVAL.

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE APPLICABILITY OF THE LAYOUT TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP.

THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT IS RESPONSIBLE TO REVIEW FOR MICHIGAN ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.

UNLESS EXEMPT, PROJECT MUST COMPLY WITH LIGHTING CONTROLS REQUIREMENTS DEFINED IN ASHRAE 90.1 2013. FOR SPECIFIC INFORMATION CONTACT GASSER BUSH AT ASG@GASSERBUSH.COM OR 734-266-6705.

FOR ORDERING INQUIRIES CONTACT GASSER BUSH AT QUOTES@GASSERBUSH.COM OR 734-266-6705.

THIS DRAWING WAS GENERATED FROM AN ELECTRONIC IMAGE FOR ESTIMATION PURPOSE ONLY. LAYOUT TO BE VERIFIED IN FIELD BY OTHERS.

MOUNTING HEIGHT IS MEASURED FROM GRADE TO FACE OF FIXTURE. POLE HEIGHT SHOULD BE CALCULATED AS THE MOUNTING HEIGHT LESS BASE HEIGHT.

Symbol	Label	Quantity	Manufacturer	Catalog Number	Description	Lamp	Lumens Per Lamp	Light Loss Factor	Wattage
□	P1 EXISTING POLE	1	Lithonia Lighting	DSX0 LED P7 40K T4M MVOLT	DSX0 LED P7 40K T4M MVOLT	LED	17969	0.9	166
□	P2	1	Lithonia Lighting	DSX0 LED P7 40K T5W MVOLT	DSX0 LED P7 40K T5W MVOLT	LED	18933	0.9	332
□	P3	1	Lithonia Lighting	DSX0 LED P7 40K T2M MVOLT	DSX0 LED P7 40K T2M MVOLT	LED	18318	0.9	166

**Resolution No. 5A – Darlene Drive Road Improvement
Project (Winter 2021)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on December 6, 2021, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by and seconded by :

Resolution Confirming Special Assessment Roll

WHEREAS, the Board of Trustees of the Township approved a special assessment roll for the Darlene Drive Road Improvement Project (Winter 2021) within the Township on July 19, 2021 in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Special Assessment Roll for Darlene Drive Road Improvement Project was assessed on the Winter 2021 Tax Roll;

WHEREAS, the Township Board has now determined that the final cost of the project was \$30,558.00 less than estimated;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Amended Roll Confirmed. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Amended Special Assessment Roll for the Darlene Drive Road Improvement Project (Winter 2021) (Exhibit A).
2. The Completed Road Improvement Project - Will now be amended with revised total assessments per parcel as shown in Exhibit B.
3. Future Installments - Interest. All unpaid installments shall bear 2% interest.
4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit C to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this resolution, the Clerk’s warrant and the statutes of the State of Michigan.

5. Refund. The Township Treasurer is directed to issue refunds to the current property owner of record for any parcels paid in full prior to this date in the amount of \$2,778.00.

5. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are repealed to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the December 6, 2021 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in the Township Manager's office and my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk
Date: December 6, 2021

EXHIBIT A SPECIAL ASSESSMENT ROLL

Parcel Balances for GENOA TOWNSHIP

Population: Special Assessment District (X3184)
Spec. Population: Both Active and Inactive Parcels
All Payments Included
Current Installment Year: 2021

Parcel No. Owner	Assessment Code/Name	Assessment Amount	Assessment Cur Install	Tot Prin Pd Cur Prin Pd	Tot Intrst Pd Cur Intrst Pd	Tot Adm Pd Cur Adm Pd	Tot Pen Pd Cur Pen Pd	Tot Addtl Penlty Pd Cur Addtl Penlty Pd	Tot Cert Pd Cur Cert Pd	Tot Balance Cur Balance
4711-12-200-019 WILLIAMS SHANNON	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-004 SMITH SHAYNE & MIRANDA	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-005 PURDY MARC & DARLENE	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-006 RICHARDSON JEFFREY & EMID	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-007 HOSS DONNA M	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-008 LENFESTEY LINDA	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-009 EVELY THOMAS R & JUDITH	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-010 OKAMOTO WILLIAM & JUDY L	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-011 ALLOR KELLY	X3184 Darlene Road Improvem	3,494.72	0.00	6,272.72 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
4711-12-201-012 LOMREE INC	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
4711-12-201-013 SAYAGE, SUHAIL	X3184 Darlene Road Improvem	3,494.72	752.72	627.27 627.27	125.45 125.45	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	2,867.45 0.00
Totals For X3184 Darlene Road Improvement Unit 4711	Parcels: 11	38,441.92	7,527.20	12,545.42 6,272.70	1,254.50 1,254.50	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	28,674.50 0.00
Gr. Totals....	11	38,441.92	7,527.20	12,545.42 6,272.70	1,254.50 1,254.50	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	28,674.50 0.00

EXHIBIT B

DARLENE DRIVE ROAD IMPROVEMENT PROJECT (WINTER 2021)

**DESCRIPTION OF PROJECT
A TEN-YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:**

- Total cost of the project: \$47,442.00
- Total parcels: 11
- Homeowners representing over 50% of property have signed petitions
- Total amount per parcel:

DARLENE ROAD 2021	
PROJECT COST	\$47,442
ADMIN.	\$2,000
TWP. CONTRIB.	(\$11,000)
TOTAL	\$38,442
INTEREST %	2
PROPERTIES	11

	YEAR	PAYMENT	TO INTEREST	TO PRINCIPAL	OUTSTANDING
1	2021	\$697.16	\$69.89	\$627.27	\$2,867.46
2	2022	\$375.96	\$57.35	\$318.61	\$2,548.85
3	2023	\$369.58	\$50.98	\$318.61	\$2,230.24
4	2024	\$363.21	\$44.60	\$318.61	\$1,911.64
5	2025	\$356.84	\$38.23	\$318.61	\$1,593.03
6	2026	\$350.47	\$31.86	\$318.61	\$1,274.43
7	2027	\$344.09	\$25.49	\$318.61	\$955.82
8	2028	\$337.72	\$19.12	\$318.61	\$637.21
9	2029	\$331.35	\$12.74	\$318.61	\$318.61
10	2030	\$324.98	\$6.37	\$318.61	\$0.00
		\$3,851.37	\$356.64	\$3,494.73	

The project (the “Project”) will consist of:

- Crush, shape and repave existing .135 mile roadway with 3.5 inches of 13A hot mix asphalt.
- Remove and replace driveway approaches to match new roadway elevation.
- Topsoil and seed along edge of existing roadway to blend into existing lawns.

Exhibit C

Warrant

WARRANT

TO: Treasurer
Genoa Township
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the special assessment roll for the Genoa Township Darlene Drive Road Improvement Project (Winter 2021) (the "Roll") confirmed by the Township Board on December 6, 2021 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such Roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

Paulette A. Skolarus
Genoa Charter Township Clerk

December 7, 2021

DRAFT

Darlene Drive Property Owner

RE: Darlene Drive Special Assessment District

Dear Sir or Madam,

I am pleased to inform you that the construction costs for your recently completed road improvement came in significantly lower than originally estimated. At a Regular Meeting of the Genoa Charter Township Board held on December 6, 2021, the Board approved a reduction to the Darlene Drive Road Improvement Special Assessment roll. The Engineer who provided the estimate assumed that extensive undercutting and base improvements would be necessary. They found that the base was in decent shape and that the road failure was primarily due to poor drainage. The original estimate was \$78,000. Construction was completed for a total of \$47,442.

The first payment for the assessment has already been levied on your December 2021 tax bill. This first levy was based on the estimate provided to you when petitions were signed and resolutions were passed by the Township Board. With the new construction total, payments for the remaining nine years will be reduced per the attached amortization schedule. For example, in 2022 the assessment payment will be reduced from \$740.18 to \$375.96.

If you have any questions please feel free to contact either myself or the Township Treasurer's office at 810.227.5225.

Best regards,

Michael Archinal, Township Manager

December 7, 2021

Darlene Drive Property Owner

RE: Darlene Drive Special Assessment District

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I am pleased to inform you that the construction costs for your recently completed road improvement came in significantly lower than originally estimated. At a Regular Meeting of the Genoa Charter Township Board held on December 6, 2021, the Board approved a reduction to the Darlene Drive Road Improvement Special Assessment roll. The Engineer who provided the estimate assumed that extensive undercutting and base improvements would be necessary. They found that the base was in decent shape and that the road failure was primarily due to poor drainage. The original estimate was \$78,000. Construction was completed for a total of \$47,442.

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If you have any questions please feel free to contact either myself or the Township Treasurer's office at 810.227.5225.

Best regards,

Michael Archinal, Township Manager

Memo

To: MIKE ARCHINAL
From: DUFFY ROJEWSKI
Date: 11/24/2021
Re: INTERGOVERNMENTAL AGREEMENT FOR COOPERATIVE PAID ASSESSMENT
INTERN, MENTORING & TRAINING

LIVINGSTON COUNTY ASSESSORS ASSOCIATION HAS BEEN WORKING ON THE ABOVE-MENTIONED PROGRAM WITH COUNTY EQUALIZATION TO MENTOR/TRAIN MCAT ASSESSORS AS INTERNS.

THE AGREEMENT CONSISTS OF HAVING AN INTERN FOR A 2 MONTH PERIOD, FOR 2 ½ DAYS PER WEEK AT \$15.00 AN HOUR.

THESE INTERNS WILL BE IN A PROGRAM WHERE THEY WILL BE WORKING FOR COUNTY EQ FOR 2 MONTHS A CITY FOR 2 MONTHS AND A TOWNSHIP FOR 2 MONTHS FOR A TOTAL OF A 6 MONTH TRAINING PROGRAM.

THE PLAN IS TO HOPEFULLY TRAIN 2 INTERNS PER YEAR TO HELP BUILD UP THE TALENT FOR FUTURE EMPLOYMENT FOR THE ASSESSING FIELD.

I HAVE ATTACHED THE AGREEMENT AND IF YOU HAVE ANY FURTHER QUESTIONS OR COMMENTS, PLEASE FEEL FREE TO CONTACT LAURA OR I FOR MORE INFORMATION.

THANK YOU!

**INTERGOVERNMENTAL AGREEMENT FOR COOPERATIVE
PAID ASSESSMENT INTERN, MENTORING AND TRAINING PROGRAM**

THIS INTERGOVERNMENTAL AGREEMENT FOR COOPERATIVE PAID ASSESSMENT INTERN, MENTORING AND TRAINING PROGRAM (hereinafter referred to as the “Agreement”) made and entered into on this ____ day of _____ 2021, by and between the **COUNTY OF LIVINGSTON**, a municipal corporation and political subdivision of the State of Michigan, (hereinafter referred to as the “County”), the **TOWNSHIPS OF _____** which are municipal corporations and political subdivisions of the State of Michigan, (hereinafter collectively referred to as the “Townships”) AND the **CITIES OF _____** which are municipal corporations and political subdivisions of the State of Michigan, (hereinafter collectively referred to as the “Cities”). The municipal corporations which are signatories to this Agreement are collectively referred to as the “Parties”.

WITNESSETH:

WHEREAS, the County, Townships and Cities desire to coordinate and implement a cooperative paid internship, mentoring and training program for qualified and newly certified Michigan Certified Assessing Technicians (“MCAT”) to train, mentor and otherwise assist in developing on the job working and professional development experiences for individuals seeking future permanent employment in the assessment administration field (the “Program”);

WHEREAS, the Parties desire to enter in to this Agreement to memorialize the Parties’ agreement in the selection of interns and other matters regarding administering the Program; the cooperative efforts by the Parties to work together meet the goals and objectives of the Program; and define the respective financial and contractual obligations with regards to the payment to the interns and allocation of liabilities.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

1. **Agreement Term.** This Agreement shall go into effect, and performance thereon shall commence, on the ____ day of _____ 2022 and shall continue for the terms of __ years or until terminated by a party – with our without cause -- upon 30 calendar days prior written notice before the expiration of the term.

2. **Responsibilities of the Parties.** The current intent is that the _____ Assessor’s Association will semiannually interview and select a candidate to participate in the Program. The Parties will schedule the Intern to intern with each Party on an at-will basis for not more than a six month cumulative duration, for not greater than 2.5 days per week equivalent, and subject to any reasonable requirements of the County, Townships, or Cities including, but not limited to execution by the participant in an Internship Agreement (the “Intern”).

During this six (6) month Program mentoring term, the County, Cities and Townships will provide the job working and professional development experiences to the Intern for the term approximates **two month** mentoring assignment at the location of the assigned mentoring Party.

The schedule for the Intern mentoring assignment shall be planned jointly by the Parties. Any changes in the schedule must be approved by all Parties to this Agreement prior to implementation of a new schedule.

During each two month term mentoring assignment, the assigned mentoring Party shall be solely responsible for payment to the intern in the gross sum of \$15.00 per hour (current), as well as any taxes or other deductions required by law.

The assigned mentoring Party shall both designate an individual who shall be available to the Intern to be a primary mentor and who is available answer all questions and assist in the implementation of the purposes of this Program. The Intern shall not displace regular employees of the assigned mentoring Party, but when assigned to the Party, work under the assigned mentoring Party's close observation. The assigned individual at the Party shall acquaint the Interns with the Party's rules, regulations, policies and expectations.

The assigned mentor Party, during the term of Intern's two month term mentoring assignment, shall maintain any and all liability or compensation insurance regarding the assignment of the Intern, shall maintain attendance records for the Intern; shall assure the safety of the Intern while under their supervision; and will provide the Intern with its rules, regulations, and policies that directly affect the interns placed at the Parties site. Each assigned mentoring Party here certifies that it will, as a term of this Agreement, contact the Michigan Municipal Risk Management Authority or the Party's individual insurer and confirm to its satisfaction that there is existing insurance coverages (including, but not limited to general liability and workers compensation) necessary to employ the paid Intern. The Comprehensive General Liability Insurance or its equivalent, shall provide coverage limits of at least \$1,000,000 per incident, \$3,000,000 aggregate, that covers its employees whenever the liability may exist. The other Parties to this Agreement may require proof of insurance be provided.

The County will be responsible for providing the administrative and coordination support for the operational elements of the Program. Each Party shall cooperate with the other Parties to plan, coordinate and implement the elements and expectations of the Program so as to maximize the job working and professional development experiences of the Intern.

3. **Early Termination of the Intern Mentoring Assignment or Termination From the Program.** During the term of Intern's two month term mentoring assignment, the assigned and scheduled mentoring Party shall retain the absolute authority, in its sole discretion, to terminate the Intern's placement or assignment with that Party, with or without cause but with notice to both the Intern and other Parties to this Agreement.

If an assigned and scheduled mentoring Party is considering terminating the Intern's placement or assignment is encouraged to inform the other Parties immediately if an issue develops that potentially affects the Intern's continued placement. The other Party's may elect to, but are not required to, place the Intern with another Party for the remaining duration of the mentoring Party's scheduled term; or the Parties may elect, in their sole discretion, to terminate the Intern from the remainder of the Program term.

4. **Liability.** All liability, loss, or damage as a result of claims, demands, costs, or judgements arising out of activities of the County will be the sole responsibility of the County and not the responsibility of the Townships or Cities. All liability, loss, or damage as a result of claims, demands, costs, or judgements arising out of activities of the Cities will be the sole responsibility of the Cities and not the responsibility of the County or Townships. All liability, loss, or damage as a result of claims, demands, costs, or judgements arising out of activities of the Townships will be the sole responsibility of the Townships and not the responsibility of the County or Cities. Nothing herein will be construed as a waiver of any governmental immunity, as provided by statute or modified by court decisions, by the County, Cities or Townships, or each Party's respective agencies, elected or appointed officers, and employees.

5. **Nondiscrimination.** The Parties hereto, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment or for participation in the Program because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, political affiliation or beliefs, or any other classification protected by law. Breach of this covenant shall be regarded as a material breach of this Agreement.

6. **Compliance with the Law.** The parties hereto mutually agree to comply with all applicable Federal, State and local laws, ordinances, rules and regulations in performing their obligations pursuant to the Agreement.

7. **No Third Party Beneficiary.** This Agreement is intended solely for the mutual benefit of the Parties hereto, and there is no intention, express or otherwise, to create any rights or interests for any party or person other than the County, Cities and Townships who are parties to the Agreement. Without limiting the generality of the foregoing, no rights are intended to be created for any Intern or prospective Intern, parent or guardian of any Intern or prospective Intern, employer or prospective employer of any Intern.

8. **Sole Conduct.** In the performance of their respective duties and obligations under this Agreement, the County and each Township and City are independent contractors, and neither is the agent, employee or servant of the other, and each is responsible for only its sole conduct.

9. **Venue.** This Agreement is governed by Michigan Law. Any and all suits for any breach of this Agreement may be instituted and maintained in any court of competent jurisdiction in the State of Michigan pursuant to applicable statutes and court rules.

10. **Waivers.** No failure or delay on the part of any of the parties to this Agreement in exercising any right, power or privilege hereinunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege.

11. **Modification of Agreement.** Modifications, amendments, or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

12. **Assignment or Subcontracting.** The Parties to the Agreement may not assign, subcontractor or otherwise transfer their duties and/or obligations under this Agreement.

13. **Disregarding Titles.** The titles of the sections set for this Agreement are inserted for the convenience of reference only and shall not be disregarded when construing or interpreting any of the provisions of this Agreement.

14. **Completeness of this Agreement.** This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof, shall have any validity or binding any of the parties hereto.

15. **Invalid Provisions.** If any provision of this Agreement is held to be invalid, it shall be considered to be deleted and the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of the Agreement, this Agreement shall be considered to have terminated as of the date on which the provision was declared invalid.

16. **Certification of Authority to Sign Agreement.** The person signing on behalf of the parties hereto certifies by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that said parties have authorized this Agreement.

[Signature page to follow]

IN WITNESS THEREOF, the authorized representatives of the parties hereto have fully signed this Agreement on the day and year first above written.

**COUNTY OF LIVINGSTON
BOARD OF COMMISSIONERS**

, Chairperson

Date

TOWNSHIP

Date

, Department

Board Correspondence



To Board 12/6/21

November 11, 2021

Ms. Polly Skolarus, Clerk
Township of Genoa
2911 Dorr Rd.
Brighton, MI 48116

RE: Important Information—Price Changes

Dear Ms. Skolarus,

At Comcast, we are always committed to delivering the entertainment and services that matter most to our customers in Genoa, as well as exciting experiences they won't find anywhere else. We are also focused on making our network stronger in order to meet our customers' current needs and future demands. As we continue to invest in our network, products, and services, the cost of doing business rises. Rising programming costs, most notably for broadcast TV and sports, continue to be the biggest factors driving price increases. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting January 1, 2022, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee. Please see the enclosed Customer Notice for more information.

We know you may have questions about these changes. Please feel free to contact me at 734-359-2308 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle V. Mazurek".

Kyle V. Mazurek
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Enclosure

Important information regarding your Xfinity services and pricing

Effective January 1, 2022

Xfinity TV	Current	New
Digital Starter	\$62.45	\$65.45
Entertainment	\$15.00	\$17.00
Choice TV Select	\$30.00	\$32.50
Choice TV Select - - with TV Box (Flex upgrade)	\$37.50	\$41.00
Broadcast TV Fee	\$14.85	\$14.80
Regional Sports Fee	\$9.10	\$9.50
Service to Additional TV	\$7.50	\$8.50

Xfinity Internet	Current	New
Connect	\$56.00	\$59.00
Connect More	\$76.00	\$79.00
Fast	\$86.00	\$89.00
Superfast	\$96.00	\$99.00
Ultrafast	\$106.00	\$109.00
Gigabit Extra	\$116.00	\$119.00

Xfinity Equipment	Current	New
TV Box	\$7.50	\$8.50

Brighton, Brighton Township, Genoa Township, Green Oak Township, Howell, Oceola Township

85291000 (2270, 2280, 2290, 2300, 2310, 2320)

P407AH22

Polly

From: Anna Nummy <anna.nummy@gmail.com>
Sent: Monday, November 29, 2021 9:54 AM
To: Polly
Subject: Polly, do not to approve the rezoning from IND to a PID overlay district!

Dear Genoa Township board member,

I recently became aware that the Township Planning Commission had an approval recommendation for the rezoning of an area on the north side of I-96 about 1 mile west of Latson to allow the build of an asphalt plant. I'm writing to you today to tell you to reject this rezoning. **As a township resident located within 10 miles of this proposed plant, my health, and the health of my family including 3 young children, would be directly affected by pollution from this plant.**

Sources of emissions from Asphalt Plants are neither regulated nor monitored, and they can release more than 300 tons of toxic air emissions annually. Shockingly, pollutants that are released from a facility are estimated by computers and mathematical formulas rather than by actual stack testing. These flawed tests underestimate health risks.

Did you know that according to the National Institute for Occupational Safety and Health, asphalt fumes are considered occupational carcinogens? Here are some facts for you to consider:

- The federal Environmental Protection Agency (EPA) states that Asphalt Fumes are known toxins.
- Even if an asphalt plant meets all air pollution standards, people living nearby are still exposed to cancer-causing substances that can cause long-term damage (DHHS).
- Stagnant air and local weather patterns often increase the level of exposure to local communities (downwind, low-lying and lake areas are most greatly affected).

Here's a list of just seven deadly emissions that come from asphalt plants:

- Hydrogen sulfide (H₂S)
- Benzene (C₆H₆)
- Chromium (Cr) (VI)
- Formaldehyde (CH₂O)
- Polycyclic Aromatic Hydrocarbons (PAHS)
- Cadmium (Cd)
- Arsenic (As) -inorganic

Of just these seven, and there are hundreds of others, one is considered a toxin, three are cancer causing, and three are considered *both* toxins and cancer causing.

Both spills and atmospheric deposition are causes of pollution. While safety measures can be put in place to minimize spills, they can still happen. More importantly, *there are no safety measures that can be put in place to completely control atmospheric deposition. This guarantees toxic cancer-causing pollution that myself and my children will be breathing.* While it's not my main concern, a plant like this would also negatively affect property values, no one wants to live near toxic waste.

Once again, I am writing to instruct you not to approve the rezoning from Industrial District (IND) to a Planned Industrial Development (PID) overlay district. Do not allow a known health hazard in our community.

Sincerely,
Anna Nummy



Livingston County Department of Planning

2022 MEETING SCHEDULE LIVINGSTON COUNTY PLANNING COMMISSION

Livingston County Planning Commission meetings are held at 6:30 p.m. on the third Wednesday of every month. The meeting location is:

Kathleen J. Kline-Hudson
AICP, PEM
Director

Livingston County Administration Building
304 E. Grand River Avenue, Howell, Michigan
Board of Commissioner's Chambers (Upper Floor)

Robert A. Stanford
AICP, PEM
Principal Planner

Please note that County Planning Commissioners and County Planning staff currently meet in-person in the County Board meeting chambers noted above. Audience participants are welcome to attend in-person or via Zoom (the Zoom link is included on all meeting agendas).

Scott Barb
AICP, PEM
Principal Planner

Livingston County will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed material being considered at the meeting, to individuals with disabilities at the meeting/hearing upon a ten day notice to the Department of Planning. Any questions or concerns should be directed to the County Planning Department office: Telephone (517) 546-7555.

Meeting Date	Deadline Date for Receipt of Amendments (2 weeks prior to meeting date)
January 19, 2022	January 5, 2022
February 16, 2022	February 2, 2022
March 16, 2022	March 2, 2022
April 20, 2022	April 6, 2022
May 18, 2022	May 4, 2022
June 15, 2022	June 1, 2022
July 20, 2022	July 6, 2022
August 17, 2022	August 3, 2022
September 21, 2022	September 7, 2022
October 19, 2022	October 5, 2022
November 16, 2022	November 2, 2022
December 21, 2022	December 7, 2022

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

(517) 546-7555
Fax (517) 552-2347

Web Site
livgov.com

Michigan Department of Treasury
4886 (Rev. 09-21)


City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2021 Public Act 87. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2021 Public Act 87. The local unit must include in any mailing of general information to its citizens, the internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2021**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name THE CHARTER TOWNSHIP OF GENOA		Local Unit County Name LIVINGSTON	
Local Unit Code 47-1050		Contact E-Mail Address info@genoa.org	
Contact Name ROBIN HUNT	Contact Title TREASURER	Contact Telephone Number (810) 227-5225	Extension
Website Address, if reports are available online https://www.genoa.org		Current Fiscal Year End Date 3/31/2022	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).			
PART 3: CERTIFICATION			
<i>In accordance with 2021 Public Act 87, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) MICHAEL ARCHINAL	
Title TOWNSHIP MANAGER		Date 11/04/2021	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**. If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

Performance Dashboard

Local Unit Name: The Charter Township of Genoa	
Local Unit Code: 47-1050	

	2020	2021	Trend	Performance
Fiscal Stability				
Annual Governmental Funds' expenditures per capita	\$409	\$397	→ -2.9%	Neutral
Fund Balance as % of annual Governmental Funds' expenditures	122.8%	132.5%	↑ 8.0%	Positive
Net pension liability, as a % of annual Government Funds' revenue	0.976%	0.951%	→ -2.5%	Neutral
Debt burden per capita	\$281	\$248	↓ -11.8%	Positive
Number of services delivered via cooperative venture	9	9	→ 0.0%	Neutral
Economic Strength				
% of community with access to high speed broadband	100%	100%	→ 0.0%	Neutral
% of community age 25+ with Bachelor's degree or higher	40%	41%	→ 3.5%	Neutral
Average age of critical infrastructure (years)	12.4	13.0	→ 4.9%	Neutral
Public Safety				
Violent crimes against people per thousand	4.7	4.9	→ 3.7%	Neutral
Property crimes per thousand	15.0	15.8	↑ 5.0%	Negative
Traffic injuries or fatalities	90.0	50.0	↓ -44.4%	Positive
Quality of Life				
Miles of sidewalks and non-motorized paths/trails as a factor of total miles of local/major roads & streets	13.00%	14.00% 13.00%	→ 0.0%	Neutral
Ratio of Parks and Recreation Expenditures to Governmental Funds' Revenue	5.16%	7.20%	↑ 39.5%	Positive
Percent of community being provided with curbside recycling	100%	100%	→ 0.0%	Neutral

Projected Budget Report

Local Unit Name: Local Unit Code: Current Fiscal Year End Date: Fund Name:	Charter Township of Genoa - Livingston County, MI 47-1050 3/31/2022 General
---	---

	Fiscal Year 3/31/2022 Budget	Percentage Change	Projected Fiscal Year 3/31/2023 Budget	Assumptions
				Estimated increases in taxable value and population and miscellaneous known facts about individual accounts are used to project the fiscal year 2023 budget.
REVENUES	\$ 4,758,000	2.00 %	\$ 4,853,160	
EXPENDITURES	\$ 3,796,533	2.00 %	\$ 3,872,464	
Excess of revenues over (under) expenditures	\$ 961,467		\$ 980,696	
Other Financing Sources (Uses)				
Transfers in	\$ -	- %	\$ -	
Transfers (out)	\$ (1,700,000)	2.00 %	\$ (1,734,000)	
Net change in fund balance	\$ (738,533)		\$ (753,304)	
Fund balance at beginning of year	\$ 3,277,884		\$ 2,539,351	
Fund balance at end of year	\$ 2,539,351		\$ 1,786,047	

Commentary:

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2022

Debt Name: Bond Premium on Oak Pointe Sewer System project, Series 2014
Issuance Date: 8/7/2014
Issuance Amount: \$91,360
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

<u>Years Ending</u>	<u>Premium Amortization</u>	<u>Bond Premium Balance</u>
3/31/2022	\$ 4,153	\$ 59,521
3/31/2023	\$ 4,153	\$ 55,368
3/31/2024	\$ 4,153	\$ 51,215
3/31/2025	\$ 4,153	\$ 47,062
3/31/2026	\$ 4,153	\$ 42,909
3/31/2027	\$ 4,153	\$ 38,756
3/31/2028	\$ 4,153	\$ 34,603
3/31/2029	\$ 4,153	\$ 30,450
3/31/2030	\$ 4,153	\$ 26,297
3/31/2031	\$ 4,153	\$ 22,144
3/31/2032	\$ 4,153	\$ 17,991
3/31/2033	\$ 4,153	\$ 13,838
3/31/2034	\$ 4,153	\$ 9,685
3/31/2035	\$ 4,153	\$ 5,532
3/31/2036	\$ 4,153	\$ 1,379
3/31/2037	\$ 1,379	\$ -
Totals	\$ <u>63,674</u>	

Commentary:
 Original bond premium of \$91,360 is being amortized over 22 years.

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2022

Debt Name: 2001 Dorr Road Water and Sewer Improvement Project
Issuance Date: 10/1/2001
Issuance Amount: \$770,000
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

Years Ending	Principal	Interest	Total
3/31/2022	\$ 45,000	\$ 1,125	\$ 46,125
Totals	\$ 45,000	\$ 1,125	\$ 46,125

Commentary:
 Interest rate: 4% - 5%

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2022

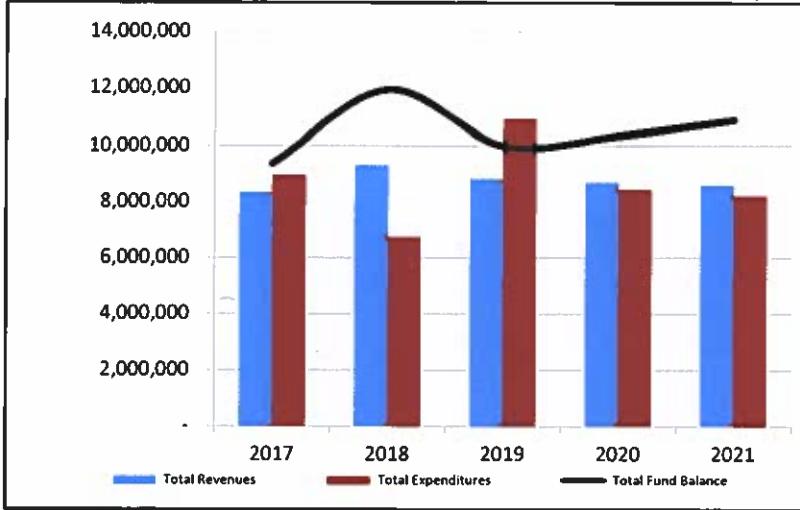
Debt Name: Oak Pointe Sewer System project, Series 2014
Issuance Date: 8/7/2014
Issuance Amount: \$6,000,000
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3/31/2022	\$ 230,000	\$ 169,025	\$ 399,025
3/31/2023	\$ 240,000	\$ 164,425	\$ 404,425
3/31/2024	\$ 250,000	\$ 157,225	\$ 407,225
3/31/2025	\$ 260,000	\$ 149,725	\$ 409,725
3/31/2026	\$ 270,000	\$ 141,925	\$ 411,925
3/31/2027	\$ 280,000	\$ 133,925	\$ 413,925
3/31/2028	\$ 290,000	\$ 125,425	\$ 415,425
3/31/2029	\$ 300,000	\$ 116,725	\$ 416,725
3/31/2030	\$ 315,000	\$ 107,725	\$ 422,725
3/31/2031	\$ 325,000	\$ 97,488	\$ 422,488
3/31/2032	\$ 335,000	\$ 86,925	\$ 421,925
3/31/2033	\$ 350,000	\$ 75,200	\$ 425,200
3/31/2034	\$ 365,000	\$ 61,200	\$ 426,200
3/31/2035	\$ 375,000	\$ 46,600	\$ 421,600
3/31/2036	\$ 390,000	\$ 31,600	\$ 421,600
3/31/2037	\$ 400,000	\$ 16,000	\$ 416,000
Totals	\$ 4,975,000	\$ 1,681,138	\$ 6,656,138

Commentary:
 Interest rate: 2% - 4%

CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Genoa Township - Livingston

1. How have we managed our governmental fund resources (fund balance)

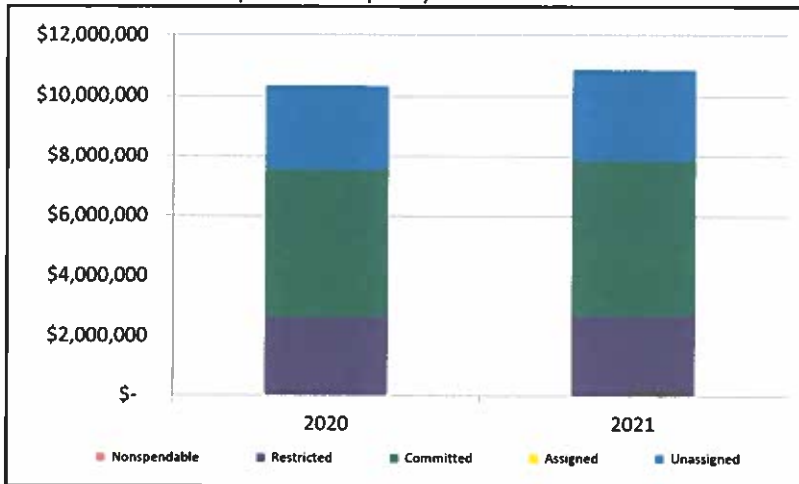


2. Compared to the prior year

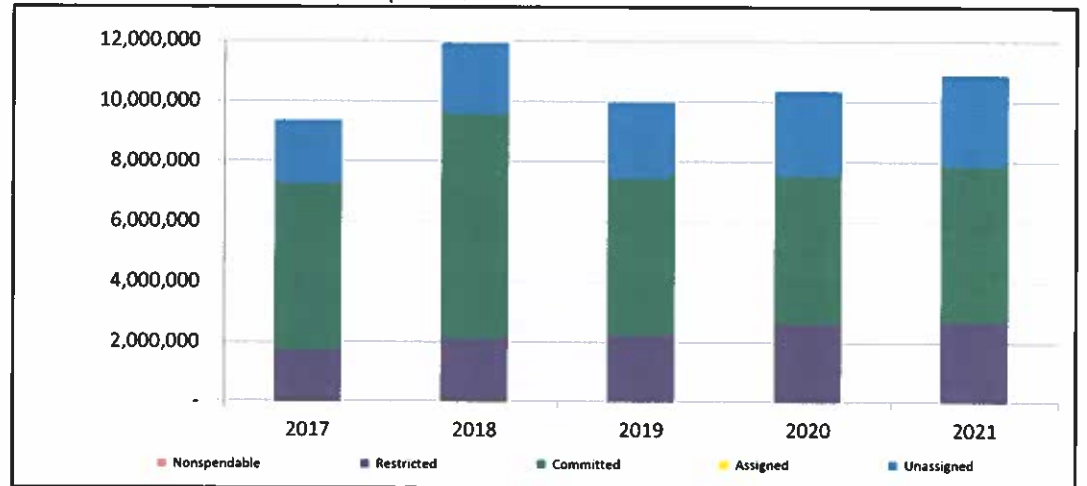
	2020	2021	Change
Revenues	\$ 8,691,208	\$ 8,591,935	-1.14%
Expenditures	\$ 8,424,683	\$ 8,211,514	-2.53%
Surplus (Shortfall)	\$ 266,525	\$ 380,421	42.73%

Fund balance, by component:	2020	2021	Change
Nonspendable	\$ 81,564	\$ 56,057	-31.27%
Restricted	\$ 2,542,396	\$ 2,631,787	3.52%
Committed	\$ 4,897,504	\$ 5,146,524	5.08%
Assigned	\$ -	\$ -	N/A
Unassigned	\$ 2,820,275	\$ 3,047,354	8.05%
Total Fund Balance	\$ 10,341,739	\$ 10,881,722	5.22%

3. Fund balance - compared to the prior year



4. Historical trends of individual components

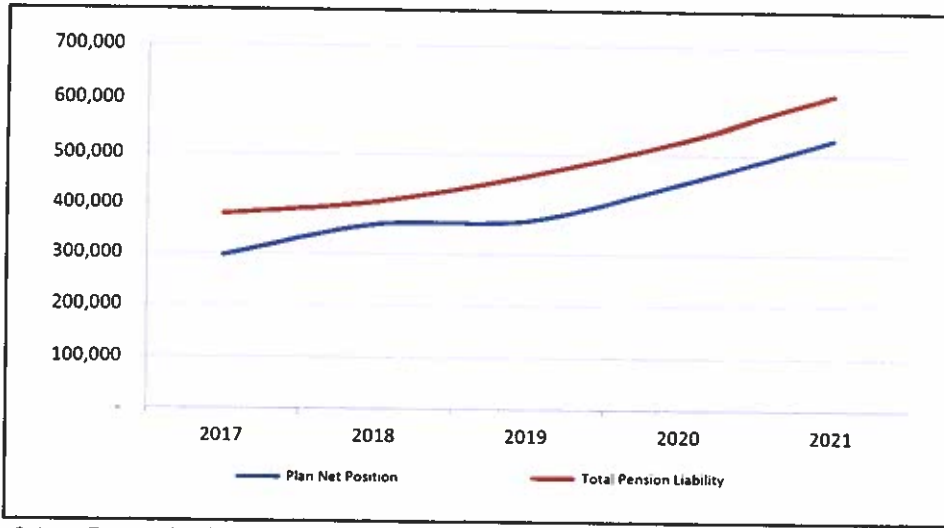


Commentary:

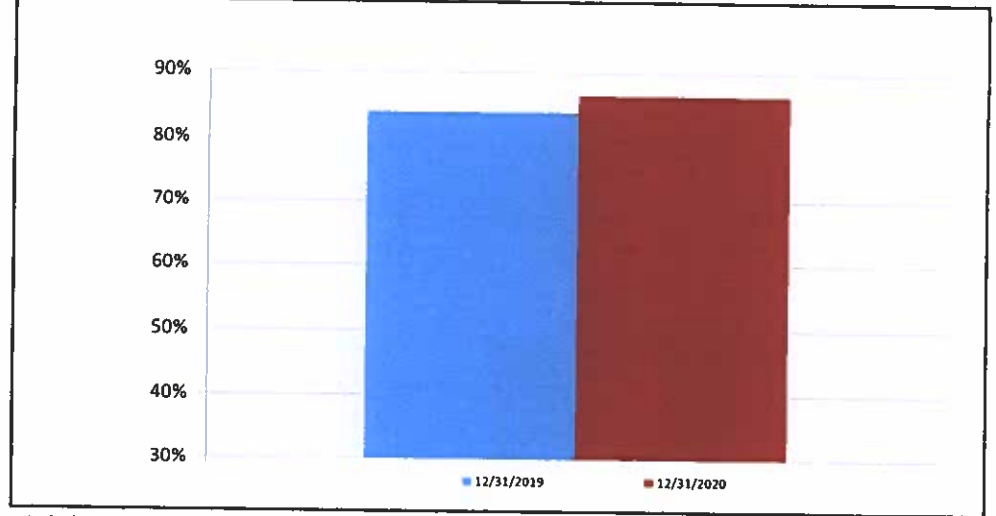
For more information on our unit's finances, contact Robin Hunt at 810-227-5225.

CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Genoa Township - Livingston

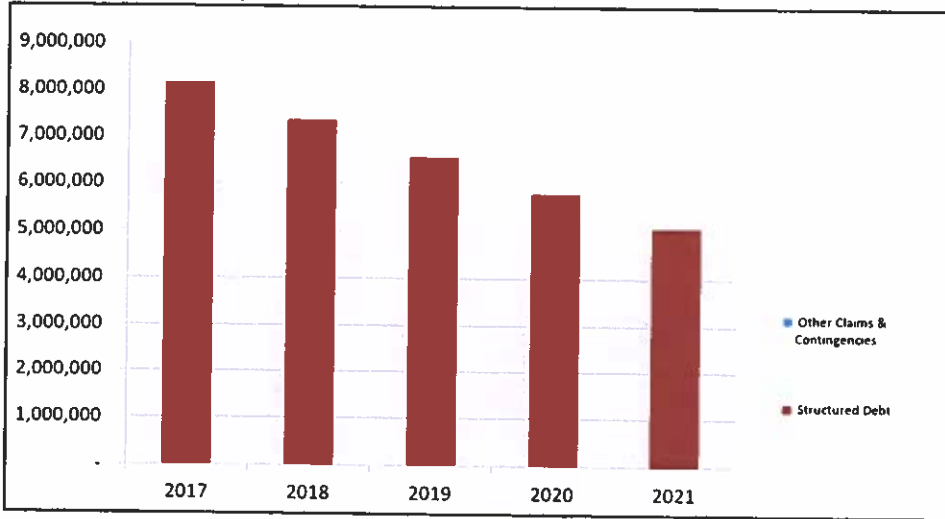
1. Pension status



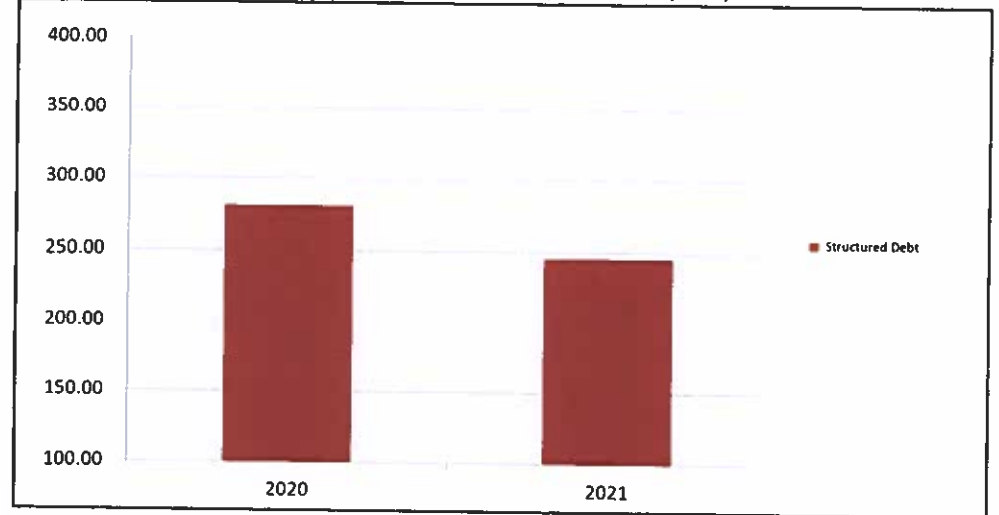
2. Plan net position as a %age of the total pension liability



3. Long Term Debt obligations:



4. Debt & other long term obligations per capita - compared to the prior year



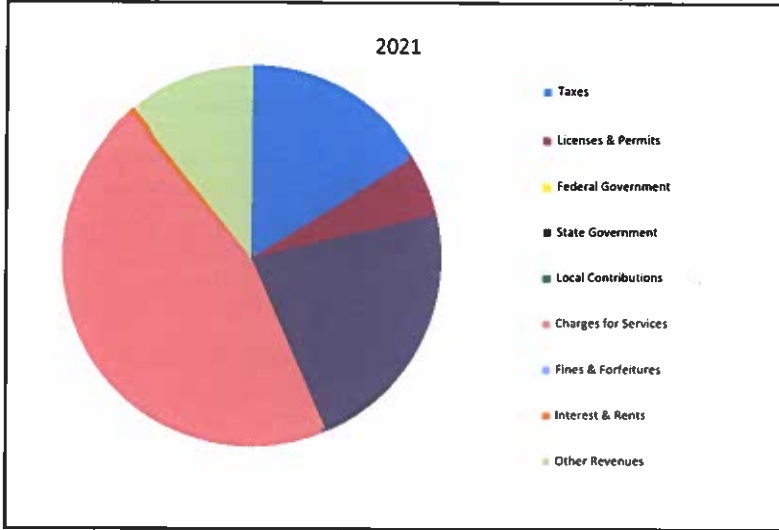
Commentary:

The Township has no Other Post-Employment Benefits (OPEB).

For more information on our unit's finances, contact Robin Hunt at 810-227-5225.

CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Genoa Township - Livingston

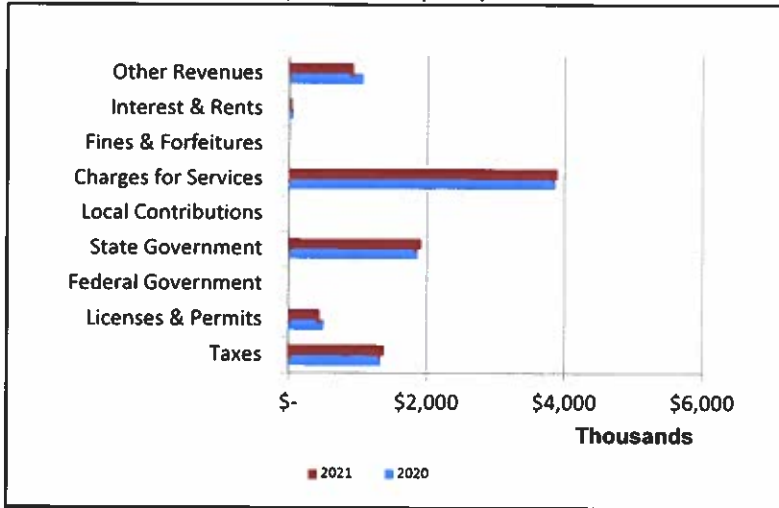
1. Where our money comes from (all governmental funds)



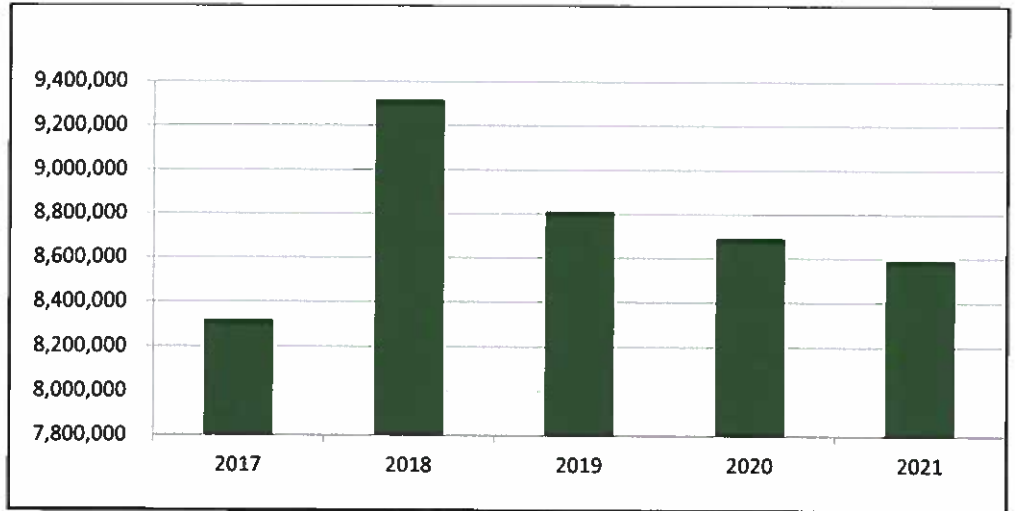
2. Compared to the prior year

	2020	2021	Change
Taxes	\$ 1,332,347	\$ 1,380,794	3.64%
Licenses & Permits	\$ 514,123	\$ 441,257	-14.17%
Federal Government	\$ -	\$ -	N/A
State Government	\$ 1,865,846	\$ 1,910,986	2.42%
Local Contributions	\$ -	\$ -	N/A
Charges for Services	\$ 3,857,026	\$ 3,892,495	0.92%
Fines & Forfeitures	\$ -	\$ -	N/A
Interest & Rents	\$ 58,949	\$ 33,747	-42.75%
Other Revenues	\$ 1,062,917	\$ 932,656	-12.26%
Total Revenues	\$ 8,691,208	\$ 8,591,935	-1.14%

3. Revenue sources - compared to the prior year



4. Historical trends of total revenues



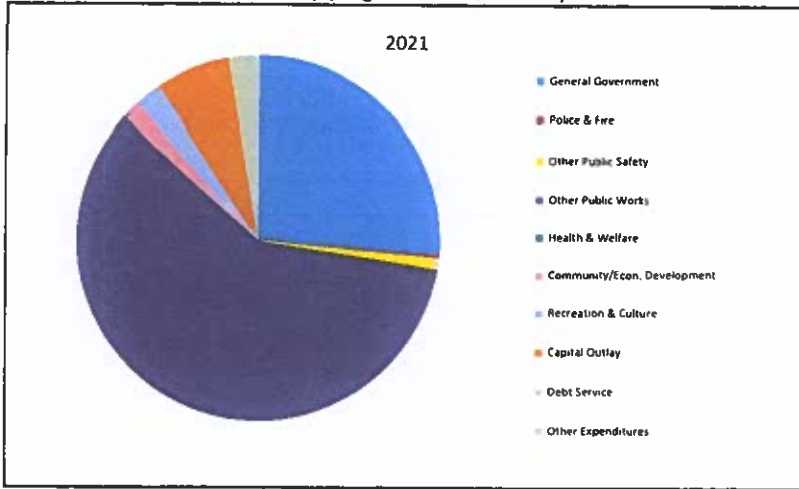
Commentary:

Revenues are shown net of interfund transfers.

For more information on our unit's finances, contact Robin Hunt at 810-227-5225.

CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Genoa Township - Livingston

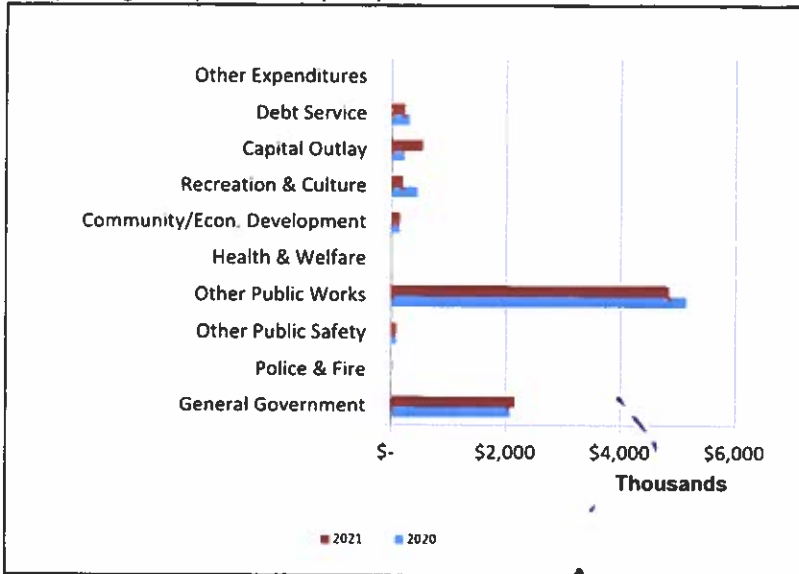
1. Where we spend our money (all governmental funds)



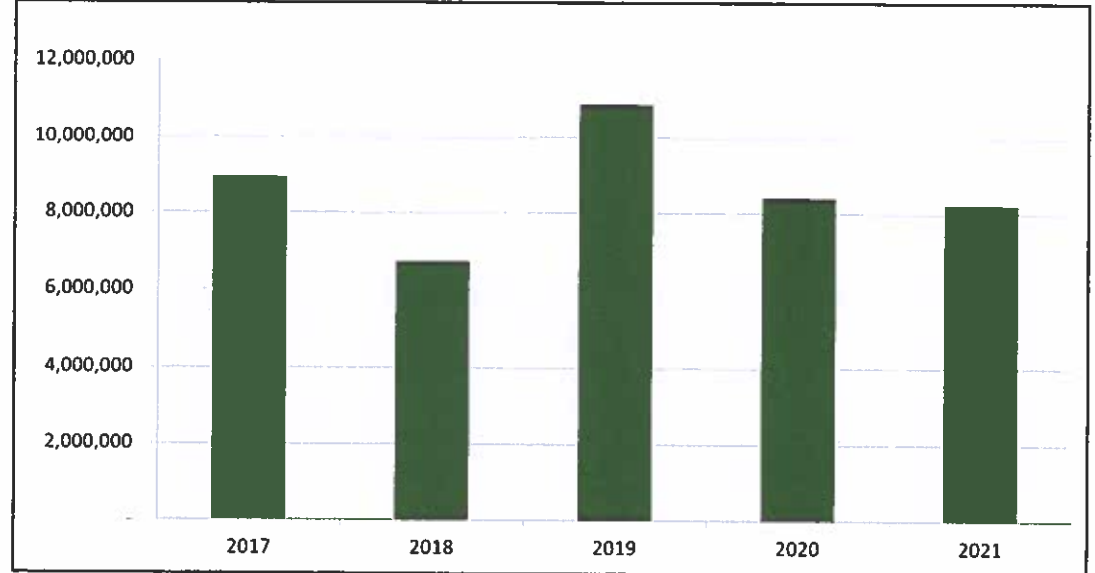
2. Compared to the prior year

	2020	2021	Change
General Government	\$ 2,075,478	\$ 2,165,919	4.36%
Police & Fire	\$ 15,873	\$ 15,873	0.00%
Other Public Safety	\$ 81,998	\$ 84,820	3.44%
Other Public Works	\$ 5,147,115	\$ 4,851,978	-5.73%
Health & Welfare	\$ -	\$ -	N/A
Community/Econ. Development	\$ 137,141	\$ 136,042	-0.80%
Recreation & Culture	\$ 446,913	\$ 194,558	-56.47%
Capital Outlay	\$ 211,892	\$ 538,396	154.09%
Debt Service	\$ 308,273	\$ 223,928	-27.36%
Other Expenditures	\$ -	\$ -	N/A
Total Expenditures	\$ 8,424,683	\$ 8,211,514	-2.53%

3. Spending - compared to the prior year



4. Historical trends of total expenditures



Commentary:

Expenditures are shown net of interfund transfers.

For more information on our unit's finances, contact Robin Hunt at 810-227-5225.

To Board 12/01/21



MEMO

TO: All Staff
FROM: Kim Lane
DATE: November 18, 2021
RE: Policy Clarification – FMLA, Vacation and Personal Time Utilization

.....

In these challenging times of required pandemic quarantines, I wanted to clarify our policies regarding using paid time off. The question has come up several times on when it would be appropriate to use unpaid time, if personal and vacation time has been exhausted by medical and/or quarantine requirements. Due to some inconsistency and confusion, going forward, we need to establish some consistency in how our FMLA, Vacation and Personal Time policies are practiced.

Sick/Personal Leave Policy:

- Personal time should not be used as an extension of vacation and has limited uses as outlined in the handbook. These are days intended to be used for the following purposes:
 1. Personal illness or physical incapacity, including pregnancy
 2. Exposure to contagious disease quarantine
 3. Illness of family member residing in the employee’s household
 4. Medical or dental examinations
 5. Personal business (banking, legal, financial or other appointments that cannot be scheduled outside of working hours)
 6. For a funeral or when bereavement leave does not apply
- Unpaid time off is allowable only in an approved medical leave or in extenuating circumstances and must be approved in advance by the head of department.

FMLA Policy:

- FMLA, in general, is an unpaid leave that runs concurrent with any disability coverage an employee may be eligible for. Going forward, employees may retain accrued paid time off up to 40 hours of vacation and 40 hours of personal leave. The intent is to allow staff to retain sufficient personal and vacation time following their leave to use later as necessary or planned.

Vacation Policy:

- Remember that time off for vacation should be planned based on the number of hours accrued and should not cause the account to go negative. In general, it is best to provide your supervisor as much notice as possible for vacation time. A good rule of thumb is at least as much notice as the requested vacation time.

While it is impossible to anticipate all possible circumstances that would be necessary for time away from work, going forward I hope this brings some clarity on when and how to use your paid leave banks. Should you unfortunately be impacted by a medical event or quarantine, it will require some planning on your part and coordination with your supervisor to maximize your benefits and possibly retain a leave balance for use later in the year. If you have any questions at all, please don’t hesitate to talk to me.

To Board 12/06/21



November 29, 2021

T2 P1 224*****AUTO**MIXED AADC 480

Genoa Township
2911 Dorr Road
Brighton, MI 48116-9436



Re: Charter Communications - Upcoming Changes

Dear Franchise Official:

Spectrum Mid-America, LLC ("Spectrum"), locally known as Spectrum, has been informed of the following changes to the Livingston, MI channel lineup serving your community effective on or around December 31, 2021:

- DIY Network on Spectrum Basic will rebrand from **DIY Network** to the **Magnolia Channel**.
- Bulldog Shopping Network on Spectrum Basic will rebrand from **Bulldog Shopping Network** to **Victory Channel**.
- **NBC Sports Network** on Spectrum Basic will cease operation.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you should have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

Karen Coronado

Karen Coronado
Manager, State Government Affairs, Michigan
Charter Communications