

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
October 5, 2020
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person)*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to Approve Minutes: Sept. 21, 2020
3. Request for approval of a contract award for the Oak Pointe Iron Removal Filter Valve Replacement Project to CSM Mechanical in the amount of \$185,950.

Approval of Regular Agenda:

4. Request to receive the audit report for the Fiscal Year ending March 31, 2020 from Pfeffer, Hanniford and Palka.
 - A. Request for approval of a resolution for Genoa Grand River Road Debt Service Fund #870 Deficit Elimination Plan in the amount of \$43,675. (Roll Call Vote)
5. Request for approval of rate changes for Lake Edgewood Water (\$4.28/1,000 gallons to \$5.81/1,000 gallons) and sewer (\$4.10/1,000 gallons to \$5.56/1,000 gallons.)
6. Introduction and first reading of Ordinance Number Z-20-04; Article 16 Sign Ordinance Text Amendments and to set the public hearing and second reading for October 19, 2020.
7. Discussion regarding Capital Projects for the FY 2021-2022 as requested by the Township Manager.

Correspondence
Member Discussion
Adjournment

<p>*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.</p>
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CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: October 5, 2020

TOWNSHIP GENERAL EXPENSES: Thru October 5, 2020	\$204,492.41
October 2, 2020 Bi Weekly Payroll	\$98,913.34
OPERATING EXPENSES: Thru October 5, 2020	\$115,364.44
TOTAL:	<u>\$418,770.19</u>

Check Date	Check	Vendor Name	Amount
Bank FNBACK CHECKING ACCOUNT			
09/14/2020	36256	ADVANCED DISPOSAL	90,703.08
09/14/2020	36257	EHIM, INC	9,322.91
09/14/2020	36258	ETNA SUPPLY COMPANY	7,600.00
09/14/2020	36259	OFFICE EXPRESS INC.	335.47
09/15/2020	36260	CITY ELECTRIC SUPPLY	32.00
09/15/2020	36261	GIFFELS WEBSTER	6,880.00
09/15/2020	36262	US BANK EQUIPMENT FINANCE	1,931.57
09/15/2020	36263	VERIZON WIRELESS	433.05
09/21/2020	36264	BRANDON VANMARTER	75.00
09/21/2020	36265	COMCAST	252.83
09/21/2020	36266	DELTA DENTAL	3,757.05
09/21/2020	36267	FEDERAL EXPRESS	186.55
09/21/2020	36268	LIVINGSTON PRESS & ARGUS	1,155.00
09/21/2020	36269	MUTUAL OF OMAHA	2,088.59
09/22/2020	36270	UNITED STATES POSTAL SERVICE	1,161.74
09/23/2020	36271	ACCIDENT FUND	23,593.00
09/23/2020	36272	CHASE CARD SERVICES	2,776.26
09/23/2020	36273	MASTER MEDIA SUPPLY	585.67
09/23/2020	36274	TRI COUNTY SUPPLY, INC.	467.11
09/23/2020	36275	WAL-MART COMMUNITY	416.78
09/28/2020	36276	MICHAEL ARCHINAL	500.00
09/28/2020	36277	BLUE CROSS & BLUE SHIELD OF MI	42,881.82
09/28/2020	36278	CONSUMERS ENERGY	84.49
09/28/2020	36279	DTE ENERGY	25.33
09/28/2020	36280	MICHIGAN OFFICE SOLUTIONS	172.44
09/28/2020	36281	QUADIENT FINANCE USA, INC	2,500.00
09/28/2020	36282	SAFEBUILT STUDIO	3,986.60
09/28/2020	36283	UNITED STATES TREASURY	391.47
09/28/2020	36284	ADAM VANTASSELL	116.60
09/28/2020	36285	W4 SIGNS	80.00

FNBACK TOTALS:

Total of 30 Checks:	204,492.41
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	204,492.41

Check Register Report For Genoa Charter Township
 For Check Dates 10/02/2020 to 10/02/2020

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/02/2020	FNBCK	13283	MCINTYRE, LINDA L	67.50	62.33	0.00	Open
10/02/2020	FNBCK	13284	WENNERBERG, VIRGINIA M	191.25	176.63	0.00	Open
10/02/2020	FNBCK	EFT495	FLEX SPENDING (TASC)	826.79	826.79	0.00	Open
10/02/2020	FNBCK	EFT496	INTERNAL REVENUE SERVICE	23,509.61	23,509.61	0.00	Open
10/02/2020	FNBCK	EFT497	PRINCIPAL FINANCIAL	2,106.00	2,106.00	0.00	Open
10/02/2020	FNBCK	EFT498	PRINCIPAL FINANCIAL	2,036.56	2,036.56	0.00	Open
Totals:				28,737.71	28,717.92	0.00	
					Dir. Dep.		
Total Physical Checks:				2	<u>70,195.42</u>		
Total Check Stubs:				4			

\$ 98,913.34

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #503			
09/14/2020	5048	US POSTAL SERVICE	153.61
09/15/2020	5049	ADVANCE AUTO PARTS	6.99
09/15/2020	5050	AUTO-LAB OF LIVINGSTON	228.06
09/15/2020	5051	CHASE CARD SERVICES	2,389.07
09/15/2020	5052	GIFFELS WEBSTER	1,350.00
09/15/2020	5053	HOWELL HARDWARE	8.97
09/15/2020	5054	NETWORK SERVICES GROUP, L.L.C.	400.00
09/15/2020	5055	NOZZ TEQ INC.	299.00
09/15/2020	5056	RED WING BUSINESS ADVANTAGE ACCOUNT	207.74
09/15/2020	5057	TETRA TECH INC	4,002.00
09/15/2020	5058	US POSTAL SERVICE	240.00
09/15/2020	5059	USA BLUEBOOK	100.71
09/15/2020	5060	VERIZON WIRELESS	702.32
09/15/2020	5061	VICTORY LANE QUICK OIL CHANGE	418.88
09/17/2020	5062	STATE OF MICHIGAN	30.00
09/17/2020	5063	STATE OF MICHIGAN	30.00
09/17/2020	5064	STATE OF MICHIGAN	30.00
09/17/2020	5065	STATE OF MICHIGAN	30.00
09/23/2020	5066	HOME DEPOT CREDIT SERVICES	1,239.21
09/23/2020	5067	HOME DEPOT CREDIT SERVICES	3.35

503FN TOTALS:

Total of 20 Checks:	11,869.91
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	11,869.91

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
09/15/2020	5010	AT&T	206.05
09/15/2020	5011	COMPLETE BATTERY SOURCE	46.63
09/15/2020	5012	COOPER'S TURF MANAGEMENT LLC	707.00
09/15/2020	5013	DUBOIS-COOPER	600.00
09/15/2020	5014	EJ USA, INC.	418.29
09/15/2020	5015	FERGUSON WATERWORKS #3386	254.70
09/15/2020	5016	GENOA TOWNSHIP D.P.W. FUND	23,224.65
09/15/2020	5017	GENOA OCEOLA SEWER AUTHORITY	291.59
09/15/2020	5018	GENOA TOWNSHIP DPW FUND	19,795.22
09/15/2020	5019	GRAINGER	480.64
09/15/2020	5020	HUBBELL, ROTH & CLARK, INC	17,071.04
09/15/2020	5021	HYDROCORP	225.00
09/15/2020	5022	MICHIGAN CAT	703.94
09/21/2020	5023	TETRA TECH INC	1,890.68
09/21/2020	5024	BRIGHTON ANALYTICAL LLC	370.00
09/21/2020	5025	CONSUMERS ENERGY	81.86
09/23/2020	5026	AT&T LONG DISTANCE	51.38
09/23/2020	5027	HYDROCORP	225.00
09/28/2020	5028	BRIGHTON ANALYTICAL LLC	345.00
09/28/2020	5029	CONSUMERS ENERGY	90.81

592FN TOTALS:

Total of 20 Checks:	67,079.48
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	67,079.48

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #593			
9/14/2020	3833	COOPER'S TURF MANAGEMENT LLC	878.00
9/14/2020	3834	GENOA OCEOLA SWR & WTR AUTHORI	152.17
9/14/2020	3835	GENOA TWP DPW FUND	11,937.91
9/14/2020	3836	PVS NOLWOOD CHEMICALS, INC	1,286.00
9/15/2020	3837	SYSTEMS SPECIALTIES	17,377.26
9/21/2020	3838	GENOA TOWNSHIP DPW FUND	1,032.93
9/23/2020	3839	BRIGHTON ANALYTICAL LLC	67.00
9/28/2020	3840	BRIGHTON ANALYTICAL LLC	67.00
9/28/2020	3841	CONSUMERS ENERGY	14.00

93FN TOTALS:
Total of 9 Checks: 32,812.27
Less 0 Void Checks: 0.00
Total of 9 Disbursements: 32,812.27

Check Date	Check	Vendor Name	Amount
Bank 595FN PINE CREEK OPERATING FUND #595			
09/21/2020	2231	GENOA TOWNSHIP D.P.W. FUND	3,602.78

595FN TOTALS:
Total of 1 Checks: 3,602.78
Less 0 Void Checks: 0.00
Total of 1 Disbursements: 3,602.78

11,869.91
67,079.48
52,812.27
3,602.78
115,364.44



October 2020						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

New Balance **\$2,389.07**

Minimum Payment Due **\$35.00**

Payment Due Date **10/01/20**

INK CASH(SM) POINT SUMMARY

Previous points balance	39,966
+ 1 Point per \$1 earned on all purchases	2,390
+ 2Pts/\$1 gas stns, retns, ofc aply, hm impr	459
Total points available for redemption	42,815

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number: [REDACTED]

Previous Balance	\$3,707.16
Payment, Credits	-\$3,707.16
Purchases	+\$2,389.07
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00

New Balance \$2,389.07

Opening/Closing Date	08/08/20 - 09/07/20
Credit Limit	\$20,000
Available Credit	\$17,610
Cash Access Line	\$4,000
Available for Cash	\$4,000

Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

MAILED
9-16-2020

ENTERED SEP 15 2020

ALLSYS-503-000-034-000

UTILITY DEPT
9/15/2020
RECEIVED

J.P.T.
9/15/2020

8/8/20 9/7/20



ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
08/18	W C DUCOMB COMPANY 313-921-4924 MI <i>MHOG</i>	1,528.90 ✓
08/27	MI SECTION AWWA 517-2922912 MI <i>DPW prof dev</i>	250.00 ✓
08/27	MEIJER # 172 HOWELL MI <i>MHOG</i>	29.66 ✓
09/01	Amazon.com*MU53E4Z02 Amzn.com/bill WA <i>MHOG</i>	105.57 ✓
08/31	STAPLES 00107730 BRIGHTON MI <i>DPW - office</i>	147.91 ✓
09/03	ACCO Brands Direct 800-5655396 IL <i>DPW - office</i>	25.36 ✓
09/04	AWWA.ORG 303-347-6197 CO <i>DPW prof dev.</i> ALEX CHIMPOURAS TRANSACTIONS THIS CYCLE (CARD 2501) \$2170.40	83.00 ✓
08/25	PANERA BREAD #601936 P HOWELL MI <i>G.O</i>	13.12 -
09/01	STAPLES 00107730 BRIGHTON MI <i>G/O lab</i> JAMES AULETTE TRANSACTIONS THIS CYCLE (CARD 7653) \$55.88	42.76 ✓
08/19	Payment ThankYou Image Check	-3,707.16
08/25	INDUSTRIAL STORM WATER 517-2845486 MI <i>DPW prof dev</i>	96.90 ✓
09/04	RINGCENTRAL, INC 650-4724100 CA <i>DPW phone</i> GREG TATARA TRANSACTIONS THIS CYCLE (CARD 9747) \$3544.37- INCLUDING PAYMENTS RECEIVED	65.89 -

2020 Totals Year-to-Date	
Total fees charged in 2020	\$0.00
Total interest charged in 2020	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	13.24%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	24.99%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	13.24%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

- (v) = Variable Rate
- (d) = Daily Balance Method (including new transactions)
- (a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.



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September 2020						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

New Balance
\$2,155.57
 Minimum Payment Due
\$431.00
 Payment Due Date
09/10/20

MAILED
 8-27-2020

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$828.52
Payment, Credits	-\$828.52
Purchases	+\$2,155.57
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$2,155.57
Opening/Closing Date	07/17/20 - 08/16/20
Credit Limit	\$20,000
Available Credit	\$17,844
Cash Access Line	\$4,000
Available for Cash	\$4,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

OK.

 8/24/2020

Repair & MAINT
 101-265-775-000

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
07/30	Payment ThankYou Image Check	-828.52
07/23	LOWES #00779* HOWELL MI <i>Sprinklers + Hoses to keep New Landscape</i>	127.12 <i>RVA</i>
08/11	AMZN Mktp US*MM5LH2F31 Amzn.com/bill WA <i>GOING permike</i>	71.96 ✓
08/11	Amazon.com*MF21P3DZ2 Amzn.com/bill WA	658.00 ✓
08/13	DRI*AVG TECHNOLOGIES www.avg.com MN MICHAEL C ARCHINAL TRANSACTIONS THIS CYCLE (CARD 3223) \$1327.05 INCLUDING PAYMENTS RECEIVED	1,298.49 <i>ARM</i>

2020 Totals Year-to-Date

Total fees charged in 2020	\$0.00
Total interest charged in 2020	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	13.24%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	19.24%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	13.24%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

- (v) = Variable Rate
- (d) = Daily Balance Method (including new transactions)
- (a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.



October 2020						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

New Balance
\$2,776.26
 Minimum Payment Due
\$555.00
 Payment Due Date
10/10/20

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.
Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

MAILED
 9-24-2020

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$2,155.57
Payment, Credits	-\$2,155.57
Purchases	+\$2,776.26
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$2,776.26
Opening/Closing Date	08/17/20 - 09/16/20
Credit Limit	\$20,000
Available Credit	\$17,223
Cash Access Line	\$4,000
Available for Cash	\$4,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

OK

 9/22/2020



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www.chase.com/cardhelp

Customer Service:
1-800-945-2028

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ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
08/29	Payment ThankYou Image Check	-2,155.57
08/23	B2B Prime*MM3UV7H42 Amzn.com/bill WA	499.00 <i>DUCS</i>
09/03	REALCOMP II LTD 248-553-3003 MI	201.00 <i>DUCS</i>
09/15	OFC EQUIP MACH SHOP 877-336-6877 IN	1,550.00 <i>CAP</i>
09/15	AMZN Mktg US*M44951EF1 Amzn.com/bill WA MICHAEL C ARCHINAL TRANSACTIONS THIS CYCLE (CARD 3223) \$620.69 INCLUDING PAYMENTS RECEIVED	526.26 <i>RIM</i>

2020 Totals Year-to-Date	
Total fees charged in 2020	\$0.00
Total interest charged in 2020	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

ENTERED SEP 23 2020

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	13.24%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	19.24%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	13.24%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

(v) = Variable Rate
(d) = Daily Balance Method (including new transactions)
(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

DUCS \$ 700.00 101-284-957-000

RIM \$ 526.26 101-265-775-000

CAPITAL 1550.00 101-929-977-000

LETTER OPENING - TOOL FOR ELECTIONS.

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
September 21, 2020

MINUTES

Supervisor Rogers called the Regular Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Terry Croft, Jim Mortensen and Diana Lowe. Also present were Township Manager Michael Archinal and three persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Croft and supported by Lowe to approve all items on the consent agenda. The motion carried unanimously.

1. Payment of Bills.
2. Request to Approve Minutes: Aug. 17, 2020

Approval of Regular Agenda:

Moved by Lowe and supported by Mortensen to approve for action all items on the regular agenda. The motion carried unanimously.

3. Request for approval of a Bond Authorizing Resolution to refund and refinance the 2014 Series Capital Improvement Bonds for the Oak Pointe Sewer Project as requested by Utilities Director Greg Tatara.

Greg Tatara addressed the board and provided an overview of the resolution. Moved by Lowe and supported by Croft to approve the Bond Authorizing Resolution for Capital Improvement Refunding Bonds (Oak Pointe Sewer System Project) Series 2020. as requested. This will save approximately \$319,000.00 over the life of the bond. The motion carried by roll call vote as follows: Ayes – Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers Nays – None. Absent – Ledford.

4. Consideration of a recommendation for approval of an environmental impact assessment for proposed exterior building renovations and site improvements to the existing commercial building located at 2700 E. Grand River Avenue on the south side of Grand River, east of Chilson Road. The request is petitioned by Partlund Development, LLC.

Moved by Hunt and supported by Croft to approve the environmental impact assessment dated August 18, 2020 with the condition that all eight requirements of the Planning Commission motion in regard to both the site plan and impact assessment be satisfied. The Motion carried unanimously.

5. Consideration of a recommendation for approval of an environmental impact assessment for a previously approved project for a 4,661 sq. ft. addition for enclosed storage, located at 1275 Grand Oaks Drive, Brighton. The request is petitioned by Tadbud, LLC.

Moved by Lowe and supported by Skolarus to approve the Environmental Impact Assessment (7-28-2020) with the condition that all requirements of the Planning Commission motion be satisfied. The motion carried unanimously.

Member Discussion:

- Archinal – Hoops for the basketball courts will be installed this week and line painting will be complete next spring. MDOT is responsible for the sidewalk along Grand River. It should be completed by the end of October.
- Rogers – I received a Thank You from the Planning Department for cooperation with the Filmore Park project. Also, the Health Department has advised us of a mosquito borne disease near the intersection of Crooked Lake and Latson.

Moved by Lowe and supported by Mortensen to adjourn the Regular Meeting of the Township Board at 6:50 p.m.



Paulette A. Skolarus, Clerk
Genoa Charter Township



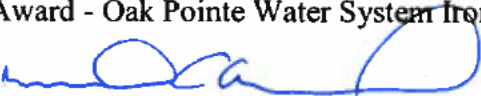
MEMO

TO: Genoa Charter Township Board

FROM: Greg Tatara, Utility Director

DATE: September 30, 2020

RE: Contract Award - Oak Pointe Water System Iron Removal Filter Upgrades

MANAGER REVIEW: 

.....

For consideration at tonight's Board Meeting is award of the Oak Pointe Water Treatment Plant Iron Removal Filter Valve Replacement Project to CSM Mechanical, Inc. In June, 2020 the Genoa Township Board approved an engineering contract to Hubbel, Roth, and Clark (HRC), Inc. to specify and design new iron removal filter valves and flow meters which are necessary to backwash, rinse, and operate the iron removal system at the Water Treatment Plant.

The existing iron removal system was installed in 1994. In 2007, we replaced the iron removal media in the filters. Over the years, the air actuators, which function to backwash, rinse, and put the filters back into operation, have periodically failed which results in hiring a technician to drive up from Chicago to do the work, as replacement actuators cannot be purchased any longer. Recently, we had a pipe fitting on the rinse valve break due to thinning of the walls over the years. These pipe fittings contain orifices to regulate the flow during the rinse cycle to 100 gpm. We tried to order new fittings and orifices, but the manufacturer of the filters, EcoWater[®], does not make these parts any longer. As a result upgrade of the entire system is required to maintain operation.

Upon completion of the design by HRC, bids were solicited and obtained to complete the project. Attached for the Board's reference is a memo from HRC summarizing the bids and recommending award to CSM Mechanical, Inc. Funding for the project will come from existing reserve funds maintained by the Oak Pointe Water System.

Based on the above explanation and the attached documents, please consider the following motion:

Moved by _____, supported by _____ to award the Oak Pointe Water Treatment Plant Iron Removal Filter Valve Replacement Project to CSM Mechanical, Inc.



STREET: 535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
PHONE: 313-965-3330
WEBSITE: hrcenr.com

September 29, 2020

Genoa Township
2911 Dorr Rd.
Brighton, MI 48116

Attn: Greg Tatara, Utility Director

RE: Bids for Oak Pointe WTP Valve Replacement Project
Recommendation of Award

HRC Job No. 20200468

Dear Mr. Tatara

Sealed bids were received by Genoa Township on September 28, 2020 for the referenced project. A total of two (2) bids were received (see enclosed bid tabulation).

The lowest responsive bidder was CSM Mechanical, LLC of Fenton, Michigan with a base bid proposal total of \$185,950.00. The additional cost provided for the alternate work was \$30,900.

The second lowest responsive bidder was T.H. Eifert Mechanical Contractors of Lansing, Michigan with a base bid proposal of \$346,000.00, a total of \$160,050 greater than the lowest bidder. The additional cost provided for the alternate work was \$49,125.

CSM Mechanical, LLC has recent experience working with the Township, and we believe that they are capable of performing the work of this contract. The price provided for the alternate work is greater than expected, so it is recommended that the alternate be DECLINED. Thus, this office recommends that the Township award the Oak Pointe WTP Valve Replacement Project Contract to CSM Mechanical, LLC for a total price of **\$185,950.00**.

If you have any questions in your review, please contact us.

Very truly yours,
HUBBELL, ROTH & CLARK, INC.

Trevor S. Wagenmaker, P.E.
Senior Associate

Attachment

pc: Genoa Township: G. Tatara
HRC; D. Royal, File

Bloomfield Hills
555 Hulet Drive
Bloomfield Hills, MI 48302
248-454-6300

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

Grand Rapids
1925 Breton Road SE
Suite 100
Grand Rapids, MI 49506
616-454-4286

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ
Suite D
Lansing, MI 48933
517-292-1488

BID TABULATION
 VALVE REPLACEMENT PROJECT
 OAK POINTE WATER TREATMENT PLANT
 GENOA TOWNSHIP, MICHIGAN

17
 BIDS DUE: 09/28/2020
 HRC Job # 20200468

CSM Mechanical, LLC
 7400 Hickory Valley Dr.
 Fenton, MI 48430
 (248) 302-2078

T.H. Eifert Mechanical Contractors
 3302 W. St. Joseph
 Lansing, MI 48917
 (517) 484-9944

Item	Quantity	Unit	Cost	Total Cost
1 Base Bid	1	LS	\$ 185,950.00	\$ 346,000.00
2 Alternate No. 1	DECLINED	LS	\$ 30,900.00	\$ 49,125.00
TOTAL BID AMOUNT			\$ 185,950.00	\$ 346,000.00

**CHARTER TOWNSHIP OF GENOA
 DEFICIT ELIMINATION PLAN - RESOLUTION # _____
 FUND #870 – GRAND RIVER ROAD DEBT SERVICE FUND
 FOR THE YEAR ENDED MARCH 31, 2020**

WHEREAS, THE CHARTER TOWNSHIP OF GENOA GRAND RIVER ROAD DEBT SERVICE FUND #870 has a deficit fund balance on March 31, 2020; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the Charter Township of Genoa legislative body adopts the following as the Charter Township of Genoa Grand River Road Debt Service Fund #870 Deficit Elimination Plan:

	For Year Ending 3/31/2021
Fund Balance, deficit, March 31, 2020	\$ (43,675)
Revenues - assessments	0
Expenditure - debt	0
Transfer in from the Road Improvement Fund #261	<u>43,675</u>
Fund balance, March 31, 2021	<u><u>\$ -</u></u>

BE IT FURTHER RESOLVED that the Charter Township of Genoa Supervisor submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

CLERK'S CERTIFICATION

I, Paulette Skolarus, Clerk of the Charter Township of Genoa, Certify the above Deficit Elimination Plan resolution was approved at the regular board meeting of the Board of Trustees of the Charter Township of Genoa on October 5, 2020.

 Paulette Skolarus

Lake Edgewood Rate Increase Motions

Moved by _____, supported by _____ that based on Brighton City Rate Increases, on December 1, 2020, the following water rate adjustments will become effective:

- Increase the Lake Edgewood Conference Center Quarterly Water Fee to \$5.81/ 1,000 gallons from \$4.28/1,000 gallons; and,
- Increase the Lake Edgewood Other Quarterly water fee to \$5.56 / 1,000 gallons from \$4.10/1,000 per 1,000 gallons.

PHP

PFEFFER • HANNIFORD • PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
 Patrick M. Hanniford, C.P.A.
 Kenneth J. Palka, C.P.A.

Members:
 AICPA Private Practice Companies Section
 MACPA

225 E. Grand River - Suite 104
 Brighton, Michigan 48116-1575
 (810) 229-5550
 FAX (810) 229-5578

September 30, 2020

Mr. Gregory Tatara
 Genoa Township
 2911 Dorr Road
 Brighton, Michigan 48116

Dear Greg:

As you have requested we have reviewed the City of Brighton's revised fee schedule effective July 1, 2020 for Lake Edgewood Water.

Based on our review we recommend the following rate changes be implemented by Genoa Township.

1. Lake Edgewood - Conference Center Quarterly Usage Fee - Water
 The water fee should increase to \$5.81 per 1,000 gallons from \$4.28 per 1,000 gallons.
 (It should be noted the City's rates increased from \$4.26 to \$5.71)
2. Lake Edgewood - Other Quarterly Usage Fee - Water
 The water fee should increase to \$5.56 per 1,000 gallons from \$4.10 per 1,000 gallons.
 (It should be noted the City's rates increased from \$4.08 to \$5.46)

We recommend the increase be started in the next billing cycle, December 1, 2020.

If you should have any questions please call.

Sincerely,

PFEFFER, HANNIFORD & PALKA
 Certified Public Accountants



Kenneth J. Palka



August 1, 2020

Mike Archinal, Manager
Genoa Township
2911 Dorr Road
Brighton, MI 48116

Mr. Archinal:

The City of Brighton's adopted FY 2020-2021 Fee Schedule for Sewer and Water user and connection fees, as they relate to Genoa Township, are listed below. These rates are effective July 1, 2020.

	<u>Pine Creek</u>	<u>Dillon</u>	<u>Northstar</u>	<u>Lake Edgewood</u>
Water:				
Commodity (1,000 gal.)-	\$4.96	\$5.46	\$5.71	\$5.46
PILOT (bi-monthly)	\$16.66			
Sewer:				
Commodity	\$5.20			
Administrative	\$13.79			
Connection Fees (Per REU):				
Water	\$2,802			
Sewer	\$7,198			

Please contact me if you have any questions at 810.225.9283.

Sincerely,

Gretchen Gomolka, Finance Director

Cc: Nate Geinzer, City Manager
Todd Bennett
Ken Palka, Pfeffer, Hanniford & Palka
File

200 N. First St. Brighton, MI 48116
(810) 227-1911
www.brightoncity.org

PHP**PFEFFER ■ HANNIFORD ■ PALKA**
*Certified Public Accountants***John M. Pfeffer, C.P.A.**
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.*Members:*
AICPA Private Practice Companies Section
*MACPA***225 E. Grand River - Suite 104**
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

September 20, 2020

Board of Trustees
Charter Township of Genoa
2911 Dorr Road
Brighton MI 48116

Dear Honorable Board of Trustees:

In planning and performing our audit of the financial statements of the Charter Township of Genoa as of and for the year ended March 31, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter Township of Genoa's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified deficiencies in internal control that we consider to be material weaknesses:

A deficiency in internal control exists when the design or operation of control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiency in the Charter Township of Genoa's internal control to be a material weakness.

1. Establish Control over the Financial Reporting Process

Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation in the financial statements of financial position, results of operations, and cash flows, including the notes to financial statements, in conformity with U.S. generally accepted accounting principles.

At times, management may choose to outsource certain accounting functions due to cost or training considerations. Such accounting functions and service providers must be governed by the control policies and procedures of the Township. Management is as responsible for outsourced functions performed by a service provider as it would be if your personnel performed such functions. Specifically, management is responsible for management decisions and functions: for designating an individual with suitable skill, knowledge, or experience to oversee any outsourced services; and for evaluating the adequacy and results of those services and accepting responsibility for them.

As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to financial statements. Management reviewed, approved, and accepted responsibility for those financial statements prior to their issuance; however, management did not perform a detailed review of the financial statements. The absence of this control procedure is considered a material weakness because the potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the Company's internal control.

The existence of significant deficiencies or material weaknesses may already be known to management and may represent a conscious decision by management or those charged with governance to accept that degree of risk because of cost or other considerations. Management is responsible for making decisions concerning costs and the related benefits. We are responsible to communicate significant deficiencies and material weaknesses in accordance with professional standards regardless of management's decisions.

Response by Management

Management believes the perceived benefit of more control over the financial reporting process does not exceed the related cost. Therefore, management has chosen to continue to request the auditors to prepare the financial statements. However, management has read, reviewed, understands and takes responsibility of the financial statements.

Charter Township of Genoa

Page 3

Other Matter

The following matter came to our attention when reconciling road projects with the Reimbursable Projects Fund. We do not consider this to be a material weakness.

The Township approved a special assessment district for Earl Lake. The original project was estimated to cost \$242,000.00. Per Township policies, the Township will contribute 25% of a special assessment project cost or \$1,000 per parcel, whichever is less.

For the Earl Lake district, the Township agreed to contribute \$1,000 per 58 parcels, or \$58,000. Actual project costs came in at \$225,952.36. With the lower project costs, the Township's contribution became limited to 25% of the total, or \$56,488.09.

The Township contributed \$58,000 from the Road Improvement Fund to the Reimbursable Road Project Fund in fiscal year 2019. Subsequently, the Township contributed \$56,488.09 from the Road Improvement Fund to the Reimbursable Road Project Fund in fiscal year 2020.

The Township should refund the original \$58,000 from the Reimbursable Road Project Fund back to the Road Improvement Fund. In addition, the Township should implement additional procedures, controls and oversight measures to ensure erroneous transfers between funds do not occur.

Conclusion

Thank you for your assistance and hospitality toward our firm while conducting the audit of the Charter Township of Genoa.

If you should have any questions, comments or concerns please do not hesitate to call us.

This communication is intended solely for the information and use of management, Township Board of Trustees, and others with the organization, and is not intended to be and should not be used by anyone other than the specified parties.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA

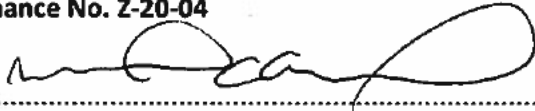
Certified Public Accountants



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Assistant Township Manager/Community Development Director
DATE: September 30, 2020
RE: **Article 16 Sign Ordinance Text Amendments
Ordinance No. Z-20-04**

MANAGERS REVIEW: 

In consideration of the approval recommendations by the Township Planning Commission on August 10, 2020 and the Livingston County Planning Commission on September 16, 2020 please find the attached proposed zoning text amendment ordinance Z-20-04 for your review. The proposed ordinance involves text amendments to the Sign Standards (Article 16) of the Township Zoning Ordinance. The amendments seek to improve compliance with the intent of recent case law related to non-commercial signs while establishing the minimum amount of regulation necessary to support the purpose and objectives of the Zoning Ordinance. Also included in the amendments are minor formatting changes as well as clarifications and changes that have been identified by staff as appropriate to improve the ordinance and meet the needs of the community.

As required pursuant to the Charter Township Act (Act 359 of 1947) the Board is being asked to introduce and conduct the first reading on the proposed Ordinance. Staff is requesting the second reading, public hearing and consideration for adoption be set for the Monday, October 19th, 2020 regularly scheduled meeting. A draft publication as required by law is also attached.

As such please consider the following action:

Moved by _____, supported by _____ to introduce and conduct the first reading on proposed ordinance number Z-20-04 and to set the second reading, public hearing and consideration for adoption before the Township Board on Monday, October 19th, 2020 for the purpose of considering the proposed zoning text amendment.

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Michael C. Archinal

**BOARD OF TRUSTEES
GENOA CHARTER TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN**

**NOTICE OF PROPOSED ZONING TEXT AMENDMENT
OCTOBER 19, 2020**

ORDINANCE #Z-20-04

AN ORDINANCE TO AMEND ZONING ORDINANCE ARTICLE 16 ENTITLED SIGN STANDARDS

Pursuant to Michigan Public Act 110 of 2006, (the Zoning Enabling Act) and Michigan Public Act 359 of 1947, (the Charter Township Act), notice is hereby given that the Genoa Charter Township Board of Trustees has conducted the first reading and will be performing the second reading and considering an ordinance addressing amendments to Zoning Ordinance Article 16. Consideration of said amendment is scheduled for the Board meeting on Monday, October 19, 2020 at 6:30 p.m. The meeting is planned to be held at the Township Hall located at 2911 Dorr Road, Brighton, Michigan 48116.

If necessary, this meeting may alternatively be held by electronic remote access in response to COVID-19 social distancing requirements or by Executive Order by the Governor of Michigan. If an electronic remote access meeting is required, the public may participate in the meeting/public hearing through Zoom access by computer and smart phone by clicking the Streaming Meeting Link that will be available at www.genoa.org. For information and updates related to the format and/or location of the meeting please check the latest news section on the home page of the Township website located at <https://www.genoa.org> or call the Township hall directly at (810) 227-5225.

The complete text of the proposed ordinance is available on the website or at the Township Office during regular business hours. The following provides a summary of the regulatory effect of the ordinance.

Article 16 of the Zoning Ordinance, entitled Sign Standards, is hereby amended as follows:

The spelling of "premise" was corrected to "premises" throughout.

Section 16.07 STATEMENT OF PURPOSE is amended as follows:

- **Section 16.01.01** is amended to recognize that the proliferation of signs can create a traffic hazard, overwhelm the senses, impair sightlines and vistas and affect the tranquility of residential areas, impair aesthetics and degrade the quality of a community.
- **Section 16.01.08** is added as follows: *Protect the individual user's rights to convey a message balanced against the public's right to be free of signs which unreasonably compete with one another, distract drivers and pedestrians, and create safety concerns and confusion. This ordinance is intended to balance the individual user's desire to attract attention with the citizen's right to be free of unreasonable distractions.*
- **Section 16.01.09** is amended to include that off-premises signs unduly distract motorists and residents because of the periodic changing of the message on such signs and because such signs are generally larger and are predominantly located along busy highways where several businesses are located in close proximity to each other, thereby posing a greater risk to the Township's interest in traffic safety and aesthetics. Additionally, off-premises signs can also deter the redevelopment of a parcel or limit the redevelopment potential of a site due to extended lease periods for off-premises signs.
- **Section 16.01.11** is amended to add "community".

Section 16.02 DEFINITIONS is amended as follows:

- Definitions are eliminated for **Construction signs, Political signs, Real estate signs, Regulatory signs, and Temporary grand opening signs.**
- **16.02.01** is amended to add a definition for and to differentiate between canopy signs and awning signs as follows: **Awning Sign:** a sign that is mounted, painted, or otherwise applied on or attached to an awning or other fabric, plastic, or protective cover that projects no more than six (6) feet over a door, entrance, or window of a building that is wholly supported by the building to which it is attached. A canopy is not an awning.
- **16.02.03** is amended to clarify that a banner is considered a temporary sign.
- **16.02.04** is added to relocate the definition of business affiliation signs from Section 16.03.
- **16.02.05** is amended to clarify the definition of a canopy sign and to differentiate between canopy and awning signs as follows: **Canopy Sign:** a wall sign that is mounted, painted, attached to or otherwise applied on the roof, fascia, soffit or ceiling of a rigid metal or similar structural protective cover which is permanently attached to and projects from the

building. Awnings and shelters above a fuel service island are not a canopy.

- **16.02.07** is amended to clarify that directional signs are on-premises and serve to assist motorists in determining the flow of pedestrian or vehicular traffic such as enter, exit, crosswalk and one-way signs.
- **16.02.08** is amended to change the name of “Changeable message sign, electronic” to “Electronic message sign (EMS)” and to further define as follows: **Electronic Message Sign (EMS)**: A sign or portion of a sign, that displays an electronic image or video, which may or may not include text, including any sign or portion of a sign that uses changing lights or similar forms of electronic display such as LED to form a sign message with text and or images wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes. This definition includes without limitation television screens, plasma screens, digital screens, flat screens, LED displays, video boards, and holographic displays.
- **16.02.09** is added to relocate the definition of **Gas Station pump island signs** from Section 16.03.
- **16.02.11** is added new definition of sign type for **Incidental sign**: A sign which is incidental, accessory and subordinate to a permitted use relating only to the sale of goods, rendering of services, or instructing or directing the public which is located upon the building site on which said sign is erected or maintained. Examples include but are not limited to a building entrance/exit sign, open/closed sign, days/hours of operation sign, restroom sign, business affiliation signs, and gas station pump island signs.
- **16.02.12** is amended to clarify the definition of a **Monument sign** by adding that they are placed in the ground surface such that the entire bottom of the sign is affixed to the ground and is not supported by poles, columns or uprights and also eliminating that they consist of 2 or more sides
- **16.02.17** is amended to clarify the definition of **Pole Sign** as follows: a sign supported on the ground by a pole or poles, the sole purpose of which pole or poles is to hold the sign.
- **16.02.18** is amended to indicate that **Portable signs** are freestanding and eliminate references to sandwich boards, banners, and non-governmental flags in addition to eliminate the exemptions for political, real estate, construction, permanent changeable message and regulatory/government signs.
- **16.02.21** is amended to clarify the definition of **Sign** to include poster, handbill, flyer, painting, streamer, placard, or similar and to exempt legal notices, decorative displays in connection with a recognized holiday and signs required by law such as traffic code and fire lane.
- **16.02.22** is added to define **Temporary sign** as follows: A sign that appears to be intended or is determined by the Zoning Administrator to be displayed for a limited period of time which is not intended to be lasting and is not constructed from an enduring material such as masonry and metal which remains unchanged in position, character, and condition (beyond normal wear), and is not permanently affixed to the ground, wall or building. Examples include but are not limited to posters, banners, a-frame/sandwich board and corrugated plastic/yard type signs.
- **16.02.23** is added to define **Vehicle sign** as follows: A sign consisting of written copy, symbols, logos and/or graphics measuring more than ten (10) square feet in size attached to, mounted, pasted, painted, or drawn on any vehicle, whether motorized or drawn, that is placed, parked, or maintained on a parcel and is visible from the public right of way.
- **16.02.25** is amended to clarify that **Window signs** are affixed to the inside surface of a window.

Section 16.03 APPLICATION OF STANDARDS is amended as follows:

The section is revised to provide two sections for permit required and exempt signs.

- **Section 16.03.01** is added to indicate permits are required as follows: **Requirement for Permit**. Except as expressly provided herein, it is unlawful for any person to erect, re-erect, alter or relocate any sign without obtaining a permit from the Zoning Administrator and paying the applicable permit fee.
- **16.03.02** is added to provide for which signs are exempt from obtaining a permit and the following types of signs are eliminated from this section: **business affiliation signs, construction signs, garage sale and estate sale signs, gas station pump island signs, miscellaneous signs, model signs, non-commercial signs, municipal and non-profit organization signs, owner/tenant signs, political signs, real estate signs, rental office directional signs, roadside stand signs and window signs.**
- **16.03.02 (d) Parking lot signs** is amended to clarify the definition and restrictions as follows: A sign which regulates vehicle traffic within a permitted parking lot and includes information of a general directive or informational nature such as no parking, handicapped parking, and loading area; which bears no advertising matter, and does not exceed a maximum of six (6) feet in height and four (4) square feet in area.
- **16.03.02(e) Regulatory, directional and street signs** is amended to allow location in the public street right-of-way.
- **16.03.02(f) Street Address Signs** is amended to allow location in the public street right-of-way.
- **16.03.02(g)** as added to allow **Temporary signs on agriculturally or residentially zoned property** as follows: shall be allowed with property owner permission within the required setback area provided such signs are not placed within the public street right-of-way and do not obstruct motorist visibility subject to the following regulations:

Type	Number	Area	Height	Duration
Temporary Sign	1 per lot	6 sq. ft.	4 ft.	
Extra Temp. Sign	1 per lot	20 sq. ft.	6 ft.	From property listing to 30 days after closing of sale/lease.

Type	Number	Area	Height	Duration
Extra Temp. Sign	1 per lot	20 sq. ft.	6 ft.	From permitting of construction to 15 days after Certificate of Occupancy or Completion.
Extra Temp. Sign(s)	The same number as the number of issues and candidates	36 sq. ft.	6 ft.	From sixty (60) days prior to and six (6) days after election.

- **16.03.02(i)** is added as follows: **Incidental signs:** Incidental signs placed internal to sites are permitted within the non-residential districts, but are subject to the setbacks applicable to principal buildings for the zoning district and shall not exceed two (2) square feet in size.

Section 16.04 PROHIBITED SIGNS is amended as follows:

- **16.04.01** is amended to provide standards regarding **Vehicle signs** as follows: Vehicle signs shall not be permitted. As determined by the Zoning Administrator, a vehicle sign may be parked, placed or maintained as an accessory to a permitted principle use when located in compliance with the setbacks applicable to principle buildings only when it is determined that there are no other options for placement on the premises and that the vehicle is located in the least visible location as seen from the public road right of way.
- **16.04.02** is amended to include **Rope lights** in the category with **String lights** and to specify that the prohibition is related to their use for commercial advertising.
- **16.04.03** is amended to clarify that the only exceptions to the prohibition against signs in the right-of-way is for regulatory, directional, and street signs erected by a public agency and street address signs as provided in sections 16.03.02 (e) and 16.03.02(f).
- **16.04.06** is amended to incorporate an exception to the prohibition with a permit required to allow portable signs for a 14 day period for a new business or new owners.

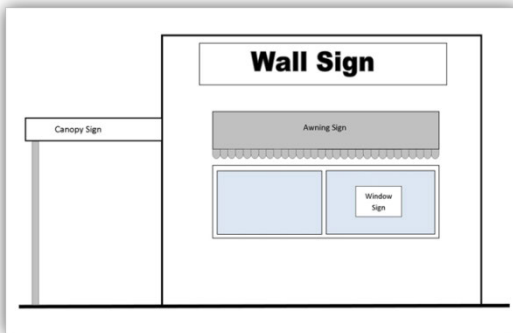
Section 16.05 REQUIRED ADDRESS SIGN is amended to include compliance with the Fire Authority requirements.

Section 16.06 GENERAL STANDARDS FOR PERMITTED SIGNS is amended as follows:

- **16.06.01(c)** is amended to include awning signs in the calculation of allowable wall sign area.
- **16.06.05(f)** is amended to reflect the revised name of electronic message signs instead of electronic changeable message signs.

Section 16.07 SPECIFIC SIGN STANDARDS is amended as follows:

- **16.07.01** is amended to create a distinction between canopy signs and awning signs and to require that awning signs be fully adhered to the face of the awning. A new graphic is also added as follows:



- **16.07.02** is added to provide regulations regarding **Canopy signs** as follows: Canopy signs shall not project vertically above or below the front fascia of the canopy by more than eighteen (18) inches and shall not project beyond or overhang the fascia horizontally by more than one (1) foot. Canopy signs shall not project above the roof or parapet of the building and conduit, raceways and wiring shall not be exposed. Any sign area on the canopy shall be included in calculations of maximum wall sign square footage.
- **16.07.03** is amended to create individual sections for **Changeable message signs** and **Electronic message signs**.
- **16.07.04 Electronic Message Sign** is amended as follows:
 - Reflect name change from “Changeable message sign, electronic” to “Electronic message sign”;
 - Maintain reference and compliance with standards applicable to changeable message signs;
 - **16.07.04(c)** is amended to allow for full color displays by eliminating the requirement for only 1 color on a black or dark background;
 - **16.07.04(g)** adds requirement for a non-glare panel or equivalent to substantially reduce glare shall be installed to cover the electronic message sign display.
 - **16.07.04(h)** adds requirement for all permitted electronic message signs shall be equipped with a sensor or other device that automatically determines the ambient illumination and is programmed to automatically dim according to ambient light conditions.

- **16.07.04(i)** adds requirement for a written certification from a sign manufacturer or other approved testing agency that the light intensity has been preset to conform to the brightness and display standards established herein and that the preset levels are protected from end user manipulation by password protected software or other method.
- **16.07.04(j)** adds requirement for the owner or controller of any electronic message sign must adjust the sign to meet the brightness standards established herein and that any necessary adjustments must be made immediately upon notice of non-compliance from the Township.
- **16.07.06 Menu board** is amended to allow 2 menu boards per drive through lane instead of per restaurant and to increase the allowable menu board sign area from 16 to 20 square feet.
- **16.07.08 Municipal and non-profit organization signs** is relocated from exempt signs such that signs shall now require a permit and is also amended to increase allowable sign area to 72 square feet to be consistent with sign sizes allowed for this use in other districts.
- **16.07.09 Rental office directional signs** is relocated from exempt signs so that a permit is required.
- **16.07.10 Residential community or development identification signs** is amended to eliminate office complexes from the classification.
- **16.07.11** is added to allow **Temporary signs on non-agricultural and non-residential zoned property** as follows:
 - **16.07.11(a)** All temporary signs on non-agricultural and non-residential zoned property may be located within the required setback area provided such signs are not placed within the public street right-of-way and do not that obstruct motorist visibility.
 - **16.07.11(b)** Prior to the erection or placement of a temporary sign, the permission of the property owner where the sign is to be located must be secured.
 - **16.07.11(c)** The dimensional standards and regulations applicable to temporary signs in non-agricultural and non-residential districts are as follows

Type	Number	Area	Height	Duration
Temporary Sign	One (1) sign per lot with one (1) additional sign allowed for each one-hundred (100) linear feet of frontage in excess of the minimum lot width required in the zoning district subject to a minimum separation distance of one hundred (100) feet between any other temporary sign.	36 sq. ft.	6 ft.	Not to exceed 60 days in a calendar year.
Extra Temp. Sign	1 per lot	36 sq. ft.	6 ft.	From property listing to 30 days after closing of sale/lease.
Extra Temp. Sign	1 per lot	36 sq. ft.	6 ft.	From permitting of construction to 15 days after Certificate of Occupancy or Completion.
Extra Temp. Sign(s)	The same number as the number of issues and candidates	36 sq. ft.	6 ft.	From sixty (60) days prior to and six (6) days after election.

- **16.07.07 Temporary signs** is eliminated.
- **16.07.13 Window signs** is relocated from exempt signs and additional standards are added regarding determination of window area and maximum allowable area as follows: The window area is calculated as the glazing area of the surface of the window, including windowpane dividers such as grilles, muntins, grids, mullions or similar. In no case shall any individual window sign be more than two hundred (200) square feet and the combined area of all window signs shall not exceed five hundred (500) square feet.
- **Table 16.1 Sign Dimensional Standards and Regulations** is amended as follows:
 - **Footnote (2)(b)** is amended to remove references to “interior lot (non-corner lot)” to allow Planning Commission discretion for any site with circumstances that may require additional visibility.
 - **Footnote (3)** is amended to clarify which buildings or lots may qualify for Planning Commission discretion for second or larger monument sign area.

Genoa Charter Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon seven (7) days’ notice to the Township. Individuals with disabilities requiring auxiliary aids or services should contact the Township in writing or by calling at (810) 227-5225.

Paulette A. Skolarus
Township Clerk

ORDINANCE #Z-20-04

AN ORDINANCE TO AMEND ZONING ORDINANCE ARTICLE 16 ENTITLED SIGN STANDARDS

THE TOWNSHIP OF GENOA ORDAINS:

SECTION 1: SHORT TITLE: This Ordinance shall be known as the “**Amendment to Zoning Ordinance Article 16 entitled Sign Standards**”.

SECTION 2: SUMMARY OF ORDINANCE: Pursuant to the Michigan Zoning Enabling Act (P.A. 110 of 2006), notice is hereby given that an ordinance to amend the Zoning Ordinance regulating the development and use of land in Genoa Charter Township has been adopted by the Township Board on _____. The Board conducted the second reading and approved Ordinance #Z-20-04 to adopt the ordinance and amend the Zoning Ordinance of the Charter Township of Genoa by amending Article 16 Sign Standards. The following provides a summary of the regulatory effect of the ordinance.

ARTICLE 16 OF THE ZONING ORDINANCE, ENTITLED SIGN STANDARDS, IS HEREBY AMENDED AS FOLLOWS:
The spelling of “premise” was corrected to “premises” throughout.

Section 16.07 STATEMENT OF PURPOSE is amended as follows:

- *Section 16.01.01 is amended to recognize that the proliferation of signs can create a traffic hazard, overwhelm the senses, impair sightlines and vistas and affect the tranquility of residential areas, impair aesthetics and degrade the quality of a community.*
- *Section 16.01.08 is added as follows: Protect the individual user’s rights to convey a message balanced against the public’s right to be free of signs which unreasonably compete with one another, distract drivers and pedestrians, and create safety concerns and confusion. This ordinance is intended to balance the individual user’s desire to attract attention with the citizen’s right to be free of unreasonable distractions.*
- *Section 16.01.09 is amended to include that off-premises signs unduly distract motorists and residents because of the periodic changing of the message on such signs and because such signs are generally larger and are predominantly located along busy highways where several businesses are located in close proximity to each other, thereby posing a greater risk to the Township’s interest in traffic safety and aesthetics. Additionally, off-premises signs can also deter the redevelopment of a parcel or limit the redevelopment potential of a site due to extended lease periods for off-premises signs.*
- *Section 16.01.11 is amended to add “community”.*

Section 16.02 DEFINITIONS is amended as follows:

- *Definitions are eliminated for Construction signs, Political signs, Real estate signs, Regulatory signs, and Temporary grand opening signs.*
- *16.02.01 is amended to add a definition for and to differentiate between canopy signs and awning signs as follows: **Awning Sign:** a sign that is mounted, painted, or otherwise applied on or attached to an awning or other fabric, plastic, or protective cover that projects no more than six (6) feet over a door, entrance, or window of a building that is wholly supported by the building to which it is attached. A canopy is not an awning.*
- *16.02.03 is amended to clarify that a banner is considered a temporary sign.*
- *16.02.04 is added to relocate the definition of business affiliation signs from Section 16.03.*
- *16.02.05 is amended to clarify the definition of a canopy sign and to differentiate between canopy and awning signs as follows: **Canopy Sign:** a wall sign that is mounted, painted, attached to or otherwise applied on the roof, fascia, soffit or ceiling of a rigid metal or similar structural protective cover which is permanently attached to and projects from the building. Awnings and shelters above a fuel service island are not a canopy.*
- *16.02.07 is amended to clarify that directional signs are on-premises and serve to assist motorists in determining the flow of pedestrian or vehicular traffic such as enter, exit, crosswalk and one-way signs.*
- *16.02.08 is amended to change the name of “Changeable message sign, electronic” to “Electronic message sign (EMS)” and to further define as follows: **Electronic Message Sign (EMS):** A sign or portion of a sign, that displays an electronic image or video, which may or may not include text, including any sign or portion of a sign that uses changing lights or similar forms of electronic display such as LED to form a sign message with text and or images wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes. This definition includes*

without limitation television screens, plasma screens, digital screens, flat screens, LED displays, video boards, and holographic displays.

- **16.02.09** is added to relocate the definition of **Gas Station pump island signs** from Section 16.03.
- **16.02.11** is added new definition of sign type for **Incidental sign**: A sign which is incidental, accessory and subordinate to a permitted use relating only to the sale of goods, rendering of services, or instructing or directing the public which is located upon the building site on which said sign is erected or maintained. Examples include but are not limited to a building entrance/exit sign, open/closed sign, days/hours of operation sign, restroom sign, business affiliation signs, and gas station pump island signs.
- **16.02.12** is amended to clarify the definition of a **Monument sign** by adding that they are placed in the ground surface such that the entire bottom of the sign is affixed to the ground and is not supported by poles, columns or uprights and also eliminating that they consist of 2 or more sides
- **16.02.17** is amended to clarify the definition of **Pole Sign** as follows: a sign supported on the ground by a pole or poles, the sole purpose of which pole or poles is to hold the sign.
- **16.02.18** is amended to indicate that **Portable signs** are freestanding and eliminate references to sandwich boards, banners, and non-governmental flags in addition to eliminate the exemptions for political, real estate, construction, permanent changeable message and regulatory/government signs.
- **16.02.21** is amended to clarify the definition of **Sign** to include poster, handbill, flyer, painting, streamer, placard, or similar and to exempt legal notices, decorative displays in connection with a recognized holiday and signs required by law such as traffic code and fire lane.
- **16.02.22** is added to define **Temporary sign** as follows: A sign that appears to be intended or is determined by the Zoning Administrator to be displayed for a limited period of time which is not intended to be lasting and is not constructed from an enduring material such as masonry and metal which remains unchanged in position, character, and condition (beyond normal wear), and is not permanently affixed to the ground, wall or building. Examples include but are not limited to posters, banners, a-frame/sandwich board and corrugated plastic/yard type signs.
- **16.02.23** is added to define **Vehicle sign** as follows: A sign consisting of written copy, symbols, logos and/or graphics measuring more than ten (10) square feet in size attached to, mounted, pasted, painted, or drawn on any vehicle, whether motorized or drawn, that is placed, parked, or maintained on a parcel and is visible from the public right of way.
- **16.02.25** is amended to clarify that **Window signs** are affixed to the inside surface of a window.

Section 16.03 APPLICATION OF STANDARDS is amended as follows:

The section is revised to provide two sections for permit required and exempt signs.

- **Section 16.03.01** is added to indicate permits are required as follows: **Requirement for Permit.** Except as expressly provided herein, it is unlawful for any person to erect, re-erect, alter or relocate any sign without obtaining a permit from the Zoning Administrator and paying the applicable permit fee.
- **16.03.02** is added to provide for which signs are exempt from obtaining a permit and the following types of signs are eliminated from this section: **business affiliation signs, construction signs, garage sale and estate sale signs, gas station pump island signs, miscellaneous signs, model signs, non-commercial signs, municipal and non-profit organization signs, owner/tenant signs, political signs, real estate signs, rental office directional signs, roadside stand signs and window signs.**
- **16.03.02 (d) Parking lot signs** is amended to clarify the definition and restrictions as follows: A sign which regulates vehicle traffic within a permitted parking lot and includes information of a general directive or informational nature such as no parking, handicapped parking, and loading area; which bears no advertising matter, and does not exceed a maximum of six (6) feet in height and four (4) square feet in area.
- **16.03.02(e) Regulatory, directional and street signs** is amended to allow location in the public street right-of-way.
- **16.03.02(f) Street Address Signs** is amended to allow location in the public street right-of-way.
- **16.03.02(g)** as added to allow **Temporary signs on agriculturally or residentially zoned property** as follows: shall be allowed with property owner permission within the required setback area provided such signs are not placed within the public street right-of-way and do not obstruct motorist visibility subject to the following regulations:

Type	Number	Area	Height	Duration
Temporary Sign	1 per lot	6 sq. ft.	4 ft.	
Extra Temp. Sign	1 per lot	20 sq. ft.	6 ft.	From property listing to 30 days after closing of sale/lease.
Extra Temp. Sign	1 per lot	20 sq. ft.	6 ft.	From permitting of construction to 15 days after Certificate of Occupancy or Completion.
Extra Temp. Sign(s)	The same number as the number of issues and candidates	36 sq. ft.	6 ft.	From sixty (60) days prior to and six (6) days after election.

- **16.03.02(i)** is added as follows: **Incidental signs**: Incidental signs placed internal to sites are permitted within the non-

residential districts, but are subject to the setbacks applicable to principal buildings for the zoning district and shall not exceed two (2) square feet in size.

Section 16.04 PROHIBITED SIGNS is amended as follows:

- **16.04.01** is amended to provide standards regarding **Vehicle signs** as follows: Vehicle signs shall not be permitted. As determined by the Zoning Administrator, a vehicle sign may be parked, placed or maintained as an accessory to a permitted principle use when located in compliance with the setbacks applicable to principle buildings only when it is determined that there are no other options for placement on the premises and that the vehicle is located in the least visible location as seen from the public road right of way.
- **16.04.02** is amended to include **Rope lights** in the category with **String lights** and to specify that the prohibition is related to their use for commercial advertising.
- **16.04.03** is amended to clarify that the only exceptions to the prohibition against signs in the right-of-way is for regulatory, directional, and street signs erected by a public agency and street address signs as provided in sections 16.03.02 (e) and 16.03.02(f).
- **16.04.06** is amended to incorporate an exception to the prohibition with a permit required to allow portable signs for a 14 day period for a new business or new owners.

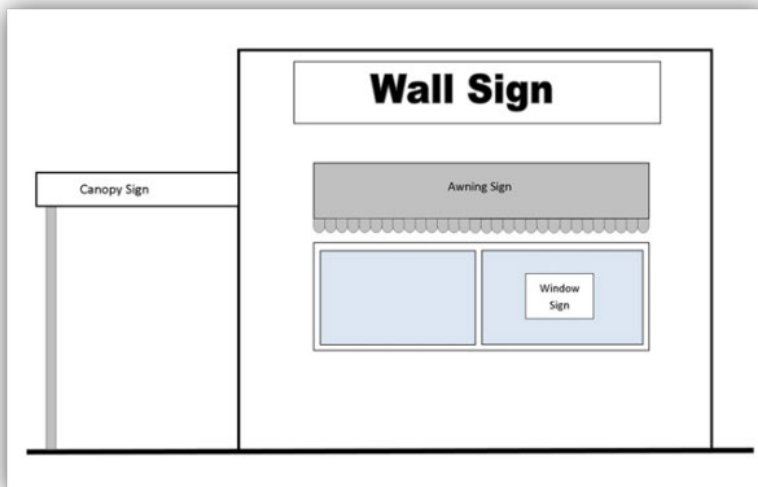
Section 16.05 REQUIRED ADDRESS SIGN is amended to include compliance with the Fire Authority requirements.

Section 16.06 GENERAL STANDARDS FOR PERMITTED SIGNS is amended as follows:

- **16.06.01(c)** is amended to include awning signs in the calculation of allowable wall sign area.
- **16.06.05(f)** is amended to reflect the revised name of electronic message signs instead of electronic changeable message signs.

Section 16.07 SPECIFIC SIGN STANDARDS is amended as follows:

- **16.07.01** is amended to create a distinction between canopy signs and awning signs and to require that awning signs be fully adhered to the face of the awning. A new graphic is also added as follows:



- **16.07.02** is added to provide regulations regarding **Canopy signs** as follows: Canopy signs shall not project vertically above or below the front fascia of the canopy by more than eighteen (18) inches and shall not project beyond or overhang the fascia horizontally by more than one (1) foot. Canopy signs shall not project above the roof or parapet of the building and conduit, raceways and wiring shall not be exposed. Any sign area on the canopy shall be included in calculations of maximum wall sign square footage.
- **16.07.03** is amended to create individual sections for **Changeable message signs** and **Electronic message signs**.
- **16.07.04 Electronic Message Sign** is amended as follows:
 - Reflect name change from “Changeable message sign, electronic” to “Electronic message sign”;
 - Maintain reference and compliance with standards applicable to changeable message signs;
 - **16.07.04(c)** is amended to allow for full color displays by eliminating the requirement for only 1 color on a black or dark background;
 - **16.07.04(g)** adds requirement for a non-glare panel or equivalent to substantially reduce glare shall be installed to cover the electronic message sign display.
 - **16.07.04(h)** adds requirement for all permitted electronic message signs shall be equipped with a sensor or other device that automatically determines the ambient illumination and is programmed to automatically dim according to ambient light conditions.

- **16.07.04(i)** adds requirement for a written certification from a sign manufacturer or other approved testing agency that the light intensity has been preset to conform to the brightness and display standards established herein and that the preset levels are protected from end user manipulation by password protected software or other method.
- **16.07.04(j)** adds requirement for the owner or controller of any electronic message sign must adjust the sign to meet the brightness standards established herein and that any necessary adjustments must be made immediately upon notice of non-compliance from the Township.
- **16.07.06 Menu board** is amended to allow 2 menu boards per drive through lane instead of per restaurant and to increase the allowable menu board sign area from 16 to 20 square feet.
- **16.07.08 Municipal and non-profit organization signs** is relocated from exempt signs such that signs shall now require a permit and is also amended to increase allowable sign area to 72 square feet to be consistent with sign sizes allowed for this use in other districts.
- **16.07.09 Rental office directional signs** is relocated from exempt signs so that a permit is required.
- **16.07.10 Residential community or development identification signs** is amended to eliminate office complexes from the classification.
- **16.07.11** is added to allow **Temporary signs on non-agricultural and non-residential zoned property** as follows:
 - **16.07.11(a)** All temporary signs on non-agricultural and non-residential zoned property may be located within the required setback area provided such signs are not placed within the public street right-of-way and do not that obstruct motorist visibility.
 - **16.07.11(b)** Prior to the erection or placement of a temporary sign, the permission of the property owner where the sign is to be located must be secured.
 - **16.07.11(c)** The dimensional standards and regulations applicable to temporary signs in non-agricultural and non-residential districts are as follows

Type	Number	Area	Height	Duration
Temporary Sign	One (1) sign per lot with one (1) additional sign allowed for each one-hundred (100) linear feet of frontage in excess of the minimum lot width required in the zoning district subject to a minimum separation distance of one hundred (100) feet between any other temporary sign.	36 sq. ft.	6 ft.	Not to exceed 60 days in a calendar year.
Extra Temp. Sign	1 per lot	36 sq. ft.	6 ft.	From property listing to 30 days after closing of sale/lease.
Extra Temp. Sign	1 per lot	36 sq. ft.	6 ft.	From permitting of construction to 15 days after Certificate of Occupancy or Completion.
Extra Temp. Sign(s)	The same number as the number of issues and candidates	36 sq. ft.	6 ft.	From sixty (60) days prior to and six (6) days after election.

- **16.07.07 Temporary signs** is eliminated.
- **16.07.13 Window signs** is relocated from exempt signs and additional standards are added regarding determination of window area and maximum allowable area as follows: The window area is calculated as the glazing area of the surface of the window, including windowpane dividers such as grilles, muntins, grids, mullions or similar. In no case shall any individual window sign be more than two hundred (200) square feet and the combined area of all window signs shall not exceed five hundred (500) square feet.
- **Table 16.1 Sign Dimensional Standards and Regulations** is amended as follows:
 - **Footnote (2)(b)** is amended to remove references to “interior lot (non-corner lot)” to allow Planning Commission discretion for any site with circumstances that may require additional visibility.
 - **Footnote (3)** is amended to clarify which buildings or lots may qualify for Planning Commission discretion for second or larger monument sign area.

REPEALOR: All ordinances or parts of Ordinances in conflict herewith are repealed.

SEVERABILITY: Should any section, subsection, paragraph, sentence, clause, or word of this Ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the Ordinance.

SAVINGS: This amendatory ordinance shall not affect violations of the Zoning Ordinance or any other ordinance existing prior to the effective date of this Ordinance and such violation shall be governed and shall

continue to be separate punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

EFFECTIVE DATE: These ordinance amendments were adopted by the Genoa Charter Township Board of Trustees at the regular meeting held on _____ and ordered to be given publication in the manner required by law. This ordinance shall be effective seven days after publication.

On the question: "SHALL THIS ORDINANCE NOW PASS" the following vote was recorded:

Yeas:

Nays:

Absent:

I hereby approve the adoption of the foregoing Ordinance this _____ day of _____, 2020.

Paulette Skolarus
Township Clerk

Bill Rogers
Township Supervisor

Township Board First Reading: 10/05/20
Date of Posting of Proposed Ordinance: 10/06/20
Date of Publication of Proposed Ordinance: 10/11/20
Proposed Township Board Second Reading and Adoption: 10/19/20
Proposed Date of Publication of Ordinance Adoption: 11/01/20
Proposed Effective Date: 11/08/20

MEMORANDUM

TO: Township Board
 FROM: Michael Archinal
 DATE: 9/30/2020
 RE: Capital Projects

The annual audit is a good segue into FY 2021/2022 capital projects. Even though we had a very aggressive year in terms of construction we are still in excellent financial shape with healthy fund balances. The purpose of this agenda item is to solicit projects from the Board, gauge interest on some projects staff has been exploring and discuss funding/grant opportunities to address community needs. The following list is not in any rank order:

- DNR Acquisition Grant
- Township Park Path Replacement (concrete)
- Township Hall Dorr Road LED Sign
- Senior Survivor Park Project
- Township Hall Window Replacement
- Township Hall Carpet Replacement
- Township Hall HVAC Replacement
- Deceleration Lane Extension Township Hall Entrance
- Brighton Road Path and Boardwalk Replacement (concrete and Gator dock)
- Bauer Road Path and Boardwalk Replacement (concrete and Gator dock)
- Hilltop Drainage District (Maxey, Eyecare One, Autozone, New Town etc.)
- Crooked Lake Pave and Repave
- Challis/Bauer Roundabout
- Widen Latson to Three Lanes (south of Golf Club)
- Herbst Repave (Dorr to Sylvan Glen)
- Challis Repave
- Hacker Repave (Clark Lake to Golf Club)
- Bauer Repave (Brighton to River Ridge)
- Bauer Crushed Limestone Installation (River Ridge to Twp. Limit)
- Subdivision Road SAD Township Contribution Policy

I will of course explain each of these projects further on Monday night. I am seeking guidance at this point so no formal action is required.

Board Correspondence

To Board 10/05/20₃₆

Polly

From: Comcast Heartland <Comcast_Heartland@comcast.com>
Sent: Tuesday, September 29, 2020 9:13 AM
Cc: Mazurek, Kyle
Subject: Regional Sports Networks

Good morning,

We are committed to keeping you and our customers informed about changes to Xfinity TV services. As you may know, many sporting events and broadcasts were put on hold this year from April through June. We have been working hard to recover the fees regional sports networks charged us for those sporting events and broadcasts during the hiatus to pass back to our customers.

We are currently notifying customers in your community of a courtesy adjustment related to these fees. This adjustment reflects what has been committed to us by the regional sports networks in your area to date. We will continue to work to recover additional funds where possible. We are committed to giving our customers 100% of what we receive.

For more information, visit www.xfinity.com/sportsadjustments.

Please feel free to contact me at 734-359-2038 if you have any questions.

Sincerely,

Kyle V. Mazurek
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



Thank You!

Thank you for submitting your CTCL COVID-19 Response Grant application. You will receive an email confirming receipt of your application from grants@techandciviclife.org via JotForm.com. Please check your spam folder if you are unable to find it.

After reviewing your request and confirming eligibility, we will be in touch to discuss next steps. We expect to reach out within 2 weeks. If we experience delays to our timeline, we will post updates at <https://www.techandciviclife.org/grants/>

For answers to Frequently Asked Questions please visit <https://www.techandciviclife.org/grants/>

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GENOA CHARTER TOWNSHIP BUDGET REPORT FOR THE FISCAL YEAR ENDING MARCH 31, 2021

ELECTION EXPENSES
03/06/20202020/2021
APPROVED
BUDGET

GL NUMBER DESCRIPTION

APPROPRIATIONS

101-191-203-000	ELECTION COMMISSION MEETINGS	600
101-191-703-000	POLL WORKER SALARIES	70,000
101-284-703-000	ADDITIONAL STAFF-TEMPORARY	25,000
101-284-727-000	MAILINGS	8,500
101-284-727-000	PUBLICATIONS	300
101-284-958-000	FACILITY FEES	2,800
101-284-958-000	PRE/POST ACCURACY TESTING	17,000
101-284-958-000	POLL WORKER FOOD	2,000
102-284-958-000	MISC EXPENSE	500

TOTAL EXPENSES

126,700