

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
June 17, 2019
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person)*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to Approve Minutes: June 3, 2019

Approval of Regular Agenda:

3. Discussion and possible action regarding the construction of a basketball court at Genoa Park.
4. Request for approval of repairs and maintenance for the parking lots and driveway at the Township Hall in an amount not to exceed \$14,940.42 from DeBottis Development and Asphalt Maintenance LLC.
5. Request to introduce and conduct the first reading on proposed ordinance number 190701, granting to Consumers Energy Company, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the Charter Township of Genoa, Livingston County, Michigan, for a period of thirty years.
6. Discussion regarding the Township's water shut-off policy.

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: June 17, 2019

TOWNSHIP GENERAL EXPENSES: Thru June 17, 2019	\$36,683.59
06/14/2019 Bi Weekly Payroll	\$95,155.80
OPERATING EXPENSES: Thru June 17, 2019	\$129,250.76
TOTAL:	<u>\$261,090.15</u>

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
05/29/2019	35304	ADVANCED DISPOSAL SERVICES	10.50
05/29/2019	35305	MICHAEL ARCHINAL	500.00
05/29/2019	35306	LIVINGSTON PRESS & ARGUS	190.00
05/29/2019	35307	LANDSCAPE DESIGN & ASSOCIATES LLC	1,895.00
05/29/2019	35308	MASTER MEDIA SUPPLY	227.61
05/29/2019	35309	SEWARD PECK & HENDERSON PLLC	4,804.68
05/29/2019	35310	SEWARD HENDERSON PLLC	2,608.00
06/04/2019	35311	AMERICAN AWARDS & ENGRAVING	66.00
06/04/2019	35312	MASTER MEDIA SUPPLY	31.79
06/04/2019	35313	MEI TOTAL ELEVATOR SOLUTIONS	1,450.00
06/04/2019	35314	MHOG UTILITIES	403.52
06/04/2019	35315	MICHIGAN OFFICE SOLUTIONS	149.34
06/04/2019	35316	PERFECT MAINTENANCE CLEANING	565.00
06/04/2019	35317	TRI COUNTY SUPPLY, INC.	259.80
06/06/2019	35318	CONTINENTAL LINEN SERVICE	122.02
06/06/2019	35319	DTE ENERGY	149.21
06/06/2019	35320	DTE ENERGY	56.38
06/06/2019	35321	GORDON FOOD SERVICE	198.75
06/06/2019	35322	KNOCK 'EM OUT PEST CONTROL	350.00
06/06/2019	35323	LIVINGSTON CO ASSESSORS ASSOCIATION	30.00
06/06/2019	35324	MICA CRAFTERS, INC	3,223.00
06/06/2019	35325	PRINTING SYSTEMS	93.43
06/11/2019	35326	AMERICAN AQUA	109.25
06/11/2019	35327	BUSINESS IMAGING GROUP	111.69
06/11/2019	35328	COMCAST	637.20
06/11/2019	35329	COMCAST	708.41
06/11/2019	35330	COOPER'S TURF MANAGEMENT LLC	935.00
06/11/2019	35331	ESRI	9,600.00
06/11/2019	35332	OFFICE EXPRESS INC.	99.01
06/11/2019	35333	TETRA TECH INC	7,099.00
FNBCK TOTALS:			
Total of 30 Checks:			36,683.59
Less 0 Void Checks:			0.00
Total of 30 Disbursements:			36,683.59

Check Register Report For Genoa Charter Township
 For Check Dates 06/14/2019 to 06/14/2019

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/14/2019	FNBCK	12991	FRITZ, ERIC C	936.00	737.30	0.00	Open
06/14/2019	FNBCK	EFT348	FLEX SPENDING (TASC)	1,032.12	1,032.12	0.00	Open
06/14/2019	FNBCK	EFT349	INTERNAL REVENUE SERVICE	22,607.18	22,607.18	0.00	Open
06/14/2019	FNBCK	EFT350	PRINCIPAL FINANCIAL	3,286.00	3,286.00	0.00	Open
06/14/2019	FNBCK	EFT351	PRINCIPAL FINANCIAL	1,928.17	1,928.17	0.00	Open
Totals:							
			Number of Checks: 005	29,789.47	29,590.77	0.00	
			Total Physical Checks: 1		Dir. Dep.		
			Total Check Stubs: 4		<u>65,565.03</u>		

\$95,155.80

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #503			
05/29/2019	4667	GREG TATARA	700.00
06/04/2019	4668	ASCENSION MICHIGAN	70.00
06/11/2019	4669	SPIRIT OF LIVINGSTON	110.00
06/11/2019	4670	TRACTOR SUPPLY CO.	1,100.20
06/11/2019	4671	WEX BANK	3,995.76
06/11/2019	4672	GENOA TWP MHOG UTILITIES	12,788.67
503FN TOTALS:			
Total of 6 Checks:			18,764.63
Less 0 Void Checks:			0.00
Total of 6 Disbursements:			18,764.63

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
05/29/2019	4598	BRIGHTON ANALYTICAL , L.L.C. Void Reason: WRONG ACCOUNT	185.00 V
05/29/2019	4599	GENOA TWP OAK POINTE SEWER BOND Void Reason: WRONG ACCOUNT	102,015.24 V
05/29/2019	4600	BRIGHTON ANALYTICAL , L.L.C.	185.00
05/29/2019	4601	GENOA TWP OAK POINTE SEWER BOND	102,015.24
06/04/2019	4602	CONSUMERS ENERGY	178.21
06/04/2019	4603	DTE ENERGY	1,952.35
06/06/2019	4604	DTE ENERGY	2,004.26
06/11/2019	4605	AT&T LONG DISTANCE	57.17
06/11/2019	4606	BRIGHTON ANALYTICAL , L.L.C.	185.00
592FN TOTALS:			
Total of 9 Checks:			208,777.47
Less 2 Void Checks:			102,200.24
Total of 7 Disbursements:			106,577.23

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #593			
05/29/2019	3598	CONSUMERS ENERGY Void Reason: WRONG ACCOUNT	30.04 V
05/29/2019	3599	Void Reason: GRABBED WRONG CHECKS	0.00 V
05/29/2019	3600	CONSUMERS ENERGY	30.04
06/04/2019	3601	BRIGHTON ANALYTICAL , L.L.C.	603.00
06/06/2019	3602	DTE ENERGY	3,275.86
593FN TOTALS:			
Total of 5 Checks:			3,938.94
Less 2 Void Checks:			30.04
Total of 3 Disbursements:			3,908.90

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
June 3, 2019

MINUTES

Supervisor Rogers called the Regular Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jean Ledford, Terry Croft, Jim Mortensen and Diana Lowe. Also present were Township Manager Michael Archinal and no persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Lowe and supported by Mortensen to approve all items under the Consent Agenda as requested. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: May 20, 2019

Approval of Regular Agenda:

Moved by Ledford and supported by Croft to approve for action all items listed under the Regular Agenda as requested. The motion carried unanimously.

3. Request for approval of a fireworks display on East (Big) Crooked Lake on June 29, 2019 as submitted by Calvin Heckman.

Moved by Lowe and supported by Skolarus to approve the request from Calvin Heckman as requested. The motion carried unanimously.

4. Request for approval of a fireworks display at Oak Pointe Country Club on July 3, 2019 as submitted by Michael Freeland of Ace Pyro Inc.

Moved by Skolarus and supported by Croft to approve the request from Michael Freeland as requested. The motion carried unanimously.

5. Request for approval of a fireworks display for the Brighton Alumni Association at Mt. Brighton on July 20, 2019 as submitted by Calvin Heckman.

Moved by Lowe and supported by Hunt to approve the request from Calvin Heckman as requested. The motion carried unanimously.

6. Conduct second reading and consider for adoption ordinance number Z-19-02, to amend the text of Article 3 of the Genoa Charter Township Zoning Ordinance to reduce the minimum lot area of the Urban Residential (UR) Zoning District from 18,000 square feet to 14,500 square feet.

A call to the public was made with no response.

Moved Lowe and supported by Croft to approve and adopt Ordinance Z-19-02 to reduce the minimum lot area in the Urban Residential District from 18,000 square feet to 14,500 square feet. This ordinance is adopted because it will improve consistency with and encourage implementation of the goals and objectives of the Small Lot Single Family Residential category of the Genoa Township Master plan. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers
Nays – None.

Member Discussion:

- Lowe asked that the request for a basketball court be placed on the next agenda.
- Archinal will get a quote on earth moving related to the basketball court. Three bids have been received for seal coat, crack seal and slurry coat for the township hall parking with estimates between \$12,000.00 and \$17,000.00. Dorr Road has been completed at a cost of \$350,000.00 with the township participation of \$175,000.00.
- Mortensen asked that a new sign be placed at the township hall regarding recycling of cardboard.
- Hunt said that the service with Advanced Disposal Service has improved considerably.

The regular meeting of the Genoa Charter Township Board was adjourned at 6:52 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township

MEMORANDUM

TO: Township Board

FROM: Michael Archinal 

DATE: 6/13/19

RE: Basketball Courts

At the last meeting it was requested that this matter be placed back on the Township Board agenda. Please find attached information related to this matter. We have sought out alternative bids for the court construction and, as of this writing, have received one bid including the earthwork. (I solicited five different quotes for the earth work). You will note that the bids are not apples to apples and will need to be analyzed. Assuming that the TetraTech estimate is accurate it appears that Superior is approximately \$2,000 cheaper than Penchura and the Superior bid includes prep for the second court on fencing on the hoop ends of the court. Another variable to be determined is whether or not you want the sports surfacing which has a \$25,323 delta.

Action or discussion is at your discretion.



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
 889 S. Old US 23
 Brighton, MI 48114

Proposal

Date	Project #
6/11/2019	19-611

Bill To
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Ship To
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Mike Archinal	810-227-5225		Net 30		TPS

Item	Description	Qty	Weight	Price	Total
Site Prep	Genoa Township ~ Basketball Court Improvements 100' x 50' Basketball Court Construction Includes: ~ Remove and dispose of approximately (25) trees ranging from 6"-18" caliper. Disposal Includes removing the entire root systems for all trees. ~ Cut and fill the top 4"-6" of turf and compact sub-grade. ~ Provide 5000 SF of geotextile fabric. ~ Provide approximately 695 tons of 21AA crushed concrete and compact in 6" lifts to prep for installation of the concrete. ~ Provide approximately 200 tons of Class II fill sand at a 6" depth on top of the 21AA crushed concrete around the perimeter of the basketball court to prep for restoration.	1		40,160.00	40,160.00T
Concrete	Form up basketball court and do final compaction ~ Pour 50' x 100' concrete pad 4" thick @ 4000 PSI ~ Provide light broom finish ~ Sawcut control joints after concrete cures	1		29,250.00	29,250.00T
Equip. Install	~ Provide & install (2) Bison PR52, 4 1/2" heavy duty finished aluminum fan basketball system (refer to equipment specs for details) ~ Prep and paint stripe the full-court basketball court with 2" white lines.	1		6,570.00	6,570.00T
Restoration	Restore approximately 7000 SF with 3"-4" of topsoil, seed and mulch.	1		6,895.00	6,895.00T

Proposal good for 30 days.
 Ship Via: common carrier
 Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal

Sales Tax (0.0%)

Total

889 S. Old US 23, Brighton, MI 48114
 Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
 889 S. Old US 23
 Brighton, MI 48114

Proposal

Date	Project #
6/11/2019	19-611

Bill To
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Ship To
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

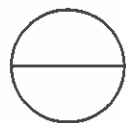
Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Mike Archinal	810-227-5225		Net 30		TPS

Item	Description	Qty	Weight	Price	Total
	<p>Construction Notes: ~ The material quantities listed above are based on grade staking provided by TretraTech ~ Actual quantity of material needed for this project may change slightly based on final construction location, at which time a revised proposal will be provided for customer approval.</p> <p>Thank you for this opportunity!</p>				

Proposal good for 30 days.
 Ship Via: common carrier
 Delivery contact name and number: _____

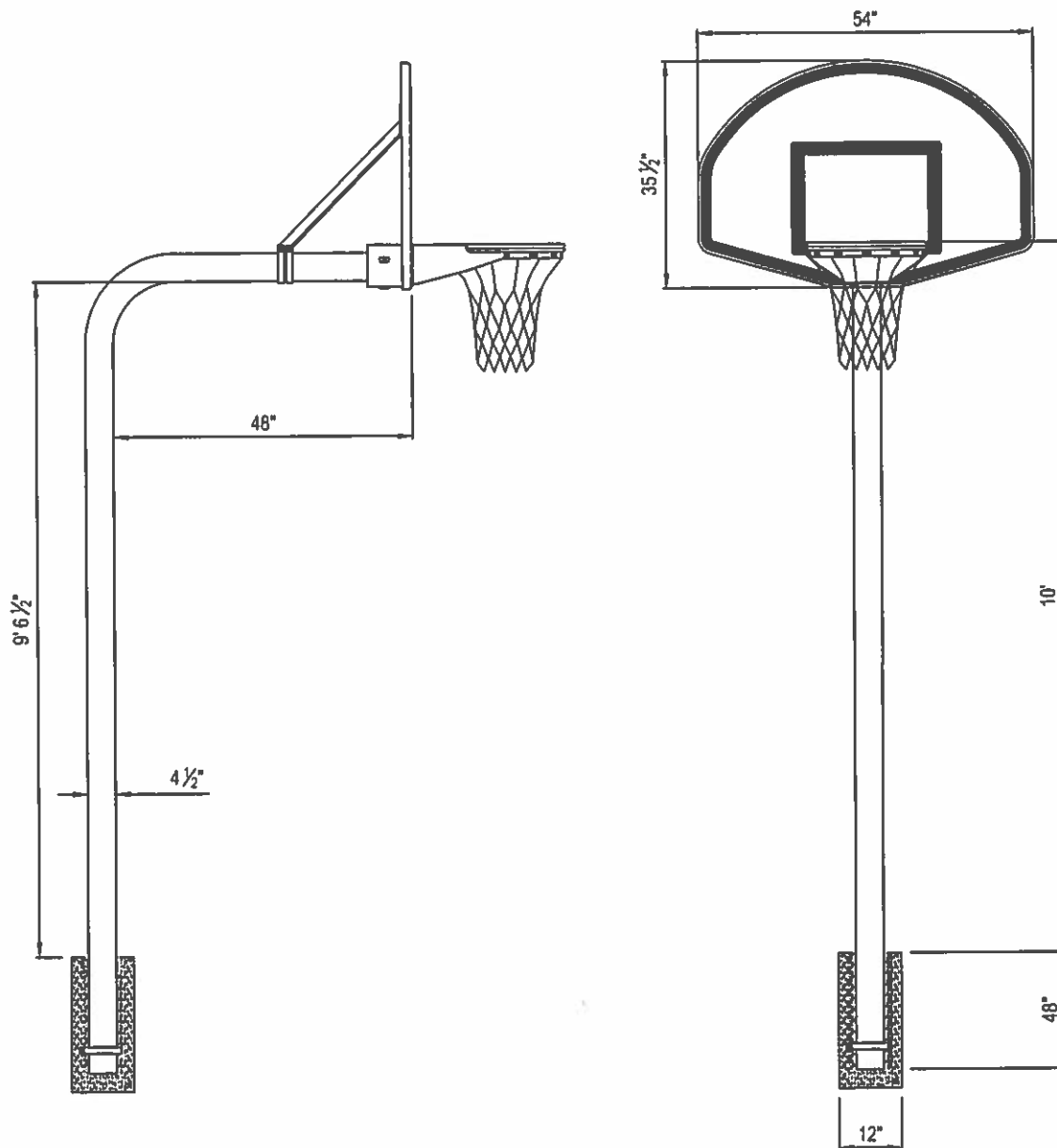
Customer signature below constitutes a purchase order.

Subtotal	\$82,875.00
Sales Tax (0.0%)	\$0.00
Total	\$82,875.00



PRODUCT SPECIFICATION

PR52 HEAVY-DUTY FINISHED ALUMINUM FAN GOOSENECK PLAYGROUND SYSTEM



Pole shall be constructed of 4 1/2" outside diameter RS40 flow coated galvanized steel tubing with a 7 ga. wall thickness. Design shall be a bent gooseneck style and allow for a 48" bury into the ground and a 48" extension from the front of the pole to the face of the backboard. Two 1 5/8" diameter 13 ga. flow coated galvanized tubular braces shall support the top of the backboard and connect directly to the pole. Pole shall be designed so that the rim mounts directly to the horizontal pole section through the backboard to eliminate stress on the backboard during play. Pole systems without backboard support braces shall not be considered equal. Poles shall carry a minimum 25-year warranty. Backboard shall be constructed of cast aluminum with a 35 1/2" x 54" fan-shaped playing surface. The minimum playing surface thickness shall be 3/16". A minimum of 35" of support ribs shall be cast into the rear of the backboard. Total thickness of the backboard shall be 1 1/4". The backboard shall be coated with a white textured polyester powder coated finish and have an official size orange shooter's square and border. Backboard shall carry a limited lifetime warranty. Rim shall consist of two 5/8" diameter AISI 1018 cold drawn carbon steel rings welded together at a minimum of six places. Back and side plates shall be 3/16" thick and be continuously welded. The net attachment system shall be of a continuous type constructed of 3/16" x 1" steel with punched net attachment slots suitable for nylon (included) or chain (optional) nets. Individual or continuous wire formed netlocks are not an acceptable equal. Rim shall be punched to mount on any front mount backboard, have an unconditional lifetime warranty and orange powder coated finish. Mounting hardware shall be included. Rim shall be made in the USA. Installation to be completed in accordance with manufacturer's instructions. Do not scale drawings. Entire system shall weigh 235#.

MANUFACTURED BY BISON, INC. • 603 L STREET, LINCOLN, NEBRASKA, 68508 • WWW.BISONINC.COM • 402-474-3353
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PR52 Heavy-Duty Finished Aluminum Fan Gooseneck Playground System

System shall consist of the following components: **Pole** shall be constructed of 4 ½" outside diameter RS40 zinc flow coated steel tubing with a 7 ga. wall thickness. Design shall be a bent gooseneck style and allow for a 48" bury into the ground and a 48" extension from the front of the pole to the face of the backboard. Two 1 5/8" diameter 13 ga. zinc flow coated tubular braces shall support the top of the backboard and connect directly to the pole. Pole shall be designed so that the rim mounts directly to the horizontal pole section through the backboard to eliminate stress on the backboard during play. *Pole systems without backboard support braces shall not be considered equal.* Poles shall carry a minimum 25-year warranty. **Backboard** shall be constructed of cast aluminum with a 36" x 54" fan-shaped playing surface. The minimum playing surface thickness shall be 3/16". A minimum of 35' of support ribs shall be cast into the rear of the backboard. Total thickness of the backboard shall be 1 3/8". The backboard shall be coated with a white textured polyester powder coated finish and have an official size orange shooter's square and border. Backboard shall carry a limited lifetime warranty. **Rim** shall be constructed of two 5/8" diameter high strength steel rings welded together at a minimum of six places. Back and side plates shall be 3/16" thick and be continuously welded. The net attachment system shall be of a continuous type constructed of 3/16" x 1" steel with punched net attachment slots suitable for nylon (included) or chain (optional) nets. *Individual or continuous wire formed netlocks are not an acceptable equal.* Rim shall have an unconditional lifetime warranty and orange powder coated finish. Entire system shall weigh 235#.

BID PROPOSAL



TLS Construction

714 E. Grand River Ave, Ste 104

Howell, MI 48843

Contact: Steve Staley

Phone: (517) 225-5071

Email: steve@tlsoutdoor.com

Quote To:

Genoa Township
2911 Dorr Rd
Brighton, MI 48116

Job Name:

Township Basketball Court

Date of Plans:

Phone:

Fax:

Revision Date:

Our proposal follows:

ITEM	DESCRIPTION				AMOUNT
10	Mobilization				
20	Clearing				
30	Strip Topsoil				
40	Site Grading				
50	Agg Base 4"				
60	Asphalt				
70	Concrete				
80	Restoration				
GRAND TOTAL					\$59,630.00

NOTES:

This proposal is to construct one basketball court at the township hall according to the plans by Tetra Tech. Includes site grading, aggregate bases, concrete paving, asphalt pathway and restoration.

Permits and layout by others.

No subgrade undercutting.

No specifications were provided to us for this project.

Control joints sawed no greater than 10' x10'.

No joint sealing included.

No paint stripping included.

No basketball hoops included.

No coatings included.

TLS Construction

Steve Staley
Project Manager

MEMORANDUM

TO: Township Board

FROM: Michael Archinal 

DATE: 5/2/2019

RE: Basketball Court

Over the last two meetings we have discussed the installation of a basketball court at the Township Hall. I believe the attached quotes reflect the direction given to me. The site will be graded to accommodate two courts. One court will be constructed this year. The court will be lined for basketball and will include hoop systems, pads and ball containment netting on each end. The use of this court will be monitored to determine the future of the second pad.

- Site work is estimated at \$45,000.
- Court installation is estimated at \$60,303.60

Please consider the following action:

Moved by _____, supported by _____, to approve site work and court installation for a basketball court at the Genoa Park as presented at a cost of \$105,303.60.

SUPERIOR SPORTS, LLC
 1250 N. OPDYKE RD.
 AUBURN HILLS, MI 48326

office: 248-342-3828
 fax 248-499-8141
 email tim@sportcourtnl.com
 website www.sportcourtnl.com

Client Mike Archinal
 Address _____
 City/Zip _____
 phone _____

Sales Representative:
Tim Barnes
 cell # (248) 342-3828

	OPTION #1 60'x04' 5,640 SQ. FT.	OPTION #2 SQ. FT.	OPTION #3 SQ. FT.
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COMPONENT	PRICING	QUANTITY	UNIT	UNIT PRICE	TOTAL
LIGHT UNITS					
double LED hoop light	600.00				
double LED light fixture	1995.00				
BASKETBALL HOOP SYSTEMS					
ultimate 72" adjustable hoop	1895.00	2		3790.00	
ultimate 80" adjustable hoop	1595.00				
BASKETBALL PAD SET					
pad	235.00	2		470.00	
pole	110.00				
backboard	95.00				
anchor	95.00				
NET ADJUSTMENT SYSTEM					
NET POLE (ONE POLE)	249.00				
NET POLE (ONE POLE)	549.00				
MULTIPURPOSE NETS					
15' or 20' with cable	120.00				
24' with cable	140.00				
30' or 40' with cable	170.00				
tennis net	225.00				
REBOUNDER					
10'x10'	995.00				
10'x20'	1695.00				
BALL CONTAINMENT					
10' ball containment (per LF)	30.00	120		3600.00	
4' ball containment (per LF)	24.00				
SPORTS GEAR					
fun pack	359.00				
fun pack with rack	425.00				
hockey set	549.00				
painted shuffle board	439.00				
painted pickleball lines	399.00				
painted tennis lines	525.00				
painted 3/4" and 1/2"	230.00			700.00	
BATTING CAGE					
12x12x60 batting cage	4000.00				
10x10x60 batting cage	3500.00				
SPORTS SURFACING (PER FT)					
	4.49			25323.60	

COMPONENT SUBTOTAL				33883.60	
freight				1500.00	
installation				950.00	
tax 6%				2033.02	
reinforced concrete with rerod prep and base	4.25 sq. ft.			23970.00	
				provided	
COURT SYSTEM TOTAL				\$ 60,303.60	

HOMEOWNER IS RESPONSIBLE FOR ELECTRICAL CONNECTIONS, PERMITS, EASEMENTS AND HOMEOWNER ASSOC. APPROVAL

Customer Signature _____ Date _____

Sport Court Signature _____ Date _____

OPINION OF PROBABLE PROJECT COST TETRA TECH

401 South Washington Square, Suite 100 Lansing MI 48933

Telephone: (517) 316-3930 Fax: (517) 484-8140

PROJECT: Genoa Township Hall Basketball court
LOCATION: Genoa Township, Livingston County, Michigan
BASIS FOR ESTIMATE: CONCEPTUAL PRELIMINARY FINAL
WORK: Basketball court grading
2 court Mass Grading

DATE: 4/2/2019
PROJECT NO.: 208-12738-00-000
ESTIMATOR: G. Markstrom
CHECKED BY: G. Markstrom

ITEM NO.	DESCRIPTION	QUANT.	UNIT	UNIT AMOUNT	TOTAL AMOUNT
1	Mobilization (3% of Construction Cost, Max \$50,000)	1	LS	\$2,000.00	\$2,000
2	Remove Existing Pathway Pavement	120	SYD	\$5.00	\$600
3	Earthwork	1,000	CYD	\$15.00	\$15,000
4	Agg Base 8 inch (Pathway)	150	SYD	\$20.00	\$3,000
5	Pathway, 2" HMA 125ll x 8 ft	20	TON	\$150.00	\$3,000
6	Lawn Restoration	1,500	SYD	\$8.00	\$12,000
7	SESC - Sill Fence	500	EA	\$4.00	\$2,000
8	SESC - Inlet Protection	1	EA	\$500.00	\$500
	Construction Subtotal				\$30,000
	Contingencies (15% Construction Cost)				\$6,000
	Construction Cost				\$45,000
TOTAL PROJECT COST					\$45,000

GENOA TOWNSHIP, MICHIGAN BASKETBALL COURT

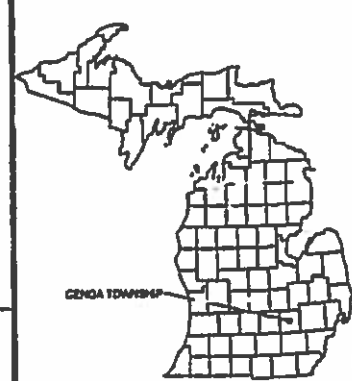
40' x 80' PROPOSED BASKETBALL COURT
LAYOUT IN 2018
PROJECT NO. 20-1720-1000
www.tetra-tech.com



PROJECT LOCATION Genoa Township, Michigan	CLIENT INFORMATION Genoa Township
TI PROJECT No. 20-1720-1000	CLIENT PROJECT No. 2018
PROJECT DESCRIPTION / NOTES LAYOUT OF BASKETBALL COURT AND TRUCK DELIVERY	

ISSUES:

VICINITY MAP

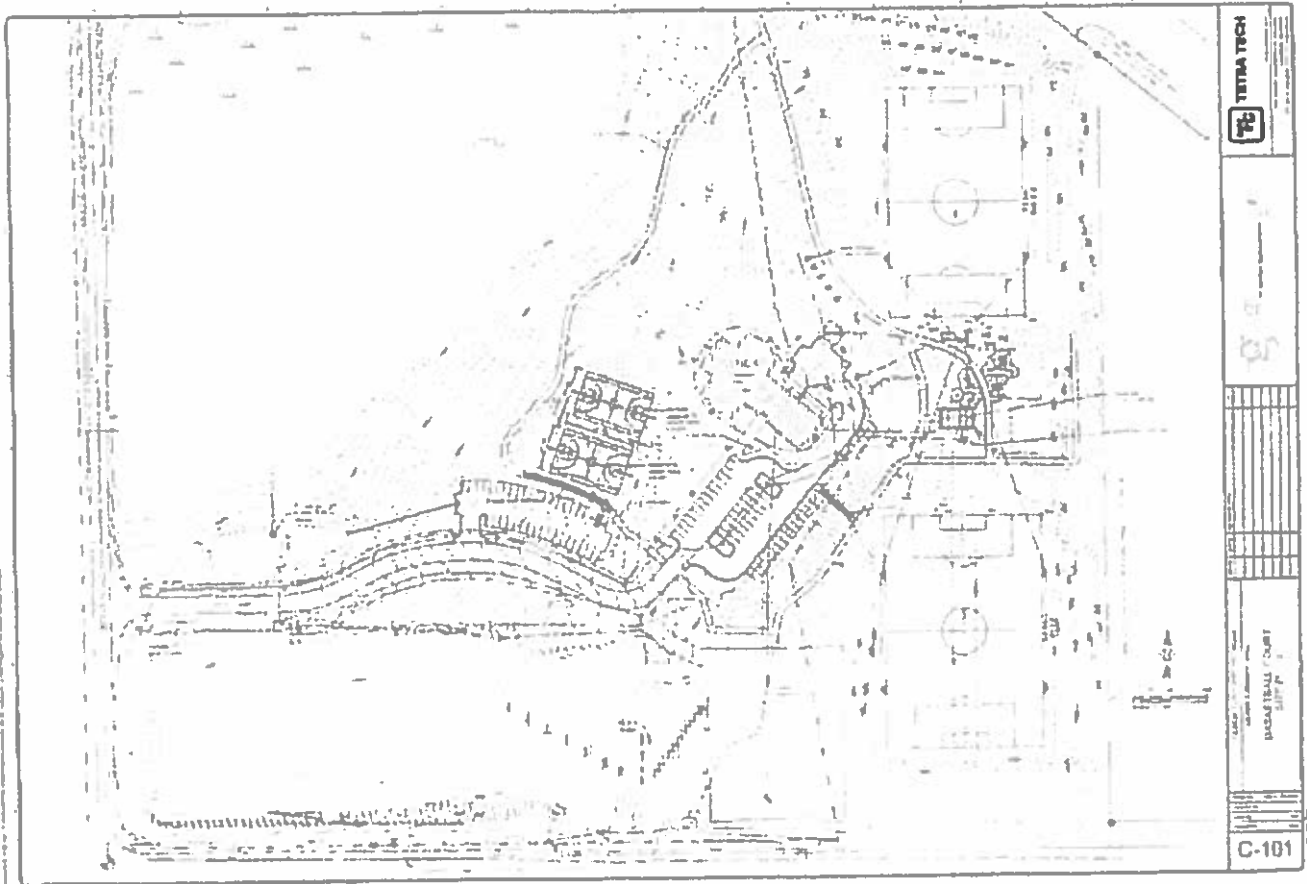


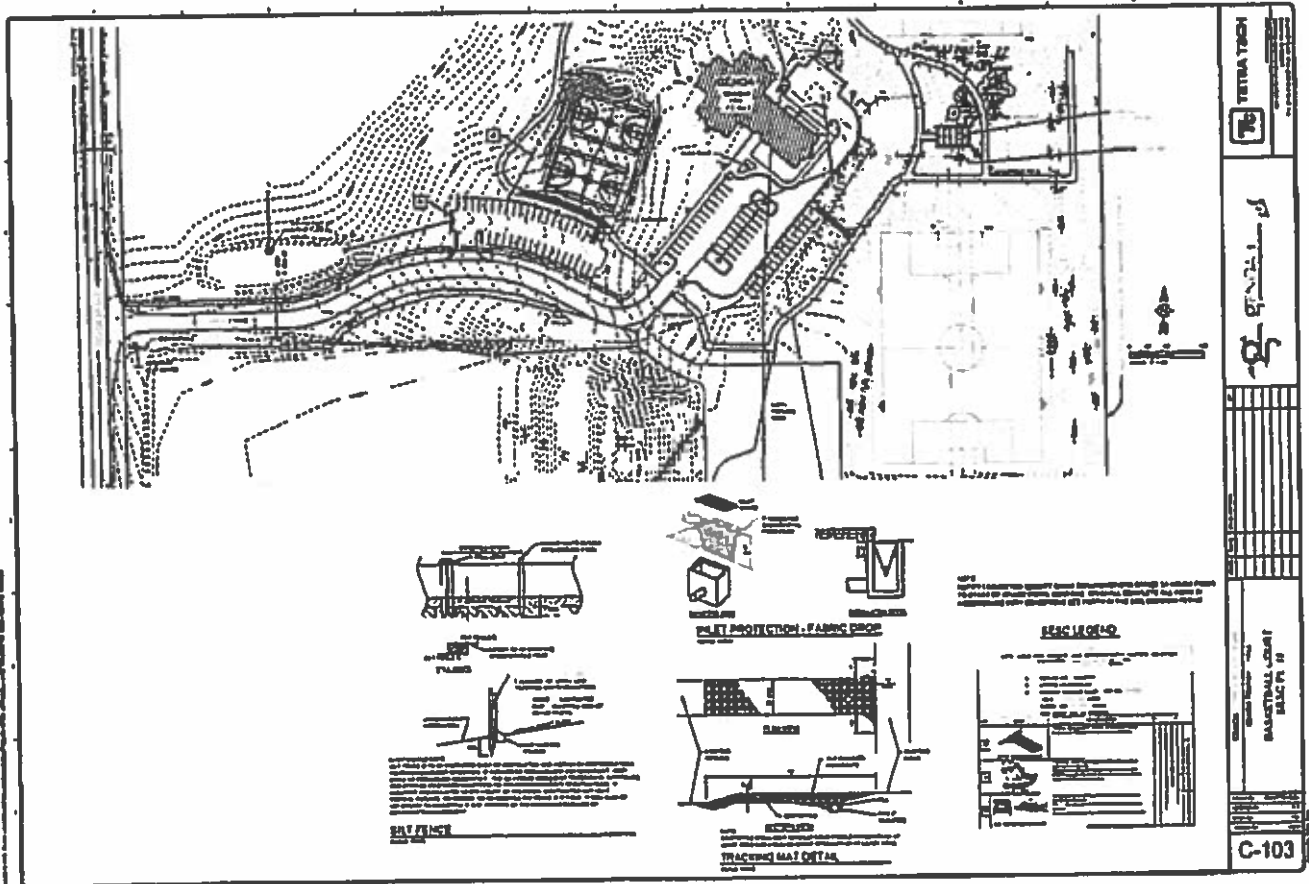
LOCATION MAP



SHEET INDEX

0-01	GENERAL NOTES
0-02	UTILITY PLAN
0-03	CONCRETE PLAN
0-04	ASPHALT PLAN








2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Adam VanTassell
DATE: June 17, 2019
RE: Proposed Township Hall Parking Lots and Driveway Repairs

Manager's Review: 

The Township Parking Lots and Driveway are in need of repair. The striping has faded and the asphalt is severely damaged in many spots. Staff has evaluated three proposals to resolve these issues.

Recommended Motion

Moved by _____, Supported by _____ to approve the proposal from DeBottis, for the reapirs and striping of the Township Hall Parking Lots and driveway for \$14, 940.42.

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Michael C. Archinal

DeBottis Development & Asphalt Maintenance LLC Proposal/Invoice

2517 Black Eagle Ridge - L'Eagle Pointe
 Howell, MI 48843
 Phone: 734-323-1698
 Fax: 517-546-0815

Phone 510 227-5225	Date 5-21-19
Job Name/ Location	
Total Square Ft 110299	Linear Ft of Crack 5694 +

To: GENSA TOWNSHIP NAH
2911 DORR RD
BRIGHTON MI 48116

Contact Name: ADAM VANTASSE

WE HEREBY PROPOSE TO FURNISH, IN ACCORDANCE WITH SPECIFICATIONS BELOW OR ATTACHED PAGES, ALL MATERIAL AND LABOR NECESSARY TO COMPLETE THE FOLLOWING:

1. Edge lot, trim back grass, clean and seal cracks as required using hot rubber. Asphalt and cold patch may be used when necessary. Price does not include spider cracks. \$ 2847⁰⁰

2. All areas of petroleum saturation shall be scraped or removed by using a steel bristled sweeper. The parking lot, road and/or driveway pavement shall be thoroughly cleaned and prepared for sealcoat application. \$ _____

3. Asphalt repairs: saw cut, remove and replace: sq. ft. _____ \$ 2550⁰⁰
 Infra-red asphalt repair: Number of Sets _____ \$ _____
 Replace concrete drive and/or walkways: sq. ft. _____ \$ _____

4. Apply One Coat Two Coats of Black Diamond emulsion sealer. In accordance with manufacturer's specifications, the admixture TARMAX R-100 shall be added. The finish coating will represent a coverage of 50 square feet per gallon. 3 lbs. of silica sand added per gallon of material. \$ 7663⁴²

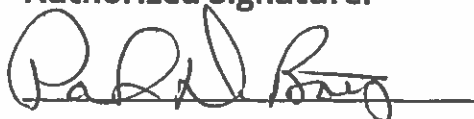
5. Restripe lot as previously laid out with yellow, white or blue zone/markings paint. \$ 1880⁰⁰

PAYMENT TO BE MADE UPON COMPLETION OF WORK UNLESS OTHERWISE STATED BELOW.

TOTAL: \$ 14,940⁴²

There shall be a one (1) year guarantee on the material and all workmanship, except that as applied to cracks. The guarantee shall be limited to the replacement of the material and application of same. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature:



Note: This proposal may be withdrawn by us if it is not accepted within 60 days

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above. Legal fees and court costs incurred in the collection of monies owed according to this contract will be borne by the customer.

Signature: _____

Date _____

 Like us on Facebook

**One-Way Asphalt Paving &
Excavating Inc.**
Residential & Commercial
3420 E. Grand River - Williamston, MI 48895
Phone (517) 655-5881 Fax (517) 655-6189



PROPOSAL AND ACCEPTANCE

**DATE: 6-6-2019
TO: GENOA TOWNSHIP
ADDRESS: 2911 DOOR RD. BRIGHTON MI. 48116
PHONE: 227-5225
FAX:
ATTN: ADAM-----UPPER RIGHT LOT---APPROX.---4,000 SQ. FT. ---16---AREAS**

**CLEAN THE PAVEMENT SURFACE AND APPLY BOND COAT SS-1H.
WEDGE ASPHALT INTO LOW AREAS ROLLED/COMPACTED.
INSTALL 1.5" OF COMMERCIAL TOP ASPHALT ROLLED AND COMPACTED.**

**ALL OTHER LOTS -----CLEAN THE SURFACE CRACKS AND APPLY HOT RUBBER
SEALER. CLEAN THE PAVEMENT SURFACE AND APPLY BLACK DIAMOND SEALER AT THE RATE OF
.12 GALLONS PER SQ/YD.RESTRIPE LOT TO CURRENT DESIGN.**

TOTAL\$ 14,980.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or Deviation from above specifications involving extra costs will be executed only upon written ordered, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

**note: This proposal may be withdrawn
by us if not accepted within 30 days.**

Acceptance of Proposal:
Customers are responsible for obtaining any and all work permits.
Customers are responsible for locating and marking of ground utilities and will be liable for any damage to utility as well as personnel and property when an area is marked clearly. Customers agree to pay all attorney fees, plus all attendant collection costs to recover balance

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____



JC PEARSON & SONS LLC

ASPHALT PAVING/SEALING
 589 CHICAGO DRIVE
 HOWELL, MI 48843
 (517) 546-7444

Proposal

Number: **E1164**

Date: **May 13, 2019**

Bill To:

GENOA TOWNSHIP
 ATTN: ADAM
 2911 DORR ROAD
 BRIGHTON, MI 48116

Ship To:

GENOA TOWNSHIP
 ATTN: ADAM
 2911 DORR ROAD
 BRIGHTON, MI 48116 8102275225

Terms

SIGN UPON ACCEPTANCE

Description	Amount
1. EDGE PERIMETER OF ASPHALT REMOVING OVERGROWN VEGETATION 2. POWER CLEAN ENTIRE SURFACE 3. REPAIR LARGE, LINEAL CRACKS ON SERVICE DRIVE, NW LOT, MAIN LOT WITH HOT RUBBER JOINT COMPOUND 4. APPLY ONE COAT BLACK DIAMOND LATEX SEALER TO ASPHALT. (ECO FRIENDLY) 5. RE-STRIPE LOT TO CURRENT SPECIFICATIONS 6. ALL BARRICADING PROVIDED * NO CRACK REPAIR OR SEALING ON WALKING PATH ** PRICING DOES NOT INCLUDE CRACK REPAIR FOR SOUTHEAST LOT	12,081.00

SIGN UPON ACCEPTANCE _____ **DATE** _____



JC PEARSON & SONS LLC

ASPHALT PAVING/SEALING
 589 CHICAGO DRIVE
 HOWELL, MI 48843
 (517) 546-7444

Proposal

Number: **E1164**
 Date: **May 13, 2019**

Bill To:

GENOA TOWNSHIP
 ATTN: ADAM
 2911 DORR ROAD
 BRIGHTON, MI 48116

Ship To:

GENOA TOWNSHIP
 ATTN: ADAM
 2911 DORR ROAD
 BRIGHTON, MI 48116 8102275225

Terms

SIGN UPON ACCEPTANCE

Description	Amount
<p>Adam-</p> <p>We are not recommending the crack repair to the old lot as the condition doesn't justify the cost to benefit. The pricing includes sealing and striping of this area for aesthetic purposes. if your desire is to complete the cracks, it would be an additional \$4200.00 not included in pricing.</p> <p>Thank you,</p> <p>Chris Pearson JC Pearson and Sons</p>	
Total	\$12,081.00

SIGN UPON ACCEPTANCE _____ **DATE** _____

Polly

To: Jessah A. Rolstone
Subject: RE: Consumers Energy Franchise Renewal for the Charter Township of Genoa, Livingston County

Jessica, The first reading will be scheduled for June 17, 2019 and a final review and approval on July 1, 2019. Polly

From: Jessah A. Rolstone [<mailto:Jessah.Rolstone@cmsenergy.com>]
Sent: Monday, May 20, 2019 10:15 AM
To: Polly
Cc: Kathryn L. Burkholder
Subject: Consumers Energy Franchise Renewal for the Charter Township of Genoa, Livingston County

Dear Clerk,

As you may be aware, the Consumers Energy Franchise for Genoa Charter Township expires on November 16, 2019. The Franchise allows Consumers to serve gas to your residents and businesses. To renew the Franchise I have enclosed:

1. Possible Franchise Enactment Schedule.
2. Consumers Energy Company Gas Franchise Ordinance.

What you need to do:

1. Please have the Charter Township Board properly enact the Franchise a few months prior to expiration.
2. After enactment, please provide me with a copy of the enacted Franchise.
3. Contact either myself or the local Consumers Area Manager Kathryn Burkholder with any questions or concerns you may have.

Please let us know if there is anything we can do to help you with this process.

Thank you,

Jessah Rolstone
 Community Affairs
 Grand Rapids Service Center
 4000 Clay Ave SW, Grand Rapids, MI 49548
 WORKING TO DELIVER THE ENERGY YOU NEED, WHENEVER YOU NEED IT.
 THAT'S OUR PROMISE TO MICHIGAN!



GENOA CHARTER TOWNSHIP
 Notice of a Proposed Consumers Energy Gas Franchise Ordinance
 First Reading June 17, 2019

CONSUMERS ENERGY COMPANY GAS FRANCHISE ORDINANCE

AN ORDINANCE, granting to CONSUMERS ENERGY COMPANY, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the CHARTER TOWNSHIP OF GENOA, LIVINGSTON COUNTY, MICHIGAN, for a period of thirty years.

THE CHARTER TOWNSHIP OF GENOA ORDAINS:

SECTION 1. GRANT and TERM. The CHARTER TOWNSHIP OF GENOA, LIVINGSTON COUNTY, MICHIGAN, hereby grants to Consumers Energy Company, its successors and assigns, hereinafter called "Consumers" the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and valves on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the CHARTER TOWNSHIP OF GENOA, LIVINGSTON COUNTY, MICHIGAN, for a period of thirty years.

SECTION 2. CONDITIONS. No public place used by Consumers shall be obstructed longer than necessary during construction or repair, and shall be restored to the same order and condition as when work was commenced. All of Consumers' gas lines and related facilities shall be placed as not to unnecessarily interfere with the public's use of public places. Consumers shall have the right to trim or remove trees if necessary in the conducting of such business.

SECTION 3. HOLD HARMLESS. Consumers shall save the Charter Township free and harmless from all loss, costs and expense to which it may be subject by reason of the negligent construction and maintenance of the lines and related facilities hereby authorized. In case any action is commenced against the Charter Township on account of the permission herein given, Consumers shall, upon notice, defend the Charter Township and its representatives and hold them harmless from all loss, costs and damage arising out of such negligent construction and maintenance.

SECTION 4. EXTENSIONS. Consumers shall construct and extend its gas distribution system within said Charter Township, and shall furnish gas service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION 5. FRANCHISE NOT EXCLUSIVE. The rights, power and authority herein granted, are not exclusive.

SECTION 6. RATES and CONDITIONS. Consumers shall be entitled to provide gas service to the inhabitants of the Charter Township at the rates and pursuant to the conditions as approved by the Michigan Public Service Commission. Such rates and conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

SECTION 7. REVOCATION. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by either party. Upon revocation this ordinance shall be considered repealed and of no effect past, present or future.

SECTION 8. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION. Consumers remains subject to the reasonable rules and regulations of the Michigan Public Service Commission applicable to gas service in the Charter Township and those rules and regulations preempt any term of any ordinance of the Charter Township to the contrary.

SECTION 9. REPEALER. This ordinance, when enacted, shall repeal and supersede the provisions of any previous gas franchise ordinance adopted by the Charter Township including any amendments.

SECTION 10. EFFECTIVE DATE. This ordinance shall take effect on _____.

We certify that the foregoing Franchise Ordinance was duly enacted by the Charter Township Board of the CHARTER TOWNSHIP OF GENOA, LIVINGSTON COUNTY, MICHIGAN, on the ____ day of _____, 20__.

Bill Rogers, Charter Township Supervisor

Attest:

I, _____, Clerk of the CHARTER TOWNSHIP OF GENOA, LIVINGSTON COUNTY, MICHIGAN, DO HEREBY CERTIFY that the ordinance granting Consumers Energy Company, a gas franchise, was properly adopted by the Charter Township Board of the CHARTER TOWNSHIP OF GENOA, LIVINGSTON COUNTY, MICHIGAN, and that all proceedings were regular and in accordance with all legal requirements.

Paulette A. Skolarus, Genoa Charter Township Clerk

Dated: _____, 20__

(LCP 06/07/2019)

Possible Franchise Enactment Schedule
REVOCABLE GAS FRANCHISE
CHARTER TOWNSHIP OF GENOA, LIVINGSTON COUNTY, MICHIGAN

First Meeting

Meeting of Township Board

Franchise Ordinance introduced
Ordinance published (in full) and held for public inspection

Second Meeting

Meeting of Township Board

Franchise Ordinance passed

Within 15 days


Publish complete franchise ordinance (in full)

MEMORANDUM

TO: Township Board
FROM: Michael Archinal/kv MA/MA
DATE: 6/13/19
RE: Water Shut-Off Policy

Please find attached a copy of our utility ordinance as it relates to water shut-offs. When a bill goes unpaid we are made whole by the county revolving fund. The unpaid amount then rolls to taxes, ultimately resulting in a tax sale. The ordinance provides for service shut-off for unpaid bills. The only occasion where we have done this is when a landlord requests termination of service.

In a situation where a property has not paid a bill and the outstanding balance becomes large I feel it is important to have a discussion regarding our policy with regard to shut-offs. This item is for discussion only. No action is required at this time.

- 10.2.6. Late Charges. If any charge for the services of the water which has been billed to a customer of the water system, shall not be paid on or before the due date specified on the bill, a delayed payment charge of ten per cent (10%) of the amount of the bill shall be added thereto and collected therewith.
-  10.2.7. Unpaid Bills. If any bills for the service of the system shall remain unpaid after 30 days following the due date specified on the bill therefore, the water supply for the lot, parcel of land, or premise affected may be cut off and if cut off shall not be turned on again except on payment in full of the delinquent charges therefore, and the fee charged for resumption of service. The Township shall send a notice to its customers of intent to terminate service. If payment is not received, or satisfactory arrangements have not been made within seven (7) days after the shut off notice is sent to the consumer, the water service shall be shut off. No water service that has been discontinued because of nonpayment shall be restored until all past due bills are paid or satisfactory arrangements for such payment are made.
- 10.2.8. Non Receipt of Bill. Failure of the consumer to receive any bill shall not relieve him/her of the liability for the charges incurred, and the consumer shall notify the Township Clerk if a bill has not been received by the 15th day of the end of a billing period.
- 10.2.9. Charges to Become a Lien Upon Premises: The Township shall have as security for the collection of water supply rates, assessments or charges due or to become due for the use and installation, repair, or maintenance to any house building, or premises, a lien upon the building or premises, lot or lots, upon which the water system service was supplied. This lien shall become effective immediately upon the providing of the water system service to the premises or property supplied.
- 10.2.9.1 The lien created by this ordinance shall have priority over all other liens except taxes or special assessments. The lien created by this ordinance shall not apply if a written lease has been legally executed containing a provision that the lessor shall not be liable for payment of water use charges, providing the lease was executed prior to the supply of water for which the charges are made and providing that the lessor has filed an affidavit with the Township Clerk verifying the execution of a lease containing such a provision. The lessor shall give the township twenty days advance written notice of any cancellation, change, or termination of the lease. The affidavit shall contain a notation of the expiration date of the lease.
- 10.2.9.2 Charges for water services which are under the provisions of Section 21, Act 94, Public Acts of Michigan, 1933, as amended, shall be made a lien on all premises served thereby. The charges for water furnished to any premises are hereby recognized to constitute such lien and whenever any such charge against any piece of property or premise shall be

LIVINGSTON COUNTY, MICHIGAN
 GENOA TOWNSHIP, MICHIGAN
 WATER USE and RATE ORDINANCE
 ORDINANCE NUMBER 110689C

THE TOWNSHIP OF GENOA ORDAINS:

Title: This Ordinance shall be known as the Genoa Township Water Use and Rate Ordinance.

AN ORDINANCE TO PROVIDE FOR THE PUBLIC HEALTH BY OPERATION OF THE GENOA TOWNSHIP WATER SUPPLY SYSTEM ON A PUBLIC UTILITY BASIS UNDER THE PROVISIONS OF ACT 94 PUBLIC ACTS OF MICHIGAN 1933, AS AMENDED, AND TO PRESCRIBE THE CHARGE RATES FOR THE USE OF SAID FACILITIES, AND TO PROVIDE FOR OTHER MATTERS PERTAINING TO SAID SYSTEM.

PURPOSE. The purpose of this Ordinance is to establish standards, rules and regulations concerning the use of the Genoa Township Water System: to provide for the rates and charges for the connection to, and use of the System.

1. DEFINITIONS

- 1.1 For the purposes of this Ordinance, the following words and phrases shall have the meanings respectively ascribed to them by this section unless the context in which they are used specifically indicates otherwise.
- 1.2 "AWWA" - American Water Works Association.
- 1.3 "Commercial User" shall mean any user of the System other than a residential user, or buildings used primarily as a domicile.
- 1.4 "Commodity charge" shall mean a variable unit charge payable by a user based on the actual water consumption as determined in this Ordinance.
- 1.5 "Consumer" - The person, or legal entity, served by or using water supplied by the Township.
- 1.6 "Consumer's installation" - All pipes, valves, stops, plumbing, and contrivances of every kind and nature used in connection with, or forming a part of, the consumer's installation for using water for any purpose, connected directly or indirectly with the corporation stop at the main.
- 1.7 "Corporation stop" - A valve which is inserted into the main for the connection of the water supply service pipes in sizes up to and including two inches in diameter.

- 1.8. "Cross Connection" shall mean a connection or arrangement of piping or appurtenances through which water of questionable quality, wastes or other contaminants could possibly flow back into the Water Distribution System because of a reversal of flow.
- 1.9. "Curb Box" - A box or metal housing which encloses, protects and provides access to the curb stop.
- 1.10. "Curb stop" - A valve for insertion in the service pipes, in size of three-fourths inch (3/4" to two inches (2)" in diameter, inclusive, at or near the curb line.
- 1.11. "Department" - The division of water distribution of the Township of Genoa.
- 1.12. "Director" shall mean the Director of Public Works or his authorized representative. The Director is the person designated by the Township to Supervise the Operation of the Genoa Township Water System.
- 1.13. "Inspector" - The Livingston County Plumbing inspector or his designee.
- 1.14. "Lot" shall mean a parcel of land occupied or intended to be occupied by a main building. A lot may or may not be specifically designated as such on public records.
- 1.15. "Meter Box" - Any approved box or vault for the housing of water meter.
- 1.16. "Permittee" - A consumer or his agent receiving a permit from the township allowing a connection to be made to the water system.
- 1.17. "Person" shall mean any individual, firm, partnership, association, public or private corporation or public agency or instrumentality or any other entity receiving water service.
- 1.18. "Premises" shall mean each lot or parcel of land or building having any connection to the Water System.
- 1.19. "Revenues" Whenever the words "revenues" and "net revenues" are used in this ordinance, they shall be understood to have the meanings as defined in Section 3, Act 94, Public Acts of Michigan, 1933, as amended.
- 1.20. "Service Cock" - A valve for installation in water service pipes, located at or near the main.
- 1.21. "Service control valve box" - A box or metal housing which encloses, protects and provides access to the service control valve.
- 1.22. "Stop and waste valve" - A valve installed at the termination of the water supply service pipe of three fourths (3/4") and one inch (1") sizes, and at the beginning of the consumer's installation.
- 1.23. "System" - Shall mean Water System.
- 1.24. "Tap" - The drilling and threading of an opening in a main for insertion of a corporation stop.

- 1.25. "Township" shall mean Township of Genoa, Michigan, a general law Township, and any agent thereof.
- 1.26. "Township Board" - Shall mean the governing body of the Township of Genoa.
- 1.27. "Water Connection" shall mean that part of the Water Distribution System Connecting the water main to a point terminating at a meter or meter pit or vault.
- 1.28. "Water Service Pipe" shall mean that pipe connecting the water main with the premises served. This includes the connection to the water main or the corporation cock, the shutoff valve, and the valve on the inlet side of the meter.
- 1.29. "Water Distribution System" shall mean the entire System for distribution of potable water in the Township.
- 1.30. "Water Main" shall mean that part of the Water Distribution System located within easement lines or streets and designed to supply more than one water connection.
- 1.31. "Water System" shall be understood to mean the complete facilities of the Township's Water Supply System including all wells, well houses, pumps, water storage facilities, and transmission lines, including all appurtenances thereto and including all extensions and improvements thereto, which may hereafter be acquired. It shall also consist of all plants, works, instrumentalities, lines and properties now or hereafter existing, used or useful in the obtaining of a water supply, its treatment, distribution, and all other necessary functions, whether such installation is owned outright or used under lease or otherwise, by the consumer. The system may be comprised of separate facilities located in separate water supply districts.

2. PROVISIONS DEEMED INCORPORATED IN ALL CONTRACTS

2.1 Contract for Service.

All provisions and sections of this ordinance about the Township Water System(s) and sale and use of water and/or amendments or additions which may be subsequently adopted, shall be considered a part of the contract with every person that is supplied with water through the water system of the Township, and every person by taking water shall be considered to express his consent to be bound thereby, and whenever any provision or section of this ordinance about the water system is violated, the water may be cut off from the building or place of violation at the discretion of the Township Board and shall not be turned on again except on correction of the violation and payment of the expenses of shutting off and turning on.

2.2 Save Harmless Clause.

The consumer shall indemnify, save harmless and defend the Township against all claims, demands, cost or expense for loss, damage or injury to persons or property in any manner, directly or indirectly, growing out of the transmission and use of water by the consumer from water service pipes installed by the consumer on the consumers premises.

Board Correspondence



MICHIGAN TOWNSHIPS ASSOCIATION

Dear MTA Member Board:

On behalf of the MTA Board of Directors and staff, thank you for renewing your membership. We look forward to continuing to serve you in the year ahead! We are proud to provide your township with unparalleled member benefits—specifically created and honed to offer the best value and service to our member townships.

MTA is your voice. Each day, MTA staff are fighting for townships at the Capitol, working to safeguard local democracy and the form of government chosen by more than half of Michigan’s population. We tell your story, to ensure lawmakers are aware of the impact legislation will have on you, your community and your residents. Your MTA membership also includes membership in the National Association of Towns and Townships, which fights at the federal level for our country’s small communities.

MTA is your resource. Changes come at townships fast and furious—from assessing reform to Freedom of Information Act revisions to the legalization of marijuana. We process, research and explain these changes—and how they impact your township—and make sure you have the information and resources you need to continue leading your community in changing times. From our award-winning monthly magazine, *Township Focus*, to our legislative e-newsletter, *Township Insights* and *Township Voice*, we bring you the latest news and information that impacts townships. The members-only section of www.michigantownships.org offers hundreds of pages of township resources, samples and information. (Contact the MTA office for a username and password, or for assistance accessing the website.) Got a question about township issues, operations or procedures? Look no further than MTA’s Member Information Services, where knowledgeable, experienced staff can assist you via phone, fax or email from 8 a.m. to 5 p.m., Monday through Friday.

MTA is your guide. MTA provides tools and guidance that enable you to make better decisions for your residents and help your township operate more effectively. Take advantage of the substantial member discounts offered on our township-centric publications, as well as our quality educational programming, including our Township Governance Academy, and the 67th Annual MTA Educational Conference & Expo taking place April 27-30, 2020, at the Grand Traverse Resort in Acme Township (Grand Traverse Co.).

In recognition of your support, a current tab is enclosed that may be affixed to your MTA membership plaque. We appreciate the opportunity to be of service to you!

Sincerely,

Penny Kay Haney
Director of Operations



Livingston County Road Commission (LCRC) COST AGREEMENT FOR TRAFFIC SIGNAL CONTROL

This agreement is terminable on thirty days notice by any party

Location: Hughes Road at Grand River Avenue
Township: Genoa

Plan: Tetra Tech
Project: 200-12736-18004

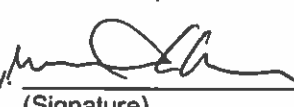
The undersigned hereby agree to participate in the cost of installation, maintenance and operation of the pedestrian traffic signal control described below. Costs shown below are estimated, based on plan noted above, and not actual. Participation shall be based on the percentage of actual costs. Maintenance costs relate to any replacement parts and/or repair that are due to normal wear and tear, vandalism or crashes. Title to equipment shall remain with the Livingston County Road Commission, and the proper credit of salvaged value shall be issued to all parties upon removal of the equipment, in proportion to their share of original cost.

Participation for Pedestrian Signals crossing Hughes Road

AGENCY	INSTALLATION		MAINTENANCE	
	Percent	Est. Cost	Percent	Est. Cost/Yr
Livingston Co. Road Comm.	50%	\$ 5,000	50%	\$ Unknown
Genoa Township	50%	\$ 5,000	50%	\$ Unknown
Total	100%	\$10,000	100%	\$ Unknown

It is further agreed that the agency responsible for power consumption costs shall be:

- Livingston County Road Commission

Approved Genoa Township	Approved: Livingston County Road Commission
By: <u></u> Date: <u>6/5/19</u>	By: _____ Date: _____
(Signature)	(Signature)
<u>Michael C. Archival, Manager</u>	_____
(Name and title, typed)	(Name and title, typed)



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

June 10, 2019

K B Road Grading, LLC
2611 Parklawn
Brighton, MI 48114

To Whom It May Concern:

Genoa Township is in receipt of your Invoice No. 8092 dated May 22, 2019. This billing was sent to the attention of Rochelle Huntsman for construction and grading of Edwin Drive. In order to process your request the Township will need a copy of your W-9. A Request for Taxpayer Identification Number and Certification is attached for your use. Upon receipt we will then be able to process your invoice.

Thank you in advance for your consideration.

Paulette A. Skolarus, Clerk
Genoa Charter Township

Cc: Genoa Charter Township Board

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Michael C. Archinal



Liv.Co UPDATE

Monthly News from the
Livingston County Commissioners



June 2019

To Board 6/17/19 39

Livingston County Board of Commissioners



- District 1 - Kate Lawrence
- District 2 - William Green
- District 3 - Wes Nakagiri
- District 4 - Douglas G. Helzerman
- District 5 - Donald S. Parker
(Board Chairman)
- District 6 - Robert J. Bezotte
- District 7 - Carol S. Griffith
- District 8 - Dennis L. Dolan
(Board Vice-Chairman)
- District 9 - Gary Childs

"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside, and recreate in Livingston County."

Board Accepts the Livingston County Transit Master Plan

The Livingston County Board of Commissioners recognizes the impact of public transportation and contracted with AECOM Great Lakes, Inc. to provide consulting services for a countywide public transportation study to support the development of a new Transit Master Plan. AECOM compiled their results and presented them to the Board, which accepted the plan as a tool to provide guidance in making future adjustments in Livingston County's public transportation system. The four major goals identified in the plan are to; improve the system efficiency of current service; develop new services that expand the customer base and respond to unserved needs; provide regional connections; and collaborate across communities, agencies, and sectors to have multimodal transportation considered as part of the County's development. As a result of the Plan, the Board is committed to continuing to operate LETS as a County Transportation System and will consider the appropriate level of local funding through the County's budgeting and strategic planning activities.

Monthly Meetings

- 6/3/2019 - General Government & Health & Human Services Meeting at 7:30 PM
- 6/5/2019 - Finance Committee at 7:30 AM
- 6/10/2019 - Full Board Meeting at 7:30 PM
- 6/12/2019 - Personnel Committee at 8:30 AM
- 6/17/2019 - Infrastructure & Development & Public Safety at 7:30 PM
- 6/19/2019 - Finance Committee at 7:30 AM
- 6/24/2019 - Full Board Meeting at 7:30 PM

Livingston County Airport Updates

The Livingston County Airport encompasses over 600 acres of property and has one 5002' runway. The Airport has a staff of 5 individuals and is open 24 hours a day, but only staffed from 7 am - 5 pm Monday through Friday and 8 am - noon on the weekends. During snow events, Airport staff can be at the Airport up to 24 hours a day! Customer service for based aircraft and transient aircraft is a large part of the work day, as is seasonal mowing, snow removal, airfield lighting and equipment maintenance, hangar maintenance and a myriad of other activities. There are approximately 185 aircrafts currently based at the Airport. Recently, a grant agreement with the Michigan Department of Transportation to fund re-marking the pavement at the Airport was accepted by the Board. A high speed runway broom for snow removal has been approved and will be purchased from M-B Companies, Inc this year. Finally, an amendment to the lease agreement with Construction Helicopters, Inc. was approved to include property for additional parking.

Resolutions Passed by the Board of Commissioners & Appointments

- A contract with Paige M. Favio to provide attorney services to the Intensive Treatment Mental Health Court has been approved.
- An amendment to resolution #2018-06-105 to amend the payment terms of the short term loan from the Delinquent Tax Revolving Funds to the Livingston No. 1 Drainage District has been approved.
- Comcast Cable Communications Management, LLC has been authorized to work with Central Dispatch to be Livingston County's primary 911 non-emergency line service provider.
- The FY 2018-2019 Hazardous Materials Emergency Preparedness Grant Program Award Agreement has been approved. The Local Emergency Planning Committee will utilize this funding to identify hazardous material sited and enhance response planning.
- An agreement with Energage, LLC. to provide employee engagement surveying and results analysis and briefing services.
- Mary Serio has been appointed to the Livingston County Community Mental Health Authority Board with a term expiring 12/31/19.
- District Court Judge Shauna Murphy was appointed to the Livingston County Community Correction Advisory Board with a term expiring 10/31/22.
- The Livingston County Annual Budget Process and Calendar for 2020 was approved.
- A supplemental appropriation to the FY 2019 budget for the replacement of 5 HVAC roof-top units at the Sheriff building was approved.
- Evergreen Outdoor, Inc. was awarded an agreement to provide lawn care and snow removal services for 3 years.
- The Treasurer has been authorized to establish the 2018 Delinquent Tax Fund to settle delinquent tax accounts on a timely basis.
- LETS has created and implemented a Flexible Schedule Time Off Policy and Regular Schedule Time Off Policy and revisions to the Sick Call-In Policy and Vacant Position Policy.
- An amendment has been made to the Transit Attorney Legal Services Agreement to extend the contract for a period of 2 years.
- An amendment to the FY 2019 Car Pool and Veterans Services budget was approved for the purchase of a replacement 2019 Dodge Caravan wheelchair accessible van.
- The Board authorized a temporary construction easement for the City of Howell's State Street Reconstruction Project and a permanent utility easement for DTE Energy's reconstruction of the underground utilities in the area.
- Livingston County's Specialty Courts and Programs will submit grant applications for State Court Administrative Office Grant Funding for FY 2020.

Pending Resolutions

- The Board will consider amending the Livingston County Board of Commissioners 2019 Rules with language in accordance with the recent amendment made to the Open Meetings Act.
- The IT department is seeking approval for a 5-year agreement with Windstream for telephone and internet services.
- The Livingston County Planning Commission will ask the Board for formal recognition of their receipt, review, approval, and filing of the 2020-2025 Livingston County Capital Improvement Plan. The Plan is a multi-year inventory that identifies projects approved or anticipated by County departments.
- Equalization will ask the Board authorize the levy of the County's 2019 millages.