

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
November 19, 2018
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person)*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to Approve Minutes: November 5, 2018
3. Request for approval; for reappointments to the Planning Commission, Zoning Board of Appeals and Board of Review as recommended by Rogers.
4. Request Board approval to adjust the Refuse Special Assessment Roll, #X0012, and to include on the 2018 Winter tax roll, tax parcel numbers 11-07-200-046, 11-13-100-021, 11-14-300-022, 11-23-200-014, 11-25-301-035, 11-34-402-022, and 11-35-200-019.

Approval of Regular Agenda:

5. Request to consider action related to recreational marijuana.
6. Request to enter into a closed session pursuant to MCL 15.268(h) material exempt from disclosure by state statute, MCL 15.243 (g) regarding complaints from the Oak Pointe Community Association.

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: November 19, 2018

TOWNSHIP GENERAL EXPENSES: Thru November 19, 2018	\$105,750.36
November 16, 2018 Bi Weekly Payroll	\$93,183.18
OPERATING EXPENSES: Thru November 19, 2018	\$210,039.63
TOTAL:	<u>\$408,973.17</u>

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
11/01/2018	34829	GFL ENVIRONMENTAL USA INC.	85,952.40
11/01/2018	34830	LIVINGSTON CO ASSESSORS ASSOCIATION	20.00
11/01/2018	34831	PERFECT MAINTENANCE CLEANING	565.00
11/01/2018	34832	SEWARD HENDERSON PLLC	6,313.62
11/05/2018	34833	DYKEMA GOSSETT, PLLC	2,102.50
11/05/2018	34834	GFL ENVIRONMENTAL USA INC.	3,310.00
11/05/2018	34835	JET'S PIZZA	381.01
11/05/2018	34836	KNOCK 'EM OUT PEST CONTROL	295.00
11/05/2018	34837	LAKESIDE SERVICE COMPANY, INC.	392.23
11/05/2018	34838	TAMMY LINDBERG	155.60
11/05/2018	34839	MASTER MEDIA SUPPLY	750.47
11/05/2018	34840	STATE OF MICHIGAN	142.16
11/06/2018	34841	JET'S PIZZA	39.40
11/07/2018	34842	BRETT WILSON	105.00
11/07/2018	34843	CONTINENTAL LINEN SERVICE	120.87
11/07/2018	34844	COUNTRY LANE FLORIST	100.00
11/07/2018	34845	GORDON FOOD SERVICE	359.52
11/07/2018	34846	IMAGE 360	309.35
11/07/2018	34847	MARY KRENCICKI	15.80
11/07/2018	34848	LINDA GALLERANI	50.14
11/07/2018	34849	KATHLEEN MURPHY	9.81
11/07/2018	34850	NETWORK SERVICES GROUP, L.L.C.	50.00
11/07/2018	34851	PACKERLAND RECORDS MANAGEMENT	25.00
11/07/2018	34852	SUSAN SITNER	10.25
11/08/2018	34853	LIVINGSTON CO. ASSOC. OF REALTORS	598.00
11/08/2018	34854	KRISTEN RENEE SAPIENZA	23.43
11/08/2018	34855	STATE OF MICHIGAN	525.00
11/08/2018	34856	TETRA TECH INC	1,630.00
11/08/2018	34857	ETHAN MURPHY	168.00
11/08/2018	34858	RYAN FRANCIS	273.00
11/13/2018	34859	COOPER'S TURF MANAGEMENT LLC	680.00
11/13/2018	34860	ETNA SUPPLY COMPANY	50.50
11/13/2018	34861	GENOA TOWNSHIP DPW FUND	105.42
11/13/2018	34862	LIVINGSTON COUNTY TREASURER ASSOC	96.00
11/13/2018	34863	DEBRA ROJEWSKI	25.88

FNBCK TOTALS:

Total of 35 Checks:	105,750.36
Less 0 Void Checks:	0.00
Total of 35 Disbursements:	<u>105,750.36</u>

Check Register Report For Genoa Charter Township
 For Check Dates 11/16/2018 to 11/16/2018

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
11/16/2018	FNBCK	12848	SLICKER, VICTORIA A	50.00	50.00	0.00	Open
11/16/2018	FNBCK	EFT281	FLEX SPENDING (TASC)	1,303.47	1,303.47	0.00	Open
11/16/2018	FNBCK	EFT282	INTERNAL REVENUE SERVICE	21,410.63	21,410.63	0.00	Open
11/16/2018	FNBCK	EFT283	PRINCIPAL FINANCIAL	4,511.00	4,511.00	0.00	Open
11/16/2018	FNBCK	EFT284	PRINCIPAL FINANCIAL	1,415.11	1,415.11	0.00	Open
Totals:							
			Number of Checks: 005	28,690.21	28,690.21	0.00	
			Total Physical Checks: 1		Dir. Dep.		
			Total Check Stubs: 4		64,492.97		

\$93,183.18

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #503			
11/02/2018	4465	GENOA TOWNSHIP	200,000.00
11/05/2018	4466	US POSTAL SERVICE	50.00
11/08/2018	4467	STATE OF MICHIGAN	95.00
11/08/2018	4468	ST JOHN PROVIDENCE OCC HEALTH HOWEL	520.00
11/13/2018	4469	SPIRIT OF LIVINGSTON	35.00
11/13/2018	4470	TRACTOR SUPPLY CO.	849.03
11/13/2018	4471	WINDSTREAM	44.53
503FN TOTALS:			
Total of 7 Checks:			201,593.56
Less 0 Void Checks:			0.00
Total of 7 Disbursements:			201,593.56

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
11/01/2018	4421	DTE ENERGY	1,256.17
11/02/2018	4422	DTE ENERGY	2,333.41
11/08/2018	4423	BRIGHTON ANALYTICAL , L.L.C.	205.00
11/08/2018	4424	CONSUMERS ENERGY	104.77
11/08/2018	4425	DTE ENERGY	737.91
11/13/2018	4426	AT&T LONG DISTANCE	55.63
11/13/2018	4427	BRIGHTON ANALYTICAL , L.L.C.	185.00
592FN TOTALS:			
Total of 7 Checks:			4,877.89
Less 0 Void Checks:			0.00
Total of 7 Disbursements:			4,877.89

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #593			
11/02/2018	3489	BRIGHTON ANALYTICAL , L.L.C.	134.00
11/02/2018	3490	DTE ENERGY	3,434.18
593FN TOTALS:			
Total of 2 Checks:			3,568.18
Less 0 Void Checks:			0.00
Total of 2 Disbursements:			3,568.18

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
November 5, 2018

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m., with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jim Mortensen, Terry Croft, Diana Lowe and Jean Ledford. Also present were Township Manager, Michael Archinal; and approximately five persons in the audience.

A Call to the Public was made with the following response:

Approval of Consent Agenda:

Moved by Mortensen and supported by Hunt to approve all items listed under the Consent Agenda as requested. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: Oct. 15, 2018

3. Request for approval of an amendment to the General Fund Budget 271 for the Fiscal Year ending March 31, 2018.

Approval of Regular Agenda:

Moved by Ledford and supported by Lowe to approve for action all items listed under the Regular Agenda as requested. The motion carried unanimously.

4. Presentation by Don Root concerning the placement of a Big Red Barrel at the Township office for disposal of dated and unused medications.

Don Root introduced Mr. Joe Carney and Mr. Terry Murray, volunteers who work with the Livingston County Sheriff's Office to remove dated and unused drugs safely from the environment and to guard against use by children. The big Red Barrel provides a safe environmental method of disposal for drugs at no cost and no questions asked by anyone wanting to use the program. It was the consensus of the board to allow staff to set a date and procedure for the operation of this program. No further action was taken by the board.

5. Presentation by Tim Church of the Howell Area Parks and Recreation Authority concerning the 2019 proposed budget for the authority with Genoa Township participation of \$101,612.50.

Diana Lowe introduced Mr. Tim Church, the Executive Director of Howell Parks and Recreation. Church provided the board with an overview of the of the recreation authority with regard to budgets and activities. Moved by Mortensen and supported by Lowe to approve \$103,225 for the fiscal year beginning April 1, 2019 and to receive the budget as submitted.

6. Presentation by Human Resources Manager Kim Lane on 2019 changes to benefits.

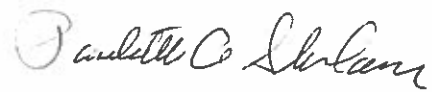
Moved by Hunt and supported by Croft to accept the proposal from Blue Cross with annual renewal for insurance at a cost of \$618,848.00 which includes an employee contribution of \$53,616.00. The motion carried unanimously.

7. Review of the holiday schedule and the schedule of meetings for 2019 calendar year.

Moved by Lowe and supported by Croft to approve the holiday schedule and meeting schedule as requested including a township board meeting on July 1, 2018 provided that there will be a quorum present on that date. The motion carried unanimously.

A call to the public was made with the following response: Joe Orczak – I usually carry my refuse and recycling out to the curb in plastic bags. It has been suggested that I just leave the carts at the road and continue to carry my refuse out in plastic bags. Is that okay with the township? Rogers – We will have staff look into your request. I would also like to know how we fund Howell Parks and Recreation. Archinal – The township funds the authority through state shared revenue and tax dollars.

The regular meeting of the Township Board was adjourned at 7:30 p.m.



Paulette A. Skolarus, Clerk
Genoa Charter Township Board

**Genoa Township Officials
Amended: Nov. 19, 2018**

PLANNING COMMISSION (3-year term)

Chris Grajek	06/30/20
Marianne McCreary	06/30/21
Jill Rickard	06/30/20
Jeff Dhaenens	06/30/19
Jim Mortensen (1-year term)	11/20/19
Doug Brown	06/30/21
Eric Rauch	06/30/19

ZONING BOARD OF APPEALS (3-year term)

Bill Rockwell	06/30/21
Marianne McCreary	06/30/21
Greg Rassel	06/30/19
Dean Tengel	06/30/20
Jean Ledford (1-year term)	11/20/19

BOARD OF REVIEW (2-year term)

Chris Grajek	12/31/20
Ron Matkin	12/31/20
Maryanne McCreary	12/31/20
Patricia Petrat (alternate)	12/31/20

SEMCOG

Terry Croft	11/20/20
Paulette A. Skolarus (alternate)	11/20/20

GENOA/OCEOLA SEWER AND WATER AUTHORITY

Robin Hunt	11/20/20
Bill Rogers	11/20/20

HOWELL PARKS AND RECREATION

Diana Lowe	11/20/20
Terry Croft (alternate)	11/20/20

MHOG (Marion, Howell, Oceola and Genoa)

Robin Hunt	11/20/20
Bill Rogers	11/20/20

FOIA COORDINATOR

Michael Archinal	11/20/20
------------------	----------

BRIGHTON FIRE AUTHORITY

Bill Rogers	11/20/20
Jim Mortensen	11/20/20

ELECTION COMMISSION

Diana Lowe	11/20/20
Jean Ledford (Policy-officials-terms)	11/20/20

Genoa Charter Township
2911 Dorr Road
Brighton, MI 48116
810-227-5225

Memo

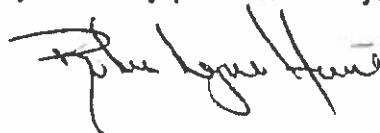
To: Genoa Township Board
From: Robin L. Hunt, Township Treasurer
Date: 11/13/2018
Re: Addition to Special Assessment Roll X0012 & 2018 Winter Tax Roll

In the process of transitioning to Advanced Disposal for the Township Refuse & Recycling pickup it has come to our attention that the following parcels need to be added to the Special Assessment roll and levied on the 2018 winter tax roll.

Please consider Board Approval to add the following parcels to special assessment roll #X0012 to be levied on the 2018 winter tax bill with the corresponding administration fee:

- Parcel #4711-07-200-046 - Add to Special Assessment #X0012 - \$131.00
- Parcel #4711-13-100-021 - Add to Special Assessment #X0012 - \$131.00
- Parcel #4711-14-300-022 - Add to Special Assessment #X0012 - \$131.00
- Parcel #4711-23-200-014 - Add to Special Assessment #X0012 - \$131.00
- Parcel #4711-25-301-035 - Add to Special Assessment #X0012 - \$131.00
- Parcel #4711-34-402-022 - Add to Special Assessment #X0012 - \$131.00
- Parcel #4711-35-200-019 - Add to Special Assessment #X0012 - \$131.00

Please let me know if you have any questions. Thank you for your consideration.



MEMORANDUM

TO: Township Board

From: Michael Archinal 

Date: 11/14/2018

Re: Recreational Marijuana

As you are aware Proposal 1 legalizing recreational marijuana was approved by the voters of Michigan. Unlike the medical marijuana law which required communities to opt-in, Proposal 1 requires communities to opt-out if they do not want grow operations, testing facilities, dispensaries or any other facility regulated by the recreational use law.

Genoa Township voters approved Proposal 1 by 294 votes, 5,632 to 5,338. It was approved in eight precincts, failed in four and tied in one.

Please review the attached correspondence from the Township Attorney. As you ponder policy direction in this regard please also consider that we do not have a police department.

November 14, 2018

VIA EMAIL

Michael Archinal, Manager
Genoa Charter Township
2911 Dorr Road
Brighton, MI 48116

Re: *Adoption of the Michigan Regulation and Taxation of Marihuana Act*

Dear Mr. Archinal:

I am following up on our discussions regarding the implication and impact of the adoption of the Michigan Regulation and Taxation of Marihuana Act. The legalization of marihuana goes into effect ten days after the vote is certified. Most expectations are that the law will go into effect in December. Unlike the Michigan Medical Marihuana Act, the Michigan Regulation and Taxation of Marihuana Act permits marihuana establishments unless the Township prohibits or limits the number of marihuana establishments. The Act defines a marihuana establishment as a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or *any other type of marihuana-related business licensed by the Department*. The Department is LARA, Licensing and Regulatory Affairs.

LARA must begin accepting applications for marihuana establishments within 12 months of the effective date of the Act. If it does not then an applicant can submit an application to the Township and the license shall be issued unless within 90 days, the application is denied because the applicant is not in compliance with an ordinance or rule adopted pursuant to the Act. The legalization of marihuana is a shall issue statute, meaning the license shall be issued unless an applicant does not meet the requirements for a license. Failure to deny the license will result in the license being issued.

A key difference between the Michigan Medical Marihuana Act and the Michigan Regulation and Taxation of Marihuana Act is how the Township can regulate marihuana-related businesses. The Medical Marihuana Act prohibited the issuance of an operating license to an applicant unless the municipality adopted an ordinance that allowed for the facility. Thus, the default action was that facilities were not permitted unless an ordinance allowing the facility was adopted. On the other hand, under the legalization of marihuana, the default is that a license shall be issued unless the Township prohibits



facilities or limits the number of facilities. Should the Township decide to prohibit or limit the number of facilities, the Township must adopt an ordinance to that effect. Section 9 of the Act legalizing marihuana states that LARA shall issue a license unless the Township notifies the Department that the proposed marihuana establishment is not in compliance with its ordinances. A simple resolution prohibiting marihuana establishments will not be sufficient. Instead the Township must adopt an ordinance prohibiting marihuana establishments or limiting the number of establishments within its borders. The Act also allows a person to put to a vote an ordinance that allows or prohibits establishments.

To avoid any inconsistencies, I suggest the Township Board should decide whether it will allow marihuana establishments under the Medical Marihuana Act or the legalization Act. Should the Township decide to allow marihuana establishments, the Township may charge an annual fee of not more than \$5,000 to defray the application, administration and enforcement costs associated with the establishment. Please keep in mind, though, that this fee must be related to the services rendered and the value of the service or benefit received or the annual fee may be considered a tax which would necessarily be subject to *Headlee*.

Should the Township decide to permit marihuana establishments, the Township will need to craft its procedures carefully. The Act has included a provision that prohibits unreasonably impractical measures. The definition of unreasonably impractical will undoubtedly be the subject of litigation. It is defined as rules or ordinances that subject licensees to unreasonable risk or require such a high investment of money, time or other resource or assets that a reasonable business person would decide not to operate the marihuana establishment.

Although the use of marihuana will become legal ten days after the vote is certified, the Act does allow the Township to continue to enforce its workplace drug policy. Should the Board desire to discuss this matter further, I suggest the discussions on what the Act means and what the Board can do should be held in a closed session pursuant to M.C.L. 15.243(g), and the notice should indicate attorney-client discussion regarding the Michigan Regulation and Taxation of Marihuana Act.

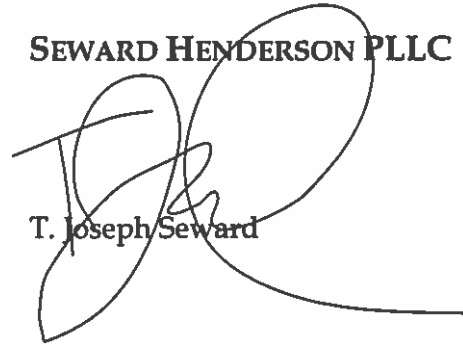
Should you have any questions or concerns, please do not hesitate to call upon me.



210 East 3rd Street, Suite 212, Royal Oak, Michigan 48067
P 248.733.3580 F 248.733.3633 www.sewardhenderson.com

Very truly yours,

SEWARD HENDERSON PLLC

A handwritten signature in black ink, appearing to read 'T. Joseph Seward', written over the printed name below.

T. Joseph Seward

TJS/gg



210 East 3rd Street, Suite 212, Royal Oak, Michigan 48067
P 248.733.3580 F 248.733.3633 www.sewardhenderson.com

Board Correspondence



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Genoa Township
Baetcke Lake Area Resident

Dear Sir or Madam,

As you may be aware Genoa Township has entered into a contract with a new refuse hauler. Beginning the week of October 29, 2018 Advanced Disposal will provide refuse and recycling services Township wide. The new company has trucks with automated pick-up. This requires standard cart sizes. Because the trucks cannot access the roads in your area special accommodations need to be made.

A meeting was held last week to solicit input on how to best serve your neighborhood. Based on your input and consultation with the contractor a standard rear load truck will be used to pick up your refuse. This does not change the way your refuse is currently being collected. Most residents are being provided a 96 gallon refuse cart. If you are able to get a refuse cart to your entrance and you would like one delivered to your home please let me know. The rear load pick-up can accommodate 96 gallon refuse carts. Email would be most efficient.

Recycling is more difficult. Because the sides of the recycling trucks are nine feet tall only automated pick up can work. The blue 18 gallon bins can no longer be used. The attendees were mixed on whether or not they wanted to recycle. Most residents are being provided a 64 gallon cart for every other week recycling. If you are able to get these carts to your entrance recycling will be collected. If you would like a 64 gallon recycle cart delivered to your home please let me know. Email would be most efficient. This cart is included in the Township contract. There will be no charge for a one-time delivery. Another recycle option is Recycle Livingston which has a drop off location at 170 Catrell Drive in Howell. This service is not affiliated with Genoa Township and there is a \$40 annual subscription fee.

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

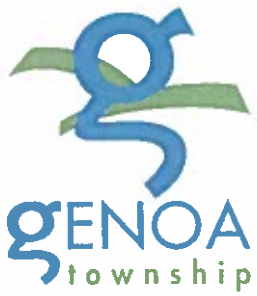
H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Michael C. Archinal



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Because of the unique nature of your neighborhood please opt-in for recycle and/or refuse cart delivery. You will have to let us know you want one. Advanced Disposal will begin service the week of 10/29. Every other week recycling for the 64 gallon carts will begin the week of 11/5. Should you have any questions please feel free to contact me at (810)227-5225 or email mike@genoa.org.

Best regards,

Michael Archinal
Township Manager

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Michael C. Archinal

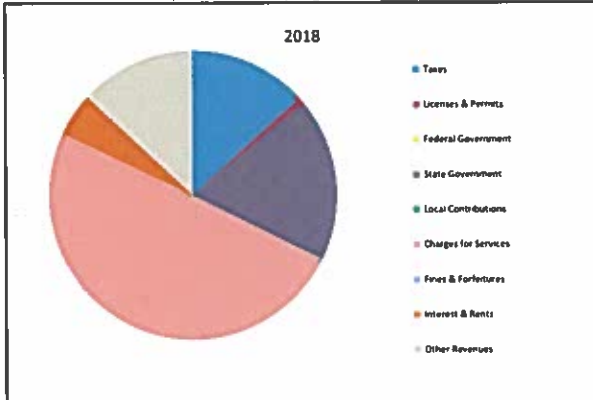
Performance Dashboard

Local Unit Name: Charter Township of Genoa - Livingston County, MI
 Local Unit Code: 47-1050

	2017	2018	Trend	Performance
Fiscal Stability				
Annual General Fund expenditures per capita	\$149	\$144	↓ -3.5%	Positive
Fund Balance as % of annual General Fund expenditures	75.8%	86.3%	↑ 13.9%	Positive
Net pension liability, as a % of annual General Fund revenue	1.3%	1.0%	↓ -22.1%	Positive
Debt burden per capita	\$402	\$352	↓ -12.5%	Positive
Number of services delivered via cooperative venture	9	9	→ 0.0%	Neutral
Economic Strength				
% of community with access to high speed broadband	100%	100%	→ 0.0%	Neutral
% of community age 25+ with Bachelor's degree or higher	40%	40%	→ 0.0%	Neutral
Average age of critical infrastructure (years)	10.6	11.3	↑ 6.2%	Negative
Public Safety				
Violent crimes against people per thousand	5	5	↓ -7.8%	Positive
Property crimes per thousand	18	17	↓ -6.2%	Positive
Traffic injuries or fatalities	101	74	↓ -26.7%	Positive
Quality of Life				
Miles of sidewalks and non-motorized paths/trails as a factor of total miles of local/major roads & streets	11.00%	11.00%	→ 0.0%	Neutral
Total Parks and recreation expenditures per capita	22	10	↓ -55.8%	Negative
Percent of community being provided with curbside recycling	100%	100%	→ 0.0%	Neutral

CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Genoa Township - Livingston

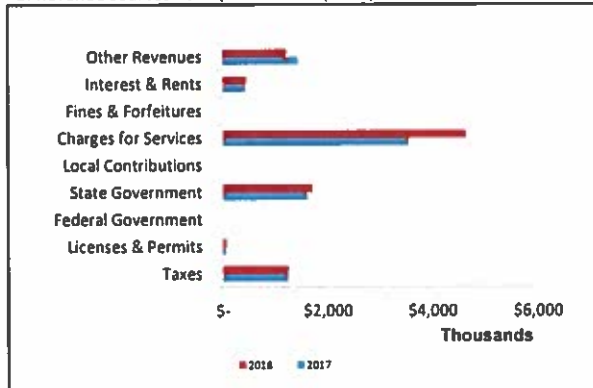
1. Where our money comes from (all governmental funds)



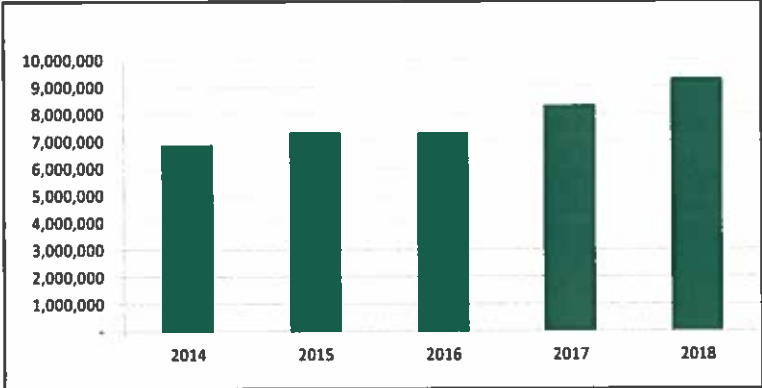
2. Compared to the prior year

	2017	2018	Change
Taxes	\$ 1,239,808	\$ 1,246,656	0.55%
Licenses & Permits	\$ 51,572	\$ 57,505	11.50%
Federal Government	\$ -	\$ -	N/A
State Government	\$ 1,609,131	\$ 1,706,247	6.04%
Local Contributions	\$ -	\$ -	N/A
Charges for Services	\$ 3,554,447	\$ 4,638,957	30.51%
Fines & Forfeitures	\$ -	\$ -	N/A
Interest & Rents	\$ 427,668	\$ 449,736	5.16%
Other Revenues	\$ 1,437,636	\$ 1,215,738	-15.43%
Total Revenues	\$ 8,320,262	\$ 9,314,839	11.95%

3. Revenue sources - compared to the prior year



4. Historical trends of total revenues

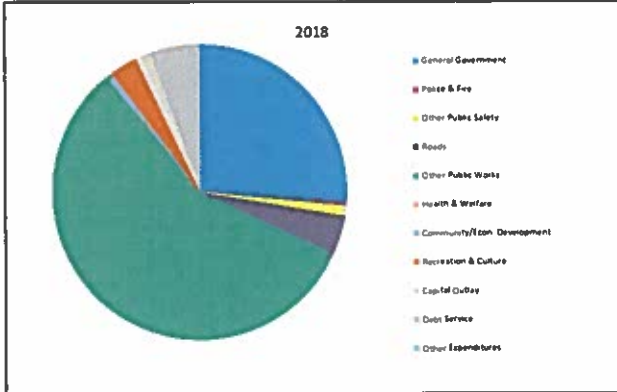


Commentary:
Revenues are shown net of interfund transfers.

For more information on our unit's finances, contact Robin Hunt at 810-227-5225.

CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Genoa Township - Livingston

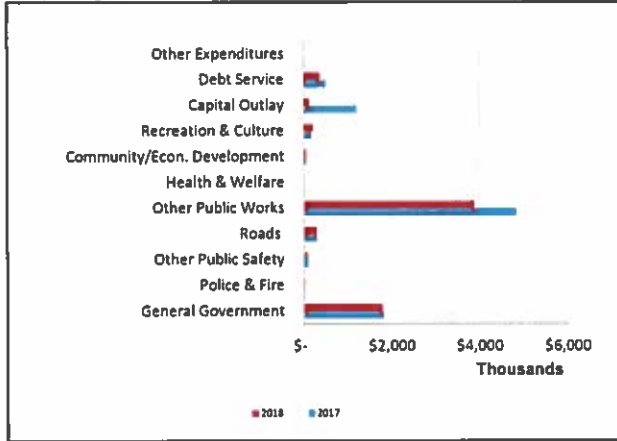
1. Where we spend our money (all governmental funds)



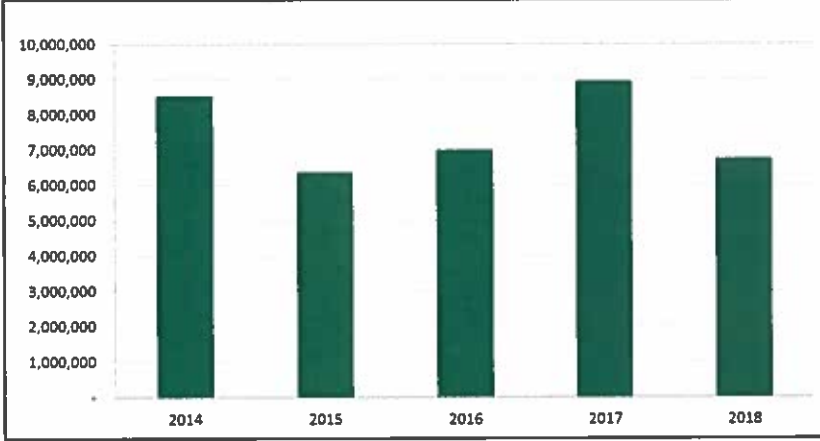
2. Compared to the prior year

	2017	2018	Change
General Government	\$ 1,805,211	\$ 1,776,696	-1.58%
Police & Fire	\$ 13,404	\$ 13,204	-1.49%
Other Public Safety	\$ 81,725	\$ 75,576	-7.52%
Roads	\$ 299,455	\$ 283,856	-5.21%
Other Public Works	\$ 4,829,566	\$ 3,872,633	-19.81%
Health & Welfare	\$ -	\$ -	N/A
Community/Econ. Development	\$ 50,545	\$ 48,387	-4.27%
Recreation & Culture	\$ 166,428	\$ 200,876	20.70%
Capital Outlay	\$ 1,192,644	\$ 110,230	-90.76%
Debt Service	\$ 506,246	\$ 365,851	-27.73%
Other Expenditures	\$ -	\$ -	N/A
Total Expenditures	\$ 8,945,224	\$ 6,747,309	-24.57%

3. Spending - compared to the prior year



4. Historical trends of total expenditures



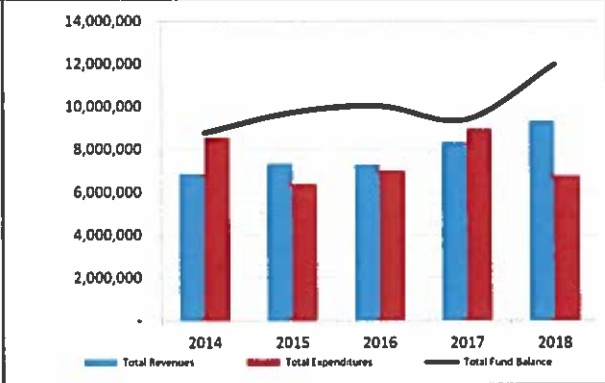
Commentary:

Expenditures are shown net of interfund transfers.

For more information on our unit's finances, contact Robin Hunt at 810-227-5225.

CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Genoa Township - Livingston

1. How have we managed our governmental fund resources (fund balance)

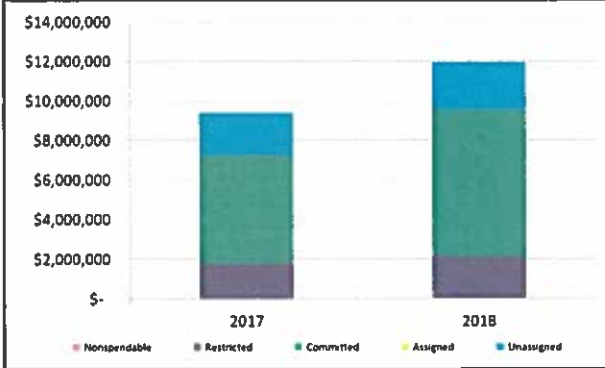


2. Compared to the prior year

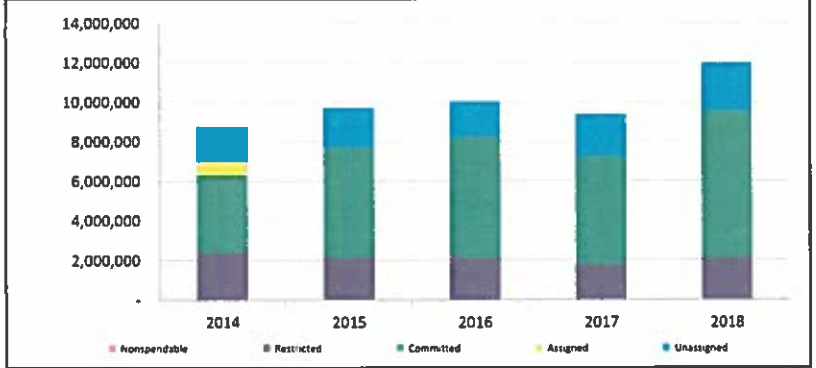
	2017	2018	Change
Revenues	\$ 8,320,262	\$ 9,314,839	11.95%
Expenditures	\$ 8,945,224	\$ 6,747,309	-24.57%
Surplus (Shortfall)	\$ (624,962)	\$ 2,567,530	-510.83%

Fund balance, by component:	2017	2018	Change
Nonspendable	\$ 35,836	\$ 44,619	24.51%
Restricted	\$ 1,704,694	\$ 2,070,955	21.49%
Committed	\$ 5,516,414	\$ 7,456,697	35.17%
Assigned	\$ -	\$ -	N/A
Unassigned	\$ 2,123,355	\$ 2,375,558	11.88%
Total Fund Balance	\$ 9,380,299	\$ 11,947,829	27.37%

3. Fund balance - compared to the prior year



4. Historical trends of individual components

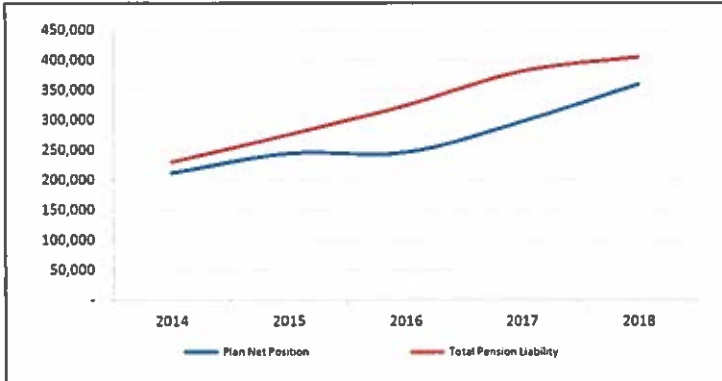


Commentary:

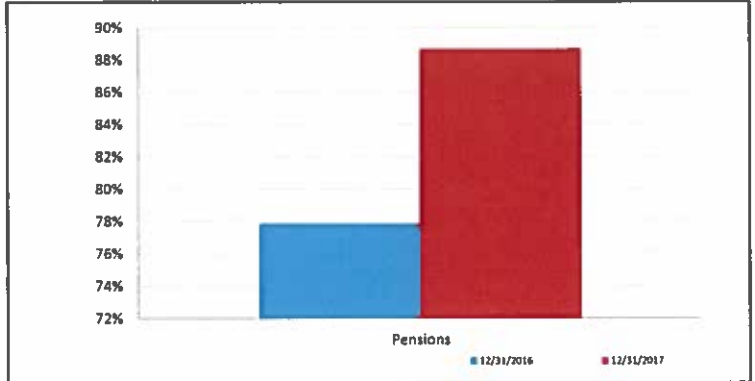
For more information on our unit's finances, contact Robin Hunt at 810-227-5225.

CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Genoa Township - Livingston

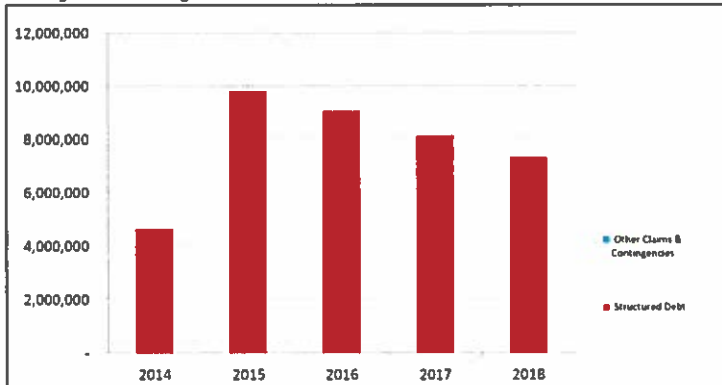
1. Pension status



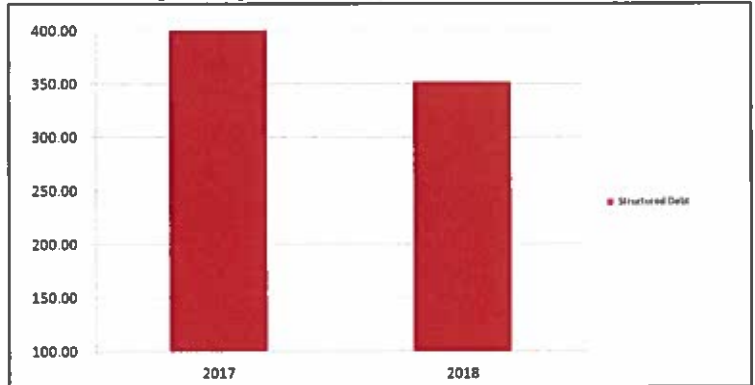
2. Plan net position as a %age of the total pension liability



3. Long Term Debt obligations:



4. Debt & other long term obligations per capita - compared to the prior year



Commentary:

The Township has no Other Post-Employment Benefits (OPEB).

For more information on our unit's finances, contact Robin Hunt at 810-227-5225.

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2019

Debt Name: Grand Oaks Industrial Park Water System Improvement Project Series 1998
Issuance Date: 12/9/1998
Issuance Amount: \$510,000
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3/31/2019	\$ 30,000	\$ 750	\$ 30,750
Totals	\$ 30,000	\$ 750	\$ 30,750

Commentary:

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2019

Debt Name: Grand River Road Improvement Project Special Assessment (LTGO) Bonds Series 1999
Issuance Date: 6/1/1999
Issuance Amount: \$1,455,000
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

Years Ending	Principal	Interest	Total
3/31/2019	\$ 75,000	\$ 5,625	\$ 80,625
3/31/2020	\$ 75,000	\$ 1,875	\$ 76,875
Totals	\$ 150,000	\$ 7,500	\$ 157,500

Commentary:

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2019

Debt Name: Lake Edgewood Water Series 2000
Issuance Date: 10/1/2001
Issuance Amount: \$3,265,000
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3/31/2019	\$ 170,000	\$ 23,913	\$ 193,913
3/31/2020	\$ 170,000	\$ 14,408	\$ 184,408
3/31/2021	\$ 170,000	\$ 4,803	\$ 174,803
Totals	\$ 510,000	\$ 43,124	\$ 553,124

Commentary:

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2019

Debt Name: 2001 Dorr Road Water and Sewer Improvement Project
Issuance Date: 10/1/2001
Issuance Amount: \$770,000
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3/31/2019	\$ 40,000	\$ 7,500	\$ 47,500
3/31/2020	\$ 40,000	\$ 5,500	\$ 45,500
3/31/2021	\$ 45,000	\$ 3,375	\$ 48,375
3/31/2022	\$ 45,000	\$ 1,125	\$ 46,125
Totals	\$ 170,000	\$ 17,500	\$ 187,500

Commentary:

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2019

Debt Name: Livingston County Sanitary Sewer Improvement Project Bonds, Genoa Township (Lake Edgewood), Series 2000
Issuance Date: 5/1/2000
Issuance Amount: \$5,145,000
Debt Instrument (or Type): Contract
Repayment Source(s): Special assessments

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3/31/2019	\$ 265,000	\$ 38,094	\$ 303,094
3/31/2020	\$ 265,000	\$ 22,857	\$ 287,857
3/31/2021	\$ 265,000	\$ 7,619	\$ 272,619
Totals	\$ 795,000	\$ 68,570	\$ 863,570

Commentary:

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2019

Debt Name: Oak Pointe Sewer System project, Series 2014
Issuance Date: 8/7/2014
Issuance Amount: \$6,000,000
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3/31/2019	\$ 205,000	\$ 181,825	\$ 386,825
3/31/2020	\$ 215,000	\$ 177,725	\$ 392,725
3/31/2021	\$ 220,000	\$ 173,425	\$ 393,425
3/31/2022	\$ 230,000	\$ 169,025	\$ 399,025
3/31/2023	\$ 240,000	\$ 164,425	\$ 404,425
3/31/2024	\$ 250,000	\$ 157,225	\$ 407,225
3/31/2025	\$ 260,000	\$ 149,725	\$ 409,725
3/31/2026	\$ 270,000	\$ 141,925	\$ 411,925
3/31/2027	\$ 280,000	\$ 133,925	\$ 413,925
3/31/2028	\$ 290,000	\$ 125,425	\$ 415,425
3/31/2029	\$ 300,000	\$ 116,725	\$ 416,725
3/31/2030	\$ 315,000	\$ 107,725	\$ 422,725
3/31/2031	\$ 325,000	\$ 97,488	\$ 422,488
3/31/2032	\$ 335,000	\$ 86,925	\$ 421,925
3/31/2033	\$ 350,000	\$ 75,200	\$ 425,200
3/31/2034	\$ 365,000	\$ 61,200	\$ 426,200
3/31/2035	\$ 375,000	\$ 46,600	\$ 421,600
3/31/2036	\$ 390,000	\$ 31,600	\$ 421,600
3/31/2037	\$ 400,000	\$ 16,000	\$ 416,000
Totals	\$ 5,615,000	\$ 2,214,113	\$ 7,829,113

Commentary:

Debt Service Report

Local Unit Name: Charter Township of Genoa - Livingston County, MI
Local Unit Code: 47-1050
Current Fiscal Year End Date: 3/31/2019

Debt Name: Bond Premium on Oak Pointe Sewer System project, Series 2014
Issuance Date: 8/7/2014
Issuance Amount: \$91,360
Debt Instrument (or Type): Bond
Repayment Source(s): Special assessments

<u>Years Ending</u>	<u>Premium Amortization</u>	<u>Bond Premium Balance</u>
3/31/2019	\$ 4,153	\$ 71,980
3/31/2020	\$ 4,153	\$ 67,827
3/31/2021	\$ 4,153	\$ 63,674
3/31/2022	\$ 4,153	\$ 59,521
3/31/2023	\$ 4,153	\$ 55,368
3/31/2024	\$ 4,153	\$ 51,215
3/31/2025	\$ 4,153	\$ 47,062
3/31/2026	\$ 4,153	\$ 42,909
3/31/2027	\$ 4,153	\$ 38,756
3/31/2028	\$ 4,153	\$ 34,603
3/31/2029	\$ 4,153	\$ 30,450
3/31/2030	\$ 4,153	\$ 26,297
3/31/2031	\$ 4,153	\$ 22,144
3/31/2032	\$ 4,153	\$ 17,991
3/31/2033	\$ 4,153	\$ 13,838
3/31/2034	\$ 4,153	\$ 9,685
3/31/2035	\$ 4,153	\$ 5,532
3/31/2036	\$ 4,153	\$ 1,379
3/31/2037	\$ 1,379	\$ -
Totals	\$ 76,133	

Commentary:
 Original bond premium of \$91,360 is being amortized over 22 years.

Projected Budget Report

Local Unit Name: Charter Township of Genoa -
Local Unit Code: Livingston County, MI
Current Fiscal Year End Date: 47-1050
Fund Name: 3/31/2019
 General

	Fiscal Year 3/31/2019 Budget	Percentage Change	Projected Fiscal Year 3/31/2020 Budget	Assumptions
REVENUES	\$ 4,477,550	2.00 %	\$ 4,567,101	Estimated increases in taxable value and population and miscellaneous known facts about individual accounts are used to project the fiscal year 2020 budget.
EXPENDITURES	\$ 3,532,688	2.00 %	\$ 3,603,342	
Excess of revenues over (under) expenditures	\$ 944,862		\$ 963,759	
Other Financing Sources (Uses)				
Transfers In	\$ -	- %	\$ -	
Transfers (out)	\$ (1,200,000)	2.00 %	\$ (1,224,000)	
Net change in fund balance	\$ (255,138)		\$ (260,241)	
Fund balance at beginning of year	\$ 2,591,556		\$ 2,338,418	
Fund balance at end of year	\$ 2,336,418		\$ 2,078,177	

Commentary: