

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**October 1, 2018**  
**6:30 p.m.**

**AGENDA**

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person)\*:

**Approval of Consent Agenda:**

1. Payment of Bills.
2. Request to Approve Minutes: September 17, 2018

**Approval of Regular Agenda:**

3. Discussion regarding Genoa Township park property.

Correspondence  
Member Discussion  
Adjournment

<p>*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.</p>
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CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: October 1, 2018

TOWNSHIP GENERAL EXPENSES: Thru October 1, 2018  
September 21, 2018 Bi Weekly Payroll  
OPERATING EXPENSES: Thru October 1, 2018  
TOTAL:

\$94,973.24  
\$94,869.05  
\$93,195.71  
\$283,038.00

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
09/11/2018	34710	COMCAST	327.06
09/11/2018	34711	COMCAST	637.20
09/11/2018	34712	CONSUMERS ENERGY	64.39
09/11/2018	34713	HUBBELL, ROTH & CLARK, INC	119.24
09/11/2018	34714	OFFICE EXPRESS INC.	96.36
09/11/2018	34715	SEWARD HENDERSON PLLC	2,500.70
09/17/2018	34716	AT&T	241.22
09/17/2018	34717	BLUE CROSS & BLUE SHIELD OF MI	34,004.83
09/17/2018	34718	BULLSEYE TELECOM	404.81
09/17/2018	34719	BUSINESS IMAGING GROUP	53.55
09/17/2018	34720	EHIM, INC	14,647.85
09/17/2018	34721	MMRMA	13,476.90
09/17/2018	34722	MARTIN REICH	279.00
09/17/2018	34723	US BANK EQUIPMENT FINANCE	1,765.56
09/17/2018	34724	VERIZON WIRELESS	388.68
09/18/2018	34725	DELTA DENTAL	3,641.82
09/18/2018	34726	FEDERAL EXPRESS	127.52
09/18/2018	34727	GUARDIAN	2,507.01
09/18/2018	34728	LIVINGSTON CO. REGISTER OF DEEDS	30.00
09/18/2018	34729	LINDA GALLERANI	89.64
09/18/2018	34730	NETWORK SERVICES GROUP, L.L.C.	183.78
09/18/2018	34731	SAFEBUILT STUDIO	1,848.00
09/21/2018	34732	CHASE CARD SERVICES	1,789.48
09/21/2018	34733	COMCAST	190.16
09/21/2018	34734	MHOG WATER AUTHORITY	5,396.00
09/21/2018	34735	NEOFUNDS	2,500.00
09/21/2018	34736	PFEFFER, HANNIFORD, PALKA	6,000.00
09/21/2018	34737	WALMART COMMUNITY	157.37
09/24/2018	34738	FIRST IMPRESSION	1,505.11 V
		Void Reason: MADE OUT TO THE WRONG VENDOR	
09/24/2018	34739	POSTMASTER	<u>1,505.11</u>
FNBCK TOTALS:			
Total of 30 Checks:			96,478.35
Less 1 Void Checks:			<u>1,505.11</u>
Total of 29 Disbursements:			<u>94,973.24</u>

Check Register Report For Genoa Charter Township  
 For Check Dates 09/21/2018 to 09/21/2018

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/21/2018	FNBCK	12747	EPP, SUSAN B	112.00	96.38	0.00	Open
09/21/2018	FNBCK	EFT263	FLEX SPENDING (TASC)	1,495.77	1,495.77	0.00	Open
09/21/2018	FNBCK	EFT264	INTERNAL REVENUE SERVICE	21,827.85	21,827.85	0.00	Open
09/21/2018	FNBCK	EFT265	PRINCIPAL FINANCIAL	3,361.00	3,361.00	0.00	Cleared
09/21/2018	FNBCK	EFT266	PRINCIPAL FINANCIAL	1,288.66	1,288.66	0.00	Cleared
<b>Totals:</b>				<b>Number of Checks: 005</b>	<b>28,085.28</b>	<b>28,069.66</b>	<b>0.00</b>
Total Physical Checks:				1		Dir. Dep.	
Total Check Stubs:				4		66,799.39	

\$94,869.05

Check Date	Check	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #593			
09/11/2018	3455	BRIGHTON ANALYTICAL , L.L.C.	67.00
09/11/2018	3456	DELUXE FOR BUSINESS	407.67
09/17/2018	3457	BRIGHTON ANALYTICAL , L.L.C.	134.00
09/17/2018	3458	BULLSEYE TELECOM	226.46
09/17/2018	3459	MMRMA	450.00
09/19/2018	3460	FASTENAL COMPANY	34.52
09/19/2018	3461	HUBBELL, ROTH & CLARK, INC	5,337.43
09/19/2018	3462	LIVINGSTON PRESS & ARGUS	40.00
09/19/2018	3463	MICHIGAN CAT	475.00
09/19/2018	3464	MIDWEST POWER SYSTEMS, INC	52,850.00
09/19/2018	3465	PVS NOLWOOD CHEMICALS, INC	1,226.00

593FN TOTALS:

Total of 11 Checks:	61,248.08
Less 0 Void Checks:	0.00
Total of 11 Disbursements:	61,248.08

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
09/17/2018	4381	AT&T	156.09
09/17/2018	4382	BRIGHTON ANALYTICAL , L.L.C.	205.00
09/17/2018	4383	MMRMA	619.25
09/17/2018	4384	MMRMA	1,551.89
09/19/2018	4385	CONSUMERS ENERGY	66.88
09/19/2018	4386	DUBOIS-COOPER	5,700.00
09/19/2018	4387	FASTENAL COMPANY	345.38
09/19/2018	4388	NORTHWEST PIPE & SUPPLY	38.82
09/19/2018	4389	TETRA TECH INC	2,613.34

592FN TOTALS:

Total of 9 Checks:	11,296.65
Less 0 Void Checks:	0.00
Total of 9 Disbursements:	11,296.65

Check Date	Check	Vendor Name	Amount
Bank 595FN PINE CREEK OPERATING FUND #595			
09/18/2018	2202	LIVINGSTON PRESS & ARGUS	40.00
595FN TOTALS:			
Total of 1 Checks:			40.00
Less 0 Void Checks:			0.00
Total of 1 Disbursements:			40.00

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #503			
09/11/2018	4424	WINDSTREAM	43.23
09/12/2018	4425	CHASE CARD SERVICES	1,472.35
09/12/2018	4426	POSTMASTER	162.68
09/12/2018	4427	STAPLES CREDIT PLAN	270.59
09/17/2018	4428	AUTO-LAB OF LIVINGSTON	53.68
09/17/2018	4429	TESHA HUMPHRISS	80.00
09/17/2018	4430	MMRMA	9,739.22
09/17/2018	4431	SIGN WORKS	150.00
09/17/2018	4432	VERIZON WIRELESS	686.53
09/17/2018	4433	VICTORY LANE QUICK OIL CHANGE	90.97
09/17/2018	4434	WEX BANK	4,581.30
09/18/2018	4435	LINDSAY BUGEJA	48.50
09/18/2018	4436	BRITON OTT	30.45
09/21/2018	4437	A.K. SERVICES	150.00
09/21/2018	4438	PORT CITY COMMUNICATIONS, INC.	439.84
09/21/2018	4439	PORT CITY COMMUNICATIONS, INC.	304.94
09/21/2018	4440	PORT CITY COMMUNICATIONS, INC.	221.16
09/24/2018	4441	HOME DEPOT CREDIT SERVICES	2,085.54
503FN TOTALS:			
Total of 18 Checks:			20,610.98
Less 0 Void Checks:			0.00
Total of 18 Disbursements:			20,610.98

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**September 17, 2018**

**MINUTES**

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m., with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jim Mortensen, Terry Croft, Diana Lowe and Jean Ledford. Also present were Township Manager, Michael Archinal and two persons in the audience.

A Call to the Public was made with the following response: Craig Lesley – CLAM, the Oak Pointe Marina Association and the Oak Pointe homeowners Association are concerned with the activities on an island in West Crooked Lake, also known as Perri Island. An application has been made with the Department of Environmental Quality for significant alterations that far exceed the needs of a low density small single family residential property. A meeting with the D.E.Q. is scheduled at the Township Hall at 7:00 p.m. Sept. 26, 2018. We request denial of the application. Archinal – We will speak with the Township Attorney concerning the Township’s involvement in this application.

**Approval of Consent Agenda:**

Moved by Lowe and supported by Croft to approve items 1, 2, 4 & 5 and move Item 3 to the regular agenda for discussion. The motion carried unanimously.

**1. Payment of Bills.**

**2. Request to Approve Minutes: September 4, 2018**

**4. Request for approval of a contract with Election Source in the amount of \$3,570.00 for set up of the precinct tabulators and Touchwriter ADA Systems for the November 2018 General Election as requested by the Clerk.**

**5. Request Board approval to remove Parcel #4711-27-101-021 from the East/West Crooked Lake Weed Assessment roll and to correct the 2018 summer tax roll as submitted by the Township Treasurer.**

**Approval of Regular Agenda:**

Moved by Ledford and supported by Mortensen to approve for action all items listed under the regular agenda in addition to Item 3. The motion carried unanimously.

**3. Request for approval of a proposal from Bray Electric for installation of the sled hill lighting at a cost not to exceed \$4,485.00.**

Moved by Mortensen and supported by Lowe to approve the contract with Bray Electric subject to a staff review as to whether there was a warranty on the existing lighting. The motion carried unanimously.

**6. Review of the audit for the Fiscal Year ending March 31, 2018 related to all Township funds.**

**A. Presentation by Ken Palka of Pfeffer, Hanniford and Palka**

Ken Palka – I appreciate the opportunity to contract with the township. The Township is in very good financial condition. It is in a good position for the future road projects and the Genoa Ocoola expansion. The fund balance has increased by 1.3 million with 70% of investments insured or collateralized. There is nothing the township needs to focus on to improve.

**B. Request to receive the audit.**

Moved by Mortensen and supported by Lowe to receive the audit as presented. The motion carried unanimously.

Moved by and supported by to receive the audit as presented by Township Auditor Ken Palka. The motion carried unanimously.

**7. Request for approval of an Eagle Scout project for benches to be used by the players on the Township soccer fields.**

Moved by Hunt and supported by Ledford to approve the project as requested. The motion carried unanimously.

**8. Discussion of a policy with regard to the establishment of special assessment districts through petitions for road projects within the Township.**

The policy was reviewed with minor changes suggested. The procedure to establish a special assessment district will be referred to the Township attorney for review and consideration for change by the Administrative Committee before being returned to the board for discussion. No further action was taken by the board.

**Correspondence:**

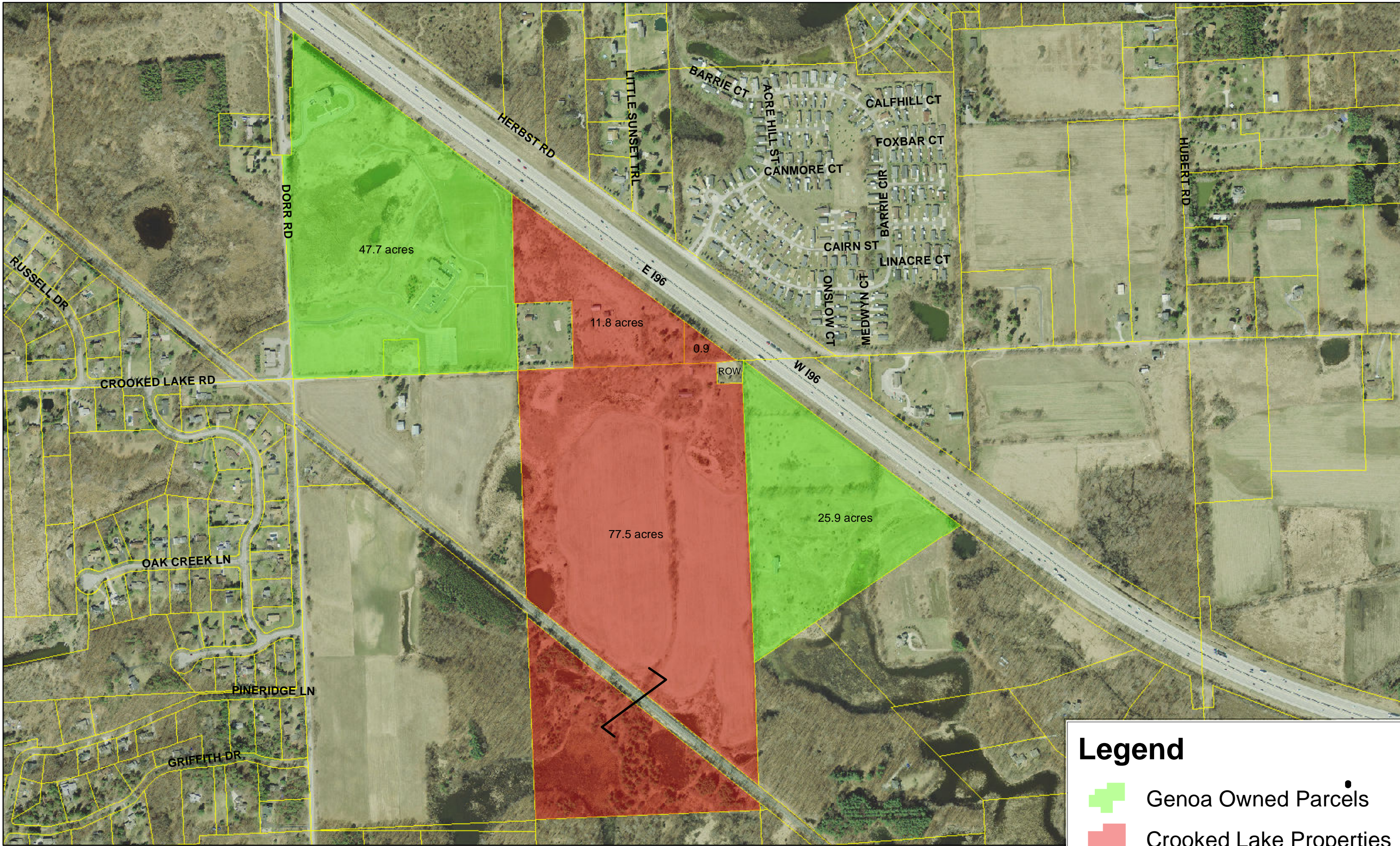
A letter was received from the Crooked Lake Aquatic Management Group concerning Oak Pointe Drive-Brighton-Perri Island with comments for the Public Hearing for a NREPS Application requesting denial of the issuance of permits from the Department of Environmental Quality.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:10 p.m.



Paulette A. Skolarus, Clerk  
Genoa Charter Township Board



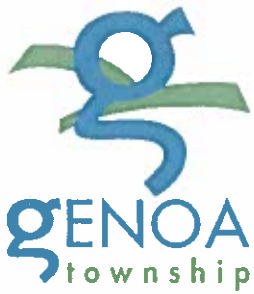


### Legend

- Genoa Owned Parcels
- Crooked Lake Properties



# **Board Correspondence**



2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

## Compliance Notification

**To:** Residents of the Oak Pointe Water System  
**From:** Greg Tatara, Utility Director, Genoa Township  
**Date:** September 25, 2018  
**Subject:** Consumer Notice of Copper Monitoring Compliance

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Dear Resident;

In March 2018, we notified you that copper exceeded the action level of 1.3 parts per million (ppm) in 2 of the 10 samples collected from homes in the distribution system. Lead was not found above any action levels in any of the samples. We also notified you that in order to reduce the risk of copper being leached from home plumbing, in the coming weeks and months we will be:

**1) *Performing source sampling to assure that copper is not coming from natural deposits in the aquifer and is coming from household plumbing.***

We completed source water sampling and determined that naturally occurring copper was present at a concentration of around 70 ppm; thus determining that higher levels of copper found in the home samples were the result of leaching from household plumbing.

**2) *Utilize sample results to make adjustments to our corrosion control program and likely adjust the corrosion control chemicals added to the water.***

Beginning in April 2018, we modified our corrosion control chemical from a 50 – 50 ortho- and poly- phosphate blend to a 90 – 10 ortho- and poly-phosphate blend. We performed a 30, 60, and 90 day corrosion study and found this new corrosion control blend to be very effective in protecting metals from corrosion. This protection occurred at a very low level of 2 ppm for total phosphate addition to the water.

**SUPERVISOR**

Bill Rogers

**CLERK**

Paulette A. Skolarus

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

**MANAGER**

Michael C. Archinal

**3) Perform household sampling on 20 homes in the Oak Pointe System to evaluate for compliance and notify you, the residents, of the results.**

In both June and September 2018, we collected 20 samples each from homes in the Oak Pointe Community, that based on age, had the highest potential to have lead and copper leach from household plumbing. In all samples, copper and lead did not exceed any action levels. In the most recent sample, the highest lead concentration detected was 0.003ppm, with an action level of 0.015 ppm and copper was 0.63 ppm, which is less than 50% of the action level exceedance value of 1.3 ppm. Therefore, all samples are well within acceptable standards.

In addition, recently you may have heard about the concern with Per and Poly fluorinated compounds (PFAS) in drinking water. We are pleased to report that samples collected for the Oak Pointe system were non-detect for any of the PFAS chemicals, which is excellent news for the quality of Oak Pointe drinking water.

We are pleased to report these improved values and improved water quality fully complying with all local and state standards, and we do not anticipate any future problems. If you have any questions or concerns, please contact our office at 810-227-5225.



JuliAnne Pardon Diesch

3:04pm



JuliAnne

Terribly disappointed in the township officials who negotiated the new refuse and recycling services provider and contract. We just moved in June and had been disappointed that the allowed trash volume was 33% greater than the recycling. Now I received the newsletter and see that the 64 gallons of recycling will only be picked up EVERY OTHER WEEK. This is moving away from being stewards of the earth. As a state with so much fresh water and beautiful natural resources, we should be moving ahead of the recycling expectations elsewhere in our nation. (We were in Washington State for six years and put out less than 28 gallons of trash, had 96 gallon recycling bins with additional clean recycling in boxes permitted, and had a 96 gallon organic waste bin that went to a community compost site; we were over a year in California with 96 gallon organic waste and recycling bins [although no additional recycling permitted] and had a 32 gallon waste bin that was never full.) On page 2 of this latest newsletter, you urge us to help us save the planet (by recycling grocery bags at the grocery store and saying no to styrofoam). Please, negotiate a waste removal deal that encourages even MORE recycling. I already became a member of Recycle Livingston (and have used their services many times in just three months), give or donate items our family no longer uses, have reusable grocery bags on hand for shopping, have water bottles for my family to refill and reuse. Eight years ago, we moved out of Michigan to a culture shock of recycling awareness and practices far beyond what we were accustomed to in Michigan at that time. But now I expect that we can all do better. Having recycling picked up only every other week is NOT doing better, in my opinion!

## Adam VanTassell

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**From:** Margaret Potts <mpotts@cfopart.com>  
**Sent:** Thursday, September 27, 2018 11:09 AM  
**To:** info  
**Subject:** recycling changes

Good morning,

I am so disappointed in the new recycling program for Genoa Township. In this day and age of trying our hardest to REDUCE our refuse and INCREASE our recycling, it is disheartening to learn that Genoa Township is moving away from weekly recycling to bi-weekly, while simultaneously reducing the size of the recycling bins. I fear that this will only encourage homes to produce more waste, rather than finding new ways to reduce, reuse & recycle!

Property values continue to rise and new homes are being built at an ever growing pace. It is extremely unfortunate to see Genoa taking a step backwards in this area at this time.

Sincerely,  
Meg Potts