

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

May 1, 2017

6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person)*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to Approve Minutes: April 17, 2017
3. Request for approval of \$3,000 payable to the County for match assistance for the Land and Water Conservation Grant for Phase I funding of Filmore County Park.

Approval of Regular Agenda:

4. Public hearing on the Lake Chemung Aquatic Weed Control Special Assessment Project Winter 2017.
 - A. Call to Property Owners
 - B. Call to the Public
5. Request for approval of Resolution No. 3 [approved the project, cost estimates, special assessment district, and causing the special assessment roll to be prepared] for the Lake Chemung Aquatic Weed Control Project Winter 2017.
6. Request for approval of Resolution No. 4 [acknowledging the filing of the special assessment roll, scheduling the second hearing, and directing the issuance of statutory notices] for the Lake Chemung Aquatic Weed Control Project Winter 2017.
7. Request for approval of a Class C Liquor license [under Michigan Liquor Control Code 1998 Act 58 Section 436.1513a] for Cleary University's Johnson Center as requested by Jeffrey Bane, Dean of Hospitality at Cleary University.
8. Consider a request for relief for a second lot at 830 Sunrise Park for the Sunrise Park Road Paving Special Assessment District (2016).
9. Request for review of Fourth Amended Articles of Incorporation for the Howell Area Parks and Recreation Authority.
10. Discussion of proposed Mountain Road improvements with payment due on the Winter 2017 tax bills and construction to be completed in 2018.

11 Request for approval of Resolution No. 170501 authorizing the Genoa Charter Township Clerk to sign the grant agreement with the Michigan Department of State for the purchase of new voting equipment utilizing Federal HAVA and State appropriated funding.

12. Request to enter into closed session to discuss pending litigation pursuant to MCL 15.268 § 8 (e).

Correspondence

Member Discussion

Adjournment

***Citizen's Comments-** In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: May 1, 2017

TOWNSHIP GENERAL EXPENSES: Thru May 1, 2017	\$141,149.45
April 21, 2017 Bi Weekly Payroll	\$89,542.43
OPERATING EXPENSES: Thru May 1, 2017	\$186,203.10
TOTAL:	<u>\$416,894.98</u>

User: Tara

CHECK NUMBERS 33594 - 38000

DB: Genoa Township

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT					
04/12/2017	FNBCK	33594	AMERAQUA	AMERICAN AQUA	120.00
04/12/2017	FNBCK	33595	GFL ENVIRO	GFL ENVIRONMENTAL USA INC.	79,302.30
04/12/2017	FNBCK	33596	LIVCTREA	LIVINGSTON COUNTY TREASURER	79.47
04/12/2017	FNBCK	33597	GANNETT	LIVINGSTON PRESS & ARGUS	230.00
04/12/2017	FNBCK	33598	LSL	LSL PLANNING, INC.	6,229.61
04/12/2017	FNBCK	33599	MASTER M	MASTER MEDIA SUPPLY	379.96
04/12/2017	FNBCK	33600	TETRA TE	TETRA TECH INC	1,713.00
04/18/2017	FNBCK	33601	AMER AWA	AMERICAN AWARDS & ENGRAVING	35.00
04/18/2017	FNBCK	33602	ATT& IL	AT&T	371.34
04/18/2017	FNBCK	33603	BLUE CRO	BLUE CROSS & BLUE SHIELD OF MI	32,021.33
04/18/2017	FNBCK	33604	BULLSEYE	BULLSEYE TELECOM	398.68
04/18/2017	FNBCK	33605	COOPER	COOPER'S TURF MANAGEMENT	2,242.00
04/18/2017	FNBCK	33606	DTE ENE	DTE ENERGY	115.47
04/18/2017	FNBCK	33607	ETNA SUP	ETNA SUPPLY COMPANY	385.00
04/18/2017	FNBCK	33608	FASTENA	FASTENAL COMPANY	221.94
04/18/2017	FNBCK	33609	MASTER M	MASTER MEDIA SUPPLY	221.25
04/18/2017	FNBCK	33610	TETRA TE	TETRA TECH INC	420.00
04/18/2017	FNBCK	33611	US BANK EQ	US BANK EQUIPMENT FINANCE	1,698.34
04/18/2017	FNBCK	33612	VERIZON	VERIZON	373.13
04/20/2017	FNBCK	33613	ALLSTAR	ALLSTAR ALARM LLC	270.00
04/20/2017	FNBCK	33614	CARDM	CHASE CARD SERVICES	1,094.81
04/20/2017	FNBCK	33615	LOWED	DIANA LOWE	375.48
04/20/2017	FNBCK	33616	FEDERAL	FEDERAL EXPRESS	133.51
04/21/2017	FNBCK	33617	MICHAS	MICHIGAN ASSOC. OF PLANNING	650.00
04/21/2017	FNBCK	33618	COMC	COMCAST	156.61
04/21/2017	FNBCK	33619	DTE ENE	DTE ENERGY	142.29
04/21/2017	FNBCK	33620	WALMART	WALMART COMMUNITY	352.99
04/21/2017	FNBCK	33621	GUARDIAN I	GUARDIAN	2,307.51
04/21/2017	FNBCK	33622	UNUM	UNUM PROVIDENT	3,191.32
04/24/2017	FNBCK	33623	ARCHINAL	MICHAEL ARCHINAL	58.43
04/25/2017	FNBCK	33624	MORTENSE	H.J. MORTENSEN	111.52
04/25/2017	FNBCK	33625	ARCHINAL	MICHAEL ARCHINAL	500.00
04/25/2017	FNBCK	33626	MI TW AS	MICHIGAN TOWNSHIP ASSOC	175.00
04/25/2017	FNBCK	33627	NEOPOSTU	NEOPOST USA INC	787.63
04/25/2017	FNBCK	33628	NETWORK	NETWORK SERVICES GROUP, L.L.C.	546.50
04/25/2017	FNBCK	33629	TERRY CROF	TERRY CROFT	168.03
04/25/2017	FNBCK	33630	ETNA SUP	ETNA SUPPLY COMPANY	3,540.00
04/25/2017	FNBCK	33631	SECMAA	S.E.C.M.A.A.	30.00

FNBCK TOTALS:

Total of 38 Checks:

141,149.45

Less 0 Void Checks:

0.00

Total of 38 Disbursements:

141,149.45

Check Register Report For Genoa Charter Township
For Check Dates 04/21/2017 to 04/21/2017

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/21/2017	FNBCK	12543	MCMANUS, JOHN	168.00	155.14	0.00	Open
04/21/2017	FNBCK	12544	RAUCH, ERIC D	168.00	140.07	0.00	Open
04/21/2017	FNBCK	EFT100	FLEX SPENDING (TASC)	1,161.76	1,161.76	0.00	Open
04/21/2017	FNBCK	EFT101	INTERNAL REVENUE SERVICE	22,253.44	22,253.44	0.00	Open
04/21/2017	FNBCK	EFT102	PRINCIPAL FINANCIAL	2,611.85	2,611.85	0.00	Cleared
04/21/2017	FNBCK	EFT103	PRINCIPAL FINANCIAL	1,342.04	1,342.04	0.00	Cleared

Totals:		Number of Checks: 006		27,705.09	27,664.30	0.00	
	Total Physical Checks:	2			Dir. Dep.		
	Total Check Stubs:	4			61,878.13		

61,878.13
\$89,542.43

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592					
04/12/2017	592FN	3901	U.S. PO	U.S. POSTMASTER	315.77
04/13/2017	592FN	3903	COOPER	COOPER'S TURF MANAGEMENT	168.00
04/13/2017	592FN	3904	DUBOIS	DUBOIS-COOPER	15,930.92
04/13/2017	592FN	3905	FASTENA	FASTENAL COMPANY	46.20
04/13/2017	592FN	3906	GENOA D	GENOA TOWNSHIP D.P.W. FUND	37,788.18
04/13/2017	592FN	3907	GRAING	GRAINGER	890.96
04/13/2017	592FN	3908	HACH CO	HACH COMPANY	1,407.39
04/13/2017	592FN	3909	GANNETT	LIVINGSTON PRESS & ARGUS	100.00
04/13/2017	592FN	3910	NORTHWE	NORTHWEST ENERGY	191.26
04/13/2017	592FN	3911	NORTHW P	NORTHWEST PIPE & SUPPLY	40.60
04/13/2017	592FN	3912	USA BLUE	USA BLUEBOOK	41.10
04/13/2017	592FN	3913	UTILITI	UTILITIES INSTRUMENTATION SERVICE	3,325.00
04/13/2017	592FN	3914	WATER SOLU	WATER SOLUTIONS UNLIMITED, INC	1,855.00
04/13/2017	592FN	3915	WATSON MAR	WATSON MARLOW	411.31
04/18/2017	592FN	3919	ATT& IL	AT&T	108.10
04/18/2017	592FN	3920	BULLSEYE	BULLSEYE TELECOM	473.70
04/18/2017	592FN	3921	GENOAG	GENOA TOWNSHIP G/O NEW USER FUND	15,300.00
04/21/2017	592FN	3922	DUBOIS	DUBOIS-COOPER	6,303.20
04/21/2017	592FN	3923	AT&TLONG	AT&T LONG DISTANCE	79.00
04/21/2017	592FN	3924	MHOG UT	MHOG UTILITIES	28,296.84
04/25/2017	592FN	3925	BUSINEI	BUSINESS IMAGING GROUP	737.21
04/25/2017	592FN	3926	DUBOIS	DUBOIS-COOPER	1,400.00
04/25/2017	592FN	3927	FERGUSON	FERGUSON WATERWORKS #3386	1,178.00
04/25/2017	592FN	3928	HARTLAN	HARTLAND SEPTIC SERVICE, INC.	320.00
04/25/2017	592FN	3929	NORTHER	NORTHERN PUMP & WELL	27,278.00
04/25/2017	592FN	3930	TLS	TLS CONSTRUCTION LLC	3,944.60
04/25/2017	592FN	3931	UTILITI	UTILITIES INSTRUMENTATION SERVICE	2,205.00

592FN TOTALS:

Total of 27 Checks:	150,135.34
Less 0 Void Checks:	0.00
Total of 27 Disbursements:	<u>150,135.34</u>

04/26/2017 09:46 AM
 User: Tara
 DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP
 CHECK NUMBERS 3151 - 3300

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #593					
04/12/2017	593FN	3151	COOPER	COOPER'S TURF MANAGEMENT	55.00
04/12/2017	593FN	3152	DTE LAKE	DTE ENERGY	286.34
04/12/2017	593FN	3153	GENOA D	GENOA TOWNSHIP D.P.W. FUND	10,721.59
04/12/2017	593FN	3154	LIVCP&A	LIVINGSTON PRESS & ARGUS	70.00
04/12/2017	593FN	3155	OAKPOINT	OAK POINT OPERATING	891.42
04/17/2017	593FN	3156	BRIGHTON	BRIGHTON ANALYTICAL , L.L.C.	77.00
04/17/2017	593FN	3157	BULLSEYE	BULLSEYE TELECOM	370.38
04/25/2017	593FN	3158	MHOG UT	MHOG UTILITIES	24.48

593FN TOTALS:

Total of 8 Checks:	12,496.21
Less 0 Void Checks:	0.00
Total of 8 Disbursements:	12,496.21

04/26/2017 09:44 AM
 User: Tara
 DB: Genoa Township

CHECK REGISTER FOR GENOA TOWNSHIP
 CHECK NUMBERS 3945 - 4200

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #503					
04/11/2017	503FN	3945	WEX	WEX BANK	2,675.44
04/12/2017	503FN	3946	ABE'S A	ABE'S AUTO GLASS, INC.	365.00 V
04/12/2017	503FN	3947	AUTO ZO	AUTO ZONE	80.97
04/12/2017	503FN	3948	CRUISER	CRUISERS	1,342.80
04/12/2017	503FN	3949	TRUEVAL	HOWELL TRUE VALUE HARDWARE	80.38
04/12/2017	503FN	3950	LOWES	LOWE'S	3,268.52
04/12/2017	503FN	3951	NORTHW P	NORTHWEST PIPE & SUPPLY	77.29
04/12/2017	503FN	3952	ROYS AU	ROYS AUTOWORKS CORP	562.34
04/12/2017	503FN	3953	STAPLES	STAPLES CREDIT PLAN	264.76
04/12/2017	503FN	3954	TRACTOR	TRACTOR SUPPLY CO.	301.33
04/12/2017	503FN	3955	TRUE VA	TRUE VALUE HARDWARE	35.11
04/12/2017	503FN	3956	USA BLUE	USA BLUEBOOK	370.23
04/12/2017	503FN	3957	VICTORY	VICTORY LANE QUICK OIL CHANGE	104.26
04/12/2017	503FN	3958	CHASE C	CHASE CARD SERVICES	5,748.50
04/17/2017	503FN	3959	POSTMAST	POSTMASTER	1,503.22
04/18/2017	503FN	3960	VERIZON	VERIZON	282.66
04/21/2017	503FN	3961	CRUISER	CRUISERS	1,419.00
04/25/2017	503FN	3962	GREG TA	GREG TATARA	500.00
04/25/2017	503FN	3963	HUMPHT	TESHA HUMPHRISS	250.00
04/25/2017	503FN	3964	BELLE T	BELLE TIRE	804.18
04/25/2017	503FN	3965	DAN SCH	DAN SCHLACK	65.98
04/25/2017	503FN	3966	GRAINGER	GRAINGER	143.58
04/25/2017	503FN	3967	OFFICE OF	OFFICE OF WATER PROGRAMS	213.00
04/25/2017	503FN	3968	OHM ENG	OHM ENGINEERING ADVISORS	3,478.00

503FN TOTALS:

Total of 24 Checks:	23,936.55
Less 1 Void Checks:	365.00
Total of 23 Disbursements:	23,571.55

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting
April 17, 2017

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m., with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jim Mortensen, Terry Croft, Diana Lowe and Jean Ledford. Also present were Township Manager, Michael Archinal; and approximately 5 persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Ledford and supported by Mortensen to approve all items listed under the Consent Agenda, adding "at a cost not to exceed \$4,800.00". The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: April 3, 2017

3. Request for approval of a proposal from American Aqua to install iron filtration at the Township Hall for an amount not to exceed \$3,000.

4. Request for approval of the proposal from Crampton Electric for the removal of 11 non-functioning light poles adjacent to Figurski Drive in Section 4 at a cost not to exceed \$4,800.00.

Approval of Regular Agenda:

Moved by Lowe and supported by Croft to approve for action all items on the regular agenda correcting the numbering of the petitions. The motion carried unanimously.

5. Request for approval of an amendment to Resolution No. 2 [to approve the project, schedule the first hearing, and direct the issuances of statutory notices] adding a sixth column to the resolution approved April 3, 2017 for the Lake Chemung Aquatic Weed Control Project Winter 2017.

Moved by Skolarus and supported by Ledford, to approve Resolution No. 2 as requested for the Lake Chemung Aquatic Weed Control Project. The motion carried by roll call vote as follows: Ledford, Croft, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – Hunt.

6. Consideration of a request for approval of impact assessment for a proposed parking lot expansion for Consumer's Energy located at 1000 Grand Oaks Drive, Howell. The request is petitioned by Tyme Consulting Engineering, Inc.

Moved by Skolarus and supported by Ledford to approve the impact assessment dated 04/12/2017 with the following conditions:

- 1.) A statement regarding dust control measures to be used during construction shall be added.
- 2.) All conditions of the Planning Commission in regard to the site plan shall be satisfied.

Mark Stieler assured the board that all conditions from the Planning Commission will be met.

The motion carried unanimously.

7. Consideration of a request for approval of site plan application and impact assessment for a proposed new 2,360 sq. ft. Lake Trust Credit Union building located on the north side of Grand River, west of Lawson Drive. The property is located within the Lorentzen PUD on parcel #11-09-100-034. The request is petitioned by Lake Trust Credit Union.

A. Disposition of environmental impact assessment dated 04/12-2017

Moved by Lowe and supported by Ledford to approve the environmental impact assessment conditioned upon statements shall be added to the assessment to ensure that judicious efforts are made to arrange for refuse collection during non-peak times so that refuse removal vehicles do not disrupt traffic patterns. The motion carried unanimously.

B. Disposition of the site plan dated 04/12/2017

Moved by Ledford and supported by Skolarus to approve the PUD subject to the following:

1. The applicant will work with Township staff regarding the orientation of the dumpster enclosure. It may be allowed in the required side yard to minimize traffic impacts.
2. With regard to the proposed new curb cut on Grand River, Township Staff shall consult with the Township Attorney to ensure permanent closure of the existing curb cut to the east and to avoid future issues with a potential purchaser of this site.
3. The requirements outlined in the Township Engineers letter of April 4, 2017 shall be met.
4. The requirements outlined in the Brighton Area Fire Authority's letter of March 28, 2017 shall be met.
5. The applicant shall work with the MHOG Authority and the Brighton Area Fire Authority regarding the proposed hydrant extension. A water main easement for the new fire hydrant shall be provided prior to the issuance of a Land Use Permit.

David Vanderklok assured the board that all conditions will be met, he also noted that there are three recorded easements on the property, which are listed as: hydrant, shared/service drive, and curb cut.

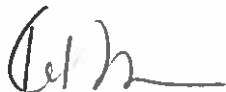
The motion carried unanimously.

Member Discussion

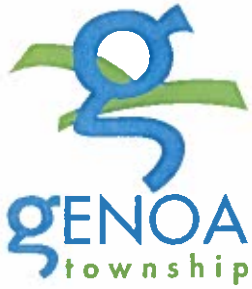
Diana Lowe appreciated the opportunity to attend the MTA conference. It was both informative and important for networking.

Michael Archinal reported that the annual Howell Parks and Rec Easter Egg Drop went well. He also informed the board he will distribute approximately 200 seedlings to residents for Earth Day.

The regular meeting of the Genoa Charter Township Board was adjourned at 6:55 p.m.



Tara Brown, Deputy Clerk
Genoa Charter Township



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

March 8, 2016

Gary Childs, Chair
Livingston County Parks and Open Space Advisory Committee
304 E. Grand River Ave.
Howell, MI 48843

Dear Gary,

This letter is to inform you that the Genoa Charter Township Board of Trustees have committed up to \$3,000 in funds to be applied to the 25% Livingston County match for a 2016 Michigan Department of Natural Resources Trust Fund grant. The Board committed the funds for the Fillmore County Park grant during the March 7, 2016 meeting. Please see the attached minutes.

Please contact me if you require anything further regarding Fillmore County Park. Thank you for your efforts on this recreational opportunity that will greatly benefit the residents of Livingston County. We are pleased to be able to collaborate with the County on the mutually-beneficial endeavor.

Sincerely,

Michael C. Archinal
Township Manager

CC: Kathleen Kline Hudson; Genoa Township Board

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell

MANAGER

Michael C. Archinal

GENOA CHARTER TOWNSHIP BOARD
March 7, 2016
Regular Meeting

MINUTES

Supervisor McCririe called the regular meeting of the board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Jim Mortensen and Jean Ledford. Also present were: Township Manager Michael Archinal and four persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Mortensen and supported by Ledford to approve items 1, 2 and 3 listed under the consent agenda and move item 4 to the regular agenda for discussion. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: February 15, 2016 and February 24, 2016

3. Request to authorize the direct purchase of a vector truck from an internal new user account and set up a loan repayment schedule from the DPW Budget as requested by Utility Director Greg Tatara.

Approval of Regular Agenda:

Moved by Ledford and supported by Hunt to approve for action all items listed under the Regular Agenda. The motion carried unanimously.

4. Consider approval of a request from Livingston County for \$3,000 to support a Michigan DNR Trust Fund grant application for Fillmore County Park.

Moved by Ledford and supported by Rowell to approve the request from Livingston County and authorize the support. The motion carried unanimously.

5. Receive a report from Brighton Area Fire Authority Chief Mike O'Brian.

Chief O'Brian addressed the board and provided an overview of the annual report related to fire activity within the community and current training for his department. No formal action was taken by the board.

6. Introduction of a proposed rezoning and authorization of statutory notice for a public hearing on March 21, 2016 concerning 27.80 acres of land located on the east side of Chilson Road south of Grand River on parcel 4711-06-400-015. The application is

CONTRIBUTION AGREEMENT

This is an agreement between Genoa Charter Township, a Michigan Municipal Corporation (hereinafter referred to as "TOWNSHIP"), located at 2911 Dorr Road, Brighton, Michigan 48116, and County of Livingston, a Michigan Municipal Corporation (hereinafter referred to as "COUNTY"), located at 304 E. Grand River Avenue, Howell, Michigan 48843.

WHEREAS, the County of Livingston has been approved by the MDNR for a Land and Water Conservation Fund grant for Phase I development of Fillmore County Park pending final approval by the National Park Service; and,

WHEREAS, the Fillmore County Park is available to the residents of the Township and the Township wishes to support the development of Fillmore Park to provide recreation and open spaces to residents of the Township and County.

NOW THEREFORE, the Township and the County agree to the following:

1. The Township shall pay the sum of \$3,000 to the County in match assistance for the Land and Water Conservation Grant for Phase I funding of Fillmore County Park. These monies shall be payable upon execution of this agreement.
2. The County shall use the money from the Township solely for the costs associated with the Land and Water Conservation Grant for Phase I funding of Fillmore County Park.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have entered into this Contribution Agreement as of this ____ day of _____, 2017.

COUNTY OF LIVINGSTON

By: _____
Kate Lawrence, Chairwoman
Livingston County Board of Commissioners

Dated: _____

<p>Approved as to Form for County of Livingston: COHL, STOKER & TOSKEY, P.C. By: Richard McNulty On: April 5, 2017</p>

GENOA CHARTER TOWNSHIP

By: _____
Supervisor

Dated: _____

By: _____
Clerk

Dated: _____

Signatures authorized by Genoa Charter
Township Board of Trustees Resolution
_____, 2017



Livingston County Department of Planning

April 17, 2017

Kathleen J. Kline-Hudson
AICP, PEM
Director

Bill Rogers, Supervisor
Genoa Charter Township
2911 Dorr Road
Brighton, MI 48116

Robert A. Stanford
AICP, PEM
Principal Planner

Dear Bill,

Scott Barb
AICP, PEM
Principal Planner

As you may be aware, the Michigan Department of Natural Resources (DNR) has recommended that Livingston County receive an \$86,000 federal Land and Water Conservation Fund (LWCF) grant in support of a \$172,000 Phase I park development project at Fillmore County Park. Livingston County's grant application was one of 17 which were recommended for LWCF funding by the DNR in its 2016 competitive Recreation Grant cycle (see attached press release).

The Fillmore County Park project will include a 5-acre multi-purpose playfield for sports, family activities and outdoor special events; a gravel drive and 22-space parking lot, an accessible waterless restroom; accessible walks; a 5K natural-surface trail for walkers, hikers, runners, nature enthusiasts and cross country events; and other improvements. The project is anticipated to begin later in 2017, and to be completed in the summer of 2018.

We are currently in the midst of a required National Park Service grant review, and we anticipate a formal grant agreement to be executed with the DNR in June 2017. Genoa Charter Township was one of three local units of government (along with Livingston County), which generously committed funds toward the project as part of the local match. As we await the formal grant agreement, we would like to discuss how Genoa Charter Township would like to formalize the commitment. Attached is a Contribution Agreement for your consideration.

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

We sincerely appreciate your contribution toward this project which will expand recreational opportunities in the Livingston County community, specifically in Genoa Charter Township. If you have any comments or questions, please feel free to contact me at (517) 540-8734.

•
(517) 546-7555
Fax (517) 552-2347

Sincerely,

Kathleen J. Kline-Hudson, Director
Livingston County Planning Department

•
Web Site
livgov.com

cc: Gary Childs, Chair, Livingston County Parks & Open Space Advisory Committee
Kate Laurence, Chair, Livingston County Board of Commissioners



LIVINGSTON COUNTY PLANNING DEPARTMENT

LIVINGSTON COUNTY, MICHIGAN

304 E. Grand River Avenue - Suite 206 - Howell MI 48843

Kathleen Kline-Hudson
Planning Director

TEL: (517) 546-7555
E-MAIL: kathleenk@co.livingston.mi.us

FOR IMMEDIATE RELEASE:

Land and Water Conservation Fund grant For Phase I development of Fillmore County Park

Livingston County is pleased to report that the Michigan Department of Natural Resources (MDNR) has recommended Fillmore County Park for approval of an \$86,000 Land and Water Conservation Fund (LWCF) grant in support of a \$172,000 Phase I park development project.

Livingston County's grant application was one of 17 competitive applications which were recommended for funding by the MDNR in its 2016 Recreation Grant cycle. The LWCF is administered by the National Park Service, U.S. Department of Interior, and it provides matching grants to states and local governments for development of public outdoor recreation areas.

The project will be located within the 198-acre Fillmore County Park, at the intersection of Mc Clements Road and Kellogg Road in Genoa Township. Located in the population center of Livingston County, it is conveniently located between the Howell, Brighton and Hartland communities. The land for Fillmore County Park was donated to Livingston County by Raymond Fillmore in 2006 for the creation of a Livingston County park.

The project will include: a 5-acre multi-purpose playfield for softball, kickball, soccer, lacrosse, flag football, family activities and outdoor special events; a 400' gravel drive and 22-space parking lot; a 1 room accessible waterless restroom; accessible walks; and a 5K natural-surface trail for walkers, hikers, runners, nature enthusiasts and cross country events.

The project has received commitments of financial, in-kind, and partnership support from several area agencies and communities, including Genoa Charter Township, Marion Township, the City of Howell, the Livingston County Foundation, Livingston County Board of Commissioners and Livingston County agencies such as the Sheriff's Department, and Road Commission. Assistance in preparing the grant application was provided through the offices of Rep. Lana Theis, Rep. Hank Vaupel and Sen. Joe Hune.

The project will require final approval of the U.S. Department of Interior/ National Park Service before work can begin. Details regarding project approvals and scheduling are forthcoming.

The generous donations and support given to project were of key importance in receiving the grant. It is hoped that the project will be a catalyst for future project support. Those who are interested in supporting Livingston County Parks may do so through the Livingston County Foundation. See <https://www.livgov.com/> for more details.

CONTRIBUTION AGREEMENT

This is an agreement between the City of Howell, a Michigan Municipal Corporation (hereinafter referred to as "CITY"), located at 611 E. Grand River, Howell, Michigan 48843, and County of Livingston, a Michigan Municipal Corporation (hereinafter referred to as "COUNTY"), located at 304 E. Grand River Avenue, Howell, Michigan 48843.

WHEREAS, the County of Livingston has been approved by the MDNR for a Land and Water Conservation Fund grant for Phase I development of Fillmore County Park pending final approval by the National Park Service; and,

WHEREAS, the Fillmore County Park is available to the residents of the City and the City wishes to support the development of Fillmore Park to provide recreation and open spaces to residents of the City and County.

NOW THEREFORE, the City and the County agree to the following:

1. The City shall pay the sum of \$2,000 to the County in match assistance for the Land and Water Conservation Grant for Phase I funding of Fillmore County Park. These monies shall be payable upon execution of this agreement.
2. The County shall use the money from the City solely for the costs associated with the Land and Water Conservation Grant for Phase I funding of Fillmore County Park.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have entered into this Contribution Agreement as of this ____ day of _____, 2017.

COUNTY OF LIVINGSTON

By: _____
Kate Lawrence, Chairwoman
Livingston County Board of Commissioners

Dated: _____

<p>Approved as to Form for County of Livingston: COHL, STOKER & TOSKEY, P.C. By: Richard McNulty On: April 5, 2017</p>
--

4/20/2017

To: Genoa Township Board

From: Lake Chemung Riparian Association

PROPOSED LAKE CHEMUNG MANAGEMENT PROGRAM

The Lake Chemung Riparian Association (LCRA) proposes to continue the Lake Chemung Management Program for another five years through 2022.

The goals of the program are to control nuisance aquatic plant growth, to monitor water quality, and to provide lake protection information to residents. The plant control program focuses on the control of non-native species, such as Eurasian milfoil and starry stonewort, and native plants that grow to nuisance densities while protecting beneficial native plants. Nuisance plants are controlled through a combination of herbicide applications and mechanical harvesting which are conducted by licensed and certified contractors. The plant control program is overseen by an engineering consultant with expertise in lake management.

Under the current management program, assessments are collected on the summer tax bill. The LCRA proposes that assessments for the new program be collected on the winter tax bill in order that funds are in place prior to annual plant control activities.

PROPOSED BUDGET

The costs for the proposed management program are as follows:

IMPROVEMENT	CURRENT ANNUAL COST (2013-2017)	PROPOSED ANNUAL COST (2018-2022)
Nuisance Aquatic Plant Control	\$35,000	\$42,000
Aquatic Plant Control Administration/Inspections	\$8000	\$9,000
LCRA Lake Management Activities	\$7455	\$7,455
Administration and Contingency	\$3000	\$6,000
ANNUAL TOTAL	\$53,455	\$64,455
5-YEAR TOTAL	\$267,275	\$322,275

The LCRA is proposing to include \$15/SAD property as a line item in the budget to cover costs that the LCRA will incur for lake management activities/expenses. Assuming 497 properties in the SAD (this is the number of properties that paid tax into the SAD in 2012), the total requested is \$7,455 per year for each of the 5 years that will be part of the requested SAD extension.

This item was approved as a line item in the SAD budget beginning with the 2013-2017 SAD. The \$15 amount was determined to be a reasonable fee because this amount was historically the dues amount that the LCRA charged to Lake Chemung residents for Association membership when dues were voluntary. The LCRA included this fee in the SAD budget because the voluntary dues structure was not providing adequate funds to the Association to conduct necessary lake management activities and pay for Administrative costs. No change in the \$15 is proposed with this SAD extension since the monies secured over the past 5 years has been adequate to pay for the Activities/Expenses identified in the table below and it has allowed a contingency for funds to be available should a lake management emergency arise and/or a desirable water quality investigation become necessary.

The table, below, provides an estimated breakdown for the LCRA funds requested.

ACTIVITY/EXPENSE	ANNUAL COST
Web site development/updates, maintenance, hosting, domain name fees, and any other activities incurred to maintain the Lake Chemung Riparian Association Web Site and its associated web addresses. The web site provides lake management information to all of the Lake Chemung residents with properties in the SAD.	\$1,500
Lake Sampling Activities – Michigan Lake & Stream membership, Cooperative Lakes Management Program Sampling Fees, and other samplings as necessary. These samplings provide information pertaining to the quality of the lake and the results are used to ensure that the lake remains a positive resource – a benefit for all of the residents in the SAD.	\$2,000
Education/Training and Outreach – funds provided to LCRA Board members and to SAD residents for lake management education so that they can assist with lake management activities and teach Lake Chemung residents about good lake management practices. Funding for special projects that will benefit Lake Chemung and enhance the overall quality of the lake.	\$2,500
Other activities that support lake management such as newsletters to SAD members, post office box fees, fees to maintain the Association, etc.	\$1,455
The LCRA intends to request payment for these activities through a lump sum request on a quarterly basis (i.e. 3 payments of \$1,864 and 1 payment of \$1,863 each year (for a total of \$7,455) for the duration of the SAD).	

The proposed budget includes an increase over the previous 5 year budget (2013-2017) in a couple of line items. Note that the costs for the previous budget (2013-2017) were calculated in 2012 and the costs to do the work have steadily increased over the years and they will continue to do so as we move into the next 5 year lake management cycle. In particular, the nuisance plant control costs have increased due to higher chemical costs, higher harvesting costs, and additional acreage to be controlled. And, the administration and inspection costs have increased due to increased wages and higher costs for our lake manager to oversee the work. With these two line items increasing, the contingency also needs to increase to equal at least 10% of the cost of the other program elements.

Polly

From: Michael Suciu <uicusm@yahoo.com>
Sent: Monday, April 24, 2017 6:25 AM
To: Polly
Subject: Lake Chemung

Hi Polly

My lovely wife Marion and I live at 1071 Sunrise Park dr. Howell Mi 48843. We both are VERY MUCH in support of renewing the weed control program for 2017-2021. I want to thank the township for helping make this an affordable program by spreading the total cost per household out over 5 easy payments.

Thanks As Always

Michael&Marion Suciu

Polly

From: jrhill1@aol.com
Sent: Sunday, April 23, 2017 9:33 PM
To: Polly
Subject: Weed Control

Polly,

Just wanted to let you know that I fully support the weed control program for lake Chemung.

Sincerely,

John hull
1065 Sunrise Park
Howell, MI 48843

(Resolution No. 3)
Lake Chemung Aquatic Weed Control Improvement Project
Reimbursement Special Assessment Project (Winter 2017)

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the "Township") held at the Township Hall on May 1, 2017 at 6:30 p.m., there were

PRESENT: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus, and Rogers.

ABSENT: None.

The following preamble and resolution were offered by _____ and supported by _____ :

Resolution Approving Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared

WHEREAS, the Board of Trustees of the Township has approved the aquatic weed control improvement project for Lake Chemung within the Township as described in Exhibit A (the "Project");

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Board has tentatively determined to proceed with the Project;

WHEREAS, the Township held a public hearing on the Project and the proposed special assessment district (the "Special Assessment District") for the Project on May 1, 2017;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Clerk and which are identified as "Plans and Cost Estimates for the Lake Chemung Aquatic Weed Control Project and Reimbursement Special Assessment Project, Exhibit A (Winter 2017)."

2. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for five years.

3. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll, which certificate shall be substantially in the form of Exhibit C to this resolution.

4. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers

NO: None.

ABSTAIN: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT A
for the LAKE CHUMUNG AQUATIC WEED CONTROL PROJECT

The project (the “Project”) will consist of the following:

	2017-2021
Nuisance Aquatic Plant Control	\$42,000
Aquatic Plant Control Administration/Inspections	\$9,000
LCRA Lake Management Activities	\$7,455
Administration Contingency	\$6,000
Annual Total	\$64,455
5-Year Total	\$322,275

The five year estimated cost from 2017 until 2021 is projected to be \$322,275.00. The estimate cost to each parcel is expected to be \$127.13 annually beginning in the winter of 2017. In addition, commercial properties will be calculated on a front foot basis at \$1.00 per foot and residential equivalent per acre. This S.A.D. will also include carry-over balances from previous districts.

Exhibit B

The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

4711-03-300-003	4711-09-201-070	4711-09-201-218	4711-10-201-010	4711-10-301-038	4711-11-300-025
4711-03-300-004	4711-09-201-071	4711-09-201-223	4711-10-201-012	4711-10-301-039	4711-11-300-026
4711-03-300-011	4711-09-201-072	4711-09-201-224	4711-10-201-013	4711-10-301-040	4711-11-301-001
4711-03-300-021	4711-09-201-075	4711-09-201-227	4711-10-201-014	4711-10-301-041	4711-11-301-002
4711-03-300-022	4711-09-201-076	4711-09-201-228	4711-10-201-015	4711-10-301-043	4711-11-301-003
4711-03-300-023	4711-09-201-078	4711-09-201-229	4711-10-201-016	4711-10-301-045	4711-11-301-004
4711-03-300-025	4711-09-201-079	4711-09-201-230	4711-10-201-017	4711-10-301-046	4711-11-301-005
4711-03-300-026	4711-09-201-080	4711-09-201-231	4711-10-201-018	4711-10-301-048	4711-11-301-006
4711-03-301-002	4711-09-201-081	4711-09-201-233	4711-10-201-019	4711-10-301-051	4711-11-301-007
4711-03-301-003	4711-09-201-082	4711-09-201-234	4711-10-201-020	4711-10-301-052	4711-11-301-008
4711-03-301-004	4711-09-201-083	4711-09-201-235	4711-10-201-021	4711-10-301-053	4711-11-301-009
4711-03-301-005	4711-09-201-084	4711-09-201-236	4711-10-201-022	4711-10-301-062	4711-11-301-012
4711-03-301-006	4711-09-201-085	4711-09-201-237	4711-10-201-024	4711-10-301-068	4711-11-301-013
4711-03-301-007	4711-09-201-086	4711-09-201-238	4711-10-201-025	4711-10-301-069	4711-11-302-001
4711-03-301-008	4711-09-201-089	4711-09-202-026	4711-10-201-027	4711-10-301-070	4711-11-302-002
4711-03-301-019	4711-09-201-090	4711-10-100-004	4711-10-201-028	4711-10-301-071	4711-11-302-003
4711-03-301-022	4711-09-201-091	4711-10-100-006	4711-10-201-029	4711-10-301-072	4711-11-302-004
4711-03-301-024	4711-09-201-093	4711-10-101-001	4711-10-201-030	4711-10-301-075	4711-11-302-005
4711-03-301-038	4711-09-201-095	4711-10-101-003	4711-10-201-031	4711-10-301-082	4711-11-302-007
4711-03-301-040	4711-09-201-100	4711-10-101-005	4711-10-201-032	4711-10-301-083	4711-11-302-008
4711-03-301-041	4711-09-201-103	4711-10-101-006	4711-10-201-033	4711-10-301-085	4711-11-302-009
4711-03-301-045	4711-09-201-104	4711-10-101-016	4711-10-201-034	4711-10-301-086	4711-11-302-010
4711-03-301-046	4711-09-201-105	4711-10-101-017	4711-10-201-035	4711-10-301-088	4711-11-302-011
4711-03-301-047	4711-09-201-106	4711-10-101-020	4711-10-201-036	4711-10-301-089	4711-11-302-013
4711-03-301-048	4711-09-201-107	4711-10-101-021	4711-10-201-038	4711-10-301-098	4711-11-302-014
4711-03-301-051	4711-09-201-111	4711-10-101-027	4711-10-201-041	4711-10-301-107	4711-11-302-016
4711-03-301-052	4711-09-201-112	4711-10-101-028	4711-10-201-043	4711-10-301-112	4711-11-302-018
4711-03-302-001	4711-09-201-114	4711-10-101-029	4711-10-201-046	4711-10-301-119	4711-11-302-019
4711-03-302-002	4711-09-201-115	4711-10-101-046	4711-10-201-048	4711-10-301-120	4711-11-302-020
4711-03-302-003	4711-09-201-116	4711-10-101-047	4711-10-201-050	4711-10-301-123	4711-11-302-021
4711-03-302-011	4711-09-201-117	4711-10-101-048	4711-10-201-051	4711-10-301-124	4711-11-302-022
4711-03-302-012	4711-09-201-118	4711-10-101-049	4711-10-201-056	4711-10-301-126	4711-11-302-024
4711-03-302-013	4711-09-201-119	4711-10-101-050	4711-10-201-057	4711-10-301-127	4711-11-302-028
4711-03-302-014	4711-09-201-120	4711-10-101-052	4711-10-201-061	4711-10-301-128	4711-11-302-029
4711-03-302-015	4711-09-201-121	4711-10-101-053	4711-10-201-062	4711-10-301-129	4711-11-302-031

4711-09-201-065	4711-09-201-211	4711-10-201-003	4711-10-301-027	4711-10-301-218	4711-11-305-022
4711-09-201-066	4711-09-201-212	4711-10-201-004	4711-10-301-028	4711-10-301-219	4711-11-305-023
4711-09-201-067	4711-09-201-213	4711-10-201-007	4711-10-301-032	4711-10-301-220	
4711-09-201-068	4711-09-201-214	4711-10-201-008	4711-10-301-035	4711-10-301-221	
4711-09-201-069	4711-09-201-215	4711-10-201-009	4711-10-301-037	4711-11-300-015	



EXHIBIT C

Certificate

I, the undersigned, Supervisor of Genoa Township, Livingston County, Michigan (the "Township"), acting pursuant to a resolution duly adopted by the Genoa Charter Township Board on May 1, 2017 (the "Resolution") certify that (1) the attached special assessment roll for the Lake Chemung Aquatic Weed Control Improvement Project and Reimbursement Special Assessment Project (Winter 2017) Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: May 1, 2017

Bill Rogers
Genoa Township Supervisor

(Resolution No. 4)
Lake Chemung Aquatic Weed Control Project
Reimbursement Special Assessment Project (Winter 2017)

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the "Township") held at the Township Hall on May 1, 2017 at 6:30 p.m., there were

PRESENT: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus, and Rogers.

ABSENT: None.

The following preamble and resolution were offered by _____, seconded by _____.

Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices

WHEREAS, the Board of Trustees of the Township has determined to proceed with the aquatic weed control improvement project within the Township as described in Exhibit A (the "Project");

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled "Special Assessment Roll for the Lake Chemung Aquatic Weed Control Project Reimbursement Special Assessment Project (winter 2017)" (the "Proposed Roll") and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.

2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.

3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Proposed Roll.

4. The second public hearing will be held on Monday, May 15, 2017 at 6:30 p.m. at the offices of Genoa Charter Township, Livingston County, Michigan.

5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before May 3, 2017.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before May 5, 2017 and May 12, 2017. The notice shall be in a form substantially similar to the notice attached as Exhibit D.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus, and Rogers

NO: None.

ABSTAIN: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A
for the LAKE CHUMUNG AQUATIC WEED CONTROL PROJECT

The project (the “Project”) will consist of the following:

	2017-2021
Nuisance Aquatic Plant Control	\$42,000
Aquatic Plant Control Administration/Inspections	\$9,000
LCRA Lake Management Activities	\$7,455
Administration Contingency	\$6,000
Annual Total	\$64,455
5-Year Total	\$322,275

The five year estimated cost from 2017 until 2021 is projected to be \$322,275.00. The estimate cost to each parcel is expected to be \$127.13 annually beginning in the winter of 2017. In addition, commercial properties will be calculated on a front foot basis at \$1.00 per foot and residential equivalent per acre. This S.A.D. will also include carry-over balances from previous districts.

EXHIBIT B

Genoa Charter Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
UPON A PROPOSED LAKE CHEMUNG AQUATIC WEED CONTROL PROJECT
AND SPECIAL ASSESSMENT DISTRICT and ROLL FOR THE PROJECT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Charter Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on May 15, 2017, at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the following proposed special assessment district for aquatic weed control, and to hear any objections thereto and to the proposed project.

The project (the "Project") will consist of the following:

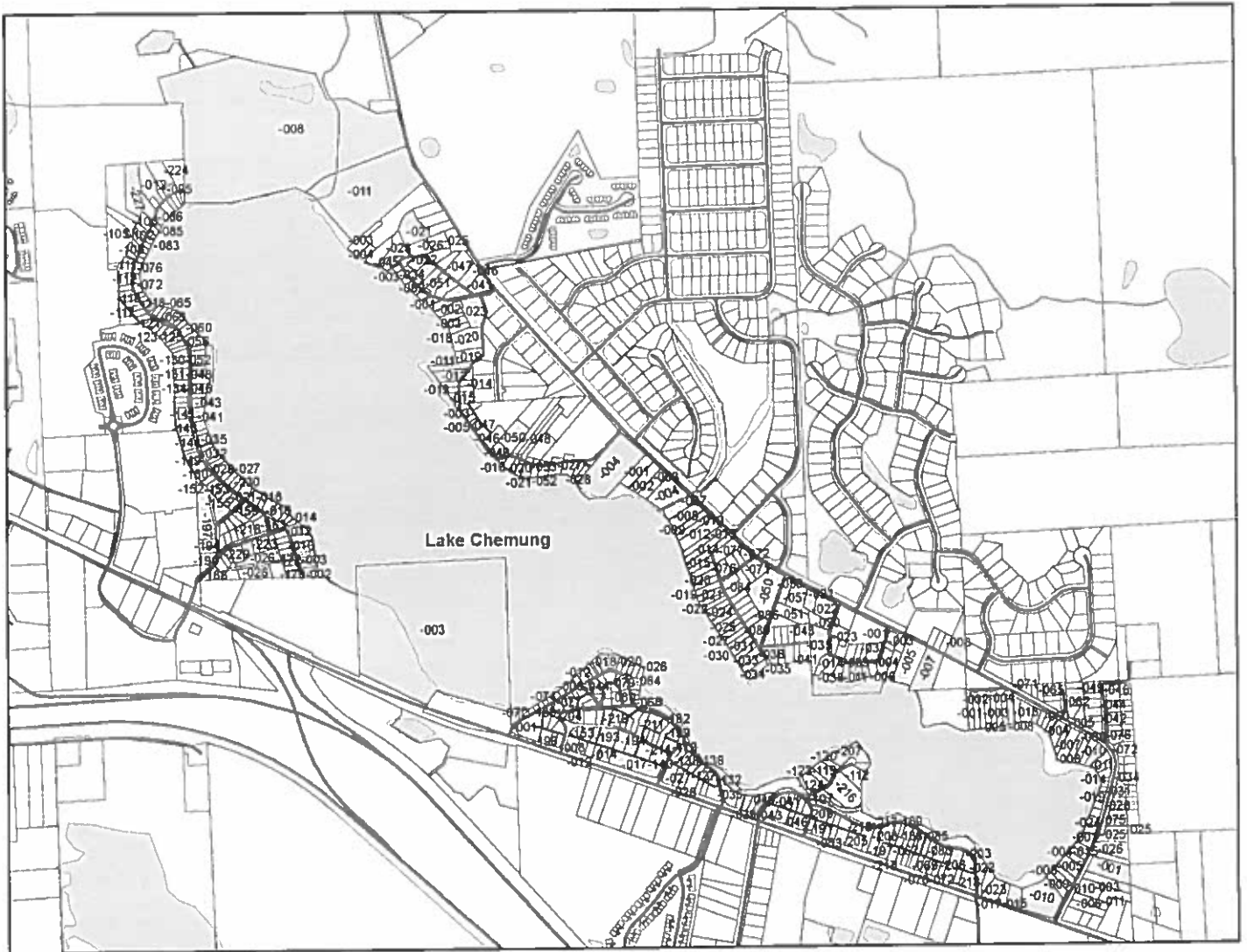
	2017-2021
Nuisance Aquatic Plant Control	\$42,000
Aquatic Plant Control Administration/Inspections	\$9,000
LCRA Lake Management Activities	\$7,455
Administration Contingency	\$6,000
Annual Total	\$64,455
5-Year Total	\$322,275

The five year estimated cost from 2017 until 2021 is projected to be \$322,275.00. The estimate cost to each parcel is expected to be \$127.13 annually beginning in the winter of 2017. In addition Commercial properties will be calculated on a front foot basis at \$1.00 per foot and residential equivalent users per acre. This S.A.D. will also include carry-over balances from previous districts.

(2) The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map and includes the specific properties that are identified by the following permanent parcel numbers:

4711-03-300-003	4711-09-201-070	4711-09-201-218	4711-10-201-010	4711-10-301-038	4711-11-300-025
4711-03-300-004	4711-09-201-071	4711-09-201-223	4711-10-201-012	4711-10-301-039	4711-11-300-026
4711-03-300-011	4711-09-201-072	4711-09-201-224	4711-10-201-013	4711-10-301-040	4711-11-301-001
4711-03-300-021	4711-09-201-075	4711-09-201-227	4711-10-201-014	4711-10-301-041	4711-11-301-002
4711-03-300-022	4711-09-201-076	4711-09-201-228	4711-10-201-015	4711-10-301-043	4711-11-301-003
4711-03-300-023	4711-09-201-078	4711-09-201-229	4711-10-201-016	4711-10-301-045	4711-11-301-004
4711-03-300-025	4711-09-201-079	4711-09-201-230	4711-10-201-017	4711-10-301-046	4711-11-301-005
4711-03-300-026	4711-09-201-080	4711-09-201-231	4711-10-201-018	4711-10-301-048	4711-11-301-006
4711-03-301-002	4711-09-201-081	4711-09-201-233	4711-10-201-019	4711-10-301-051	4711-11-301-007

4711-09-201-026	4711-09-201-150	4711-10-102-047	4711-10-202-004	4711-10-301-182	4711-11-302-069
4711-09-201-027	4711-09-201-152	4711-10-102-051	4711-10-202-006	4711-10-301-187	4711-11-302-070
4711-09-201-028	4711-09-201-153	4711-10-102-064	4711-10-202-008	4711-10-301-188	4711-11-302-071
4711-09-201-029	4711-09-201-155	4711-10-102-065	4711-10-202-009	4711-10-301-189	4711-11-302-072
4711-09-201-030	4711-09-201-157	4711-10-102-066	4711-10-202-010	4711-10-301-190	4711-11-302-073
4711-09-201-031	4711-09-201-158	4711-10-102-067	4711-10-202-011	4711-10-301-191	4711-11-302-075
4711-09-201-032	4711-09-201-159	4711-10-102-068	4711-10-202-012	4711-10-301-193	4711-11-302-076
4711-09-201-034	4711-09-201-161	4711-10-102-069	4711-10-202-014	4711-10-301-194	4711-11-302-077
4711-09-201-035	4711-09-201-162	4711-10-102-070	4711-10-202-020	4711-10-301-196	4711-11-302-078
4711-09-201-037	4711-09-201-163	4711-10-102-071	4711-10-202-021	4711-10-301-197	4711-11-304-001
4711-09-201-041	4711-09-201-168	4711-10-102-072	4711-10-202-022	4711-10-301-199	4711-11-304-003
4711-09-201-043	4711-09-201-169	4711-10-102-073	4711-10-202-023	4711-10-301-203	4711-11-304-006
4711-09-201-045	4711-09-201-171	4711-10-102-074	4711-10-202-024	4711-10-301-204	4711-11-304-010
4711-09-201-046	4711-09-201-172	4711-10-102-077	4711-10-202-031	4711-10-301-205	4711-11-304-011
4711-09-201-048	4711-09-201-174	4711-10-102-078	4711-10-202-033	4711-10-301-206	4711-11-305-001
4711-09-201-050	4711-09-201-175	4711-10-102-079	4711-10-202-035	4711-10-301-208	4711-11-305-003
4711-09-201-051	4711-09-201-176	4711-10-102-080	4711-10-202-038	4711-10-301-209	4711-11-305-004
4711-09-201-052	4711-09-201-179	4711-10-102-083	4711-10-301-001	4711-10-301-210	4711-11-305-005
4711-09-201-055	4711-09-201-186	4711-10-200-003	4711-10-301-006	4711-10-301-211	4711-11-305-007
4711-09-201-056	4711-09-201-188	4711-10-200-004	4711-10-301-007	4711-10-301-212	4711-11-305-008
4711-09-201-058	4711-09-201-190	4711-10-200-005	4711-10-301-008	4711-10-301-213	4711-11-305-009
4711-09-201-060	4711-09-201-193	4711-10-200-007	4711-10-301-010	4711-10-301-214	4711-11-305-010
4711-09-201-061	4711-09-201-194	4711-10-200-008	4711-10-301-012	4711-10-301-215	4711-11-305-015
4711-09-201-062	4711-09-201-197	4711-10-201-001	4711-10-301-014	4711-10-301-216	4711-11-305-017
4711-09-201-063	4711-09-201-210	4711-10-201-002	4711-10-301-017	4711-10-301-217	4711-11-305-020
4711-09-201-065	4711-09-201-211	4711-10-201-003	4711-10-301-027	4711-10-301-218	4711-11-305-022
4711-09-201-066	4711-09-201-212	4711-10-201-004	4711-10-301-028	4711-10-301-219	4711-11-305-023
4711-09-201-067	4711-09-201-213	4711-10-201-007	4711-10-301-032	4711-10-301-220	
4711-09-201-068	4711-09-201-214	4711-10-201-008	4711-10-301-035	4711-10-301-221	
4711-09-201-069	4711-09-201-215	4711-10-201-009	4711-10-301-037	4711-11-300-015	



(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(4) The preliminary plans and cost estimates for the proposed Project and the boundaries of the Special Assessment District are reflected in the attached map and general project costs. The Township Board has received a letter from association residents asking that the district be renewed for five years and provided the project cost details. Pursuant to the provisions of Public Act 188 of 1954, record owners of land have the right to file written objections to the Project with the Township Board. Any person objecting to the proposed Project or the proposed Special Assessment District shall file an objection in writing with the Township Clerk before the close of the May 15, 2017 public hearing of the board.

(5) The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal within 30 days after the confirmation of the special assessment roll was protested at the hearing held for the purpose of confirming the roll.

This notice is given by order of the Genoa Township Board, May 1, 2017

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT C

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

PAULETTE A. SKOLARUS, being first duly sworn, deposes and says that she personally prepared for mailing, and did on May 3, 2017 send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus
Genoa Charter Township Clerk

Exhibit D
GENOA CHARTER TOWNSHIP
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
FOR THE PROPOSED LAKE CHEMUNG AQUATIC WEED CONTROL PROJECT
AND SPECIAL ASSESSMENT DISTRICT FOR THE PROJECT

(1) The Township Board of Genoa Charter Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on May 15, 2017, 2016, at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the following proposed special assessment district:

GENOA CHARTER TOWNSHIP – LAKE CHEMUNG AQUATIC WEED CONTROL PROJECT
AND SPECIAL ASSESSMENT DISTRICT (Winter 2017)

and to hear any objections to the request, to the improvement and to the special assessment district. The Township Board may revise, correct, amend or change the plans, estimate of cost, the proposed roll or special assessment district.

The Lake Chemung Aquatic Weed Control Project (the "Project") is a five-year program at a cost of \$322,275.00 for improvement for the Lake Chemung Weed Control. The total amount per parcel is \$635.65; the amount per parcel per year is: \$127.13. In addition, commercial properties will be calculated on a front foot basis at \$1.00 per foot and a residential equivalent per acre. This S.A.D. will also include carry-over balances from previous districts.

(2) The Project is being designed to serve the properties in the Special Assessment District, known as Lake Chemung Aquatic Weed Control Project.

(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(4) The preliminary plans and cost estimates for the proposed Project and the boundaries of the Special Assessment District are now on file in the office of the Township Clerk for public examination from the date of this notice until and including the date of the public hearing and may be examined at the hearing.

(5) The Township is initiating this project based upon petitions previously received for the district concluding in the summer of 2017 and along with a formal request from residents of the Lake Chemung within the Township in accordance with Act No. 188, Michigan Public Acts of 1954, as amended.

(6) Record owners and any party in interest of land have the right to object in person or to file written objections to the petition, to the improvement and to the special assessment district. Any person objecting in writing to the petition, the improvement, or the proposed special assessment district shall file the objection with the Township Clerk before the close of the May 1, 2017 hearing or within such further time as the Township Board may grant. Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the state tax tribunal.

This notice is given by order of the Genoa Township Board.

Dated: May 1, 2017, 2017

Paulette A. Skolarus, Clerk
Genoa Charter Township

(Lcp 05/05/2017 & 05/12/2017)

Polly

From: Jeff Bane <jbane@cleary.edu>
Sent: Tuesday, April 25, 2017 3:43 PM
To: Polly
Subject: Township approval for liquor license
Attachments: LCC106 Township form Cleary.pdf

Dear Polly,

I have a form to get filled out with township approval for a university conference center liquor license here at Cleary University Johnson Center. I am wondering when the next meeting is that i can get this accomplished and how I can assist the completion as quickly as possible. This is not a normal Class C licence that is tied to a population quota. It is a 436.1513 Class C license.

Sincerely,

Jeffrey Bane MLD, CEC, CCE
Dean, Hospitality
Cleary University

Office| 517.338.3173
Cell| 317.650.5026

BUSINESS STRONG



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Clery university Johnson Center
(name of applicant)

for the following license(s): Class C liquor license under 436.1513 (University/Conference Center)
(list specific licenses requested)

to be located at: 3725 Clery Drive

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: 3750 Clery Drive

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

MICHIGAN LIQUOR CONTROL CODE OF 1998 (EXCERPT)
Act 58 of 1998

436.1513a Sale of alcoholic liquor for consumption at community college's or university's culinary or hospitality program's location; license; prohibition; submission of documents; cancellation of license; use; license to private entity; catering permit; definitions.

Sec. 513a. (1) Beginning October 1, 2011, the commission may issue to the governing board of a community college or university that is accredited by a nationally recognized accrediting agency as determined by the United States secretary of education under 20 USC 1099b and that operates an accredited culinary or hospitality program, without regard to the quota provisions of section 531, a license to sell alcoholic liquor for consumption at the community college's or university's culinary or hospitality program's location for activities that further the community college's or university's community or academic mission.

(2) Except as otherwise provided in subsection (7), the sale of alcoholic liquor to patrons at a location other than the community college's or university's culinary or hospitality program's location or at activities that do not further the community college's or university's community or academic mission, including, but not limited to, public and private gatherings or meetings that do not have a direct correlation to the community college's or university's community or academic mission, is prohibited under this section.

(3) To obtain a license under this section, a community college or university shall submit both of the following to the commission:

(a) Documentation verifying that the community college or university is accredited by a nationally recognized accrediting agency as determined by the United States secretary of education under 20 USC 1099b.

(b) Either of the following:

(i) Documentation verifying that the community college's or university's culinary or hospitality program is accredited by a regionally recognized accrediting body.

(ii) Within 180 days after the effective date of the amendatory act that added this section, a copy of the community college's or university's application to a regionally recognized accrediting body for accreditation of its culinary or hospitality program.

(4) The commission shall cancel a license issued under this section if, within 2 years of applying for a license under this section, the community college's or university's culinary or hospitality program is not accredited by a regionally recognized accrediting body, unless the community college or university demonstrates good cause for an extension of time to obtain accreditation by a regionally recognized accrediting body.

(5) Except as otherwise provided in subsection (7), a liquor license issued under this section shall be granted and registered to the community college's or university's culinary or hospitality program's location.

(6) Except as otherwise provided in subsection (7), a liquor license issued under this section shall be used by the community college or university and not by a private entity.

(7) Subject to section 531, the commission may issue a license to a private entity for the sale of alcoholic liquor for consumption on the premises of an outdoor stadium located on land owned by Lake Michigan college and leased to a private entity. The prohibition in section 531(7) on licenses at outdoor stadiums does not apply to a license issued under this subsection.

(8) A community college or university that holds a liquor license under this section shall not obtain a catering permit under section 547.

(9) As used in this section:

(a) "Community college" means a community college established under the community college act of 1966, 1966 PA 331, MCL 389.1 to 389.195.

(b) "University" means a public university described in section 4, 5, or 6 of article VIII of the state constitution of 1963.

History: Add. 2011, Act 249, Imd. Eff. Dec. 8, 2011.

MEMORANDUM

TO: Township Board

FROM: Michael Archinal 

DATE: 4/28/2017

RE: 830 Sunrise Park
Appeal of 2016 Road Paving Special Assessment

A resident in Sunrise Park has asked for an audience with the Township Board to appeal an assessment on a second piece of property they own. As an old cottage community, Sunrise Park has several lots that do not have primary residences on them. Some have strips of land on the other side of the road that provide access to the lake. Others have garages on the other side of the street from their home. Where the lots are contiguous the property owner could combine the lots into one tax code to avoid a special assessment. Where the additional lot was not contiguous we allowed the property owner to execute an affidavit that waived any future development of the second lot to avoid the second assessment.

The statutory notice for the second lot in this case was sent to a post office box in Howell. This P.O. Box was the address on our tax roll at the time. This notice came back as undeliverable – unable to forward. The notice for the lot with the primary residence was not returned. All statutory notices were sent or published in accordance with PA 188. Additionally an informational meeting was held and the HOA communicated repeatedly with the residents. In fact 15 properties were identified by the HOA as potentially needing relief from a second assessment. The period for application for relief from the Michigan Tax Tribunal expired 30 days after the roll was approved. The only recourse for appeal is with the Township Board.

I have discussed this matter with Bond Counsel. He indicates that because the money for this project came from the Township's revolving SAD fund (i.e. no bonds were sold) the Board could waive the second assessment or grant a hardship deferral of the assessment until the property is sold. The Township would bear the cost of the waived or deferred assessment. Bond Counsel stated that these actions usually only occur when there has been some error on the Township's part.

We went to extraordinary lengths to address this issue during the special assessment process. Not only were all statutory notice and publication requirements followed but additional meetings and communication also occurred. The change of address form provided by the property owner was submitted on 6/28/2016 well after the district was established. Granting relief in this regard is at your discretion.

Resolution #2
Sunrise Park & Newberry-Wise Subdivisions Road Improvement Project
Special Assessment Project (Summer 2016)

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township of Livingston County, Michigan, (the "Township") held at the Township Hall on December 7, 2015, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Ledford, Smith, Rowell and Mortensen

ABSENT: None

The following preamble and resolution were offered by Ledford and seconded by Smith.

**Resolution to Approve the Project,
Scheduling the First Hearing
and Directing the Issuance of Statutory Notices**

WHEREAS, the Township has received petitions signed by owners of more than fifty percent (50%) of the total frontage within the Sunrise Park & Newberry-Wise Subdivisions Road Improvement Project within the Township in accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and as described in Exhibit A (the "Project"); and

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township hereby tentatively declares its intent to proceed with the Project.
2. The Board of Trustees of the Township hereby declares its intention to make the improvement and tentatively designates the special assessment district against which the cost of the improvement is to be assessed is described in Exhibit A.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to hear any objections to the petition, to the improvement and to the proposed Special Assessment District for the Project which is known as the Sunrise Park & Newberry-Wise Subdivisions Road Improvement Project Special Assessment District (Summer 2016).
4. The public hearing will be held on January 4, 2016 at 6:30 p.m., at the offices of Genoa Charter Township, Livingston County, Michigan.
- *5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of *

Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before December 23, 2015. Following the mailing of the notices, the Township Clerk shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit C.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before December 23, 2015 and once on or before December 30, 2015. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCriric.

NO: None.

ABSTAIN: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board held on December 7, 2015, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Paulette A. Skolarus, Clerk
Genoa Charter Township

Resolution No. 4 – Sunrise Park and Newberry-Wise Subdivisions Road Improvement
Reimbursement Special Assessment Project (Summer 2016)

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the "Township") held at the Township Hall on Jan 4, 2016, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Rowell, Mortensen, Ledford and Smith.

ABSENT:

The following preamble and resolution were offered by Skolarus and supported by Hunt:

**Resolution Acknowledging the Filing of the Special
Assessment Roll, Scheduling the Second Hearing,
and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Sunrise Park and Newberry-Wise Subdivisions Road Improvement project within the Township as described in Exhibit A (the "Project") and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled "Special Assessment Roll for the Sunrise Park and Newberry-Wise Subdivisions Road Improvement Program Reimbursement Special Assessment Project (Summer 2016)" and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.
2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to review and hear objections on the Proposed Roll.
4. The second public hearing will be held on Monday, February 1, 2016 at 6:30 p.m. at the offices of Genoa Township, Livingston County, Michigan.
5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the

★ last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before January 21, 2016. Following the mailing of the notices, the Township Clerk shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit C.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before January 21, 2016 and January 29, 2016. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCrie

NO: None.

ABSENT: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.


Paulette A. Skolarus, Genoa Charter Township Clerk

Mort Code

Pay this tax to:
GENOA TOWNSHIP
2911 DORR RD.
BRIGHTON, MI 48116
(810) 227-5225

PLEASE RETURN THIS PORTION WITH PAYMENT. THANK YOU.

After 09/14/2016 additional interest and fees apply

2016 Summer Tax for Prop #: 4711-04-400-009

TAXPAYER NOTE: Are your name & mailing address correct? If not, please make corrections below. Thank You.

Make Check Payable To: GENOA TOWNSHIP

Property Addr: VACANT

4711-04-400-009

To: MINOCK ALEXANDRIA
830 SUNRISE PARK
BOWELL MI 48843

Allie
810-923-3613

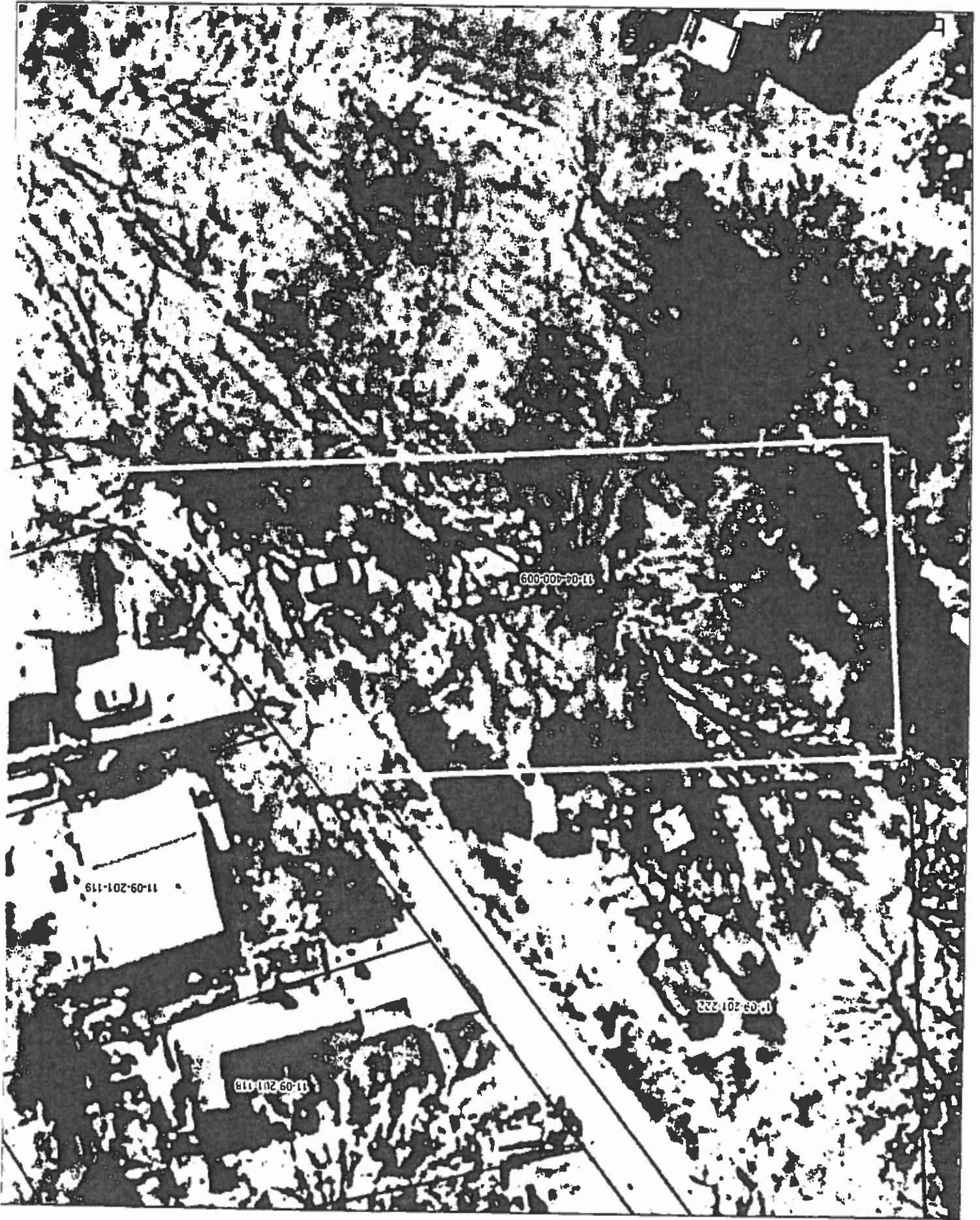
Amount Remitted: _____

? can build garage ever

Please return top portion with payment

GENOA TOWNSHIP 2016 Summer

<p>MESSAGE TO TAXPAYER</p> <p>THE 2016 SUMMER TAXES ARE DUE SEPT. 14, 2016. POSTMARKS ARE NOT ACCEPTED. OFFICE HOURS ARE MON-FRI 9:00-5:00. FOR YOUR CONVENIENCE THERE IS A DROP BOX LOCATED AT THE FRONT ENTRANCE, OR PAY BY MAIL TO: GENOA TOWNSHIP, 2911 DORR RD., BRIGHTON, MI 48116. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE TREASURER'S OFFICE AT 810-227-5225 ROBIN L. HUNT, TREASURER</p>	<p>PAYMENT INFORMATION</p> <p>WHEN PAYING IN PERSON, PLEASE BRING THIS ENTIRE FORM WITH YOU FOR A STAMPED PAID RECEIPT. ONLY CASH OR CHECK PAYMENTS CAN BE MADE AT THE TOWNSHIP. TAXES CAN BE PAID ONLINE WITH A CREDIT CARD OR ECHECK AT WWW.GENOA.ORG. CREDIT CARD PAYMENTS CANNOT BE MADE AT THE TWP OFFICES.</p>																					
<p>PROPERTY INFORMATION</p> <p>Property Assessed To: MINOCK ALEXANDRIA 830 SUNRISE PARK BOWELL, MI 48843</p> <p>ROWELL School: 47070</p> <p>Prop #: 4711-04-400-009 Prop Addr: VACANT</p> <p>Legal Description: SEC 4, T2N, R25E, COM 11 FT W & 2 FT S IN N FROM NW COR LOT 104, SUNRISE PARK SUB TR S 165 FT FOR PT OF READING, TR S 67 FT, TR S 167 FT, TR N 36°40'W 84 FT TR N 119 FT 30 BEGINNING .22 A N/L</p>	<p>TAX DETAIL</p> <p>402 RESIDENTIAL-VA Class: 402</p> <p>Princ. Residence Exemption Has Reduced Bill By: \$ 287.0</p> <p>Taxes are based upon Taxable Value. 1 mill equals \$1.00 per \$1000 of Taxable Value. Amounts with no millage are either Special Assessments or other charges added to this bill.</p> <table border="1"> <thead> <tr> <th>DESCRIPTION</th> <th>MILLAGE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>STATE ED TAX</td> <td>6.00000</td> <td>95.68</td> </tr> <tr> <td>COUNTY ALLOCATED</td> <td>3.37000</td> <td>53.74</td> </tr> <tr> <td>HO SCHOOL OPER</td> <td>18.00000</td> <td>EXEMPT</td> </tr> <tr> <td>HO SCHOOL DEBT</td> <td>3.20000</td> <td>51.03</td> </tr> <tr> <td>LIVINGSTON ISD</td> <td>3.35850</td> <td>53.55</td> </tr> <tr> <td>Sunrise Park Rd</td> <td></td> <td>849.67</td> </tr> </tbody> </table>	DESCRIPTION	MILLAGE	AMOUNT	STATE ED TAX	6.00000	95.68	COUNTY ALLOCATED	3.37000	53.74	HO SCHOOL OPER	18.00000	EXEMPT	HO SCHOOL DEBT	3.20000	51.03	LIVINGSTON ISD	3.35850	53.55	Sunrise Park Rd		849.67
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LIVINGSTON ISD	3.35850	53.55																				
Sunrise Park Rd		849.67																				
<p>OPERATING FISCAL YEARS</p> <p>The taxes on bill will be used for governmental operations for the following fiscal year(s):</p> <p>County: 01-01-16 - 12-31-16 Twn/Cty: 04-01-16 - 03-31-17 School: 07-01-16 - 06-30-17 State: 10-01-16 - 09-30-17</p> <p>Does NOT affect when the tax is due or its amount</p>	<table border="1"> <tbody> <tr> <td>Total Tax</td> <td>33.92850</td> <td>1,103.67</td> </tr> <tr> <td>Administration Fee</td> <td></td> <td>11.03</td> </tr> <tr> <td>TOTAL AMOUNT DUE</td> <td></td> <td>1,114.70</td> </tr> <tr> <td>PREV. PAYMENTS</td> <td></td> <td></td> </tr> <tr> <td>BALANCE DUE</td> <td></td> <td>1,114.70</td> </tr> </tbody> </table>	Total Tax	33.92850	1,103.67	Administration Fee		11.03	TOTAL AMOUNT DUE		1,114.70	PREV. PAYMENTS			BALANCE DUE		1,114.70						
Total Tax	33.92850	1,103.67																				
Administration Fee		11.03																				
TOTAL AMOUNT DUE		1,114.70																				
PREV. PAYMENTS																						
BALANCE DUE		1,114.70																				



submitted 6/28/2016

ma



CHANGE OF ADDRESS FORM

2911 Carr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

PLEASE PRINT

PROPERTY ID (PARCEL NUMBER) 04-400-009
4711-09 201-1312

OWNER NAME Alexandria Lukie

PROPERTY ADDRESS 830 Sunrises Park

CITY Howell STATE MI ZIP 48843

PLEASE INDICATE IF THE ABOVE ADDRESS IS YOUR PRIMARY RESIDENCE.

YES NO

IF YOUR ADDRESS IS DIFFERENT THAN ABOVE YOU CANNOT RECEIVE A PRINCIPAL RESIDENCE EXEMPTION (PRE) ON THIS PROPERTY. REMINDER - TO HAVE A PRE YOU HAVE TO OWN AND OCCUPY THE PREMISES. PLEASE STATE ANY SPECIAL CIRCUMSTANCES FOR THIS CHANGE IN WHICH YOU SHOULD STILL RECEIVE A PRE ON THIS PROPERTY.

CHANGE

NAME _____ REASON _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

SIGNATURE _____ DATE _____

PHONE NUMBER _____

- SUPERVISOR
Gary T. McCririe
- CLERK
Paulette A. Skolamas
- TREASURER
Robin L. Hunt
- TRUSTEES
H. James Mortenson
Jason W. Ladford
Todd W. Smith
Linda Rowell
- MANAGER
Michael C. Archinal



2911 Dorr Road
Brighton, MI 48116

GENOA TOWNSHIP
2911 DORR ROAD
BRIGHTON MI 48116



NEOPOST
12/09/2015
US POSTAGE \$000.48⁵



ZIP 48116
041L11256848

4711-04-400-009
MIROCK ALEXANDRIA
PO BOX 852
HOWELL MI 48844-0852

Mailed
12/22/2015
-TB

830 Sunrise
Howell MI
48843

NTXF 4R2 3P 1 0012/12/15

RETURN TO SENDER
NOT DELIVERABLE AS ADDRESSED
UNABLE TO FORWARD

BC: 48116943611 *3053-08048-09-38

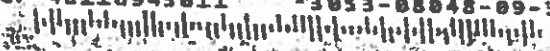


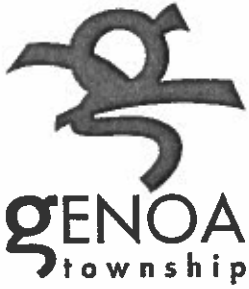
EXHIBIT C

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

PAULETTE A. SKOLARUS, being first duly sworn, deposes and says that she personally prepared for mailing, and did on December 10, 2015, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.


Paulette A. Skolarus, Clerk
Genoa Charter Township



July 1, 2015

Sunrise Park/Newbery-Wise Property Owner

RE: Sunrise Park/Newbery-Wise Roads

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Dear Sir or Madam,

The Township has been approached by some of your neighbors regarding the condition of the roads in your subdivisions. The roads in your area are private. As such they are the responsibility of the property owners within the Sunrise Park and Newberry-Wise subdivisions. The purpose of this letter is to provide you with information and to let you know about a meeting on July 9, 2015 at the Township Hall.

Public Act 188 allows for special property tax assessments for certain improvements. Genoa has a long history of using special assessments for road improvements, street lighting, water and sewer installation and aquatic weed control. Several subdivisions in Genoa have successfully petitioned the Township Board to specially assess their properties for road improvements. For the project to move forward at least 51% of the property owners must file a petition supporting the project.

To determine the feasibility of the project an engineering estimate has been developed and quotes from paving contractors have been received. The project would involve pulverizing and/or removing the existing asphalt, shaping a new base, adjusting structures and installing new asphalt. There are some construction alternatives that will be discussed at the informational meeting. Costs incurred by the Township for engineering, publication and mailing would be paid by the district if sufficient petitions are received. The estimated cost for this district is \$490,000.

Because the roads are private no public money can be spent. The Township finances these types of projects through a revolving loan fund. Typically project costs are spread over a five year period with no interest. The annual assessment is placed on properties within the district.

Based on the following assumptions:

- 165 Parcels/Homes
- Project cost estimate of \$490,000
- 5-year payback with no interest

The assessment would equate to approximately \$594 per year.

You are invited to attend an informational meeting on July 9, 2015 at 6:30 p.m. at the Genoa Township Hall located at 2911 Dorr Road, Brighton MI 48116. The

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith



Township Engineer and I will explain the project, the special assessment process and answer any questions you may have. We will also try to determine what kind of support the project has and what the exact scope of the project should be. You are able to post your support, opposition or ask a question by emailing sunrisenewberry@genoa.org. Also feel free to contact the Township Hall at 810.227.5225.

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Best regards,

Michael Archinal
Manager

Cc: Township Board
Jonathon Booth, Hubbell, Roth & Clark
Kelly VanMarter; Assistant Township Manager

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Kathleen Murphy

From: Hewitt Lyn <lhewitt@fxi.com>
Sent: Friday, September 18, 2015 4:16 PM
To: Kathleen Murphy
Subject: RE: Sunrise Park Question
Attachments: Sunrise Park Road

Hi Kathleen,

Thanks for reaching out. I have attached my original message for reference since some names have been added to my original list. Here are my thoughts on the four names that you provided:

4711-09-201-171, Hackman – Steve and Carol own one of the partial lots that are not numbered and are located on the plat between properties -003 and -008 along the water. There should not be a need to waive any lots for them since you do not have their partial lot on the assessment list. I discussed this with Carol, but did not get a chance to speak with Steve and he may be reaching out to verify that they would only have one road assessment.

4711-09-201-217, Buerle – 217 is the property with the house, you are correct. Dennis would like to waive the 4711-09-201-216 property which is the adjoining empty lot next door. It is all fenced together and have the same mailing address. His wife Robin's name is also on the empty lot parcel.

4711-09-201-232, White – this one looks like my mix-up. I thought that the house lot and large empty lot across the road were separate. It appears that they have already been merged and that the White's only have one tax assessment. Less work to do on this one. ☺

4711-09-210-015, Sroka – Jim and Linda have a small cottage on their property. They do not have an empty lot that they would be eligible to waive. They have not signed the petition.

4711-09-201-001, Lindholm – Bill and Pat own both the -001 and the -175 parcels. The house is on the -175 parcel. The -001 parcel is listed as being owned by Tom Starbowski. I confirmed with both Mr. Lindholm and Mr. Starbowski that the -001 property is owned by the Lindholms and the township records should be updated. Mr. Starbowski owns one of the partial lots that are not numbered and are located on the plat between properties -003 and -008 along the water.

I hope this helps! Thanks so much for putting all of this together!

~Lyn

From: Kathleen Murphy [mailto:kathleen@genoa.org]
Sent: Friday, September 18, 2015 3:37 PM
To: Hewitt Lyn
Subject: Sunrise Park Question

Hi Lyn,

Our records are showing a couple of things from your waiver list that we need to check with you.

The following four tax IDs are for properties that assessing shows as having homes:

4711-09-201-171, Hackman

4711-09-201-217, Buerkle
4711-09-201-232, White
4711-09-201-015, Sroka

Also, we are showing that 4711-09-202-001 has an owner with last name of Starbowski rather than Lindholm.

Thanks for your assistance!

Kathleen

Kathleen Murphy
Administrative Assistant



Genoa Charter Township
2911 Dorr Road, Brighton, Michigan 48116
Phone: (810) 227-5225, Fax: (810) 227-3420
E-mail: kathleen@genoa.org, Url: www.genoa.org

From: Frank Mancuso [<mailto:fmancuso@voyager.net>]
Sent: Tuesday, September 15, 2015 4:52 PM
To: Kathleen Murphy
Subject: RE: Sunrise Park Road

I am tied up until about 11:30 – any time after that works

Frank J. Mancuso, Jr.
Mancuso & Cameron, P.C.
722 E. Grand River Ave.
Brighton, MI 48116
Ph: (810) 225-3300
Fax: (810) 225-9110

CONFIDENTIALITY NOTICE: This electronic message and all of its contents contain information from the law firm of Mancuso & Cameron, P.C. which may be privileged, confidential or otherwise protected from disclosure. The information is intended to be for the addressee(s) only. If you are not an addressee, any disclosure, copying, distribution or use of the contents of this message, or any portion thereof, is strictly prohibited. If you have received this electronic message in error, please notify us immediately at (810) 225-3300 and destroy the original message and all copies.

From: Kathleen Murphy [<mailto:kathleen@genoa.org>]
Sent: Tuesday, September 15, 2015 4:33 PM
To: FMancuso
Subject: FW: Sunrise Park Road

Hi Frank,

Two things:

See below for a list of people who need to have waivers of assessment in Sunrise Park.

Also, Mike would like to meet Friday to discuss the waivers. Duffy and I will also be there. What time could you make it? Morning or early afternoon would be best.

Thank you,

Kathleen

Kathleen Murphy
Administrative Assistant



GENOA
Township

Genoa Charter Township
2911 Dorr Road, Brighton, Michigan 48116
Phone: (810) 227-5225, Fax: (810) 227-3420
E-mail: kathleen@genoa.org, Url: www.genoa.org

From: Hewitt Lyn [<mailto:lhewitt@fxi.com>]
Sent: Tuesday, August 18, 2015 8:52 AM
To: Mike Archinal
Cc: Karen Woods; sunriseparkinc@yahoo.com
Subject: Sunrise Park Road

Mike,

I am working on my "homework" and will reach out to additional residents to complete signatures. Attached is my current list. Properties marked with a "W" are empty or garage lots that the owners informed me they plan to waive. I let them know that they need to reach out to Genoa Township directly to sign the related affidavit.

The properties include:

- 4711-04-400-003 Hlavaty
- 4711-04-400-006 Grote
- 4711-09-201-097 Falkiewicz
- 4711-09-201-128 Robinson
- 4711-09-201-130 Dzyngel
- 4711-09-201-156 Luff
- 4711-09-201-171 Hackman
- 4711-09-201-001 Lindholm
- 4711-09-201-185 Sawyer
- 4711-09-201-217 Buerkle
- 4711-09-201-232 White
- 4711-09-202-027 Donohue
- 4711-09-201-015 Sroka
- 4711-09-202-001 Lindholm
- 4711-09-201-119 Danville

Thanks and have a great day!

~Lyn

Hi Frank,

Two things:

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Also, Mike would like to meet Friday to discuss the waivers. Duffy and I will also be there. What time could you make it? Morning or early afternoon would be best.

Thank you,

Kathleen

Kathleen Murphy
Administrative Assistant



Genoa Charter Township
2911 Dorr Road, Brighton, Michigan 48116
Phone: (810) 227-5225, Fax: (810) 227-3420
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To: Mike Archinal
Cc: Karen Woods; sunriseparkinc@yahoo.com
Subject: Sunrise Park Road

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I am working on my "homework" and will reach out to additional residents to complete signatures. Attached is my current list. Properties marked with a "W" are empty or garage lots that the owners informed me they plan to waive. I let them know that they need to reach out to Genoa Township directly to sign the related affidavit.

The properties include:

- | | |
|----------------------------|--------------------------------------|
| • 4711-04-400-003 | Hlavaty ✓ Vacant |
| • 4711-04-400-006 | Grote ✓ Vacant |
| • 4711-09-201-097 | Falkiewicz ✓ garage only |
| • 4711-09-201-128 | Robinson ✓ Vacant |
| • 4711-09-201-130-233 | Dzynget ✓ Combined |
| • 4711-09-201-156 | Luff ✓ Vacant |
| * • <u>4711-09-201-171</u> | Hackman Improved |
| • 4711-09-201-001 | Lindholm ✓ Vacant |
| • 4711-09-201-185-234 | Sawyer ✓ Combined |
| * • <u>4711-09-201-217</u> | Buerkle Improved |
| * • <u>4711-09-201-232</u> | White Improved |
| • 4711-09-202-027 | Donohue - Vacant |
| * • <u>4711-09-201-015</u> | Sroka Improved — cottage - no waiver |

- 4711-09-202-001
- 4711-09-201-119

Lindholm vacant (Starbowski) ? Call Lyn ↓
Danville

Says Starbowski
not owner -
Lindholm

Thanks and have a great day!

~Lyn

Laurelyn M Hewitt, SPHR, SHRM-SCP - account manager
.....

4711-04-400-003 SLAVATY JAMES R 758 SUNRISE PARK HOWELL MI 48843	4711-04-400-006 GROTE, DARWIN E 612 SUNRISE PARK HOWELL MI 48843	4711-04-400-009 MINOCK ALEXANDRIA PO BOX 832 HOWELL MI 48844-0832
4711-04-400-011 WHITE JACK E & JEANETTE K 674 SUNRISE PARK DR. HOWELL MI 48843	4711-04-400-012 HALLIDAY CHRIS & SUSAN 530 SUNRISE PARK HOWELL MI 48843	4711-09-201-001 LINDGREN WILLIAM & PATRICIA TRUST 15343 SUBARNA CIRCLE LIVONIA MI 48154
4711-09-201-002 HOPE GLEN & SALLY 9137 MEADOWDALE BRIGHTON MI 48116	4711-09-201-003 WOODLEY JOHN J & LUANNE 14110 MARIE ST. LIVONIA MI 48154	4711-09-201-008 HACKMAN, STEVEN & CAROL 1230 SUNRISE PARK HOWELL MI 48843
4711-09-201-009 BOLOGNA ELSO & KAREN LYS 9.3 1225 SUNRISE PARK HOWELL MI 48843	4711-09-201-010 BARTON TIMOTHY S & CATHERINE 1215 SUNRISE PARK HOWELL MI 48843	4711-09-201-012 1205 SUNRISE, LLC 48567 E. HILLCREST CT. PLYMOUTH MI 48170-3238
4711-09-201-013 DICKSON JOHN, PAM & DISLER NIKOLAJA & COURTNEY 1195 SUNRISE PARK HOWELL MI 48843	4711-09-201-014 LETKEMANN GARY & JANICE 1185 SUNRISE PARK HOWELL MI 48843	4711-09-201-015 SRCKA, JAMES & LINDA F. 60160 DEER CREEK DR. SOUTH LYON MI 48178
4711-09-201-016 FISHER, LESTER C., NANCY L., & TODD 1155 SUNRISE PARK HOWELL MI 48843	4711-09-201-018 THOMAS, TIMOTHY & TONIE 1145 SUNRISE PARK HOWELL MI 48843	4711-09-201-020 RIMICH VIRGIWIA & MICHAEL JR. 1125 SUNRISE PARK HOWELL MI 48843
4711-09-201-021 PAYLER, JEROME & ALICE 45608 PURCELL PLYMOUTH MI 48170	4711-09-201-025 POST JAMES R 28742 PENNSYLVANIA ROMULUS MI 48174	4711-09-201-026 RUDZKI LIVING TRUST 1081 SUNRISE PARK HOWELL MI 48843
4711-09-201-027 PASKIEVITCH DAVID A 1077 SUNRISE PARK HOWELL MI 48843	4711-09-201-028 SUCIU, MICHAEL P. & MARION B. 1071 SUNRISE PARK HOWELL MI 48843	4711-09-201-029 HULL JOHN R TRUST 3785 SANTA FE TRAIL ANN ARBOR MI 48108
4711-09-201-030 KENNEDY THOMAS 1620 KEARNEY RD. ANN ARBOR MI 48104-4056	4711-09-201-031 VAN HEEMST, RANDY 1047 SUNRISE PARK HOWELL MI 48843	4711-09-201-032 LEGault W 911 W. OAKRIDGE FERDALE MI 48220
4711-09-201-034 PAWLAK REBECCA A 1029 SUNRISE PARK HOWELL MI 48843	4711-09-201-035 FICKETT DAVID TRUST 1017 SUNRISE PARK HOWELL MI 48843	4711-09-201-037 BLANCHARD ROBERT R & LAURA 4322 OAK TREE TRAIL FENTON MI 48430

County: 47 LIVINGSTON Unit: GENOA CHARTER TOWNSHIP
FOR THE YEAR 2016

Ad Valorem+Special Acts

Property Number	Sch. Dist.	* Class Prev	* Class Curr	Previous Assessment	Current Assessment	Board of Review	Loss	+/- Adjustment	New	**** Headlee **** Additions	**** Losses	Rsns for Change	July/Dec Tribunal
4711-04-400-003	47070	402	402	4,500	4,500		0	0	0	0	0		
		S.E.V. -->		4,500	4,500								
		Capped -->		4,151	4,163								
Acreage: 0.0920		Taxable -->		4,151	4,163			12					

HLAVATY JAMES R
758 SUNRISE PARK
HOWELL MI 48843
(Property address: VACANT, MAP #: AMY0110)

4,163 PRE/MBT (100%)

4711-04-400-006	47070	402	402	4,500	4,500		0	0	0	0	0		
		S.E.V. -->		4,500	4,500								
		Capped -->		3,989	4,000								
Acreage: 0.0000		Taxable -->		3,989	4,000			11					

GROTE, DARWIN E
612 SUNRISE PARK
HOWELL MI 48843
(Property address: VACANT, MAP #: V15-07)

4,000 PRE/MBT (100%)

4711-04-400-009	47070	402	402	15,900	15,900		0	0	0	0	0		
		S.E.V. -->		15,900	15,900								
		Capped -->		16,154	15,947								
Acreage: 0.0000		Taxable -->		15,900	15,900			0					

MINOCK ALLEN
PO BOX 852
HOWELL MI 48844-0852
(Property address: VACANT, MAP #: V15-23)

15,900 PRE/MBT (100%)

This parcel was Transferred on 03/28/2011 and the Taxable value for 2012 was 100.000% uncapped.

4711-04-400-011	47070	402	402	16,900	16,900		0	0	0	0	0		
		S.E.V. -->		16,900	16,900								
		Capped -->		10,941	10,973								
Acreage: 0.4030		Taxable -->		10,941	10,973			32					

WHITE JACK E & JEANETTE K
674 SUNRISE PARK DR.
HOWELL MI 48843
(Property address: VACANT, MAP #: V15-07)

10,973 PRE/MBT (100%)

This parcel was Transferred on 09/07/2012 and the Taxable value for 2013 was 100.000% uncapped.

County: 47 LIVINGSTON Unit: GENOA CHARTER TOWNSHIP
FOR THE YEAR 2016

Ad Valorem+Special Acts

Property Number 47 +	Sch. Dist.	* Class Prev Curr	Previous Assessment	Current Assessment	Board of Review	Loss	+/- Adjustment	New	**** Headlee Additions	**** Losses	Rsns for Change	July/Dec Tribunal
4711-09-201-120	47070	401 401	70,600	78,200		0	7,600	0	0	0		
		S.E.V. -->	70,600	78,200								
		Capped -->	49,650	49,798								
Acreage: 0.1460		Taxable -->	49,650	49,798			148					

MINOCK ALEXANDRIA
830 SUNRISE PARK
HOWELL MI 48843
(Property address: 830 SUNRISE PARK, MAP #: V15-23)

49,798 PRE/MBT (100%)

This parcel was Transferred on 03/28/2011 and the Taxable value for 2012 was 100.000% uncapped.

47070	401 401	76,100	75,900		0	-200	0	0	0		
	S.E.V. -->	76,100	75,900								
	Capped -->	60,528	60,709								
Acreage: 0.1350		Taxable -->	60,528	60,709			181				

840 SUNRISE PARK
HOWELL MI 48843
(Property address: 840 SUNRISE PARK, MAP #: V15-23)

60,709 PRE/MBT (100%)

4711-09-201-122	47070	401 401	49,900	49,800		0	-100	0	0	0	
		S.E.V. -->	49,900	49,800							
		Capped -->	42,062	42,188							
Acreage: 0.1280		Taxable -->	42,062	42,188			126				

MC GINN, RYAN
846 SUNRISE PARK
HOWELL MI 48843
(Property address: 846 SUNRISE PARK, MAP #: V15-23)

42,188 PRE/MBT (100%)

This parcel was Transferred on 07/06/1999 and the Taxable value for 2000 was 100.000% uncapped.

4711-09-201-123	47070	401 401	38,900	38,800		0	-100	0	0	0	
		S.E.V. -->	38,900	38,800							
		Capped -->	31,193	31,286							
Acreage: 0.1380		Taxable -->	31,193	31,286			93				

DEANER MICHAEL GLENN
852 SUNRISE PARK
HOWELL MI 48843
(Property address: 852 SUNRISE PARK, MAP #: V15-23)

31,286 PRE/MBT (100%)

GENOA TOWNSHIP
2911 DORR ROAD
BRIGHTON MI 48116



NEOPOST

FIRST-CLASS MAIL

01/21/2016

US POSTAGE \$000.48⁵



ZIP 48116
041L11256848

4711-04-400-009
MINOCK ALEXANDRIA
PO BOX 852
HOWELL MI 48844-0852

NIXIE 482 FE 1 0001/29/16

RETURN TO SENDER
NOT DELIVERABLE AS ADDRESSED
UNABLE TO FORWARD

BC: 48116949899 *0353-08254-21-43

488440852 8008
574 4811609498





925 W. Grand River Ave.
Howell, Michigan 48843
517.546.0693
517.546.6018 Fax
www.howellrecreation.org

"Communities coming together to enrich lives by promoting active and healthy lifestyles"

Mr. Bill Rogers
Supervisor
Genoa Charter Township
2911 Door Rd.
Brighton, MI 48116

Mr. Rogers,

Enclosed is a draft of the 4th Amended Articles of Incorporation for HAPRA. The changes requested are to remove Howell Schools as a board member, adds Howell Township as a participating entity, and to clarify the monetary contribution going forward for all current or future entities.

The requested changes are indicated with red highlight and red strike through.

The HAPRA Board is requesting the Township Board's input as to the changes.

Once all entities have provided their input a draft of the document will be approved by the HAPRA Board and will then be brought back to each entity for approval.

Thank you for your consideration of this request and please let me know if you have any questions or comments.

Respectfully,

Paul F. Rogers
Executive Director
Howell Area Parks & Recreation Authority

**ARTICLES OF INCORPORATION
HOWELL AREA PARKS AND RECREATION AUTHORITY
Fourth Amended – Proposed 04/18/2017**

ARTICLE I

NAME AND OFFICE

The name of the Authority shall be and is the “Howell Area Parks and Recreation Authority”, hereinafter referred to as the “Authority”. The principal office of the Authority shall be located at 925 W. Grand River Avenue, Howell, Michigan or at such other location as may be designated by the Board of the Authority.

ARTICLE II

DEFINITIONS

The terms “authority,” “board,” “participating municipality,” “park,” “recreational purposes,” “swimming pool,” “and territory of the Authority” as used in these Articles of Incorporation shall be as now or hereafter defined in Section 1 of Michigan Public Act 321 of 2000, as amended (“Act 321”), that being MCL 123.1133, *et seq.* Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation.

ARTICLE III

PARTICIPATING MUNICIPALITIES AND TERRITORY

The participating and creating municipalities of the Authority are the City of Howell, Township of Howell, Township of Marion and the portions of the Charter Township of Genoa Township & Township of Oceola containing precinct 1, 2, 3, 5, 9, 10, and the precincts which are contained in the Howell Public School District, in the County of Livingston, Michigan, all of which are hereby designated and referred to in these Articles as the “participating municipalities.” The “territory of the Authority” shall be all of the combined territory of the participating municipalities as stated in this paragraph.

ARTICLE IV

PURPOSE

The purpose of the Authority shall be to construct, operate, maintain and/or improve recreational facilities, including, but not limited to, parks, swimming pools, recreation centers, auditoriums and any other facilities authorized by Section 5 of Act 321, to acquire land for recreation purposes authorized by Section 5 of Act 321, and to provide recreational services as authorized by Act 321.

ARTICLE V

POWERS

The Authority shall be a body corporate with power to sue or be sued in any court in the State of Michigan. Its jurisdiction shall include all of the total territory embraced within the described boundaries of its participating municipalities, as defined in Article III of

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these Articles, as now constituted or hereafter changed through annexation, detachment, consolidation or change of municipal identity.

The Authority shall possess all of the powers specified in Act 321 and all other laws of the State of Michigan and all the powers necessary to carry out the purposes thereof and those powers incidental thereto. It may acquire property by purchase, lease, grant, gift, devise, land contract or installment purchase contract, either within or outside its corporate limits, and may hold, manage, control, sell (if the assets are owned by the authority), exchange or lease owned property for a system of parks and public recreational facilities including, but not limited to, related buildings, structures, sports fields, apparatus, equipment, pathways, waterways, athletic courts and pools used in connection with the operation of a parks and recreation program. It may acquire, by purchase, lease or otherwise, and succeed to any or all of the rights, obligations and property of the cities or townships, or any parts thereof, toward lands and structures within the territorial limits of the Authority comprising parks and recreational facilities. Upon approval of these Articles of Incorporation, no approval of the electors shall be necessary for the Authority to acquire and/or manage parks and facilities located within or outside the Authority. The Authority may sell or lease owned lands and facilities within or outside the Authority's boundaries. The Authority may exercise all powers in the management and control of Authority property, including the extent of use by persons residing outside the boundaries of the Authority, and in the administration of the Authority, whether such powers are expressly enumerated or not.

ARTICLE VI

TERM

The Authority shall continue in existence perpetually or until dissolved by the majority vote of each of the then participating municipalities. A participating municipality shall not withdraw from the Authority during the period for which the Authority has been authorized to levy a tax by the electors of the Authority.

ARTICLE VII

FISCAL YEAR

The fiscal year of the Authority shall commence on the first day of January in each year and shall end on the last day of December of the same year.

ARTICLE VIII

GOVERNING BOARD

The Authority shall be directed and governed by an odd number Board of Trustees, known as the "Howell Area Parks and Recreation Authority Board" and hereinafter sometimes referred to as the "Board," which shall be made up of one member selected by

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the governing body of each participating municipality, each of whom shall be an elected official of said participating municipality or the township or city which shall encompass said participating municipality if that participating municipality is a district, ~~and a member selected by the Howell Public Schools Board of Education who shall reside within the Authority's jurisdictional boundaries. The Recreation Authority Board will appoint one resident who shall reside within the Authority's jurisdictional boundaries to the Board, if needed, to meet the required odd number of members. An individual appointed by the Recreation Authority Board under this provision shall not reside in the same municipality as the individual selected by the Howell Public Schools Board of Education. This appointed member shall serve a term of not more than two (2) years and shall be eligible for reappointment. This appointed member shall not be an elected official of any participating municipality.~~ Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective participating municipality, ~~or in the case of the member selected by the Howell Public Schools Board of Education with the Secretary of the Howell Public Schools Board of Education, or in the case of the member selected by the Board, with the Secretary of the Board.~~

The Recreation Authority Board, the governing body of each participating municipality, ~~and the Howell Public Schools Board of Education~~ may appoint an alternate member who shall attend meetings and vote and otherwise act at such meetings in the absence of the member appointed by such governing body. Alternate members must meet the requirements as set forth in this Article VIII.

The Authority shall not employ members of the Board, or members of their immediate families, in any position other than one which is voluntary and unpaid. Each year in ~~July~~ December, the board shall elect officers at an organizational meeting including: Chairman, Vice Chairman, Secretary, and Treasurer. Officers shall serve until the organizational meeting of the following year or until their respective successors shall be selected and qualified. No selection to the Authority and no selection of an officer shall be deemed to be invalid because it was not made with or at the time specified in these Articles. Any Board member may be removed at any time for cause or without cause by action of the governing body that selected such member.

ARTICLE IX

COMPENSATION

Pursuant to the requirements of Act 321, members of the Authority Board shall not be compensated for their service by the Authority. Each member of the Board shall, however, be entitled to reimbursement for all expenditures made by him or her in carrying out official duties as may be approved by the Board and to the extent authorized by the budget for the Authority for each fiscal year.

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ARTICLE X

VACANCY

In the event of a vacancy on the Board, the governing body selecting such representative shall fill the vacancy as expeditiously as possible.

ARTICLE XI

MEETINGS

Meetings of the Authority shall be held as required and at least quarterly at such time and place as shall be prescribed by resolution of the Board. Each member of the Board shall have one vote. Special meetings of the Board may be called by the Chairperson, or any two (2) members thereof, by written notice to the time, place and purposes thereof, upon each member of the Board, personally, or by leaving it at his or her place of residence at least twenty-four (24) hours prior to the time of such meeting, or by depositing the same in the U.S. Post Office or mail box within the limits of the Authority, at least seventy-two (72) hours prior to the time of such meeting, enclosed in a sealed envelope properly addressed to such member at his or her home address or office address, whichever shall have been designated by the member, with postage fully prepaid. If a member has not designated a mailing address for Board purposes, notice must be mailed to both the member's home and office addresses. Any meeting of the Board shall be held, and any notice therefore shall be given, in accordance with the provisions of Act 267, Public Acts of Michigan, 1976, as amended. (Open Meetings Act.) Any member may waive notice of any special meeting either before or after the holding thereof. At least a majority of the voting members of the Board shall be required for a quorum. The Board shall act by motion or resolution. A vote of the majority of the members of the Board who are present at any meeting, at which a quorum is present, shall be sufficient for passage of any motion or resolution. However, notwithstanding anything herein to the contrary, any vote regarding the annual budget, capital expenditures, projected revenues, projected expenditures, budget and budget amendments, shall only be voted upon by a vote of the majority of the members of the Board, and not the majority which would otherwise constitute a quorum.

The Board shall have the right to adopt rules governing its procedures, which are not in conflict with the terms of any statute of the State of Michigan or of these Articles of Incorporation. The Board shall keep a record of its proceedings, which record shall be signed by the Secretary and open to the public. All votes shall be "Yes," "No" or "Abstain," provided where the vote is unanimous, it shall only be necessary to so state.

ARTICLE XII

DUTIES OF BOARD AND OFFICERS

The Chairperson of the Board shall be the presiding officer thereof, and shall be permitted, with the consent of the Board, to appoint committees of the Board as

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necessary. Except as herein otherwise provided, the Chairperson and Board Members shall not have any executive or administrative functions other than as a member of the Board. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson. The Secretary shall be the recording officer of the Board. The Treasurer shall be the custodian of the funds of the Authority and shall give to it a bond conditioned upon the faithful performance of the duties of his or her office. All money shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal there from shall follow the approved financial policies as accepted by the Board of Trustees. All authorized signatories shall give a bond conditioned upon the faithful performance of the prescribed duties. The Authority shall pay the cost of the bonds.

ARTICLE XIII

REVENUE SOURCES, BUDGETING, AND FINANCING THE AUTHORITY

Revenue Sources

The Authority shall have the power to assess and collect fees, rents, tolls, excises, and service charges; to borrow money and issue revenue bonds in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended; to borrow money and issue bonds on the credit of the Authority a sum not to exceed 2 mills of the taxable value of the taxable property within the territory of the Authority for the purpose of acquiring, owning, purchasing, constructing, maintaining or operating a system of parks and recreational facilities or any combination thereof; and to appropriate money annually for Authority purposes and to lay and collect taxes for Authority purposes in a sum not to exceed one (1) mill provided that it is approved in each participating municipality by a vote of the electorate, as provided in Act 321, and to raise revenue by any other levy or bond issuance authorized by Act 321. The term of any bond, note, land contract, installment purchase contract or other borrowed money shall not extend beyond the last day of the fiscal year of a property tax authorized under Article XIII.

Financing the Authority

A. Financial Contribution From Each Participating Municipality Until Millage Election

Beginning in ~~FY 2017~~ FY07/08, the participating municipalities of the City of Howell, Charter Township of Genoa, Township of Marion and Township of Oceola, may choose from ~~will have two different funding levels of either a top participation contribution funding level of \$ 103,225. The Township of Howell and any future participating municipalities will have a first year funding level of \$ 52,000.~~ \$100,000 or \$57,980 year. Starting in the second year of participation ~~FY 08/09~~ the lower contribution rate will rise by \$ 20,000; in the third year of participation the lower contribution rate will rise by

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\$ 25,000; in the fourth year of participation the lower level contribution will become equal to the top participation contribution level.

The top participation contribution level \$100,000 shall remain the same until the lower contribution rate ~~tier~~ equals the top participation contribution level \$ 100,000, then all contributions under this formula will rise by the Consumer Price Index for the preceding year.

Residents of municipalities who ~~choose to~~ participate at the top participation contribution level \$100,000 will be entitled to the lowest resident program fee structure. Residents of the Township of Howell and any future participating municipalities ~~municipalities who choose to fund at the~~ with a first year funding level of \$ 52,000 \$57,980 level will ~~generally~~ be assessed a Tier 2 premium program fee equaling 20% higher than the resident program fee. ~~the percentage difference between the \$100,000 level and the lower level for service.~~

Once the participating contribution rates are equalized to the top participation contribution level \$100,000 then all residents of participating municipalities will be charged the same resident program fees. Any resident of a nonparticipating municipality will be generally charged two times the normal program fee. Annual financial contributions shall be invoiced and paid ~~made~~ quarterly to the Authority.

It is the intent of the participating municipalities and these Articles that the question of a property tax levy as authorized by Section 11 of Act 321 will be put to the electorate with the earliest date of 2018 2019 or at such subsequent time as the board shall determine. In the event said levy shall be approved, the funding mechanism in subsection B will replace the funding mechanism in this subsection. In the event that the levy is not approved by the voters, or any future renewal of such levy is not approved by the voters, it is the intent of these Articles, without further action being required, that the Authority will dissolve, and said dissolution will be conducted in accordance with Article XV of these Articles, unless two-thirds (2/3rds) of the participating municipalities shall, by resolution of their governing bodies within 90 days of the failure of the millage question, determine that the Authority should continue. In the event that two-thirds of the participating municipalities resolve to continue the Authority, all participating members not so resolving will put the question to their governing bodies and resolve to either continue the Authority or withdraw from the Authority. Any withdrawal shall be conducted in accordance with Article XIV of these Articles. In the event two-thirds, or more, participating members shall elect to continue the Authority following the failure of a millage question, the funding pattern set forth in the first paragraph of this section shall be followed unless and until the remaining participating municipalities amend these Articles to state a new funding mechanism and/or formula.

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B. Property Tax Levy

As an alternative to the financial contribution formula in subsection A of this section, the Authority may levy a tax on all taxable property within the territory of the Authority as authorized by Section 11 of Act 321. For so long as the Authority is funded by a levy as authorized by Section 11 of Act 321, the imposition of such a levy shall preclude the Board and/or Authority from requiring any further financial contributions from each participating municipality. Nothing in this paragraph shall be construed as preventing a participating municipality, by action of its governing body, from providing additional contributions to the Authority, for either general or a specific use.

C. Rollover Funding During Initial Operations

In addition to the above sources, the Authority may, during its first year of operations and additionally until the approval of the Property Tax Levy envisioned by this Article, be funded in part or whole via allocation of funds already designated for recreational activities by the participating municipalities. Any funds allocated directly from any participating municipality under this paragraph shall be credited toward that participating municipality's share under any budgetary computations under paragraph A for the first year or part thereof of operations of the Authority.

Prior to commencement of the Property Tax Levy, the Authority Board shall make arrangements for the management and accounting of the Authority's finances by contract or through internal accounting by one of the participating municipalities.

Budgeting

D. Budget Process During Periods Not Funded by Property Tax Levy

For so long as the Authority is not financed by a Property Tax Levy as provided in Section 11 of Act 321 and Article XIII (B) of these articles, the mandates of this paragraph shall apply to the Authority's budgeting process. The Board shall prepare a proposed annual operating and capital budget reflecting the projected revenues and projected expenditures of the Authority for the next fiscal year beginning January 1. The Board shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure submission of the adopted tentative budget to the participating municipalities no later than November 1 of each year. The proposed budget shall provide for contributions from the member municipalities which are not greater than those which would be arrived at using the formula utilized in subparagraph A of this Article. After the approval of the proposed budget by the governing bodies of a two-thirds majority of the participating municipalities, the Board shall give final approval to the Authority budget for the next fiscal year. The budget may be amended from time to time upon approval by the governing bodies of a two-thirds majority of the participating municipalities. ~~As used herein, the Howell School Board shall not be considered a participating municipality, nor shall its approval be required at any stage of the budget~~

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process.

E. Budget Process During Periods Funded by Property Tax Levy

During any period in which the Authority is financed by a Property Tax Levy as provided in Section 11 of Act 321 and Article XIII (B) of these Articles, the mandates of this paragraph shall apply to the Authority's budgeting process, and shall supersede the mandates of paragraph (D) of this Article. The Board shall prepare a proposed annual operating and capital budget reflecting the projected revenues and projected expenditures of the Authority for the next fiscal year beginning January 1. The Board shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure that said budget is approved prior to January 1 of the year it is to commence. The Board's approval by majority vote shall be the final approval required for the budget. The budget may be amended from time to time upon approval of a majority of the Board. Nothing in this subsection shall be construed to require a participating municipality to fund the Authority with any general fund monies without the approval of said funding by that participating municipality's governing body, which shall retain the discretion to approve or deny general fund monies to the Authority during the time periods to which this subsection applies. During any period in which the Authority shall cease to be funded by a Property Tax Levy as provided in Section 11 of Act 321 and Article XIII (B) of these Articles, the budget procedure followed shall be that found in Paragraph (D) of this Article, followed shall be that found in Paragraph (D) of this Article, which shall supersede this Paragraph during all such times.

F. Accounting and Budgeting Practices

The accounting and budgeting practices of the Authority shall conform to standard accounting practices, the Uniform Budgeting and Accounting Act, Act 2, Public Acts of Michigan, 1968, as amended, and all other applicable provisions of law.

ARTICLE XIV.

PARTICIPATING MUNICIPALITY WITHDRAWAL

A participating municipality shall not withdraw from the Authority during the period that a tax is authorized to be levied by the electors of the Authority.

A participating municipality may withdraw from the Authority, subject to the limitation in the first paragraph of this Article, by resolution of the participating municipality's legislative body approving the withdrawal, a certified copy of the resolution shall be provided to the Board at least twelve (12) months prior to the beginning of a new fiscal year for the Authority. Such new fiscal year shall serve as the effective date for the withdrawal. Notwithstanding these requirements, any withdrawal occurring pursuant to subsection A of Article XIII shall be deemed to be effective on the last day of the fiscal year, with the only notice requirement being the Authority's receipt of a resolution of withdrawal enacted by the withdrawing member's governing body on or before 90 days prior to the last day of the fiscal year.

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A participating municipality that withdraws from the Authority shall remain liable for a proportion of the debts and liabilities of the Authority incurred while the participating municipality was a part of the Authority. The proportion of the Authority's debts for which a participating municipality remains liable as a result of this withdrawal from the Authority shall be determined by dividing the state equalized value of the real property in the participating municipality by the state equalized value of all real property in the Authority on the effective date of the withdrawal.

Any property owned by the Authority, which is in the possession of the withdrawing municipality or in the possession of personnel who will no longer remain with the Authority as a result of the participating municipality's withdrawal from the Authority, shall be returned to the Authority before the effective date of the withdrawal. The withdrawing municipality shall not be entitled to the return of any credit for any property or money it transferred to or paid to the Authority prior to the withdrawal.

ARTICLE XV

DISSOLUTION OF AUTHORITY

The Authority may be dissolved by the concurring resolution of the governing body of each participating municipality of the Authority at the time of such dissolution, or by operation of subsection A of Article XIII following failure of a millage and subsequent failure of the governing bodies of at least two-thirds of the participating members to resolve to continue the Authority. Prior to dissolution of the Authority any outstanding indebtedness of the Authority, including any bonds issued under Section 21 and/or Section 23 of Act 321 shall be paid. Any assets of the Authority remaining after the payment of any such outstanding indebtedness shall be distributed to the participating municipalities of the Authority at the time of the dissolution based upon each participating municipality's most recent financial contribution to the Authority. Any land, buildings, and/or facilities that were contributed to the Authority by a participating municipality and is maintained, owned, or operated by the Authority shall revert back to the originating municipality. Any land purchased by the authority or donated shall be sold and the proceeds distributed according to the 1) the formula in Article XIII, paragraph A, if the participating municipalities, at the time of dissolution, are directly funding the Authority's budget or 2) according to the formula arrived at by dividing the state equalized value of the real property in each participating municipality by the state equalized value of all real property in the Authority on the effective date of the dissolution. In all instances, the participating municipality in which said real estate is located shall be given the right of first refusal on the purchase of said real estate. In the event of a dissolution following a period of property tax levy by the Authority, any funds obtained via levy, and/or property purchased by such funds, which are subsequently distributed to the participating municipalities pursuant to this Article shall be assigned by the participating municipalities to public purposes consistent with the purposes approved by the electorate for the original levy.

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Notwithstanding the above paragraph, in the event that, at the time of dissolution, the Authority is in possession of lands acquired with, or developed with, in whole or in part, grant funds from the Michigan Natural Resources Trust Fund (hereinafter the “MNRTF”), or the Land and Water Conservation Fund (hereinafter the “LWCF”), the following procedure shall control the disposition of said lands. All lands purchased or developed with MNRTF or LWCF funds, in whole or in part, must be maintained as public outdoor recreation land in perpetuity, unless said lands are replaced with land of equivalent fair market value and recreational usefulness, unless said lands, instead of being purchased, are leased for the purpose of developing public outdoor recreation facilities for a period of at least twenty (20) years when assistance is from MNRTF funds or at least twenty-five (25) years when assistance is from LWCF funds. Accordingly, to comply with MNRTF and LWCF mandates in the event of dissolution, the participating municipality in which the lands acquired or developed with MNRTF or LWCF funds are located shall assume title and control of said lands, and shall be required to maintain said lands as public outdoor recreation land in perpetuity, or until the expiration of any lease of the lands from any party to the Authority or its successors whose original period was twenty (20) years or longer, whichever is greater, unless said lands are replaced with land of equivalent fair market value and recreational usefulness. All long-term obligations for the maintenance or public recreation land established by any other recreation grant program that may be offered by the Michigan Department of Natural Resources in the future shall similarly be followed should the Authority receive grant assistance from said future grant program. Said lands shall be transferred to the participating municipality in which the lands are located, and said transfer shall not be credited, set-off, or computed against any other allocation under this Article’s dissolution procedure, nor shall any credit, computation, or set-off be made in recognition of any maintenance costs associated with said lands.

ARTICLE XVI

EMPLOYEES

The Board may employ such personnel and employees as it may consider desirable and may retain from time to time the services of attorneys, accountants, and other consultants, as the Board considers necessary to carry out the purpose of the Authority.

- | The Board shall appoint an Executive Director of Parks and Recreation of the Authority who shall be the chief administrative employee of the Authority, and who shall, as determined by the Board, have sufficient qualifications and experience necessary to serve
- | as the chief administrative officer of the Authority. The Executive Director shall administer the activities conducted and services provided by the Authority on a daily
- | basis as may be more fully determined by the Board. The Executive Director will serve at the pleasure of the Board.

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ARTICLE XVII

AUDIT

The Board shall procure an annual audit, consistent with the requirements of Section 27 of Act 321, to be made of the books, records and financial transactions of the Authority by a certified public accountant. Three copies of the audit report prepared by the certified public accountant shall be furnished to each participating municipality. The books and records of the Authority shall be open for inspection by any participating municipality at all reasonable times.

ARTICLE XVIII

STATE, FEDERAL AND PRIVATE GRANTS

The Authority shall have the power to apply for and accept grants, loans or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or other public or private agencies; and to do any and all requirements necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 321. In the event that any grant, loan or contribution shall require a long term obligation as to the use, maintenance, or operation of a specific piece of property, the approval of the governing body of the participating municipality in which such property is located shall be required prior to the acceptance of the grant, loan, or contribution by the Authority.

ARTICLE XIX

INVESTMENT

The Treasurer of the Authority when authorized by a resolution of the Board may invest general funds of the Authority. The board must approve the treasurer's investment policy. Such investment by the Treasurer shall be made in compliance with the laws of the State of Michigan.

ARTICLE XX

EXEMPTION FROM TAXATION

The property of the Authority shall be exempt from all taxation and assessments and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

ARTICLE XXI

PUBLICATION

These Articles of Incorporation shall be published not less than once in a newspaper generally circulated within the participating municipalities, before they are adopted. The adoption of these Articles of Incorporation by a participating municipality shall be

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evidenced by an endorsement on these Articles by the clerk of such participating municipality. Upon adoption of these Articles of Incorporation by each of these participating municipalities, a printed copy thereof shall be filed with the Secretary of State.

ARTICLE XXII

EFFECTIVE DATE

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

ARTICLE XXIII

AMENDMENTS

These Articles of Incorporation may be amended at any time so as to permit any county, city, village, ~~or~~ township or school district to become a participating municipality of the Authority, if such amendment to the Articles of Incorporation are adopted by the legislative body of such county, city, village, ~~or~~ township or school district proposing to become a member, and if such amendment is adopted by the legislative body of each participating municipality of which the Authority is composed. Other amendments may be made to these Articles of Incorporation at any time if adopted by the legislative body of each participating municipality of which the Authority is composed. This requirement shall apply to all amendments to the articles, including those which would otherwise be exempted by paragraph (4) of Section 5 of Act 321. Any such amendment shall be published, endorsed, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation.

ARTICLE XXIV

REVERSION OF LEASES OF EXISTING PARK LAND

In the event that any land leased to the Authority shall, during the Authority's stewardship and lease of said lands, be improved or developed, in whole or in part, with the assistance of Michigan Natural Resources Trust Fund ("MNRTF") and/or Land and Water Conservation Fund ("LWCF") monies, the Authority shall, throughout the Authority's stewardship and lease of the lands, be responsible for maintaining said lands in accordance with all grant requirements attendant to funding under the MNRTF and/or LWCF requirements. In the event of the dissolution of the Authority, or any other termination of the Authority's lease for any reason, the participating municipality which holds title to the lands shall maintain said lands in accordance with all grant requirements attendant to funding under the MNRTF and/or LWCF requirements, in perpetuity for those obligations occurring pursuant to LWCF requirements, and for the entire period of the grant or original lease of the property, whichever is longer, for those obligations occurring under the MNRTF. The requirements of this paragraph shall not be utilized in any way in determining any calculations, credits, or set-offs in regards to any dissolution arrangements under Article XV of these Articles.

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ARTICLE XXV

MISCELLANEOUS

These Articles of Incorporation may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The captions in these Articles of Incorporation are for convenience only and shall not be considered as part of these Articles of Incorporation or in any way limiting or amplifying the terms and provisions hereof.

These Articles have been adopted by the governing bodies of the: City of Howell, the Township of Howell, the Charter Township of Genoa, the Township of Marion and the Township of Oceola, as set forth in the following endorsements, and in witness whereof the Mayor and City Clerk of the City of Howell, Supervisor and Township Clerk of the Township of Howell, Supervisor and Township Clerk of the Charter Township of Genoa, Supervisor and Township Clerk of the Township of Marion and Supervisor and Township Clerk of the Township of Oceola, have endorsed thereon the statement of such adoption.

Mayor, City of Howell

Clerk, City of Howell

The foregoing Articles of Incorporation were adopted by the City Council of the City of Howell, Livingston County, Michigan, at a meeting duly held on the ____ day of _____.

Supervisor, Township of Howell

Clerk, Township of Howell

The foregoing Articles of Incorporation were adopted by the Township Board of the Township of Howell, Livingston County, Michigan, at a meeting duly held on the ____ day of _____.

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Supervisor, Township of Genoa

Clerk, Township of Genoa

The foregoing Articles of Incorporation were adopted by the Township Board of the Charter Township of Genoa, Livingston County, Michigan, at a meeting duly held on the ____ day of _____.

Supervisor, Township of Marion

Clerk, Township of Marion

The foregoing Articles of Incorporation were adopted by the Township Board of the Township of Marion, Livingston County, Michigan, at a meeting duly held on the ____ day of _____.

Supervisor, Township of Oceola

Clerk, Township of Oceola

The foregoing Articles of Incorporation were adopted by the Township Board of the Township of Oceola, Livingston County, Michigan, at a meeting duly held on the ____ day of _____.

**Resolution 17-03 of the Howell Area Parks & Recreation Authority
Howell, Michigan**

WHEREAS, the Howell Area Parks & Recreation Authority Board adopted Articles of Incorporation for the Livingston County Parks & Recreation on January 26, 2010 for the following purposes;

Develop, maintain, improve, expand, erect, enhance, support, preserve, fund, encourage and sustain public parks and facilities operated and/or owned by the Howell Area Parks & Recreation Authority for the benefit of its users and the general public; Aid, encourage and advise in the maintenance, acquisition and operation of recreation facilities and programs of the Howell Area Parks & Recreation Authority; Solicit and receive gifts, grants, subscriptions, devises or bequests of real or personal property, from public or private sources, in order to carry out the purposes of this corporation; and hold, sell, dispose of, transfer, invest or reinvest such funds or properties in any manner as the corporation may deem appropriate for achieving the purposes of the corporation; and maintain revolving funds for purposes of carrying out the activities set forth herein; and,

WHEREAS, the Howell Area Parks & Recreation Authority Board now feels that a name that more closely reflects the Howell Area Parks & Recreation Authority would benefit the Foundation to fulfill its mission; and,

NOW THEREFORE, BE IT RESOLVED, that the Howell Area Parks & Recreation Authority Board hereby amends the Articles of Incorporation for the Livingston County Parks & Recreation Foundation by changing the name to Howell Area Parks & Recreation Foundation.

BE IT FURTHER RESOLVED that the Howell Area Parks & Recreation Authority's Executive Director submits the name change request to the State of Michigan LARA Division and the IRS for certification.

Adopted this 18th day of April, 2017 by roll call vote.

RECORD OF VOTES: Yeas _____ Nays _____ Absent _____

Sean Dunleavy, Chairman

Tammy Beal, Secretary

Howell Area Parks & Recreation Foundation

ARTICLES OF INCORPORATION Amended April 18, 2017

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

NAME

The name of the corporation is the Howell Area Parks & Recreation Foundation

ARTICLE II

PURPOSE

The Howell Area Parks & Recreation Foundation exists solely for the purpose of securing and administering private funds in support of recreational and educational activities at facilities and parks within the Howell Area Parks & Recreation Authority area of formation as defined in its Articles of Incorporation as amended from time to time.

To fulfill its mission, the Howell Area Parks & Recreation Foundation shall be organized exclusively for charitable and educational purposes within the meaning of Section 501(c) 3 of the Internal Revenue Service code as a nonprofit organization to:

- Develop, maintain, improve, expand, erect, enhance, support, preserve, fund, encourage and sustain public parks and facilities operated and/or owned by the Howell Area Parks & Recreation Authority for the benefit of its users and the general public;
- Aid, encourage and advise in the maintenance, acquisition and operation of recreation facilities and programs of the Howell Area Parks & Recreation Authority;
- Solicit and receive gifts, grants, subscriptions, devises or bequests of real or personal property, from public or private sources, in order to carry out the purposes of this corporation; and hold, sell, dispose of, transfer, invest or reinvest such funds or properties in any manner as the corporation may deem appropriate for achieving the purposes of the corporation; and maintain revolving funds for purposes of carrying out the activities set forth herein;

No individual director or member of the corporation shall have any title to or interest in the corporate property or earnings in his or her individual or private capacity and no part of the net earnings of the corporation shall inure to the benefit of or be distributable to any director, officer, individual member or any other private shareholder or individual. No substantial part of the activities of the corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation,

**ARTICLE VI
INDEMNIFICATION**

The corporation shall indemnify its trustees, officers, employees, and agents, and such other persons as it shall the power to indemnify, to the full extent permitted under and subject to the limitations of, the Michigan Business Corporation Act, and Section 126 of Public Act 327, 1931, of the State of Michigan, as they now exist or as they may hereafter be amended, and further subject to limitations provided in the by-laws of the corporation.

**ARTICLE VII
AMENDMENTS TO THE ARTICLES OF INCORPORATION**

Any trustee may propose an amendment to the articles of incorporation. Any proposal to amend these Articles shall be included with the written notice to the board of trustees at least thirty (30) days in advance of the meeting at which the amendment is proposed. These articles of incorporation may be amended, repealed or altered in whole or in part by the affirmative vote of two-thirds (2/3) of the full voting membership who are present in person at any Annual or Special meeting of the Members. The Articles of Incorporation of the Corporation may be amended, repealed or altered in whole or in part by the affirmative vote of two-thirds (2/3) of the Board of Trustees.

**ARTICLE VIII
DISSOLUTION AND LIQUIDATION**

Upon dissolution and liquidation of the corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively to the Howell Area Parks & Recreation Authority, a Michigan Municipal Corporation. Any such assets not disposed of shall escheat to the State of Michigan in accordance with Section 119a of Public Act 327, 1931, of the State of Michigan, as it may now exist or as it may hereafter be amended. Dissolution shall follow MCLA Section 450.2804.

In witness whereof, the incorporators of the above named corporation have hereunto signed these Articles of Incorporation on this 18th day of April, 2017.

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU**

Date Received	This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Name Paul Rogers		
Address 925 W. Grand River Ave.		
City Howell	State MI	ZIP Code 48843

EFFECTIVE DATE:

Document will be returned to the name and address you enter above.
If left blank, document will be returned to the registered office.

CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION

For use by Domestic Profit and Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 284, Public Acts of 1972, (profit corporations), or Act 162, Public Acts of 1982 (nonprofit corporations), the undersigned corporation executes the following Certificate:

1. The present name of the corporation is: Livingston County Parks & Recreation Foundation
2. The identification number assigned by the Bureau is: 70601T

3. Article I & II of the Articles of Incorporation is hereby amended to read as follows:

**ARTICLE I
NAME**

The name of the corporation is the Howell Area Parks & Recreation Foundation.

**ARTICLE II
PURPOSE**

The Howell Area Parks & Recreation Foundation exists solely for the purpose of securing and administering private funds in support of recreational and educational activities at facilities and parks within the Howell Area Parks & Recreation Authority area of formation as defined in its Articles of Incorporation as amended from time to time.

To fulfill its mission, the Howell Area Parks & Recreation Foundation shall be organized exclusively for charitable and educational purposes within the meaning of Section 501(c) 3 of the Internal Revenue Service code as a nonprofit organization to:

6. Nonprofit corporation only: Member, shareholder, or board approval

The foregoing amendment to the Articles of Incorporation was duly adopted on the 18th day of April, 2017 by the (check one of the following)

Member or shareholder approval for nonprofit corporations organized on a membership or share basis

- members or shareholders at a meeting in accordance with Section 611(3) of the Act.
- written consent of the members, shareholders, or their proxies having not less than the minimum number of votes required by statute in accordance with Section 407(1) and (2) of the Act. Written notice to members or shareholders who have not consented in writing has been given. (Note: Written consent by less than all of the members, shareholders, or their proxies is permitted only if such provision appears in the Articles of Incorporation.)
- written consent of all the members, shareholders, or their proxies entitled to vote in accordance with Section 407(3) of the Act.

Directors (Only if the Articles state that the corporation is organized on a directorship basis)

- directors at a meeting in accordance with Section 611(3) of the Act.
- written consent of all directors pursuant to Section 525 of the Act.

Nonprofit Corporations

Signed this 18th day of April, 2017

By _____
(Signature of an officer)

Sean Dunleavy
(Type or Print Name)

Board of Directors Chair
(Type or Print Title)

Optional expedited service.

Expedited review and filing, if fileable, is available for all documents for profit corporations, limited liability companies, limited partnerships and nonprofit corporations.

The nonrefundable expedited service fee is in addition to the regular fees applicable to the specific document.

Please complete a separate CSCL/CD-272 form for expedited service for each document submitted in person, by mail or MICH-ELF.

24-hour service - \$50 for formation documents and applications for certificate of authority.

24-hour service - \$100 for any document concerning an existing entity.

Same day service

- **Same day - \$100 for formation documents and applications for certificate of authority.**

- **Same day - \$200 for any document concerning an existing entity.**

Review completed on day of receipt. Document and request for same day expedited service must be received by 1 p.m. EST OR EDT.

- **Two hour - \$500**

Review completed within two hours on day of receipt. Document and request for two hour expedited service must be received by 3 p.m. EST OR EDT.

- **One hour - \$1000**

Review completed within one hour on day of receipt. Document and request for 1 hour expedited service must be received by 4 p.m. EST OR EDT.

First time MICH-ELF user requesting expedited service must obtain a MICH-ELF filer number prior to submitting a document for expedited service. CSCL/CD-901.

Changes to information on MICH-ELF user's account must be submitted before requesting expedited service. CSCL/CD-901.

Documents submitted by mail are delivered to a remote location for receipts processing and are then forwarded to the Corporations Division for review. Day of receipt for mailed expedited service requests is the day the Corporations Division receives the request.

MEMORANDUM

TO: Township Board

FROM: Michael Archinal 

DATE: 4/28/2017

RE: Mountain/Ramblewood/Eggert
SAD Funding Discussion

We have been working with a property owner on Mountain for a Special Assessment District for repaving the above referenced roads. This proposal does not include the Mystic subdivision. A proposed SAD for Mountain/Mystic failed several years ago.

The cost estimate for Mountain/Ramblewood/Eggert is \$750,000. There are 68 parcels in the proposed district. With a Township contribution of \$68,000 the pro-rata share would be \$10,029.41 or \$2,005.88 per year.

Given the rather depleted state of our SAD revolving fund (Fund # 264) and the large proposed annual cost I would like the Board to discuss a potential funding model that would have the costs spread over six years (we typically spread the costs over five years) and have the first payment due on the Winter 2017 tax bill prior to construction in 2018.

No formal action is required at this time. If the Board is amenable to this concept it will be included in the resolutions statutorily required under PA 188.

PROJECT SCOPE	COST	TOWNSHIP CONTRIBUTION	NET	PARCELS	COST/PARCEL	FIVE YEAR ANNUAL
Mountain/Eggert/Ramblewood	\$ 750,000	\$ 68,000	\$ 682,000	68	\$ 10,029.41	\$ 2,005.88

GENOA CHARTER TOWNSHIP
MEMORANDUM

TO: GENOA CHARTER TOWNSHIP BOARD
FROM: PAULETTE A. SKOLARUS, CLERK
DATE: MAY 1, 2017
RE: NEW VOTING EQUIPMENT

After a lengthy RFP and evaluation process, the State of Michigan certified 3 voting systems to replace our optical scan equipment purchased with HAVA (Help America Vote Act) funds in 2003. As in 2003, Michigan County Clerks have the role of coordinating the selection of a single system to use for the entire County for the next 10 years. Livingston County Clerk Elizabeth Hundley has selected Hart InterCivic as the vendor to provide our new election equipment after much deliberation and consultation with City/Township Clerks.

The new equipment rollout will take place in 2017 and early 2018 throughout the State of Michigan depending on the municipality's election cycle. The new voting system will be partially funded using remaining HAVA federal funds along with State appropriated dollars. We expect to receive the finalized grant amendment within the next month which will fund the initial purchase of precinct and absentee counting board optical scan tabulators, ADA accessible equipment (1 per polling location) and the maintenance contract for years 1 through 5. The Township will initially be responsible for a portion of the implementation fee \$2,587.41, flash memory card (vDrive) \$45, security token (Verity Key) \$80, 4 6-bay battery charger (\$2,160.00) and a spare tabulator unit (\$5,000) for a total amount of \$9,872.4, payable this fiscal year. We will also be responsible for the maintenance contract for years 6-10 estimated at \$9,444.00 for five years, totaling approximately \$50,000.00.

Attached are the following documents for your review and consideration:

1. Announcement from Livingston County Clerk Hundley on selection of the new voting system.
2. Quotation from Hart InterCivic for all system components for Livingston County.
3. Equipment allocations per municipality, costs for additional components and maintenance fees.
4. Media Release from Secretary of State Ruth Johnson on the New Voting System.
5. Resolution No. 170501 authorizing the Genoa Charter Township Clerk to sign the finalized grant agreement.
6. Sample grant agreement received from The State of Michigan.

**RESOLUTION NO. 170501
AUTHORIZATION TO SIGN GRANT AGREEMENT
NEW VOTING SYSTEM**

WHEREAS, the Genoa Charter Township wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, and accessible voting devices for use by individuals with disabilities; and,

WHEREAS, partial funding for the new voting system will be provided by the State of Michigan, and will include a combination of Federal Help America Vote Act (HAVA) and State-appropriated funds, as well as local funding obligations detailed in the attached Livingston County quotation from Hart InterCivic; and,

WHEREAS, the Genoa Charter Township plans to begin implementation of the new voting system in 2018; and,

WHEREAS, the deadline for the Livingston County Clerk to submit the vendor selection to the Bureau of Elections was April 14, 2017.

THEREFORE, BE IT RESOLVED, that the Genoa Charter Township Clerk is authorized to sign the Grant Agreement on behalf of Genoa Charter Township, Livingston County, (sample attached) when available, for the purchase of the new voting system.

Adopted by the Genoa Charter Township Board May 1, 2017

Paulette A. Skolarus, Clerk
Genoa Charter Township

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution No. 170501, adopted by the Genoa Charter Township Board, Livingston County, Michigan, at a regular meeting held on the 1st day of May, 2017 and that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 1st day of May, 2017.

BY: Paulette A. Skolarus, Clerk
Genoa Charter Township



ELIZABETH HUNDLEY LIVINGSTON COUNTY CLERK

COUNTY CLERK
200 East Grand River
Howell, Michigan 48843-2399
517-546-0500

CIRCUIT COURT CLERK
204 S. Highlander Way, Suite 4
Howell, Michigan 48843-1953
517-546-9816

E-mail: ehundley@livgov.com

April 3, 2017

Dear City and Township Clerks:

Following many hours of evaluation, deliberation, consideration of your input, comments and concerns, consultation with Joan Runyan and Diane Gregor from the Livingston County IT Department, and negotiations with the three certified vendors, I have selected Hart InterCivic as the vendor that will supply Livingston County with the next-generation voting equipment that Livingston County voters will use for at least the next 10 years.

This decision was not taken lightly. Your input was considered at every step in this process. A rigorous process was conducted to compare critical features of the three certified voting systems. I have made the selection, subject to Board approval, based on available information, which I have determined best meets the needs of the entire county for the next 10 years.

In the coming weeks we will have more information to share regarding the grant agreement, contracts, finalized pricing, and implementation.

I want to thank each of you for your input and partnership throughout this entire process. I look forward to working with you as this is just the first step in this project.

Sincerely,

Elizabeth Hundley

Elizabeth Hundley
Livingston County Clerk

Media Release

From Secretary of State Ruth Johnson



Secretary Johnson announces next-generation voting equipment

-- For immediate release --

Clerks now will choose which system works best locally



Secretary of State Ruth Johnson today announced the approval of contracts for new next-generation voting equipment that all Michigan voters will use over at least the next decade.

The State Administrative Board today approved 10-year contracts with three vendors for optical-scan voting systems that read and tabulate paper ballots marked by voters. Each of Michigan's 83 county clerks now will consult with the city and township clerks in their county to select one of the three vendors.

"The new equipment offers voters all the speed and convenience of the latest ballot-scanning and election-night reporting technology while at the same time featuring a good, old-fashioned paper ballot that we can always go back and look at if we need to," said Johnson, the state's chief elections official.

The three election equipment and software vendors that had contracts approved today are Dominion Voting Systems, Election Systems and Software and Hart InterCivic, which all have systems that are being successfully used in other states.

"Michigan's voting equipment has served us well over the past 12 years, but it is nearing the end of its expected lifespan and needs to be retired," Johnson said. "I thank local clerks for their feedback as we discussed how to replace our aging equipment as well as the support of lawmakers and the governor."

-continued-

The new equipment, which includes ballot tabulators, accessible devices for use by voters with disabilities and election-management and reporting software, could be in use as early as the August 2017 primary local elections, depending on how quickly clerks are ready to implement them. All cities and townships across the state will have the new equipment by August 2018, which is the next scheduled statewide election.

The new systems all use digital optical scan technology, which includes notable improvements and increased ease of use for voters and election administrators. The systems allow for electronic storage of ballot images, a feature that will be useful during post-election audits. Improvements in the election management system software will save county and local clerks time and money in preparing for elections and providing election results. The options available for voters with disabilities are also greatly improved, and contractors will be required to continually assess and improve the systems, based on feedback. The contracts also cover service and maintenance.

A team of Michigan Bureau of Elections staff, local election officials and purchasing agents from the Secretary of State's Office and the Michigan Department of Technology, Management and Budget reviewed the proposals and equipment before recommending approval of a contract with three vendors. Elections staff sought extensive feedback about the systems from local election officials and advocates for Michigan voters with disabilities.

The new equipment will be paid for with \$30 million in federal Help America Vote Act money that the Secretary of State's Office has saved for more than a decade, and with \$10 million approved by the Legislature with the support of Gov. Snyder. This funding will cover most of the up-front cost for the new systems. Cities and townships will pay for the remaining cost, which will vary, depending on which vendor is selected, and for extended service and maintenance, which will begin in the 6th year of the contract period.

The equipment voters used in 2016 was rolled out in 2004 and 2005 when Michigan began using optical-scan voting systems statewide. Michigan is one of the only states with a substantial amount of federal funds still available to assist with the purchase of the next-generation voting systems.

For media questions, please call Fred Woodhams at 517-373-2520.

Accessing Secretary of State Services:

Don't come into a Secretary of State office if you don't have to. We're betting you'd rather be anywhere else.

Save time by taking advantage of our handy alternatives to waiting in line, including renewing by mail. Many customers don't need to visit an office in person so remember to hop online, not in line, at ExpressSOS.com, now with Print 'n Go. It's painless.

You now can make an appointment or hold your spot in line at Secretary of State MI-TIME Line participating offices by using your phone or the Web.

Customers may call the Department of State Information Center to speak to a customer-service representative at 888-SOS-MICH (767-6424).

Having trouble viewing this email?

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Price Quote for Livingston County, MI

- Contents**
 - Summary
 - Quote 1 for Main Components Years 1-5
 - Quote 2 for Additional Components Years 1-5
 - Quote 3 for Service and Maintenance Years 6-10

Summary

State Funding Available*

Quote 1 - Main Components Years 1-5

Item	Amount	Quantity	Total
Precinct/Absentee Tabulator	\$ 3,913.11	100	\$ 391,311.00
Accessible Voting Device	\$ 3,207.41	51	\$ 163,577.91
Full EMS Software - County	\$ 154,491.84	1	\$ 154,491.84
Accumulation Only Software - County	\$ 35,108.50	0	\$ -
Accumulation Only Software - Local	\$ -	0	\$ -
Security Device (Verity Key)	\$ 56.48	19	\$ 1,072.74
Quote 1 State Funding:			\$ 710,453.49

Quote 2 - Additional Components Years 1-5

Item	Amount	Quantity	Total
High Speed AVCB Tabulator (Precinct Tabulator Reimbursement)	\$ 3,913.11	0	\$ -
Quote 2 State Funding:			\$ -

Total State Funding: \$ 710,453.49

County Quotes**

Description	Contract Price	Discount	Total	State Funding	County Funding
Quote 1 - Main Components Years 1-5	\$ 1,006,735.00	\$ (298,281.51)	\$ 710,453.49	\$ (710,453.49)	\$ -
Quote 2 - Additional Components Years 1-5	\$ 91,560.00	\$ -	\$ 91,560.00	\$ -	\$ 91,560.00
Quote 3 - Service and Maintenance Years 6-10	\$ 423,325.00	\$ (85,550.00)	\$ 337,775.00	N/A	\$ 337,775.00

Payments

Description	County Funding
Quote 1 - Main Components Years 1-5	\$ -
Quote 2 - Additional Components Years 1-5	\$ 91,560.00
Due from County Year 1	\$ 91,560.00
Quote 3 - Service and Maintenance Years 6-10	\$ 337,775.00
Due Annually from County Years 6-10	\$ 67,555.00

County Total Cost Years 1 - 10

Year 1	\$ 91,560.00
Year 2	\$ -
Year 3	\$ -
Year 4	\$ -
Year 5	\$ -
Year 6	\$ 67,555.00
Year 7	\$ 67,555.00
Year 8	\$ 67,555.00
Year 9	\$ 67,555.00
Year 10	\$ 67,555.00
Total	\$ 429,335.00

*Quote 1 includes Hart's most up-to-date understanding of the quantities that the State of Michigan has agreed to fund for your county. The discount provided on Quote 1 is only valid for the quantities funded by the State and is not transferable to other Quotes. Should those State-funded quantities change, the county will be responsible for funding any excess quantities at the list price provided in Hart's contract with the State of Michigan.

**All discounts provided are valid only if customer takes delivery and completes acceptance of equipment no later than 12/31/17



Verity Quote 1 - Main Components Year 1-3

Quote Number 00002532
 Account Name Livingston County, MI
 Grand Total \$710,453.49

Item	Description	Unit Price	Quantity	Total Price
Verity Scan	Digital ballot scanner with remote transmission capability	\$5,500.00	100	\$550,000.00
Verity Touch Writer w/ Access	Ballot marking device with accessibility	\$4,500.00	51	\$229,500.00
Verity Data, Build, and Count	Full Election Management System software	\$218,920.00	1	\$218,920.00
vDrive	Flash memory card/audio card for use with Verity devices	\$45.00	151	\$6,795.00
Verity Key	Electronic security token	\$80.00	19	\$1,520.00

Subtotal \$1,006,735.00
 Special Discount (\$296,281.51)
 Grand Total \$710,453.49
 State Funding (\$710,453.49)
 Expected County Expenditure \$0.00

Bill To State of Michigan
 430 W Allegan St., 1st Floor
 Lansing, MI 48933

Ship To 204 S Highlander Way
 Howell, MI 48843

Customer Contact

Contact Name Elizabeth Hundley

Email ehundley@livgov.com
 Phone (517) 546-8177

General Information

Expiration Date 3/31/2017
 Payment Terms Net 30

Instructions Please fax with signature to or scan and email to kclakeley@hartic.com to place this order.

Terms and Conditions

Pricing subject to inventory availability at time of quote execution and acceptance.
 Taxes will be calculated in conjunction with the Customer based on the final approved price list.

Hart Approval

Prepared By Karen Clakeley
 Signature

Title Director, Strategic Accounts

Customer Approval

Name: _____

Title: _____

Customer Approval: _____

Date: _____



Verity Quote 2 - Additional Components Years 1-5

Quote Number 00002533
 Account Name Livingston County, MI
 Grand Total \$91,560.00

Item	Description	Unit Price	Quantity	Total Price
Verity Relay	Verity Relay software (server)	\$17,180.00	1	\$17,180.00
Verity Workstation	Workstation for Verity software w/ 5-year warranty	\$3,650.00	2	\$7,300.00
Okidata B431D Printer	Laser printer w/ starter cartridge for report printing	\$325.00	2	\$650.00
Battery Charger, 1 Bay	1-bay charger for Verity voting device battery	\$185.00	19	\$3,515.00
vDrive	Flash memory card/audio card for use with Verity devices	\$45.00	31	\$1,395.00
Verity Key	Electronic security token	\$80.00	19	\$1,520.00
New Implementation Services	Includes training, acceptance testing, project management, and on-site support for the first election on the Verity voting system. Additional services, if required, must be purchased separately.	\$60,000.00	1	\$60,000.00

Subtotal \$91,560.00
 Grand Total \$91,560.00

Bill To 204 S Highlander Way
 Howell, MI 48843

Ship To 204 S Highlander Way
 Howell, MI 48843

Customer Contact

Contact Name Elizabeth Hundley

Email ehundley@livgov.com

Phone (517) 546-8177

General Information

Expiration Date 3/31/2017

Instructions Please fax with signature to or scan and email to kclakeley@hartic.com to place this order.

Payment Terms Net 30

Terms and Conditions

Pricing subject to inventory availability at time of quote execution and acceptance.
 Taxes will be calculated in conjunction with the Customer based on the final approved price list.

Hart Approval

Prepared By Karen Clakeley

Title Director, Strategic Accounts

Signature

Customer Approval

Name: _____

Title: _____

Customer Approval: _____

Date: _____



Verity Quote 3 - Service and Maintenance Years 6-10

Quote Number 00002534
 Account Name Livingston County, MI
 Grand Total Years 6-10 \$337,775.00

Item	Description	Unit Price	Quantity	Total Price
Service and Maintenance - Verity Scan	Annual Service and Maintenance fee for Verity Scan in years 6-10	\$564.00	100	\$56,400.00
Service and Maintenance - Verity Touch Writer w/ Access	Annual Service and Maintenance fee for Verity Touch Writer w/ Access in years 6-10	\$515.00	51	\$26,265.00
Service and Maintenance - Verity Data, Build, and Count	Annual Service and Maintenance fee for Verity Data, Build, and Count in years 6-10	\$2,000.00	1	\$2,000.00
Service and Maintenance - Verity Relay	Annual Service and Maintenance fee for Verity Relay in years 6-10		1	

Annual Total \$84,665.00
 Subtotal License and Support Years 6-10 \$423,325.00
 Discount Years 6-10 (\$85,550.00)
 Total Years 6-10 \$337,775.00



Verity Quote 3 - Service and Maintenance Years 6-10

Quote Number 00002534
Account Name Livingston County, MI
Grand Total Years 6-10 \$337,775.00

Bill To 204 S Highlander Way
Howell, MI 48843

Ship To 204 S Highlander Way
Howell, MI 48843

Customer Contact

Contact Name Elizabeth Hundley

Email ehundley@livgov.com

Phone (517) 546-8177

General Information

Expiration Date 3/31/2017

Instructions Please fax with signature to or scan and email to
kclakeley@hartic.com to place this order.

Payment Terms Net 30

Terms and Conditions

Discount provided above reflects a \$115.00 discount on the unit price of Verity Scan Service and Maintenance for years 6-10 and a \$110.00 discount on the unit price of Verity Touch Writer w/ Access Service and Maintenance for years 6-10. The resulting unit prices are as follows:

- Service and Maintenance - Verity Scan: \$449.00
- Service and Maintenance - Verity Touch Writer w/ Access: \$405.00

Pricing subject to inventory availability at time of quote execution and acceptance.
Taxes will be calculated in conjunction with the Customer based on the final approved price list.

Hart Approval

Prepared By Karen Clakeley

Title Director, Strategic Accounts

Signature

[Handwritten signature]

Customer Approval

Name: _____

Title: _____

Customer Approval: _____

Date: _____

Livingston County
 Summary Cost Years 1-10
 Vendor: HART Intercivic

	State Funded Components Yrs 1-5	Additional Components Yrs 1-5	Service & Maint Yrs 6 - 10 PER YEAR COST	Total 5 Year Cost of Service & Maint	Total 10 Year Cost
County Clerk's allocation	\$ -	\$75,440.00	\$3,228.00	\$16,140.00	\$91,580.00
Brighton City allocation	\$ -	\$6,050.74	\$3,684.00	\$18,420.00	\$24,470.74
Howell City allocation	\$ -	\$5,865.56	\$2,880.00	\$14,400.00	\$20,265.56
Brighton Twp. allocation	\$ -	\$2,066.67	\$6,944.00	\$34,720.00	\$36,786.67
Cohoctah Twp. allocation	\$ -	\$495.19	\$804.00	\$4,020.00	\$4,515.19
Conway Twp. allocation	\$ -	\$495.19	\$804.00	\$4,020.00	\$4,515.19
Deerfield Twp. allocation	\$ -	\$5,680.37	\$2,076.00	\$10,380.00	\$16,060.37
Genoa Twp. allocation	\$ -	\$2,897.42	\$9,020.00	\$45,100.00	\$47,997.42
Green Oak Twp. allocation	\$ -	\$2,066.67	\$6,944.00	\$34,720.00	\$36,786.67
Hamburg Twp. allocation	\$ -	\$11,381.48	\$7,324.00	\$36,620.00	\$48,001.48
Handy Twp. allocation	\$ -	\$5,865.56	\$2,500.00	\$12,500.00	\$18,365.56
Hartland Twp. allocation	\$ -	\$1,280.93	\$3,304.00	\$16,520.00	\$17,800.93
Howell Twp. allocation	\$ -	\$5,865.56	\$2,880.00	\$14,400.00	\$20,265.56
Iosco Twp. allocation	\$ -	\$680.37	\$1,608.00	\$8,040.00	\$8,720.37
Marion Twp. allocation	\$ -	\$6,050.74	\$3,304.00	\$16,520.00	\$22,570.74
Oceola Twp. allocation	\$ -	\$11,280.93	\$4,912.00	\$24,560.00	\$35,840.93
Putnam Twp. allocation	\$ -	\$6,050.74	\$3,304.00	\$16,520.00	\$22,570.74
Tyrone Twp. allocation	\$ -	\$11,050.74	\$4,108.00	\$20,540.00	\$31,590.74
Unadilla Twp. allocation	\$ -	\$495.19	\$804.00	\$4,020.00	\$4,515.19
County Totals:	\$ -	\$161,060.00	\$70,432.00	\$352,160.00	\$513,220.00

\$513,220.00

CALCULATIONS WILL CHANGE AS JURISDICTIONS ADD ADDITIONAL TABULATORS

Elizabeth Hundley

SUBJECT TO REVISION

4/3/2017

Livingston County
 Tabulator / ADA Allocation - State Funded & Jurisdiction Funded

Jurisdiction	State Funded # of Tabulators	Jurisdiction Funded # of Backup Tabulators	State Funded # of ADA Devices	Jurisdiction Funded # of Backup ADA Devices	Jurisdiction Funded # of Additional vDrives	Jurisdiction Funded # of Addition Verity Keys	High Speed Tabulator	# of Polling Precincts
County Clerk's allocation	1	1	1	0	1	1	0	0
Brighton City allocation	5	1	3	0	1	1	0	4
Howell City allocation	4	1	2	0	1	1	0	3
Brighton Twp. allocation	11	N/A	6	0	3	1	0	9
Cohoctah Twp. allocation	1	N/A	1	0	1	1	0	1
Conway Twp. allocation	1	N/A	1	0	1	1	0	1
Deerfield Twp. allocation	3	1	1	0	1	1	0	2
Genoa Twp. allocation	15	N/A	7	0	5	1	0	13
Green Oak Twp. allocation	11	N/A	6	0	3	1	0	9
Hamburg Twp. allocation	10	1	6	1	3	1	0	8
Handy Twp. allocation	4	1	1	0	1	1	0	3
Hartland Twp. allocation	6	N/A	2	0	2	1	0	5
Howell Twp. allocation	4	1	2	0	1	1	0	3
Iosco Twp. allocation	2	N/A	2	0	1	1	0	2
Marion Twp. allocation	5	1	2	0	1	1	0	4
Oceola Twp. allocation	6	2	4	0	2	1	0	5
Putnam Twp. allocation	5	1	2	0	1	1	0	4
Tyrone Twp. allocation	5	2	3	0	1	1	0	4
Unadilla Twp. allocation	1	N/A	1	0	1	1	0	1
County Totals:	100		53	1	31	19	0	81

NOTE: Cost per backup tabulator is \$5,000 charged to the ordering jurisdiction.
 N/A: Number of desired backup tabulators not available as of 4/1/2017.

Elizabeth Hundley

SUBJECT TO REVISION

4/3/2017

Hart Intercivic

Cost Table 1. Precinct Tabulators and Accessible Voting Systems

	PURCHASE AND INITIAL SERVICE / MAINTENANCE PERIOD (ACQUISITION YEAR + 4 YEARS)				EXTENDED SERVICE / MAINTENANCE PERIOD (ANNUAL PAYMENT - UP TO 5 ADDITIONAL YEARS)		
	(A) Total Units	(B) Per-Unit Purchase Price	(C) OPTIONAL Incentive Program (e.g. quantity discount and/or existing equipment per unit trade-in discount) See Exhibit A Section 1.9*	(D) Per-Unit Purchase Price with Discount** (B - C)	(E) Statewide Purchase Cost (A) x (D)	(F) Per-Unit Annual Extended Service/Maintenance Price***	(G) Statewide Annual Cost - Extended Service/Maintenance (A) x (F)
Precinct Tabulators - 1 at State level (no charge) 1 per county (83) 1 per precinct (4850) AVCB Tabulators (400) Relay (For Electronic Transmission)	5333	\$5,501	\$1	\$5,500	\$29,331,500	\$564	\$3,007,812
Accessible Voting System (1 per polling place)	3,800	\$4,501	\$1	\$4,500	\$17,100,000	\$515	\$1,957,000
SUB-TOTAL CONTRACT COST Tabulators/Accessible Devices (Enter the sum of all costs in columns E and G):					\$46,431,500		\$4,964,812
WDrive (Memory Device) - 1 per voting device	9,133	\$45	\$0	\$45	\$410,985	N/A	N/A
Verity Key (Security Device) 1 per Jurisdiction	1,603	\$80	\$0	\$80	\$128,240	N/A	N/A
6 Bay Battery Charger - 1 per County / State	84	\$540	\$0	\$540	\$45,360	N/A	N/A
TOTAL CONTRACT COST Tabulators/Accessible Devices/Accessories (Enter the sum of all costs in columns E and G):					\$47,016,085		\$4,964,812

**STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF STATE
AND
OZ COUNTY
CITY OF EMERALD**

**Help America Vote Act (HAVA) Grant Agreement
Voting System Hardware, Firmware and Software
RE: Master Contract
00000000 - Wizard**

This Grant Agreement is the mechanism by which Counties, Cities, and Townships apply to the State of Michigan to receive Federal HAVA and State-appropriated funded voting systems, including optical scan tabulators, accessible voting devices and Election Management System (EMS) software, pursuant to the Federal Help America Vote Act (HAVA) of 2002.

Definitions:

"Contractor" means the voting system vendor selected by the county.

"County" means any county within the State of Michigan.

"Department" means the Michigan Department of State.

"Grantee" means the county or local jurisdiction entering into this *Grant Agreement*.

"Local Jurisdiction" means any city or township within the State of Michigan.

"Voting Systems" means optical scan tabulators, accessible voting devices (for use by voters with disabilities), and EMS software (as applicable) acquired by the counties and local jurisdictions statewide and funded by State-appropriated and Federal HAVA funds.

1. Period of Agreement

The *Grant Agreement* process applies to voting system purchases occurring between March 1, 2017 and April 30, 2018.

2. Program, Budget and Agreement

This *Grant Agreement* is to establish a grant program to use State-appropriated and Federal HAVA funds to acquire and implement replacement voting systems throughout the state. Each county, with the involvement of the local jurisdictions within the county, will select one Contractor for the entire county and will develop a countywide implementation plan to replace its voting systems.

Once the county certifies its Contractor selection to the Department, the county will provide the Department with its implementation plan for individual local jurisdictions participating in each planned purchasing phase. The Department will verify the number of voting systems authorized for purchase using State-appropriated and Federal HAVA funds. If changes are required after the *Grant Agreement* is signed and approved, instructions for amending the *Grant Agreement* will be provided and the Grantee will be required to enter into a new *Grant Agreement*.

This grant program only covers the acquisition and implementation of the voting system selected by each county, and the individual voting system components which will be funded utilizing available State-appropriated and Federal HAVA funds. Approved quantities of each voting system component have been determined by the Department and are listed in Section 15 of this *Grant Agreement*.

The Michigan Department of Technology, Management and Budget has entered into a Master Contract with each approved Contractor, which has established maximum statewide prices for each voting system component. The Department has established the available level of grant funding for each component of each Contractor's voting system. State-appropriated and Federal HAVA funding provided via this *Grant Agreement* covers the purchase of the voting system, the software license fee for the EMS software for the full 10-year contract term, and the *initial* service and maintenance period for all components (which covers the acquisition year, plus 4 additional years). The Master Contract includes an *extended* service and maintenance period beyond the *initial* service and maintenance period, for an additional five-year period. Costs for the *extended* service and maintenance period and other additional costs, if any, are the sole responsibility of each individual county / local jurisdiction.

All Contractors will be required to enter into a "purchase agreement" with each local jurisdiction and county in those counties that have selected that Contractor. Typically, this document is the purchase agreement provided by the Contractor. The terms and conditions of the local purchase agreements shall not contradict the Master Contract. The terms of the Master Contract will supercede any conflicting terms in the local purchase agreements.

Each Contractor will enter into a software license agreement with each county and any local jurisdictions that receive EMS. The license agreement shall not contradict any terms contained in the Master Contract. The terms of the Master Contract supercede any conflicting terms in the license agreement.

The Department will initiate voting system orders at the county level, once all *Grant Agreements* for the county are submitted and approved for the designated purchasing phase. Once voting systems have been delivered, tested, and accepted by each Grantee in the county for the designated purchasing phase, the Department will release the State/HAVA funds to the Contractor.

3. General

The individual submitting the *Grant Agreement* must have the proper authority to do so, and must certify in Section 16 of this *Grant Agreement* that this authority has been granted. Examples of authority include, but are not limited to, a resolution from the Board of County Commissioners, City Council or Township Board authorizing the individual submitting the *Grant Agreement* to execute the *Grant Agreement* on behalf of the county, city, or township.

4. Performance

Each Grantee will certify and sign the *Grant Agreement* and forward it to the Department per the instructions provided. The Department will review and, once approved, will provide the Grantee with a copy of this fully-executed *Grant Agreement*, which will serve as Notice of the Grant Award. The Department will initiate equipment orders directly with the Contractor, and will provide the Grantee with the *Acceptance Certificate & Payment Authorization Form*, which must be submitted by the Grantee to the Department within 10 business days of voting system delivery. This form indicates acceptance of equipment and payment authorization.

The Grantee is responsible for overseeing its contractual agreement with the Contractor and is responsible for ensuring Contractor performance. Any subsequent malfunction or performance issue with the voting system must be addressed by the Grantee directly with the Contractor. The Grantee is responsible for maintaining any and all Contractor performance records. The Grantee has the sole responsibility to verify Contractor compliance with delivery dates, terms and conditions of delivery, and equipment verification and testing in accordance with the statewide Master Contract for the Grantee's selected Contractor. The Grantee will be solely responsible for additional costs incurred that are not covered by service, maintenance and warranty provisions in the Master Contract.

Grant funding is not provided for the purchase of additional ("backup") voting systems. The Grantee will be responsible for developing and implementing a backup strategy to ensure continued operation on Election Day, in the event of voting system failure in any individual precinct.

5. Testing, Acceptance and Payment

1. Successful acceptance testing of the voting system shall be completed within 10 business days from the date of delivery.
2. Upon completion of all acceptance testing, the Grantee must complete the State-issued *Acceptance Certificate & Payment Authorization Form* and forward the completed form to the Department.
3. This form will indicate the date of delivery, successful completion of acceptance testing, and will provide authorization to the Department to release funds to the Contractor.
4. Payment to the Contractor shall be made in accordance with the Master Contract with the Grantee's selected Contractor.

6. Ownership of Equipment and Software Purchases: Title

Any voting system purchased pursuant to this *Grant Agreement* is the property of the Grantee.

7. Optional Purchases

If the Grantee desires to purchase additional items beyond those authorized in this *Grant Agreement*, it may do so at its sole expense, outside of this *Grant Agreement*. No State or HAVA funds will be available for such purchases. Prices established via the Master Contract are extended to counties and local jurisdictions by the Contractors for these purposes.

8. Records Maintenance/Retention

The Grantee will maintain a complete set of records and files related to the ordering, delivery, testing, maintenance, and repairs of voting systems. The Grantee shall assure all the terms of this *Grant Agreement* are adhered to and that records and detailed documentation regarding this grant shall be maintained for a period of not less than six (6) years from the date of Contract termination, the date of submission of the final expenditure report or until any litigation and audit findings have been resolved, whichever is later.

9. Management Requirements

Grantee must maintain property records that include a description of the property; a serial number or other identification number; acquisition date; cost of the property; location, use and condition of the property; and any ultimate disposition data including the date of disposal and sale price of the property (if any). Grantee must also maintain records showing 93% Federal participation in the cost of the property.

Grantee must perform a physical inventory of the property and reconcile the results with the property records at least once every two years.

Grantee must develop a control system to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated by the Grantee and reported to the Department.

Grantee must develop adequate maintenance procedures to keep the property in good condition. Grantee agrees to maintain extended service and maintenance coverage for the voting system in years 6-10 of the Master Contract, after the expiration of the initial service and maintenance period. If the Grantee fails to maintain extended service and maintenance coverage for the full Contract period, the Department may require Grantee to pay the Department the full amount of voting system grant funds paid to the vendor for the Grantee's county, city or township.

10. Disposition.

When the voting system acquired under this grant is no longer needed, the Department must be notified. Disposition of the equipment will be made as follows:

- Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained, sold or otherwise disposed of with no further obligation to the Department.
- Disposition of EMS software must follow the terms of the Contractor's Software License Agreement.

11. Authorized Access

The Grantee will permit, upon reasonable notification and at reasonable times, access to all records regarding this *Grant Agreement* by the Department and other representatives duly authorized by State or Federal law.

12. Mandatory Conditions

A. Statutory or Regulatory Requirements

The Master Contract for the Grantee's selected Contractor must be incorporated and made a part of the ensuing contract between the Grantee and the Contractor, as a condition for grant approval. The Grantee will comply with applicable Federal and State laws, guidelines, rules and regulations in carrying out the terms of this *Grant Agreement*.

Laws

This is a State of Michigan *Grant Agreement* and is governed by the laws of the State of Michigan. Any dispute arising as a result of this Agreement shall be resolved in the State of Michigan.

Funding

This *Grant Agreement* is subject to and contingent upon the availability and appropriation of Federal funds and any necessary State appropriation.

Costs

The State will not assume any responsibility or liability for costs incurred in relation to this grant.

Cancellation

The Department may cancel the *Grant Agreement* upon failure to comply with the terms of this grant.

Entire Agreement

The *Grant Agreement* shall represent the entire agreement between the State and Grantee and supercedes any prior oral or written agreements, and all other representations between the parties relating to this subject. The State reserves the right to require counties and local jurisdictions to attend required training sessions with regard to new equipment purchases made under HAVA.

Adherence to Terms

The failure of a party to insist upon strict adherence to any term of this *Grant Agreement* shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term, or any other term of the *Grant Agreement*.

B. Other

Additional terms and conditions may be negotiated in the contract between the Grant Applicant and the Contractor as long as they do not conflict with the required terms and conditions of this *Grant Agreement* and Master Contract with the Grantee's selected Contractor.

13. Administration of Agreement

The Grant Manager on behalf of the Department for this *Grant Agreement* and the final *Grant Agreement* will be:

Jeremy Lange, Office of Financial Services
Michigan Department of State
430 W Allegan St., 4th Floor
Lansing, MI 48933
517.335.1952
LangeJ1@michigan.gov

All questions, comments and correspondence regarding this grant process, the *Grant Agreement* and the final *Grant Agreement* must be submitted in writing to the Grant Manager.

14. Completed Agreement

In order to complete this *Grant Agreement*, it must be filled out in its entirety by completing all indicated fields* below, and must be signed by the individual authorized by the county or local jurisdiction to enter into this agreement. The signed grant must be scanned and submitted electronically via the Elections eLearning Center, with the original returned to the Department via US Mail.

15. Voting Systems Authorization

Note: Grant Applicant to fill in all fields indicated (*) below:

This *Grant Agreement* is between the Michigan Department of State and:

**OZ COUNTY
EMERALD CITY**

*Grant Manager for County, City, or Township (point of contact for the State):

*Name	Dorothy Gale
*Title	Clerk
*Office Address	123 Toto Lane, Emerald City
*Office Phone	123.456.7890
*Office Email Address	Clerk@emeraldcity.com

Authorized Voting System Component Totals:

Number of Precinct Tabulators Authorized for State-Federal Funding:	20
Number of Absent Voter Counting Board Tabulators Authorized for State-Federal Funding:	1
Number of Accessible Voting Devices Authorized for State-Federal Funding:	15
EMS Software Authorized for State-Federal Funding:	Full EMS

16. Special Certification/Signature

The following signatory certifies that the person signing is authorized to sign and enter into this *Grant Agreement*. Further, the signatory has reviewed and agrees to the conditions as outlined in this *Grant Agreement*, and has personally examined and is familiar with the information submitted here, as well as the requirements of the Help America Vote Act, under which this grant has been submitted.

For the COUNTY OR LOCAL JURISDICTION:

*Name: Dorothy Gale

*Title: Clerk *Date: April 1, 2017

Dorothy Gale

*Signature

For the STATE OF MICHIGAN, DEPARTMENT OF STATE:
Cindy Paradine, Director, Office of Financial Services

Signature

Date