

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

October 5, 2015

6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person)*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to Approve Minutes: Sept. 21, 2015

Approval of Regular Agenda:

3. Request for approval of Resolution No. 5 [confirming the special assessment roll] for the Homestead Drive Road Improvement Project Special Assessment District Summer 2016.
4. Request for approval of Resolution No. 3 [approving the project, cost estimates, special assessment district, and causing the special assessment roll to be prepared] for the Grand Oaks Drive Road Improvement Project Special Assessment District Summer 2016.
5. Request for approval of Resolution No. 4 [acknowledging the filing of the special assessment roll, scheduling the second hearing and directing the issuance of statutory notices] for the Grand Oaks Drive Road Improvement Project Special Assessment District Summer 2016.
6. Presentation by Ken Palka of Pfeffer, Hanniford and Palka with reference to the annual audit for the Fiscal Year ending March 31, 2015.
7. Request to accept the audit as submitted by the Township Auditors: Pfeffer, Hanniford and Palka.
8. Request for approval of changes to the employee healthcare benefits at the recommendation of the Human Resources Director.
9. Request for approval of a recommendation from the Election Commission for an hourly rate of \$13.50 an hour for persons working in the clerk's office with previous experience.

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: October 5, 2015

TOWNSHIP GENERAL EXPENSES: Thru October 5, 2015	\$89,391.21
September 25, 2015 Bi Weekly Payroll	\$77,859.89
September 30, 2015 Quarterly Payroll	\$6,527.92
October 1, 2015 Monthly Payroll	\$11,630.52
OPERATING EXPENSES: Thru October 5, 2015	\$94,873.39
TOTAL:	<u>\$280,282.93</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
32094	BLUE CRO	Blue Cross & Blue Shield Of Mi	09/21/2015	27,063.56
32095	BROWN	Douglas Brown	09/21/2015	257.04
32096	BullsEye	BullsEye Telecom	09/21/2015	291.80
32097	BUS IMAG	Business Imaging Group	09/21/2015	164.44
32098	Clearwat	Clearwater Systems	09/21/2015	78.00
32099	CONTINEN	Continental Linen Service	09/21/2015	102.90
32100	Det Marr	Detroit Marriott @ Ren Center	09/21/2015	279.04
32101	DetMar1	Detroit Marriott Ren Center	09/21/2015	279.04
32102	DetMar2	Detroit Marriott Ren Center	09/21/2015	279.04
32103	DetMar3	Detroit Marriott @ Ren Center	09/21/2015	279.04
32104	DetMar4	Detroit Marriott Ren Center	09/21/2015	279.04
32105	DTE LAKE	DTE Energy	09/21/2015	36.07
32106	Dyk	Dykema Gossett, PLLC	09/21/2015	935.40
32107	EHIM	EHIM, INC	09/21/2015	12,056.18
32108	LOWED	Diana Lowe	09/21/2015	257.04
32109	Mancuso	Mancuso & Cameron, P.C.	09/21/2015	3,988.00
32110	MCCRIRIE	Gary McCririe	09/21/2015	257.04
32111	MICOM	Michigan.com	09/21/2015	55.00
32112	MORTENSE	H.J. Mortensen	09/21/2015	257.04
32113	OEX	Office Express Inc.	09/21/2015	89.26
32114	ROWELL	Linda Rowell	09/21/2015	182.04
32115	RUTHIG A	Amy Ruthig	09/21/2015	257.04
32116	SKOLAR P	Paulette Skolarus	09/21/2015	182.04
32117	SMITH T	Todd Smith	09/21/2015	257.04
32118	TRI COUN	Tri County Supply, Inc.	09/21/2015	307.12
32119	VANMART	Kelly VanMarter	09/21/2015	257.04
32120	VERIZONW	Verizon Wireless	09/21/2015	620.58
32121	ARCHINAL	Michael Archinal	09/21/2015	500.00
32122	Det Marr	Detroit Marriott @ Ren Center	09/21/2015	139.52
32123	DetMar1	Detroit Marriott Ren Center	09/21/2015	279.04
32124	DetMar2	Detroit Marriott Ren Center	09/21/2015	139.52
32125	DetMar3	Detroit Marriott @ Ren Center	09/21/2015	279.04
32126	ACCIDENT	Accident Fund Company	09/24/2015	36,170.00
32127	AT&TLONG	AT&T Long Distance	09/24/2015	1.88
32128	CARDM	Chase Card Services	09/24/2015	126.17
32129	COMC	Comcast	09/24/2015	136.88
32130	LivCTrea	Livingston County Treasurer	09/24/2015	164.42
32131	LSL	LSL Planning, Inc.	09/24/2015	1,988.23
32132	WALMART	Walmart Community	09/24/2015	119.64

Report Total: 89,391.21

Accounts Payable

Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 09/17/2015 - 15:59

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13419	EFT-FED	EFT- Federal Payroll Tax	09/25/2015		7,836.70
					4,552.60
					4,552.60
					1,064.75
					1,064.75
				Check 13419 Total:	19,071.40
13420	EFT-PENS	EFT- Payroll Pens Ln Pyts	09/25/2015		2,678.88
					72.53
				Check 13420 Total:	2,751.41
13421	EFT-PRIN	EFT-Principal Retirement 457	09/25/2015		1,067.00
				Check 13421 Total:	1,067.00
13422	EFT-ROTH	EFT-Principal Roth	09/25/2015		615.00
				Check 13422 Total:	615.00
13423	EFT-TASC	EFT-Flex Spending	09/25/2015		1,069.97
				Check 13423 Total:	1,069.97
				Report Total:	24,574.78
					53,285.11
				9-25-2015 Payroll	\$ 77,859.89

Genoa Charter Township
User: angie

Electronic Clearinghouse
Distribution Report

Printed: 09/26/15 08:37
Batch: 625-09-2015

Account Number	Debit	Credit	Account Description
101-000-002-000	0.00	53,285.11	Cash-checking Account Only
101-000-259-000	53,285.11	0.00	Payroll Direct Deposit
	53,285.11	53,285.11	
Report Totals:	53,285.11	53,285.11	

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 09/23/2015 - 15:15

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13424	EFT-FED	EFT- Federal Payroll Tax	09/30/2015		82.80
					415.41
					415.41
					97.16
					97.16
				Check 13424 Total:	1,107.94
13425	FIRST NA	First National Bank	09/30/2015		5,419.98
				Check 13425 Total:	5,419.98
				Report Total:	6,527.92

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 09/24/2015 - 12:40

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13426	EFT-FED	EFT- Federal Payroll Tax	10/01/2015		1,932.89 704.70 704.70 164.81 164.81
Check 13426 Total:					3,671.91
13427	EFT-PENS	EFT- Payroll Pens Ln Pyts	10/01/2015		394.21
Check 13427 Total:					394.21
13428	EFT-ROTH	EFT-Principal Roth	10/01/2015		200.00
Check 13428 Total:					200.00
13429	EFT-TASC	EFT-Flex Spending	10/01/2015		83.33
Check 13429 Total:					83.33
13430	FIRST NA	First National Bank	10/01/2015		7,281.07
Check 13430 Total:					7,281.07
Report Total:					11,630.52

#593 LAKE EDGEWOOD W/S FUND

Payment of Bills

September 15 - 28, 2015

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/15/2015	2814	Consumers Energy	Gas bills	-12.50
Bill Pmt -Check	09/15/2015	2815	Cooper's Turf Management	Lawn Care at LE wastewater plant and lift stal	-292.00
Bill Pmt -Check	09/15/2015	2816	DTE Energy	Electric Bills	-172.58
Bill Pmt -Check	09/15/2015	2817	GENOA TWP DPW FUND		-10,612.40
Bill Pmt -Check	09/15/2015	2818	GRUNDY ACE OF HOWELL	supplies	-1.79
Bill Pmt -Check	09/15/2015	2819	Hubbell, Roth & Clark, Inc	Project # 20140137-21	-2,251.89
Bill Pmt -Check	09/15/2015	2820	M & K Jetting and Televising		-4,050.00
Bill Pmt -Check	09/15/2015	2821	PVS NOLWOOD CHEMICALS, IN	supplies-chemicals	-932.00
Bill Pmt -Check	09/15/2015	2822	SYNAGRO CENTRAL LLC	Liquid Land App	-14,770.80
Bill Pmt -Check	09/15/2015	2823	Telecom Services, Inc.	VOID: Project # 117-1045032	0.00
Bill Pmt -Check	09/15/2015	2824	TLS CONSTRUCTION LLC	Restoration at Henderson Glass	-791.07
Bill Pmt -Check	09/15/2015	2825	USA BLUE BOOK	Supplies	-1,595.00
Bill Pmt -Check	09/15/2015	2826	Tetra Tech Inc.	Project # 117-1045032	-231.99
Bill Pmt -Check	09/23/2015	2827	Brighton Analytical L.L.C.		-154.00
Bill Pmt -Check	09/23/2015	2828	BullsEye Telecom	9-10 to 10-9-2015	-292.29
Total					-36,160.31

#503 DPW UTILITY FUND

Payment of Bills

September 15 - 28, 2015

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/15/2015	3370	Mancuso & Cameron		-460.00
Bill Pmt -Check	09/15/2015	3371	U.S. POSTMASTER	Lake Edgewood, Pine Creek Qtr Jun-Aug 15	-180.25
Bill Pmt -Check	09/23/2015	3372	Verizon Wireless	Aug 7 to Sept 6, 2015	-287.56
Bill Pmt -Check	09/28/2015	3373	Greg Tatara	Car Allowance October 2015	-500.00
Bill Pmt -Check	09/28/2015	3374	HUMPHRISS	Monthly Car Allowance Oct 2015	-250.00
Bill Pmt -Check	09/28/2015	3375	Business Imaging Group		-640.33
Total					-2,318.14

6:46 PM

#595 PINE CREEK W/S FUND

Payment of Bills

September 15 - 28, 2015

Type	Date	Num	Name	Memo	Amount
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no checks issued

6:42 PM

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

September 15 - 28, 2015

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/15/2015	3423	ALEXANDER CHEMICAL CORPORATION	CHEMICALS	-710.68
Bill Pmt -Check	09/15/2015	3424	Auto Zone	SUPPLIES	-5.99
Bill Pmt -Check	09/15/2015	3425	COOPERS TURF MANAGEMENT, LLC	LIFT STATION 50,55,56,57,60 WASTWATER PL	-564.00
Bill Pmt -Check	09/15/2015	3426	DUBOIS COOPER ASSOCIATES INCORPORAT	Supplies	-3,825.00
Bill Pmt -Check	09/15/2015	3427	ETNA SUPPLY COMPANY	supplies	-616.22
Bill Pmt -Check	09/15/2015	3428	GENOA TWP DPW FUND		-39,538.68
Bill Pmt -Check	09/15/2015	3429	HARTLAND SEPTIC SERVICE, Inc.		-1,057.50
Bill Pmt -Check	09/15/2015	3430	HOWELL TRUE VALUE HARDWARE	Supplies	-165.75
Bill Pmt -Check	09/15/2015	3431	Hubbell, Roth & Clark, Inc.	Projecct #20150638-21	-2,094.86
Bill Pmt -Check	09/15/2015	3432	M & K Jelling and Televising		-3,278.58
Bill Pmt -Check	09/15/2015	3433	METRON-FARNIER, LLC	METER REPLACEMENT	-1,711.84
Bill Pmt -Check	09/15/2015	3434	NORTHWEST PIPE AND SUPPLY, INC.	SUPPLIES	-100.03
Bill Pmt -Check	09/15/2015	3435	Tetra Tech, Inc.	PROJECT #117-1045033	-72.60
Bill Pmt -Check	09/15/2015	3436	USA Bluebook	SUPPLIES-CHEMICALS	-1,062.33
Bill Pmt -Check	09/15/2015	3437	SWF RESTORATION, Inc.	Mike Harmon 5656 Pineridge	-1,438.25
Bill Pmt -Check	09/23/2015	3438	AT & T	Telephone Internet Service 8-12-15 to 9-11-15	-65.00
Bill Pmt -Check	09/23/2015	3439	AT&T	Monthly Service Sept 7 to Oct 6-2015	-87.63
Total					-56,394.94

draft

**GENOA CHARTER TOWNSHIP BOARD
REGULAR MEETING
SEPTEMBER 21, 2015**

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Robin Hunt, Todd Smith, Jean Ledford, Linda Rowell, and Jim Mortensen. Absent: Paulette Skolarus. Also present were: Township Manager Michael Archinal and twenty-four persons in the audience.

A call to the public was made with no response:

APPROVAL OF CONSENT AGENDA:

Moved by Mortensen and supported by Rowell to approve all items listed under the consent agenda as requested. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: September 8, 2015

3. Request for a partial road closure of Snowden Lane from Sugarbush to Natanna Avenues from 5:00 p.m. on Oct. 31, 2015 to 2 a.m. on Nov. 1, 2015.

APPROVAL OF REGULAR AGENDA:

Moved by Smith and supported by Ledford to approve for action all items listed under the regular agenda as requested, adding agenda item 12 a motion on refuse collection. The motion carried unanimously.

4. Request for approval of Resolution No. 3 [approving the project, cost estimates, special assessment district, and causing the special assessment roll to be prepared] for the Homestead Drive Road Improvement Project Special Assessment District Summer 2016.

A bid from D&H would levy \$572.00 a year for five years.

A call to the public was made with the following response:

Ms. Linda Williams of Homestead Drive thanks resident Ms. Nancy McDonald for the work she did. It's not for the whole road. Ms. Williams is concerned that the rest of the road will need repaving in a couple of years and it might cost twice as much.

Ms. Nancy McDonald clarified which part of the road would be repaved. There is erosion which is also scheduled to be fixed as part of this project. To do the entire road is \$100,000 more. The project would begin with road grinding, starting around Oct. 12, done by Oct. 19. The road is sinking at the culvert.

Mr. Pete Wood of Homestead Drive asked if part of Oak Pointe would be responsible for the cost. He would like to see more bids. Most of the road is in relatively good condition. When was the last time someone patched holes? I would highly recommend that the board drive the road before they vote. There should be an opportunity to petition against it. It doesn't seem like a necessarily expense right now.

Ms. Nancy McDonald stated that every year holes are patched; the last time the road was patched was this past spring. The contractors indicated that the road is beyond patching. The entrance is part of a LCRC road.

Mr. McCririe stated that the road work would be scheduled to begin after October 5. The role of the board is in financing. The decision is made by the homeowners. If enough residents are interested, then the board makes the financing available. A majority is interested in this project. Plans are available for review. More than 50% of residents have indicated they are in agreement with the special assessment. The petitions are available during business hours. Another meeting will be held in a couple of weeks.

Ms. Marie Racine of Homestead Drive stated that she and her husband are taken aback at the prospect of paying \$8500.00 to repair this road. It does not need a complete overhaul. We did not see plans. We did not sign the petition in favor. We are seasonal residents. We own three lots. We will be paying this cost three times.

Ms. McDonald stated that they went by addresses only, not by lot. The dwelling will be the only lot charged.

It was clarified that Ms. Racine would pay for one lot. Ms. Racine indicated that she is still concerned with the cost. It will now be \$2,800.00 but there surely are less expensive ways to improve the area. Ms. Racine asked what is the cost of the project?

Ms. McDonald stated that the cost is approximately \$177,580.00 and that more than 60% of residents signed the petition.

Mr. Dave Andrews of Homestead Drive stated that he and his wife have seen that the road has been fixed in a patchwork for over 19 years. This is a pay me now or pay me later situation.

Moved by Ledford, supported by Smith to approve Resolution No. 3 [approving the project, cost estimates, special assessment district, and causing the special assessment roll to be prepared] for the Homestead Drive Road Improvement Project Special Assessment District Summer 2016 with the following provisions: The resolution should read “Summer 2016,” on page 15 of the pdf, paragraph number one. The motion carried as follows: Ayes – McCririe, Hunt, Smith, Ledford, Rowell, and Mortensen. Nay – None. Absent – Skolarus.

5. Request for approval of Resolution No. 4 [acknowledging the filing of the special assessment roll, scheduling the second hearing and directing the issuance of statutory notices] for the Homestead Drive Road Improvement Project Special Assessment District Summer 2016.

Moved by Mortensen, supported by Hunt to approve Resolution No. 4 [acknowledging the filing of the special assessment roll, scheduling the second hearing and directing the issuance of statutory notices] for the Homestead Drive Road Improvement Project Special Assessment District Summer 2016 with the following provisions: Page 20, third whereas paragraph should read “Summer 2016.” The second public hearing will be held on Oct. 5. The motion carried as follows: Ayes – McCririe, Hunt, Smith, Ledford, Rowell, and Mortensen. Nay – None. Absent – Skolarus.

6. Request for approval of Resolution No. 1 [to proceed and direct the preparation of plans and cost estimates] for the Grand Oaks Drive Road Improvement Project Special Assessment District Summer 2016.

Mr. Mike Archinal stated this project has been discussed for three or four years. This project has received public support. There are 21 signatures received out of 35 residents, which allows the project to proceed.

Moved by Smith, supported by Rowell to approve Resolution No. 1 [to proceed and direct the preparation of plans and cost estimates] for the Grand Oaks Drive Road Improvement Project Special Assessment District Summer 2016. The motion carried as follows: Ayes – McCririe, Hunt, Smith, Ledford, Rowell, and Mortensen. Nay – None. Absent – Skolarus.

7. Request for approval of Resolution No. 2 [to approve the project schedule the first hearing and direct the issuance of statutory notices] for the Grand Oaks Drive Road Improvement Project Special Assessment District Summer 2016.

Moved by Mortensen, supported by Rowell to approve Resolution No. 2 [to approve the project schedule the first hearing and direct the issuance of statutory notices] for the Grand Oaks Drive Road Improvement Project Special Assessment District Summer 2016. The motion carried as follows: Ayes – McCririe, Hunt, Smith, Ledford, Rowell, and Mortensen. Nay – None. Absent – Skolarus.

8. Request for approval of a rezoning (Ordinance Z-15-03), PUD agreement, environmental impact assessment, and conceptual PUD Plan concerning 37.97 acres of land (6 parcels) located at 3750 Cleary Drive. The rezoning involves parcels #11-05-400-012, 024, 062; 11-05-301-004; 11-05-302-005, 011. The application is petitioned by Cleary University and the requested rezoning is from Office Service District (OSD) and Industrial (IND) to a Mixed Use Planned Unit Development (MUPUD).

A call to the public was made with no response.

A. Approval and adoption of Ordinance Z-15-03.

Moved by Hunt, supported by Ledford to approve the adoption of Ordinance Z-15-03, concerning 37.97 acres of land (6 parcels) located at 3750 Cleary Drive. The rezoning involves parcels #11-05-400-012, 024, 062; 11-05-301-004; 11-05-302-005, 011. The application is petitioned by Cleary University and the requested rezoning is from Office Service District (OSD) and Industrial (IND) to a Mixed Use Planned Unit Development (MUPUD). The motion carried as follows: Ayes – McCririe, Hunt, Smith, Ledford, Rowell, and Mortensen. Nay – None. Absent – Skolarus.

B. Disposition of PUD Agreement revised on August 26, 2015.

Moved by Ledford, supported by Hunt to approve the PUD agreement revised on August 26, 2015, subject to the following provisions:

1. The agreement applies only as long as it is a university or college.
2. There is no guarantee of the availability of utilities.
3. The revisions suggested by the Township Attorney shall be incorporated and the final draft shall be reviewed and approved by the Township Attorney.
4. The PUD Agreement shall be recorded on all subject parcels at the Livingston County Register of Deeds office.

Motion carried unanimously.

C. Disposition of Environmental Impact Assessment dated August 19, 2015.

Moved by Hunt, supported by Rowell to approve the Environmental Impact Assessment dated August 19, 2015. Motion carried unanimously.

D. Disposition of Conceptual PUD Plan dated July 22, 2015.

Moved by Ledford, supported by Smith approve the Conceptual PUD Plan dated July 22, 2015. Motion carried unanimously.

9. Review of a special use, environmental impact assessment, and sketch plan application for a proposed market and storage facility with outdoor sales and display for a property located at 7300 Grand River Ave., Brighton, Michigan 48114, parcel # 4711-13-300-021. The request is petitioned by Simply Rock Properties, LLC.

A. Disposition of Special Land Use Permit.

Moved by Ledford supported by Rowell to approve special use application for a proposed market and storage facility with outdoor sales and display for a property located at 7300 Grand River Ave., Brighton, Michigan 48114, parcel # 4711-13-300-021. The request is petitioned by Simply Rock Properties, LLC. Motion carried unanimously.

B. Disposition of Environmental Impact Assessment dated August 26, 2015.

Moved by Hunt, supported by Ledford to approve the Environmental Impact Assessment dated August 26, 2015. Motion carried unanimously.

C. Disposition of Sketch Plan dated September 15, 2015.

Moved by Hunt supported by Ledford approve the Sketch Plan dated September 15, 2015, with the following provisions:

1. A land use permit for tenant build-out must be acquired prior to occupancy.
2. The petitioner shall provide a performance guarantee for the 5' sidewalk along Grand River in compliance with Section 21.03 of the Township Ordinance which is to be approved by the Township Attorney. The performance guarantee shall be provided prior to issuance of a land use permit.

Motion carried unanimously.

10. Review of the draft Master Plan and request for approval to distribute the draft plan pursuant to the Michigan Planning Enabling Act (MCL 125.3481).

Moved by Hunt, supported by Smith to approve the request to distribute the draft plan pursuant to the Michigan Planning Enabling Act (MCL 125.3481). Motion carried unanimously.

11. Request to approve the bid from Highway Construction for the Township Hall Parking Lot in an amount not to exceed \$107,125.00.

Moved by Mortensen, supported by Hunt to approve the bid from Highway Construction for the Township Hall Parking Lot in an amount not to exceed \$107,125.00. Motion carried unanimously.

12. Request for clarification of changes to the refuse collection fee for 2016.

Ms. Hunt indicated that a discussion was last held on March 3, 2014 which clarified a previous motion and it is not clear. Is it reviewed on an annual basis or is an annual fee structure set? Duncan's contract expires in 2016.

Mr. Mortensen indicated that the contract is renewed every five years.

Moved by Rowell, supported by Smith to approve a \$2 per year increase until the contract expires in 2016. Motion carried unanimously.

The regular meeting of the Genoa Charter Township was adjourned at 7:25 p.m.

(Press Argus 09/25/15)

Kathryn Poppy, Recording Secretary
Genoa Charter Township

Gary McCririe, Supervisor
Genoa Charter Township

GENOA CHARTER TOWNSHIP BOARD SYNOPSIS

MINUTES: 09/08/2015 and 09/21/2015

The following requests were approved by the Township Board at the September 8, 2015 and September 21, 2015 meetings:

- Payment of Bills.
- Minutes: August 17, 2015 and September 8, 2015.
- Sidewalk improvements in the amount \$119,211.57.
- Lease renewal for Stations #34/35 with the Brighton Area Fire Authority.
- Budgets for the Michigan Association of Planning Annual Conference.
- Closed session to discuss pending litigation pursuant to MCL 15.268 § 8 (e).
- A partial road closure of Snowden Lane from Sugarbush to Natanna Avenues from 5:00 p.m. on Oct. 31, 2015 to 2 a.m. on Nov. 1, 2015.
- Consideration of a Homestead Drive Road Improvement Project Special Assessment District.
- Consideration of a Grand Oaks Drive Road Improvement Project Special Assessment District.
- A rezoning (Ordinance Z-15-03), PUD agreement, environmental impact assessment, and conceptual PUD Plan concerning 37.97 acres of land (6 parcels) located at 3750 Cleary Drive, at Cleary University. The rezoning is from Office Service District (OSD) and Industrial (IND) to a Mixed Use Planned Unit Development (MUPUD).
- A special use, environmental impact assessment, and sketch plan application for a proposed market and storage facility with outdoor sales and display for a property located at 7300 Grand River Ave., Brighton, parcel # 4711-13-300-021, petitioned by Simply Rock Properties, LLC.
- Distribution of a master plan draft amendment pursuant to the Michigan Planning Enabling Act (MCL 125.3481).
- A Township Hall Parking Lot improvement in an amount not to exceed \$107,125.00.
- Clarification of changes to the refuse collection fee for 2016.

The Minutes may be viewed in their entirety at www.Genoa.org or call (810) 227-5225 and request a copy if you do not have internet service available to you.

Kathryn Poppy, Recording Secretary
Gary McCririe, Supervisor
(Livingston Daily 09/25/15, monthly publication)

Resolution No. 5 – Homestead Drive Road Improvement Project
Reimbursement Special Assessment Project (Summer 2016)

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on Oct. 5, 2015, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Ledford, Smith, Rowell and Mortensen

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

Resolution Confirming Special Assessment Roll

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Homestead Drive Road Improvement Project within the Township as described in Exhibit A (the “Project”) and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled Special Assessment Roll for Homestead Drive Road Improvement Project (Summer 2016) (the “Proposed Roll”) and has filed the Proposed Roll with the Township Clerk;

WHEREAS, the Township Board has scheduled a public hearing on the Proposed Roll and notice of the hearing has been properly provided;

WHEREAS, the Township Board conducted the public hearing on the Proposed Roll on Oct. 5, 2015.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Confirmed. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Special Assessment Roll for the Homestead Drive Road Improvement Project (Summer 2016) (the “Roll”).
2. Future Installments - Principal. The Township Board determines that each special assessment may be paid in five installments. The first installment shall be due July 1, 2016.
3. Future Installments - Interest. All unpaid installments shall not bear interest.

4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit B to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this resolution, the Clerk's warrant and the statutes of the State of Michigan.

5. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are repealed to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe.

NO: None.

ABSENT: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A

HOMESTEAD DRIVE ROAD IMPROVEMENT PROJECT

DESCRIPTION OF PROJECT
A FIVE YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

- Approximately 79,996 square feet
- Pulverize existing asphalt to a depth of 8-inches below grad
- Enhance existing aggregate base with pulverized material as necessary
- Haul away spoils
- Fine grade and compact
- Pave with 2-inches compacted bituminous 13A asphalt
- Application of SS1H tackcoat
- Pave with 2-inches of compacted bituminous 36A asphalt.

Total amount per parcel - \$2,858.00; Amount per year for 5 Years - \$572.00

Exhibit B

Warrant

WARRANT

TO: Treasurer
Genoa Township
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the special assessment roll for the Genoa Township Homestead Drive Road Improvement Project (Summer 2016) (the "Roll") confirmed by the Township Board on Oct. 5, 2015 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such Roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

Paulette A. Skolarus,
Genoa Charter Township Clerk

Resolution No. 3 – Grand Oaks Road Improvement Project
Reimbursement Special Assessment Project (Summer 2016)

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on Oct. 5, 2015, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Mortensen, Ledford, Smith and Rowell

The following preamble and resolution were offered by _____ and seconded by _____.

Resolution Approving Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

WHEREAS, the Township Board has tentatively determined to proceed with the Project as described in Exhibit A and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, The Board of Trustees of the Township has declared its intention to make the improvement and tentatively designated the special assessment district against which the cost of the improvement is to be assessed is described in Exhibit A.

WHEREAS, on Oct. 5, 2015 a public hearing was held to hear any objections to the petition, to the improvement and to the special assessment district and notice of the hearing was provided pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Clerk and which are identified as “Plans and Cost Estimates for the Grand Oaks Drive Road Improvement Project and Reimbursement Special Assessment Project (Summer 2016).”
2. The Township Board approves the sufficiency of the Petition for the improvement.
3. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for 5 years.

4. The Township Board has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

5. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll stating that the roll was made pursuant to a resolution of the Township Board adopted on a specified date, and that in making the assessment roll the supervisor, according to his or her best judgment, has conformed in all respects to the directions contained in the resolution and the statutes of the State of Michigan.

5. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe.

NO: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT A

GRAND OAKS DRIVE ROAD IMPROVEMENT PROJECT

DESCRIPTION OF PROJECT
A 5- YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

- Pulverize existing pavement
- Shape material to improve drainage
- Selective undercut and fill with additional base material
- Overlay with seven inches of H.M.A. in three lifts (2", 2" and 3")
- Ditch cleaning and culvert installation as necessary

Total project cost - \$940,000; Township contribution - \$200,000; Livingston County Road Commission - \$50,000; Total spread to roll - \$690,000

GRAND OAKS ROAD SPECIAL ASSESSMENT DRAFT ROLL

PARC	TAX I.D.	OWNER	ACRES	PRO RATA SHAR	COST/ACRE	ACREAGE CO	TOTAL CO	ANN. COS
1	11-05-300-027	HD Development of MD, Inc.	15.1	\$ 11,000	\$ 1,381	\$ 20,853	\$ 31,853	\$ 6,371
2	11-05-300-024	Halle Enterprises, LLC	1.68	\$ 11,000	\$ 1,381	\$ 2,320	\$ 13,320	\$ 2,664
3	11-05-300-051	Dechris Limited Partnership	20.15	\$ 11,000	\$ 1,381	\$ 27,827	\$ 38,827	\$ 7,765
4	11-05-300-048	LCHA	10	\$ 11,000	\$ 1,381	\$ 13,810	\$ 24,810	\$ 4,962
5	11-05-300-012	Consumers Energy Co.	10.03	\$ 11,000	\$ 1,381	\$ 13,851	\$ 24,851	\$ 4,970
6	11-05-300-046	Consumers Energy Co.	2.73	\$ 11,000	\$ 1,381	\$ 3,770	\$ 14,770	\$ 2,954
7	11-05-300-045	Consumers Energy Co.	2.71	\$ 11,000	\$ 1,381	\$ 3,743	\$ 14,743	\$ 2,949
8	11-05-300-044	Consumers Energy Co.	3.02	\$ 11,000	\$ 1,381	\$ 4,171	\$ 15,171	\$ 3,034
9	11-05-300-043	Ovidon Real Estate, LLC	2.82	\$ 11,000	\$ 1,381	\$ 3,894	\$ 14,894	\$ 2,979
10	11-08-100-024	Precision Stamping	5.01	\$ 11,000	\$ 1,381	\$ 6,919	\$ 17,919	\$ 3,584
11	11-08-100-023	Ovidon Real Estate II, LLC	7.09	\$ 11,000	\$ 1,381	\$ 9,791	\$ 20,791	\$ 4,158
12	11-08-100-003	Precision Stamping	10.03	\$ 11,000	\$ 1,381	\$ 13,851	\$ 24,851	\$ 4,970
13	11-08-100-011	Michigan Rod Products, Inc.	20	\$ 11,000	\$ 1,381	\$ 27,620	\$ 38,620	\$ 7,724
14	11-08-100-010	DC Real Properties	10	\$ 11,000	\$ 1,381	\$ 13,810	\$ 24,810	\$ 4,962
15	11-05-301-001	A.T.T.G., LLC	2.29	\$ 11,000	\$ 1,381	\$ 3,162	\$ 14,162	\$ 2,832
16	11-05-301-002	Fleur De Lys Apartments	1.83	\$ 11,000	\$ 1,381	\$ 2,527	\$ 13,527	\$ 2,705
17	11-05-301-003	RSK Companies, LLC	0.96	\$ 11,000	\$ 1,381	\$ 1,326	\$ 12,326	\$ 2,465
18	11-05-301-004	Cleary University	2.24	\$ 11,000	\$ 1,381	\$ 3,093	\$ 14,093	\$ 2,819
19	11-05-302-005	Cleary University	1.51	\$ 11,000	\$ 1,381	\$ 2,085	\$ 13,085	\$ 2,617
20	11-05-302-011	Cleary University	2.53	\$ 11,000	\$ 1,381	\$ 3,494	\$ 14,494	\$ 2,899
21	11-05-302-012	MCM Properties, LLC	1.66	\$ 11,000	\$ 1,381	\$ 2,292	\$ 13,292	\$ 2,658
22	11-05-302-009	Kiefer Investment	1.5	\$ 11,000	\$ 1,381	\$ 2,072	\$ 13,072	\$ 2,614
23	11-05-302-010	Kiefer Investments	1.55	\$ 11,000	\$ 1,381	\$ 2,141	\$ 13,141	\$ 2,628
24	11-08-101-014	Highland Engineering, Inc.	4.52	\$ 11,000	\$ 1,381	\$ 6,242	\$ 17,242	\$ 3,448
25	11-08-101-015	Tadbad, LLC	3.03	\$ 11,000	\$ 1,381	\$ 4,184	\$ 15,184	\$ 3,037
26	11-08-101-006	Grand Oaks FAW, LLC	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
27	11-08-101-007	KB Outdoors, Inc.	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
28	11-08-101-008	James and Sheila Hall	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
29	11-08-101-009	Ameritech	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
30	11-08-101-010	Ameritech	1.53	\$ 11,000	\$ 1,381	\$ 2,113	\$ 13,113	\$ 2,623
31	11-08-101-011	Great Lakes Inv., LLC	2.01	\$ 11,000	\$ 1,381	\$ 2,776	\$ 13,776	\$ 2,755
32	11-08-101-012	Best Storage - Howell	1.76	\$ 11,000	\$ 1,381	\$ 2,431	\$ 13,431	\$ 2,686
33	11-08-200-004	LCRC	28.66	\$ 11,000	\$ 1,381	\$ 39,579	\$ 50,579	\$ 10,116
34	11-08-200-006	ITC Transmission	7.36	\$ 11,000	\$ 1,381	\$ 10,164	\$ 21,164	\$ 4,233
35	11-05-400-062	Cleary University	29.6	\$ 11,000	\$ 1,381	\$ 40,878	\$ 51,878	\$ 10,376
			220.99	\$ 385,000		\$ 305,187	\$ 690,187	

PROJECT BUDGET	\$ 940,000
LCRC CONTRIBUTION	\$ (50,000)
GENOA TWP. CONTRIBUTION	\$ (200,000)
TOTAL SPREAD TO SAD	\$ 690,000
PRO RATA TOTAL	\$ 385,000
TOTAL SPREAD ACREAGE	\$ 305,000

**ANNUAL COST BASED ON ASSUMED 5 YEAR PAYOFF*

EXHIBIT B

Genoa Charter Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
FOR THE PROPOSED GRAND OAKS DRIVE ROAD IMPROVEMENT PROJECT
AND SPECIAL ASSESSMENT DISTRICT FOR THE PROJECT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Charter Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on October 19, 2015, at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the following proposed special assessment district:

GENOA CHARTER TOWNSHIP – GRAND OAKS DRIVE ROAD IMPROVEMENT PROJECT
AND SPECIAL ASSESSMENT DISTRICT (Summer 2016)
(A 5-year program with costs as follows)

and to hear any objections to the petition, to the improvement and to the special assessment district. The Township Board may revise, correct, amend or change the plans, estimate of cost, or special assessment district.

The project (the “Project”) will consist of:

- Pulverize existing pavement
- Shape material to improve drainage
- Selective undercut and fill with additional base material
- Overlay with seven inches of H.M.A. in three lifts (2”, 2” and 3”)
- Ditch cleaning and culvert installation as necessary

Total project cost - \$940,000; Township contribution - \$200,000; Livingston County Road Commission - \$50,000; Total spread to roll - \$690,000

GRAND OAKS ROAD SPECIAL ASSESSMENT DRAFT ROLL

PARC	TAX I.D.	OWNER	ACRES	PRO RATA SHAR	COST/ACRE	ACREAGE CD	TOTAL COI	ANN. COS
1	11-05-300-027	HD Development of MD, Inc.	15.1	\$ 11,000	\$ 1,381	\$ 20,853	\$ 31,853	\$ 6,371
2	11-05-300-024	Halle Enterprises, LLC	1.68	\$ 11,000	\$ 1,381	\$ 2,320	\$ 13,320	\$ 2,664
3	11-05-300-051	Dechris Limited Partnership	20.15	\$ 11,000	\$ 1,381	\$ 27,827	\$ 38,827	\$ 7,765
4	11-05-300-048	LCHA	10	\$ 11,000	\$ 1,381	\$ 13,810	\$ 24,810	\$ 4,962
5	11-05-300-012	Consumers Energy Co.	10.03	\$ 11,000	\$ 1,381	\$ 13,851	\$ 24,851	\$ 4,970
6	11-05-300-046	Consumers Energy Co.	2.73	\$ 11,000	\$ 1,381	\$ 3,770	\$ 14,770	\$ 2,954
7	11-05-300-045	Consumers Energy Co.	2.71	\$ 11,000	\$ 1,381	\$ 3,743	\$ 14,743	\$ 2,949
8	11-05-300-044	Consumers Energy Co.	3.02	\$ 11,000	\$ 1,381	\$ 4,171	\$ 15,171	\$ 3,034
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24	11-08-101-014	Highland Engineering, Inc.	4.52	\$ 11,000	\$ 1,381	\$ 6,242	\$ 17,242	\$ 3,448
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26	11-08-101-006	Grand Oaks FAW, LLC	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
27	11-08-101-007	KB Outdoors, Inc.	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
28	11-08-101-008	James and Sheila Hall	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
29	11-08-101-009	Ameritech	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
30	11-08-101-010	Ameritech	1.53	\$ 11,000	\$ 1,381	\$ 2,113	\$ 13,113	\$ 2,623
31	11-08-101-011	Great Lakes Inv., LLC	2.01	\$ 11,000	\$ 1,381	\$ 2,776	\$ 13,776	\$ 2,755
32	11-08-101-012	Best Storage - Howell	1.76	\$ 11,000	\$ 1,381	\$ 2,431	\$ 13,431	\$ 2,686
33	11-08-200-004	LCRC	28.66	\$ 11,000	\$ 1,381	\$ 39,579	\$ 50,579	\$ 10,116
34	11-08-200-006	ITC Transmission	7.36	\$ 11,000	\$ 1,381	\$ 10,164	\$ 21,164	\$ 4,233
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			220.99	\$ 385,000		\$ 305,187	\$ 690,187	

PROJECT BUDGET	\$ 940,000
LCRC CONTRIBUTION	\$ (50,000)
GENOA TWP. CONTRIBUTION	\$ (200,000)
TOTAL SPREAD TO SAD	\$ 690,000
PRO RATA TOTAL	\$ 385,000
TOTAL SPREAD ACREAGE	\$ 305,000

**ANNUAL COST BASED ON ASSUMED 5 YEAR PAYOFF*

Periodic redeterminations of cost may be made without a change in the special assessment district and without further notice to record owners or parties in interest in the property.

(2) The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

4711-05-300-027	4711-05-300-024	4711-05-300-051
4711-05-300-048	4711-05-300-012	4711-05-300-046
4711-05-300-045	4711-05-300-044	4711-05-300-043
4711-08-100-024	4711-08-100-023	4711-08-100-003
4711-08-100-011	4711-08-100-010	4711-05-301-001
4711-05-301-002	4711-05-301-003	4711-05-301-004
4711-05-302-005	4711-05-302-011	4711-05-302-012
4711-05-302-009	4711-05-302-010	4711-08-101-014
4711-08-101-015	4711-08-101-006	4711-08-101-007
4711-08-101-008	4711-08-101-009	4711-08-101-010
4711-08-101-011	4711-08-101-012	4711-08-200-004
4711-08-200-006	4711-05-400-062	

(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(4) The preliminary plans and cost estimates for the proposed Project and the boundaries of the Special Assessment District are now on file in the office of the Township Clerk for public examination from the date of this notice until and including the date of the public hearing and may be examined at the hearing.

(5) The Board of Trustees of the Township has by Board Resolution decided to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended.

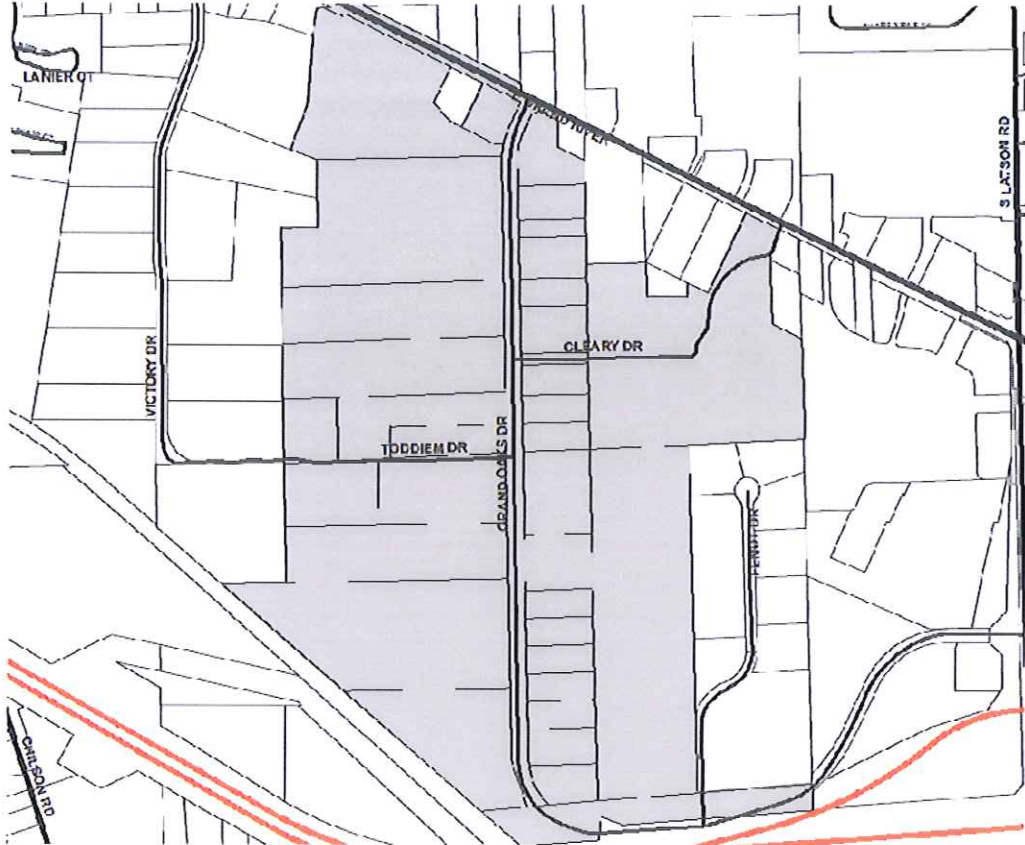
(6) Record owners and any party in interest of land have the right to object in person or to file written objections to the petition, to the improvement and to the special assessment district. Any person objecting in writing to the petition, the improvement, or the proposed special assessment district shall file the objection with the Township Clerk before the close of the October 19, 2015 hearing or within such further time as the Township Board may grant. Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the state tax tribunal.

This notice is given by order of the Genoa Township Board.

Dated: Sept. 21, 2015

Paulette A. Skolarus, Clerk
Genoa Charter Township

GRAND OAKS DRIVE ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT



Resolution No. 4 – Grand Oaks Drive Road Improvement
Reimbursement Special Assessment Project (Summer 2016)

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on Oct. 5, 2015, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Rowell, Smith, Mortensen and Ledford

The following preamble and resolution were offered by _____ and supported by _____:

Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Grand Oaks Drive Road Improvement project within the Township as described in Exhibit A (the “Project”) and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Grand Oaks Drive Road Improvement Program Reimbursement Special Assessment Project (Summer 2016)” (the “Proposed Roll”) and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.
2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to review and hear objections on the Proposed Roll.
4. The second public hearing will be held on Monday, October 19, 2015 at 6:30 p.m. at the offices of Genoa Township, Livingston County, Michigan.
5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of

review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before Oct. 7, 2015. Following the mailing of the notices, the Township Clerk shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit C.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before Oct. 9, 2015 and Oct. 16, 2015. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Skolarus, Ledford, Smith, Hunt, Rowell, Mortensen and McCririe.

NO: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A

GRAND OAKS DRIVE ROAD IMPROVEMENT PROJECT

DESCRIPTION OF PROJECT
A 5- YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

- Pulverize existing pavement
- Shape material to improve drainage
- Selective undercut and fill with additional base material
- Overlay with seven inches of H.M.A. in three lifts (2", 2" and 3")
- Ditch cleaning and culvert installation as necessary

Total project cost - \$940,000; Township contribution - \$200,000; Livingston County Road Commission - \$50,000; Total spread to roll - \$690,000

GRAND OAKS ROAD SPECIAL ASSESSMENT DRAFT ROLL

PARC	TAXI.D.	OWNER	ACRES	PRO RATA SHAR	COST/ACRE	ACREAGE CO	TOTAL CO	ANN. COS
1	11-05-300-027	HD Development of MD, Inc.	15.1	\$ 11,000	\$ 1,381	\$ 20,853	\$ 31,853	\$ 6,371
2	11-05-300-024	Halle Enterprises, LLC	1.68	\$ 11,000	\$ 1,381	\$ 2,320	\$ 13,320	\$ 2,664
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5	11-05-300-012	Consumers Energy Co.	10.03	\$ 11,000	\$ 1,381	\$ 13,851	\$ 24,851	\$ 4,970
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8	11-05-300-044	Consumers Energy Co.	3.02	\$ 11,000	\$ 1,381	\$ 4,171	\$ 15,171	\$ 3,034
9	11-05-300-043	Ovidon Real Estate, LLC	2.82	\$ 11,000	\$ 1,381	\$ 3,894	\$ 14,894	\$ 2,979
10	11-08-100-024	Precision Stamping	5.01	\$ 11,000	\$ 1,381	\$ 6,919	\$ 17,919	\$ 3,584
11	11-08-100-023	Ovidon Real Estate II, LLC	7.09	\$ 11,000	\$ 1,381	\$ 9,791	\$ 20,791	\$ 4,158
12	11-08-100-003	Precision Stamping	10.03	\$ 11,000	\$ 1,381	\$ 13,851	\$ 24,851	\$ 4,970
13	11-08-100-011	Michigan Rod Products, Inc.	20	\$ 11,000	\$ 1,381	\$ 27,620	\$ 38,620	\$ 7,724
14	11-08-100-010	DC Real Properties	10	\$ 11,000	\$ 1,381	\$ 13,810	\$ 24,810	\$ 4,962
15	11-05-301-001	A.T.T.G., LLC	2.29	\$ 11,000	\$ 1,381	\$ 3,162	\$ 14,162	\$ 2,832
16	11-05-301-002	Fleur De Lys Apartments	1.83	\$ 11,000	\$ 1,381	\$ 2,527	\$ 13,527	\$ 2,705
17	11-05-301-003	RSK Companies, LLC	0.96	\$ 11,000	\$ 1,381	\$ 1,326	\$ 12,326	\$ 2,465
18	11-05-301-004	Cleary University	2.24	\$ 11,000	\$ 1,381	\$ 3,093	\$ 14,093	\$ 2,819
19	11-05-302-005	Cleary University	1.51	\$ 11,000	\$ 1,381	\$ 2,085	\$ 13,085	\$ 2,617
20	11-05-302-011	Cleary University	2.53	\$ 11,000	\$ 1,381	\$ 3,494	\$ 14,494	\$ 2,899
21	11-05-302-012	MCM Properties, LLC	1.66	\$ 11,000	\$ 1,381	\$ 2,292	\$ 13,292	\$ 2,658
22	11-05-302-009	Kiefer Investment	1.5	\$ 11,000	\$ 1,381	\$ 2,072	\$ 13,072	\$ 2,614
23	11-05-302-010	Kiefer Investments	1.55	\$ 11,000	\$ 1,381	\$ 2,141	\$ 13,141	\$ 2,628
24	11-08-101-014	Highland Engineering, Inc.	4.52	\$ 11,000	\$ 1,381	\$ 6,242	\$ 17,242	\$ 3,448
25	11-08-101-015	Tadbad, LLC	3.03	\$ 11,000	\$ 1,381	\$ 4,184	\$ 15,184	\$ 3,037
26	11-08-101-006	Grand Oaks FAW, LLC	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
27	11-08-101-007	KB Outdoors, Inc.	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
28	11-08-101-008	James and Sheila Hall	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
29	11-08-101-009	Ameritech	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
30	11-08-101-010	Ameritech	1.53	\$ 11,000	\$ 1,381	\$ 2,113	\$ 13,113	\$ 2,623
31	11-08-101-011	Great Lakes Inv., LLC	2.01	\$ 11,000	\$ 1,381	\$ 2,776	\$ 13,776	\$ 2,755
32	11-08-101-012	Best Storage - Howell	1.76	\$ 11,000	\$ 1,381	\$ 2,431	\$ 13,431	\$ 2,686
33	11-08-200-004	LCRC	28.66	\$ 11,000	\$ 1,381	\$ 39,579	\$ 50,579	\$ 10,116
34	11-08-200-006	ITC Transmission	7.36	\$ 11,000	\$ 1,381	\$ 10,164	\$ 21,164	\$ 4,233
35	11-05-400-062	Cleary University	29.6	\$ 11,000	\$ 1,381	\$ 40,878	\$ 51,878	\$ 10,376
			220.99	\$ 385,000		\$ 305,187	\$ 690,187	

PROJECT BUDGET	\$ 940,000
LCRC CONTRIBUTION	\$ (50,000)
GENOA TWP. CONTRIBUTION	\$ (200,000)
TOTAL SPREAD TO SAD	\$ 690,000
PRO RATA TOTAL	\$ 385,000
TOTAL SPREAD ACREAGE	\$ 305,000

*ANNUAL COST BASED ON ASSUMED 5 YEAR PAYOFF

EXHIBIT B

Genoa Charter Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
FOR THE PROPOSED GRAND OAKS DRIVE ROAD IMPROVEMENT PROJECT
AND SPECIAL ASSESSMENT DISTRICT FOR THE PROJECT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Charter Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on October 19, 2015, at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the following proposed special assessment district:

GENOA CHARTER TOWNSHIP – GRAND OAKS DRIVE ROAD IMPROVEMENT PROJECT
AND SPECIAL ASSESSMENT DISTRICT (Summer 2016)
(A 5-year program with costs as follows)

and to hear any objections to the petition, to the improvement and to the special assessment district. The Township Board may revise, correct, amend or change the plans, estimate of cost, or special assessment district.

The project (the “Project”) will consist of:

- Pulverize existing pavement
- Shape material to improve drainage
- Selective undercut and fill with additional base material
- Overlay with seven inches of H.M.A. in three lifts (2”, 2” and 3”)
- Ditch cleaning and culvert installation as necessary

Total project cost - \$940,000; Township contribution - \$200,000; Livingston County Road Commission - \$50,000; Total spread to roll - \$690,000

GRAND OAKS ROAD SPECIAL ASSESSMENT DRAFT ROLL

PARC	TAX I.D.	OWNER	ACRES	PRO RATA SHAR	COST/ACRE	ACREAGE CO	TOTAL CO	ANN. COS
1	11-05-300-027	HD Development of MD, Inc.	15.1	\$ 11,000	\$ 1,381	\$ 20,853	\$ 31,853	\$ 6,371
2	11-05-300-024	Halle Enterprises, LLC	1.68	\$ 11,000	\$ 1,381	\$ 2,320	\$ 13,320	\$ 2,664
3	11-05-300-051	Dechris Limited Partnership	20.15	\$ 11,000	\$ 1,381	\$ 27,827	\$ 38,827	\$ 7,765
4	11-05-300-048	LCHA	10	\$ 11,000	\$ 1,381	\$ 13,810	\$ 24,810	\$ 4,962
5	11-05-300-012	Consumers Energy Co.	10.03	\$ 11,000	\$ 1,381	\$ 13,851	\$ 24,851	\$ 4,970
6	11-05-300-046	Consumers Energy Co.	2.73	\$ 11,000	\$ 1,381	\$ 3,770	\$ 14,770	\$ 2,954
7	11-05-300-045	Consumers Energy Co.	2.71	\$ 11,000	\$ 1,381	\$ 3,743	\$ 14,743	\$ 2,949
8	11-05-300-044	Consumers Energy Co.	3.02	\$ 11,000	\$ 1,381	\$ 4,171	\$ 15,171	\$ 3,034
9	11-05-300-043	Ovidon Real Estate, LLC	2.82	\$ 11,000	\$ 1,381	\$ 3,894	\$ 14,894	\$ 2,979
10	11-08-100-024	Precision Stamping	5.01	\$ 11,000	\$ 1,381	\$ 6,919	\$ 17,919	\$ 3,584
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28	11-08-101-008	James and Sheila Hall	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
29	11-08-101-009	Ameritech	1.52	\$ 11,000	\$ 1,381	\$ 2,099	\$ 13,099	\$ 2,620
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			220.99	\$ 385,000		\$ 305,187	\$ 690,187	

PROJECT BUDGET	\$ 940,000
LCRC CONTRIBUTION	\$ (50,000)
GENOA TWP. CONTRIBUTION	\$ (200,000)
TOTAL SPREAD TO SAD	\$ 690,000
PRO RATA TOTAL	\$ 385,000
TOTAL SPREAD ACREAGE	\$ 305,000

*ANNUAL COST BASED ON ASSUMED 5 YEAR PAYOFF

Periodic redeterminations of cost may be made without a change in the special assessment district and without further notice to record owners or parties in interest in the property.

(2) The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

4711-05-300-027	4711-05-300-024	4711-05-300-051
4711-05-300-048	4711-05-300-012	4711-05-300-046
4711-05-300-045	4711-05-300-044	4711-05-300-043
4711-08-100-024	4711-08-100-023	4711-08-100-003
4711-08-100-011	4711-08-100-010	4711-05-301-001
4711-05-301-002	4711-05-301-003	4711-05-301-004
4711-05-302-005	4711-05-302-011	4711-05-302-012
4711-05-302-009	4711-05-302-010	4711-08-101-014
4711-08-101-015	4711-08-101-006	4711-08-101-007
4711-08-101-008	4711-08-101-009	4711-08-101-010
4711-08-101-011	4711-08-101-012	4711-08-200-004
4711-08-200-006	4711-05-400-062	

(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(4) The preliminary plans and cost estimates for the proposed Project and the boundaries of the Special Assessment District are now on file in the office of the Township Clerk for public examination from the date of this notice until and including the date of the public hearing and may be examined at the hearing.

(5) The Board of Trustees of the Township has by Board Resolution decided to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended.

(6) Record owners and any party in interest of land have the right to object in person or to file written objections to the petition, to the improvement and to the special assessment district. Any person objecting in writing to the petition, the improvement, or the proposed special assessment district shall file the objection with the Township Clerk before the close of the October 19, 2015 hearing or within such further time as the Township Board may grant. Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the state tax tribunal.

This notice is given by order of the Genoa Township Board.

Dated: Sept. 21, 2015

Paulette A. Skolarus, Clerk
Genoa Charter Township

GRAND OAKS DRIVE ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT

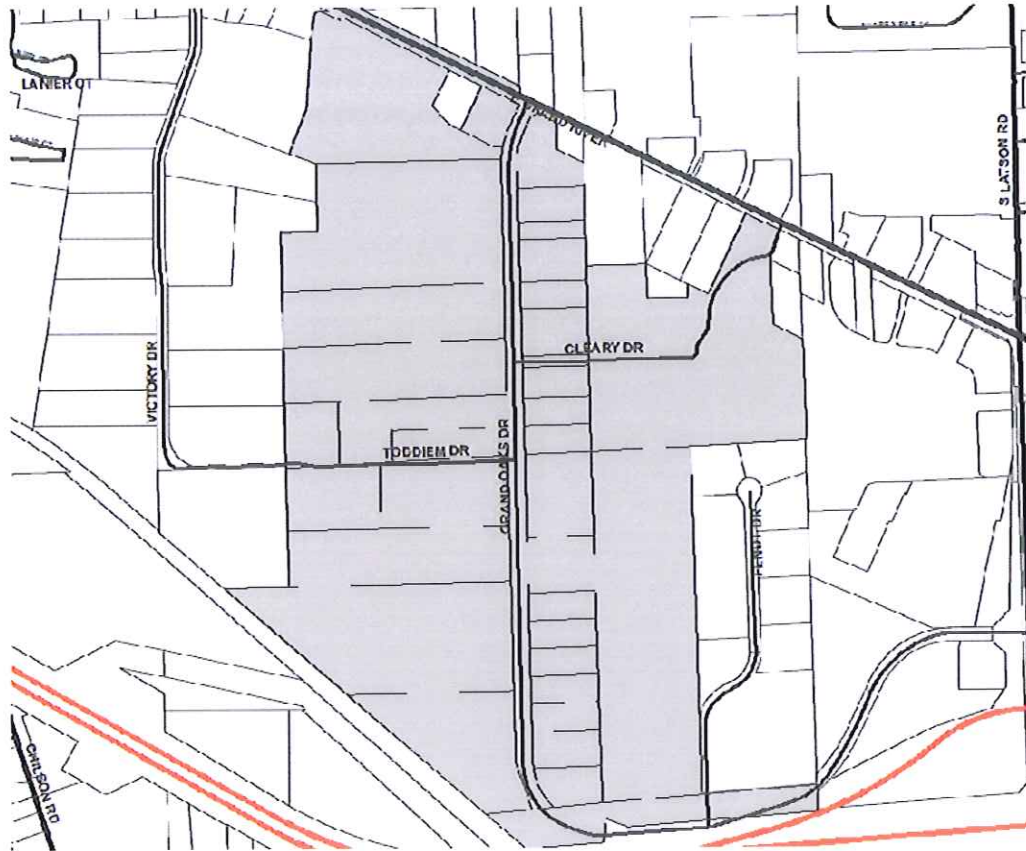


EXHIBIT C

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

PAULETTE A. SKOLARUS, being first duly sworn, deposes and says that she personally prepared for mailing, and did on Oct. 7, 2015, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus
Genoa Charter Township Clerk

2016 BENEFIT SOLUTIONS

REVIEW AND RECOMMENDATIONS



HIGHLIGHTS FOR 2016

GOOD NEWS!

- We are only facing a 7.43% increase this year in healthcare if we stick with our current plans and make no changes for 2016. Even better, our net Composite Rate change is only 3% due to changes in personnel over the last year and our plan being member-level rated.
- We are in a 2-year rate guarantee for Unum Dental – so no rate increase for 2016.
- Our claims experience with EHIM has been relatively low – which contributes to our ability to keep the cost increase down for 2016.
- Our Short and Long-Term disability rates will increase this year. However, this has been expected due to adverse claims experience. For two years in a row, our claims have significantly outweighed our premiums paid.
- We are able to implement the Maxwell “Private Exchange” website and phone application to view benefits and coverage at no cost to us. This will be provided by Grace and Porta.

EMPLOYEE CONTRIBUTIONS

		Current Fees	Current EE Contribution	BCBS Simply Blue \$4000/HRA - Renewal	EE Contribution Increased to 7.5%*
				Renewal - 2016	
Healthcare - 7.43% Incr		\$335,238		\$360,130	
Dental		\$27,793		\$27,793	
Vision (stay with BCBS)		\$4,133		\$4,133	
Life Insurance - \$25k		\$6,325		\$6,430	
Short-Term Disability		\$15,350		\$16,900	
Long-Term Disability		\$5,150		\$6,544	
Opt-Out Cost (\$4,280 x 6 ppl)		\$25,680		\$25,480	
Total Cost		\$419,669	\$402,197	\$447,610	\$420,562
				6.66%	4.57%
Composite Rates	EEs				
Single	5	\$402.18	\$20.00	\$412.24	\$31.00**
2-Person	7	\$965.24	\$48.00	\$989.37	\$74.00**
Family	17	\$1,206.54	\$60.00	\$1,236.71	\$93.00**
Monthly Cost			\$1,456.00		\$2,254
Annual Cost			\$17,472.00		\$27,048.00

* Contributions rounded to nearest whole dollar
 ** Employee contributions are deducted on a pre-tax basis.

OPT-OUT BONUS

RECOMMENDATION FOR CHANGE

- Our goal for the opt-out program is to save significant health insurance costs. With this in mind, I propose the following:
 - Make the program three-tier for all future full-time hires; Single, Two-person, and Family at 25% of Composite Rate. Opt-out would increase (or decrease) annually with the composite rate.

Annual Opt-Out Rates:	25% of Composite Rate	Cost Savings for 25% Opt-Out*
Single	\$1,236.72	\$5,910.16
2-Person	\$2,968.11	\$11,104.33
Family	\$3,710.13	\$13,330.39

*Includes Avg. EHIM cost per person

- Grandfather the six people who are currently receiving the opt-out.

RECOMMENDATIONS FOR 2016

- Change Employee Contribution to 7.5% of Composite Rate
 - Contributions would be:

Single:	\$31.00
2-Person:	\$74.00
Family:	\$93.00
 - We started employee contributions with 5% last year. We propose 7.5 % for 2016, and 10% for 2017. Future contributions will be reviewed in conjunction with benefit renewal rates.
- Make suggested changes to our Opt-Out Bonus
- Keep all other benefits the same for 2016
- Bring Grace and Porta in during open enrollment to train our employees on the new Maxwell System and phone application.

Date: Oct. 1, 2015

To: Genoa Charter Township Board

From: Genoa Township Election Commission

As of this date a special election for Howell Bonding, LESA and the Brighton Library has been scheduled for Tuesday, November 3, 2015. State changes in the payment of election officials now requires reporting on a W-2 with taxes withheld if requested by the employee. In consideration of taxes now being paid I am requesting an increase in compensation for all persons working the November election as follows:

The Election Commission met on Thursday, Oct. 1, 2015 to discuss the upcoming November Election. Polling places, Election Officials and salaries were discussed and approved by the Commission. We are providing the following information for your review and ask that the \$13.50 hourly rate be allowed for those working in the office of the clerk in the absence of her deputy who is on medical leave. The single item we would ask your consideration is the \$13.50 hourly rate for persons working in my office as this is in conflict with the starting salary for new hires. Both of the women who work in my office have experience and your favorable approval would be appreciated.

- Poll Workers will be paid \$225.00 per diem.
- Co-Chairmen will be paid \$275.00 per diem. Co-Chairmen, in addition to other responsibilities, are expected to return to the township hall for the final tally of votes cast and a review of all documents.
- Election officials working the precincts or absent voter counting board after 10:00 p.m. will be paid an additional \$12.00 per hour – prorated on the quarter hour.
- Staff working the election will be paid at their regular rate, plus time and a half over 8 hours.
- The setup of the precinct is paid @ \$12.00 per hour plus mileage for any person assisting Adam.
- Additional part time/temporary and permanent help will be paid at \$13.50 per hour starting salary for the processing of absent voter ballots and working the receiving board.
- Poll workers attending mandated instructional classes will be paid \$25.00 for attending the class.
- The Election Commission will be paid a per diem of \$150.00.

Election/salaries



DRAFT

September 21, 2015

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Mr. Matt Carpenter
Chief Executive Officer
Ann Arbor Area Transportation Authority
2700 South Industrial Hwy.
Ann Arbor, MI 48104

Dear Mr. Carpenter:

I am writing on behalf of the Genoa Township Board of Trustees, offering support for the concept of the North-South Commuter Rail Service from Howell to Ann Arbor.

We realize that rail service to Genoa Township might not begin for some time. However, we feel it is valuable for the development of the North-South Commuter Rail Service to formally recognize that Genoa Township is interested in the community planning, zoning and infrastructure framework necessary to facilitate an efficient rail access station. We have considered future rail service along the proposed commuter rail route as we evaluate our zoning districts, density, and Master Plan.

Genoa Township is located within the heart of Livingston County and features lakes and wetlands, rolling hills and meadows, state parks and wildlife, all at the crossroads of two major highways, US-23 and I-96. Five metropolitan areas are within 50-miles, including Detroit, Ann Arbor, Lansing, Toledo, and Flint. With more than 4,947-acres to explore in southern Genoa Township and near the rail line, outdoor adventure awaits. The Brighton Recreation Area and Bishop Lake area features attractive lakes and miles of trails for equestrian life, mountain biking, and hiking. We are the home of the Mt. Brighton Vail Ski & Golf Resort, one of Michigan's most popular ski destinations, offering membership with unlimited access to Mt. Brighton and eight world-class locations out West. Our Grand Oaks Ice Arena and Skating Rink is available year round, offering open ice skating, beginner or advanced hockey programs.

Please know that Genoa Township is interested in the North-South Commuter Rail.

Sincerely,

The Genoa Township Board of Trustees
Gary McCrie, Township Supervisor

SUPERVISOR

Gary T. McCrie

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell