

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

October 20, 2014

6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to Approve Minutes: October 6, 2014
3. First reading of proposed Noxious Weeds Ordinance.

Approval of Regular Agenda:

4. Request for approval of proposed changes to the employee health care plan.
5. Review of a financial investment report as presented by the Treasurer.
6. Request to enter into a closed session to discuss pending litigation pursuant to MCL 15.268 § 8 (e).

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: October 20, 2014

TOWNSHIP GENERAL EXPENSES: Thru October 20, 2014	\$174,886.51
October 10, 2014 Bi Weekly Payroll	\$78,623.20
OPERATING EXPENSES: October 20, 2014	<u>\$228,115.58</u>
TOTAL:	<u>\$481,625.29</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
31116	akers	Ron Akers	10/01/2014	494.50
31117	ARCHINAL	Michael Archinal	10/01/2014	494.50
31118	BROWN	Douglas Brown	10/01/2014	307.00
31119	CHIPPEWA	Chippewa Hotel	10/01/2014	336.40
31120	GRAJEK	Christopher Grajek	10/01/2014	307.00
31121	GRAND HO	Grand Hotel	10/01/2014	1,337.06
31122	LOWED	Diana Lowe	10/01/2014	494.50
31123	MCCRIRIE	Gary McCririe	10/01/2014	494.50
31124	MORTENSE	H.J. Mortensen	10/01/2014	307.00
31125	SMITH T	Todd Smith	10/01/2014	494.50
31126	CHIPPEWA	Chippewa Hotel	10/01/2014	232.00
31127	CHIPPEWA	Chippewa Hotel	10/01/2014	232.00
31128	CHIPPEWA	Chippewa Hotel	10/01/2014	226.20
31129	CHIPPEWA	Chippewa Hotel	10/01/2014	232.00
31130	BodalskR	Richard Bodalski	10/02/2014	150.00
31131	DubyC	Cynthia Duby	10/02/2014	81.25
31132	LAWRENC	Lynda Lawrence	10/02/2014	109.38
31133	LIZAKSTE	Steve Lizak	10/02/2014	71.88
31134	Mat	Gerald Alan Matevia	10/02/2014	121.88
31135	MateviaJ	Joyce Matevia	10/02/2014	40.63
31136	Mcclure	Cecelia McClure	10/02/2014	25.00
31137	SCHELOSR	Robert Scheloske	10/02/2014	62.50
31138	ACCIDENT	Accident Fund Company	10/07/2014	11,696.37
31139	Clearwat	Clearwater Systems	10/07/2014	78.00
31140	COMC	Comcast	10/07/2014	323.57
31141	COOPERST	Cooper's Turf Management LLC	10/07/2014	2,390.00
31142	DTE LAKE	DTE Energy	10/07/2014	1,074.70
31143	Duncan	Duncan Disposal Systems	10/07/2014	79,256.10
31144	GORDONFO	Gordon's Food Services	10/07/2014	94.74
31145	MASTER M	Master Media Supply	10/07/2014	305.96
31146	Net serv	Network Services Group, L.L.C.	10/07/2014	5,434.00
31147	OEX	Office Express Inc.	10/07/2014	103.84
31148	Perfect	Perfect Maintenance Cleaning	10/07/2014	3,190.00
31149	Ron	Ron Carlson Glass, LLC	10/07/2014	3,526.00
31150	SPIRIT L	Spirit Of Livingston	10/07/2014	311.66
31151	STAUDER	Stauder, Barch & Assoc, Inc.	10/07/2014	500.00
31152	USBNA	US Bank, N.A.	10/07/2014	1,229.79
31154	RAUCH	Eric Rauch	10/07/2014	465.44
31155	AMER IMA	Applied Imaging	10/10/2014	8.42
31156	CHLORIDE	Chloride Solutions, LLC	10/10/2014	19,193.33
31157	CONSUMER	Consumers Energy	10/10/2014	23.26
31158	GANNETT	Livingston Press & Argus	10/10/2014	197.16
31159	LivCTrea	Livingston County Treasurer	10/10/2014	1,035.29
31160	Mancuso	Mancuso & Cameron, P.C.	10/10/2014	5,864.00
31161	MI MUNIC	Michigan Municipal League	10/10/2014	24.00
31162	PRINTING	Printing Systems	10/10/2014	1,177.45
31163	SECMAA	S.E.C.M.A.A.	10/10/2014	15.00
31164	SPIRIT L	Spirit Of Livingston	10/10/2014	28.50
31165	Allstar	Allstar Alarm LLC	10/14/2014	2,093.00
31166	AT&TLONG	AT&T Long Distance	10/14/2014	0.61
31167	ATT& IL	AT&T	10/14/2014	149.49
31168	BLUE CRO	Blue Cross & Blue Shield Of Mi	10/14/2014	26,563.80
31169	BullsEye	BullsEye Telecom	10/14/2014	216.47
31170	Clearwat	Clearwater Systems	10/14/2014	45.50
31171	ETNA SUP	Etna Supply Company	10/14/2014	610.25
31173	FED EXPR	Federal Express Corp	10/14/2014	130.24
31174	GANNETT	Livingston Press & Argus	10/14/2014	210.00
31175	TRJ COUN	Tri County Supply, Inc.	10/14/2014	64.40
31176	VERIZONW	Verizon Wireless	10/14/2014	604.49

Genoa Charter Township
User: angie

Accounts Payable
Checks by Date - Summary by Check Number

Printed: 10/15/2014 11:17
Summary

Check Number Vendor No Vendor Name

Check Date

Check Amount

Report Total:

174,886.51

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 10/02/2014 - 13:26

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13179	AETNA LI	Aetna Life Insurance & Annuity	10/06/2014		50.00
				Check 13179 Total:	50.00
13180	EFT-Equi	Equivest Unit Annuity Lock Box	10/06/2014		705.00
				Check 13180 Total:	705.00
13181	EFT-FED	EFT- Federal Payroll Tax	10/06/2014		8,057.46 4,578.52 4,578.52 1,070.77 1,070.77
				Check 13181 Total:	19,356.04
13182	EFT-PENS	EFT- Payroll Pens Ln Pyts	10/06/2014		1,680.21
				Check 13182 Total:	1,680.21
13183	EFT-TASC	EFT-Flex Spending	10/06/2014		1,382.62
				Check 13183 Total:	1,382.62
13184	FIRST NA	First National Bank	10/06/2014		3,790.00 51,659.33

Check 13184 Total:

55,449.33

Report Total:

78,623.20

3:28 PM

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

September 29 through October 14, 2014

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	10/06/2014	3105	BRIGHTON ANALYTICAL, LLC	September Invoices 2014	-134.00
Bill Pmt -Check	10/06/2014	3106	DTE ENERGY	Electric Bills	-7,366.09
Bill Pmt -Check	10/10/2014	3107	ALEXANDER CHEMICAL CORPORATION		-1,645.56
Bill Pmt -Check	10/10/2014	3108	BRIGHTON ANALYTICAL, LLC	1014-86583	-134.00
Bill Pmt -Check	10/10/2014	3109	CLEARWATER SYSTEMS	Betty Johnson RO System	-1,060.00
Bill Pmt -Check	10/10/2014	3110	Complete Battery Source	INVOICE # 293408BRI	-68.63
Bill Pmt -Check	10/10/2014	3111	CONSUMERS ENERGY	OP -08/28/2014 to 09/27/2014	-1,943.91
Bill Pmt -Check	10/10/2014	3112	COOPERS TURF MANAGEMENT, LLC	Lawn Care at Wastwater plant and lift s	-430.00
Bill Pmt -Check	10/10/2014	3113	DeBottis Development&Asphalt Seal Coat	5025 Club Dr- Oak Pointe Water Plant	-420.00
Bill Pmt -Check	10/10/2014	3114	FASTENAL	VOID:	0.00
Bill Pmt -Check	10/10/2014	3115	FIRE PROTECTION PLUS, INC.	Annual Inspection	-114.09
Bill Pmt -Check	10/10/2014	3116	Genoa Township G/O New User Fund	Deposit to 489-000-084-592	-10,300.00
Bill Pmt -Check	10/10/2014	3117	GENOA TWP DPW FUND	Maintenance Fee October 2014	-37,717.85
Bill Pmt -Check	10/10/2014	3118	LakeSide Service Company, Inc		-280.00
Bill Pmt -Check	10/10/2014	3119	M & K Jetting and Televising	Hickory Meadows and Oak Point	-675.00
Bill Pmt -Check	10/10/2014	3120	MICHIGAN CAT		-5,900.01
Bill Pmt -Check	10/10/2014	3121	NORTHWEST PIPE AND SUPPLY, INC.		-194.49
Bill Pmt -Check	10/10/2014	3122	PVS Nolwood Chemicals, Inc	451670 Aluminum Sulfate	-875.00
Bill Pmt -Check	10/10/2014	3123	United States Plastic Corp.	Customer # 297975	-458.89
Bill Pmt -Check	10/10/2014	3124	USA Bluebook		-1,739.79
Bill Pmt -Check	10/10/2014	3125	Utilities Instrumentation Service	Invoice 530343876	-465.00
Bill Pmt -Check	10/10/2014	3126	FASTENAL		-162.45
Total					-72,084.76

3:31 PM
10/14/14

#595 PINE CREEK W/S FUND

Payment of Bills

September 29 through October 14, 2014

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	10/06/2014	2132	GENOA TWP - DPW FUND		-3,463.06
Bill Pmt -Check	10/10/2014	2133	City of Brighton	003054-000 Pine Creek	-80,092.30
Total					-83,555.36

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#503 DPW UTILITY FUND
Payment of Bills
September 29 through October 14, 2014

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	10/06/2014	2988	Accident Fund	Workmens Comp Policy 10-12-14	-15,954.63
Bill Pmt -Check	10/08/2014	2989	Jenifer Kern	Reimbursement for Sweater MHOG	-26.49
Bill Pmt -Check	10/08/2014	2990	LOWE'S	Statement 10-2-14	-2,630.41
Bill Pmt -Check	10/08/2014	2991	Tractor Supply Co.	Closing date of 9-29-2014	-610.92
Bill Pmt -Check	10/14/2014	2992	Belle Tire	MHOG Dave Estrada	-235.97
Bill Pmt -Check	10/14/2014	2993	Bob Maxey Ford of Howell	Ford F-250	-104.61
Bill Pmt -Check	10/14/2014	2994	Fastenal Company	Meter install tool	-3.84
Bill Pmt -Check	10/14/2014	2995	HOWELL TRUE VALUE HARDWARE		-31.78
Bill Pmt -Check	10/14/2014	2996	MWEA		-312.00
Bill Pmt -Check	10/14/2014	2997	PAETEC	Account #2119355	-32.38
Bill Pmt -Check	10/14/2014	2998	Port City Communications, Inc.	charges 10-1-2014 to 10-31-2014	-215.25
Bill Pmt -Check	10/14/2014	2999	Randy's Service Station	Labor	-10.00
Bill Pmt -Check	10/14/2014	3000	Spirit of Livingston	Clothing for DPW	-2,345.90
Bill Pmt -Check	10/14/2014	3001	Victory Lane Quick Oil Change		-138.93
Total					-22,653.11

3:30 PM

#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
September 29 through October 14, 2014

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	10/06/2014	2600	Brighton Analytical L.L.C.		-231.00
Bill Pmt -Check	10/06/2014	2601	DTE Energy	LE Electricity Billings	-4,498.10
Bill Pmt -Check	10/06/2014	2602	GENOA TWP DPW FUND	Utility 6-1-2014 to 8-31-2014	-1,032.93
Bill Pmt -Check	10/10/2014	2603	Home Pro Roofing Company LLC	2740 Breckenridge	-10,545.00
Bill Pmt -Check	10/10/2014	2604	Brighton Analytical L.L.C.		-77.00
Bill Pmt -Check	10/10/2014	2605	Charter Township of Brighton	LE Utility bill 7-1- to 9-30-2014	-880.00
Bill Pmt -Check	10/10/2014	2606	City Of Brighton	Acct. #003052-000/ 003053-00 April 1 to June 30	-20,391.45
Bill Pmt -Check	10/10/2014	2607	Consumers Energy	LE 6-4-14 to 7-3-14 Utility Bills	-16.87
Bill Pmt -Check	10/10/2014	2608	Cooper's Turf Management	invoice #12342	-570.00
Bill Pmt -Check	10/10/2014	2609	GENOA TWP DPW FUND	Invoice 283	-9,983.14
Bill Pmt -Check	10/10/2014	2610	HOWELL TRUE VALUE HARDWARE		-62.47
Bill Pmt -Check	10/10/2014	2611	Hubbell, Roth & Clark, Inc	Professional Servies for period ending Sept 20-2	-808.69
Bill Pmt -Check	10/10/2014	2612	PVS NOLWOOD CHEMICALS, INC	Invoice #452480	-707.00
Bill Pmt -Check	10/14/2014	2613	Consumers Energy	LE 09-03-2014 to 10-02-2014	-18.70
Total					-49,822.35

GENOA TOWNSHIP ELECTION COMMISSION

October 6, 2014

MINUTES

Clerk Skolarus called the regular meeting of the Election Commission to order at 6:25 p.m. The following commission members were present for the transaction of business: Paulette Skolarus, Jean Ledford and Todd Smith. In addition were township board members: Gary McCririe, Robin Hunt, Linda Rowell and Jim Mortensen. Also present were Township Manager Michael Archinal, Township Attorney Frank Mancuso and 12 persons in the audience.

1. Consideration of a recommendation to the Township Board for approval of a list of persons to work as precinct chairmen and poll workers for the General Election scheduled for Nov. 4, 2014.

Moved by Smith and supported by Ledford to recommend to the township board approval of persons scheduled to work the Nov. 4, 2014 General Election. The motion carried unanimously.

2. Request to accept the ballot language and candidates proposed for the General Election scheduled for Nov. 4, 2014.

Moved by Ledford and supported by Smith to accept the ballot language and candidates proposed for the General Election. The motion carried unanimously.

The Election Commission meeting was adjourned at 6:28 p.m.

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

October 6, 2014

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Genoa Township Hall. All persons listed above remained for the regular meeting of the board. The Pledge of Allegiance was then said.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Smith and supported by Ledford to approve the payment of bills, delete item 3 and move approval of the Minutes to the Regular for discussion. The motion carried unanimously.

1. Payment of Bills.

2. Deleted – A request for approval of a policy regarding personal loans for individuals accessing their retirement savings accounts as submitted by Skolarus.

Approval of Regular Agenda:

Moved by Mortensen and supported by Smith to approve for action all items listed under the regular agenda with the addition of the Minutes of Sept. 15, 2014. The motion carried unanimously.

3. Request to Approve Minutes: September 15, 2014

Moved by Mortensen and supported by Smith to approve the Minutes of the Sept. 15, 2014 regular meeting of the board as submitted. The motion carried unanimously.

4. Request for approval of Resolution 141006 honoring Dean Tengal for his years of service on the Zoning Board of Appeals and Planning Commission.

McCrie thanked Mr. Tengal for his years of service to Genoa Township and read a resolution honoring him for that service. The formal resolution expresses its sincere appreciation and thanks to Dean Tengal for his contributions to the Genoa Township community and highly commends him for the manner in which he carried out his responsibilities. A plaque was presented to Mr. Tengal with applause from the Township board.

5. Request for approval of permit for a partial road closure on Snowden Lane from Sugarbush to Natanna avenues for a neighborhood block party from 5 p.m. on Oct. 31, 2014 to 2 a.m. on Nov. 1, 2014.

Tim Condon addressed the board with regard to this request. A call to the public was made with no response. Moved by Smith and supported by Mortensen to approve the permit as requested. The motion carried unanimously.

6. Request for approval of a recommendation of a list of persons to work as precinct chairmen and poll workers for the General Election scheduled for Nov. 4, 2014.

7. Discussion regarding proposed noxious weed ordinance as submitted by Zoning Official Ron Akers.

A call to the public was made with the following response: Charles Swanson of 6663 Sundance Trail – There is an invasive species called Japanese knotweed that is grown on my neighbor's property. This species has now taking over my property. Japanese knotweed is legally prohibited in Michigan. I would like this species to be included in any noxious weed ordinance that the township passes. Board members were in agreement with this request. No formal action was taken by the board.

8. Review of a proposed amendment to the Timber Green planned unit development (PUD) agreement and plan for property located at 3800 Chilson Road, Howell, Michigan 48843.

The request is petitioned by Chestnut Development.

A. Disposition of Second Amendment to the PUD Agreement.

Panhandle Pipeline recently advised the board of the following: “Because a portion of the proposed driveway is parallel to the pipeline and within the limits of the pipeline R/W their engineering department would need to review and comment. This is something that they would normally not approve. In addition utilities would need to be considered. We have restrictions about utility installations and utilities be parallel to the pipeline within pipeline R/W.” The board would neither encourage nor discourage approval by Panhandle.

Moved by Smith and supported by Rowell to approve the 2nd amendment to the PUD agreement contingent upon approval from the Brighton Area Fire Authority and Panhandle Pipeline prior to the issuance of a land use permit for the pole barn. In addition the development of the road extension to the west, with regard to the amended PUD agreement, need not be built. The motion carried as follows: Ayes - Smith, Rowell, Mortensen, Ledford and Hunt. Nays – McCririe and Skolarus.

B. Disposition of revised PUD Site Plan.

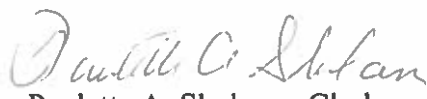
Moved by Smith and supported by Rowell to approve the revised PUD site plan contingent upon approval from the Brighton Area Fire Authority and Panhandle Pipeline prior to the issuance of a land use permit for the pole barn. In addition the development of the road extension to the west, with regard to the amended PUD agreement, need not be built. The motion carried as follows: Ayes - Smith, Rowell, Mortensen, Ledford and Hunt. Nays – McCririe and Skolarus.

9. Request to enter into a closed session to discuss the purchase of real property for which a purchase agreement does not exist pursuant to MCL 15.268 § 8 (e).

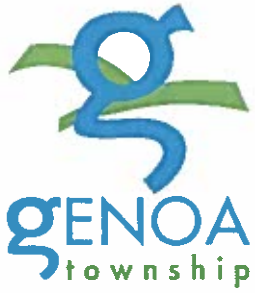
Moved by Smith and supported by Ledford to move into closed session at 7:30 p.m. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hun, Rowell, Mortensen, Skolarus and McCririe. Nays – None.

The regular meeting of the board was re-opened at 7:48 p.m. Correspondence was reviewed. Hunt advised the board that financial would be available at the next regular meeting of the board. The part-time code enforcement officer would replace the recently vacated position and enforce the sign ordinance and other complaints being received by the township.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:53 p.m.


Paulette A. Skolarus, Clerk
Genoa Charter Township

(Press/Argus 10/10/2014)



MEMORANDUM

TO: Genoa Township Board of Trustees
FROM: Ron Akers, Zoning Official
DATE: 10/7/2014
RE: Proposed Noxious Weeds Ordinance

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Township Manager Review

As requested here is a clean copy of the Noxious Weeds Ordinance for your review. There were a few minor formatting changes and the addition of section 10 which lists the effective date of the ordinance. The process and schedule for adoption is as follows:

10/20/14: Ordinance is introduced by the Township Board (First Reading).

10/21/14: Proposed Ordinance is posted in Clerks Office and on the Township's website

10/26/14: Notice of Posting Published in Newspaper.

11/03/14: Ordinance is considered for adoption (Second Reading).

11/09/14: If the proposed ordinance is adopted then a full version or summary will be required to be posted in the newspaper and that date will need to be recorded within one week.

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell

CHARTER TOWNSHIP OF GENOA
LIVINGSTON COUNTY, MICHIGAN
ORDINANCE NO. _____
NOXIOUS WEEDS ORDINANCE

The Charter Township of Genoa ordains:

SECTION 1: Short title

- (1) This ordinance shall be known and may be cited as Genoa Charter Township's Noxious Weeds Ordinance.

SECTION 2: Intent and Purpose

- (1) The Genoa Township Board of Trustees hereby determines that, under certain circumstances as set forth herein, the presence of tall grass and noxious weeds creates blight and constitutes a nuisance. It is recognized that such blight lowers property values, leads to deteriorating housing conditions, undermines the quality of neighborhood life, adversely affects the public health, safety and general welfare of the citizens of the community. This ordinance provides for the cutting and/or removal of grass, noxious weeds and miscellaneous debris, and to provide for the administration and enforcement of this ordinance.

SECTION 3: Definitions

- (1) For the purposes of this Ordinance, certain words and phrases are defined as follows:
 - (a) Noxious Weeds - For the purpose of this article, weeds shall include Canada thistle (*Cirsium arvense*), dodders (any species of *Cuscuta*), mustards (charlock, black mustard and Indian mustard; species of *Brassica* or *Sinapis*), wild carrot (*Daucus carota*), bindweed (*Convolvulus arvensis*), perennial sowthistle (*Sonchus arvensis*), hoary alyssum (*Berteroa incana*), giant hogweed (*Heracleum mantegazzianum*), ragweed (*Ambrosia elatior* L), poison ivy (*Rhus toxicodendron*) and poison sumac (*Toxicodendron vernix*).
 - (b) Tall Grass means weeds, grasses and undergrowth higher than ten inches (10") from ground level.
 - (c) "Owner" and "occupant" means any person or entity with any ownership or possessor right or interest, including deed holders and land contact vendees (whether recorded or unrecorded), mortgagees, lessees, tenants, residents and any agent of any of the foregoing.

SECTION 4: Regulations

- (1) *Destruction required.* The owner and occupant of land on which noxious weeds are found growing shall destroy such weeds before they reach a seed bearing stage, or a height of ten inches (10"), whichever occurs first, and shall prevent their re-growth; provided that this requirement shall not apply to any incidental noxious weeds in fields devoted to growing any small grain or vegetable crop.
- (2) *Height restrictions.* The owner and occupant of the following described lands shall keep tall grass thereon cut to a height of not more than ten inches (10"):

- (a) Urban Residential zoning district
- (b) Suburban Residential zoning district located in a platted subdivision or site condominium
- (c) Lake Resort Residential zoning district
- (d) Manufactured Housing Park district (excluding Mobile Home Parks)
- (e) Developed Commercial and Industrial parcels along Grand River

SECTION 5: Exceptions

- (1) This ordinance shall not apply to the following:
 - (a) Agricultural Crops.
 - (b) Vegetation in woodlands or wetlands.
 - (c) Areas within the required twenty-five (25) foot undisturbed natural setback from MDEQ determined/regulated wetlands, as specified in section 13.02.04 of the Genoa Township Zoning Ordinance.
 - (d) Weeds in fields devoted to growing any small grain crop such as wheat, oats, barley, or rye.
 - (e) Parcels owned by public utilities.
 - (f) Publicly owned lands.
 - (g) Flower or vegetable gardens

SECTION 6: Notice

- (1) The Township shall attempt to notify the owner, agent and/or occupant of any parcel or lot subject to this ordinance, on which either noxious weeds or tall grass are found growing by certified mail with return receipt requested. The notice shall describe methods of treating and eradicating the noxious weeds, if applicable, and shall contain a summary of the provisions of this Ordinance. Failure of such owner, agent and/or occupant to receive such notice shall not constitute a defense to any action to enforce the payment of any penalty provided for or debt created under this ordinance.
- (2) In addition to or in the alternative to the notice described above, the township may publish a notice in a newspaper of general circulation in the county during the month of March providing that either noxious weeds and/or weeds, grasses and undergrowth higher than ten inches (10") from ground level ("tall grass"), not cut by May 1 of that year may be cut by the township and the owner of the property may be charged with the cost thereof as provided in this ordinance.

SECTION 7: Enforcement & Cost Recovery

- (1) If, within ten (10) days after notice, as provided in section 8.1, or after publication of the notice as provided in section 8.2, the owner, agent or occupant of any land upon which noxious weeds or tall grass are growing, has failed to destroy the noxious weeds, cause such noxious weeds to be destroyed or has failed to cause such weeds, grass or brush to be cut down, destroyed or removed, the township may enter upon the land and destroy the noxious weeds, cause them to be destroyed or cut and/or cut down the tall grass. Mechanical equipment which will not damage the property or any adjacent sidewalk may be used to cut the noxious weeds.

- (2) Any expense by the Township incurred in such destruction or cutting shall be paid by the owner or owners of such parcel, and the Township shall have a lien against such parcel for such expense, which lien shall be enforced in the manner prescribed by the general laws of this State providing for the enforcement of Tax Liens.

SECTION 8: Penalties

- (1) In addition to the assessment of cost as provided in section 9.2, any person who violates the provisions of this ordinance shall be guilty of a civil infraction, punishable by a fine of up to \$100.00.
- (2) Each day that a violation exists, or continues to exist, shall constitute a separate offense.

SECTION 9: Severability

- (1) This ordinance and various parts, sections and clauses thereof are hereby declared severable. If any part, section, paragraph or clause is adjudged invalid, it is hereby provided that the remainder of the ordinance shall not be affected thereby.

SECTION 10. Effective Date

- (1) This ordinance was adopted by the Genoa Charter Township Board of Trustees at the regular meeting held on _____ and ordered to be given publication in the manner required by law. This ordinance shall be effective upon publication.

Copies of the Ordinance may be obtained from the Genoa Township Hall, located at 2911 Dorr Road, Brighton, Michigan 48116.

On the motion to adopt the Ordinance the following vote was recorded:

Yeas:

Nays:

Absent:

I hereby approve the adoption of the foregoing Ordinance this __ day of __, 2014.

Paulette Skolarus
Township Clerk

Gary McCririe
Township Supervisor

Township Board First Reading:


Date of Publication of Proposed Ordinance:

Township Board Second Reading and Adoption:

Date of Publication of Ordinance Adoption:

Effective Date:

MEMORANDUM

TO: Township Board
FROM: Michael Archinal 
DATE: 10/16/14
RE: Health Care Insurance

With our current plan the Township was facing health insurance increases of 22%. To assure that we provide our employees with a quality cost effective plan we sought out proposals from two different brokers. We also had the proposals reviewed by a third party consultant from whom we did not request a proposal. The attached analysis represents a significant amount of effort from our Human Resource Director, Kim Lane.

In recent years we have been able to hold costs fairly static by self-insuring high deductibles with lower premiums through a third party administrator. With the adoption of the affordable care act we are much more limited as to the plans we can provide. Until now employees have not had to contribute to their health insurance.

We considered two types of plans; a Health Reimbursement Account (HRA) and a Health Savings Account (HSA). While the HSA has the benefit to employees of portability and funds can carry over from year to year the HRA has much lower risk in terms of exposure to high out-of-pocket costs should an employee become severely ill or have a lengthy hospital stay. Under an HSA an employee could face a deductible of \$9,600. For this reason we are proposing an HRA with a \$4,000 wrap-around (The Township covers deductibles up to \$4,000 through a third party administrator). We are also proposing a 5% employee contribution.

Employee contributions are now the norm for the work place. Although we do not receive EVIP State Shared Revenue funds currently it is likely that rules will change that will mandate employee contributions. It is also clear that 22% increases are not sustainable. Employees have been informed for several years that health care contributions would be likely in the future. Employee contributions will be \$20 per month for an individual, \$48 for a couple and \$60 for a family.

Eligible employees that chose to not take Township health insurance currently receive a \$5,000 payment. We are proposing that this payment in lieu of health coverage will be reduced by \$720 i.e. the same amount as an annual family employee contribution.

With the \$4,000/HRA, 5% employee contributions and \$720 reduction in payments in lieu of coverage we are able to contain the increase at \$29,777 or 6.4%

Please consider the following action:

Moved by _____, supported by _____, to approve the proposal from Grace & Porta as presented.

2015 BENEFIT SOLUTIONS

REVIEW AND RECOMMENDATIONS



HIGHLIGHTS OF BENEFIT PRESENTATIONS

- There are options that allow team members to continue to pay very little toward their benefits however it comes at a high cost increase to the township.
- There are options for utilizing either a Health Savings Account (HSA) or Health Reimbursement Account (HRA) or both and costs associated with each.
- A double-digit cost increase for 2015 seems inevitable.
- As an employer with less than 50 employees, we no longer have the option to “design” our benefits. We have to choose from a pre-packaged plan that meets federal guidelines.
- The changes we make will have both positive and negative aspects that will impact our team members.

HRA vs HSA

Health Reimbursement Arrangement (HRA)

- Lower employer risk exposure – “pay as you go”.
- Unused dollars remain with the employer and do not carry over year to year
- EHIM coordinates easily with BCBS. Team Members get a fast turn around and excellent coverage.
- Available HRA plans allow team members to pay smaller copays up front and get reimbursed a portion.
- Employer HRA contributions are excluded from team member wages
- HRAs do not pay interest to participants, nor do they allow participant-directed investments.

Health Savings Account (HSA)

- 100% of deductible is given to the employee based on family status – high cost exposure.
- Unused dollars remain with the team member and carry over year to year.
- HSA plans require team members to pay upfront for all costs (Debit cards may be available depending on provider).
- If employer funds the HSA monthly or quarterly, the money may not be available for a team member to get reimbursed.
- Team Members are required to deduct HSA contributions on their personal tax returns.
- HSA account-holders can invest funds in interest-bearing accounts or, if the administering firm allows it, mutual funds.

CHALLENGES FOR 2015

- Due to health care reform we are facing a **22%+** increase in healthcare cost for 2015. In dollars that's over \$80,000.
- We need to re-think our strategic position for taking care of our team members while containing cost.
- With some creativity, we can provide a "give-and-take" solution.

TOTAL COSTS

(5% EE CONTRIBUTION)

	BCBS Simply Blue \$4,000/HRA
Healthcare (+22%)	\$418,743
Dental (-15%)	\$27,793
Vision (-34%)	\$4,133
Life Insurance - \$50k (+4.9%)	\$4,896
Short-Term Disability (-5%)	\$13,918
Long-Term Disability (-5%)	\$4,669
Opt-Out Cost (chg to \$4,280)	\$38,520
Total Cost	\$512,672
Less Employee 5% Contrib. (fees based on composite rate/averages)	-\$16,176
	\$496,496
	\$29,777
	6.4%
Employee Monthly Contribution:	
Single	\$20.00
2-Person	\$48.00
Family	\$60.00

In addition to the above programs, we will be able to offer voluntary life, critical illness, and accident coverage to our team members. These additional benefits are completely voluntary and the premiums are paid by the team member.

TOTAL COSTS

(5% EE CONTRIBUTION)

	Current Fees	Grace and Porta Top Recommendation BCBS Simply Blue \$4,000/HRA		Franklin Benefits Top Recommendation BCBS Simply Blue \$1,750/HSA	
		With EE Contributions	Without EE Contributions	With EE Contributions	Without EE Contributions
Healthcare	\$359,813	\$418,743	\$418,743	\$453,909	\$453,909
Dental	\$32,841	\$27,793	\$27,793	\$24,096	\$24,096
Vision (stay with BCBS)	\$6,223	\$4,133	\$4,133	\$4,133	\$4,133
Life Insurance - \$25k	\$3,276	\$3,112	\$3,112	\$2,180	\$2,180
Short-Term Disability	\$14,651	\$13,918	\$13,918	\$7,197	\$7,197
Long-Term Disability	\$4,915	\$4,669	\$4,669	\$4,576	\$4,576
Opt-Out Cost (chg to \$3500)	\$45,000	\$38,520	\$45,000	\$38,520	\$45,000
Total Cost	\$466,719	\$510,888	\$517,368	\$527,591	\$541,091
Less Employee 5% Contrib. (fees based on composite rate/averages)					
		-\$16,176	\$0	-\$18,396	\$0
Grand Total		\$494,712	\$517,368	\$509,195	\$541,091
Difference		\$27,993	\$50,649	\$42,476	\$74,372
Percent Change		6.0%	10.9%	9.1%	15.9%

The following includes changing the Basic Life Policy to \$50,000 for each employee:

Grand Total	\$496,496	\$519,152	\$511,911	\$543,807
Difference	\$29,777	\$52,433	\$45,192	\$77,088
Percent Change	6.4%	11.2%	9.7%	16.5%

Please Note: As we investigated an option to implement a medically underwritten, self-insured plan, we were advised that based on our current medical conditions it would be better to select a plan that does not require medical underwriting.

In addition to the above programs, we will be able to offer voluntary life, critical illness, and accident coverage to our team members. The benefits are completely voluntary and the premiums are paid by the team member.

RISK ASSESSMENT

(5% EE CONTRIBUTION)

Cost to Team Member and Township (Healthcare Only)

Assumptions for a Family of four for one year:	Current Costs		HRA Plan Costs		HSA Plan Costs**	
	Team Member*	Township	Team Member*	Township	Team Member*	Township
4 Annual Physicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6 Doctor Office Visits	\$120.00	\$1,065.00	\$120.00	\$1,065.00	\$1,185.00	\$1,185.00
3 Urgent Care Visits	\$90.00	\$1,687.50	\$90.00	\$1,687.50	\$1,777.50	\$1,777.50
3 Generic Prescriptions	\$252.00	\$0.00	\$720.00	\$0.00	\$540.00	\$537.5
2 Brand Name Prescriptions	\$840.00	\$0.00	\$1,440.00	\$0.00	\$1,200.00	\$0.00
1 Emergency Room Visit	\$250.00	\$350.00	\$150.00	\$450.00	\$150.00	\$0.00
EE Annual Contribution (5%)	\$0.00		\$720.00		\$816.00	
Cost to GCT to insure (less 5%)		\$11,051.16		\$13,758.48		\$15,565.80
Less HSA Reimbursement					-\$3,500.00	
Grand Total	\$1,552.00	\$14,153.66	\$3,240.00	\$16,960.98	\$2,168.50	\$19,065.80
Add'l cost if EE or one family member maximizes co-insurance	\$0.00	\$3,397.50	\$0.00	\$3,147.50	\$7,031.50	\$0.00
Risk exposure based on assumptions	\$1,552.00	\$17,551.16	\$3,240.00	\$20,108.48	\$9,200.00	\$19,065.80

Notes:

* The Team Member costs represent what the EE pays up-front at the doctor's office.

** For the HSA plan, \$3500 can be claimed for reimbursement from the health savings account which the township funds.

IMPORTANT HSA CONSIDERATIONS

PROS

- Team Members own and manage the account.
- Team Members can add additional pre-tax money to the HSA up to the IRS max.
- Team Members earn interest on the account
- The money rolls over year after year.

CONS

- Higher increase for GCT for 2015.
- 100% funding of deductibles vs. 30% with HRA.
- Higher EE contributions required.
- HSA dollars cannot be prorated – full eligible amount must be given to EEs equally.

OPT-OUT ANALYSIS

- According to the McGraw/Wentworth 2015 Benefit Survey, the median annual Opt-Out bonus for municipalities in Southeast Michigan is \$2,100
- We are currently paying \$5,000
- We have 9 Team Members who opt-out of healthcare benefits (\$45,000 annually)

(Note: The cost to insure 9 additional team members would be about \$115,000 annually)

Recommendation:

- Change Annual Opt-Out Bonus to \$3,500. This keeps us competitive and reduces annual cost by \$13,500 if 9 team members continue to waive coverage.

DENTAL ANALYSIS

Dental	Current BCBS	Grace & Porta Reliance Standard	Franklin Benefits Principal
Annual Cost	\$32,841.00	\$27,793.00	\$24,096.00
Annual Difference		(\$5,048.00)	(\$8,745.00)
		-15.4%	-26.6%
Costs:	Single	\$32.44	\$27.94
	EE + Spouse	\$65.04	\$53.27
	EE + Children	\$78.04	\$53.27
	EE + Spouse + Children	\$110.64	\$91.88

- If we choose to do so, we have the opportunity to implement a system called "Maxwell" this year with Grace & Porta.
- When we choose the Reliance Dental in the Maxwell system, we are able to offer Team Members a choice to "buy up" on their dental benefits.
- We still have the option to simply choose a dental plan and have one plan available for all team members.

DENTAL ANALYSIS

Dental Options would look like this if we choose to give team members a choice of coverage:

	CURRENT PLAN		
	Full Dental \$1,000 Max 100/80/50	Full Dental \$1250 Max + Ortho 100/80/50	Full Dental \$1500 Max 100/80/50
Single	\$32.44	\$44.08	\$46.84
EE + Spouse	\$65.04	\$88.28	\$93.88
EE + Children	\$78.04	\$116.24	\$113.52
EE + Spouse + Children	\$110.64	\$160.40	\$160.56

*All plans have a \$50/member annual deductible.

We could provide team members with money to purchase dental at our current plan level and give them the option to “buy up” to the other levels.

VISION ANALYSIS

- Both Franklin Benefits and Grace and Porta recommend keeping our Vision Plan with Blue Cross.
- When we accept the mapped renewal from Blue Cross, our vision expense is reduced by 34% (or \$2,090) for 2015.

LIFE AND DISABILITY ANALYSIS

	Current Rates	New Reliance Quote	AIG Quote
\$25,000 Life and AD&D	\$3,276.00	\$3,112.20	\$2,180.00
Short-Term Disability	\$14,651.00	\$13,918.45	\$7,200.00
Long-Term Disability	\$4,915.00	\$4,669.25	\$4,576.00

- Background: Since August of 2013 our short-term disability insurance has paid \$26,266 claims. It's impressive that Reliance is willing to give us a 5% reduction even though they have paid out more in claims than they have collected in premium.
- Also important to note is that AIG is an extremely large company and a favorite among disability attorneys due to the huge government bailout they received in 2008 as well as their history of being hesitant in paying out legitimate disability claims.
- We have an option to increase our Basic Life to \$50k per employee for an annual premium of \$4,896. I like this option as giving something back for instituting an employee contribution.

BROKER SERVICES

Franklin Benefits

- Great presentation and lots of work put into getting quote information.
- Presented viable solutions to our desire to care for our employees.
- Always available by phone and email to answer questions.
- Provides a software tool called Navigator for benefit enrollment and tracking.
- Provides assistance with keeping clients compliant with regulatory requirements.
- In-house staff available to answer claim questions.

Grace and Porta

- Long history with providing excellent service to Genoa Township.
- Good relationship with Blue Cross - 1st to know BCBS changed their philosophy on how to handle HRAs.
- Always available by phone and email to answer questions.
- Provides a software tool called Maxwell - includes the ability to offer EEs benefit design choices without adverse selection penalties.
- Provides assistance with keeping clients compliant with regulatory requirements.
- In-house staff available to answer claim questions.
- Pays the township administrative fees associated with COBRA compliance.
- Backed by the NFP (National Financial Partners) for staying current on Compliance and Regulatory Changes.

MEMORANDUM

TO: Township Board

FROM: Michael Archinal *MA*

DATE: 10/16/14

RE: Review of Treasurer's Financial Investment Report

Robin will be sending out a separate email to all of you tomorrow related to this subject.

10 WORK 1-120/11



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING DISTRICT OFFICE



DAN WYANT
DIRECTOR

October 13, 2014

Mr. Steve Gronow
Chestnut Development
3800 Chilson Road
Howell, Michigan 48843

Dear Mr. Gronow:

SUBJECT: Michigan Department of Environmental Quality (MDEQ)
Permit Number 13-47-0031-P
T2N, R5E, Sections 33 and 34, Genoa Township, Livingston County

On October 2, 2014, we received a letter from Niswander Environmental, dated September 26, 2014, requesting a minor revision for work authorized by MDEQ Permit Number 13-47-0031-P.

This letter authorizes revision of your MDEQ Permit Number 13-47-0031-P to continue to maintain the sediment basin in the wetland, and discharge pre-treated groundwater to the wetland in accordance with a valid NPDES-Certificate of Coverage. The discharge shall end and all sediment and fill (removal of the settling basin) shall be removed from the wetland no later than April 30, 2016.

You are reminded that all conditions as set forth in the original permit remain in full force. This letter must be attached to your permit and kept at the site of the work, available for inspection at all times during the duration of the project or until the date of expiration. This revision does not obviate the need for other federal, state, and/or local permits as may be required by law.

If you have any questions regarding this letter, please contact me at 517-284-6666; kolhofft@michigan.gov; or MDEQ, Water Resources Division, Lansing District Office, 525 West Allegan Street, 1st Floor, Lansing, Michigan 48933-1502. Please include your Permit Number 13-47-0031-P in your response.

Sincerely,

Thomas Kolhoff
Water Resources Division

cc: Livingston CEA
Genoa Township Clerk
Mr. Todd Losee, Niswander Environmental

October 10, 2014

GENOA TOWNSHIP
OCT 16 2014
RECEIVED

Mike,

On behalf of Muirfield Manor Association, I would like to express our gratitude to you and those involved at Genoa Township (and Livingston County) for having Edinburgh Drive cracked-sealed. I have heard many compliments regarding the high quality of work completed by Scodellers' workers.

Would you please pass on to those who granted approval for the crack-sealing to take place, in addition to the Scodeller workers, our expression of gratitude for a job well done.

Respectfully,



Paul Groth

Muirfield Manor Association Secretary

4707 Edinburgh Drive

(810)-599-7678

p.l.groth@gmail.com