

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
February 17, 2014
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request Board approval to remove the Refuse Assessment of \$110.00 levied on the 2013 Winter tax roll against Parcel #4711-22-302-042 as submitted by the Township Treasurer.

Approval of Regular Agenda:

3. Request to approve minutes: Feb. 3, 2013
4. Request for approval of an amendment to the General Fund budget #101 for Fiscal Year ending March 31, 2014.
5. Request for approval of an amendment to Fund #270 for parks and recreation for the year ending March 31, 2014.
6. Discussion of the proposed budgets for the General Fund #101; Liquor Law Fund #212; Road Improvement Fund #261; Road, Lake, Lighting Reimbursement Fund #264; and Building Reserve Fund #271 for the Fiscal Year ending March 31, 2015.
7. Request for approval of Resolution #140217 regarding assistance from the Michigan Department of Natural Resources and the removal of nuisance geese.
8. Request for approval of the consolidated utility systems allocation percentage and the DPW Department Budget for the Fiscal Year ending March 31, 2015.
9. Discussion Regarding Michigan Township Association scholarship.
10. Consider request to enter into closed session for discussion under attorney/client privilege pursuant to Section 8(e) of the 1976 Open Meetings Act.

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: February 17, 2014

TOWNSHIP GENERAL EXPENSES: Thru February 17, 2014	\$465,152.73
February 14, 2014 Bi Weekly Payroll	\$68,176.32
OPERATING EXPENSES: Thru February 17, 2014	\$20,710.00
TOTAL:	<u>\$554,039.05</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
30414	AmerAqua	American Aqua	01/31/2014	53.90
30415	Americ G	American General Life Insuranc	01/31/2014	290.00
30416	BUS IMAG	Business Imaging Group	01/31/2014	243.40
30417	CONTINEN	Continental Linen Service	01/31/2014	102.15
30418	DTE EN	DTE Energy	01/31/2014	143.42
30419	ETNA SUP	Etna Supply Company	01/31/2014	6,945.00
30420	MASTER M	Master Media Supply	01/31/2014	388.94
30421	Net serv	Network Services Group, L.L.C.	01/31/2014	45.00
30422	Perfect	Perfect Maintenance Cleaning	01/31/2014	1,093.75
30423	USBANK	U. S. Bank Equipment Finance	01/31/2014	653.52
30424	GENOABLD	Genoa Township Building & Ground Fund-27	02/04/2014	200,000.00
30425	GENOA RO	Genoa Twp Road Projects #264	02/04/2014	150,000.00
30426	EFT-Equi	Equivest Unit Annuity Lock Box	02/14/2014	375.00
30427	AMER IMA	Applied Imaging	02/07/2014	173.45
30428	Clearwat	Clearwater Systems	02/07/2014	39.00
30429	COOPERST	Cooper's Turf Management LLC	02/07/2014	14,345.00
30430	DTE LAKE	DTE Energy	02/07/2014	1,619.50
30431	Duncan	Duncan Disposal Systems	02/07/2014	76,888.67
30432	LivCTrea	Livingston County Treasurer	02/07/2014	42.52
30433	Net serv	Network Services Group, L.L.C.	02/07/2014	1,147.50
30434	NORTHWES	Northwest Pipe & Supply Co.	02/07/2014	41.98
30435	OEX	Office Express Inc.	02/07/2014	139.71
30436	Philips	Philips Healthcare	02/07/2014	33.05
30437	Tetra Te	Tetra Tech Inc	02/07/2014	120.00
30438	VanMarte	Kelly VanMarter	02/07/2014	300.00
30439	GORDONFO	Gordon's Food Services	02/10/2014	270.07
30440	Mancuso	Mancuso & Cameron, P.C.	02/10/2014	7,113.20
30441	Net serv	Network Services Group, L.L.C.	02/10/2014	45.00
30442	IRS	Internal Revenue Service	01/28/2014	2,500.00
Report Total:				465,152.73

Accounts Payable

Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: CATHY

Printed: 02/06/2014 - 11:46

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13018	AETNA LI	Aetna Life Insurance & Annuity	02/14/2014		25.00
			Check 13018 Total:		25.00
30426	EFT-Equi	Equivest Unit Annuity Lock Box	02/14/2014		375.00
			Check 30426 Total:		375.00
13019	EFT-FED	EFT- Federal Payroll Tax	02/14/2014		7,052.82 3,984.36 3,984.36 931.84 931.84
			Check 13019 Total:		16,885.22
13020	EFT-PENS	EFT- Payroll Pens Ln Pyts	02/14/2014		2,082.63
			Check 13020 Total:		2,082.63
13021	EFT-TASC	EFT-Flex Spending	02/14/2014		1,009.55
			Check 13021 Total:		1,009.55
13022	FIRST NA	First National Bank	02/14/2014		2,380.00 45,418.92

Check 13022 Total:

47,798.92

Report Total:

68,176.32

7:23 PM

#595 PINE CREEK W/S FUND
Payment of Bills
 January 29 through February 10, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

#592 OAK POINTE WATER/SEWER FUND
Payment of Bills
 January 29 through February 10, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	01/31/2014	2898	BRIGHTON ANALYTICAL, LLC	Customer ID GENOATWP	-335.00
Check	01/31/2014	2899	ETNA SUPPLY COMPANY	Inv. #S100957264.002 01/10/14	-238.13
Check	01/31/2014	2900	FONSON, INC.	Inv. #11002 1/24/14	-846.00
Check	01/31/2014	2901	GRUNDY ACE OF HOWELL	Inv. #75353 1/15/14	-4.38
Check	01/31/2014	2902	HARTLAND SEPTIC SERVICE, Inc.	Inv. #01191402 1/19/14	-165.00
Check	01/31/2014	2903	HOWELL TRUE VALUE HARDWARE	Inv. #067848 1/13/14	-11.38
Check	01/31/2014	2904	Hubbell, Roth & Clark, Inc.	Inv. #0126910 1/15/14	-1,274.24
Check	01/31/2014	2905	KENNEDY INDUSTRIES INC.	Inv. #551419 1/18/14	-6,422.93
Check	01/31/2014	2906	STATE OF MICHIGAN	Inv. #851407 1/14/14	-3,650.00
Check	01/31/2014	2907	Utilities Instrumentation Service	Inv. #530342552 1/20/14	-484.00
Total					-13,431.06

7:10 PM

#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
 January 29 through February 10, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	01/31/2014	2483	Brighton Analytical L.L.C.	LE Invoices	-231.00
Check	01/31/2014	2484	PVS NOLWOOD CHEMICALS, INC	Inv. #427400 01/16/14	-1,122.00
Check	01/31/2014	2485	STATE OF MICHIGAN	Inv. #851396 01/14/14	-3,650.00
Total					-5,003.00

7:08 PM

#503 DPW UTILITY FUND
Payment of Bills
 January 29 through February 10, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Check	01/31/2014	2737	Belle Tire	100 - Cash - checking	-971.88
Check	01/31/2014	2738	D&G Equipment, Inc.	100 - Cash - checking	-51.02
Check	01/31/2014	2739	Red Wing Shoe Store	100 - Cash - checking	-200.00
Check	01/31/2014	2740	Thom Publiski LLC	100 - Cash - checking	-820.00
Check	01/31/2014	2741	USABlueBook	100 - Cash - checking	-61.93
Check	02/10/2014	2742	PAETEC	100 - Cash - checking	-41.19
Check	02/10/2014	2743	Ashley Repke	100 - Cash - checking	-129.92
Total					-2,275.94

Memo

To: Genoa Twp Board
From: Robin Hunt
Date: 2/13/2014
Re: 2013 Winter Tax Roll Change Request

It has been brought to our attention that Parcel #4711-22-302-042 was levied the Refuse special assessment in error on the 2013 Winter Tax Roll. The house was demolished on 11/28/12 and the property is now vacant and should not have received the special assessment for refuse.

I am therefore requesting Board Approval to adjust the amount levied on the 2013 Winter Tax Bill with the corresponding administration fee as follows:

Parcel #4711-22-302-042	X0012 - Refuse	-\$110.00	Admin. Fee	-\$ 1.05
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Please let me know if you have any questions. Thank you for your consideration.

Mike Archinal

From: Linda Rowell <lrowell@att.net>
Sent: Thursday, February 13, 2014 10:59 AM
To: Mike Archinal
Cc: Kelly VanMarter
Subject: for discussion at Feb 17 2014 Board meeting - minutes

Hi Mike,

Sorry for the very late notice but I wanted to send you a note for discussion at Monday's meeting. I didn't have a chance to review the day after the meeting but I wanted to get something out before the start of Monday's meeting.

In reviewing the minutes from Feb 3, the following comments infer a conclusion that I don't believe captures the result of the conversation we had regarding audio recordings of the Township Board meetings. Not all Board members provided an opinion and I know we did not come to a consensus that audio recordings were not necessary.

"The Board was asked to consider audio recordings of the township meetings. After further discussion the request was not deemed necessary."

I will ask for the minutes to be moved off consent so that we can make a correction or add comment but I thought it appropriate that all Board members have the opportunity to review prior to Monday's meeting.

Perhaps the record should read:

Rowell was contacted by a resident asking about audio recording of the Township meetings. A brief discussion of current practice and potential legalities ensued and there was mixed support of recordings. No action was taken.

Thanks,
Linda

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
February 3, 2014

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Jim Mortensen, Linda Rowell, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal, Township Assistant Manager Kelly VanMarter and four persons in the audience.

A call to the public was made with the following response:

Larry Horton – Works as associate at Home Depot. Store management would like to have a car show in the parking lot and he was told by staff at the Township that the ordinance does not allow it. After board discussion and recommendation, McCririe suggested that Mr. Horton work with Township staff to get approvals under the temporary event ordinance and that the township would look at amending the ordinance.

Beverly Smith – lives on Lake Chemung and read in the minutes about consideration for a senior center. She is the Director of the Putnam Township Senior Center and as a Township resident wanted to provide some information to the Board about the importance of a senior center. Seniors are looking for opportunities to socialize and many seniors need assistance with housing, medical, and social security issues. Senior centers support the community. They help local schools and community organizations such as Gleaners. Funding can be through a general fund contribution or millage. There are also many donation and fundraising activities. Senior centers provide worthwhile service to the elder population and make the Township a more attractive community. Beverly Smith will provide a copy of the budget related the Putnam Senior Center.

Approval of Consent Agenda:

Moved by Smith and supported by Mortensen to approve all items listed under the consent agenda as requested. The motion passed.

1. Payment of Bills.

2. Request to approve minutes: Jan. 21, 2013

3. Request for approval to amend the Genoa Township Personnel Policy Section E with regard to inclement weather.

4. Request for approval to enter into agreements to collect 2014 summer property taxes with Hartland Consolidated Schools, Brighton Area Schools and Howell Public Schools as submitted by the Township Treasurer.

Approval of Regular Agenda:

Moved by Mortensen and supported by Rowell to approve for action all items listed under the regular agenda as requested. The motion passed.

5. Consider a resolution vacating a portion of Highland Avenue in the Crooked Lake Highlands Subdivision.

Township Manager Archinal provided a background on the issue of vacating a portion of Highland Avenue. There are some remaining issues with the utilities and the Road Commission that need to be resolved prior to official action by the Board. Moved by Smith and supported by Skolarus to table the request for vacation of Highland Avenue to a future meeting. The motion passed.

Correspondence:

Rowell was contacted by two residents concerned with the reduction in road funding. They would like to see the same level of service maintained. Smith stated that he has heard the opposite.

The board was asked to consider audio recordings of the township meetings. After further discussion the request was not deemed necessary.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:20 p.m.

Minutes taken by:
Kelly K. VanMarter



Minutes reviewed by:
Paulette A. Skolarus, Clerk

(Press/argus 02/07/14)

GENOA TOWNSHIP - GENERAL FUND #101
BUDGET TO ACTUAL REPORT

Mtg/Date 03/18/2013
Amended 10/21/2013
Amended 02/17/2014

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	Actual FOR THE YEAR ENDING 3/31/2013	Approved BUDGET FOR THE YEAR ENDING 3/31/2014	1ST Amendment 10/21/2013	2nd Amendment Proposed 02/17/214	Actual 2/7/2014	Proposed BUDGET FOR THE YEAR ENDING 3/31/2015
REVENUES								
000-403-000	CURRENT REAL PROP TAXES	821,190.00	834,055	830,000	840,000	840,000	440,702	845,000
000-423-000	COLLECT FEES/EXCESS OF ROLL/SCHOOLS	318,946.00	315,451	335,000	320,000	320,000	203,987	325,000
000-476-100	LINCESAS AND PERMITS/CABLE FRANCHISE FEES	318,111.00	338,143	330,000	345,000	345,000	265,793	360,000
000-477-000	METRO ACT FEES	13,500.00	12,268	13,500	13,500	13,500		13,500
000-480-000	TRAILER FEES	3,301.00	3,307	4,000	4,000	4,000	2,767	4,000
000-574-000	STATE SHARED REVENUES	1,630,181.00	1,441,910	1,325,000	1,500,000	1,500,000	1,225,343	1,600,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	28,575.00	34,667	33,500	35,000	35,000	26,974	35,000
000-631-000	REFUSE COLLECTION FEES	731,289.00	761,543	780,000	780,000	780,000	454,447	820,000
000-664-000	INTEREST INCOME	17,353.00	10,984	10,000	10,000	10,000	1,865	10,000
000-676-000	ADMIN FEE/DPW FUND	50,000.00	50,000	50,000	50,000	50,000	25,000	51,500
000-676-100	ADMIN FEE/LIQUOR LAW FUND	3,500.00	3,500	3,500	3,500	3,500	1,750	3,500
000-678-300	TAXES ON LAND TRANSFER - BRIGHTON/HOWELL	138,732.00	140,755	145,000	145,000	145,000	122,869	145,000
000-699-001	ELECTIONS - SCHOOLS, PRIMARY, MISC.	15,251.00	4,221	35,000	5,000	15,000	12,517	15,000
	TRANSFER IN FROM OTHER FUNDS	79,000.00				15,000		
	TOTAL REVENUES	4,168,929	3,950,804	3,894,500	4,051,000	4,062,000	2,784,014	4,227,500
EXPENDITURES & TRANSFERS OUT TO OTHER FUNDS								
101-703-000	TRUSTEES - SALARIES	20,655.00	23,593	35,000	35,000	35,000	26,002	35,000
171-703-000	SUPERVISOR - SALARY	49,980.00	49,980	51,480	51,480	51,480	47,690	51,480
191-703-000	ELECTION - SUPPLIES/SALARIES	20,526.00	67,216	30,000	30,000	24,000	23,464	65,000
209-703-000	CONTRACTUAL - SALARIES	300,696.00	323,366	335,000	335,000	335,000	284,132	346,000
210-801-000	PROFESSIONAL - LEGAL	88,883.00	128,713	125,000	125,000	125,000	85,352	125,000
215-703-000	CLERK - SALARY	48,980.00	48,980	50,500	50,500	50,500	47,246	50,500
223-801-000	PROFESSIONAL - AUDITOR	16,850.00	16,800	22,000	22,000	22,000	13,350	20,000
241-801-000	PROFESSIONAL - ENGR./PLANNING	48,645.00	43,954	50,000	50,000	50,000	41,177	50,000
247-703-000	BOARD OF REVIEW - SALARIES	4,877.00	2,875	12,000	12,000	12,000	225	12,000
247-964-000	TAX CHARGEBACKS	20,848.00	19,023	20,000	20,000	20,000	14,476	20,000
253-703-000	TREASURER - SALARY	48,980.00	48,980	50,500	50,500	50,500	42,660	50,500
265-775-000	REPAIRS AND MAINTENANCE	83,665.00	93,676	90,000	90,000	125,000	111,884	125,000
265-910-000	INSURANCE	236,566.00	219,201	275,000	275,000	275,000	206,643	275,000
265-920-000	UTILITIES - ELECTRIC/GAS	19,356.00	20,425	20,000	20,000	20,000	16,271	20,000
284-703-000	SALARIES - OTHER	250,861.00	271,043	270,000	275,000	330,000	266,054	340,000
284-704-000	RETIREMENT	90,162.00	85,069	98,000	98,000	98,000	72,244	100,000
284-715-000	PAYROLL TAXES - FICA/MEDICARE	62,557.00	56,806	75,000	75,000	75,000	53,593	75,000
284-720-000	MESC - UNEMPLOYMENT TAXES			20,000	20,000	20,000	61	20,000

GENOA TOWNSHIP - GENERAL FUND #101
BUDGET TO ACTUAL REPORT

Mtg/Date 03/18/2013
Amended 10/21/2013
Amended 02/17/2014

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	Actual FOR THE YEAR ENDING 3/31/2013	Approved BUDGET FOR THE YEAR ENDING 3/31/2014	1ST Amendment 10/21/2013	2nd Amendment Proposed 02/17/214	Actual 2/7/2014	Proposed BUDGET FOR THE YEAR ENDING 3/31/2015
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	72,499.00	74,889	75,000	75,000	78,000 X	70,089	85,000
284-728-000	ECONOMIC DEVELOPMENT		20,000	20,000	20,000	20,000	20,000	20,000
284-850-000	TELEPHONE	20,791.00	23,105	21,000	25,000	25,000	18,888	25,000
284-861-000	MILEAGE & TRAVEL EXPENSES	12,202.00	12,312	20,000	20,000	20,000	17,470	20,000
284-957-000	DUES	17,726.00	18,855	25,000	25,000	25,000	16,918	25,000
284-958-000	MTG. FEES & MISC EXPENSES	12,011.00	19,311	25,000	25,000	25,000	12,764	25,000
284-959-000	APPLICATION FEES EXPENSES	12,275.00	21,227	25,000	25,000	25,000	22,062	25,000
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	27,344.00	27,491	32,000	32,000	32,000	25,914	32,000
301-703-000	ORDINANCE OFFICER - SALARY	44,710.00	46,035	48,000	48,000	48,000	36,560	50,000
336-999-001	FIRE SUB STATION EXPENSES	6,861.00	991	2,000	2,000	2,000	359	2,000
441-801-010	ROAD IMPROVEMENT	226,182.00	116,695	200,000	200,000	200,000	194,573	250,000
441-803-000	REFUSE COLLECTION	902,699.00	923,332	900,000	930,000	930,000	770,279	940,000
441-804-000	DUST CONTROL/CHLORIDE	48,806.00	66,307	70,000	70,000	56,000 X	55,621	70,000
441-971-000	WHITE PINES ST. LIGHTING	746.00	751	800				
751-881-000	RECREATION	68,698.00	64,453	100,000	130,000	130,000	128,324	130,000
916-962-000	DRAINS AT LARGE	28,799.00	23,201	35,000	35,000	35,000		30,000
929-977-000	CAPITAL OUTLAY	27,515.00	64,210	75,000	75,000	95,000 X	86,812	95,000
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	90,031.00	200,000	250,000	250,000	250,000		250,000
966-999-011	TRANS - OUT SELCRA REIMB. FUND		10,000	13,000	13,000			
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	10,000.00	350,000	500,000	500,000	500,000	500,000	250,000
966-999-027	TRANS - OUT PARKS & RECREATION #270	200,000.00	379,000	250,000	250,000	250,000	250,000	250,000
966-999-028	TRANS - OUT BLDG. & GR. CEMETERY #271	725,000.00	-	0	200,000	200,000	200,000	
966-999-110	CONTINGENCIES	60,000.00		40,000	10,000			50,000
	TOTAL EXPENDITURES/TRANSFERS OUT	4,027,982	3,981,865	4,356,280	4,594,480	4,664,480	3,779,157	4,404,480
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT	140,947	(31,061)	(461,780)	(543,480)	(602,480)	(995,143)	(176,980)
	BEGINNING FUND BALANCE	2,452,516	2,593,463	2,562,402	2,562,402	2,562,402	2,562,402	2,000,000
	ENDING FUND BALANCE	2,593,463	2,562,402	2,100,622	2,018,922	1,959,922	1,567,259	1,823,020

across the board 3% salary increase
Excel/Budget/2015

GENOA TOWNSHIP-FUTURE DEV. PARKS 7 REC. FUND #270
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2014 & 3/31/2015
 Amended: 05/20/2013
 Amended 02/17/2014

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2011	ACTUAL FOR THE YEAR ENDING 3/31/2012	ACTUAL FOR THE YEAR ENDING 3/31/2013	BUDGET FOR THE YEAR ENDING 3/31/2014	ACTUAL 2/7/2014	AMENDED 2/17/2014	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2015
REVENUES								
000-664-000	INTEREST INCOME	1,409	2,152	2,561	2,000	855	2,000	2,000
000-699-000	OPERATING TRANS IN FROM GF	350,000	725,000	379,000	250,000	250,000	250,000	250,000
000-680-000	RENT			9,200	7,500	9,900	11,800	11,400
000-699-001	MISC REVENUE			30,851	500		500	500
	TOTAL REVENUES	351,409	727,152	421,612	260,000	260,755	264,300	263,900
EXPENDITURES								
330-696-000	ATHLETIC FIELD - LIGHTING, PLAY GR EQ	200,470		62,570	92,000	91,569	92,000	
330-697-000	BIKE PATH ADDITIONS	146,426		49,392	225,000	1,359	2,000	425,000
536-972-200	I-96 INTERCHANGE WALK			80,392	375,000	359,543	385,000	10,000
536-972-100	LAND PURCHASE			206,223	250,000			250,000
330-694-000	HOUSE EXPENSES/TAXES			6,173	5,000		500	2,000
330-695-000	MISC EXPENDITURES	790	1,090	2,047	1,500	800	1,500	1,500
	TOTAL EXPENDITURES	347,686	1,090	406,797	948,500	453,271	481,000	688,500
	NET REVENUES/EXPENDITURES	3,723	726,062	14,815	(688,500)	(192,516)	(216,700)	(424,600)
	BEGINNING FUND BALANCE	385,687	389,410	703,227	718,042	718,042	718,042	501,341
	ENDING FUND BALANCE	389,410	703,227	718,042	29,542	525,526	501,342	76,741

parks and rec 270 march 2014

GENOA TOWNSHIP - LIQUOR LAW FUND #212
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2014 & 3/31/2015

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR YEAR ENDING 3/31/2012	ACTUAL FOR YEAR ENDING 3/31/2013	BUDGET FOR THE YEAR ENDING 3/31/2014	ACTUAL FOR AS OF 2/7/2014	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2015
REVENUES						
000-570-000	STATE SHARED REVENUE	13,018	12,871	13,000	12,328	12,000
000-664-000	INTEREST INCOME					
000-695-000	OTHER INCOME					
	TOTAL REVENUES	13,018	12,871	13,000	12,328	12,000
EXPENDITURES						
000-956-000	MISC. EXPENSE/AUDIT	500	350	500	300	300
330-702-000	LIQUOR LAW ENFORCEMENT WAGES	8,000	8,000	8,240	4,120	8,240
330-704-000	RETIREMENT	800	800	824	412	824
330-715-000	PAYROLL TAXES	640	640	700	350	700
330-716-000	LIQ. LAW ADMIN FEES - GENOA	3,500	3,500	3,500	1,750	3,500
	TOTAL EXPENDITURES	13,440	13,290	13,764	6,932	13,564
	NET REVENUES/EXPENDITURES	(422)	(419)	(764)	5,396	(1,564)
	BEGINNING FUND BALANCE	3,021	2,599	2,180	2,180	1,595
	ENDING FUND BALANCE	2,599	2,180	1,395		1,426

GENOA TOWNSHIP - ROAD IMPROVEMENT FUND #261
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2014 & 3/31/2015

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR YEAR ENDING 12/31/2012	ACTUAL FOR YEAR ENDING 3/31/2013	BUDGET FOR THE YEAR ENDING 3/31/2014	ACTUAL FOR YEAR ENDING 2/7/2014	BUDGET FOR THE YEAR ENDING 3/31/2015
REVENUES						
000-664-000	INTEREST INCOME	0	900	1,000	430	1,000
000-699-000	OPERATING TRANSFER IN (G/F)	200,000	200,000	250,000	250,000	250,000
	TOTAL REVENUES	<u>200,000</u>	<u>200,900</u>	<u>251,000</u>	<u>250,430</u>	<u>251,000</u>
EXPENDITURES						
441-968-000	I/96 LATSON INTERCHANGE	277,239	537,703			
906-968-001	COON LAKE OVELAY			340,000	283,764	
906-956-000	MISC	535	657	1,500	705	1,500
	TRANSFERS OUT	0	0			
	TOTAL EXPENDITURES	<u>277,774</u>	<u>538,360</u>	<u>341,500</u>	<u>284,469</u>	<u>1,500</u>
	NET REVENUES/EXPENDITURES	<u>(77,774)</u>	<u>(337,460)</u>	<u>(90,500)</u>	<u>(34,039)</u>	<u>249,500</u>
	BEGINNING FUND BALANCE	<u>1,249,055</u>	<u>1,171,281</u>	<u>833,821</u>	<u>833,821</u>	<u>800,000</u>
	ENDING FUND BALANCE	<u><u>1,171,281</u></u>	<u><u>833,821</u></u>	<u><u>743,321</u></u>	<u><u>799,782</u></u>	<u><u>1,049,500</u></u>

ROAD IMP FUND 261 for 2015

GENOA TOWNSHIP - ROAD/LAKE/LIGHTING REIMBURSEMENT FUND #264
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2014 & 2015

ACCOUNT DESCRIPTION		ACTUAL THRU 3/31/2012	ACTUAL FOR THE YEAR ENDING 3/31/2013	BUDGET FOR THE YEAR ENDING 3/31/2014	1st AMEND 9/3/2013	2ND AMEND 2/17/2014	ACTUAL THRU 2/7/2014	PROJECTED BUDGET FOR THE YEAR ENDING 3/31/2015
REVENUE								
264-000-664	INTEREST INCOME	913	558	1,000	1,000	1,000	802	1,000
264-453-672	ASSESSMENTS - CHEMUNG WEED	32,614	31,813	51,000	51,000	51,000	4,667	51,000
460-670-100	ASSESSMENTS - PARDEE LAKE 2	25,200	28,636	25,200	25,200	25,200	5,154	25,200
465-672-000	ASSESSMENTS - CROOKED LAKE WEED		0	21,000	21,000	21,000	1,075	21,000
264-464-672	ASSESSMENTS - FENDT DRIVE	37,962	35,463			4,716	4,716	
264-4688-676	GLENWAY		16,186	16,186	16,186	16,186	2,791	16,186
264-467-675	TIMBERVIEW			42,400	42,400			
264-465-673	RED OAKS		2,469	61,250	61,250	61,250	11,008	61,250
	WHITE PINES				800	800	18	800
000-699-000	OPERATING TRANS IN FROM GF		350,000	500,000	500,000	500,000	500,000	250,000
000-695-000	Other		3,500					
	TOTAL REVENUES	96,689	468,625	718,036	718,836	681,152	530,231	426,436
EXPENDITURES								
453-801-000	LAKE CHEMUNG WEEDS	52,818	46,616	60,000	60,000	60,000	46,359	60,000
460-801-000	PARDEE LAKE WEEDS	19,260	26,360	26,000	26,000	26,000	25,095	26,000
460-801-000	EAST AND WEST CROOKED LAKE WEEDS		4,673	50,000	50,000	50,000	44,226	50,000
364-465-802	RED OAKS		25,194	780,000	780,000	745,000	744,549	
263-468-801	GLENWAY		107,904					
264-466-801	MOUNTAIN/MYSTIC/MILROY		3,362	120,000	120,000			
264-467-801	TIMBERVIEW			300,000	300,000			
	WHITE PINES				800		640	800
451-695-000	MISC./AUDIT	1,700	2,559	2,500	2,500		2,593	2,500
	TOTAL EXPENDITURES	73,778	216,668	1,338,500	1,339,300	881,000	863,462	139,300
	NET REVENUES/EXPENDITURES	22,911	251,957	(620,464)	(620,464)	(199,848)	(333,231)	287,136
	BEGINNING FUND BALANCE	541,780	564,691	816,648	816,648	816,648	816,648	175,255
	ENDING FUND BALANCE	564,691	816,648	196,184	196,184	616,800	483,417	462,391

road lake reimbursement 264

GENOA TOWNSHIP - BLDG RESERVE FUND #271
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2014 & 3/31/2015

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2013	BUDGET FOR THE YEAR ENDING 3/31/2014	1ST AMEDMENT 10/21/2013	ACTUAL FOR THE YEAR ENDING 3/31/2014	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2015
REVENUES						
000-664-000	INTEREST INCOME	400	400	400	250	400
000-699-000	OPERATING TRANS IN FROM GF - RESERVES		0	200,000	200,000	0
	MISC INCOME	0	0			0
	TOTAL REVENUE	400	400	200,400	200,250	400
EXPENDITURES						
	CAPITAL OUTLAY/PAVEMENT/PARKING	0	0	122,000	118,621	50,000
	OTHER	0	250	250	31	250
	TOTAL EXPENDITURES	0	250	122,250	118,652	250
	NET REVENUES/EXPENDITURES	400	150	78,150	81,598	150
	BEGINNING FUND BALANCE	200,521	200,921	200,921	200,921	279,071
	ENDING FUND BALANCE	200,921	201,071	279,071	282,519	279,221

RESOLUTION 140217

RESOLUTION REGARDING ASSISTANCE FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES IN THE REMOVAL OF NUISANCE GEESE

**GENOA CHARTER TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN**

At a regular meeting of the Board of Trustees of Genoa Charter Township, held on February 17, 2014,

WHEREAS, the Township Board of Trustees has determined that the geese create an extremely unhealthy and unsightly condition in these areas for the residents; and

WHEREAS, the Township Board of Trustees is of the opinion that a program of entrapment, removal and relocation, and egg and nest destruction, pursuant to permits issued by the Michigan Department of Natural Resources will provide the most humane method of ridding the Township of the problem; and

WHEREAS, residents clearly understand that the birds removed may be released at other sites within or outside the State or may be disposed of by euthanization;

NOW THEREFORE BE IT RESOLVED that The Genoa Charter Township Board of Trustees hereby formally requests the assistance of the Michigan Department of Natural Resources in the implementation of a program of entrapment, removal and relocation of these geese, and nest and egg destruction, for a 5-year time period concluding in 2019.

IT IS FURTHER RESOLVED that this program shall be at no cost or liability to Genoa Charter Township. By adoption of this Resolution, Genoa Charter Township will not be filing an application for a permit on behalf of any person or entity, will not be subject to the rules, regulations, terms and conditions of any permit that may be granted an any person or entity, and assumes no responsibility or liability for compliance with any permit that may be issued.

NOW, THEREFORE, BE IT RESOLVED: The Board of Trustees of Genoa Charter Township does hereby adopt Resolution No. 140217, creating a goose roundup resolution.

Roll Call Vote: Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCrie.

RESOLUTION WAS DECLARED ADOTPED.

Paulette A. Skolarus, Clerk

I, Paulette Skolarus, duly elected Clerk, hereby certify that the foregoing is a true and complete copy of the Resolution adopted by the Genoa Charter Township, at a regular meeting held on February 17, 2014, and public notice of said meeting was given and minutes of said meeting were kept and will be or have been made available as required.

In witness hereof, I have hereunto affixed my official seal this 17th day of February, 2014.

Paulette A. Skolarus, Clerk



MEMO

TO: Honorable Members of the Genoa Charter Township Board

FROM: Greg Tatara, Utility Director

DATE: February 12, 2014

RE: Approval of DPW Budget for FY Ending 2015

MANAGER REVIEW: _____

.....

For consideration at tonight's Board Meeting is the approval of the consolidated utility systems allocation percentage and the DPW Department Budget for the fiscal year (FY) Ending March 31, 2015.

The contract between Genoa Township, the Marion, Howell, Oceola, and Genoa (MHOG) Sewer and Water Authority, and the Genoa-Oceola (G-O) Sewer and Water Authority requires that each board approve the annual DPW Budget and the proposed allocation percentages for the upcoming fiscal year. The DPW Budget covers the expenses associated with Genoa Township personnel, who jointly work to operate the two Genoa Sewer Systems of Oak Pointe and Lake Edgewood, as well as the G-O and MHOG systems. Prior to reviewing the proposed FY2015 Budget, we wanted to review some of the highlights of the 9-Month Budget to Actual Report for the current FY's budget, which is presented as *Attachment 1*.

- For most budget categories, we are on track for expected expenses through the year. Exceptions include vehicle repairs, Geographic Information Systems consulting, customer credit card payment fees, vehicle and liability insurance, office expenses, mobile phones, legal fees and employee recruiting and hiring expenses.
- Despite several line items being over budget, the overall 2014 FY Budget is right on track with expenditures at 75.1% of the budgeted amount.
- With a current vacancy, our GIS updates completed for the year, and an employee on leave, we anticipate finishing this fiscal year on budget.

Allocation Percentage

Presented as *Attachment 2* is the proposed allocation percentage for the 2014 / 2015 budget. As operational priorities, duties, and time on tasks vary from system to system depending on the season, weather, and mechanical problems, this allocation percentage provides a consistent and accurate methods to charge for operator time and equipment. Based on updated customer

numbers, daily checks, flow, and other operational considerations, we are proposing that the new allocation be adjusted from the current 28.34% for the Genoa Systems to 28%, representing a change of -0.34%. This allocation table has been approved the GO and MHOG Authority Boards at their January 15, 2014 meetings.

FY Ending 2015 DPW Budget

Presented as *Attachment 3* is the proposed DPW Department Budget for FY Ending March 31, 2015. Included with the budget numbers are increase and decrease amounts from the current year budget along with percent changes. Following are some of the key changes of the proposed budget:

- Overall, we are making some minor changes to line item category names and adding some additional sub-line items for purposes of being able to track and budget for expenditures more easily and efficiently.
- We are also combining and tracking labor costs for all DWP staff collectively, as opposed to splitting it out between Administration and Operators, which we have done in the past. You will see this change reflected in line items such as Salaries (straight time and overtime), Retirement, Employer Payroll Taxes, and Insurance categories.
- Audit/Accounting Services (Line # 600): we now have two staff members who have the capability of running ad-hoc budget to actual reports. For this reason, we are decreasing our budget for outside audit and accounting services.
- Routine Vehicle Maintenance (Line #601.4): As our fleet becomes older, and the safety of our staff continues to be a priority, we anticipate increased vehicle repair costs for the coming fiscal year, including new tires, brake repairs/service, as well as routine oil changes.
- GIS Services (Line #609): We plan on trimming this line item down by approximately one-third of last year's budget, as there is not as many programs or projects that will need GIS consultant review on and our Utility Technician is able to complete many of these tasks in-house.
- Utility Billing Credit Card Payment Fees (Line #615): These are the fees that we incur based on customers making utility bill payments via a credit card; based on the up rise of this trend as the "preferred method of payment", we are looking at increasing our budget by 28.6%.
- Employee Recruitment (Line #616): We budgeted for an increase in potential expenditures by \$1,575 based on the potential hiring/replacing of up to three employees in the upcoming fiscal year.
- DPW Salaries (Line #630): As approved by the Genoa Township Board on December 2, 2013, the DPW wage table is now equitable according to external market data, and for this upcoming fiscal year, we budgeted for market and merit adjusted pay grades for our DPW Staff. As a result, we increased our straight time and overtime budget combined by 6.7% over FY 2014.

Historical Budget Trend

The FY 2015 Budget represents the fourth budget we have operated under as part of the Genoa-DPW operating the five consolidated systems. In the first two years of operation, our department returned \$246,589 back to the systems for finishing under budget.

- Presented as *Attachment 4* Historical Budget Trends data shows that we are averaging a 2.20% increase per year, which is still slightly lower than the average rate of inflation. It should also be noted that we have maintained this increase percentage while adding two full time positions for an engineering technician and meter reader.
- Additionally, we are pleased to report that we continue to save the residents serviced by our utility department over \$200,000 annually over our previous contract operated services as the proposed contract assumed 2.5% rate increases per year.

Based on the above explanation and attached budget documents, we respectfully ask the board to consider the motion presented below:

Moved by _____, supported by _____ to approve the 2014 / 2015 System Labor and Equipment Percentage Allocation and the DPW Budget for FY Ending March 31, 2015.

Attachment 1

9-Month Budget To Actual Report

GENOA TOWNSHIP - DPW FUND #503
 BUDGET TO ACTUAL REPORT
 BUDGET FOR THE FY ENDING 3/31/14

ACCOUNT#	ACCOUNT DESCRIPTION	ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2014	FY 2014 9 MO. BUDGET TO ACTUAL (THROUGH 12/31/2013)	% BUDGET SPENT
REVENUES				
400	FEES - EXCLUDING OPER LABOR			
401	GENOA TWP.	5,000	0	0.0%
402	MARION SEWER (BILLING ONLY)	15,000	12,306	82.0%
403	PINE CREEK WATER/SEWER (BILLING ONLY)	14,000	10,349	73.9%
404	LAKE EDGEWOOD WATER (BILLING ONLY)	4,100	3,084	75.2%
	SUBTOTAL - FEES EXCLUDING OPER LABOR	38,100	25,739	67.6%
410	FEES - INCLUDING OPER LABOR			
411	OAK POINTE WATER/SEWER	431,836	323,877	75.0%
412	MHOG WATER	855,811	641,858	75.0%
413	LAKE EDGEWOOD SEWER	111,602	83,702	75.0%
415	GENOA/OCEOLA SEWER	518,510	388,883	75.0%
	SUBTOTAL - FEES INCLUDING OPER LABOR	1,917,760	1,438,320	75.0%
420	OTHER INCOME	500	3,341	668.2%
440	INTEREST INCOME	0	0	
	SUBTOTAL - OTHER INCOME	500	3,341	668.2%
	TOTAL REVENUE	1,956,360	1,467,400	75.0%
EXPENDITURES				
600	AUDIT/ACCOUNTING SERVICES	7,000	4,300	61.4%
601	AUTO/TRUCK EXPENSES			
601.1	ALLOWANCE	15,200	10,250	67.4%
601.2	GASOLINE	55,000	38,374	69.8%
601.3	LOAN PAYBACK	64,147	48,111	75.0%
601.4	REPAIRS/MAINTENANCE	14,000	16,646	118.9%
	TOTAL AUTO/TRUCK EXPENSES	148,347	113,381	76.4%
602	ADMINISTRATIVE EXPENSES			
602.1	RECEIPTING	30,000	22,500	75.0%
602.2	OFFICE RENT & SUPPLY	20,000	15,000	75.0%
	TOTAL ADMINISTRATIVE EXPENSES	50,000	37,500	75.0%
603	COMPUTER/SW EXPENSES	20,000	12,264	61.3%
604	CONFERENCES & DUES	10,000	7,515	75.2%
606	CONTINGENCY	5,000	0	0.0%
608	EMPLOYER'S PAYROLL TAXES			
608.1	ADMINISTRATION	25,321	19,280	76.1%
608.2	OPERATORS	61,207	44,930	73.4%
	TOTAL EMPLOYER'S PAYROLL TAXES	86,528	64,210	74.2%
609	GIS	30,000	26,877	89.6%
612	INSURANCE			
612.1	EMPLOYEES - ADMIN (HEALTH INS)	56,712	36,254	63.9%
612.11	EMPLOYEES - ADMIN (LIFE, DISABILITY INS)	2,700	2,083	77.1%
612.12	EMPLOYEES - ADMIN (WORKERS COMP)	2,658	1,774	66.7%
612.2	EMPLOYEES - OPERATORS (HEALTH INS)	183,018	147,790	80.8%
612.21	EMPLOYEES - OPERATORS (LIFE, DISABILITY INS)	10,000	7,885	78.9%
612.22	EMPLOYEES - OPERATORS (WORKERS COMP INS)	40,389	21,996	54.5%
612.3	VEHICLES & LIABILITY INS	9,500	17,465	183.8%
	TOTAL INSURANCE	304,977	235,247	77.1%
613	LEGAL FEES	1,500	1,275	85.0%
615	CREDIT CARD FEES	14,000	11,983	85.6%
616	EMPLOYEE HEALTH/BACKGROUND/RECRUITING	1,200	4,283	356.9%
617	OFFICE EXPENSES	4,000	6,242	156.1%
618	OTHER EXPENSES	1,000	0	0.0%
619	POSTAGE & SHIPPING	6,000	4,505	75.1%
627	RETIREMENT			
627.1	ADMINISTRATION	31,651	24,099	76.1%
627.2	OPERATORS	74,863	56,163	75.0%
	TOTAL RETIREMENT	106,515	80,262	75.4%
630	SALARIES			
630.1	SALARIES - ADMIN	316,514	240,977	76.1%
630.8	SALARIES - OPERATIONS - STRAIGHT TIME	693,600	508,071	73.3%
630.91	SALARIES - OPERATIONS - OVERTIME	71,488	53,556	74.9%
	TOTAL SALARIES - OPERATIONS	765,088	561,627	73.4%
	TOTAL SALARIES - ADMIN & OPERATIONS	1,081,602	802,624	74.2%
640	SUPPLIES & TOOLS	7,000	2,516	35.9%
651	TELEPHONE			
652	CUSTOMER LINE	1,000	399	39.9%
653	ANSWERING SERVICE	3,000	2,080	69.3%
654	MOBILE PHONES	15,000	13,510	90.1%
	TOTAL TELEPHONE	19,000	15,989	84.2%
700	TRANSFERS TO EQUIPMENT RESERVES	30,000	22,500	75.0%
701	TRANSFERS TO PERSONNEL RESERVES	10,000	7,500	75.0%
705	UNIFORMS & PROTECTIVE CLOTHING	12,000	8,604	71.7%
	TOTAL EXPENDITURES	1,955,668	1,469,577	75.1%
	INCOME TO EXPENDITURES	692	-2,177	

Attachment 2

FY 2014/15 - System Labor and Equipment Allocation Percentage Calculation

**Proposed
2014/2015 System Labor Equipment Percentage Calculation**

System	Billed Connections	%	Mile of Pipe	%	Avg. Daily Flow (2013)	%	Storage / Pump Station with Daily Checks	%	Full Time Staff Equivalents to Operate	%	Annual Budget	%	Grinder Pumps & Hydrants	%	Total Avg.
MHOG	4,375	39.48%	131	46.29%	1,497,000	48.73%	8	37.38%	8	34.78%	\$2,293,250	42.46%	1,450	66.15%	45.04%
Genoa-Oceola	4,175	37.67%	90	31.80%	916,789	29.84%	6.4	29.91%	5	21.74%	\$1,807,436	33.46%	94	4.29%	26.96%
Oak Pointe Sewer	1,199	10.82%	34	12.01%	216,642	7.05%	2	9.35%	4	17.39%	\$567,185	10.50%	418	19.07%	12.31%
Oak Pointe Water	834	7.53%	15	5.30%	316,000	10.29%	4	18.69%	3	13.04%	\$399,113	7.39%	144	6.57%	9.83%
Lake Edgewood	499	4.50%	13	4.59%	125,703	4.09%	1	4.67%	3	13.04%	\$334,578	6.19%	86	3.92%	5.86%
Total	11,082	100.00%	283	100.00%	3,072,134	100.00%	21.4	100.00%	23	100.00%	\$5,401,562	100.00%	2,192	100.00%	100.00%

System	Existing Allocation %	Proposed Percentage	Difference
MHOG	44.63%	45.04%	0.41%
Genoa-Oceola	27.04%	26.96%	-0.08%
Oak Pointe Sewer	12.37%	12.31%	-0.06%
Oak Pointe Water	10.15%	9.83%	-0.32%
Lake Edgewood	5.82%	5.86%	0.04%

Attachment 3

Proposed FY 2015 DPW Budget

GENOA TOWNSHIP - DPW FUND #503
DRAFT BUDGET FOR THE FY ENDING 3/31/2015
COMPARISON TO BUDGET FOR THE FY ENDING 3/31/2014

ACCOUNT#	ACCOUNT DESCRIPTION	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2015	INCREASE / DECREASE FROM FY 2014 BUDGET	% INCREASE / DECREASE FROM FY 2014 BUDGET	NOTES
REVENUES					
400	FEES - EXCLUDING OPER LABOR				
401	GENOA TWP.	0	-5,000		
402	MARION SEWER (BILLING ONLY)	15,000	0		
403	PINE CREEK WATER/SEWER (BILLING ONLY)	14,000	0		
404	LAKE EDGEWOOD WATER (BILLING ONLY)	4,100	0		
	SUBTOTAL - FEES EXCLUDING OPER LABOR	33,100	-5,000	-13.1%	Engineer Works for Utility Dept., No. Charge Back
410	FEES - INCLUDING OPER LABOR				
411.1	OAK POINTE SEWER/WATER	452,614	20,778		
412	MHOG WATER	920,765	64,955		
413	LAKE EDGEWOOD SEWER	119,798	8,195		
415	GENOA/OCEOLA SEWER	551,151	32,640		
	SUBTOTAL - FEES INCLUDING OPER LABOR	2,044,328	126,568	6.6%	Based on New Alloc. % and Budget Total
420	OTHER INCOME	500	500		
440	INTEREST INCOME	0	0		
	SUBTOTAL - OTHER INCOME	500	0	0.0%	No Change
	TOTAL REVENUE	2,077,928	121,568	6.2%	Represents Increase in Expenditure to Break Even
EXPENSES					
LINE #	PROPOSED				
600	AUDIT/ACCOUNTING SERVICES	6,000	-1,000	-14.3%	Reduced due to more internal capability for budget to actual reports
601	<u>VEHICLE EXPENSES</u>				
601.1	CAR ALLOWANCES	13,300	-1,900		Engineer Part Time, reduced car allowance
601.2	FUEL/WASHING	54,923	-77		New Fleet Program, budget avg. cost \$3.50/gal after taxes
601.3	LOAN PAYBACK	64,148	1		4th Year, same monthly payment
601.4	ROUTINE MAINTENANCE	17,138	3,138		Increasing due to increasing age, have tires, brakes due on vehicles
601.5	DEDUCTIBLES/BODY DAMAGE REPAIR	2,000	2,000		New Line Item - budget for deductibles and body damage
	TOTAL VEHICLE EXPENSES	151,509	3,162	2.1%	
602	<u>ADMINISTRATIVE EXPENSES</u>				
602.1	LABOR (RECEIPTING /IT/ BOOKEEPER)	30,000	0		Hold, labor for Genoa Receipting, Bookkeeping, Information Technology
602.2	OFFICE RENT / SUPPLIES	21,500	1,500		Increase 3% - First Increase since 2007
	TOTAL ADMINISTRATIVE EXPENSES	51,500	1,500	3.0%	
603	<u>COMPUTER EXPENSES</u>				
603.1	COMPUTER HARDWARE EXPENSES	2,500			Budget for 3 Tablets for Operators, new work station
603.2	COMPUTER SOFTWARE EXPENSES	15,000			For Sensus Reading Software, Springbrooke Billing, & GIS Licenses
603.3	AIR CARDS/JETPACKS	2,000			\$40 per month by 4 tablets for operators to log field data for all systems
	TOTAL COMPUTER EXPENSES	19,500	-500	-2.5%	
604	<u>PROFESSIONAL DEVELOPMENT</u>				
604.1	EMPLOYEE	6,000			Each employee give \$600 annually, based on historical records
604.2	INTERNAL TRAINING	5,250			Harassment, Confined Space, and First Aid CPR training for all staff
	TOTAL PROFESSIONAL DEVELOPMENT	11,250	1,250	12.5%	
606	CONTINGENCY	5,000	0	0.0%	No change
608	EMPLOYER'S PAYROLL TAXES	88,153	1,625	1.9%	Based on 7.65% of Gross Wages
609	GIS	20,000	-10,000	-33.3%	Decrease due to less consulting effort in FY 2015
612	<u>INSURANCE</u>				
612.1	BC/BS MICHIGAN	188,841			In current plan to Dec 2014, budget for Increase after Full year cost, despite end in Dec 2014
612.2	EHIM	57,200			Percentage of Gross Wages
612.3	LIFE/DISABILITY	12,500			Percentage of Gross Wages
612.4	WORKER'S COMPENSATION	50,396			Percentage of Gross Wages
612.5	VEHICLE/PROPERTY/LIABILITY INSURANCE	31,860			Quote from MMRMA for Employee Liability & Vehicles
	TOTAL INSURANCE	340,797	35,820	11.7%	
613	LEGAL FEES	1,500	0	0.0%	No Change from FY 2014
615	UTILITY BILLING CREDIT CARD PAYMENT FEES	18,000	4,000	28.6%	Increased based on trends of more customers paying by credit card
616	EMPLOYEE RECRUITING				
616.1	ADVERTISING	1,700			Based on hiring 3 employees in FY 2015
616.2	BACKGROUND CHECK	350			Based on hiring 3 employees in FY 2015
616.3	PRE-EMPLOYMENT PHYSICALS/DRUG SCREEN	725			Based on hiring 3 employees in FY 2015
	TOTAL RECRUITING	2,775	1,575	131.3%	
617	<u>OFFICE EXPENSES</u>				
617.1	FURNITURE / CAPITAL	1,000			Cost for Chairs and Office Furniture
617.2	SUPPLIES	5,000			Paper, Cups, Plates, etc... for system operators
617.3	POSTAGE AND SHIPPING	6,000			Cost of mailing bills to customers
	TOTAL OFFICE EXPENSES	12,000	8,000	80.0%	
618	OTHER EXPENSES	1,000	0	0.0%	Hold
627	RETIREMENT	115,490	8,975	8.4%	10% of Gross Wages
630	<u>DPW SALARIES</u>				
630.1	STRAIGHT TIME	1,063,554	53,440		Based on Employee Wages and 3% Increase
630.2	OVERTIME	90,900	19,413		Based on Estimates of Previous Hours worked
	TOTAL DPW SALARIES	1,154,454	72,853	6.7%	
640	SUPPLIES & TOOLS	4,000	-3,000	-42.9%	Reduce, buying more tools and supplies out of all systems
651	TELEPHONE				
652	CUSTOMER LINE	1,000	0		No Change from FY -2014
653	ANSWERING SERVICE	3,000	0		No Change from FY -2014
654	CELL PHONE ALLOWANCE	16,500	16,500		New Line Item, increasing by \$15/mo. due to data and smart phone requirement
655	CELL PHONES	2,000	-13,000		For Township Owned Cell Phones
	TOTAL - TELEPHONE	22,500	3,500	18.4%	
700	TRANSFERS TO EQUIPMENT RESERVES	30,000	0		No Change from FY 2014
701	TRANSFERS TO PERSONNEL RESERVES	10,000	0	0.0%	No Change from FY 2014
705	<u>UNIFORMS AND PROTECTIVE CLOTHING</u>				
705.1	UNIFORMS	3,600			Employee logo shirts, hats
705.2	PANT ALLOWANCE	3,400			Provide \$200 annually for field staff due to bleach, sewage impact
705.3	SAFETY / PPE	5,000			Safety shoes, outer wear provided employees
	TOTAL - UNIFORMS & PROTECTIVE CLOTHING	12,000	0	0.0%	
	TOTAL EXPENDITURES	2,077,428	121,760	6.2%	Increase over FY 2014 Budget
	INCOME TO EXPENDITURE	500			

Attachment 4

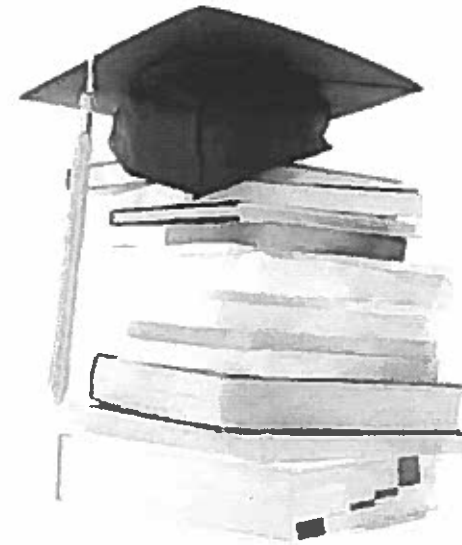
Historical Budget Trend

**DPW Operations
Historical Budget Trend**

HISTORICAL SUMMARY	
DPW Budgeted Amount FY Ending 2014	\$1,955,688
Original DPW Budget FY Ending 2012	\$1,909,249
% Increase over contract life	8.81%
Years of DPW Operation	4
Increase Per year	2.20%
Average Rate of inflation 2011 - 2013	2.26%

The Robert R. Robinson Memorial Scholarship Fund

Supporting Grassroots Leadership Education



MTA

MICHIGAN TOWNSHIPS ASSOCIATION

The Michigan Townships Association promotes the interests of Michigan townships by fostering strong, vibrant communities; advocating legislation to meet 21st century challenges; developing knowledgeable, township officials and enthusiastic supporters of township government; and encouraging ethical practices of elected officials who uphold the traditions and unique characteristics of township government and the values of the people of Michigan.

Application Information

A tax-deductible scholarship fund for Michigan students administered by the Michigan Townships Association

**RESOLUTION OF SUPPORT FOR MICHIGAN TOWNSHIPS ASSOCIATION'S
ROBERT R. ROBINSON SCHOLARSHIP APPLICATION**

WHEREAS, the Michigan Townships Association administers a scholarship fund established in memory of Robert R. Robinson, former executive director of the association; and

WHEREAS, the purpose of the scholarship fund is to help students in Michigan who are preparing for a career in public administration; and

WHEREAS, the scholarship is awarded on a competitive basis to a junior, senior or graduate student enrolled in a Michigan college or university, who is pursuing a degree in public administration and considering a career in local government administration, as determined by the applicant's academic achievement, community involvement and commitment to a career in local government administration; and

WHEREAS, _____ (*student's name*), currently a _____ (*junior, senior or graduate student*) at _____ (*Michigan college or university*), has demonstrated academic achievement with a ____ grade point average; and

WHEREAS, _____ (*include any other relevant achievements or information*); and

WHEREAS, the scholarship application requires a resolution of support from an MTA-member Michigan township board;

THEREFORE BE IT RESOLVED, the _____ Township Board supports the application of _____ Township resident _____ for the Robert R. Robinson Memorial Scholarship.

The Robert R. Robinson Memorial Scholarship Fund



Robert R. Robinson
(1920-1987)

Supervisor, Meridian Charter Township
(1959-1969)

Michigan Townships Association Legislative Director
(1969-1975)

MTA Executive Director
(1975-1983)

MTA Associate Director
(1983-1984)

Cofounder and Board Member
National Association of Towns and Townships
(1977-1984)

NATaT President
(1978-1980)

The Michigan Townships Association administers a scholarship fund established in memory of Robert R. Robinson, former executive director of the Association. The purpose of the scholarship fund is to help students in Michigan who are preparing for a career in public administration.

The scholarship will be awarded on a competitive basis, as determined by the applicant's academic achievement, community involvement and commitment to a career in local government administration.

Submit application materials to:

Robert R. Robinson Memorial Scholarship Fund
Michigan Townships Association
P.O. Box 80078, Lansing, Michigan 48908-0078
(517) 321-6467 Fax (517) 321-8908



In order to be considered by the Robert R. Robinson Memorial Scholarship Fund Board of Directors, applications must be received no later than May 31.

Eligibility Requirements

- Scholarship recipients are selected from nominees submitted by a Michigan township board that is a member in good standing of the Michigan Townships Association.
- Scholarship applicants must be a junior, senior or graduate student enrolled in a Michigan college or university; pursuing a degree in public administration; and must be considering a career in local government administration.
- The scholarship is awarded on a competitive basis, as determined by the applicant's academic achievement, community involvement and commitment to a career in local government administration.

Application Specifications

- Scholarship applicants must submit the following information, as applicable:
 - name
 - home address
 - school address
 - college or university where enrolled
 - cumulative grade point average
 - declared major
 - expected graduation date
 - home community activities
 - school community activities
 - school extracurricular activities
 - career goals in local government
- Scholarship applicants must also submit:
 - a letter of recommendation from a professor or instructor
 - a copy of a resolution of support from an MTA-member township board in good standing (resolutions from other types of entities or from individual public officials are not sufficient)
 - a short essay on an important issue facing local government



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Feb. 11, 2014

Kathleen Kline-Hudson, Director
Livingston County Department of Planning
304 E. Grand River Ave.
Howell, MI 48843

Dear Kathleen,

This letter is to inform you that the Genoa Charter Township Board of Trustees have committed up to \$3,000 in funds to be applied to the 25% Livingston County match for a 2014 Michigan Department of Natural Resources Trust Fund grant. The Board committed the funds for the Fillmore County Park grant during the Jan. 21, 2014 meeting. Please see the attached minutes.

Please contact me if you require anything further regarding Fillmore County Park. Thank you for your efforts on this recreational opportunity that will greatly benefit the residents of Livingston County. We are pleased to be able to collaborate with the County on the mutually-beneficial endeavor.

Sincerely,

Michael C. Archinal
Township Manager

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell



LIVINGSTON COUNTY, MICHIGAN

LIVINGSTON COUNTY BOARD OF COMMISSIONERS

304 E. Grand River Avenue - Suite 201
Howell MI 48843

CAROL S. GRIFFITH, Chairwoman
STEVEN E. WILLIAMS, Vice-Chairperson

TEL: (517) 546-3520
FAX: (517)546-7266

February 3, 2014

GENOA TOWNSHIP

FEB 10 2014

RECEIVED

Genoa Charter Township Board of Trustees
c/o Mike Archinal, Township Manager
2911 Dorr Road
Brighton, MI 48116

Dear Genoa Charter Township Board Members,

Thank you for your generous commitment of up to \$3,000 in funds that will be applied to the Livingston County 25% match for a 2014 Michigan Department of Natural Resources Trust Fund grant. We anticipate requesting a \$150,000 Trust Fund grant for Fillmore County Park, resulting in a phase one development of \$200,000.

Although we are not in need of the actual funds at this time, it would greatly benefit the grant application if we could get a letter of commitment from the Board of Trustees that indicates the amount of matching funds that the Township would be willing to contribute.

We are excited about the future of this recreational opportunity and our collaboration with your Township on this venture. We will keep you informed of our progress.

With Appreciation,

Dave Domas, Chair
Livingston County Parks & Open Space Advisory Committee

Kathleen Kline-Hudson, Director
Livingston County Department of Planning

Cathy D'hulster

From: Mike Archinal
Sent: Monday, February 03, 2014 1:23 PM
To: Cathy D'hulster
Cc: Kelly VanMarter
Subject: FW: Just a few questions

Cathy,

Could you please run a report showing December payables to Mancuso and Cameron? Thanks.

Mike

From: Mike Archinal
Sent: Monday, February 03, 2014 1:22 PM
To: 'Linda Rowell'
Subject: RE: Just a few questions

Linda,

Thanks for asking questions.

Thanks for the catch on Paton.

You will see the Cooper invoice on the next payment of bills register.

Johnson Rosati is helping on the Chestnut appeal.

I will have a report run for you showing December payables to Mancuso and Cameron.

See you tonight.

Mike

From: Linda Rowell [<mailto:ljrowell@att.net>]
Sent: Monday, February 03, 2014 8:39 AM
To: Mike Archinal
Subject: Just a few questions

Hi Mike,

Happy Monday.... At least the sun is out!

Vacating Land – I think we had one of these in the past but I don't remember if it was 'given' to a resident? Do they have to pay for this lot? Or ? Also, I looked it up on the map to see where it was located and I see it is at the end of the road? Also, in looking it up I notice his name in the resolution is spelled "Patton" and it is really "Paton".

You had mentioned last meeting that you had just signed another invoice for Cooper's however I don't see it in the payment of bills?

There is a check for \$1615.15 to Johnson/Rosati/Joppich – what is this for?

Also, I understand from last meeting that there is not a retainer for Mancuso/Cameron and that we pay based on an hourly bill rate of \$160 (previously \$150). Although we approved these bills last month, I had originally thought that a December payment of \$4,110.13 was maybe the balance of a retainer. But it must be for some work billed. I should have asked then but didn't, can you tell me what it was for?

Thanks for helping me understand this all.

Linda

<u>Vendor</u>	<u>Invoice No</u>	<u>Line Description</u>	<u>Check Amount</u>
Mancuso	Mancuso & Cameron, P.C.		
Check No: 30328	Check Date: 12/20/2013		
	12/06/2013	Re: Qdoba - GCT on 11/21/13	675.00
	12/06/2013	Re: Patton - GCT on 11/14/13	37.50
	12/06/2013	Re: Chestnut - GCT on 11/26/13	18.75
	12/06/2013	Re: Bullseye - GCT on 11/11 & 11/14/13	150.00
	12/06/2013	Re: Gray - GCT 11/1 - 11/14/13	750.00
	12/06/2013	Re: SAD - GCT 11/14 - 11/27/13	1,687.50
		Check Total:	3,318.75
		Vendor Total:	3,318.75
		Report Total:	3,318.75

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628
Internet Address: www.livingstonroads.org

GENOA TOWNSHIP

FEB 06 2014

January 29, 2014

RECEIVED

Subject: 2014 Primary Pavement Preservation Program Candidates

Dear Board Members,

This year we have budgeted approximately \$1,000,000 for pavement repairs on the Primary Road System. We are going to use approximately \$200,000 for Crack Sealing and Safety related repairs, county wide.

In the past, Townships have offered funds to make our dollars go farther. We are hoping to develop a Pavement Preservation Program this year based on that same principle. We would like your input regarding projects that you may be interested in participating in.

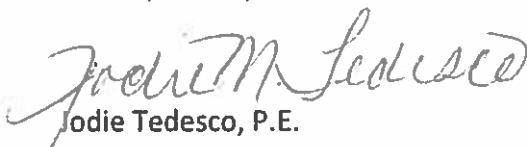
Enclosed is a Surface Rating Mileage Summary for your township and a costing template for estimating a prospective candidate. Rating Categories of 3,4 &5 are considered to be good candidates for pavement rehabilitation. These are roads that have just slipped into a recoverable "Poor" condition to those in "Fair" that would allow a more economical fix to upgrade them to "Good".

Once we have a list of project recommendations from all of the townships willing to participate, we will put together a program that will stretch our dollars the farthest. We hope to have everyone's input by February 27th so that we can make a recommendation to our Board at its regularly scheduled meeting of March 13th.

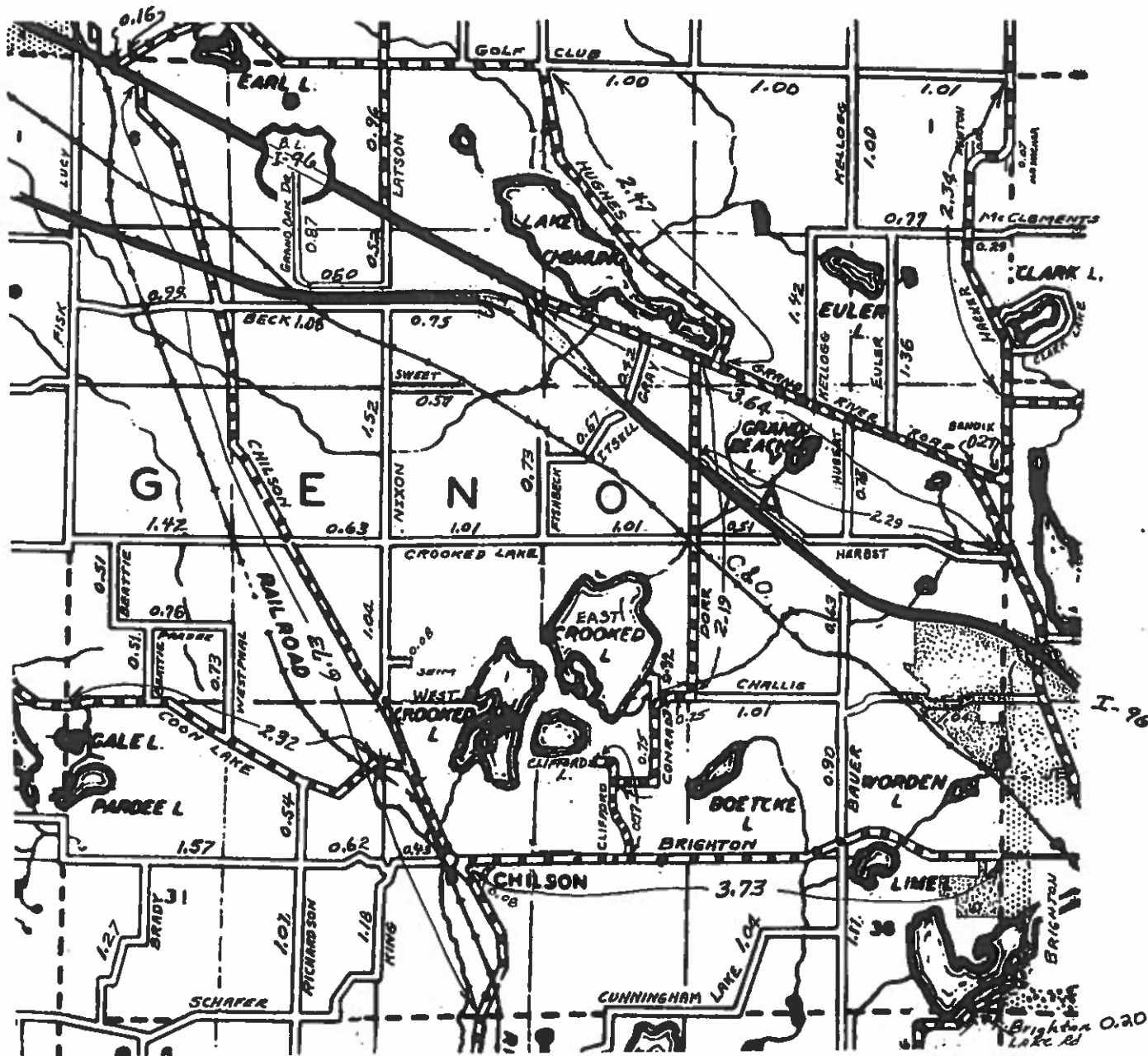
Reith Riley Construction Company has offered to extend their 2013 low bid prices into the 2014 construction season. This will allow us not only to provide more accurate estimate of costs for potential projects, but also we will get an earlier start on paving projects and more flexibility on construction timing.

We are looking forward to partnering with you, and with your help, having a productive 2014 pavement preservation program.

Thank you for your consideration,


Jodie Tedesco, P.E.
County Highway Engineer

Cc: M.Craine



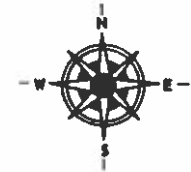
LEGEND

COUNTY LINE
 CORPORATE LIMITS
 STATE TRUNKLINE
 COUNTY PRIMARY
 COUNTY LOCAL
 ADJACENT COUNTY
 CITY OR VILLAGE
 STREET

PRIMARY ROAD SYSTEM IS 26.86 MILES
 LOCAL ROAD SYSTEM IS 40.55 MILES

I HEREBY CERTIFY THAT THE ROADS SHOWN HEREON BY SYMBOL OR IN GREEN AS LOCAL ROADS ARE IN USE AND ARE UNDER THE JURISDICTION OF THE COUNTY ROAD COMMISSION.

CHAIRMAN _____ DATE _____



SCALE 0 1/2 1 MILE
 One inch equals 3000 feet

Livingston Co - 47 12N R. 5 E
 5

Latest Surface Rating Mileage Summary

Livingston

Report Module: Road Surface Management Analysis

Today's Date: Thursday, January 30, 2014

Grouped By: City/Township

Report Filter

Field Name	Operator	Value
Act51	=	2-County Primary
County	=	Livingston
Surface Type	=	Asphalt,Brick,Concrete,Seal Coat
City/Twp	=	Genoa Twp: Livingston County

PASER Asphalt Pavement Conditions ♦ Denotes Priority Distress

Condition	Strategy	Cost Factors
<p>Asphalt 10 – Excellent New construction. No defects. Less than 1 year old. Only a "10" for 1 year. <i>Remedy / Action</i> No action required.</p>	<p>Monitor & enjoy the ride.</p>	<p>No expense beyond painting & plowing.</p>
<p>Asphalt 9 – Excellent Like new condition. Recent overlay. More than 1 year old. No defects. <i>Remedy / Action</i> No action required.</p>	<p>Ride On! Keep rating.</p>	<p>See above</p>
<p>Asphalt 8 – Very Good ♦ Occasional transverse crack >40' apart. ♦ All cracks tight (hairline). Recent seal coat or slurry seal. Few if any longitudinal cracks on joints. <i>Remedy / Action</i> Little or no maintenance required.</p>	<p>Monitor cracking</p>	<p>Usually none</p>
<p>Asphalt 7 – Good ♦ Longitudinal crack on paving joint open < ¼". ♦ Transverse cracks 10'-40' apart. ♦ Transverse cracks open < ¼". First signs of wear. Little or no crack erosion. Little or no raveling. Few if any patches in good condition. <i>Remedy / Action</i> Maintain with crack seal.</p>	<p>Crack fill</p>	<p>Typically \$5,000 - \$10,000 per mile</p>
<p>Asphalt 6 – Good ♦ Longitudinal cracks open ¼" – ½". ♦ Transverse cracks open ¼" – ½". ♦ Transverse cracks less than 10' apart. ♦ First sign of block cracking. Sound structural condition. Blocks are large and stable. Slight to moderate polishing or flushing. No patches or few in good condition. Slight raveling. <i>Remedy / Action</i> Maintain with sealcoat.</p>	<p>Additional crack filling and single course chip seal</p>	<p>\$40,000 - \$50,000 per mile</p>

<p>Asphalt 5 – Fair</p> <ul style="list-style-type: none"> ◆ Longitudinal cracks >1/2" ◆ Transverse cracks >1/2" ◆ Secondary cracks (crack raveling). ◆ < 50% of block cracking. ◆ First signs of longitudinal cracks at edges. <p>Sound structural condition. Patching/wedging in good condition Moderate raveling. Extensive to severe flushing & polishing.</p> <p><i>Remedy / Action</i> Maintain with sealcoat or thin overlay.</p>	<p>Additional crack filling, limited base repair, & chip seal. May be candidate for light HMA overlay.</p>	<p>\$100,000 - \$115,000 per mile</p>
<p>Asphalt 4 – Fair</p> <ul style="list-style-type: none"> ◆ Longitudinal cracking in the wheel paths. ◆ Rutting 1/2" - 1" deep. (error in the PASER manual) ◆ > 50% block cracking. <p>First signs of structural weakening Severe surface raveling. Multiple longitudinal & transverse cracks with slight crack erosion. Patching in fair condition.</p> <p><i>Remedy / Action</i> Structural overlay >2"</p>	<p>Base repair and structural (≥2 1/2") overlay</p>	<p>\$170,000 - \$200,000 per mile</p>
<p>Asphalt 3 – Poor</p> <ul style="list-style-type: none"> ◆ < 25% alligator cracking (first signs). ◆ Moderate rutting 1" - 2" deep. ◆ Severe block cracking. <p>Longitudinal & transverse cracks showing extensive crack erosion. Occasional potholes. Patches in fair/poor condition.</p> <p><i>Remedy / Action</i> Structural overlay >2". Patching and repair prior to a major overlay. Milling would extend overlay life.</p>	<p>Major base repair and structural overlay or crushing & shaping with two course overlay</p>	<p>\$300,000 to \$350,000 per mile</p>
<p>Asphalt 2 – Very Poor</p> <ul style="list-style-type: none"> ◆ > 25% alligator cracking. ◆ Severe rutting or distortion >2". <p>Closely spaced cracks with erosion. Frequent potholes. Extensive patches in poor condition.</p> <p><i>Remedy / Action</i> Reconstruction with base repair. Crush and shape possible.</p> <p>Asphalt 1 – Failed Loss of surface integrity. Extensive surface distress.</p>	<p>Reconstruct with some base replacement; may be able to crush & shape depending on condition and soil factors</p>	<p>+1,000,000 per mile</p>

Latest Surface Rating Mileage Summary

City/Township	PASER Rating											Total Mileage	APR*
	10	9	8	7	6	5	4	3	2	1	Not Rated		
County Primary	0.000	1.164	3.805	2.783	1.741	5.013	9.686	0.493	0.822	0.000	0.000	25.507	5.401
Total Mileage:	0.000	1.164	3.805	2.783	1.741	5.013	9.686	0.493	0.82	0.000	0.00	25.507	5.401

*APR=Average Paser Rating calculated by weighting the mileage with the paser value

2014 Primary Pavement Preservation Program

If you are interested in pursuing a project this year, please do the following:

1. Identify the road segment that you are interested in helping to improve. Please include the starting and stopping points (From/To).
2. Indicate the amount of money that you are considering investing.
3. E-mail no later than February 27th to jtedesco@livingstonroads.org or mcraine@livingstonroads.org .
4. Please designate your contact person if we have questions for you while we evaluate the requests.

We will be making a recommendation to the Board at its meeting of March 13 at 9:30 a.m.

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Moody's
INVESTORS SERVICE

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8:11

Rating Action: Moody's upgrades Genoa Township, MI's GOLT to Aa2 from A1

Global Credit Research - 12 Feb 2014

New York, February 12, 2014 -- Moody's Investors Service has upgraded to Aa2 from A1 the rating on Genoa Township, MI's outstanding general obligation limited tax (GOLT) debt. This action concludes a review for possible upgrade that Moody's initiated on January 15, 2014 in conjunction with our new local government general obligation methodology. The township's debt is secured by the authorization to levy a tax both limited as to rate and amount to pay debt service.

SUMMARY RATING RATIONALE

The upgraded Aa2 rating primarily reflects the township's strong full valuation per capita and median family income figures coupled with minimal exposure to defined benefit pension liabilities. The rating further incorporates a moderately-sized full valuation, healthy financial position, and moderate debt burden.

STRENGTHS

- Strong full valuation per capita and median family income figures
- Healthy financial position
- Moderate debt burden and minimal exposure to defined benefit pension liabilities

CHALLENGES

- Recent multi-year trend of tax base depreciation
- State revenue sharing comprises sizeable share of operating revenue

WHAT COULD MOVE THE RATING UP

- Significant tax base growth
- Material growth in financial reserves

WHAT COULD MOVE THE RATING DOWN

- Renewed contraction of the township's tax base or a weakening of the demographic profile
- Narrowing of the township's financial position

RATING METHODOLOGY

The principal methodology used in this rating was US Local Government General Obligation Debt published in January 2014. Please see the Credit Policy page on www.moody's.com for a copy of this methodology.

REGULATORY DISCLOSURES

For ratings issued on a program, series or category/class of debt, this announcement provides certain regulatory disclosures in relation to each rating of a subsequently issued bond or note of the same series or category/class of debt or pursuant to a program for which the ratings are derived exclusively from existing ratings in accordance with Moody's rating practices. For ratings issued on a support provider, this announcement provides certain regulatory disclosures in relation to the rating action on the support provider and in relation to each particular rating action for securities that derive their credit ratings from the support provider's credit rating. For provisional ratings, this announcement provides certain regulatory disclosures in relation to the provisional rating assigned, and in relation to a definitive rating that may be assigned subsequent to the final issuance of the debt, in each case where the transaction structure and terms have not changed prior to the assignment of the definitive rating in a manner that would have affected the rating. For further information please see the ratings tab on the Issuer/entity page for the respective issuer on www.moody's.com.

Regulatory disclosures contained in this press release apply to the credit rating and, if applicable, the related rating outlook or rating review.

Please see www.moody's.com for any updates on changes to the lead rating analyst and to the Moody's legal entity that has issued the rating.

Please see the ratings tab on the issuer/entity page on www.moody's.com for additional regulatory disclosures for each credit rating.

Matthew Butler
Analyst
Public Finance Group
Moody's Investors Service, Inc.
100 N Riverside Plaza
Suite 2220
Chicago, IL 60606
U.S.A.
JOURNALISTS: 212-553-0376
SUBSCRIBERS: 212-553-1653

Henrietta Chang
VP - Senior Credit Officer

Related Issuers

Genoa (Township of) MI

Related Research

Rating Update: Moody's upgrades Genoa Township, MI's GOLT to Aa2 from A1

Rating Update: Moody's places 256 US local government general obligation ratings under review in conjunction with updated methodology

Rating Action: Moody's places 256 US local government general obligation ratings under review in conjunction with updated methodology

Rating Update: MOODY'S AFFIRMS GENOA TOWNSHIP'S (MI) A1 GOLT RATING, AFFECTING \$2.6 MILLION OF GOLT DEBT

Rating Update: MOODY'S AFFIRMS A3 RATING ON GENOA TOWNSHIP'S (MI) GENERAL OBLIGATION LIMITED TAX DEBT

Public Finance Group
 JOURNALISTS: 212-553-0376
 SUBSCRIBERS: 212-553-1653

Releasing Office:
 Moody's Investors Service, Inc.
 250 Greenwich Street
 New York, NY 10007
 U.S.A.
 JOURNALISTS: 212-553-0376
 SUBSCRIBERS: 212-553-1653

Moody's
 INVESTORS SERVICE

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