

**GENOA CHARTER TOWNSHIP
BOARD OF TRUSTEES
PUBLIC HEARING
MARCH 18, 2013
6:30 p.m.**

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to approve minutes: March 4, 2013
3. Request to receive the budgets for the Howell Area Parks and Recreation Authority 2013-2014.

Approval of Regular Agenda:

4. Request for approval of the general fund budget ending March 31, 2014
 1. Call to the public
 2. Consideration of salaries of elected officials
 3. Consideration of 3% increase for staff
 4. Consideration of contracts for Assistant Township Manager, Assessors
 5. Approval of Budget for the general fund for the F/Y ending 3-31-2014
 6. Consideration of pay scale for new employees
5. Request for approval of the following budgets: Liquor Law 212, Road Improvement 261, Road Lake Reimbursement 264, Future Development Parks and Rec 270, Building Reserve 271, SELCRA Reimbursement 505.
6. Request for approval of the following debt service fund budgets for fiscal year ending March 31, 2014: 854 thru 859, 862, 864, 867 thru 870, 872, 873, 875 and 876 as provided by Treasurer Hunt.
7. Consideration for approval of the Spring 2013 newsletter.
8. Request for review and approval of a job description for a Zoning Official position.
9. Consider request to enter into closed session for discussion for the purchase of real property for which a purchase agreement has not been executed, pursuant to Section 8(e) of the 1976 Open Meetings Act.

Correspondence

Member Discussion

Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: March 18, 2013

TOWNSHIP GENERAL EXPENSES: Thru March 18, 2013	\$403,388.64
March 15, 2013 Bi Weekly Payroll	\$66,435.69
OPERATING EXPENSES: Thru March 18, 2013	\$3,439.93
TOTAL:	<u>\$473,264.26</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
29498	AETNA LI	Aetna Life Insurance & Annuity	03/01/2013	2,750.00
29499	GENOA RO	Genoa Twp Road Projects #264	02/27/2013	100,000.00
29500	GTFFPR	GenoaTwp-Fut Paths,Pks & Rec	02/27/2013	179,000.00
29501	AT&T Fax	AT&T	03/06/2013	83.22
29502	Certifc	Certified Document Destruction	03/06/2013	34.06
29503	Clearwat	Clearwater Systems	03/06/2013	48.00
29504	COMCAST	Comcast	03/06/2013	101.04
29505	CONTINEN	Continental Linen Service	03/06/2013	96.43
29506	DTE LAKE	DTE Energy	03/06/2013	1,303.87
29507	Duncan	Duncan Disposal Systems	03/06/2013	76,511.20
29508	GORDONFO	Gordon's Food Services	03/06/2013	175.63
29509	LANGWORT	Langworthy Strader Leblanc	03/06/2013	128.00
29510	MASTER M	Master Media Supply	03/06/2013	518.69
29511	Perfect	Perfect Maintenance Cleaning	03/06/2013	778.00
29512	Tetra Te	Tetra Tech Inc	03/06/2013	255.00
29513	WIRELESS	Wireless Zone WZ340	03/06/2013	29.99
29514	COOPERST	Cooper's Turf Management LLC	03/07/2013	11,460.00
29515	ENVSYSRE	ESRI, INC.	03/07/2013	3,150.00
29517	LivCTrea	Livingston County Treasurer	03/07/2013	23,200.60
29518	Equitabl	Equivest Unit Annuity Lock Box	03/15/2013	660.00
29519	AMER IMA	Applied Imaging	03/08/2013	1,609.91
29520	LAKESIDE	Lakeside Service Company, Inc.	03/08/2013	1,485.00
29521	State	State of Michigan	03/08/2013	10.00
Report Total:				403,388.64

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 03/08/2013 - 11:22

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
11056	AETNA LI	Aetna Life Insurance & Annuity	03/15/2013		25.00
				Check 11056 Total:	25.00
11057	EFT-FED	EFT- Federal Payroll Tax	03/15/2013		6,807.80 3,847.52 3,847.52 899.82 899.82
				Check 11057 Total:	16,302.48
11058	EFT-PENS	EFT- Payroll Pens Ln Pyts	03/15/2013		1,914.76
				Check 11058 Total:	1,914.76
11059	EFT-TASC	EFT-Flex Spending	03/15/2013		871.10
				Check 11059 Total:	871.10
29518	Equitabl	Equivest Unit Annuity Lock Box	03/15/2013		660.00
				Check 29518 Total:	660.00
11060	FIRST NA	First National Bank	03/15/2013		275.00 2,715.00 42,915.92 75.00

Check 11060 Total:

45,980.92

Report Total:

65,754.26

#12036 + 1 check 68143

\$ 66435.69

Genoa Charter Township
User: diane

Payroll
Computer Check Register

Printed: 03/08/13 11:02
Batch: 602-03-2013

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>	<u>Amount</u>
12036	03/15/2013	Galinac Kristina Galinac	681.43
Total Number of Employees: 1		Total for Payroll Check Run:	681.43

**First National
Direct Deposit
MARCH 15, 2013
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Genoa Township	\$45,980.92	
Aaron Korpela		\$1,106.99
Adam Van Tassell		\$1,055.95
Alex Chimpouras		\$1,922.47
Amy Ruthig		\$945.87
Angela Williams		\$665.15
Ashley Repke		\$1,092.64
Caitlin Nims		\$1,029.36
Carol Hanus		\$1,210.14
Craig Bunkoske		\$1,598.07
Daniel Schlack		\$1,597.12
Dave Estrada		\$1,141.45
David Miller		\$1,869.16
Deborah Rojewski		\$1,540.72
Diane Zerby		\$496.64
Erin Daksiewicz		\$1,123.05
Greg Tatara		\$2,766.71
Jacob Mitchell		\$883.49
James Aulette		\$1,510.37
Jeffrey Meyers		\$1,110.92
Jenifer Kern		\$639.21
Jonathan Morton		\$1,140.82
Judith Smith		\$1,379.64
Karen J. Saari		\$971.69
Kelly VanMarter		\$2,044.94
Kimberly MacLeod		\$947.03
Kristen Sapienza		\$538.00
Kyle Mitchell		\$1,030.77
Laura Mroczka		\$1,669.73
Martin Reich		\$1,568.52
Michael Archinal		\$2,726.27
Robin Hunt		\$1,337.13
Scott Lowe		\$0.00
Steven Anderson		\$1,560.23
Susan Sitner		\$622.94
Tammy Lindberg		\$980.66
Tesha Humphriss		\$2,157.07
Total Deposit		<u><u>\$45,980.92</u></u>

11:34 AM

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

February 26 through March 12, 2013

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

11:31 AM

#593 LAKE EDGEWOOD W/S FUND

Payment of Bills

February 26 through March 12, 2013

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

11:28 AM

#595 PINE CREEK W/S FUND

Payment of Bills

February 26 through March 12, 2013

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

11:36 AM
03/12/13

#503 DPW UTILITY FUND

Payment of Bills

February 26 through March 12, 2013

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	02/28/2013	2370	Tesha Humphriss	March 2013 monthly car allowance	-500.00
Check	02/28/2013	2371	Greg Tatara	March 2013 monthly car allowance	-500.00
Check	03/08/2013	2372	Applied Imaging	Inv 177189-1	-8.42
Check	03/08/2013	2373	LOWE'S	Acct 99006416418	-536.46
Check	03/08/2013	2374	PAETEC	Acct 2119355	-27.32
Check	03/08/2013	2375	Port City Communications, Inc.	Inv 444403012013	-142.74
Check	03/08/2013	2376	State of Michigan	Jake Mitchell - D-4 & S-3 exams	-140.00
Check	03/08/2013	2377	TeamViewer GmbH	Inv 534527855	-1,537.00
Check	03/08/2013	2378	Tractor Supply Co.	Acct 6035301203240252	-47.99
Total					-3,439.93

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

March 4, 2013

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Jim Mortensen and Jean Ledford. Also present were Township Manager Michael Archinal; Township Attorney Frank Mancuso and eight persons in the audience.

A Call to the Public was made with the following response: Linda Breed – I am disappointed that this board dismissed the pending lawsuit against Mr. Waggoner. Your ordinance is the law and this board needs to defend the ordinance. We did not build a fence because it wasn't allowed and Mr. Waggoner constructed a 6' high fence without a permit and it is still there.

Jim Delcamp – With regard to the wastewater pipeline bond, the township and the utilities department deserve accolades for the water quality of the MHOG system. My recommendation for North Shore and Oak Pointe is to consolidate the water system. For Tri-Lakes use the gentle Hamburg Township style inspection or require homeowners to purchase a no salt water conditioner with iron for \$2,400.00. *(A written copy of Mr. Delcamp's comments and analysis was provided for inclusion in the next board packet.)*

Mr. Milne – This property is not to code. The board needs to enforce the ordinance. Pictures of the Waggoner property and correspondence related to the ordinance violations was provided to each board member. The three page memorandum provided an oversight of the ongoing violations since 1976.

Patricia Hanniford – We worked together for 18 months and were not called regarding your decision. Your decision was made during a closed door meeting. The township has treated us disrespectfully. Get Mr. Waggoner to clean it up.

Approval of Consent Agenda:

Moved by Ledford and supported by Mortensen to approve all items listed under the consent agenda as requested. The motion carried unanimously.

1. Payment of Bills.

2. Request to approve minutes: February 18, 2013.

3. Request for approval of the purchase of 1 ARCVIEW concurrent use License for the Township at a cost of \$3,150.00.

4. Request for approval of agreement regarding an additional voting member of the Genoa-Oceola Sewer and Water Authority.

5. Request for approval of second amendment to the Utility Services Agreement.

Approval of Regular Agenda:

Moved by Mortensen and supported by Hunt to approve for action all items listed under the regular agenda. The motion carried unanimously.

6. Review and Discussion of the FY 2013/2014 Budgets and schedule Budget Review Public Hearing for March 18, 2013.

The board reviewed the budget with no formal action taken. Rowell provided an analysis of salaries for elected officials. Residents may send comment to the township clerk or attend the public hearing scheduled for March 18, 2013.

7. Discussion regarding organizational structure changes.

The township recently lost two full time employees. An organizational chart of all employees was provided. The administrative committee is asking for the addition of an employee to coordinate zoning enforcement, planning and zoning. Two part time persons will be hired to fill the secretarial vacancy. It was the consensus of the board to hire an additional person for ordinance enforcement position once job clarification and duties are determined by Archinal and VanMarter.

8. Discussion regarding the concept of a street bond issue.

Archinal presented an overview of the necessity for road construction. Mapping of possible improvements was provided and discussed. Archinal was asked to obtain from the Livingston County Road Commission an estimate of cost and to consider the State of Michigan's current discussion for an increase in the gas tax.

A call to the public was made with the following response: Jeff Dhaenens – The Zoning Board of Appeals was also hoping that enforcement of the fence violation at Mr. Waggoner's would take place.

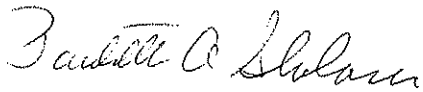
9. Consider request to enter into closed session for discussion pending litigation pursuant to Section 8(e) of the 1976 Open Meetings Act.

Moved by Skolarus and supported by Mortensen to adjourn to a closed session of the board at 7:55 p.m. to discuss pending litigation. The motion carried by roll call vote as follows: Ayes – Ledford, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – Smith.

The closed session was adjourned and the regular meeting was re-opened at 8:52 p.m.

Moved by Ledford and supported by Hunt to direct counsel to order ASTI environmental to conduct a wetland boundary identification and a desktop hydrogeology investigation at a cost of \$6,000.00. The motion carried unanimously with Skolarus absent.

The regular meeting of the Genoa Charter Township Board was adjourned at 8:55 p.m.



Paulette A. Skolarus
Genoa Charter Township Clerk

(Press/argus 03/08/2013)



Howell Area Parks & Recreation Authority

To: Genoa Township Board of Trustees
From: Deborah E. Mikula, Director
Date: March 5, 2013
RE: 2013-2014 Proposed Budget

It is my pleasure to submit for your consideration the 2013-2014 Proposed Budget for the Howell Area Parks & Recreation Authority. This budget was unanimously accepted by the trustees of the Howell Area Parks & Recreation Authority at their regular meeting on February 19, 2013 and we now must secure 2/3 affirmative vote of the municipalities that make up the Recreation Authority. We believe that we have prepared a budget based on realistic expectations of our programming and operational goals. At the current time, we have an approximately \$50,000 fund balance which we are hoping to add to at the end of the fiscal year.

The importance and value of the programs and services provided by the Howell Area Parks & Recreation Authority cannot be underestimated. Although the August 2006 millage to fund the Howell Area Parks & Recreation Authority failed, each of the municipalities that entered into the Authority decided that rather than negate the concepts of shared recreational services and dissolve the organization that they would fund the organization through general fund allocations from each participating municipality. The proposed budget continues current service levels with the addition of the Howell Melon Festival and the Legend of Sleepy Howell and maintains contribution levels from the City of Howell at \$100,000, Oceola Township at \$100,000, and adds Genoa Township and Marion Township as a full member at \$100,000 for the first time. We have not drastically changed the participation fees that are a major component of our budget. While Genoa and Marion residents are sure to increase participation due to the reduction in their fees, the higher rate that has been charged over the years may very well balance the new contributions by their municipality.

The Howell Area Parks & Recreation Authority will continue to take on the responsibility for the maintenance of the Bennett Recreation Center and the Barnard Community Center which have been leased to us for \$1/year from the City of Howell. In turn, we will be responsible for the utilities and upkeep of these buildings including interior maintenance and snow removal and grass cutting. Our budget adds the general annual maintenance of the HVAC systems and also incorporates the IT costs associated with our email and firewall systems.

We will also be taking on the continued field maintenance and scheduling of athletic fields in Genoa and Oceola Township and at the Page Field Complex in the City of Howell. These fields have been leased to us for \$1/year.

Our senior staffing is undergoing some changes with our sports director leaving in mid-February for another position. The addition of Genoa and Marion Township at the full member level has allowed us to look at our organizational chart and think strategically about our outstanding needs. The proposed budget recommends that staffing levels change but continue to accommodate 3 full-time salaried positions which include the Director, the Assistant Director and the Operations Manager. A 30 hour a week sports programmer will be included within the budget in addition to a 20 hour a week enrichment coordinator who will take on the tasks of finding and hiring class instructors for our enrichment programs and coordinating our travel program. For a

one year period, the Howell Downtown Development Authority will supplement our staff with a 20 hour a week position to manage and plan the two major festivals that we will take the leadership on. We will continue to employ our core part-time staff including our Preschool Director/Lead Teacher, two individuals in our front office with duties in finance and marketing, Senior Center coordinator, and Teen Center co-Directors. We will also supplement this staff with between 10-12 additional part-time employees who will take on building/site supervision, custodial, and assist the core staff by providing support services for our special events, summer day camp and seasonal beach/boat launch staff. Our goal is to also continue to contract with the City of Howell in administrative areas including financial and technology. The City charges us \$10,000 for these services and gives us access to Catherine Stanislawski and Mike Pitera. We continue to also use outside contracts for payroll, background checks, and field maintenance including lining, mowing, and fertilizing.

We have finally caught up to technology so you will see a significant reduction in our hardware and software costs for this year. The major technology expense will be to add a television to our front lobby that will scroll continuously through our programs and activities for patrons.

We have allocated \$30,000 for our seasonal program guide, our flyers and newsletters. For the third year we will be combining our spring/summer program guide and our fall/winter program guide which saves us close to \$12,000. We will continue to direct mail this publication to our constituents in our service area (approximately 30,000 households) which has generated much more knowledge of our organization and the programs we provide. Included in the distribution are addresses in the following zip codes that cover our entire service area: 48843, 48844, 48855, 48836, 48114 and 48116.

The following program initiatives are included in the budget:

1. Sports Leagues, Lessons, Clinics, Workshops and Classes: We will continue to provide and add new programs to our sports program which is budgeted to generate \$115,000. Many of our sports leagues and activities use space – courts, fields, etc. -- that are leased from the Howell Public Schools. As a government entity, we are given priority scheduling after all school requests are filled. New this year is a girls lacrosse clinic and league.

2. Enrichment Classes and programs: We will continue to program enrichment classes in gymnastics, dance, music, horseback riding, skating, adult education, exercise, pompons, babysitting, and other areas, as well as revamp our day and extended travel program. We will add new programs based on need. Our enrichment classes will generate \$55,000 in revenue.

3. Special Events: We will program approximately 20 special events during 2013-2014 including the Melon Run; Holiday in the Park; Aquathlon; MoonGlow and Marshmallow Drop, Mother/Son and Father/Daughter Dances; Headless Horseman 5K/10K, Crosstown Kids Triathlon, Downtown Pooch Posse, Tiny Tot Olympics, Free Movies in the Park, and others. These events give us the perfect opportunity to solicit corporate sponsors and we will need to direct much of our attention on building a core sponsor base. We have outlined a sponsorship budget of \$18,500 for these events and participation fees that include \$95,000 (a full \$30,000 more than in 2011.)

4. Summer Day Camp – We continue to hold a 10 week summer day camp program for children 5-10. This has been a successful endeavor for us in its first 4 years, that we are again holding it at the Barnard Community Center and Howell City Park this coming summer. The summer camp should recognize revenues of close to \$18,000. We will employ 4 part-time seasonal counselors and a Summer Camp Director. We have budgeted for 25 children each week.

5. Howell Recreation Preschool & Learning Center – We will continue to provide a traditional preschool morning program (MWF) and an extended day program (TTH) for ages 3 - 5 at the Bennett Recreation Center. We are allowed to enroll 17 children in each of the programs and can provide the care needed with 2 staff members including a director and co-teachers.

6. Howell Teen Center – We will continue to provide a Monday – Friday 2:30 p.m.-6 p.m. program at the Barnard Community Center for area teens that is funded partially by a grant from the Livingston County

United Way (which fluctuates each year). Our operating expenses provide for 2 part-time staff members and supplies for this totally free program. Currently we serve 35-50 teens daily and the Center remains free of charge to area teens. Programming fees are charged and budgeted at \$2,500 this year for once a month Late Night events on Friday evenings.

7. **Howell Senior Center** – We will continue to provide a venue for area seniors, age 50 and over, for their social, recreational, health, and educational enrichment. A yearly membership rate of \$20 for residents and \$30 for non-residents was instituted approximately 6 years ago and we now have approximately 300 active members of the Howell Senior Center. Additional free and fee based programs will be added to the daily schedule to entice seniors to stay longer at the Center and to participate in active and healthy lifestyles. A grant of \$8,500 was allocated this year from the United Way to support the activities of the Senior Center.

8. **Aquatic Center** – A management agreement for the Howell Aquatic Center is also included within the budget for \$105,000, as well as an incentive payment for increasing participation of \$15,000. We have successfully managed the Aquatic Center for the past 4 years and are looking forward to continuing this relationship with the Howell Public Schools. We will also be entering into a transition period as the Howell Sea Serpents begin the merge into our programming umbrella and dissolve the nonprofit – a \$10,000 net of revenues over expenses should be recognized.

9. **Beach/Boat Launch** – We continue our work with the City of Howell to manage the beach and boat launch and pavilion rentals. The City of Howell contracts with us for a fee of \$35,000 to staff the front entrance gates and maintain the beach area during summer hours. We have a core part-time staff that includes a Supervisor and between 7-8 beach employees. Many special events are scheduled at the Howell City Park this year including a sand castle building day, free movies at the top of the park every other Friday, a treasures in the sand activity and many more.

10. **Festivals** – We will be taking the lead in planning and hosting two legendary community festivals in downtown Howell in 2013 and beyond. The Howell Melon Festival and the Legend of Sleepy Howell have been transitioned to us and these revenue and expense figures have now prominently increased our budget.

We feel that we have outlined a realistic budget with reductions, changes and additions that will keep our core programs intact, and will support an administrative and organizational structure that will lead to our continued success and stability.

If you have any questions, please do not hesitate to contact me at 517/546-0693 ext. 7702 or by e-mail at dmikula@howellrecreation.org

Respectfully Submitted,



Deborah E. Mikula
Director

ACTION REQUESTED: A motion to approve the 2013-2014 Budget of the Howell Area Parks & Recreation Authority as submitted.

GENOA TOWNSHIP - GENERAL FUND #101
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013 and 03/31/2014
 Mtg/ Date 03/18/2013

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	BUDGET FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR 3/4/2013	11/19/2012 1ST AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2013	2/18/2013 2ND AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2013	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2014
REVENUES							
000-403-000	CURRENT REAL PROP TAXES	821,190.00	815,000	466,925	815,000	815,000	830,000
000-423-000	COLLECT FEES/EXCESS OF ROLL/SCHOOLS	318,946.00	332,200	25,365	332,200	332,200	335,000
000-476-100	LINCESES AND PERMITS/CABLE FRANCHISE FEES	318,111.00	323,000	325,763	323,000	323,000	330,000
000-477-000	METRO ACT FEES	13,500.00	13,500	11,309	13,500	13,500	13,500
000-480-000	TRAILER FEES	3,301.00	4,000	2,752	4,000	4,000	4,000
000-574-000	STATE SHARED REVENUES	1,630,181.00	1,325,000	1,195,604	1,325,000	1,325,000	1,325,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	28,575.00	33,500	29,591	33,500	33,500	33,500
000-631-000	REFUSE COLLECTION FEES	731,289.00	780,000	578,725	780,000	780,000	780,000
000-664-000	INTEREST INCOME	17,353.00	10,000	4,066	10,000	10,000	10,000
000-676-000	ADMIN FEE/DPW FUND	50,000.00	50,000	37,500	50,000	50,000	50,000
000-676-100	ADMIN FEE/LIQUOR LAW FUND	3,500.00	3,500	2,625	3,500	3,500	3,500
000-678-300	TAXES ON LAND TRANSFER - BRIGHTON/HOWELL	138,732.00	145,000	140,755	145,000	145,000	145,000
000-699-001	ELECTIONS - SCHOOLS, PRIMARY, MISC.	15,251.00	8,730	32,437	30,000	31,500	35,000
	TRANSFER IN FROM OTHER FUNDS	79,000.00					
	TOTAL REVENUES	4,168,929	3,843,430	2,853,417	3,864,700	3,866,200	3,894,500
EXPENDITURES & TRANSFERS OUT TO OTHER FUNDS							
101-703-000	TRUSTEES - SALARIES	20,655.00	31,620	23,593.00	31,620	31,620	35,000
171-703-000	SUPERVISOR - SALARY	49,980.00	49,980	49,980.00	49,980	49,980	52,500
191-703-000	ELECTION - SUPPLIES/SALARIES	20,526.00	60,000	67,215.00	62,000	67,800	30,000
209-703-000	CONTRACTUAL - SALARIES	300,696.00	310,000	294,917.00	310,000	325,000	335,000
210-801-000	PROFESSIONAL - LEGAL	88,883.00	75,000	123,380.00	125,000	140,000	125,000
215-703-000	CLERK - SALARY	48,980.00	48,980	48,980.00	48,980	48,980	51,500
223-801-000	PROFESSIONAL - AUDITOR	16,850.00	18,000	19,550.00	18,000	18,000	22,000
241-801-000	PROFESSIONAL - ENGR./PLANNING	48,645.00	50,000	38,484.00	50,000	50,000	50,000
247-703-000	BOARD OF REVIEW - SALARIES	4,877.00	12,000	625.00	12,000	12,000	12,000
247-964-000	TAX CHARGEBACKS	20,848.00	20,000	11,352.00	20,000	20,000	20,000
253-703-000	TREASURER - SALARY	48,980.00	48,980	46,154.00	48,980	48,980	51,500
265-775-000	REPAIRS AND MAINTENANCE	83,665.00	75,000	85,761.00	75,000	90,000	90,000
265-910-000	INSURANCE	236,566.00	350,000	229,522.00	250,000	250,000	275,000
265-920-000	UTILITIES - ELECTRIC/GAS	19,356.00	20,000	18,609.00	20,000	20,000	20,000
284-703-000	SALARIES - OTHER	250,861.00	255,000	267,032.00	255,000	290,000	270,000
284-704-000	RETIREMENT	90,162.00	98,000	55,881.00	98,000	98,000	98,000
284-715-000	PAYROLL TAXES - FICA/MEDICARE	62,557.00	75,000	52,531.00	75,000	75,000	75,000
284-720-000	MESC - UNEMPLOYMENT TAXES		20,000		20,000	20,000	20,000

GENOA TOWNSHIP - GENERAL FUND #101
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013 and 03/31/2014
 Mtg/ Date 03/18/2013

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	BUDGET FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR 3/4/2013	11/19/2012 1ST AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2013	2/18/2013 2ND AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2013	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2014
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	72,499.00	75,000	70,152.00	75,000	75,000	75,000
284-728-000	ECONOMIC DEVELOPMENT		18,000	20,000.00	20,000	20,000	20,000
284-850-000	TELEPHONE	20,791.00	21,000	21,339.00	21,000	21,000	21,000
284-861-000	MILEAGE & TRAVEL EXPENSES	12,202.00	20,000	12,247.00	20,000	20,000	20,000
284-957-000	DUES	17,726.00	25,000	18,785.00	25,000	25,000	25,000
284-958-000	MTG. FEES & MISC EXPENSES	12,011.00	20,000	19,974.00	20,000	25,000	25,000
284-959-000	APPLICATION FEES EXPENSES	12,275.00	15,000	20,469.00	20,000	25,000	25,000
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	27,344.00	28,000	21,720.00	28,000	30,000	32,000
301-703-000	ORDINANCE OFFICER - SALARY	44,710.00	46,000	42,957.00	46,000	46,000	48,000
336-999-001	FIRE SUB STATION EXPENSES	6,861.00	8,000	991.00	8,000	8,000	2,000
441-801-010	ROAD IMPROVEMENT	226,182.00	270,000	116,695.00	270,000	125,000	200,000
441-803-000	REFUSE COLLECTION	902,699.00	900,000	838,511.00	900,000	900,000	900,000
441-803-100	REFUSE BULKY ITEM DISPOSAL		10,000	8,230.00	10,000	10,000	10,000
441-804-000	DUST CONTROL/CHLORIDE	48,806.00	50,000	66,307.00	67,000	67,000	70,000
441-971-000	WHITE PINES ST. LIGHTING	746.00	800	751.00	800	800	800
751-881-000	RECREATION	68,698.00	85,000	64,453.00	85,000	85,000	100,000
	WATER/SEWER/BLDG/DEPT.	28,799.00					
916-962-000	DRAINS AT LARGE	27,515.00	35,000		35,000	35,000	35,000
929-977-000	CAPITAL OUTLAY	90,031.00	85,000	43,875.00	85,000	85,000	75,000
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261		200,000	200,000.00	200,000	200,000	250,000
966-999-011	TRANS - OUT SELCRA REIMB. FUND	10,000.00	10,000	10,000.00	10,000	10,000	13,000
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	200,000.00	100,000	350,000.00	350,000	350,000	500,000
966-999-027	TRANS - OUT PARKS & RECREATION #270	725,000.00	379,000	379,000.00	379,000	379,000	250,000
966-999-028	TRANS - OUT BLDG. & GR. - RESERVES - #271	60,000.00	0		0	0	0
966-999-110	CONTINGENCIES		50,000		40,000	40,000	40,000
	TOTAL EXPENDITURES/TRANSFERS OUT	4,027,982	4,068,360	3,760,022	4,284,360	4,237,160	4,369,300
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT		(224,930)	(906,605)	(419,660)	(370,960)	(474,800)
	BEGINNING FUND BALANCE	2,452,516	2,593,463	2,593,463	2,593,463	2,593,463	2,222,503
	ENDING FUND BALANCE	2,593,463	2,368,533	1,686,858	2,173,803	2,222,503	1,747,703

EXPENSE

Dept. 751 - Recreation

Account Number	Description	YEAR END	YEAR END	YEAR END	YEAR END	ANTICIPATED	PROPOSED
		2008-2009	2009-2010	2010-2011	2011-2012	YEAR END 2012-2013	2013-2014
702.000	Salary & Wages - BUILDING/SITE SUPERVISORS	52,358	44,790	40,110	36,356	40,000	40,000
702.001	Salary & Wages - PROGRAMMING & MANAGEMENT	203,028	200,827	187,730	198,847	200,000	237,000
702.023	Salary & Wages - PRESCHOOL	31,119	29,802	28,284	28,884	28,500	28,500
702.025	Salary & Wages - SUMMER CAMP	19,792	15,852	16,402	14,391	14,500	15,000
702.026	Salary & Wages - TEEN	13,180	16,247	15,999	18,345	18,500	18,500
702.027	Salary & Wages - SENIOR	7,674	8,144	6,194	6,487	7,600	7,600
702.028	Salary & Wages - BEACH/BOAT LAUNCH	17,378	33,102	27,064	21,883	27,500	27,500
702.029	Salary & Wages - AQUATIC CENTER	0	60,103	66,734	64,934	65,000	65,000
714.004	ICMA Retirement	14,913	15,298	13,463	15,007	15,000	18,000
717.000	Fringe Benefits	73,972	84,123	73,318	82,992	85,000	95,000
727.000	Office Supplies	5,743	6,928	7,167	5,357	7,000	8,000
730.000	Postage	11,784	20,409	15,321	19,545	18,000	25,000
740.000	Operating Supplies - GENERAL	8,346	2,194	2,174	4,910	4,000	4,000
740.003	Operating Supplies - T-SHIRTS	10,144	18,703	28,261	35,413	35,000	38,000
740.016	Operating Supplies - AMUSEMENT PARK TICKETS	4,049	0	0	0	0	0
740.028	Operating Supplies - PRESCHOOL	2,588	2,504	2,468	2,697	2,500	2,500
740.030	Operating Supplies - SPORTS	3,789	2,490	2,359	2,560	2,500	2,500
740.031	Operating Supplies - ENRICHMENT	3,978	1,569	589	1,716	2,500	2,500
740.032	Operating Supplies - SENIORS	2,118	2,531	3,372	3,376	4,000	4,000
740.033	Operating Supplies - SUMMER CAMP	3,208	2,119	2,665	2,486	3,500	3,500
740.034	Operating Supplies - DISC GOLF	0	0	9,248	580	500	500
740.035	Operating Supplies - SPECIAL EVENTS	32,583	45,542	43,763	47,234	52,500	60,000
740.036	Operating Supplies & Concessions- TEENS	6,092	6,200	7,658	6,771	7,500	7,500
740.037	Concession Supplies - BEACH	2,407	4,602	5,694	4,089	5,750	5,500
740.038	Operating Supplies - AQUATIC CENTER	0	0	87	0	0	0
740.039	Concession Supplies - AQUATIC CENTER	0	1,363	992	1,097	1,000	1,000
751.000	Gasoline	944	742	3,453	1,151	1,000	1,000
801.000	Professional Services	29,755	26,250	17,388	13,305	17,500	17,500
804.000	Contractual Services (including IT software in 2013-2014)	6,993	5,210	3,202	2,672	5,000	5,000
804.008	Contractual Services - INSTRUCTORS	30,130	39,639	40,721	28,057	30,000	30,000
804.009	Contractual Services - OFFICIALS/REFEREES	6,887	7,371	5,211	7,649	7,000	7,500
804.010	Contractual Services - FIELD MAINTENANCE	10,565	15,392	25,982	41,643	35,000	40,000
840.000	Dues, Subscriptions & Memberships	2,347	1,908	4,236	2,997	2,500	4,500
850.000	Telephone	7,801	8,317	9,141	8,512	10,000	10,000
850.008	Internet & Cable (including lobby monitor subscription)	1,707	2,343	1,428	1,718	2,500	2,500
860.000	Travel	5,636	9,200	4,776	3,268	5,000	5,000
900.000	Printing, Publishing & Marketing	36,053	30,301	30,788	38,941	40,000	45,000
910.000	Insurance	12,624	16,214	19,888	13,526	20,000	20,000
920.000	Utilities/Electricity - BENNETT	9,347	10,096	8,795	9,384	10,000	10,000
920.001	Utilities/Gas - BENNETT	7,088	5,613	6,049	4,782	6,000	6,000
920.002	Utilities/Water-Sewer - BENNETT	971	1,261	1,221	984	1,250	1,250
920.003	Utilities/Rubbish - BENNETT	1,502	1,616	1,612	1,757	1,500	1,500
920.006	Utilities/Gas - BARNARD	6,316	5,939	5,520	3,990	6,000	6,000
920.007	Utilities/Electricity - BARNARD	5,366	3,388	5,445	5,950	6,000	6,000
920.008	Utilities/Rubbish - BARNARD	1,162	1,326	1,570	1,530	1,500	1,500
920.009	Utilities/Water-Sewer - BARNARD	1,260	725	1,249	1,129	1,250	1,250
930.000	Grounds Maintenance - BENNETT & BARNARD	4,640	3,390	3,340	4,366	5,000	5,000
931.000	Building Repair, Maintenance & Supplies (including furnace)	8,776	13,762	8,651	6,305	10,000	10,000
940.000	Equipment Rental & Maintenance	3,776	3,206	4,263	4,784	5,000	5,000
942.001	Portajohn Rental	678	1,827	1,605	1,780	2,000	2,000
956.000	Miscellaneous	139	135	62	1,060	1,500	1,500
956.003	Online Credit Card Charges & Fees for software maintenanc	9,908	14,698	14,630	16,427	18,000	20,000
957.000	Education/Trainings	1,462	2,518	3,040	2,244	3,000	3,000
960.002	Purchases from Donations - SENIORS	380	1,087	0	0	0	0
960.005	Purchases from Donations - TEENS	15,469	0	0	0	0	0



MEMORANDUM

TO: Township Board
FROM: Administrative Committee
DATE: March 18, 2013
SUBJECT: Hourly Pay Scale Adjustments

Hourly compensation schedules have not been adjusted since 2008. Fortunately we have had very little turnover and have not had to recruit very often over the last five years.

The administrative committee is recommending adoption of the following schedule which allows for a \$.75 increase in starting salary.

	START	6 MONTHS	1 YEAR	2 YEARS
CLERICAL	12.25	12.75	13.50	14.00

	START	6 MONTHS	1 YEAR	2 YEARS
BOOK/SPEC	15.00	15.50	16.25	16.75

The administrative committee is also recommending a 3% increase for other staff and an additional \$.50 per hour for the deputy treasurer and deputy clerk.

(Policy/hourly pay scale adjustment)

GENOA TOWNSHIP - LIQUOR LAW FUND #212
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013 & 3/31/2014

ACCOUNT#	ACCOUNT DESCRIPTION	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2013	12/31/2012 ACTUAL FOR THE YEAR ENDING 3/31/2013	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2014
REVENUES				
000-570-000	STATE SHARED REVENUE	13,000	12,747	13,000
000-664-000	INTEREST INCOME	0		0
000-695-000	OTHER INCOME	0		0
	TOTAL REVENUES	13,000	12,747	13,000
EXPENDITURES				
000-956-000	MISC. EXPENSE/AUDIT	500	350	500
330-702-000	LIQUOR LAW ENFORCEMENT WAGES	8,000	6,000	8,240
330-704-000	RETIREMENT	800	600	824
330-715-000	PAYROLL TAXES	640	480	700
330-716-000	LIQ. LAW ADMIN FEES - GENOA	3,500	2,625	3,500
	TOTAL EXPENDITURES	13,440	10,055	13,764
	NET REVENUES/EXPENDITURES	(440)		
	BEGINNING FUND BALANCE	2,599	2,599	(764)
	ENDING FUND BALANCE	<u>5,291</u>	<u>2,159</u>	<u>1,395</u>

liquor law 212 march 2014

GENOA TOWNSHIP - ROAD IMPROVEMENT FUND #261
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2012 & 3/31/2013 & 3/31/2014

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR YEAR ENDING 12/31/2012	ACTUAL FOR YEAR ENDING 2/11/2013	2/18/2013 2ND AMENDMENT FOR BUDGET ENDING 3/31/2013	BUDGET FOR THE YEAR ENDING 3/31/2014
REVENUES					
000-664-000	INTEREST INCOME	0	653	1,000	1,000
000-699-000	OPERATING TRANSFER IN (G/F)	200,000	200,000	200,000	250,000
	TOTAL REVENUES	<u>200,000</u>	<u>200,653</u>	<u>201,000</u>	<u>251,000</u>
EXPENDITURES					
441-968-000	I/96 LATSON INTERCHANGE	277,239	537,702	538,000	
906-956-000	MISC	535	596	1,500	1,500
	TRANSFERS OUT	0		0	
	TOTAL EXPENDITURES	<u>277,774</u>	<u>538,298</u>	<u>539,500</u>	<u>1,500</u>
	NET REVENUES/EXPENDITURES	<u>(77,774)</u>	<u>(337,645)</u>	<u>(338,500)</u>	<u>249,500</u>
	BEGINNING FUND BALANCE	<u>1,249,055</u>	<u>1,171,281</u>	<u>1,171,281</u>	<u>833,636</u>
	ENDING FUND BALANCE	<u><u>1,171,281</u></u>	<u><u>833,636</u></u>	<u><u>832,781</u></u>	<u><u>1,083,136</u></u>

GENOA TOWNSHIP - ROAD/LAKE REIMBURSEMENT FUND #264
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013, 2014, 2015

ACCOUNT DESCRIPTION		ACTUAL THRU 3/31/2012	ACTUAL THRU 2/8/2013	BUDGET FOR THE YEAR ENDING 3/31/2013	BUDGET FOR THE YEAR ENDING 3/31/2014	PROJECTED BUDGET FOR THE YEAR ENDING 3/31/2015
REVENUES						
264-000-664	INTEREST INCOME	913	426	1,000	1,000	1,000
264-453-672	ASSESSMENTS - CHEMUNG WEED Jul-17	32,614	29,539	32,180	51,000	51,000
460-670-100	ASSESSMENTS - PARDEE LAKE 2 Dec-15	25,200	3,436	25,200	25,200	25,200
465-672-000	ASSESSMENTS - CROOKED LAKE WEED Jul-17			0	21,000	21,000
264-464-672	ASSESSMENTS - FENDT DRIVE Dec-12	37,962		35,462		
264-4688-676	GLENWAY Dec-16		558	16,186	16,186	16,186
264-467-675	TIMBERVIEW Dec-18				42,400	42,400
264-465-673	RED OAKS Dec-23		2,470		61,250	61,250
000-699-000	OPERATING TRANS IN FROM GF Dec-16		350,000	350,000	500,000	300,000
000-695-000	Other		3,500	3,500		
	TOTAL REVENUES	96,689	389,929	463,528	718,036	518,036
EXPENDITURES						
453-801-000	LAKE CHEMUNG WEEDS	52,818	44,324	46,000	60,000	55,000
460-801-000	PARDEE LAKE WEEDS	19,260	26,360	26,000	26,000	26,000
460-801-000	EAST AND WEST CROOKED LAKE WEEDS		4,673	5,000	50,000	20,000
364-465-802	RED OAKS		22,793	20,000	780,000	
263-468-801	GLENWAY		107,904	108,000		
264-466-801	MOUNTAIN/MYSTIC/MILROY		3,362	25,000	120,000	
264-467-801	TIMBERVIEW				300,000	
451-695-000	MISC./AUDIT	1,700	2,052	2,500	2,500	2,500
	TOTAL EXPENDITURES	73,778	211,468	232,500	1,338,500	103,500
	NET REVENUES/EXPENDITURES	22,911		231,028	(620,464)	414,536
	BEGINNING FUND BALANCE	541,780		564,691	795,719	175,255
	ENDING FUND BALANCE	564,691		795,719	175,255	589,791

GENOA TOWNSHIP - FUTURE DEV. PARKS & REC. FUND #270
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013 & 3/31/2014

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2011	ACTUAL FOR THE YEAR ENDING 3/31/2012	BUDGET FOR THE YEAR ENDING 3/31/2013	2/8/2013 ACTUAL FOR THE YEAR ENDING 3/31/2013	2/1-/2012 AMENDMENT FOR THE YEAR ENDING 3/31/2013	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2014
REVENUES							
000-664-000	INTEREST INCOME	1,409	2,152	1,000	1,710	2,000	2,000
000-699-000	OPERATING TRANS IN FROM GF	350,000	725,000	379,000	200,000	379,000	250,000
	RENT				5,700	7,500	7,500
000-699-001	MISC REVENUE	0		500	29,851	30,000	500
	TOTAL REVENUES	351,409	727,152	380,500	237,261	418,500	260,000
EXPENDITURES							
330-696-000	ATHLETIC FIELD - LIGHTING, PLAY GR EQ	200,470		55,000	60,465	60,500	60,000
330-697-000	BIKE PATH ADDITIONS	146,426		225,000	49,392	50,000	225,000
536-972-200	I-96 INTERCHANGE WALK	0		455,000	26,737	30,000	425,000
	LAND PURCHASE			230,000	205,879	206,000	250,000
	HOUSE EXPENSES				4,656	5,000	5,000
330-695-000	MISCELLANEOUS	790	1,090	1,500	2,047	2,500	1,500
	TOTAL EXPENDITURES	347,686	1,090	966,500	349,176	354,000	966,500
	NET REVENUES/EXPENDITURES	3,723	726,062	(586,000)	(111,915)	64,500	(706,500)
	BEGINNING FUND BALANCE	385,687	389,410	703,227	703,227	703,227	767,727
	ENDING FUND BALANCE	389,410	703,227	117,227	591,312	767,727	61,227

parks and rec 270 march 2014

GENOA TOWNSHIP - BLDG RESERVE FUND #271
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013 & 3/31/2014

ACCOUNT#	ACCOUNT DESCRIPTION	2ND AMENDED BUDGET FOR THE YEAR ENDING 3/31/2012	BUDGET FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR THE YEAR ENDING 3/31/2013	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2014
REVENUES					
000-664-000	INTEREST INCOME	731	650	338	400
000-699-000	OPERATING TRANS IN FROM GF - RESERVES	60,000	0		0
	MISC INCOME	0	0		0
	TOTAL REVENUE	60,731	650	338	400
EXPENDITURES					
	OPERATING TRANS OUT - GF	79,000	0		0
	CAPITAL OUTLAY/REPLACEMENTS	0	0		0
	OTHER	0	250		250
	TOTAL EXPENDITURES	79,000	250	0	250
	NET REVENUES/EXPENDITURES	(18,269)	400	338	150
	BEGINNING FUND BALANCE	218,790	200,521	200,521	200,859
	ENDING FUND BALANCE	200,521	200,921	200,859	201,009

GENOA TOWNSHIP - SELCRA REIMBURSEMENT FUND #505
 BUDGET TO ACTUAL REPORT
 BUDGET FOR THE YEARS ENDING 3/31/2013 & 3/31/2014

<u>ACCOUNT#</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FOR MONTHS 12/31/2012</u>	<u>BUDGET FOR THE YEAR ENDING 3/31/2013</u>	<u>ACTUAL 3/18/2013</u>	<u>3/18/2013 AMENDED BUDGET FOR THE YEAR ENDING 3/31/2013</u>	<u>BUDGET FOR THE YEAR ENDING 3/31/2014</u>
REVENUES						
400	TRANS IN FROM GF	10,000	10,000	10,000	10,000	13,000
420	OTHER INCOME	0	0	0	0	
440	INTEREST INCOME	0	0	0	20	
	TOTAL REVENUE	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,020</u>	<u>13,000</u>
EXPENDITURES						
500	REIMBURSEMENTS TO RESIDENTS	3,854	9,215	9,215	11,500	12,000
501	EQUIPMENT	0	0	0		
502	MISC.	102	102	0	200	200.00
	TOTAL EXPENDITURES	<u>3,956</u>	<u>9,317</u>	<u>9,215</u>	<u>11,700</u>	<u>12,200</u>
	NET CHANGE IN FUND BALANCE	6,044	683	5,361	(1,680)	800
	BEGINNING FUND BALANCE	<u>0</u>	<u>6,044</u>	<u>6,044</u>	<u>6,044</u>	<u>4,364</u>
	ENDING FUND BALANCE	<u>6,044</u>	<u>6,727</u>	<u>(683)</u>	<u>4,364</u>	<u>5,164</u>

LAKE EDGEWOOD PHASE III #854

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	\$ 69,569.00	\$ 68,514.00	\$ 58,517.00
REVENUES			
ASSESSMENTS/TAX LEVY	\$ 16,116.00	\$ 16,116.00	\$ -
TAX LEVY - DELINQUENT FR COUNTY	\$ -	\$ -	\$ -
ASSESSMENTS/PAYOFFS	\$ -	\$ -	\$ -
INCOME - OTHER	\$ -	\$ -	\$ -
INTEREST INCOME	\$ 50.00	\$ -	\$ -
TOTAL REVENUE	\$ 16,166.00	\$ 16,116.00	\$ -
EXPENSES			
BOND PAYMENTS	\$ 27,081.00	\$ 27,081.00	\$ 25,694.00
AUDITING/MISC.	\$ 200.00	\$ 32.00	\$ 200.00
TRANSFER OUT TO LAKE EDGEWOOD OPERATING DISTRICT COMPLETE			\$ 32,623.00
TOTAL EXPENSES	\$ 27,281.00	\$ 27,113.00	\$ 58,517.00
ENDING FUND BALANCE	\$ 58,454.00	\$ 58,517.00	\$ -

GRAND RIVER WATER #855

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	\$ 355,103.00	\$ 355,135.00	\$ 341,342.00
REVENUES			
ASSESSMENTS/TAX LEVY	\$ 108,295.00	\$ 99,288.00	\$ 99,977.00
TAX LEVY - DELINQUENT FR COUNTY	\$ 8,000.00	\$ 8,000.00	\$ 5,409.00
ASSESSMENTS/PAYOFFS	\$ -	\$ 548.00	\$ -
INCOME - OTHER	\$ -	\$ -	\$ -
INTEREST INCOME	\$ 200.00	\$ 521.00	\$ 500.00
TOTAL REVENUE	\$ 116,495.00	\$ 108,357.00	\$ 105,886.00
EXPENSES			
BOND PAYMENTS	\$ 116,800.00	\$ 121,200.00	\$ 116,800.00
AUDITING/MISC.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
TOTAL EXPENSES	\$ 117,800.00	\$ 122,200.00	\$ 117,800.00
ENDING FUND BALANCE	\$ 353,798.00	\$ 341,292.00	\$ 329,428.00

OAK POINTE WATER #856

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	\$ 540,783.00	\$ 401,408.00	\$ 442,025.00
REVENUES			
ASSESSMENTS/TAX LEVY	\$ 70,480.00	\$ 67,976.00	\$ 65,339.00
TAX LEVY - DELINQUENT FR COUNTY	\$ 7,725.00	\$ 7,725.00	\$ 1,830.00
ASSESSMENTS/PAYOFFS	\$ -	\$ 2,639.00	\$ -
INCOME - OTHER/DUE TO LIVINGSTON CTY	\$ -	\$ 58,900.00	\$ -
INTEREST INCOME	\$ 500.00	\$ 792.00	\$ 500.00
TOTAL REVENUE	\$ 78,715.00	\$ 138,032.00	\$ 67,669.00
EXPENSES			
BOND PAYMENTS	\$ 77,400.00	\$ 77,400.00	\$ 79,500.00
DUE TO LIVINGSTON COUNTY	\$ 60,801.00	\$ 20,015.00	\$ -
AUDITING/MISC.	\$ 200.00	\$ -	\$ 200.00
TOTAL EXPENSES	\$ 138,401.00	\$ 97,415.00	\$ 79,700.00
ENDING FUND BALANCE	\$ 481,097.00	\$ 442,025.00	\$ 429,994.00

LK EDGEWOOD WATER EXTENSION #857

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	62,867	62,841	62,867
REVENUES			
ASSESSMENTS/TAX LEVY	30,766	30,365	29,346
TAX LEVY - DELINQUENT FR COUNTY	419	419	400
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	50	44	50
TOTAL REVENUE	31,235	30,828	29,796
EXPENSES			
BOND PAYMENTS	32,784	32,784	31,490
AUDITING/MISC.	250	324	300
TOTAL EXPENSES	33,034	33,108	31,790
ENDING FUND BALANCE	61,068	60,561	60,873

GRAND OAKS WATER #858

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	177,297	177,326	168,745
REVENUES			
ASSESSMENTS/TAX LEVY	24,897	23,984	23,871
TAX LEVY - DELINQUENT FR COUNTY	2,012	2,012	913
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	250	239	250
TOTAL REVENUE	27,159	26,235	25,034
EXPENSES			
BOND PAYMENTS	33,786	33,786	37,465
AUDITING/MISC.	800	1,050	800
TOTAL EXPENSES	34,586	34,836	38,265
ENDING FUND BALANCE	169,870	168,725	155,514

DORR RD SEWER & WATER #859

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	67,532	67,543	42,135
REVENUES			
ASSESSMENTS/TAX LEVY	33,616	33,616	32,337
TAX LEVY - DELINQUENT FR COUNTY	513	513	0
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	150	39	50
TOTAL REVENUE	34,279	34,168	32,387
EXPENSES			
BOND PAYMENTS	58,780	58,780	57,000
AUDITING/MISC.	750	800	750
TOTAL EXPENSES	59,530	59,580	57,750
ENDING FUND BALANCE	42,281	42,131	16,772

NE TRI LAKES SEWER #862

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	243,127	243,172	236,607
REVENUES			
ASSESSMENTS/TAX LEVY	35,446	30,507	33,028
TAX LEVY - DELINQUENT FR COUNTY	654	654	1,135
ASSESSMENTS/PAYOFFS	0	4,896	0
INCOME - OTHER	0	0	0
INTEREST INCOME	500	388	500
TOTAL REVENUE	36,600	36,445	34,663
EXPENSES			
BOND PAYMENTS	42,650	42,650	40,550
AUDITING/MISC.	500	400	500
TOTAL EXPENSES	43,150	43,050	41,050
ENDING FUND BALANCE	236,577	236,567	230,220

TRI LAKES ROAD IMPROV. #864

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	199,671	199,066	197,597
REVENUES			
ASSESSMENTS/TAX LEVY	56,633	51,490	0
TAX LEVY - DELINQUENT FR COUNTY	4,487	4,487	3,561
ASSESSMENTS/PAYOFFS	0	1,483	0
INCOME - OTHER	0	0	0
INTEREST INCOME	50	0	50
TOTAL REVENUE	61,170	57,460	3,611
EXPENSES			
BOND PAYMENTS	58,500	58,500	61,200
AUDITING/MISC.	250	429	450
TRANSFER TO RD IMPROV FUND DISTRICT COMPLETE			139,558
TOTAL EXPENSES	58,750	58,929	201,208
ENDING FUND BALANCE	202,091	197,597	0

LK EDGEWOOD PHASE II #869

DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	46,972	46,974	0
REVENUES			
ASSESSMENTS/TAX LEVY	0	0	0
TAX LEVY - DELINQUENT FR COUNTY	2,332	2,332	0
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	20	11	0
TOTAL REVENUE	2,352	2,343	0
EXPENSES			
BOND PAYMENTS	26,663	25,831	0
AUDITING/MISC.	0	0	0
TRANSFER TO LK EDGEWOOD OPERATING DISTRICT COMPLETE		23,486	
TOTAL EXPENSES	26,663	49,317	0
ENDING FUND BALANCE	22,661	0	0

GRAND RIVER WIDENING #870	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
DESCRIPTION			
BEGINNING FUND BALANCE	107,458	107,476	95,652
REVENUES			
ASSESSMENTS/TAX LEVY	88,736	85,645	84,771
TAX LEVY - DELINQUENT FR COUNTY	5,813	5,813	2,976
ASSESSMENTS/PAYOFFS	0	809	0
INCOME - OTHER	0	0	0
INTEREST INCOME	100	64	100
TOTAL REVENUE	94,649	92,331	87,847
EXPENSES			
BOND PAYMENTS	103,125	103,125	99,375
AUDITING/MISC.	1,000	1,030	1,000
TOTAL EXPENSES	104,125	104,155	100,375
ENDING FUND BALANCE	97,982	95,652	83,124

LK EDGEWOOD WEST WATER #872	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
DESCRIPTION			
BEGINNING FUND BALANCE	419,096	419,096	484,746
REVENUES			
ASSESSMENTS/TAX LEVY	230,539	202,203	205,234
TAX LEVY - DELINQUENT FR COUNTY	41,154	41,154	25,633
ASSESSMENTS/PAYOFFS	0	74,714	0
INCOME - OTHER	0	0	0
INTEREST INCOME	100	0	100
TOTAL REVENUE	271,793	318,071	230,967
EXPENSES			
BOND PAYMENTS	246,840	251,621	242,038
AUDITING/MISC.	650	800	800
TOTAL EXPENSES	247,490	252,421	242,838
ENDING FUND BALANCE	443,399	484,746	472,875

LK EDGEWOOD WEST SEWER #873	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
DESCRIPTION			
BEGINNING FUND BALANCE	575,702	575,730	769,340
REVENUES			
ASSESSMENTS/TAX LEVY	280,738	240,549	275,654
TAX LEVY - DELINQUENT FR COUNTY	55,354	55,354	39,867
ASSESSMENTS/PAYOFFS	0	18,118	0
INCOME - OTHER	0	0	0
INTEREST INCOME	400	151	150
TOTAL REVENUE	336,492	314,172	315,671
EXPENSES			
BOND PAYMENTS	377,880	120,585	105,745
AUDITING/MISC.	300	0	300
TOTAL EXPENSES	378,180	120,585	106,045
ENDING FUND BALANCE	534,004	769,317	978,966

MHOG PLANT EXPANSION #876			
DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	549,847	549,961	416,604
REVENUES			
FROM NEW USER FUND	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	1,000	635	650
TOTAL REVENUE	1,000	635	650
EXPENSES			
BOND PAYMENTS	133,386	133,386	133,386
AUDITING/MISC.	500	656	650
TOTAL EXPENSES	133,886	134,042	134,036
ENDING FUND BALANCE	416,961	416,554	283,218
GENOA OCEOLA PLANT EXPANSION #876			
DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2013	YTD ACTUAL 3/11/2013	PROPOSED BUDGET FISCAL YEAR 3/31/2014
BEGINNING FUND BALANCE	1,451,971	1,451,057	0
REVENUES			
FROM NEW USER FUND	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	200	950	0
TOTAL REVENUE	200	950	0
EXPENSES			
BOND PAYMENTS-PAYING OFF 5/1/12	1,452,171	1,150,043	0
AUDITING/MISC.	0	500	0
TRANSFER OUT - G/O CAPITAL IMPROV FUND BONDS PAID IN FULL		301,464	
TOTAL EXPENSES	1,452,171	1,452,007	0
ENDING FUND BALANCE	0	0	0

Howell Parks and Recreation

Genoa Township is now a full member of Howell Parks and Recreation. Residents will no longer have to pay the second tier price for participation in their recreation programs. A sticker for Thompson Lake access may be obtained at the Bennett Recreation Center 925 Grand River, Howell, MI after April 1st. Proof of residency is required.

FUTURE LAND USE SURVEY LATSON ROAD INTERCHANGE

Public input is very important and your opinions are of great value. Please help us to achieve a community we are all proud to call home by filling out the survey regarding future land use. In addition to the workshops and public meetings, this survey is a way to gain feedback related to the Master Plan. The survey consists of 7 questions which should take you no more than 10 minutes to complete. The survey can either be completed on-line at {insert survey url} or you can fill it out below and mail or drop-off at the Township Hall.

1. Please check all that apply to you:

- I am a homeowner in Genoa Township.
- I am a business owner in Genoa Township.
- I rent the home where I live in Genoa Township.
- I rent/lease a commercial property or space in Genoa Township.

2. Please indicate the name of the street associated with the answer to the previous question (eg. Chilson Rd.):

3. For how long have you owned property in Genoa Township?

- Less than 5 years.
- 5 to 10 years.
- More than 10.
- Does not apply to me.

4. How large is the property you own in Genoa Township?

- Less than 1 acre.
- 1 to 4 acres.
- Less than 5 acres.
- 10+ acres.
- Does not apply to me.

5. How important are or were the following factors when deciding to live or own property and remain in Genoa Township?

	Very Important	Important	Not Important	Other
Living near water				
Living near woods				
Access to highway				
Access to hunting & fishing				
Open space				
Good soil for crops				

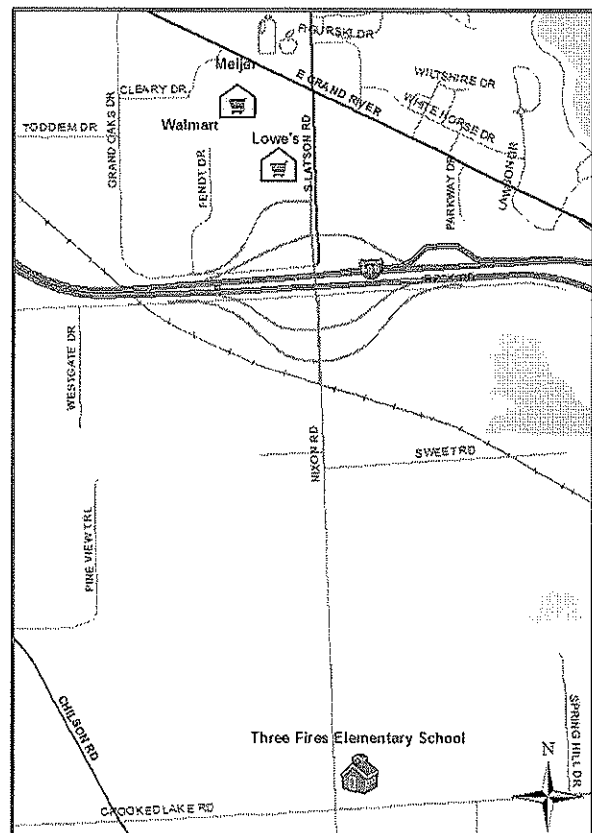
	Very Important	Important	Not Important	Other
Agricultural zoning				
Rural atmosphere				
Small community atmosphere				
Retail/commercial is concentrated on the main street				
Job location				
Family nearby				
Schools				
Recreational amenities such as sidewalks and parks				

6. How strongly do you support or oppose paying additional taxes or fees for any of the following public services or facilities?

	Strongly Support	Support	Neither Support nor Oppose	Oppose	Strongly Oppose	Don't Know
Public Drinking Water						
Public Sanitary Water						
Better Police Protection						
Better Fire Protection						
Emergency Medical Services						
Road Paving/ Maintenance						
Bike Paths/Walking Paths/ Sidewalks						
Parks and recreation (picnic areas, playgrounds, play fields, tennis courts etc.)						
Senior Citizen Center						

7. Latson Road Interchange

The Latson Road interchange is currently under construction. Once completed we anticipate demand for development south of the interchange. Through a public open house, meetings with property owners, discussions with the township's planners, and input from Economic Development professionals, we have been presented a number of different scenarios for how this area could develop. We are considering a concept described as Interchange Campus, which would allow a planned development for a medical campus, research park, or similar as described below. We would like to know what our residents would like the area south of the new interchange along Nixon Road to look like in the future.



	Strongly Support	Support	Neither Support nor Oppose	Oppose	Strongly Oppose	Don't know
Keep it Rural: This area should remain in agricultural use, or develop as single-family residential on lots no less than 5 acres. This area is prime farmland or has significant natural limitations such as wetlands or severe soil limitations. This area should not be planned for sanitary sewer or public water.						
Residential Subdivision: This area should be developed with new small lot, single-family subdivisions and/or multiple family condominiums and served with public water and sanitary sewer.						
Commercial Corridor: This area should be developed as a commercial corridor similar to Grand River Avenue. Land uses in this category would include large shopping centers, restaurants, and gas stations. This area would need to be served with public water and sanitary sewer.						
Interchange Campus: This area should be developed with a large scale user to serve as an economic development engine for the area. Land uses in this category would include hospitals, corporate headquarters, universities, sports centers, and research and development facilities. This would require public water and sanitary sewer.						

Please leave your comments or questions below:

Please provide your contact information if you would like to be included on future plan updates:

Name: _____ E-mail: _____

Address: _____

The Planning staff and Genoa Township would like to personally thank you for taking the time to complete the survey. We encourage you to complete the survey on-line, however If you are filling out a printed version, it can be dropped in the Township drop box along the parking lot of the Township Hall or mailed to 2911 Dorr Rd, Brighton, Michigan 48116. If you would like for us to send you a survey with a self-addressed return label please contact us and we will mail it to the address provided. If you have any questions please feel free to contact us at (810) 227-5225. Our hours are Monday-Friday 9AM to 5PM.

KITE FLYING

Saturday, May 11th

Howell Parks and Recreation and Genoa Township are working together to provide a soaring time for you and your children. Kites will be flying high on Saturday, May 11th from 10:00 a.m. until noon at the Township Hall. Bring the whole family for a morning of fun. Kite making and flying demonstrations will be presented by Windjammers Stunt Kite Team. Stop by the Make-a-Kite Pavilion where you can purchase a kite for \$3.00 or bring your own. With a little wind and sun we are hoping for a great time. *(Legend has it that in 1752 Benjamin Franklin flew a kite during a thunder storm and after being shock, discovered electricity.)* This event will be part of the MI Big Green Gym that will be supported by MRPA and Blue Cross and Blue Shield.

This outdoor event will be held Thursday March 28th, 2013 depending on the weather. A rain date has been scheduled for Tuesday April 9th, 2013. For cancellation information due to inclement weather please contact Howell Area Parks and Rec at 517 546 0693.

The spring cleanup for the collection of yard waste is scheduled for the following dates: Saturday April 20th and Saturday May 18th. Residents may drop-off their yard waste from 9:00 a.m. until noon at the Genoa Township Hall. **Deciduous and coniferous tree seedlings will be distributed** to Genoa residents on a first come first serve basis.

MEMORANDUM

TO: Township Board

FROM: Michael Archinal *MA*

DATE: 3/14/13

RE: Zoning Official Job Description

At the 3/4/13 Board meeting we discussed the Township's organizational structure and the need for a new position which would concentrate on zoning enforcement and permits. The Assistant Township Manager and I were tasked with drafting a job description for this new position. Attached you will find a job description for a position titled Zoning Official. Based on a cursory review of other current municipal job postings I would propose a salary in the mid the lower \$40's. Upon approval of the attached description I will endeavor to do a more comprehensive review of market to determine an appropriate starting salary.

The general concept is to have the Zoning Official take responsibility for citizen/business inquiries. Permit review and enforcement. This will free up time for a technical service/facilities management position and will also allow the Assistant Township Manager and myself to concentrate on higher profile issues such as economic development, planning and grant writing. I look forward to discussing this matter with you Monday evening.

Please consider the following action:

Moved by _____, supported by _____, to approve the Zoning Official job description and direct staff to proceed with recruitment.

Employment Opportunity Zoning Official

Reports to: Assistant Township Manager

Hourly Range: TBD

Schedule: Monday –Friday, 9am – 5pm, Full Time

Accepting Applications through:

Position Summary: Under the supervision of the Assistant Township Manager the Zoning Official will be responsible for overseeing new development and on-going land occupancy in that it conforms to applicable Township regulations regarding land use and zoning, site plans and nuisance abatement.

Essential Job Functions: An employee in this position may be called upon to take forth the following responsibilities. Duties listed for this position include but are not limited to:

Zoning Administration:

- Handle public relations in areas including citizen's questions regarding ordinances, complaints, and general information
- Provide information on land use applications, ordinances, plans and related planning programs, services or regulations to architects, engineers, developers, contractors, owners, community groups and interested persons.
- Review and evaluate development, land use, permit applications, site plans, and variance applications. Examine applications for compliance with established plans, ordinances, and applicable local, state or federal regulation. Solicit input from appropriate staff, schedule hearings and actions, monitor through the approval process, prepare reports and related data as required.
- Interpret Township Ordinances and policies for developers, real estate professionals and the general public.
- Review and make decisions regarding land use permit applications and plans for conformance to the Township Zoning Ordinance. Responsible for permit application intake procedures; supervises permit intake by other staff. Responsible for the coordination of permitting with other staff, departments and technical consultants. Supervise the organization and maintenance of permit records and databases, and other periodic reports and handouts. Coordinate among other governmental agencies to aid citizens in obtaining their permit approvals from these agencies.
- Assist applicants, prepare reports and packets, serve as staff liaison, and attend meetings as representative to the Zoning Board of Appeals.

Zoning Compliance:

- Act as a proactive agent in the Township for improvement to the overall quality of life, by partnering with residents and business owners to seek compliance with ordinance requirements. Responsible for receiving and acting on zoning, nuisance, and unsafe structure complaints and undertaking enforcement action including any required investigations, inspections, written notices and reports, conducting hearings and maintaining a log with status of each complaint.
- Provide assistance to the Township Attorney in whatever way necessary to prosecute an enforcement action, including but not limited to: field inspections, research, providing witness testimony in Circuit Court cases, prepare requests for proposals for demolition projects, and working with contractors to get dangerous buildings demolished.
- Perform field inspections and issue compliance certificates related to Land Use Permits and Planning Commission approval, as otherwise required.

Other related duties as assigned:

- Provide exceptional service to the customers of our Township;
- Effectively utilize ArcGIS mapping software to create and provide maps and manage database as needed.
- Responsible for oversight and administration related to FEMA Flood Hazard Areas.
- Gather data, compile and evaluate information and carry out special duties such as research and writing reports and plans as needed and as directed by the Assistant Township Manager.
- Interdepartmental and outside agency activity coordination.
- Assists the various economic development, industrial development, marketing efforts, and other economic programs of the Township.
- Respond to or assist with responses to Freedom of Information Act requests.

Required knowledge, skills, abilities and minimum qualifications: The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential job duties of the position.

- The ideal candidate will have a Bachelor's Degree in planning, public administration, construction management, political science, or closely related field with 2 years of experience or any combination of education and training which provides the essential knowledge, skills and abilities. Previous municipal experience is preferred.
- Considerable knowledge of land use principles, code enforcement procedures, zoning and site development rules, regulations and ordinances.
- Experience in a regulatory capacity dealing with a wide variety of customers.
- Ability to work effectively alone or as a member of a team with minimal supervision and independently schedule work load and prioritize assignments.

- Ability to exercise good judgment, take initiative and be resourceful in dealing with the public, elected officials, community leaders, and other employees.
- Extensive knowledge of basic office computer applications including but not limited to Word, Excel, Adobe PDF, ArcGIS, and PowerPoint.
- Must possess excellent professional verbal and written communication skills.

Please submit resume and one page cover letter to Genoa Charter Township, Human Resources Office, 2911 Dorr Road, Brighton, MI 48116 or via email to Kimberly@genoa.org

Genoa Charter Township is an Equal Employment Opportunity Employer.

For 3/18/13 Correspondence and
4/1/13 Agenda. A complete packet
including review by Counsel will be
provided for the 4/1 meeting. M.A.

Mike Archinal

From: Victor Silles <jsilles@ameritech.net>
Sent: Tuesday, March 05, 2013 11:32 PM
To: Mike Archinal
Cc: Gary McCririe; Polly; Robin Hunt; Jean Ledford; Jim Mortensen; Linda Rowell; Todd Smith
Subject: Request to be put on Township Board Agenda--April 1, 2013
Attachments: Pine Creek Ridge Traffic Speeding and Vandalism Concerns92012.doc

The community of Pine Creek Ridge (PCR) wishes to be put on the agenda for April 1, 2013, to request approval to privatize the roadways of PCR. In April, 2011, representatives of PCR had an informal discussion about privatization with your administrative committee and left the meeting feeling that few on the Board understood the gravity of the problems that were created back in 1989 when the proposed development was approved contingent upon public roads, four entrances, and the removal of several cud-de-sacs. Purportedly, this was to improve the flow of traffic. Unfortunately, it is this improved flow of traffic that has resulted in excessive volumes of cut-through traffic, causing our residents multiple problems, the foremost of which is the severely compromised safety of our residents and their children.

Our Community covers 700 acres, with approximately 6 miles of roadbed. Unlike city neighborhoods, we do not have sidewalks. As a result, our children walk, or cycle, in the streets to visit their friends; the swimming pool and tennis courts; our Lodge (situated on Brighton Lake), with its beach, boats, and picnic area; and our numerous parks and hiking trails. While our community is idyllic in its offerings and layout, our residents have to worry about their children being in the streets with the sheer volume of cut-through traffic racing through our community to get to their destinations. All walkers, joggers and cyclists are at great risk with the increased traffic volume traveling at excessive speeds.

The ability to easily get in and out of our community has also vastly increased the amount of vandalism our homeowners have had to suffer, so we have had to spend thousands of dollars for security patrols as the Sheriff's Department is unable to respond adequately to our requests. The increased volume of traffic has also taken its toll on the roads themselves—last year PCR spent more than \$7,000 on road repair, and the Bluff's spent more than \$5,000. This is due to the fact that the Livingston County Road Commission cannot properly care for our roadways due to its increasing workload and decreasing funding. The volume of traffic and its related problems have negatively impacted our property values and compromised the safety and well being of our residents.

The attached document outlines the problems we are having in PCR so that each member of the Board can better understand the problems that our homeowners are now saddled with as a result of decisions that were made more than twenty years ago.

Allowing the PCR community to have privatized roadways would eliminate cut-through traffic, thereby reducing traffic volumes, speeding, as well as reducing wear and tear on our roads. It would also reduce vandalism, loitering, and instances of B & E's. In addition, it would allow us to eliminate, or at least significantly reduce, the patrols by our security service.

Pine Creek Ridge Homeowner's Association

Board Correspondence
F.Y.I. / This is info.
being distributed by
Mr. DelCamp.

The wastewater bond is a waste of money!

To ALL Genoa Township Republicans, Democrats, Independents and all registered voters against wasting public money.

SIGN THE PETITION. Stop the waste of money for the wastewater pipeline bond. Help me defeat this bond.

A better, cheaper alternative exists:

Invest in good water, not a wastewater pipeline. If we invest in good water, (take the salt out), then the pipeline is not needed. (Salt is kept out of the OakPoint Plant wastewater).

If we sink our money into the pipeline, then we can't use that money for good water.

And, getting good water is cheaper than the pipeline!

Here are the numbers:

The Bond Numbers:

\$300 a year or more: \$4,300 total cost per household for the \$6 million wastewater pipeline bond.

VS. the cheaper alternative:

\$ 240 a year for township provided soft water (for 1,000 homes in Northshore and Oakpoint Subs.) No in house inspections of softeners would be needed.

\$ 88 a year for Oak Point wastewater plant improvements.

\$ 328 subtotal

-60 a year savings in salt costs, and you NEVER have to BUY SALT AGAIN!

\$268 TOTAL a year - \$32 a year cheaper than the wasteful pipeline bond.

for household on wells: (400 households in the Tri-lakes area).

\$ 240 a year for potassium chloride (\$20 a bag at Costco) , less if township provided.

\$ 88 a year for Oak Point wastewater plant improvements.

\$ 328 a year subtotal.

-60 a year savings in salt cost - you are buying potassium instead.

\$ 268 TOTAL a year - \$32 a year cheaper than the wasteful pipeline bond..

OR

switch to the new no salt water conditioner and iron filter (now available for \$2,400 or less, and improve the OakPoint wastewater plant (\$1,000 per household) so we spend \$3,400 - cheaper than the \$4,300 pipeline bond cost. NEVER BUY SALT AGAIN!

In addition to the cost savings, we get better water in the deal. No unhealthy salt in our household water or in the Oak Point wastewater plant effluent AND we get healthy water with calcium and magnesium in it like the best bottled water has.

All registered voters against wasting money help me defeat this bond by signing and circulating in Genoa Township the petition so that a vote of the people will be required to issue this bond. We need 1,600 signatures or 10% of the registered voters on the petition to **STOP THIS BOND!**

Jim Delcamp email jrdel@att.net or call 810 225 9063 for questions and petitions to sign or distribute or I will come to your door for a signature.

Wastewater Pipeline Bond Talk:

*The Township and utilities department deserve accolades for the water quality of the MHOG system. I met residents who lived in Oak Point and moved to the MHOG served area. They praise MHOG water and recall with displeasure messing with water softeners and potassium chloride or salt.

Recommendation

For North Shore and OakPoint households:

*Consolidate the water system: Cost \$240 a year.
rather than consolidate the wastewater system: cost \$300 a year.
Improve Oak Point plant : cost \$88 a year: subtotal \$328
Subtract salt cost: \$60 a year saved : Total \$268 a year (vs \$300)
They get good water, the 5 or 6 million dollar wastewater pipe is not needed.
Labor costs can be saved in the consolidated water supply system. Plus residents save the labor and time of hauling bags of salt and maintaining a softener.

For Tri Lakes households on wells:

*Gentle Hamburg township style inspection: \$6 per household. Test at grinder pump only.
Potassium \$240 a year or possibly less if township provided.
Improve Oak Point plant \$88 a year: subtotal \$334
Subtract salt cost \$60 a year. No salt (sodium chloride) needed:
Total \$274 a year (vs. \$300).

OR

*use a no salt water conditioner with iron for \$2400. Half the cost of this system is for the big effective, automatic iron sulphur manganese treatment tank.
Households I talked to had spent \$2000 or more on a conventional softener using salt.
This is a permanent solution without salt and is cheaper.
Under the current bond arrangements OakPoint / Northshore will have to pay once for the waste pipe and then again in the future to get MHOG water.

Please include this presentation complete in the meeting minutes.

*Please consider re-purposing the bond.
*I would like to talk about how to deal with problem of phosphorus in wastewater at a later date - there may another cheaper solution.

Jim Delcamp