

GENOA CHARTER TOWNSHIP
Board of Trustees
Regular Meeting
November 19, 2012
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to approve minutes: November 5, 2012.

Approval of Regular Agenda:

3. Request for approval to add 3 acres of land to the Genoa-Oceola sewer service district. The parcel of land is proposed for the development of a maximum of 3 one-acre lots to be divided from parcel 4711-11-100-024 which is to be served by a shared residential driveway located east of Pine Trace Court.
4. Request for approval of Resolution #3 (Approving Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared for the East and West Crooked Lakes Aquatic Weed Control Improvement Project.
5. Request for approval of Resolution #4 (Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices) for the East and West Crooked Lakes Aquatic Weed Control Improvement Project.
6. Presentation of the Comparative Statement of Revenues, Expenditures & Transfers with a three projection thru 2015 for all Township funds.
7. Request for approval of the first amendment to the General Fund for fiscal year ending March 31, 2013.
8. Request for approval of the first amendment to fund 264 (Road, Lake reimbursement Fund) with a three year projection thru 2015.
9. Request for approval of the following appointments that will expire on 11-20-2013: Jean Ledford to SELCRA, Jean Ledford and Paulette Skolarus to SEMCOG, Gary McCririe and Robin Hunt to Genoa/Oceola Sewer and Water Authority, Todd Smith and Gary McCririe (alternate) to Howell Area Parks and Recreation, Robin Hunt and Gary McCririe to MHOG, Paulette Skolarus to Greenways, Michael Archinal to FOIA Coordinator, Gary McCririe and Jim Mortensen to Brighton Fire Authority, Kelly VanMarter and Paul Edwards (alternate) to Huron River-Watershed Council, Todd Smith and Jean Ledford to Election Commission, and John Kirsh and Linda Rowell to Brownfield Development, Jim

Mortensen to the Planning Commission, Jean Ledford to the Zoning Board of Appeals as presented by the Township Supervisor.

10. Request for approval of the following appointments that will serve a term from 1-1-13 to 12-31-14: Robert Lupi, Ron Matkin, Patricia Petrat and Barbara Figurski (alternate) for the Genoa Township Board of Review as presented by the Township Supervisor.

11. Request for approval of Resolution for Steve Wildman.

Correspondence
Member Discussion
Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: November 19, 2012

TOWNSHIP GENERAL EXPENSES: Thru November 19, 2012	\$553,850.76
November 9, 2012 Bi Weekly Payroll	\$66,511.06
OPERATING EXPENSES: Thru November 19, 2012	\$115,378.43
TOTAL:	<u>\$735,740.25</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
29122	GENOA FU	Genoa Twp Future Roads #261	11/01/2012	200,000.00
29123	GTFPPR	GenoaTwp-Fut Paths,Pks & Rec	11/01/2012	200,000.00
29124	Panera B	Panera Bread	11/06/2012	125.91
29125	Equitabl	Equivest Unit Annuity Lock Box	11/09/2012	685.00
29126	APEX SOF	Apex Software	11/03/2012	645.00
29127	CONTINEN	Continental Linen Service	11/03/2012	92.29
29128	DTE LAKE	DTE Energy	11/03/2012	1,136.86
29129	Duncan	Duncan Disposal Systems	11/03/2012	770.00
29130	FIRST IM	First Impression Print & Marketing	11/03/2012	18.00
29131	Lollio K	Kelly Lollio	11/03/2012	334.38
29132	MASTER M	Master Media Supply	11/03/2012	41.39
29133	Perfect	Perfect Maintenance Cleaning	11/03/2012	778.00
29134	PETTYCAS	Petty Cash	11/03/2012	154.84
29135	StateMI	State Of Michigan	11/03/2012	300.00
29136	Stonebri	SBS Group, LLC	11/03/2012	5,000.00
29137	Miller	David Miller	11/05/2012	1,000.00
29138	ANDERS	Steve Anderson	11/05/2012	10,000.00
29139	JETS PLZ	Jet's Pizza	11/06/2012	350.78
29140	VG	VG's	11/06/2012	148.37
29141	Adamski	Janet Adamski	11/06/2012	275.00
29142	assenma	Robert Assenmacher	11/06/2012	275.00
29143	ASSENMAC	Diane G. Assenmacher	11/06/2012	275.00
29144	BATTIATA	Nancy Battiata	11/06/2012	200.00
29145	Bhavsar	Janice Bhavsar	11/06/2012	200.00
29146	BillelCl	Clementine Billel	11/06/2012	200.00
29147	Binder	Donald Binder	11/06/2012	250.00
29148	BODALSKI	Mary Lynn Bodalski	11/06/2012	250.00
29149	BodalskR	Richard Bodalski	11/06/2012	200.00
29150	Bowman	Chuck Bowman	11/06/2012	200.00
29151	Brender	Karen Brender	11/06/2012	200.00
29152	Brenna	Deborah Brennan	11/06/2012	200.00
29153	BRENNAN	Ann Brennan	11/06/2012	275.00
29154	BURGNER	Mary Burgner	11/06/2012	275.00
29155	Chilson	Chilson Hills Baptist Church	11/06/2012	200.00
29156	ChurchNa	Church of the Nazarene	11/06/2012	200.00
29157	Clarke	Jane Clarke	11/06/2012	200.00
29158	CLEARYUN	Cleary University	11/06/2012	200.00
29159	COLLINS	Shawn Collins	11/06/2012	275.00
29160	COMM BIB	Community Bible Church	11/06/2012	200.00
29161	DavisS	Shelagh Davis	11/06/2012	200.00
29162	DespotW	William Despot	11/06/2012	200.00
29163	Doucette	Louis Doucette	11/06/2012	200.00
29164	FRASHEC	Cheryl Frasheski	11/06/2012	200.00
29165	FRASHEK	Kenneth Frasheski	11/06/2012	200.00
29166	Gammon	Debra Gammon	11/06/2012	200.00
29167	GODWIN	Carol Godwin	11/06/2012	225.00
29168	Gogolin	Michael Gogolin	11/06/2012	200.00
29169	Goodall	Diane Goodall	11/06/2012	250.00
29170	Granet	Marlene Granet	11/06/2012	200.00
29171	Grochows	Cynthia Grochowski	11/06/2012	225.00
29172	GUERR	Marie Guerriero	11/06/2012	200.00
29173	Guerrier	Charles Guerriero	11/06/2012	200.00
29174	Hornung	Hornung Elementary School	11/06/2012	200.00
29175	HYSEN	Theodore Hysen	11/06/2012	200.00
29176	Jensen	James Jensen	11/06/2012	200.00
29177	JonesC	Constance Jones	11/06/2012	200.00
29178	Kelloggs	Sarah Kellogg	11/06/2012	200.00
29179	KIRSCH H	Hilda Kirsch	11/06/2012	200.00
29180	Kolinsk	Miriam Kolinski	11/06/2012	200.00
29185	Kolinski	Tom Kolinski	11/06/2012	200.00
29186	Konsitzk	Konrad Konsitzke	11/06/2012	225.00
29187	Koss	Brigitte Koss	11/06/2012	200.00

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
29188	Kuchar	Mechelle Kuchar	11/06/2012	225.00
29189	KucharS	Seneca Kuchar	11/06/2012	75.00
29190	LADUKJA	Janet La Duke	11/06/2012	200.00
29191	Larson	Sally Larson	11/06/2012	200.00
29192	Lash	Marian Lash	11/06/2012	25.00
29193	Lazzari	Mary Ann Lazzari	11/06/2012	200.00
29194	Lewis	Barbara Lewis	11/06/2012	275.00
29195	Lind	Tammy Lindberg	11/06/2012	250.00
29196	Lizak	Jean Lizak	11/06/2012	200.00
29197	LIZAKSTE	Steve Lizak	11/06/2012	200.00
29198	Lollo K	Kelly Lollo	11/06/2012	250.00
29199	MahalakC	Carolyn Mahalak	11/06/2012	200.00
29200	MateviaG	Gerald Matevia	11/06/2012	200.00
29201	MateviaJ	Joyce Matevia	11/06/2012	275.00
29202	McCauley	Jennifer McCauley	11/06/2012	275.00
29203	McClure	Cecelia McClure	11/06/2012	250.00
29204	McGrath	Carol McGrath	11/06/2012	200.00
29205	McMahon	Janina McMahon	11/06/2012	225.00
29206	MORRISON	Carolyn Morrison	11/06/2012	200.00
29207	Nagy	Joseph Nagy	11/06/2012	275.00
29208	Napper	Dawn Napper	11/06/2012	118.75
29209	NelsonD	Donna Nelson	11/06/2012	275.00
29210	NICHOLAS	Daena Nicholas	11/06/2012	225.00
29211	OBrien	Thomas O'Brien	11/06/2012	200.00
29212	Poppy	Kathryn Shreyer-Poppy	11/06/2012	275.00
29213	Quattro	Terry Quattro	11/06/2012	200.00
29214	RIGGS	Ann Riggs	11/06/2012	275.00
29215	ristoj	Joni L. Risto	11/06/2012	200.00
29216	RYNICKE	Antoinette Rynicke	11/06/2012	200.00
29217	Sapienza	Kristen Renee Sapienza	11/06/2012	250.00
29218	SapienzP	Paul Sapienza Jr.	11/06/2012	250.00
29219	Saunder	John Saunders	11/06/2012	275.00
29220	Schelosk	Mary Scheloske	11/06/2012	200.00
29221	Sebastia	Paul Sebastian	11/06/2012	200.00
29222	SHAFER K	Karleen Shafer	11/06/2012	200.00
29223	Smyth	Allen Smyth	11/06/2012	200.00
29224	SmythM	Marilynn Smyth	11/06/2012	200.00
29225	STEELE	Bonnie Steele	11/06/2012	200.00
29226	Sterzing	Darrel Sterzinger	11/06/2012	275.00
29227	StGermaM	Marie St. Germain	11/06/2012	200.00
29228	StGerMau	Maurice St. Germain	11/06/2012	200.00
29229	SwihartE	Eva C. Swihart	11/06/2012	275.00
29230	SwihartW	William D. Swihart	11/06/2012	200.00
29231	Three Fi	Three Fires Elementary School	11/06/2012	200.00
29232	Vettrain	John Vettraino	11/06/2012	200.00
29233	Walega	Ellen Walega	11/06/2012	25.00
29234	WATSON V	Victor Watson	11/06/2012	225.00
29235	WENNERBE	Virginia Wennerberg	11/06/2012	200.00
29236	Wisser	Kathleen Wisser	11/06/2012	250.00
29237	Withorn	Margaret Withorn	11/06/2012	200.00
29238	Woody	Frank Woody	11/06/2012	200.00
29239	WoodyPr	Prudence Woody	11/06/2012	200.00
29240	BODALSKI	Mary Lynn Bodalski	11/08/2012	15.00
29241	DespotW	William Despot	11/08/2012	15.00
29242	GODWIN	Carol Godwin	11/08/2012	15.00
29243	KernScot	Scott Kern	11/08/2012	50.00
29244	KIRSCH H	Hilda Kirsch	11/08/2012	15.00
29245	LADUKJA	Janet La Duke	11/08/2012	15.00
29246	Lazzari	Mary Ann Lazzari	11/08/2012	15.00
29247	Lind Bry	Bryan Lindberg	11/08/2012	50.00
29248	McClure	Cecelia McClure	11/08/2012	15.00
29249	MORRISON	Carolyn Morrison	11/08/2012	15.00

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
29250	Sapienza	Kristen Renee Sapienza	11/08/2012	27.75
29251	SapienzP	Paul Sapienza Jr.	11/08/2012	15.00
29252	Sitnar	Susan Sitnar	11/08/2012	326.76
29253	Smyth	Allen Smyth	11/08/2012	15.00
29254	SmythM	Marilynn Smyth	11/08/2012	15.00
29255	StGerMau	Maurice St.Germain	11/08/2012	15.00
29256	WATSON V	Victor Watson	11/08/2012	15.00
29257	Zerbyd	Diane Zerby	11/08/2012	21.09
29258	MacLeod	Kimberly MacLeod	11/08/2012	10,500.00
29259	ARCHINAL	Michael Archinal	11/08/2012	56.28
29260	Clearwat	Clearwater Systems	11/08/2012	42.00
29261	CNA Sure	CNA Surety	11/08/2012	100.00
29262	CONSUMER	Consumers Energy	11/08/2012	129.60
29263	COOPERST	Cooper's Turf Management LLC	11/08/2012	1,936.00
29264	Duncan	Duncan Disposal Systems	11/08/2012	76,240.60
29265	Eagle	Eagle Rock Concrete	11/08/2012	750.00
29266	ELECTSOU	MC&E/ELECTION SOURCE	11/08/2012	945.16
29267	GORDONFO	Gordon's Food Services	11/08/2012	280.94
29268	LCAA	LCAA	11/08/2012	75.00
29269	LivCTrea	Livingston County Treasurer	11/08/2012	487.34
29270	Mancuso	Mancuso & Cameron, P.C.	11/08/2012	16,359.38
29271	MASTER M	Master Media Supply	11/08/2012	284.85
29272	Net serv	Network Services Group, L.L.C.	11/08/2012	45.00
29273	PRINTING	Printing Systems	11/08/2012	751.75
29274	SEMCOG	Semcog	11/08/2012	2,216.00
29275	State MI	State of Michigan	11/08/2012	130.69

Report Total: 553,850.76

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 11/02/2012 - 15:22

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
10978	AETNA LI	Aetna Life Insurance & Annuity	11/09/2012		25.00
			Check 10978 Total:		25.00
10979	EFT-FED	EFT- Federal Payroll Tax	11/09/2012		6,503.79 2,634.75 3,889.39 909.59 909.59
			Check 10979 Total:		14,847.11
10980	EFT-PENS	EFT- Payroll Pens Ln Pyts	11/09/2012		1,606.79
			Check 10980 Total:		1,606.79
10981	EFT-TASC	EFT-Flex Spending	11/09/2012		911.53
			Check 10981 Total:		911.53
29125	Equitabl	Equivest Unit Annuity Lock Box	11/09/2012		685.00
			Check 29125 Total:		685.00
10982	FIRST NA	First National Bank	11/09/2012		275.00 2,640.00 45,520.63

Check 10982 Total:

48,435.63

Report Total:

66,511.06

**First National
Direct Deposit
NOVEMBER 9, 2012
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Genoa Township	\$48,435.63	
Aaron Korpela		\$1,142.81
Adam Van Tassell		\$1,087.97
Alex Chimpouras		\$1,968.06
Amy Ruthig		\$1,010.50
Angela Williams		\$816.27
Caitlin Nims		\$1,007.16
Carol Hanus		\$1,244.35
Craig Bunkoske		\$1,556.73
Daniel Schlack		\$1,298.54
Dave Estrada		\$1,172.27
David Miller		\$1,953.36
Deborah Rojewski		\$1,615.22
Diane Zerby		\$472.73
Duane Chatterson		\$1,526.77
Erin Daksiewicz		\$924.88
Greg Tatara		\$2,535.22
Jacob Mitchell		\$851.43
James Aulette		\$1,335.29
Jeffrey Meyers		\$1,224.80
Jenifer Kern		\$652.89
Jonathan Morton		\$999.22
Judith Smith		\$1,220.17
Karen J. Saari		\$996.16
Kelly VanMarter		\$2,088.57
Kimberly MacLeod		\$1,007.45
Kristen Sapienza		\$782.09
Kyle Mitchell		\$989.24
Laura Mroczka		\$1,717.08
Martin Reich		\$1,611.87
Michael Archinal		\$2,776.27
Renee Gray		\$0.00
Robin Hunt		\$1,374.95
Scott Lowe		\$1,353.95
Steven Anderson		\$1,744.36
Susan Sitner		\$1,027.32
Tammy Lindberg		\$1,005.14
Tesha Humphriss		\$1,922.29
Zakkery Olvin		\$422.25
Total Deposit		<u><u>\$48,435.63</u></u>

#593 LAKE EDGEWOOD W/S FUND

Payment of Bills

November 1 - 12, 2012

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	11/09/2012	2253	Clearwater Systems	Acct 18474 dated 11/1/2012	-995.00
Check	11/09/2012	2254	Utilities Instrumentation Service	Inv 530340111	-714.00
Check	11/09/2012	2255	Clearwater Systems	Acct 87181 dated 11/1/2012	-289.95
Check	11/09/2012	2256	DTE Energy	Service from 9/27/12-10/26/12	-4,495.93
Grand Total					-6,494.88

#503 DPW UTILITY FUND

Payment of Bills

November 1 - 12, 2012

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	11/09/2012	2255	A3C-Collaborative Architecture	Inv 12074FH1030	-600.00
Check	11/09/2012	2256	Steve Anderson	Reimburse Staples purchase/mileage to class	-97.63
Check	11/09/2012	2257	Applied Imaging	Inv 17087-1	-448.68
Check	11/09/2012	2258	LAHRA	2013 Membership (Kimberly MacLeod)	-65.00
Check	11/09/2012	2259	LOWE'S	Statement dated 11/02/2012	-2,290.83
Check	11/09/2012	2260	Absolute Auto Repair	Inv 76879, 76918	-1,365.48
Check	11/09/2012	2261	Auto Zone	Inv # 63099, 63187	-22.97
Check	11/09/2012	2262	Blackburn Mfg. Co.	Inv 0427313-IN	-271.49
Check	11/09/2012	2263	K & J Electric, Inc.	Inv 5963	-1,701.00
Check	11/09/2012	2264	NORTHWEST PIPE & SUPPLY	Inv 116491	-63.44
Check	11/09/2012	2265	Port City Communications, Inc.	Inv 444411012012	-176.76
Check	11/09/2012	2266	Victory Lane Quick Oil Change	Inv 25479	-48.97
Check	11/09/2012	2267	MWEA	Dave Miller's membership dues	-58.00
Check	11/09/2012	2268	PAETEC	Acct 2119355	-29.20
Check	11/09/2012	2269	State of Michigan	Inv 785439	-300.00
Check	11/09/2012	2270	TalentWise	Inv 64597708	-86.00
Check	11/09/2012	2271	Tractor Supply Co.	Acct 6035 3012 0324 0252	-59.96
Check	11/09/2012	2272	LAHRA	Nov 2012 LAHRA Training Session	-60.00
Grand Total					-7,745.41

#595 PINE CREEK W/S FUND

Payment of Bills

November 1 - 12, 2012

Type Date Num Name Memo Amount

no checks issued

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

November 1 - 12, 2012

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	11/09/2012	2530	PVS Nolwood Chemicals, Inc	Inv 380947 & Credit 107454	-997.00
Check	11/09/2012	2531	Galen Anderson	Reimbursement for Grinder Pump repair	-94.00
Check	11/09/2012	2532	CONSUMERS ENERGY	Billing from 9/28/12 - 10/26/12	-100.99
Check	11/09/2012	2533	DTE ENERGY	Service from 9/27/12 - 10/25/12	-7,276.01
Check	11/09/2012	2534	BUSINESS IMAGING GROUP	Inv 223195	-1,028.34
Check	11/09/2012	2535	BRIGHTON ANALYTICAL, LLC	Numerous invoices Oct - Nov 2012	-536.00
Check	11/09/2012	2536	Biotech Agronomics, Inc.	Inv 891	-12,027.47
Check	11/09/2012	2537	Redmond Environmental, Inc.	Inv 2378	-3,136.64
Check	11/09/2012	2538	COOPERS TURF MANAGEMENT, LLC	Inv # 10324 & 10387	-3,824.00
Check	11/09/2012	2539	DUBOIS COOPER ASSOCIATES INCORPORATED	Inv 149570	-17,360.00
Check	11/09/2012	2540	GENOA TWP UTILITY FUND	Maintenance/Billing fees Nov 2012	-36,464.50
Check	11/09/2012	2541	K & J Electric, INC	Inv 5961	-1,487.00
Check	11/09/2012	2542	LIVINGSTON COUNTY DRAIN COMMISSION	Inv 2273	-449.41
Check	11/09/2012	2543	STATE OF MICHIGAN	Inv 774403	-1,230.09
Check	11/09/2012	2544	DIXON ENGINEERING, INC.	Inv 12-5755	-1,850.00
Check	11/09/2012	2545	Utilities Instrumentation Service	Inv #'s 530340110, 530340174, 530340172	-3,094.00
Check	11/09/2012	2546	USA Bluebook	Inv # 795412 & 805806	-10,182.69
Grand Total					-101,138.14

GENOA CHARTER TOWNSHIP

Regular Meeting

Nov. 5, 2012

6:30 p.m.

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Jim Mortensen and Jean Ledford. Also present were Township Manager Michael Archinal, Township Assistant Manager Kelly VanMarter and approximately forty-five persons in the audience.

A Call to the Public was made with the following response: Jim Rowell – Mountain Road needs work. Bill Taylor provided a one page letter to the board acting as the Road Improvement Committee. The request asks that the board not consider the \$50,000.00 in engineering as part of the contribution by the township to the road improvement project.

Sgt. Thompson of the Michigan State Police asked if the board had any concerns or issues with the State Police. The board did not have any questions.

Bob Richards provided a copy of a flyer to McCririe for review.

Phil Magee – We need a county wide millage for our roads. Will you continue to do this work piecemeal for the next 30 years? Karen – Will we be able to pay this off without interest? McCririe – Yes. Bonnie Spicher – Now is the time to fix our roads. Our roads are looking worse and property values will change as a result.

Terry Davis – There are safety issues related to drainage. The Sundance and Mountain intersection is a skating rink. Victor Watson – Can this cost be written off in our taxes? McCririe – No.

Jim Mitte – Will the \$50,000.00 be assessed? McCririe – This expense will be part of the project should it move forward either now or in the future. Mitte – The road is sound and I am opposed. This would cause a hardship for many retirees.

Approval of Consent Agenda:

Moved by Hunt and supported by Mortensen to approve items 1 and 3 under the consent agenda and move the minutes of Oct. 15, 2012 to the regular board for discussion. The motion carried unanimously.

1. Payment of Bills.

2. Request for approval to advance \$50,000 for engineering for the Mystic, Mountain and Milroy Subdivision Road improvement project.

Approval of Regular Agenda:

Moved by Mortensen a supported by Ledford to approve for action all items listed under the regular agenda. The motion carried unanimously.

3. Request to approve minutes: October 15, 2012.

Moved by Ledford and supported by Hunt to approve the Oct. 15, 2012 Minutes of the Board correcting Page two with reference to the second public hearing concerning East and West Crooked Lakes. The meeting will be held Dec. 3, 2012. The motion carried unanimously.

4. Request for approval of special use application, impact assessment and site plan for proposed storage of hazardous materials in above ground storage tanks within existing outdoor storage area, petitioned by Transtar Autobody Technologies.

A. Disposition of Special Use

Moved by Skolarus and supported by Mortensen to approve the Special Use Permit for accessory outdoor storage of hazardous materials involving the construction of six solvent tanks consisting of four 3,500 gallon and 5,000 gallon tanks. The motion carried unanimously.

B. Disposition of Impact Assessment

Moved by Hunt and supported by Skolarus to approve the environmental impact assessment including the PIP plan dated 09/05/2012 as submitted. The motion carried unanimously.

C. Disposition of Site Plan

Moved by Ledford and supported by Mortensen to approve the site plan as submitted with the following conditions:

1. An as-built site plan meeting the standards of the Township Engineer and Section 18.04 of the Zoning Ordinance shall be provided for township records prior to the issuance of a final certificate of occupancy for the project.
2. All requirements of the Brighton Area Fire Authority shall be met.
3. The waste receptacle located on the south side of the building shall be moved to the loading dock area or to a location not visible from the parking lot or public street. The new location of the receptacle must be shown on the as-built site plan required in item 1 above. The motion carried unanimously.

5. Consideration of an agreement for payment of tap fees with Country Corners Shopping Center LLC.

Moved by Mortensen and supported by Ledford to approve the execution of the Agreement for Payment of Connection Fee Charge with Country Corners Shopping Center, L.L.C. and to authorize the Township Treasurer to levy a special assessment on parcel 4711-04-300-010 for

the payment of connection fees in the amount of \$8,925.00. Further, to authorize the Township Supervisor to execute said agreement. The motion carried unanimously.

6. Request for approval of an engineering services proposal for the Red Oaks Special Assessment Road Improvement Project.

Moved by Ledford and supported by Mortensen to approve the engineering services proposal with Hubbell, Roth & Clark (Consulting Engineers) at a cost not to exceed \$21,750.00. The motion carried unanimously.

7. Consider request to enter into closed session for discussion pending litigation pursuant to Section 8(e) of the 1976 Open Meetings Act.

Moved by Skolarus and supported by Mortensen to enter into closed session at 7:15 p.m. to discuss pending litigation. The motion carried by roll call vote as follows: Ayes – Ledford, Hunt, Mortensen, Skolarus and McCririe. Nays – None. Absent – Wildman and Smith.

The regular meeting of the board was brought to order at 7:25 p.m.

Moved by Ledford and supported by Mortensen to approve the execution of the settlement agreement with Glenn Waggoner as submitted by Township Attorney Frank Mancuso and recommended by Township Attorney Doug Cameron with execution by Gary McCririe. The motion carried unanimously.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:30 p.m.



Paulette A. Skolarus
Genoa Township Clerk

(Press/argus 09/09/2012)



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Assistant Township Manager
DATE: November 15, 2012
RE: Addition of 3 acres to the Genoa-Oceola Sewer District

At the June 18, 2012 meeting the Board favorably reviewed a request for the extension of sewer service to serve a maximum of six (6) lots on a 20.98 acre parcel of land located east of the Woodland Springs subdivision. The Board requested that the applicant meet with Township staff to determine the land division and street access. Attached hereto please find the meeting minutes and the conceptual plan from the June meeting.

After reviewing the site constraints and costs, the applicant is requesting sewer service for the addition of three (3) one-acre lots in compliance with the existing Low Density Residential (LDR) zoning classification. These three lots will be accessed via a proposed shared residential driveway extending east from Pine Trace Court. The remaining 17.98 acre parcel is proposed to be served by a septic system with a single driveway access from Oak Bend Court. The proposed land division sketch and a description of the 3 acres to be added to the district are attached.

I have reviewed the development proposal and support the proposed expansion to the sewer service area boundary as well as the land division. The costs associated with adding the 3 acres to the district have been calculated at \$20,088 (see attached memo). This fee will need to be paid upon issuance of a Land Use Permit to install the proposed sanitary sewer.

Tesha Humphriss, Utility Department Engineer, supports the proposal and requests Board consideration of the following conditions: (1) the parcels shall be served by gravity sewer; (2) the sewer system must be publically owned; and (3) all requirements of the utility system including, construction plan review, approval and permitting shall be met.

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Steven Wildman

In summary, please consider approval of the sewer district boundary expansion with the following conditions:

- 1.) **The Connection Fee associated with adding this property to the district must be paid with the Land Use Permit to install the sanitary sewer;**
- 2.) **The 3 parcels must be served by a gravity sewer system;**
- 3.) **The sewer system must be publically owned;**
- 4.) **All requirements of the utility system, including construction plan review, approval and permitting shall be met.**

I trust this meets your needs at this time. Please don't hesitate to contact me if you have any questions or concerns in this regard.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly VanMarter". The signature is written in a cursive, flowing style with a long horizontal flourish extending to the right.

Kelly VanMarter

LEGAL DESCRIPTION OF RECORD

Reference: **Quit Claim Deed as recorded in Document No. 2007R-002405,
Livingston County Records**

Premises situated in the Township of Genoa, County of Livingston, State of Michigan, to wit:

Part of the Northwest 1/4 of Section 11, Town 2 North, Range 5 East, more particularly described as follows: **BEGINNING** at the Northwest Corner of said Section 11; thence along the North line of said Section 11, N89°41'21"E 1432.33 feet; thence S00°17'23"W 640.05 feet; thence S89°48'04"W 1430.26 feet; thence along the West line of said Section, N00°06'22"E 637.24 feet to the Point of Beginning. Subject to and together with all easements and restrictions affecting title to the above described premises.

More commonly known as: **VL S. Kellogg Road, Brighton, Michigan 48114**
Tax ID Number: **4711-11-100-024**

Refer to the current policy for title insurance for proof of ownership and all encumbrances affecting title to the described above parcel.

PROPOSED LEGAL DESCRIPTIONS

17.98± ACRE PARCEL


A part of Parcel No. 4711-11-100-024

BEGINNING at the Northwest Corner of Section 11, Town 2 North, Range 5 East, Genoa Township, Livingston County, Michigan; thence N89°41'21"E 1432.33 feet along the North line of said Section 11, same being (in part) the South line of "Woodland Springs at Lake Chemung," Livingston County Condominium Subdivision Plan No. 191; thence S00°17'23"E 640.05 feet; thence S89°48'04"W 1026.51 feet; thence N00°11'56"W 236.79 feet; thence S89°41'21"W 206.81 feet; thence N02°14'02"W 190.66 feet; thence S85°55'42"W 188.39 feet; thence N00°06'22"E 223.03 feet along the West line of said Section 11, same being the East line said "Woodland Springs at Lake Chemung to the Place of Beginning. Being a part of the Northwest 1/4 of Section 11, Town 2 North, Range 5 East, Genoa Township, Livingston County, Michigan. Containing 17.98 acres of land, more or less. Subject to and together with all easements and restrictions affecting title to the above described premises.

3.00± ACRE PARCEL

A Part of Parcel No. 4711-11-100-024

Commencing at the Northwest Corner of Section 11, Town 2 North, Range 5 East, Genoa Township, Livingston County, Michigan; thence S00°06'22"W 223.03 feet along the West line of said Section 11, same being the East line said "Woodland Springs at Lake Chemung to the **PLACE OF BEGINNING**; thence N85°55'42"E 188.39 feet; thence S02°14'02"E 190.66 feet; thence N89°41'21"E 206.81 feet; thence S00°11'56"E 236.79 feet; thence S89°48'04"W 403.75 feet; thence N00°06'22"E 414.21 feet along said West line of Section 11, same being said East line "Woodland Springs at Lake Chemung to the Place of Beginning. Being a part of the Northwest 1/4 of Section 11, Town 2 North, Range 5 East, Genoa Township, Livingston County, Michigan. Containing 3.00 acres of land, more or less. Subject to and together with all easements and restrictions affecting title to the above described premises.

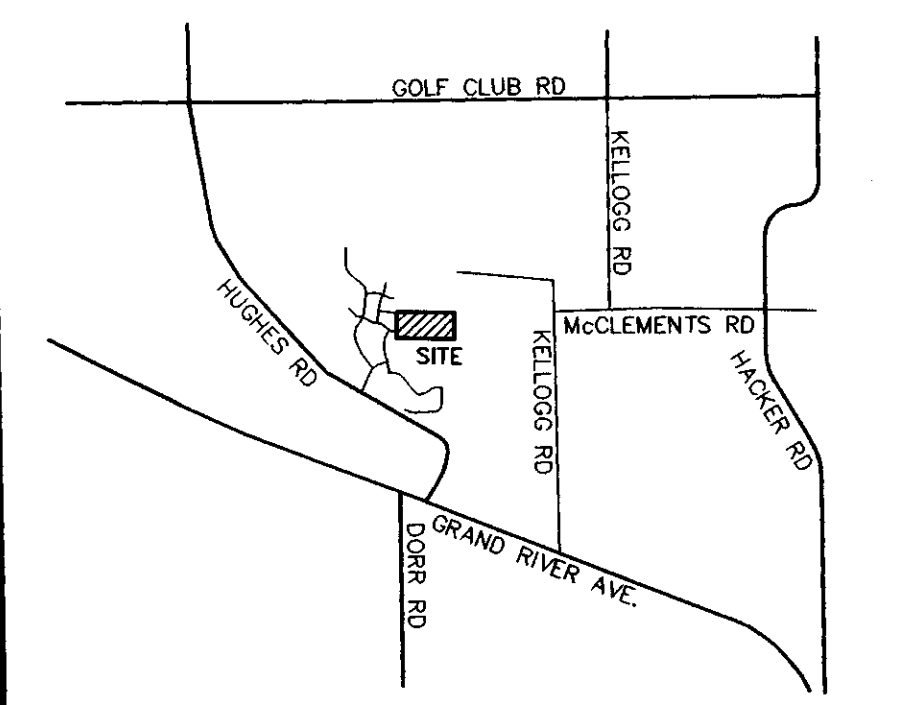
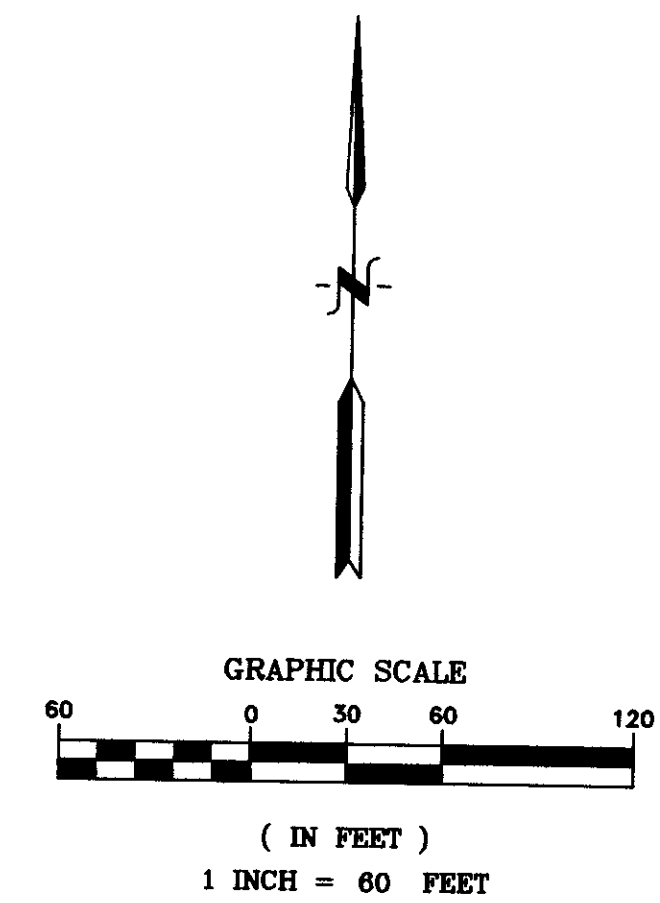
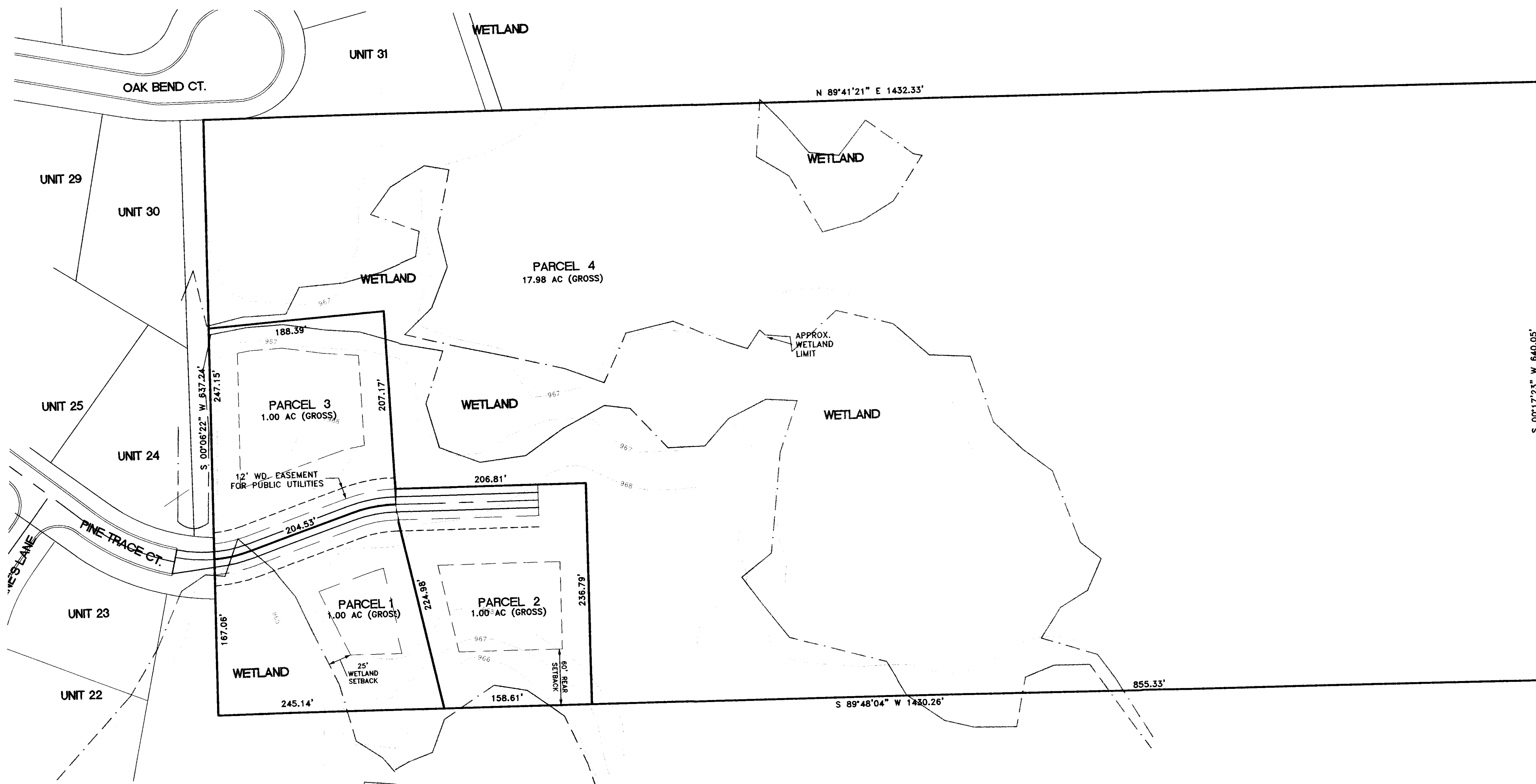
CLIENT: VANESSA TUCKER	
	
SCALE: 1 INCH = 200 FEET.	
SECTION 11, TOWN 2 NORTH, RANGE 5 EAST GENOA TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN	
JOB NO. 1-10-11-121945	DATE: 11/13/12
DWG NO: 121945-SKTCH	SHEET 2 OF 2

CIVIL ENGINEERS
LAND SURVEYORS

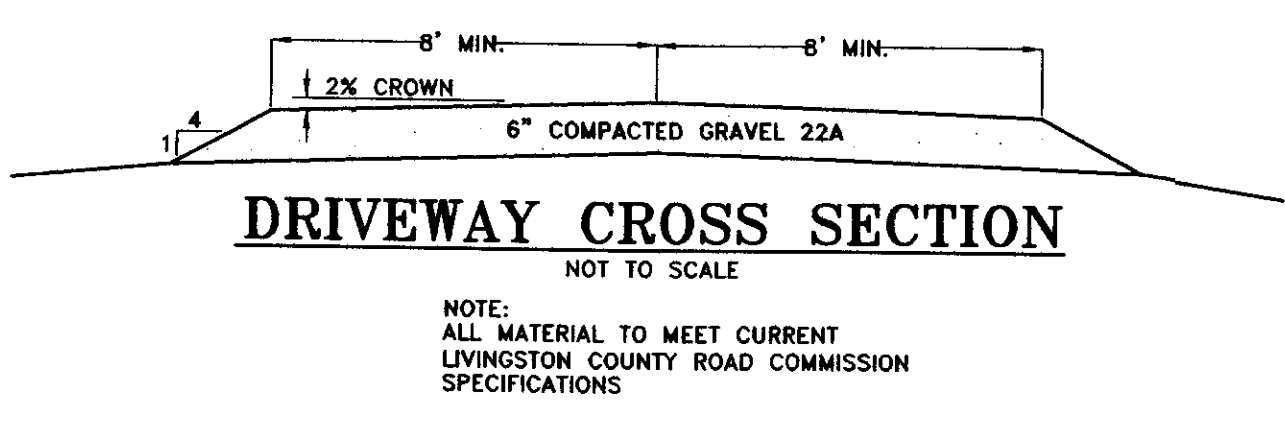


PH (810) 227-9533
FAX (810) 227-9460
EMAIL: desine@desineinc.com
2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

ALL DISTANCES SHOWN ARE IN FEET AND DECIMALS THEREOF.	
LEGEND	
○ = SET 3/4" x 18" IRON PIPE	
● = FOUND IRON	
■ = FOUND MONUMENT	
-x-x-	= FENCE LINE
DRAWN: LMC	CHECK: WMP



- LEGEND
- PARCEL BOUNDARY
 - - - CONTOUR LINE
 - - - WETLAND LINE
 - - - EASEMENT LINE
 - - - BUILDING SETBACK LINE
 - EX. SPOT ELEVATION



SITE DATA

PARCEL: 11-11-100-024
 PARCEL AREA: 20.98 ac.
 PARCEL ZONING: LDR

BUILDING SETBACKS:

FRONT	50'
SIDE	30'
REAR	60'
WETLANDS	25'

MINIMUM LOT AREA: 1 ACRE
 MINIMUM LOT WIDTH: 150'

CALCULATION OF ALLOWABLE LAND DIVISIONS

PARENT TRACT: 11-11-100-024 & 11-11-100-021
 PARENT TRACT AREA: 54.54 ac.

		POTENTIAL DIVISIONS
SECTION 108(2)a:	1st 10 ACRES	4
SECTION 108(2)b:	(54.54 - 10)/10	4
SECTION 108(2)c:		0
SECTION 108(3):	BONUS DIVISIONS	0
ALLOWABLE LAND DIVISIONS		8
PROPOSED LAND DIVISIONS		3
PREVIOUSLY APPROVED LAND DIVISION		1
PROPOSED EXEMPT PARCELS		0

DESIGN: WMP	REVISION #	DATE	REVISION-DESCRIPTION	REVISION #	DATE	REVISION-DESCRIPTION
DRAFT: JHG						
CHECK: WMP						

Parcel
 4711-11-100-024

CONCEPTUAL
 LAND DIVISION
 SKETCH

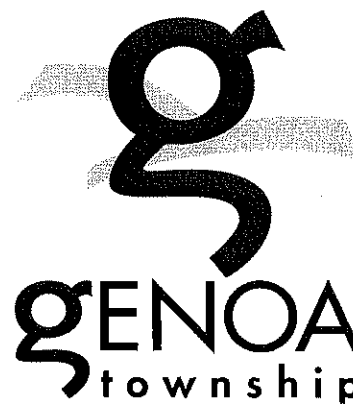
CLIENT:
 VANESSA TUCKER
 24321 GROVE AVENUE
 EAST POINTE, MICHIGAN 48021
 248-204-4727

SCALE: 1in. = 60ft.
 PROJECT No.: 121945
 DWG NAME: 1945-A11 A
 ISSUED:



MEMORANDUM

To: Township Board
From: Kelly VanMarter
Date: November 15, 2012
Re: Vanessa Tucker Sewer
Connection



I have reviewed the files associated with the Genoa-Oceola #2 Special Assessment District. The formula for the district was \$3,200 per acre, \$3,100 per REU, and \$36 per front footage. Using the original formula, the connection fee to add the Parson's property to the district would be as follows:

\$3,200 per acre x 3 acres	=	\$9,600.00
\$3,100 per REU x 3 lots	=	\$9,300.00
\$36 per front foot x 33' frontage	=	\$ 1,188.00
TOTAL CONNECTION FEE	=	\$20,088.00

8. Request for approval of Resolution #3 (to Approve Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be prepared) for the Glenway Drive Road Special Assessment Project.

Moved by Smith and supported by Mortensen to approve resolution No. 3 as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe. Nay – None. Absent – None.

9. Request for approval of Resolution #4 (Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices) for the Glenway Drive Road Special Assessment Project.

Moved by Smith and supported by Wildman to approve resolution No. 4 as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe. Nay – None. Absent – None.

10. Consideration of a request for sewer extension for a 20.98 acre parcel to service no more than 6 parcels as requested by Desine Inc.

It was the consensus of the board that sewer lines could be extended to this property since the plant could accommodate six additional parcels. Mr. Perry was asked to meet with Archinal and the township engineer to lay out an acceptable division of the land and street access.

11. Review and request for approval of newsletter articles.

Newsletter articles were reviewed with minor modifications and additions.

12. Review of Subdivision Road Special Assessment Policy.

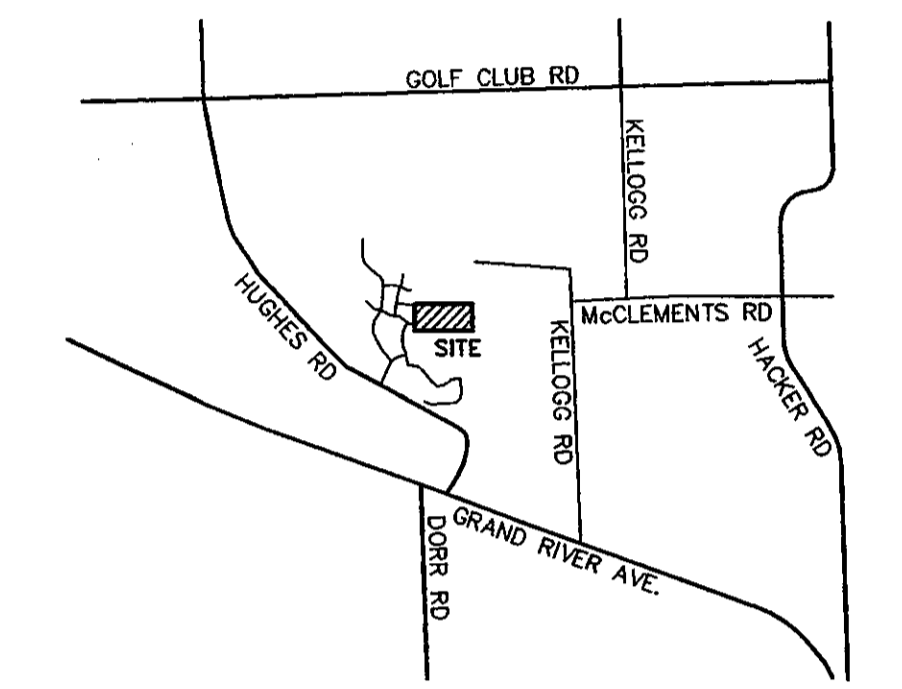
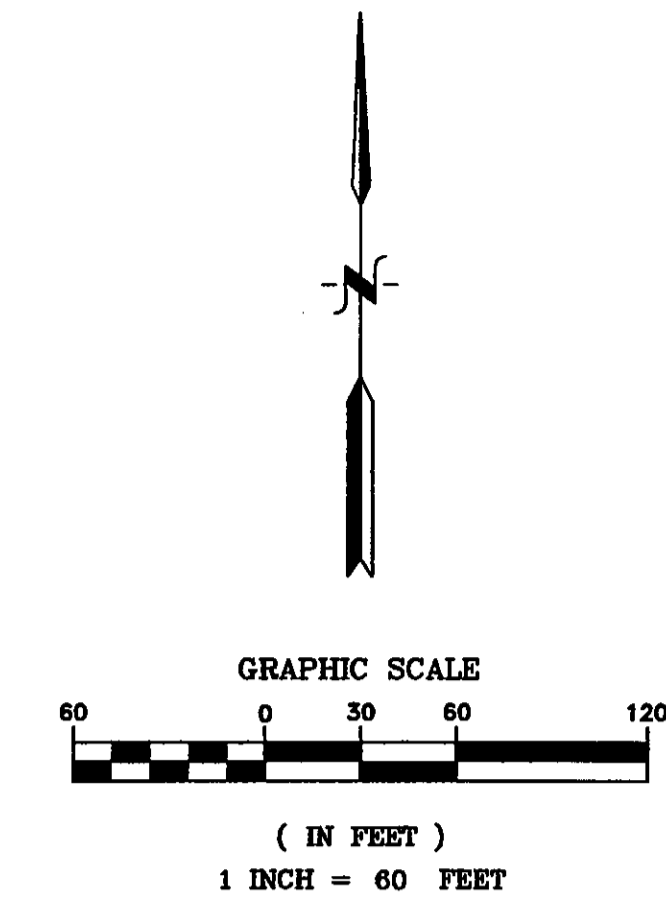
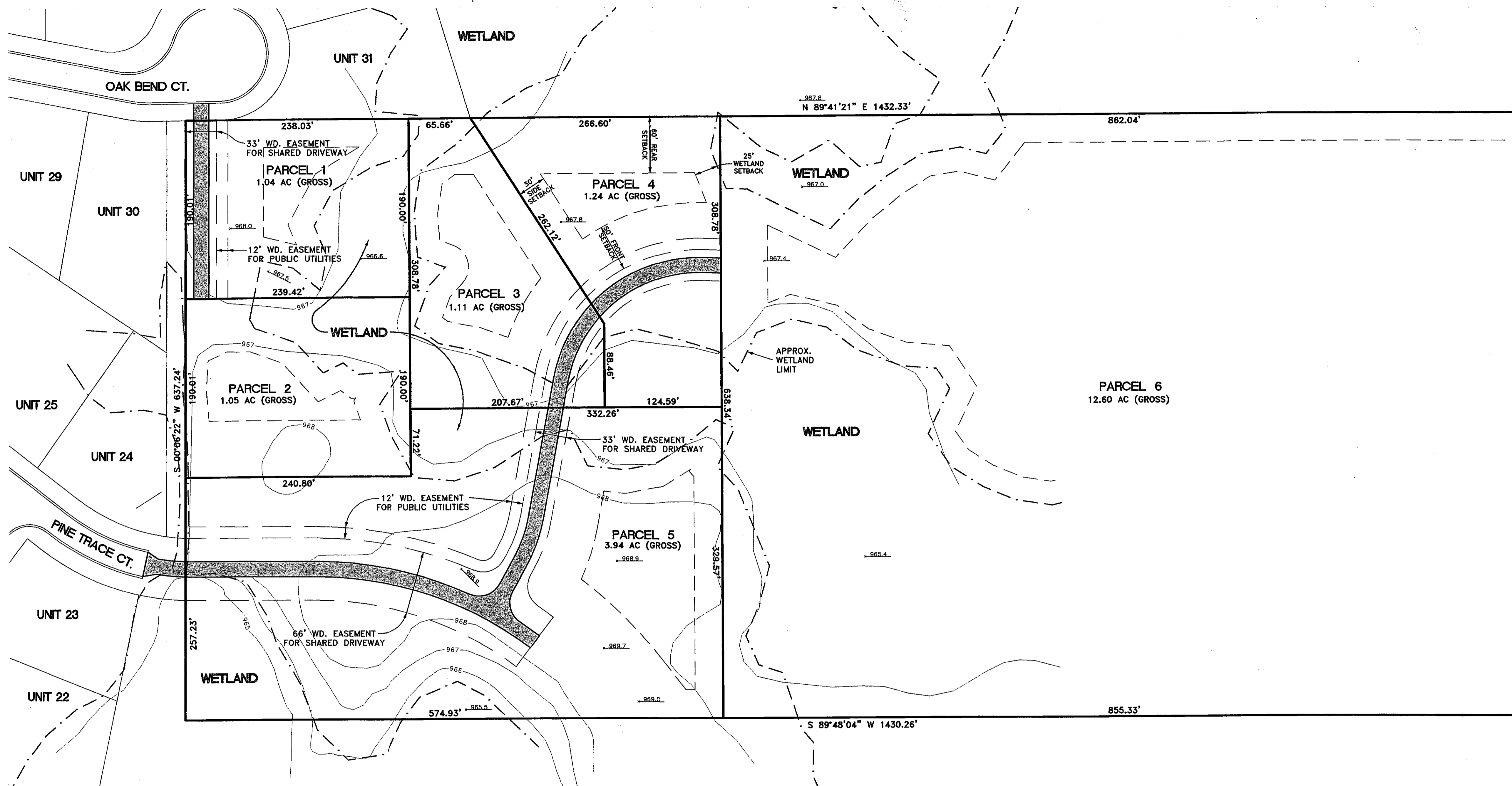
The township subdivision road policy was reviewed with regard to the establishment of a special assessment district for Red Oaks. It was the consensus of the board to consider the petitions from Red Oaks at such time as 51% of the homeowners within the district sign the petition. No further action was taken by the board.

A letter was received from Mr. Will Murray concerning the opening of a hair salon in the Whistle Stop Plaza. McCririe asked that Archinal review existing salons to determine the actual water use and correspond with Mr. Murray concerning a decision with regard to the residential equivalent user cost for this business.

The regular meeting and public hearing of the board was adjourned at 8:05 p.m.



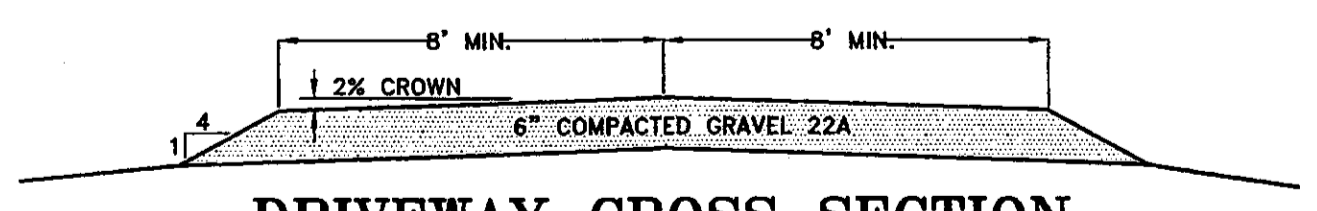
Paulette A. Skolarus
Genoa Township Clerk



LOCATION MAP
 NOT TO SCALE

- LEGEND**
- PARCEL BOUNDARY
 - CONTOUR LINE
 - - - WETLAND LINE
 - - - EASEMENT LINE
 - - - BUILDING SETBACK LINE
 - 967.8 EX. SPOT ELEVATION

NOTES:
 1. Property boundary depicted is established from existing record document. A survey has not been completed.
 2. Wetland limits depicted are approximate, as shown on development plans for "Woodland Springs at Lake Chemung". Topographic information and contour lines as depicted on the development plans for "Chemung Forest".



DRIVEWAY CROSS SECTION
 NOT TO SCALE

NOTE:
 ALL MATERIAL TO MEET CURRENT
 LIVINGSTON COUNTY ROAD COMMISSION
 SPECIFICATIONS

SITE DATA

PARCEL: 11-11-100-024
 PARCEL AREA: 20.98 ac.
 PARCEL ZONING: LDR

BUILDING SETBACKS:
 FRONT 50'
 SIDE 30'
 REAR 60'
 WETLANDS 25'

MINIMUM LOT AREA 1 ACRE
 MINIMUM LOT WIDTH 150'

CALCULATION OF ALLOWABLE LAND DIVISIONS

PARENT TRACT: 11-11-100-024 & 11-11-100-021
 PARENT TRACT AREA: 54.54 ac.

	POTENTIAL DIVISIONS
SECTION 108(2)a: 1st 10 ACRES	4
SECTION 108(2)b: (54.54 - 10)/10	4
SECTION 108(2)c:	0
SECTION 108(3): BONUS DIVISIONS	0
ALLOWABLE LAND DIVISIONS	8
PROPOSED LAND DIVISIONS	6
PREVIOUSLY APPROVED LAND DIVISION	1
PROPOSED EXEMPT PARCELS	0

DESIGN: WMP	REVISION #	DATE	REVISION-DESCRIPTION	REVISION #	DATE	REVISION-DESCRIPTION
DRAFT: JHG						
CHECK: WMP						

Parcel
 4711-11-100-024

CONCEPTUAL
 LAND DIVISION
 SKETCH

CLIENT:
 VANESSA PARSONS
 24321 GROVE AVENUE
 EAST POINTE, MICHIGAN 48021
 248-204-4727

SCALE: 1in. = 60ft.
 PROJECT No.: 121945
 DWG NAME: 1945-LD
 ISSUED: JUN 05 2012

(Resolution No. 3)
East and West Crooked Lakes Aquatic Weed Control Improvement Project
Reimbursement Special Assessment Project (2013)

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the "Township") held at the Township Hall on Nov. 19, 2012, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Mortensen, Ledford, Wildman and Smith.

ABSENT:

The following preamble and resolution were offered by _____, and seconded by _____.

Resolution Approving Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared

WHEREAS, the Board of Trustees of the Township has approved the aquatic weed control improvement project for East and West Crooked Lakes within the Township as described in Exhibit A (the "Project");

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Board has tentatively determined to proceed with the Project;

WHEREAS, the Township held a public hearing on the Project and the proposed special assessment district (the "Special Assessment District") for the Project on Oct. 15, 2012;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Clerk and which are identified as "Plans and Cost Estimates for the East and West Crooked Lakes Aquatic Weed Control Project and Reimbursement Special Assessment Project, Exhibit A (summer 2013)."

2. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for five years.

3. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll, which certificate shall be substantially in the form of Exhibit C to this resolution.

4. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Mortensen Skolarus, Wildman and McCririe.

NO: None.

ABSENT:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT A

DESCRIPTION OF PROJECT
A FIVE YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:

The unit cost per acre for the project will consist of:

Description	Total
2,4-D	\$380.00
Renovate OTF	\$450.00
Reward	\$215.00
Aquathol K/Hydrothol 191	\$205.00
Algaecides	\$40.00
Survey (Both Lakes)	\$750.00

Suggested budget for 2013 Fluridone treatments 6ppb:	\$35,016.00 to \$42,796.00
Additional requirements by DEQ	<u>\$10,500.00 to \$10,500.00</u>
Estimated total cost for initial treatments	<u>\$45,516.00 to \$53,296.00</u>

The five year estimated cost from 2013 until 2017 is projected to be \$100,000.00 (including publications and mailings for the establishment of the special assessment district)

Exhibit B

The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

Parcel Number

4711-21-201-007	4711-21-401-021	4711-22-201-034	4711-22-302-001
4711-21-201-008	4711-21-401-023	4711-22-201-036	4711-22-302-002
4711-21-201-009	4711-21-401-024	4711-22-201-038	4711-22-302-003
4711-21-201-010	4711-21-401-026	4711-22-201-039	4711-22-302-004
4711-21-201-011	4711-21-401-027	4711-22-201-041	4711-22-302-008
4711-21-201-055	4711-22-100-010	4711-22-201-042	4711-22-302-009
4711-21-201-056	4711-22-100-012	4711-22-201-045	4711-22-302-010
4711-21-201-057	4711-22-100-013	4711-22-201-046	4711-22-302-011
4711-21-201-058	4711-22-100-014	4711-22-201-048	4711-22-302-012
4711-21-201-059	4711-22-100-015	4711-22-201-049	4711-22-302-013
4711-21-201-060	4711-22-100-016	4711-22-201-051	4711-22-302-014
4711-21-201-061	4711-22-100-017	4711-22-201-052	4711-22-302-015
4711-21-201-062	4711-22-100-018	4711-22-201-053	4711-22-302-016
4711-21-201-063	4711-22-100-021	4711-22-201-054	4711-22-302-017
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4711-21-201-071	4711-22-102-137	4711-22-202-011	4711-22-302-042
4711-21-201-072	4711-22-102-138	4711-22-202-013	4711-22-302-043
4711-21-201-073	4711-22-102-139	4711-22-202-014	4711-22-302-044
4711-21-201-074	4711-22-102-140	4711-22-202-016	4711-22-302-045
4711-21-201-075	4711-22-200-010	4711-22-202-017	4711-22-302-052
4711-21-201-076	4711-22-200-012	4711-22-202-018	4711-22-302-053
4711-21-300-014	4711-22-200-017	4711-22-202-020	4711-22-302-054
4711-21-301-001	4711-22-200-026	4711-22-202-021	4711-22-302-056
4711-21-301-009	4711-22-200-028	4711-22-202-023	4711-22-302-057
4711-21-301-010	4711-22-200-029	4711-22-202-025	4711-22-302-058
4711-21-400-005	4711-22-201-001	4711-22-202-026	4711-22-302-059
4711-21-400-006	4711-22-201-002	4711-22-202-030	4711-22-302-060
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4711-21-401-001	4711-22-201-022	4711-22-301-007	4711-22-302-067
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4711-21-401-015	4711-22-201-033	4711-22-301-046	4711-22-302-076

4711-22-302-077	4711-22-302-197	4711-27-101-022	4711-28-201-007
4711-22-302-079	4711-22-302-202	4711-27-101-023	4711-28-201-008
4711-22-302-080	4711-22-302-204	4711-27-101-024	4711-28-201-011
4711-22-302-081	4711-22-302-206	4711-27-101-025	4711-28-201-012
4711-22-302-082	4711-22-303-001	4711-27-101-026	4711-28-201-013
4711-22-302-083	4711-22-303-002	4711-27-101-027	4711-28-201-014
4711-22-302-086	4711-22-303-003	4711-27-101-028	4711-28-201-017
4711-22-302-156	4711-22-303-005	4711-27-101-029	4711-28-201-018
4711-22-302-157	4711-22-303-011	4711-27-101-030	4711-28-201-019
4711-22-302-158	4711-22-303-012	4711-27-101-031	4711-28-201-020
4711-22-302-159	4711-22-303-013	4711-27-101-032	4711-28-201-021
4711-22-302-160	4711-22-400-002	4711-27-103-001	4711-28-201-022
4711-22-302-161	4711-22-400-003	4711-27-103-003	4711-28-201-023
4711-22-302-163	4711-22-400-004	4711-27-103-005	4711-28-201-026
4711-22-302-164	4711-22-400-005	4711-27-103-006	4711-28-201-027
4711-22-302-165	4711-22-400-007	4711-27-103-010	4711-28-201-028
4711-22-302-166	4711-22-400-008	4711-27-103-011	4711-28-201-029
4711-22-302-167	4711-22-400-009	4711-27-103-015	4711-28-201-031
4711-22-302-168	4711-22-400-010	4711-27-103-020	4711-28-201-032
4711-22-302-169	4711-22-400-015	4711-27-103-023	4711-28-201-033
4711-22-302-170	4711-22-400-016	4711-27-103-046	4711-28-201-035
4711-22-302-172	4711-22-400-017	4711-27-103-048	4711-28-201-038
4711-22-302-173	4711-22-400-018	4711-27-103-055	4711-28-201-042
4711-22-302-174	4711-22-400-025	4711-27-103-060	4711-28-201-044
4711-22-302-175	4711-22-400-026	4711-27-200-002	4711-28-201-045
4711-22-302-176	4711-22-400-027	4711-27-200-004	4711-28-201-046
4711-22-302-177	4711-22-400-028	4711-28-100-015	4711-28-201-047
4711-22-302-178	4711-22-400-029	4711-28-100-023	4711-28-201-050
4711-22-302-179	4711-27-100-001	4711-28-100-024	4711-28-201-052
4711-22-302-180	4711-27-100-002	4711-28-100-025	4711-28-201-053
4711-22-302-181	4711-27-100-003	4711-28-100-026	4711-28-201-054
4711-22-302-182	4711-27-100-004	4711-28-101-047	4711-28-201-055
4711-22-302-183	4711-27-100-008	4711-28-101-070	4711-28-201-056
4711-22-302-184	4711-27-100-009	4711-28-101-071	4711-28-201-057
4711-22-302-185	4711-27-100-011	4711-28-101-072	4711-28-202-001
4711-22-302-186	4711-27-100-012	4711-28-101-073	4711-28-202-002
4711-22-302-187	4711-27-100-013	4711-28-101-074	4711-28-202-003
4711-22-302-188	4711-27-100-014	4711-28-200-001	4711-28-202-004
4711-22-302-189	4711-27-100-015	4711-28-200-002	4711-28-202-005
4711-22-302-190	4711-27-100-016	4711-28-200-003	4711-28-202-007
4711-22-302-191	4711-27-100-030	4711-28-201-001	4711-28-202-009
4711-22-302-192	4711-27-100-034	4711-28-201-002	4711-28-202-010
4711-22-302-193	4711-27-100-035	4711-28-201-003	4711-28-202-011
4711-22-302-194	4711-27-100-036	4711-28-201-004	4711-28-202-012
4711-22-302-195	4711-27-100-037	4711-28-201-005	4711-28-202-013
4711-22-302-196	4711-27-101-021	4711-28-201-006	4711-28-202-014

4711-28-202-015	4711-28-406-027
4711-28-202-016	4711-28-406-028
4711-28-202-017	4711-28-406-029
4711-28-202-021	4711-28-406-030
4711-28-202-023	4711-28-406-031
4711-28-202-025	4711-28-406-032
4711-28-202-031	4711-28-406-033
4711-28-202-032	4711-28-406-034
4711-28-202-033	4711-28-406-035
4711-28-202-034	4711-28-406-036
4711-28-202-035	4711-28-406-037
4711-28-400-002	4711-28-406-038
4711-28-400-003	4711-28-406-039
4711-28-400-013	4711-28-406-040
4711-28-400-017	4711-28-406-041
4711-28-404-009	4711-28-406-042
4711-28-404-010	4711-28-406-043
4711-28-404-011	4711-28-406-044
4711-28-404-012	4711-28-406-045
4711-28-404-013	4711-28-406-046
4711-28-404-014	4711-28-406-047
4711-28-406-001	4711-28-406-048
4711-28-406-002	4711-28-406-049
4711-28-406-003	4711-28-406-050
4711-28-406-004	4711-28-406-051
4711-28-406-005	4711-28-406-052
4711-28-406-006	4711-28-406-053
4711-28-406-007	4711-28-406-054
4711-28-406-008	4711-28-406-055
4711-28-406-009	4711-28-406-056
4711-28-406-010	4711-28-406-057
4711-28-406-011	4711-28-406-058
4711-28-406-012	4711-28-406-059
4711-28-406-013	4711-28-406-060
4711-28-406-014	4711-28-406-061
4711-28-406-015	4711-28-406-062
4711-28-406-016	4711-28-100-014
4711-28-406-017	
4711-28-406-018	
4711-28-406-020	
4711-28-406-021	
4711-28-406-022	
4711-28-406-023	
4711-28-406-024	
4711-28-406-025	
4711-28-406-026	

Resolution No. 4
(East and West Crooked Lakes) Aquatic Weed Control Project
Reimbursement Special Assessment Project (summer 2013)

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the "Township") held at the Township Hall on November 19, 2013, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Smith, Ledford, Wildman and Mortensen.

ABSENT: None.

The following preamble and resolution were offered by Mortensen, seconded by Smith.

**Resolution Acknowledging the Filing of the Special
Assessment Roll, Scheduling the Second Hearing,
and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the aquatic weed control improvement project within the Township as described in Exhibit A (the "Project");

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled "Special Assessment Roll for the East and West Crooked Lakes Aquatic Weed Control Project Reimbursement Special Assessment Project (2013)" (the "Proposed Roll") and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.

2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.

3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Proposed Roll.

4. The second public hearing will be held on Monday, December 3, 2012, at 6:30 p.m. at the offices of Genoa Charter Township, Livingston County, Michigan.

5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit C and shall be mailed by first class mail on or before November 21, 2012.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before November 23, 2012 and November 30, 2012. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Mortensen, Skolarus, Wildman and McCririe.

NO: None.

ABSENT: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

Exhibit D

Affidavit of Mailing

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

Paulette A. Skolarus, being first duly sworn, deposes and says that she personally prepared for mailing, and did on November 21, 2012, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus
Genoa Charter Township Clerk

EXHIBIT B

Genoa Charter Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
UPON A PROPOSED EAST AND WEST AQUATIC WEED CONTROL PROJECT
AND SPECIAL ASSESSMENT DISTRICT FOR THE PROJECT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Charter Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on Dec. 3, 2012, at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the following proposed special assessment district for aquatic weed control, and to hear any objections thereto and to the proposed project.

The project (the "Project") will consist of a unit cost per acre as follows:

Description	Total
2,4-D	\$380.00
Renovate OTF	\$450.00
Reward	\$215.00
Aquathol K/Hydrothol 191	\$205.00
Algaecides	\$40.00
Survey (Both Lakes)	\$750.00

Suggested budget for 2013 Fluridone treatments 6ppb:	\$35,016.00 to \$42,796.00
Additional requirements by DEQ	<u>\$10,500.00 to \$10,500.00</u>
Estimated total cost for initial treatments	<u>\$45,516.00 to \$53,296.00</u>

The five year estimated cost from 2013 until 2017 is projected to be \$100,000.00 (including publications and mailings for the establishment of the special assessment district). **The estimate cost to each parcel is expected to be \$45.00 annually beginning in the summer of 2013**

(2) The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map and includes the specific properties that are identified by the following permanent parcel numbers:

(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(4) The preliminary plans and cost estimates for the proposed Project and the boundaries of the Special Assessment District are now on file in the office of the Township Clerk for public inspection. The Township Board has received petitions signed by 55.11 percent of property owners within the proposed district. Pursuant to the provisions of Public Act 188 of 1954, record owners of land have the right to file written objections to the Project with the Township Board. Pursuant to the provisions of Public Act 188 of 1954, record owners of land have the right to file written objections to the Project with the Township Board. Any person objecting to the proposed Project or the proposed Special Assessment District shall file an objection in writing with the Township Clerk before the close of the Dec. 3, 2012 hearing or within such further time as the Township Board may grant.

This notice is given by order of the Genoa Township Board.

Dated: Nov. 19, 2012

Paulette A. Skolarus
Genoa Township Clerk

(Press/Argus 11/23/2012 & 11/30/2012)

Certificate

I, the undersigned, Supervisor of Genoa Township, Livingston County, Michigan (the "Township"), acting pursuant to a resolution duly adopted by the Genoa Charter Township Board on November 19, 2012 (the "Resolution") certify that (1) the attached special assessment roll for the East and West Crooked Lakes Aquatic Weed Control Improvement Project and Reimbursement Special Assessment Project (summer 2013) Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: November 19, 2012

Gary McCrie
Genoa Township Supervisor

EXHIBIT C

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

PAULETTE A. SKOLARUS, being first duly sworn, deposes and says that she personally prepared for mailing, and did on Nov. 21, 2012 send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus
Genoa Charter Township Clerk

GENOA TOWNSHIP
GENERAL FUND
AUDIT PRESENTATION
COMPARATIVE STATEMENT OF REVENUES, EXENDITURES & TRANSFERS
FOR PERIODS ENDING 6/30/06 THROUGH 3/31/12
WITH A THREE YEAR PROJECTION THROU 2015

LINE #	DESCRIPTION	YEAR ENDING 3/31/2015	YEAR ENDING 3/31/2014	YEAR ENDING 3/31/2013	YEAR ENDING 3/31/2012	YEAR ENDING 3/31/2011	YEAR ENDING 3/31/2010	YEAR ENDING 3/31/2009	YEAR ENDING 3/31/2008	(CHANGE IN FISCAL YEAR) 9 MOS ENDING 3/31/2007
REVENUES:										
1	TAXES	825,000	820,000	815,000	821,190	846,918	916,670	958,169	950,911	908,444
2	TAX COLLECTION FEES	345,000	340,000	332,200	318,946	327,630	349,870	362,319	370,276	353,779
3	LICENSES & PERMITS/CABLE FRANCHISE FEES	335,000	330,000	323,000	318,111	303,748	275,273	253,201	250,890	184,165
4	TRAILER FEES	4,000	4,000	4,000	3,301	3,558	3,117	3,482	3,447	2,672
5	STATE SHARED REVENUES	1,375,000	1,350,000	1,325,000	1,630,181	1,047,344	967,161	1,089,615	1,080,898	811,922
6	APPLICATION FEES	33,500	33,500	33,500	28,575	22,426	17,425	32,731	49,586	55,228
7	REFUSE COLLECTION FEES	790,000	785,000	780,000	731,289	725,657	695,920	660,443	626,316	458,663
8	GRANT REVENUE				-	94,919	-	-	388	1,033
9	UTILITY ADMINISTRATION FEES	50,000	50,000	50,000	50,000	20,000	20,000	-	-	25,000
10	LIQUOR LAW ADMIN. FEES	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
11	LAND - TRANSFER TAXES	150,000	147,000	145,000	138,732	144,480	153,657	152,615	156,977	148,162
12	RENT INCOME				-	-	-	51,000	51,689	55,426
13	METRO ACT REVENUE	13,500	13,500	13,500	13,500	11,701	13,814	11,590	12,100	12,207
14	INTEREST INCOME	13,000	12,500	10,000	17,353	21,086	23,850	50,947	110,788	80,395
15	TRANSFER IN FROM OTHER FUNDS				79,000	-	300,000	-	-	-
16	MISCELLANEOUS	10,000	10,000	30,000	15,251	9,045	24,008	32,855	20,609	58,262
	TOTAL REVENUES	<u>3,947,500</u>	<u>3,899,000</u>	<u>3,864,700</u>	<u>4,168,929</u>	<u>3,582,012</u>	<u>3,764,265</u>	<u>3,662,467</u>	<u>3,688,375</u>	<u>3,158,858</u>
EXPENDITURES:										
30	SALARY - TRUSTEES	33,000	32,000	31,620	20,655	23,130	23,220	26,755	26,900	17,371
31	SALARY - SUPERVISOR	53,500	51,500	49,980	49,980	49,000	49,000	49,000	47,500	35,625
33	SALARY - ELECTION WORKERS	60,000	25,000	70,000	20,526	40,885	9,878	70,631	32,418	45,202
34	SALARY - PROFESSIONALS/CONTRACTUAL	320,000	315,000	310,000	300,696	317,464	302,349	298,649	314,663	224,751
35	CONTRACTUAL ASSESSING SERVICE				-	-	-	-	0	0
36	LEGAL	100,000	100,000	125,000	88,883	66,206	95,531	306,961	166,379	100,666
37	SALARY - CLERK	52,500	50,500	48,980	48,980	48,000	48,000	48,000	46,500	34,875
38	AUDITOR	19,000	18,000	18,000	16,850	16,600	16,450	15,225	15,200	12,425
39	PAYROLL PROCESSING (PAYCHEX)				-	-	-	-	-	-
40	ENGINEERS/PLANNING	55,000	50,000	50,000	48,645	33,764	47,486	98,903	47,837	21,856
41	TAX ROLL PREPARATION				-	-	-	-	-	3,734
42	SALARY - BOR, PLANNING, ZONING	12,000	12,000	12,000	4,877	4,821	8,997	4,596	21,705	2,039
43	REFUNDS & CHARGEBACKS	22,000	20,000	20,000	20,848	11,570	9,132	3,714	3,120	1,909
44	SALARY - TREASURER	52,500	50,500	48,980	48,980	48,000	48,000	48,000	46,500	34,875
45	REPAIRS & MAINTENANCE	85,000	80,000	75,000	83,665	91,799	65,574	71,122	61,167	31,120
46	INSURANCE	270,000	260,000	250,000	236,566	251,512	237,754	231,542	219,545	115,353
47	UTILITIES	22,000	21,000	20,000	19,356	16,207	15,705	18,007	16,609	12,928

GENOA TOWNSHIP
GENERAL FUND
AUDIT PRESENTATION
COMPARATIVE STATEMENT OF REVENUES, EXENDITURES & TRANSFERS
FOR PERIODS ENDING 6/30/06 THROUGH 3/31/12
WITH A THREE YEAR PROJECTION THROU 2015

LINE #	DESCRIPTION	YEAR ENDING 3/31/2015	YEAR ENDING 3/31/2014	YEAR ENDING 3/31/2013	YEAR ENDING 3/31/2012	YEAR ENDING 3/31/2011	YEAR ENDING 3/31/2010	YEAR ENDING 3/31/2009	YEAR ENDING 3/31/2008	(CHANGE IN FISCAL YEAR) 9 MOS ENDING 3/31/2007
48	SALARY - OTHER	275,000	265,000	255,000	250,861	264,520	265,200	239,725	199,948	147,314
49	RETIREMENT - PENSIONS	115,000	105,000	98,000	90,162	90,012	81,559	78,846	76,210	54,644
50	OFFICE EXPENSES	85,000	80,000	75,000	72,499	67,103	56,309	71,786	81,830	63,476
51	TELEPHONE	23,000	22,000	21,000	20,791	15,901	14,078	13,612	14,137	9,500
52	TRAVEL, AUTO (MILEAGE)	20,000	20,000	20,000	12,202	11,526	9,678	16,509	11,456	8,795
53	ESCROW LOSSES	-	-	-	-	-	-	-	-	-
54	GYPSY MOTH & MISCELLANEOUS	-	-	-	-	-	-	-	-	-
55	STORM MANDATE/NPDES	-	-	-	-	-	-	1,879	3,757	5,070
56	DUES	25,000	25,000	25,000	17,726	16,736	22,509	22,477	18,950	10,840
57	REGIONAL MEETING FEES	20,000	20,000	20,000	12,011	26,066	15,717	22,363	21,726	12,729
58	APPLICATION FEES	22,000	21,000	20,000	12,275	7,035	17,020	20,355	69,225	60,039
59	UTILITY BILLING FEES	-	-	-	-	-	-	-	-	-
60	SALARY - ORDINANCE ENFORCEMENT	50,000	48,000	46,000	44,710	45,907	42,281	40,494	37,314	26,389
61	SALARY - PLANNING & ZONING	29,000	29,000	28,000	27,344	26,646	26,168	24,380	-	-
62	METER READING	-	-	-	-	-	-	-	-	-
63	FIRE SUBSTATION	8,000	8,000	8,000	6,861	19,254	25,616	24,845	19,541	9,996
64	ROAD IMPROVEMENTS	300,000	300,000	270,000	226,182	49,201	280,279	479,193	2,100	170,848
65	LANDSCAPE & SITE WORK	-	-	-	-	-	-	-	-	-
66	REFUSE EXPENDITURES	920,000	915,000	910,000	902,699	861,862	844,632	833,586	825,337	598,012
67	DUST CONTROL	68,000	67,000	67,000	48,806	52,862	56,509	66,111	71,690	25,441
68	WHITE PINES STREET LIGHTING	800	800	800	746	645	651	756	576	468
69	DEBT RETIREMENT - PRIN & INTER.	-	-	-	-	-	-	-	-	-
70	PARKS & RECREATION	100,000	100,000	85,000	68,698	62,976	96,527	91,210	91,210	89,460
71	BIKE/WALK PATH	-	-	-	-	-	-	-	-	-
72	WATER/SEWER/BLDG DEPT.	-	-	-	28,799	-	-	-	-	-
73	DRAINS	35,000	35,000	35,000	27,515	26,675	37,192	17,411	33,803	25,106
74	CAPITAL OUTLAY	95,000	90,000	85,000	90,031	163,679	58,347	46,656	62,451	113,172
75	PAYROLL TAXES	85,000	80,000	75,000	62,557	64,986	78,888	67,928	57,237	40,913
76	UNEMPLOYMENT TAXES	20,000	20,000	20,000	-	-	-	-	-	-
77	ECONOMIC DEVELOPMENT	20,000	20,000	20,000	-	-	-	2,748	-	-
78	CONTINGENCIES	50,000	50,000	50,000	-	-	-	-	-	-
79	TRANSFER OUT TO OTHER FUNDS*	600,000	860,000	929,000	995,000	323,515	157,500	199,637	1,150,000	675,000
80	TOTAL EXPENDITURES/TRANS OUT	4,122,300	4,266,300	4,292,360	4,027,982	3,216,065	3,163,736	3,673,612	3,914,541	2,841,941
	NET REVENUES & EXPENDITURES				140,947	365,947	600,529	(11,145)	(226,166)	316,917
	BEGINNING FUND BALANCE - G/F	1,798,503	2,165,803	2,593,463	2,452,516	2,086,569	1,486,040	1,497,185	1,723,351	1,406,434

GENOA TOWNSHIP
GENERAL FUND
AUDIT PRESENTATION
COMPARATIVE STATEMENT OF REVENUES, EXENDITURES & TRANSFERS
FOR PERIODS ENDING 6/30/06 THROUGH 3/31/12
WITH A THREE YEAR PROJECTION THROU 2015

LINE #	DESCRIPTION	YEAR ENDING 3/31/2015	YEAR ENDING 3/31/2014	YEAR ENDING 3/31/2013	YEAR ENDING 3/31/2012	YEAR ENDING 3/31/2011	YEAR ENDING 3/31/2010	YEAR ENDING 3/31/2009	YEAR ENDING 3/31/2008	(CHANGE IN FISCAL YEAR) 9 MOS ENDING 3/31/2007
	ENDING FUND BALANCE - G/F	<u>1,623,703</u>	<u>1,798,503</u>	<u>2,165,803</u>	<u>2,593,463</u>	<u>2,452,516</u>	<u>2,086,569</u>	<u>1,486,040</u>	<u>1,497,185</u>	<u>1,723,351</u>
	*TRANS-OUT TO FUNDS:									
82	ROAD IMPROVEMENT FUND	200,000	250,000	200,000	200,000	200,000	-	-	-	100,000
83	ADVANCES FOR ROAD PROJECTS/UTILITIES FUNDS	200,000	400,000	350,000	-	3,515	12,500	-	-	150,000
85	FUTURE DEVELOPMENT FIRE FUND				-	-	-	154,637	925,000	200,000
86	BUILDING/GROUNDS RESERVE FUND				60,000	45,000	45,000	45,000	25,000	25,000
89	PARKS & RECREATION FUND	200,000	200,000	379,000	725,000	75,000	100,000	-	200,000	200,000
90	SELCRA REIMBURSEMENT FUND		10,000		10,000	-	-	-	-	-
	TOTAL TRANSFERS OUT OF GENERAL FUND	<u>600,000</u>	<u>860,000</u>	<u>929,000</u>	<u>995,000</u>	<u>323,515</u>	<u>157,500</u>	<u>199,637</u>	<u>1,150,000</u>	<u>675,000</u>
	ENDING FUND BALANCE - OTHER FUNDS									
92	ROAD IMPROVEMENT FUND				1,171,281	1,249,055	1,205,150	1,209,215	1,183,120	1,149,362
93	ADVANCES FOR REIMBURSABLE ROAD PROJECTS				564,691	541,780	494,601	861,209	696,056	500,487
95	FUTURE DEVELOPMENT FIRE FUND				-	-	-	-	74,958	198,467
97	PARKS & RECREATION FUND				703,227	385,687	472,123	733,576	803,157	943,744
99	BUILDING/GROUNDS RESERVE FUND				200,521	218,790	172,990	126,281	79,017	51,316
100	SELCRA REIMBURSEMENT FUND				6,044					
	TOTAL ENDING FUND BALANCE - OTHER FUNDS				<u>2,645,764</u>	<u>2,395,312</u>	<u>2,344,864</u>	<u>2,930,281</u>	<u>2,836,308</u>	<u>2,843,376</u>
	ENDING FUND BALANCE - G/F & OTHER FUNDS				<u>5,239,227</u>	<u>4,847,828</u>	<u>4,431,433</u>	<u>4,416,321</u>	<u>4,333,493</u>	<u>4,566,727</u>

copy of genoa pl comparison audit analyssi

GENOA TOWNSHIP - GENERAL FUND #101
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013
 Mtg/ Date 11/19/2012

ACCT #	ACCOUNT DESCRIPTION	BUDGET FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR 7 MONTHS 11/13/2012	11/19/2012 1ST AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2013
REVENUES				
000-403-000	CURRENT REAL PROP TAXES	815,000	3,278	815,000
000-423-000	COLLECT FEES/EXCESS OF ROLL/SCHOOLS	332,200	510	332,200
000-476-100	LINCESSES AND PERMITS/CABLE FRANCHISE FEES	323,000	181,897	323,000
000-477-000	METRO ACT FEES	13,500	1	13,500
000-480-000	TRAILER FEES	4,000	1,918	4,000
000-574-000	STATE SHARED REVENUES	1,325,000	952,067	1,325,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	33,500	22,987	33,500
000-631-000	REFUSE COLLECTION FEES	780,000	194,005	780,000
000-664-000	INTEREST INCOME	10,000	3,321	10,000
000-676-000	ADMIN FEE/DPW FUND (RENT)	50,000	12,500	50,000
000-676-100	ADMIN FEE/LIQUOR LAW FUND	3,500	944	3,500
000-678-300	TAXES ON LAND TRANSFER - BRIGHTON/HOWELL	145,000	140,755	145,000
000-699-001	ELECTIONS - SCHOOLS, PRIMARY, MISC.	8,730	31,265 X	30,000
	TOTAL REVENUES	3,843,430	1,545,448	3,864,700
EXPENDITURES & TRANSFERS OUT TO OTHER FUNDS				
101-703-000	TRUSTEES - SALARIES	31,620	13,770.00	31,620
171-703-000	SUPERVISOR - SALARY	49,980	33,320.00	49,980
191-703-000	ELECTION - SUPPLIES/SALARIES	60,000	61,172.00 X	62,000
209-703-000	CONTRACTUAL - SALARIES	310,000	194,460.00	310,000
210-801-000	PROFESSIONAL - LEGAL	75,000	98,728.00 X	125,000
215-703-000	CLERK - SALARY	48,980	32,653.00	48,980
223-801-000	PROFESSIONAL - AUDITOR	18,000	11,600.00	18,000
241-801-000	PROFESSIONAL - ENGR./PLANNING	50,000	30,038.00	50,000
247-703-000	BOARD OF REVIEW - SALARIES	12,000	375.00	12,000

GENOA TOWNSHIP - GENERAL FUND #101
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013
 Mtg/ Date 11/19/2012

ACCT #	ACCOUNT DESCRIPTION	11/19/2012 1ST AMENDMENT		
		BUDGET FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR 7 MONTHS 11/13/2012	BUDGET FOR THE YEAR ENDING 3/31/2013
247-964-000	TAX CHARGEBACKS	20,000	4,206.00	20,000
253-703-000	TREASURER - SALARY	48,980	30,142.00	48,980
265-775-000	REPAIRS AND MAINTENANCE	75,000	64,640.00	75,000
265-910-000	INSURANCE	350,000	145,245.00	250,000
265-920-000	UTILITIES - ELECTRIC/GAS	20,000	11,206.00	20,000
284-703-000	SALARIES - OTHER	255,000	147,541.00	255,000
284-704-000	RETIREMENT	98,000	24,603.00	98,000
284-715-000	PAYROLL TAXES - FICA/MEDICARE	75,000	37,025.00	75,000
284-720-000	MESC - UNEMPLOYMENT TAXES	20,000		20,000
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	75,000	49,935.00	75,000
284-728-000	ECONOMIC DEVELOPMENT	18,000	20,000.00	20,000
284-850-000	TELEPHONE	21,000	13,463.00	21,000
284-861-000	MILEAGE & TRAVEL EXPENSES	20,000	10,347.00	20,000
284-957-000	DUES	25,000	17,327.00	25,000
284-958-000	MTG. FEES & MISC EXPENSES	20,000	14,307.00	20,000
284-959-000	APPLICATION FEES EXPENSES	15,000	15,511.00	20,000
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	28,000	14,299.00	28,000
301-703-000	ORDINANCE OFFICER - SALARY	46,000	30,002.00	46,000
336-999-001	FIRE SUB STATION EXPENSES	8,000	525.00	8,000
441-801-010	ROAD IMPROVEMENT	270,000	150,345.00	270,000
441-803-000	REFUSE COLLECTION	900,000	608,715.00	900,000
441-803-100	REFUSE BULKY ITEM DISPOSAL	10,000	5,980.00	10,000
441-804-000	DUST CONTROL/CHLORIDE	50,000	66,308.00	67,000
441-971-000	WHITE PINES ST. LIGHTING	800	500.00	800
751-881-000	RECREATION	85,000	64,453.00	85,000
916-962-000	DRAINS AT LARGE	35,000		35,000
929-977-000	CAPITAL OUTLAY	85,000	48,036.00	85,000

GENOA TOWNSHIP - GENERAL FUND #101
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013
 Mtg/ Date 11/19/2012

ACCT #	ACCOUNT DESCRIPTION	BUDGET FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR 7 MONTHS 11/13/2012	11/19/2012 1ST AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2013
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	200,000	100,000.00	200,000
966-999-011	TRANS - OUT SELCRA REIMB. FUND	10,000	10,000.00	10,000
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	100,000	100,000.00	350,000
966-999-027	TRANS - OUT PARKS & RECREATION #270	379,000	200,000.00	379,000
966-999-028	TRANS - OUT BLDG. & GR. - reserves - #271	0		0
966-999-110	CONTINGENCIES	50,000		40,000
	TOTAL EXPENDITURES/TRANSFERS OUT	4,068,360	2,480,777	4,284,360
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT		(935,329)	(419,660)
	BEGINNING FUND BALANCE	2,593,463	2,593,463	2,593,463
	ENDING FUND BALANCE	2,368,533	1,658,134	2,173,803

GENOA TOWNSHIP - ROAD/LAKE REIMBURSEMENT FUND #264
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2013, 2014, 2015

ACCOUNT DESCRIPTION	BUDGET FOR THE YEAR ENDING 3/31/2013	ACTUAL THRU 10/10/2012	PROPOSED 1ST AMENDED BUDGET FOR THE YEAR ENDING 3/31/2013	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2014	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2015
REVENUES					
INTEREST INCOME	1,000	253	1,000	1,000	1,000
ASSESSMENTS - CHEMUNG WEED Jul-12	32,180	129	32,180	32,180	32,180
ASSESSMENTS - PARDEE LAKE 2 Dec-15	25,200		25,200	25,200	25,200
ASSESSMENTS - CROOKED LAKE WEED Jul-17	0		0	21,000	21,000
ASSESSMENTS - FENDT DRIVE Dec-15	35,462		35,462	35,462	35,462
GLENWAY		558	16,186	16,186	16,186
TIMBERVIEW Dec-18				42,400	42,400
RED OAKS Dec-23		2,469		61,250	61,250
OPERATING TRANS IN FROM GF Dec-16	100,000		350,000	350,000	200,000
Other		3,500	3,500		
TOTAL REVENUES	193,842	6,909	463,528	584,678	434,678
EXPENDITURES					
LAKE CHEMUNG WEEDS	55,000	41,016	55,000	55,000	55,000
PARDEE LAKE WEEDS	22,000	13,125	22,000	22,000	22,000
EAST AND WEST CROOKED LAKE WEEDS				50,000	20,000
RED OAKS		1,710	2,000	800,000	
GLENWAY		89,452	103,000		
MOUNTAIN/MYSTIC/MILROY				145,000	
TIMBERVIEW				300,000	
OTHER ROADS	2,000		2,000	2,000	2,000
OTHER LAKES	2,000		2,000	2,000	2,000
MISC./AUDIT	2,500	1,800	2,500	2,500	2,500
TOTAL EXPENDITURES	83,500	147,103	188,500	1,378,500	103,500
NET REVENUES/EXPENDITURES	110,342		275,028	(793,822)	331,178
BEGINNING FUND BALANCE	564,691		564,691	839,719	45,897
ENDING FUND BALANCE	675,033		839,719	45,897	377,075

PROJECTS @ 25% with 0% financing

	Year	No. Years	Number Parcels	Cost	Towship Contribution \$1,000.00 per parcel	Township Contribution 25%	Financial Benefit to Homeowner per parcel
Mountain View	2003	3 years	42	87,000.00	42,000.00	21,750.00	517.86
Prairie View	2004	5 years	84	660,000.00	84,000.00	165,000.00	1964.29
White Pines	2004	5 years	41	225,000.00	41,000.00	56,250.00	1371.95
Rolling Meadows	2005	5 years	51	133,338.00	51,000.00	33,338.00	653.69

POLICY CHANGE EFFECTIVE**Projects @ 25% or \$1,000.00 per parcel**

Long Pointe	2006	4 years	8	26,200.00	8,000.00	6,550.00	818.75
Chemung Road, James 7 Norfolk	2006	4 years	47	121,200.00	47,000.00	30,300.00	644.68
State Street	2006	5 years	8	20,000.00	8,000.00	5,000.00	625.00
Homestead (Private)	2007	1 year	62	22,000.00	-		
Pine Creek (Private)	2009	1 year	362	39,000.00	-	-	
Fendt Road (Industrial)	2010	4 years	8	159,000.00	-	-	
Glenway	2012	5 years	29	107,910.00	29,000.00	26,977.00	930.24
Red Oaks	2013	10 years	245	800,000.00	245,000.00	200,000.00	816.33
General Fund @ 0% Interest				2,400,648.00		545,165.00	
Proposed 2013							
Mystic, Mountain, Milroy (bond)	2013	20 years	145	1,600,000.00	145,000.00	400,000.00	1000.00
Timberview, Pine Hills	2013	6 years	48	300,000.00	48,000.00	75,000.00	1000.00

sad from 2003 at 25% or less - excel - budgets/pas

The Genoa Charter Township Board

Hereby Presents A Resolution Honoring:

STEVE WILDMAN

WHEREAS, *Steve Wildman* has served Genoa Township with distinction as a Township Board Member for two terms; and

WHEREAS, in addition to his contributions as a Board Member, *Steve* has served on the Zoning Board of Appeals; and

WHEREAS, *Steve's* tenure has been an example of excellence, diligence, dedication to Public Service and has improved the lives of Genoa Charter Township residents; and

WHEREAS, his work with respect to providing lighting for the Township Athletic Fields has left an indelible positive mark on this community; and

WHEREAS, *Steve* has completed his second term as a Genoa Charter Township Trustee.

NOW, THEREFORE, BE IT RESOLVED THAT: The Genoa Charter Township Board of Trustees, with this resolution, formally expresses its sincere appreciation and thanks to *Steve Wildman* for his contribution to Genoa Charter Township. Further, he is highly commended for the manner in which he has carried out the responsibilities of Board Member.

ADOPTED this 19th day of November, 2012

Gary T. McCrie, Supervisor

Robin Lynn Hunt, Treasurer

Paulette A. Skolarus, Clerk

Michael C. Archinal, Manager

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING
FOR THE ELECTRIC AND NATURAL GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-17138**

- The Michigan Public Service Commission will review Consumers Energy Company's amended plan to meet its energy optimization requirements in compliance with Public Act 295 of 2008 and Michigan Public Service Commission Orders in Case No. U-15800 issued on December 4, 2008 and in Case No. U-16670 issued on March 17, 2011 and April 17, 2012, respectively.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

DATE/TIME: November 20, 2012, at 10:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Sharon L. Feldman

LOCATION: Constitution Hall
525 West Allegan
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) application to be filed by November 7, 2012, seeking approval of its Amended Energy Optimization Plan. Consumers Energy filed a Notice of Intent to File Application for Review and Approval of its Amended Energy Optimization Plan on October 1, 2012.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscdockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: mpscdockets@michigan.gov.

Re: Poll Challengers

Ms. Johnson,

I am writing to file a formal complaint regarding your decision to allow Poll Challengers within the voting precincts during this election year.

My voting experience yesterday at just after 7:00am, November 6th, 2012 was the worst I've ever experienced. Twenty-four hours later I am still disillusioned enough to write you.

I, along with my adult son were excited to do our civic responsibility and participate in the election process. As the precinct volunteer was looking up my name, seated directly to her left was a Poll Challenger, viewing the volunteer's computer screen and making notes on her stack of papers. When I asked the Challenger directly who she was and why she was reading the screen, she indicated she was a Poll Watcher. The volunteer corrected her and said she was a Challenger. The challenger then proceeded to write down my name. To me, an act of intimidation.

As a citizen of this community, state and country, I am appalled to have any sort of political activist within the precinct. She was within a few feet of the people making their personal decision of who to elect and what proposals to support.

The situation was so disturbing that I contacted our Township. Ms. Paulette (Polly) Skolarus took the time to call me regarding my concern and then travel to my polling location and verify and then call me again with an update.

This was a blatant effort on your part to disenfranchise voters. You were voted into a position of power to support all the people of Michigan. Not just those that share your political agenda.

Barbara E. F. Shreve
Registered Voter
Livingston County, Genoa Township, Precinct 7
Homeowner and Resident of Michigan
Citizen of the United States of America

cc:
Ms. Polly Skolarus, Genoa Charter Township Clerk
Ms. Debbie Stabenow, U.S. Senator
Mr. Bill Schuette, Michigan Attorney General
Mr. Rick Snyder, Michigan Governor
Mr. Michael Hirten, Executive Editor, Lansing State Journal

Polly

From: BShreve <barbncharlie@comcast.net>
Sent: Wednesday, November 07, 2012 7:40 AM
To: secretary@michigan.gov
Cc: Polly; senator@stabenow.senate.gov; miag@michigan.gov; Rick.Snyder@michigan.gov; mhirten@lsj.com
Subject: Formal complaint, Re: Poll Challengers

November 7, 2012

Michigan Secretary of State
Ruth Johnson
430 W. Allegan
Lansing, MI 48918
(517) 373-2510
secretary@michigan.gov

Polly

From: SEMCOG News Release <communications@semcog.org>
Sent: Monday, November 12, 2012 1:04 PM
To: Polly
Subject: Livingston County receives SEMCOG Sustainable Community Recognition Program Award



A message from SEMCOG, the Southeast Michigan Council of Governments

November 12, 2012
Contact: [Sue Stetler](#) at 313-324-3428

Livingston County receives SEMCOG Sustainable Community Recognition Program Award

Livingston County will receive SEMCOG's Sustainable Community Recognition Program Award as part of its Board of Commissioners meeting on Tuesday, November 13, 2012, beginning at 7:30 p.m. (County Administration Building, 2nd floor Boardroom, 304 East Grand River, Howell, MI 48843). Accepting the award on behalf of the county will be Commission Chair Maggie Jones and the entire County Board of Commissioners.

Through its Sustainable Community Recognition Program, SEMCOG, the Southeast Michigan Council of Governments, recognizes member local governments that have taken initiative to incorporate sustainable activities into their practices. For local governments, sustainability is about achieving economic prosperity while protecting the environment and providing a high quality of life for residents. SEMCOG-supported initiatives help local governments achieve and maintain sustainability.

Livingston County has completed many of the recognition program's eligible activities including:

- Implementing green infrastructure on public property – specifically Lutz County Park and other natural areas in the county;
- Creating the county's comprehensive plan using SEMCOG data to understand the future;
- Developing an access management plan on Grand River to increase safety and improve travel;
- Using asset management to analyze gravel road capacity;
- Using benchmark data to better understand and manage county operations and create a "dashboard" for the county's Web site; and
- Creating and using a five-year forecast for budgeting for the last 10 years.

"SEMCOG commends Livingston County's efforts to become sustainable, and we acknowledge this great work with our Sustainable Community Recognition Program Award," notes SEMCOG Executive Director, Paul Tait.

"It is a pleasure to recognize my home county for their sustainability efforts," said Michael Sedlak, SEMCOG Chairperson and Green Oak Township Clerk. "Through a combination of strong elected leadership and

committed staff, Livingston County has accomplished much as they strive to be sustainable now and in the future.”

Livingston County joins these SEMCOG members who have also received the Sustainable Community Recognition Program Award – Auburn Hills, Novi, Farmington Hills, Westland, St. Clair County, Howell, and Green Oak Township.

SEMCOG is the only organization in Southeast Michigan that brings together all governments to solve regional challenges and enhance the quality of life for the seven-county region's 4.7 million people.



SEMCOG - Southeast Michigan Council of Governments • 535 Griswold Street, Suite 300, Detroit, Michigan 48226
313-961-4266 • Fax: 313-961-4869 • Staff e-mail: lastname@semcog.org • <http://www.semco.org/>

To opt-out of future *SEMCOG News Releases*, [click here](#).
To unsubscribe from receiving any SEMCOG information, [click here](#).



Gary -
I should have
written before - intended
too -

Thank you for the help
that you and your associates
at Finoa Township extended
on the street improvements on
Glennway drive. It is a big
improvement.

Compliments to the contractors
as well. We appreciate it.

Jim Parkman

To Board 11/18/12



October 22, 2012

Paulette Skolarus, Clerk
Township of Genoa
2911 Dorr Rd.
Brighton, MI 48116

Dear Ms. Skolarus:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of changes to our channel lineup. Customers are being notified of these changes via a bill message.

Effective on or about December 12, 2012: National Geographic Wild HD Ch. 992 will be added to Digital Preferred. CSPAN HD Ch. 989 will be added to Digital Starter and Digital Economy. The following channels will be added to the Sports & Entertainment package: Sportsman Channel HD Ch. 990 and Fox Soccer HD Ch. 991. Impact Network will relaunch on Ch. 400 on Limited Basic. Impact Network programming will remain on WLPC-LP Ch. 397 on Limited Basic.

The following channels will no longer be available in Premium Services: Thriller Max HD Ch. 275 and Outertmax HD Ch. 278. MGM HD on Digital Preferred Ch. 216 will no longer be available.

Also, CENTROAMER (channel 632), BFTVA-SP (channel 634) and XFIN LAT (channel 639) will be added to MultiLatino Plus, MultiLatino, Extra, MultiLatino Max and MultiLatino Ultra. LA TELENOR (channel 632), SORPRESA (channel 634) and CANAL 22 (channel 639), will no longer be available.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

To Board 11/19/12



October 22, 2012

Paulette Skolarus, Clerk
Township of Genoa
2911 Dorr Rd.
Brighton, MI 48116

Re: XFINITY Signature Support

Dear Ms. Skolarus:

I am pleased to let you know that Comcast customers in your community will soon receive notice of enhancements to XFINITY Signature Support, which provides affordable tech support and warranty protection for home electronic equipment such as computers, laptops, tablets, flat-panel televisions and home phones.

Starting November 28, 2012, Comcast customers in your community will have two additional tech support plan options and one additional equipment protection plan to choose from. Specifically, our plan expansions include:

- *Computer Performance Tool* – an innovative software tool that provides routine system tune-ups, security checks and file protection tools to help keep our customers' computers running smoothly and securely. This plan option is just \$4.95 per month and can be loaded on up to 4 computers or laptops.
- *Help Desk* – an expanded tech support plan that provides comprehensive computer, home networking and connected WiFi device support and troubleshooting 24 hours a day, 7 days a week. This plan is \$14.95 a month.
- *TV Protection Plus* – protects customers from unexpected and costly equipment replacement costs by providing warranty coverage on multiple flat-panel TVs. Coverage provides protection from manufacturing defects, normal wear-and-tear and even power surges. This plan is \$14.95 a month and protects multiple TVs under one simple plan for as long as they subscribe.

For additional information, please visit <https://signature-support.xfinity.com>. Please let me know if I can provide any additional information about XFINITY Signature Support or any of Comcast's services.

Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



November 12, 2012

Dear Supervisor:

Please find enclosed a print version of the Cromaine District Library's 2011-2012 Annual Report.

We are deeply grateful for the continued support of our communities. Their comments, suggestions for improvements, and, yes, complaints are all included in this report. It is also available online at www.cromaine.org under Cromaine News & Information.

Over the past four years, we've seen a drop of \$250,000 in property tax revenue, an issue with which I know you are familiar. We have made several strategic cost-cutting decisions, including changing three full-time positions (opened by resignation or retirement) to part-time positions without benefits, as well as a great deal of "tightening up" on operating supplies. We continue to strive for greater energy efficiency wherever possible.

Our most recent audit for fiscal year 2011-2012 will be found at the Michigan Department of Treasury, Local Unit Audit Reports for 2012 (link:

http://www.michigan.gov/documents/treasury/478001CromaineDistrictLibrary20120917_398372_7.pdf).

Our "savings" for an emergency building issue—some of which loom on our near horizon, including replacement of the 33-year-old elevator (required for families with preschoolers and older adults to reach the principal floor for event programming) and significant repair and replacement of our Village building's air conditioning.

3688 N. Hartland Road • P. O. Box 308 • Hartland, Michigan 48353

P: 810.632.5200 • F: 810.632.7351

WWW.CROMAINE.ORG

Page Two

A new strategic plan, revised vision and values, adopted May 2012, are shared in the annual report. The objectives for the short-term are defined; long-term we see Cromaine as a center for user-created content, a place for increased community interaction. Today and tomorrow, we have and will maintain our values of investing in future generations, having a welcoming and friendly environment, and supporting community connection.

As we conclude the Geek the Library awareness effort (funded by the Melinda and Bill Gates Foundation to increase public awareness of public library funding), Cromaine as an institution and Cromaine staff, including me, will continue to emphasize that we care about what you care about. What matters to our residents, to you, is what matters to us. I hope and expect that our classes, events, collection, and stewardship of your community's resources meet your expectations of your community library.

Sincerely,

A handwritten signature in cursive script that reads "Ceci Marlow". The signature is written in black ink and is positioned below the word "Sincerely,".

Cecilia Ann Marlow
Library Director

CROMAINE LIBRARY



Annual Report

2011-2012

In the Village

3688 N Hartland Rd • Phone: 810.632.5200

Crossroads Branch

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WWW.CROMAINE.ORG

October, 2012

One recent workshop instructor said that the best story a library can tell in its annual report is “How We Spent Your Money.”

I can tell you that we spent your money, your tax dollars, on what you have asked for—

- two physical places, both desired and used, plus the equipment you count on, like computers;
- books, audio, DVD, ebooks, downloadable audiobooks, magazines and online resources;
- staff that are increasingly expert in new technologies as well as traditional services, like which book to read next or story time;
- opportunities to learn more about the interests you have from music to early literacy and a variety of means, including the print newsletter, to make sure you know about them.

And, despite a projected 7% loss of revenue from those taxes in the year this report covers, Cromaine District Library has met your need to keep traditional open hours, staffing levels that sustain events and collections, and a place for you to connect to learn, to enjoy, and to people—each other in book clubs, writers and ereader groups; library experts to learn more about technology; and musicians, storytellers, and performers who bring “culture” alive. And, still, we continue to “put a little aside” each year in order to assure the maintenance of our aging buildings—the Village library now 85 years old and its addition now 32 years old.

What follows are lists, charts, a couple photos, and, most important to us, your comments and those of your friends and neighbors about Cromaine. We exist to meet this community’s needs—whether its once-a-year tax forms, or a weekly storytime experience for a precocious two-year-old. Please be sure to keep us informed about what works, what’s missing, where we understood your need, and where we didn’t “get it.” A tradition woven into the fabric of the quality of life in this community, Cromaine is also the launch vehicle for your children, your teens, and your future wherever that may take you.

Cecilia Ann Marlow, Library Director

ACCOMPLISHMENTS 2011-2012

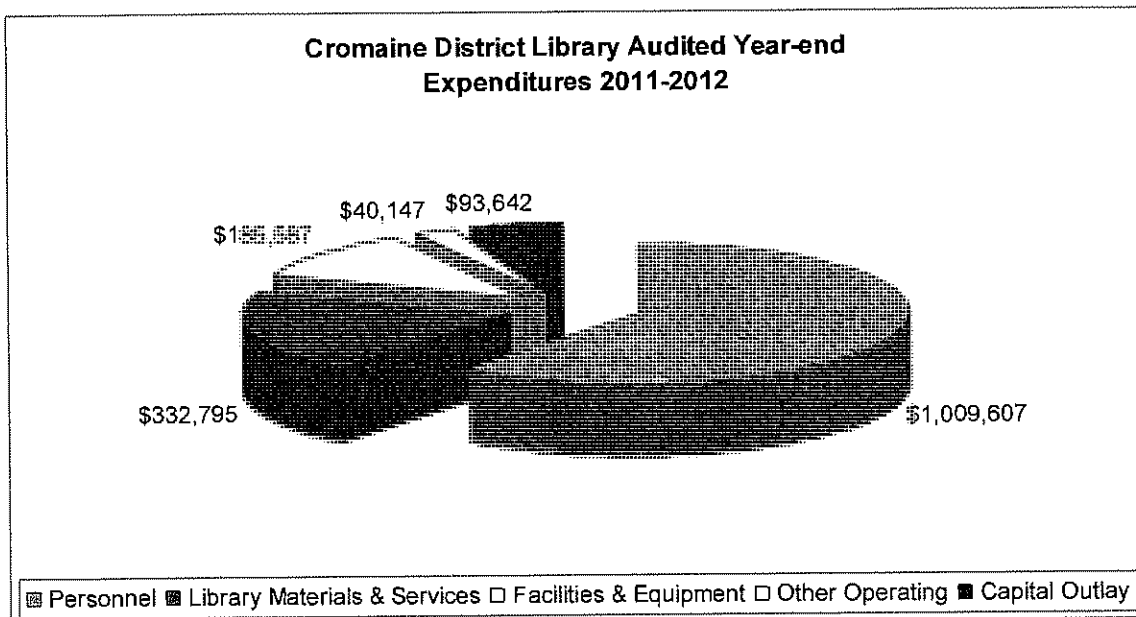
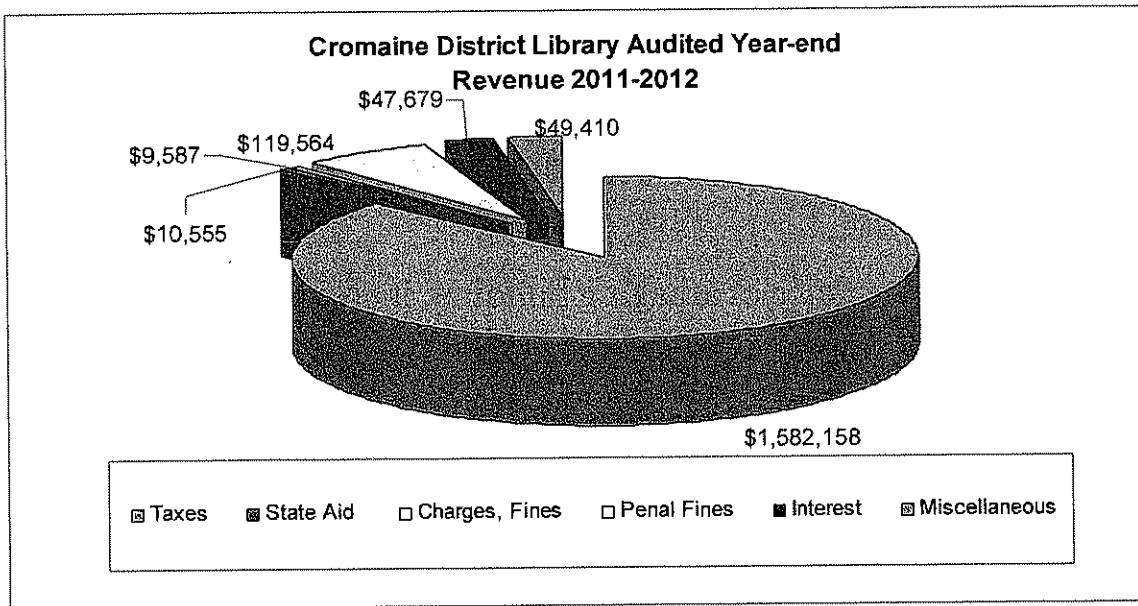
- Continued strategic cost-cutting has met the promise to live within our means without reduced open hours or closures for a day-week.
- Held large-scale collaborative community-wide Big Read event, “The Adventures of Tom Sawyer.” Cromaine received the only Big Read grant award (\$9,000) from the National Endowment for the Arts in the State of Michigan for this time period. In 30 days, this Big Read offered 55 events at 10 venues for 5,928 adults and students.
- Awarded “The Great Michigan Read” from Michigan Humanities Council, providing “Arc of Justice” books and readers guides.
- Awarded “The Way We Worked” Smithsonian Exhibit, one of six locations in the state and the only one in southeastern Michigan (coming December 2012).
- Awarded Michigan Center for the Book Grant support for Big Read 2012 (\$450).
- Michigan Notable Books Author tour selected our community, one of 50 statewide (with a grant of \$400)—Colleen Fisher appeared June 9!
- PNC Early Literacy Station opened with AWE Learning computers thanks to PNC Foundation support (\$16,100!).
- Livingston Reads community-wide read of “The Hunger Games,” supported by Friends of Cromaine (\$500).
- Continued cooperative classes with Village Manor Retirement and Garden Gate Montessori—and new outreach to Farms Intermediate.
- Continued collaboration with Livingston County’s libraries to exhibit at Community Connect, Regional Job Fair, and Senior Power Day.
- Continued support of Livingston County Literacy Coalition with tutors now helping local high school graduates meet community college entrance requirements in reading.
- Implemented Family Drive-in Movies August Friday nights and Cromaine Campfires with folk music, ghost stories, and singalong for June Thursday nights.
- Volunteers gave a total of 2,552.5 hours for the year (over 600 more than the previous year) averaging 49 hours per week.
- Added OverDrive collection of e-books for your Nook and Kindle; also now purchasing added e-book licenses for just Cromaine patrons.
- For staff cost-cutting, merged Adult and Youth departments into one.

- Added new E-resources Librarian position; added new Learning Events Assistant position through reallocation of staff hours. Created a Business focus role for one of the adult librarians to support the community's economic growth and career improvement.
- Implemented new ereader users group, Tween Techies (5th and 6th graders create comic strips and stop-motion animation with Ipad).
- Rearranged and reduced nonfiction collection to increase lighting and navigability; added shelving where possible to increase more popular media collections at branch; increased automated delivery of bestsellers to meet demand.
- Through collaboration with The Library Network, connected the Village library to fiber optic, improving speed of services at that location.
- Continued maintenance of an aging building, including duct cleaning, replacement and repair of wood trim on 1980 building.
- Increased size of print newsletter to meet patron requests for more event information while reducing cost of printing.
- Replaced worn furnishings at the Village location; provided study tables and chairs in lounge area at Crossroads to meet tutoring and group study needs improving and increasing seating at both locations.
- Began lending, not just borrowing, in MeLCat while also intensifying the I_Want practice of interloan or purchase before MeLCat.
- Reconstructed and improved the virtual library---
www.cromaine.org—and increased mobile services, including adding the library's online catalog to the library's Facebook page.
- Created "technology sandboxes" at each service desk, including Ipad3, Nook Tablet, and Kindle Fire for use in the library, in addition to continued laptop check-out at Crossroads.
- Completed and adopted a new Strategic Plan with four short-term goals:
 1. Continue to provide a physical space for the vision.
 2. Review conceptual [building] design, costs, and appropriateness as library services continues to evolve
 3. Seize opportunities for greater fiscal stability
 4. Explore added revenue streams

Our Vision: Cromaine District Library is the Place to Connect to learn, to enjoy, and to people. Our Values: Investing in future generations; Friendly and welcoming to all; Community Connection.

FINANCIAL CROMAINE

The audit of Fiscal Year 2011-2012 was presented to the Library Board of Trustees and accepted September 20, 2012. It is filed with the Michigan Department of Treasury and available there online for review. A snapshot of Cromaine's financial status is shown below in the charts.



Fiscal year 2011-2012 saw another projected decrease in revenue of 7%--over \$250,000 reduction (15%) in property taxes alone during the period of 2008-2011. Cromaine continued to live within its means. Another open full-time position was converted to an unbenefited part-time position without sacrificing services to the public; savings also permitted the addition of a new-to-libraries position, Learning Events Assistant, that allowed reallocation of staffing dollars for more effective and consistent public service.

The installation of a new more efficient boiler plus improved controls provided significant energy savings, coupled with a milder winter. Savings were found in printing when the three-panel newsletter was expanded to four panels, but with reduced cost. Vendor discounts through collaborations allowed the continued upgrade of technology and gifts permitted the addition of new technology, such as iPads.

Through careful monitoring and cost-cutting when opportunity arose to do so without a reduction of services, a savings of over \$234,000 was achieved. This is an important continued effort to be prepared for the next major repair or replacement. The air conditioning system for the Village location had several problems over the 2012 summer and one estimate for replacement is \$100,000. The elevator is one of the oldest in the territory for the current elevator maintenance company and it, too, had many problems this year. In the three-floor building being unable to move materials and people between floors would greatly reduce the library's services, especially services to children and teens. Initial estimate to refurbish the elevator is \$50,000.

The pursuit and receipt of grants and gifts, including in-kind services, is vital to the continued ability to meet the needs of this community. Cromaine is deeply grateful to its dedicated Friends of Cromaine group that sorts, stores, displays, sells, and packs the thousands of books and media that the community donates each year. Their commitment to fund \$14,000 in events such as The Big Read and summer music, materials such as the OverDrive e-books, and provide the exciting prizes for summer reading, as well as supplying the maintenance agreements and paper that permit visitors to copy in both Cromaine locations is amazing and very welcome. PNC, the Michigan Humanities Council, the Smithsonian, the National Endowment for the Humanities—all exceptional partners bringing exceptional opportunities to the Cromaine community.

STATISTICAL CROMAINE

Cromaine uses both objective data to measure usage, as well as subjective and anecdotal data to measure value. Below is the chart of consistently collected objective data.

Cromaine Library 2011-2012

Year-End Statistics

	Current Year	Previous Year	% Change
CIRCULATION			
Adult books	78,906	75,089	5.08%
Children's books	67,911	76,200	-10.88%
Young Adult books	13,277	14,638	-9.30%
Magazines	8,618	9,920	-13.13%
Non-Print	95,538	95,285	0.27%
**** Misc.	9,958	3,534	181.78%
MELCAT Received	2,169	7,108	-69.49%
In-House Use	172,471	251,889	-31.53%
Total Circulation	448,848	533,663	-15.89%
Collection			
Added	19,634	17,982	9.19%
Withdrawn	24,311	12,602	92.91%
Owned	97,567	103,357	-5.60%
Cardholders			
Resident	14,215	14,291	-0.53%
Non-resident	2,099	2,053	2.24%
Total	16,314	16,344	-0.18%
Resident Cardholders added	1,308	1,640	-20.24%
Cardholders added	1,634	1,986	-17.72%
Visits/Village (July - June)	130,965	133,160	-1.65%
Visits/Crossroads (July - June)	74,174	79,798	-7.05%
Programs			
Adult	170	114	49.12%
Senior	33	22	50.00%
Youth	403	400	0.75%
Teen	36	38	-5.26%
Total	642	574	11.85%
Attendance			
Adult	5,998	2,735	119.31%
Senior	802	1,197	-33.00%
Youth	10,347	7,634	35.54%
Teen	2,298	290	692.41%
Total	19,445	11,856	64.01%

Reference Transactions				
	Adult	6,126	7,166	-14.51%
	Youth	7,164	7,799	-8.14%
	Crossroads	6,167	7,380	-16.44%
	Total	19,457	22,345	-12.92%
Technology				
	Internet Use	34,453	43,303	-20.44%
	Youth LAN	4,404	4,116	7.00%
	Web Page Visits	139,196	127,445	9.22%
	Database Use	10,522	7,532	39.70%
	Self Check Use (included in Total Circulation)	51,957	51,035	1.81%
	Total population	24,789	25,055	-1.06%
	Circulation per capita	18.11	21.30	-14.99%
	Program atten. per capita	0.78	0.47	65.77%
	Visits per capita	8.28	8.50	-2.64%
	Ref. trans per capita	0.78	0.89	-11.99%
	Cardholders as % of population	66%	65%	0.89%
	Circ per volume	4.60	5.16	-10.90%
*** Includes:Fast adds, Kits, Ref, DAB, ILL, MAP)				

Consistent with many reports from public libraries, a shift from traditional print and media to electronic materials, has affected circulation (the use of library materials). The “Misc.” category includes all e-books and downloadable audiobooks and increased dramatically. An increase of 471% is seen in the first quarter of FY 2012-13. Still, adult books continue to have increased circulation most likely due to Cromaine’s commitment to purchase what patrons request—from clock repair manuals to survival and living on nothing guidebooks to romance paperbacks. An added emphasis on acquiring bestsellers in adult fiction, nonfiction, and media has permitted Cromaine to hold the line as consumers turn more frequently to the costly but “instant” satisfaction at a cost that Netflix, On Demand, iTunes, and Amazon provides.

The shift from physical and print to online and virtual is also seen in the drop of physical visits coupled with increase in database use and web site visits. The increase in attendance without an increase in physical visits may seem an anomaly, except that more events and programs are held outside and in other locations, due to a lack of space at Cromaine. Attendance is up—but entering other doors.

THE COMMUNITY'S REVIEWS OF CROMAINE

Throughout the year, we collect the stories we hear from patrons both in the library and out of the library. This subjective, anecdotal information may be the truest measure of the success, or lack, of Cromaine.

Patron John Klosterhouse stopped by to say "Hello!" to Sue S. He said what a great library Cromaine is and complemented Sue on her excellent personal service. He appreciates the book suggestions Sue gives him.

"A patron just left mentioning to me that Herb is an excellent computer instructor."

Patron Robert Henshaw says that his Cromaine Library card is the most important card in his wallet!

Posted on Cromaine's Facebook page as a comment on the Museum Adventure Pass post: [Tenely Smith](#) I LOVE my library! So many books and so much more. Thanks!

A patron came in and thanked Amy for her help on a project he was working on. He was so excited to have found everything he needed at the U of M Library Amy had referred him to. Great job, Amy!

I can't believe it but I think I just completely filled my summer calendar with library programs!! I just registered the kids (and myself) for 7 events and penciled in on our calendar of all the Wednesday nite concerts and Friday nite movies, too. Add in the Summer Reading Program and... oh my, are we going to busy!! Just wanted to say THANK YOU to you and all the Cromaine staff for always putting together such a great selection of youth programs. We LOVE it!!

Good morning ladies, I just wanted to show you Josh's latest puppet creation. This is all imagined, created and hand-stitched by Josh. I'm so impressed with his dedication to completing this and I wanted to share it with you. All of that Jim Henson studying is paying off! This kid really used the library to enhance his learning! A true product of the Cromaine library!

Great Program. **More** early childhood ed.-- As a daycare worker, the state requires 12 hrs. each year, and with budget cuts, training is no longer free, nor do daycares pay for employee training anymore. Thanks so much for doing this. It saves \$ to us



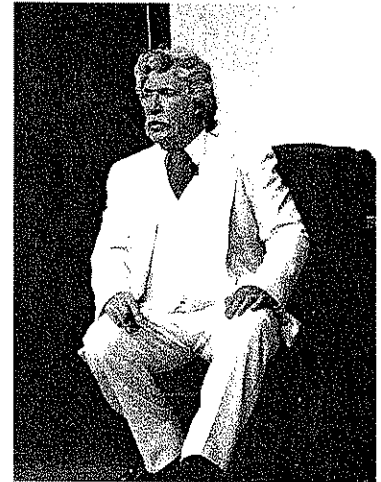
serving children and making minimum wage or close to it. With the 2 MSU classes [at Cromaine] this month, as well as your partnership with Garden Gate Montessori, I will have 6 free hrs, (halfway there !!) this month!! Thanks again!!

Posted on Facebook

“I love Cromaine Library. It is the best library I have ever come across.”

Phil Smith, CSPA teacher, Cromaine volunteer sent this and it is for everyone who brings these programs to life.

“Ceci-I just wanted to thank you and your staff for all the work involved in bringing the Big Read to our community again. Cromaine may not be my official 'home' library, but having it close by gives me the opportunity to attend your programs. It was wonderful to be able to have my students witness a college professor discuss his passion last week, and I was so pleased that many of the students attended the array of programs you offered. Last night with "Mark Twain" capped a great month of programming, the community was able to witness classic theatre. I know my students will remember his chat for years to come. Thanks again for all you do for our Livingston County community.---Phil”



This one is for the Friends—a local pastor and his wife typically come to the book sales, but she was out of town for the spring one. He came with a list of her authors and the titles she had already read, and five of the Friends all joined in to search for him for new ones she hadn't read yet. He was very impressed with their kindness and service.

Another happy customer at church informed me that the American Girl Tea (part of the Tom Sawyers' Adventures Camp) was “just wonderful.” Her daughter had invited a friend and together they attended Becky Thatcher's Tea and enjoyed it immensely. She loves everything Cromaine is doing.

From Michigan Center for the book Blog –by Karren Reish

“Cromaine District Library is great at taking a book and taking off from the book discussion into a wide range of events for different ages and interests. Their latest is the 2012 One Book, *The Hunger Games*. Take a look at some of their program ideas.” She included our entire calendar of events!!

A patron who identified herself only as “just one of the residents” wants to commend Amy in particular. Her family has a newborn baby and the patron had a question and Amy is bringing a book for her from Commerce Twp library. But Amy went way beyond that, out of her way, to follow through and get more information more immediately for this patron. She said that all the staff at both places are “great, gracious, like family, swell,” but that Amy's service was “out of the way and should be commended.”



of two of them participating as one (taking turns, etc.). It worked out. Mom said that they had an incredible time, it was so exciting, so well-planned, so well-done and tied to the book. A peak experience for four young women connecting to each other, the book, and the library.

A gentleman just came in and returned a book he had out that had gone to lost. He apologized and said he had gotten a good job because of the book. He said we would never know the full impact the library and the book has had on his life. The book was *INBOUND MARKETING*.

Patron from Flint visited the library for our Big Read Kickoff. She stopped by the Circulation Desk to say that our library is "PHENOMENAL." "She has never been in a nicer library." She is a "Mark Twain Nut," and will be back through the month of April for the programs.

Patron stopped by to pick up a free copy of "Tom Sawyer" to read to his grandchildren. He said "I have never been up to the 2nd Floor it is really NEAT. I will have my grandchildren for all of next week and I will be bringing them here."

Thank YOU Ms. Pat! You are what makes the little kids look forward to going to the library!

We really appreciate the lovely storytime program, the amazing Harry Potter programs, tween techies, homeschool book clubs, hunger games events, and all of the wonderful youth programs. More than any library we have ever gone to, the staff in the youth department and circulation are so friendly and patient with the kids and the parents, (even troublesome toddlers!) and really make us feel like you are glad we came! The Cromaine Library truly is one of a kind - with family friendly policies and an overall attitude of kindness.

A few weeks ago I ran into an old friend at the library and enjoyed catching up. Just 2 weeks later I ran into another friend that let me know that that very friend

had just been diagnosed with end stages cancer. Now I am on a list to hear updates on her condition and I am helping bring her family meals. It made me feel very grateful that the library served as a community meeting place or I would have not been a part of this. Having a library as a free place the community can gather serves such an important role to cement the community, creating and renewing the bonds between friends and neighbors. Thanks you for creating this useful community meeting place for people of all ages. Please forward this feedback on to the director, although I am sure they hear positive comments often! Thank you!

7-year-old Elise stopped by the desk and whispered that the library is her favorite place because she's a bookworm!

At the conclusion of an interview with Jessica Mathews from WHMI 93.5, off the recorder, she shared that Cromaine has the best programmed, most exciting and interesting calendar of any of Livingston. She said, "yeah, sure, we all know there's less money, but you guys keep delivering."

Cynthia Simpson, another librarian and mom of 3 at CSA, stopped in at Crossroads today while I was here to print some material for an interview the next day. Cynthia said wonderful wonderful things about Cromaine—the best library around, her preferred library, love Jeanne, so user-centered, the staff is so warm and welcoming and always helps with whatever she's doing. She went on and on—kudos to all who have contributed to her expert opinion of this library's services!

From Volunteer and librarian Nancy Fisher – For Volunteer Livingston
"Volunteer Voices" Blog

In June, 2010, I was lucky enough to stumble across a Volunteer Livingston ad by Cromaine District Library. Wow!! There began my association with a service-oriented, forward-thinking library. My first project involved working with the Youth Librarian to create links for the library's webpage featuring homework help sites. This came at a time when I was really seeking an intellectually meaningful pursuit and boy did this fit the bill! In chatting with the folks at the library, I inquired whether they were doing any outreach to the senior populations (a particular interest of mine), including those in assisted living facilities. To their credit, they leapt at a suggestion to conduct monthly book talks at a community senior center. These sessions have proven to be more than just a win-win. They are a **triple** win. Cromaine District Library is bringing books and the love of reading to seniors who otherwise may not have physical access to the library. The seniors have the opportunity to hear about new, engaging books they may not have discovered on their own. Many of the books have drawn on historical events, local history and inspiring, interesting events and people. The talks generally stimulate some kind of discussion revolving around the seniors' experience or viewpoints and also provide for nostalgic reminiscence. I especially remember that after a discussion of a light-hearted book populated by some colorful Catholic nuns, one of the seniors called me over to show me a time-worn

photo of his sister in her Nun habit, which he lovingly kept in his wallet. Although the Volunteer Coordinator and the librarians at Cromaine District Library have repeatedly expressed their sincere thanks to me for leading these booktalks, I don't think they'll ever realize how indebted I am to them for offering me this opportunity to connect with a terrific, special group of seniors. Spending time with the seniors is like being enveloped in a room full of wisdom. Every month, I look forward to engaging with folks who have a love of reading and are who are willing to listen to me chat about it.

A patron said that Hilary was "a God-send" for teaching her how to use her Kindle. She couldn't have beamed any brighter when she talked to me about how she now knows how to use it.

A patron said "I knew if I hung in with you, the library would get wireless up and running. It was worth the wait and I thank you."

At Crossroads a patron brought up the new James Patterson in Books In Demand and said, "Wow, I don't have to go on a wait list."

A patron came in and said thanks for all the good books she has read due to staff suggestions.

I said hello to a patron using the public Internet computer. He asked me if I go and say hello to find out what the patrons need. When I replied yes, he said that he was very glad that the librarians show this interest in the patrons. (Roving reference is working!)

Subject: A quick thanks for your library's homework helper page... :)
Message: Hello there, I hope this isn't a bother, but I just wanted to take the time to send you a quick thank you note on behalf of my students and myself. My name is Emily and I'm a 5th grade teacher for some lovely students at Morgantown Elementary. We just wanted to let you know that your page (<http://www.cromaine.org/youth/children/homework>) has been such a great reference for many of their homework assignments and projects so a big thank you from Mrs. Rawlins' class :)

My family is very thankful for Cromaine Library. I am always telling people how much money we save by using the library. I can't tell you how many people did not know we had DVDs. They are shocked when I tell them that they do not have to pay for the DVD rental. Their taxes do. I have even got people from other districts to use their library to save money. My in-laws from Burton have not bought a DVD since I told them to get them at their local library.

A patron dropped in at Crossroads with a flyer for a performance duo she'd like to see us use this summer during Summer Reading Club. She also said that last summer's SRC was absolutely the best she's ever experienced at Cromaine and is really looking forward to the next one.

Friend of the Library Penny Halstead told me that being a friend of the library is so much more fun now that Ceci is here. The Friends feel appreciated and enjoy pitching in to help.

One of our patrons came to me today and announced she had found a job! She was very grateful for our encouragement and having frequent access to the library's resources, computers, internet, etc.

MJ showed me and three patrons how to use Novelist at Crossroads tonight. The first man was thrilled about it, the second man needed help with similar books and MJ printed a list for him. A third patron overheard all this while looking at the DVDs and asked MJ to show her the site, also. Thanks MJ for all the help.

A patron stopped in at Crossroads to copy 9 pages from a current issue magazine. She was very happy we had it available and said that we 'beat out' the Grosse Pointe libraries. They did not have the magazine available. (Martha Stewart Living magazine)

Posted from a very satisfied Excel class participant:
What Herb covered, with the help of his friend, was well worth an hour of my time. I am a self taught Excel person and I learned 5-6 little tricks that were very helpful. I also went home and figured out how to do the numbering I wanted. And I showed people at work the next day - the experts who didn't know that feature even existed. I will check out the website you suggest and I made note of your being at Cromaine from noon to 4. There are a few other things I can't figure out how to conquer and will also come up with a total list of ten questions. I keep on hiding columns and can't find them,!!! They are in Excel Heaven.

I had just finished putting 2 new hot DVD out and within 5 minutes a patron exclaimed "My lucky day" "This library is great"

I just received a very nice compliment about us from a patron this morning. She said that she recently discovered Cromaine this summer after visiting several libraries in the area and we are her favorites! Just wanted to pass this on so you all know how much your hard work and "warm smiles" are appreciated!

With only one laptop for sale, there was bound to be someone disappointed. And there was. A young man (maybe 16) who, when I stated outright that the first person in line would be getting the laptop, got all downcast and left the line and the sale. Another patron (not there for the sale) heard the story. They happened to have a laptop that was to be replaced. The person who beat out the young man went the extra mile and determined who he was by looking at the yearbook. The patron with the laptop came through. The young man was in our database and I called him. The stipulations from the donating patron are that he still pay the library the \$40 and that sometime in his life, he pay this forward. The stipulation

by the patron ON the library is that there is no further mention of this to the patron. But it's too sweet a story about community and our patrons to not share it with you-all.

I emailed a patron to let her know I had ordered the parenting books she had requested and she replied with "thank you so much for the quality service you provide to us."

A man called who had been referred by a Cromaine patron. He was told that we gave exceptional service in genealogy and that we are the place to go to get help and get started. This gentleman is a Tyrone resident, Fenton Schools, so doesn't have a card. He'll get one, but after talking him through how to get to HeritageQuest online via mel.org with his drivers license, he is geeked and plans to attend the October Daughters of American Revolution event at Cromaine on genealogy.

Patron came in and wanted to be sure I knew that this library is THE BEST. When she talks with other parents in theater, they ask where does she get all her stuff and ideas and materials. She says Cromaine. She says, "You are doing it ALL right!"

I would like you to know Janice and another librarian at Crossroads, Herb and Joe worked many hours with me to get a book on my IPOD and I think I got it. No matter, I really appreciated their help. Please let them know I am making progress thanks to their assistance.

(Ceci responded to an I_Want email, telling the patron the book was ordered for her and would be available in about three weeks):
Wow, it's that simple?! You guys are awesome!!!!

Two West Bloomfield patrons came in to register for library cards with us. They said it was because of all of our online services! Our "third branch" is becoming famous!

Just wanted to note the great comments and HUGE smiles on the faces of the patrons leaving the Medieval Potluck and Hogwarts Magic show on the 27th. I was manning the door as the families left and nearly every adult said they had a great time, with a few "We hope you'll do this agains" thrown in. My face was sore from grinning – that guy was a total hoot!!

What follows are the comments we've received in writing.

Materials

Get Captain America books

Put mysteries back up front. They were easier to get to.

Would like "Fine Homebuilding" magazine.

I checked out the book "Looking at Architecture" and found p. 42 extremely offensive. It was a picture of a building with people in sexual positions carved on the outside.

According to your computer, you do not have the September and October issues of Nintendo Power, and according to the website the Nintendo Power October issue is out, so you have apparently stopped your subscription. I would like you to continue it.

Patron would like this month's Wood Magazine, all amateur woodworkers would use the magazine

Patron would like e books for kindle

Would like access to ProQuest for Sanborn Fire Insurance Maps

Request from author to order copy of American Poet for young patrons

Request to receive program handouts on Planting a Fairy Garden-unable to attend the program

Request from author to get his book, Tears of a Rose in to circulation

Do you accept college books?

Journalist had questions on library funding and also would like to have a book launch here

Did the library receive its copies of the tile book that a class did?

Request for books coming in on CD

Author asking library to stock their book-It's Not Personal:Lessons I have learned on Difficult Behavior regarding bullying

Author asking library to stock Pals Forever: Memoirs of a Labrador in his Own Words

Thank you for acquiring Tom Sawyer in larger print

Do you have access to ProQuest which is the holder for Sanborn Fire Insurance Maps? Does Howell or Brighton have it?

I think a wider variety of music would be a nice improvement. I love reading but always am finding myself listening to music while cleaning, cooking, or eating.

Thank you for all the wonderful assortment of magazines available for checkout. Better collection than bigger libraries I've been to.

Author asking for library to stock-Apart From Love

Request for The Heart is a Lonely Hunter and/or A Woman's Worth

Would like to suggest another consumer resource to add to list: MySears has more than a million members who write unbiased reviews.

Suggestions from a teacher on links for kids on Cromaine website

Editor would like to suggest link on web page

Suggestion to link MySearsCommunity to the Community Information Page

Complaint that DVD was R rated in such small print it could only be read by magnifying glass-several e-mails on this

CD not checked in that was borrowed from another library

Request to include coupon resources to website link

3 Complaints on the misleading hour sign on the drop box at the Village.

PLUS 452 requests for specific books, DVDs, audiobooks, music CDs, magazines, and ebooks through the I_Want email address.

Building & Equipment

There was no desk area to plug in laptops for working. It was an inconvenience and would be helpful for students in the future.

I'm not sure if this will be in the libraries' price range, but purchasing touch screen computers for all the computers, just like the kid ones, so movies aren't needed and pictures can be taken with the web cam.

Would like hours and days changed on the outside sign as they change.

Request for purse hook for ladies restroom at Cross Roads

During Tornado warning in March a patron did not feel safe in the lower level with all of the glass around which is where the current plan has them go.

Note that Comcast would be a Branch to help clear up issues

Patron complaining about clarity of open hours sign at village

Personnel

Need a library cat.

More color.

Doing a good job. Lots of information just not what I'm looking for.

Thank you for always helping and for having great programs.

Thanks to Mrs Pat for the great story time for little kids. Staff is so friendly, big thank you for Cromaine being a friendly free place for the community

Big thank you for supplying books for the troops –twice

Big Thank you for all of the work on the Big Read Program

“Quiet” is not enforced by library staff; library staff itself is, on occasion, quite loud. “Quiet” signs and “please set your cell phone to silent” signs may help, especially if enforced by the library staff.

Services

Don't let adults use the kids' computers.

Request to be removed from e-mail list as they have left the district

Had trouble with self check out, would like directions up as to where to put the card to scan.

Bring in a speaker or give a presentation about Wolf Management in Michigan.

Would like to start a support group for newly diagnosed cancer patients and possibly have meetings here.

I have noticed countless kids that have gone down to the first floor and played computer games while on the computer. Being a young adult myself, I also respect and acknowledge that many teens and adults like me need these same computers for our studies. With the ongoing problem of noisiness and availability of computers, I want to suggest that there be a rule set up for at least the first floor of computers to settle this problem.

Used a computer in the downstairs adult area; terribly uncomfortable. After a short while, chair really hurt my bottom and the desk was a little too high for me. Uncomfortable time working on computer.

Dance.

More theater camp classes.

History pictures.
Baton.
Activities and more music.
Tech support expert to give hands-on assistance with iPod.
Downloadables – more hands on experience.
More technology – love downloadables.
Need computers for downloadables.
More Anime nights.
Text message notices do not tell what the notice is for, i.e., pickup, overdue or pre-overdue.
Thank you for thinking of us when you move books over and up (mystery ones)
Asking for meetings to attend for government class
Patron would prefer e-mail to phone notifications, but can't find where to change it.
Patron wanted to cancel reservation, but wasn't sure how to do it on line
Patron checked out a CD and wondered if the library can e-mail her when it is due.
Patron wonders how to update membership online as they are out of town and would like to check out an e-book
Display case-would like to reserve it for May for a Memorial Day Exhibit by Community Council
Could not find open clerical position on the website.
Patron would like suggestions for book for her book club
Would like clarification of dates for Book sale-site says 17-18, Sat & Sun-website has different dates.
Request for book sales to be open the same time as the library
Patron requested books when they owe on 3 items that have not been returned.
The bookswere ordered as others will also like them. Asked to come in and straighten this out.
Patron broke a CD and want to know what to do.
Asking for online application for open positions.
Request to be allowed to take online exams at Cromaine-need proctor to sign form
Request to allow church to hold weekly group
Comment on child creating a puppet after Jim Hensen study-proud of the library
Patron request for information on renewing library cards for the family and marching in parade for the Library
Comment from patron on statement of concern that staff members that watched the film didn't comment-statement of access for minors was sent and if needed requested to come in and talk about the situation
Request if Library has archived Livingston Press articles from 2007.
Great response from the Fairy Garden Program
Question if there is an historical society that would like pictures of Hartland in the horse and buggy time
Patron paid for replacement DVD at Crossroads and wanted to make sure their account was credited
Patron felt \$1.00 for a fax was too much as she already pays taxes

Patron will not let young son come to the library due to group of kids that hang around in the parking lot

Question on summer reading program can you count mangas as books?

Request for a link to nightschool.org on Cromaine website

Request for partnership with Living Senior.com

Thank you for all the great services, summer concerts, summer reading programs. Great selection of youth programs

Patron loves accessing data on line-but has problems completing tasks-thinks it is a site problem

Patron has a quantity of adult and children's books to donate.

Found employment application, but needs e-mail address to send it to.

Patron renewed checked out books

Patron trying to renew DVDs online for 2 days, screen goes to portal and does not renew

Junior at Hartland wishes to attend meeting for Government class

Can I return a mel interloan to its home library or does it have to be returned to Cromaine first?

Community Council would like to reserve the display case for May for a Memorial exhibit.

Patron would prefer e-mail to phone notifications, can't find where to change it.

Question on where a patron's library card number is

Request to be able to post a patron's book club on a bulletin board

Patron would like time to teach some students to learn to use their kindle fire to download books

Patron e-mailed change of address

Howell library notified that customer "not in good standing with them" said they were coming to Cromaine for books.

Patron complained with issues using the online books-error message is displayed

Question if hiring at the Library-2

Patron questioning if they have a Howell Library card can the use that at Cromaine?

Thank you for all of the exciting upcoming events

Request of list of all big read books the library has been involved with

Patron received a new MP3 player and is having difficulty downloading books, asking for help

Patron asked for a posting of current board meeting minutes

Patron looking at WWII diary of former Hartland resident and wondered if there were any comments made when he donated the diary how they were transcribed from the notebook

Patron does not understand how to renew a book online

Patron having difficulty placing a hold on a book online

Offer from a traditional fiddler, singer/storyteller to perform

Patron complaint that they are not getting their e-mails when a book is on hold for them-go back to calls-2

Patron checking that their library card is not working online

Patron checking if library has Access for online learning class through Microsoft office

Patron suggestion of adding Mesothelioma Cancer Alliance as a link
 Patron wishes to donate books
 Patron sent in change of phone number
 Question if library is hiring
 Note that the library has Genesee Obituaries
 Patron stated she had return a sound recording, but it still showed open on her account.
 Complaint that the Crossroads branch seems to have technical difficulties with internet. & printing 50% of the time
 Question if the library has a night where patrons can come in with e-readers and get held
 Question if a library card is required to register for a program
 Local author requests use of library in Sept for a book launch-Discover Your Woman Within
 Suggestion from patron when the location of programs are announced instead of just Community Room you also state Village Library to make the location clear.
 Relay for Life single team asked if they could bring a can in for donations and “feet” that can be signed
 Notification that host for upcoming Rocks and Fossils passed away. Advise whether to
 cancel program
 Note from another library asking for information on someone that was featured at Cromaine
 Request to partner on project for MBA program students
 Note that Scout Adventures added Cromaine as a link for family friendly adventures
 Complaint on the website regarding Mel Cat regarding e books is confusing
 Patron trying to download audio book to PC and when it asked for Library-Cromaine was not on the list

Lastly, we have a list of the suggestions Cromaine patrons have made for improvements—in materials, services, and classes/events. We take these to heart and, if outside the scope of the library’s intent as a center of self-directed education, the suggestion will be passed onto another appropriate group in the community.

- Food programs
- Travel, cultural
- More kids stuff
- More science
- Sports classes
- Talent show
- Art
- Alice in Wonderland exhibit
- Inkheart exhibit
- Salt shaker for popcorn
- Family movies
- More Harry Potter
- Lord of the Rings exhibit
- Classic cars during concern
- Tiered classes for basic to expert
- More herbology
- More herb-plant growing

- More specific ereader model group
- Ereader for Tech Zoo 1
- Class for downloading ebooks
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- More family movies
- More family events
- Cartoon class
- More music
- Psychic readings
- Tarot cards
- Wicca
- More religion and mythology
- Psychology of music
- Chess
- Local history
- Decorating class
- More history talks
- Naturopathic doctor
- Nutritionist
- Couponing class
- More genealogy
- Genealogy with Internet
- Returning to college as an adult
- More retirement planning
- Gardening
- Organic gardening
- Grandparent-grandchild activities
- More for seniors
- Cooking matters from Gleaners
- Herb walk
- More comics
- More author talks
- Photography
- Sci-fi horror author
- Graphic novel artist
- More computer classes
- Geocaching
- Gun shooting
- Glass painting
- More craft
- Stained glass
- More on-stroke painting
- More on ebooks
- More on ereaders
- Jump rope contest
- More art and craft, including altered books
- First aid class
- Rodeo
- Legos
- Anything on history, science, or art
- More American Girl events
- More astronomy programs
- US Presidents, Constitution
- More survival or hunting skills
- Lincoln log contest
- Juggling
- Magic
- 3-day astronomy
- Local history, early American
- Wine making
- Home brewing
- Local history and women in history
- More family game nights
- Coin collecting for kids
- Family game night
- Late afternoon story time
- True facts on politics
- Local hiking trails
- Financial information
- Stephenie Myer come to talk about Twilight
- More intellectual
- Men in history
- World history
- Animals
- History behind Star Wars

- More nature films
- Dr. Seuss
- Burlesque rodeo
- Symbolic hanging
- Suzanne Collins
- Adult storytellers
- Any American literary series
- Edgar Allan Poe
- Walt Whitman
- Classical composers
- Old classic movies
- More classes for child care
- More toddler events
- Fossils
- Michigan wildlife
- Butterflies and hummingbirds
- Fairy gardens
- More food prep
- Cooking and baking for kids
- Realistic painting
- Jewelry making for teens and adults
- Movie making
- Glass etching
- More Ancestry
- Michigan legends/folklore
- More pre-k activities
- A LOT more for adults
- Doggie programs
- Teaching kids about real life
- More for tweens
- More kids movie days with popcorn
- More defense, less psychology
- More seasonal classes
- Music history
- Bellydancing
- Crystals
- Movies for teens
- Horse programs
- Puppets
- Livestock/horses
- Paranormal
- Abraham Lincoln
- Pets
- Making purses from old fabrics, jeans, etc.
- More winter events with movie themes
- More movement events
- Ventriloquism
- Origami
- Evening or weekend story times
- Hunters safety course
- Quilting class
- More workshop on query letters, publishing
- Poetry workshop
- Journalism
- Cats/pet tricks