

GENOA CHARTER TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 18, 2011
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public:

Approval of Consent Agenda:

1. Payment of Bills
2. Request to approve minutes: 04-04-11

Approval of Regular Agenda:

3. Presentation from Eric J. Sheffer, P.E. regarding playground equipment on the Township hall property.
4. Discussion of the Township's participation in the Southeast Livingston County Recreation Authority.
5. Discussion regarding the Township's refuse collection contract.

Correspondence
Member Discussion
Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE : April 18, 2011

TOWNSHIP GENERAL EXPENSES: Thru April 18, 2011	\$142,318.78
April 15, 2011 Bi Weekly Payroll	\$37,105.19
OPERATING EXPENSES: Thru April 18, 2011	\$120,908.91
TOTAL:	<u>\$300,332.88</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
27265	ARCHINAL	Michael Archinal	04/04/2011	500.00
27266	AT&TLONG	AT&T Long Distance	04/04/2011	60.80
27267	HUMPHT	Tesha Humphriss	04/04/2011	200.00
27268	HUNTR	ROBIN HUNT	04/04/2011	41.36
27269	MROCZKA	Laura Mroczka	04/04/2011	239.40
27270	SECAP	SECAP	04/04/2011	330.00
27271	SECMAA	S.E.C.M.A.A.	04/04/2011	30.00
27272	SKOLAR P	Paulette Skolarus	04/04/2011	58.50
27273	US POSTA	US Postal Service	04/01/2011	1,471.12
27275	Chris Tr	Chris' Tree Service, LLC	04/05/2011	8,000.00
27276	Administ	Total Administrative Services	04/15/2011	869.19
27277	Equitabl	Equivest Unit Annuity Lock Box	04/15/2011	455.00
27278	AMER IMA	American Imaging, Inc.	04/18/2011	507.42
27279	AmerAqua	American Aqua	04/18/2011	81.00
27280	Carney	Kristin Carney	04/18/2011	20.00
27281	Clark	Adam Clark	04/18/2011	42.00
27282	Clearwat	Clearwater Systems	04/18/2011	45.15
27283	CONSUMER	Consumers Energy	04/18/2011	373.53
27284	COOPERST	Cooper's Turf Management LLC	04/18/2011	2,390.00
27285	FIRST IM	First Impression Print & Marketing	04/18/2011	2,116.33
27286	Gilleye	Jerilyn Gilleyen	04/18/2011	57.00
27287	Goad	Kathryn Goad	04/18/2011	20.00
27288	GORDONFO	Gordon's Food Services	04/18/2011	82.84
27289	Hetherto	Jennifer Hetheron	04/18/2011	27.00
27290	LC REG D	Livingston County Register Of	04/18/2011	29.00
27291	Lind Bry	Bryan Lindberg	04/18/2011	60.00
27292	LivCTrea	Livingston County Treasurer	04/18/2011	907.31
27293	LKEDGEWD	Lake Edgewood New User 493	04/18/2011	41,284.34
27294	Mancuso	Mancuso & Cameron	04/18/2011	8,841.47
27295	MASTER M	Master Media Supply	04/18/2011	416.42
27296	mhog	MHOG Utilities	04/18/2011	102.60
27297	Perfect	Perfect Maintenance Cleaning	04/18/2011	655.00
27298	Thieling	Jane Thieling	04/18/2011	20.00
27299	tidering	Bryan Tiderington	04/18/2011	37.00
27300	Vankirk	Kim Vankirk	04/18/2011	20.00
27301	Waggoner	Coren Waggoner	04/18/2011	40.00
27302	WASTE MA	Waste Management	04/18/2011	71,848.00
27303	Wheeler	Randy Wheeler	04/18/2011	40.00

Report Total: 142,318.78

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 04/08/2011 - 12:32

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
27276	Administ	Total Administrative Services	04/15/2011		869.19
				Check 27276 Total:	869.19
10076	AETNA LI	Aetna Life Insurance & Annuity	04/15/2011		25.00
				Check 10076 Total:	25.00
10077	EFT-FED	EFT- Federal Payroll Tax	04/15/2011		4,019.63 1,468.91 2,168.40 507.12 507.12
				Check 10077 Total:	8,671.18
10078	EFT-PENS	EFT- Payroll Pens Ln Pyts	04/15/2011		499.80
				Check 10078 Total:	499.80
27277	Equitabl	Equivest Unit Annuity Lock Box	04/15/2011		455.00
				Check 27277 Total:	455.00
10079	FIRST NA	First National Bank	04/15/2011		300.00 2,770.00 23,515.02

Check 10079 Total:

26,585.02

Report Total:

37,105.19

**First National
Direct Deposit
APRIL 15, 2011
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,088.27
Amy Ruthig		\$935.08
Angela Williams		\$653.37
Carol Hanus		\$1,224.56
Dave Estrada		\$996.87
David Miller		\$1,919.20
Debbie Hagen		\$480.26
Deborah Rojewski		\$2,394.05
Dennis Smith		\$268.27
Diane Zerby		\$521.14
Genoa Township	\$26,585.02	
Greg Tatara		\$2,480.20
Judith Smith		\$1,183.99
Karen J. Saari		\$965.01
Kelly VanMarter		\$1,995.97
Laura Mroccka		\$1,677.86
Michael Archinal		\$2,868.58
Renee Gray		\$1,113.18
Robin Hunt		\$1,331.49
Susan Sitner		\$435.95
Tammy Lindberg		\$970.78
Tesha Humphriss		\$1,080.94
Total Deposit		\$26,585.02

#592 OAK POINTE WATER/SEWER FUND**Payment of Bills
March 26 - April 18, 2011**

Type	Date	Num	Name	Memo	Amount
Check	03/30/2011	2045	AT & T	Phone charges March 22 - April 21, 2011	-205.28
Check	03/30/2011	2046	BRIGHTON ANALYTICAL	March 17-24, 2011 invoices	-201.00
Check	03/30/2011	2047	EVERGREEN OUTDOOR, INC	Inv 7276 dated 3/11/2011	-85.00
Check	03/30/2011	2048	GENOA TWP -ADMINISTRATIVE FEES	Utility billing from Nov 1, 10 - Jan 31, 11	-10,105.04
Check	03/30/2011	2049	Genoa Township G/O New User Fund	Capital Improvement Charges 8/10 - 4/11	-24,630.00
Check	03/30/2011	2050	PRESS & ARGUS	OP Rate changes Ref # 3001722	-70.00
Check	03/30/2011	2051	SEVERN TRENT ENVIRONMENTAL	Inv #'s STES 2052634 & 2052632	-31,100.81
Check	04/12/2011	2052	AT & T	517-545-1043	-44.34
Check	04/12/2011	2053	DTE ENERGY	Electric Service March 1 - April 1, 2011	-7,144.69
Check	04/12/2011	2054	CONSUMERS ENERGY	Billing from 2/27/11 - 3/28/11	-613.48
TOTAL					-74,199.64

#592 OAK POINTE W/S - CAPITAL IMPROVEMENT**Payment of Bills
March 26 - April 18, 2011**

Type	Date	Num	Name	Memo	Amount
no checks issued					

**#503 DPW UTILITY FUND
Payment of Bills
March 26 - April 18, 2011**

Type	Date	Num	Name	Memo	Amount
Check	03/30/2011	1648	Genoa Township Petty Cash	Reimburse Steve Anderson - Big Acre	-21.16
Check	03/30/2011	1649	BUSINESS IMAGING GROUP	Business Card/Labels - MHOG	-64.75
Check	03/30/2011	1650	Clearwater Systems	Ticket 394802	-19.35
Check	03/30/2011	1651	Occupational Health Centers	Pre-Placement physicals	-760.50
Check	03/30/2011	1652	FASTENAL COMPANY	March 2011 invoices	-453.77
Check	03/30/2011	1653	J.J.Jinkieheimer	Inv 26680 dated 3/2/11	-855.00
Check	03/30/2011	1654	Michigan Section, AWWA	2011 Spring Regional Meetings	-140.00
Check	03/30/2011	1655	The Sign Works	Inv 30880 dated 3/25/2011	-40.00
Check	03/30/2011	1656	Valley National Gases	Inv 176781 dated 3/23/2011	-225.63
Check	03/30/2011	1657	Rick Bigham	April 2011 monthly cell phone allowance	-60.00
Check	03/30/2011	1658	Scott Lowe	April 2011 monthly cell phone allowance	-60.00
Check	03/30/2011	1659	Joe Szabelski	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1660	Caitlin Nims	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1661	Alex Chimpouras	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1662	Craig Bunkoske	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1663	Jeff Meyers	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1664	Eric Hartman	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1665	Marty Reich	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1666	Steve Anderson	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1667	Duane Chattersson	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1668	Dan Schlack	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1669	Aaron Korpela	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1670	Kyle Mitchell	April 2011 monthly cell phone allowance	-60.00
Check	04/06/2011	1671	Dave Estrada	April 2011 monthly cell phone allowance	-60.00
Check	04/12/2011	1672	CAVALIER	April 2011 charges	-24.63
Check	04/12/2011	1673	U.S. POSTMASTER	MHOG quarterly billing - Jan - March 2011	-1,149.05
TOTAL					-4,653.84

#504 DPW RESERVE FUND
Payment of Bills
March 26 - April 18, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
no checks issued					

#595 PINE CREEK W/S FUND
Payment of Bills
March 26 - April 18, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	03/30/2011	2073	Etna Supply Company	Inv S100071403.001	-30,000.00
Check	03/30/2011	2074	GENOA-TWSP-ADMIN FEES	Utility billing Dec 1, 10 - Feb 28, 2011	-3,443.10
Total					<u>-33,443.10</u>

#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
March 26 - April 18, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	03/30/2011	1919	American Garage Door	Inv 10529 - adjusted WWTP doors	-185.00
Check	03/30/2011	1920	Brighton Analytical L.L.C.	Inv 0311-71555	-77.00
Check	03/30/2011	1921	GENOA TWP-ADMIN FEES	Utility billing Dec 1, 10 - Feb 28, 2011	-2,439.14
Check	03/30/2011	1922	PRESS & ARGUS	Ad # 522270 - Rate change	-60.00
Check	03/30/2011	1923	PVS NOLWOOD	Inv 330767 dated 3/23/2011	-1,147.00
Check	04/12/2011	1924	Charter Township of Brighton	RE: Davita Dialysis Center	-742.50
Check	04/12/2011	1925	DTE Energy	Service from March 3 - April 1, 2011	-3,947.91
Check	04/12/2011	1926	MHOG Utilities	7817 Bendix - 12/31/10 - 3/31/2011	-13.78
Total					<u>-8,612.33</u>

**GENOA CHARTER TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting and Public Hearing
APRIL 4, 2011
6:30 p.m.**

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Steve Wildman, Jim Mortensen, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal and approximately 60 persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Mortensen, supported by Wildman, to approve all items under the consent agenda as requested. The motion carried unanimously.

1. Payment of Bills
2. Request to approve minutes: 03-21-11
3. Request for approval to purchase 7 new computer workstations for the Township at the cost of \$6,104.56.

Approval of Regular Agenda:

Moved by Ledford, supported by Mortensen, to approve for action all items under the regular agenda. The motion carried unanimously.

4. Request for approval of Resolution #5 (Confirming the Special Assessment Roll) for the East and West Crooked Lakes Aquatic Weed Control Reimbursement Special Assessment Project.

McCririe advised the audience and board that petitions objecting to the special assessment district were received from residents constituting more than 20% of the properties in the district. This action stops the Aquatic Weed Control Project from going forward. Residents who choose to go forward with this project will now need to obtain petitions in excess of 51% of properties within the district. Residents asked questions on how to proceed.

Moved by Smith, supported by Hunt, to acknowledge receipt of written objections from at least 20% of the property owners within the district and that pursuant to Section 41.723(3) of Public Act 188 of 1954 the project shall not proceed. The motion carried by roll call vote as follows: Ayes – Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe. Nays – None. Abstain – Ledford.

5. Request for approval of site plan application, impact assessment and site plan for a proposed 477 square foot utility storage addition to an existing building located at 6168 W. Grand River, Howell, petitioned by Maicom (Media one Hub Site).

Moved by smith, supported by Ledford, to approve the environmental impact assessment (amended 03/24/2011) corresponding to site plan for the proposed storage addition for the Media One Hub Site.

Archinal advised the board of the following:

- The Salvation Army Store will add an additional 36 parking spaces, fencing will be added and the dog rescue will be removed. The store is continuing to work with the township and neighbors to resolve other issues raised at the last meeting.

GENOA CHARTER TOWNSHIP BOARD – Regular Meeting and Public Hearing – April 4, 2011

- SELCRA is working with the township to meet the needs of township residents. The treasurer's office is being inundated with requests for reimbursement. This subject will be put on the next agenda with an analysis of how the money has been spent.
- Our contract with Waste Management expires July 1, 2011. Our contract with Waste Management and their proposal will be considered at the next regular meeting of the board.

The regular meeting and public hearing of the Genoa Charter Township Board was adjourned at 7:25 p.m.




Paulette A. Skolarus
Genoa Township Clerk

(Press/argus 04/08/2011)

MEMORANDUM

TO: Township Board

FROM: Mike Archinal 

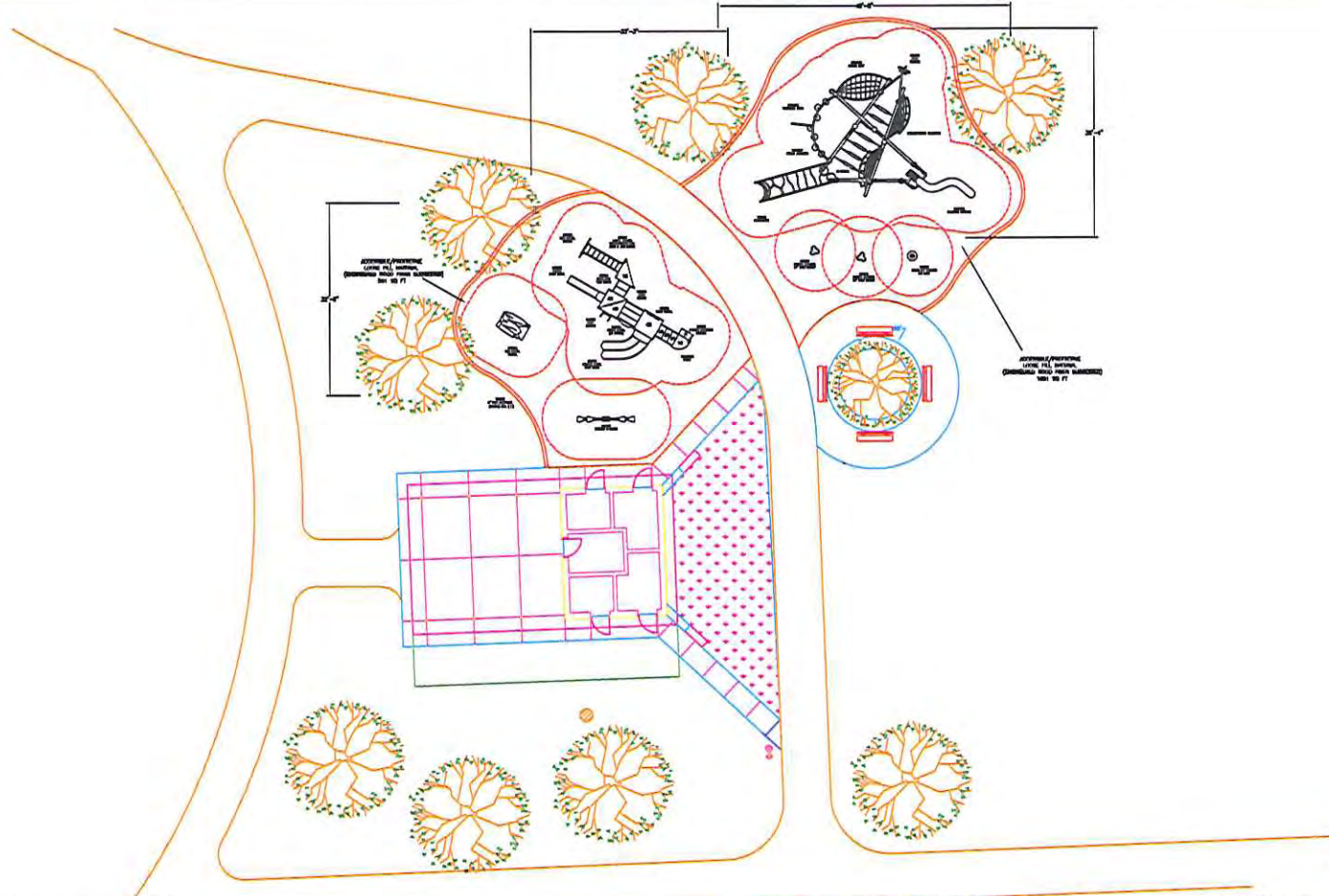
DATE: 4/15/11

RE: Playground Equipment Presentation

The Administrative Committee has been meeting with a local playground vendor and representatives from both SELCRA and HAPRA to explore the installation of new equipment at the Township Hall adjacent to the pavilion. The concept of having a small playground for the siblings of athletic field participants has been discussed for some time. Plan development and budgeting is at a point where it is appropriate to inform and seek direction from the Board.

Before you Monday evening will be Eric Sheffer, P.E. with Superior Play. He will be able to answer any questions you may have related to the concept plan and budget which is attached. You will note that there are two options for ground cover. One is a poured in place rubber product that is practically maintenance free but very expensive. The other is a wood fiber product that will require annual maintenance but has a much lower capital cost.

No formal decision is necessary. I am seeking direction and wanted to make sure that the Board as a whole is aware of our progress in this regard.



QUOTE# 49496-1-2-1(2-5 AREA)

QUOTE# 49496-1-2-2(5-12 AREA)

TOTAL ELEVATED PLAY COMPONENTS	6	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	6	REQUIRED	3
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	3	REQUIRED	2
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	3	REQUIRED	3

TOTAL ELEVATED PLAY COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	10	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	9	REQUIRED	9



GENOA TOWNSHIP PARK
MICHIGAN

SUPERIOR PLAY,
L.L.C.
ERIC SHEFFER

SYSTEM TYPE:
PLAYSHAPER/EVOS
DRAWING #:
49496-1-2



The play components identified on this plan are IPEMA certified. (Unless otherwise noted) The use and layout of these components conform to the requirements of ASTM F1487.

THIS PLAY AREA & EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE ADA ACCESSIBILITY GUIDELINES (AGAG), ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US, PRIOR TO CONSTRUCTION. DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE OF AT LEAST THE HEIGHT OF THE HIGHEST ACCESSIBLE PART/FULL HEIGHT OF THE ADJACENT EQUIPMENT. (REF. CONSUMER PRODUCT SAFETY COMMISSION (CPSC) GUIDELINES, SECTION 10: SURFACING.)

ACCESSIBLE/PROTECTIVE
LOOSE FILL MATERIAL
(ENGINEERED WOOD FIBER SUGGESTED)

DESIGNED BY:
SP

COPYRIGHT: 3/29/11
LANDSCAPE STRUCTURES, INC.
401 7th STREET SOUTH - P.O. BOX 188
10100 WASHINGTON BLVD
PH 1-800-338-0038 FAX 1-763-472-0091

3/3/11	49496-1-1	SP
Date	Previous Drawing #	Initials





GENOA TOWNSHIP PARK

MICHIGAN

16749496-1-2

3/29/2011





Superior Play, L.L.C.

889 S. Old US 23
 Brighton, MI 48114
 Office: 810-229-6245
 Toll Free: 888-778-7529
 Fax: 810-229-6256

Proposal

Date	Proposal #
4/4/2011	11-150

Bill To:
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Ship To
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Customer Contact	Customer Phone	Customer Fax	Terms	Rep
Mike Archinal	810-227-5225		Net 30	Eric

Item	Description	Qty	Price	Total
Evos	Evos Structure and Independents Per Design #49496-1-2, 5-12 Play Area, Includes: Evos 4 Arch, Slalom Glider, Helix Net, Ring Tangle, Swiggle Stix, Gyro Twister, Saddle Spinner, Stand-Up Spinner	1	39,425.00	39,425.00T
Install	Installation of 5-12 Play Area Equipment	1	8,730.00	8,730.00
PlayShaper	PlayShaper Structure and Independents Per Design #49496-1-2, 2-5 Play Area, Includes: Double Swirl Poly Slide, Single Poly Slide, 2 Step Deck Link, Loop Ladder, Horizontal Ladder, Arch Bridge, Pilot Panel, Storefront Panel, Log Crawl Tunnel, 4-Seat Seesaw	1	20,505.00	20,505.00T
Install	Installation of 2-5 Play Area Equipment	1	5,520.00	5,520.00
Site Work	Excavate 561 SF and 1851 SF to a depth of 12" and haul off site	1	4,632.00	4,632.00T
Drainage	Install 300 LF of a 4" perforated drain tile in pea stone trench and drain to day light.	1	2,880.00	2,880.00T

Proposal Good For 30 Days.
 Ship Via: Common Carrier
 Please call 24 hours prior to delivery:

Subtotal	TBD
Sales Tax (0.0%)	6% MI Sales Tax
Total	TBD

Signature below accepting this proposal will constitute a purchase order.

Accepted by customer



Superior Play, L.L.C.

889 S. Old US 23
 Brighton, MI 48114
 Office: 810-229-6245
 Toll Free: 888-778-7529
 Fax: 810-229-6256

Proposal

Date	Proposal #
4/4/2011	11-150

Bill To:
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Ship To
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Customer Contact	Customer Phone	Customer Fax	Terms	Rep
Mike Archinal	810-227-5225		Net 30	Eric

Item	Description	Qty	Price	Total
Option 1	Border	1	4,560.00	4,560.00T
Option 2	Concrete Mowstrip	1	2,840.00	2,840.00T
	TuffTimbers - Supplied and Installed			
Option 1	Safety Surfacing	1	37,550.00	37,550.00T
	Poured in Place Rubber - Supplied and Installed, Including			
	Stone Base Prep.			
Option 2	Engineered Wood Fiber	1	3,490.00	3,490.00T
Lead Time	4-6 Weeks			
Freight	Freight	1	1,500.00	1,500.00T
Discount	1.5% Discount for Prepay on Play Equipment		-898.95	-898.95
	*Please send a copy of your tax exempt certificate with order. Thank you.			


Proposal Good For 30 Days.
 Ship Via: Common Carrier
 Please call 24 hours prior to delivery:

Subtotal	TBD
Sales Tax (0.0%)	6% MI Sales Tax
Total	TBD

Signature below accepting this proposal will constitute a purchase order.

Accepted by customer

MEMORANDUM

TO: Township Board
FROM: Mike Archinal 
DATE: 4/15/11
RE: SELCRA Participation

At the last meeting there was discussion indicating the Board's willingness to renew our participation in SELCRA. There was a request for information on how the funding levels for SELCRA and HAPRA are determined. Attached you will find correspondence from both authorities addressing this question.

Assuming we wish to renew participation two decisions will need to be made. First we need to determine what amount is appropriate for renewal. We were paying \$33,160.38 per year to be "in district" members. SELCRA's fiscal year runs until June 30, 2011. \$33,160.38 divided by 365 is \$90.85 per day. If you approve renewal on April 18, 2011 there are 73 days left in SELCRA's fiscal year. 73 multiplied by \$90.85 is \$6,632.05.

Another method of determining how much we should pay is to start with the concept that we normally would have paid \$33,160.38. During the period we were out of district we issued reimbursement checks to a number of our residents who paid higher participation fees. The total amount paid as of this writing is \$1,782. \$33,160.38 less \$1,782 is \$31,378.38.

This is clearly a policy decision for the Board. My only advice is that if we are trying to mend fences, extend an olive branch, whatever: the amount of \$6,632.05 seems too low and a little insulting.

The second question is at what level do you wish to participate? Previously we paid our fees like everyone else but we were not full members and did not have voting rights. Please offer direction as to whether or not we wish to become full members or maintain our previous status quo. Obviously several questions will need to be answered and Articles of Incorporation will have to be reviewed. Exposure to existing and future liabilities should be of primary concern. This is again a policy decision for the Board. If in the future we take issue with the way the authority is being run I believe the best way to effect change is from within. I recommend we become full members with voting privileges.

Please consider the following action:

Moved by _____, supported by _____, to authorize payment in the amount of \$ _____ to renew our membership in the Southeastern Livingston County Recreation Authority and direct staff to review Articles of Incorporation for inclusion of Genoa Charter Township as a full member.

Mike Archinal

From: Debbie Mikula <dmikula@howellrecreation.org>
Sent: Monday, April 11, 2011 3:34 PM
To: Mike Archinal
Subject: Re: Fee Calculations

The Genoa Township fee was calculated within our Articles of Incorporation when the Authority was first set up and as a set fee in the three tier structure based on the value that each of the surrounding townships and the City placed on recreation, not based on participation. Hope that helps.

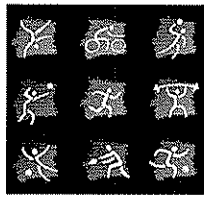
Debbie

Deborah E. Mikula
Director
Howell Area Parks & Recreation Authority
925 W. Grand River Ave.
Howell, MI 48843
517/546-0693 ext. 7702
Cell: 517/404-3533
Fax: 517/546-6018
dmikula@howellrecreation.org
www.howellrecreation.org

>>> Mike Archinal <Mike@genoa.org> 4/11/2011 3:21 PM >>>
Derek and Deb,

I discussed the status of our SELCRA membership at the last Board meeting. One of the questions the Board asked was how the fees for member communities are calculated for both SELCRA and HAPRA. I know it is related to participation but need your help in answering the question. Thanks in advance.

Mike A.



June 14, 2010

Genoa Township
2911 Dorr Rd.
Brighton, MI 48116

Attn: Gary McCririe & Mike Archinal

Dear Gary and Mike,

Thank you for your continued support of the South Eastern Livingston County Recreation Authority. Green Oak Township's contributions to SELCRA programs help us achieve our mission of *"Creating Community through People, Parks and Programs."*

In order to adequately insure that our 2010-2011 budget is appropriately balanced the SELCRA Board is asking our contributing municipalities to confirm their financial support for our fiscal year beginning July 1, 2010 and ending June 30, 2011.

In 2009, 798 Genoa families participated in 1432 SELCRA programs. Current numbers for 2010 have increased to 742 families participating in 1515 programs. SELCRA receives a total of \$150,729 from our municipal contributions. Your percentage has decreased to 22% for a total contribution of \$33,160.38. We would be happy to supply you with any other information you may be looking for in regards to your residents experiences in our program.

Please sign below and return to: SELCRA, 7878 Brighton Rd., Brighton, MI 48116

Gary McCririe, Genoa Township Supervisor

Mike Archinal, Genoa Township Manager

Sincerely,


Derek Smith
SELCRA Director

www.selcra.com

7878 Brighton Road, Brighton, MI 48116
Ph: 810-299-4140 Fax: 810-299-4210

MEMORANDUM

TO: Township Board

FROM: Mike Archinal 

DATE: 4/15/11

RE: Refuse Contract

Please find attached further analysis of our refuse collection budget. As discussed at our last meeting we have received a proposal from Duncan Disposal for Township wide service. For service both with and without recycling Duncan is significantly less than Waste Management. Also, significantly, our current contract with WM includes a fuel surcharge when diesel exceeds \$4.25 per gallon. For every \$.04 above \$4.25 our monthly per unit cost goes up \$.01. The Duncan proposal does not include a fuel surcharge. References for Duncan have been outstanding.

Under our current contract residents have to pay a monthly subscription fee of \$3 if they wish to recycle or \$146 per year (\$110 refuse + \$36 recycling). We estimate that approximately 30% of our residents participate. By introducing Township wide recycling these residents would only pay \$110. Currently recycling is only picked up every other week. The proposal would provide for weekly pick-up. The impact on the General Fund subsidy would be an increase of approximately \$20,000. The Administrative Committee recommends that we enter into contract negotiations with Duncan Disposal to provide Township wide refuse collection and recycling.

Please consider the following action:

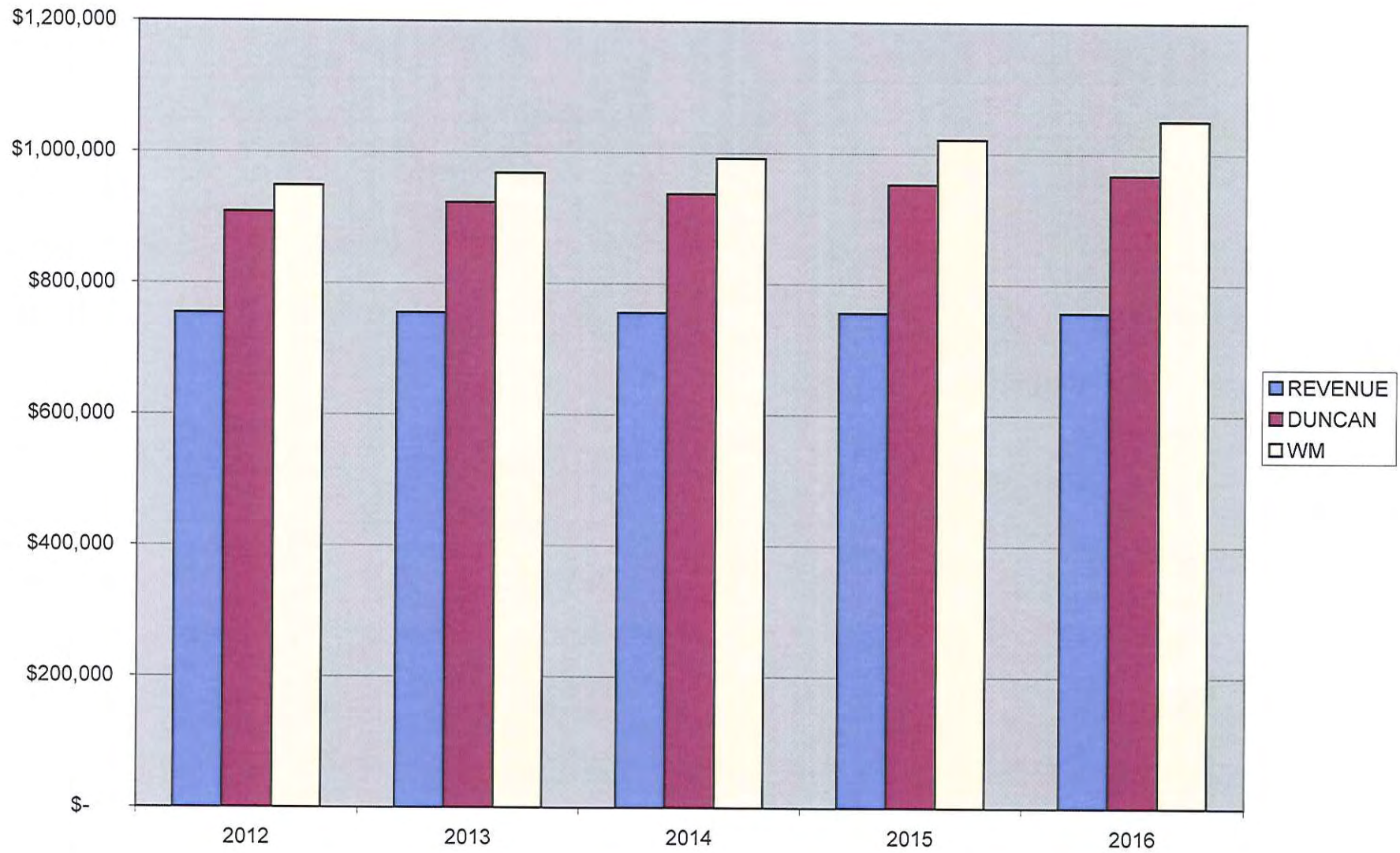
Moved by _____, supported by _____, to direct staff to prepare a contract between Genoa Charter Township and Duncan Disposal for Township wide refuse collection and recycling.

One other item of note provided by this analysis is the increasing subsidy provided for refuse collection by the General Fund. Refuse charges to our residents have not kept pace with the true costs of providing the service. As the number of units has increased this shortfall has created a significant drag on our budget. The 2011/2012 Budget includes an increase from \$105 to \$110. I would like to point out the importance of small annual incremental increases to the refuse charge to close this funding gap.

WITH RECYCLING

YEAR	UNITS	ANNUAL	ANNUAL	\$/MONTH	ANNUAL	SHRTFALL	\$/MONTH	ANNUAL	SHRTFALL
		CHARGE	REVENUE	DUNCAN	DUNCAN	DUNCAN	WM	WM	WM
2012	6860	\$ 110.00	\$ 754,600	\$ 11.04	\$ 908,813	\$ (154,213)	\$ 11.53	\$ 949,150	\$ (194,550)
2013	6865	\$ 110.00	\$ 755,150	\$ 11.21	\$ 923,480	\$ (168,330)	\$ 11.76	\$ 968,789	\$ (213,639)
2014	6870	\$ 110.00	\$ 755,700	\$ 11.37	\$ 937,343	\$ (181,643)	\$ 12.03	\$ 991,753	\$ (236,053)
2015	6875	\$ 110.00	\$ 756,250	\$ 11.55	\$ 952,875	\$ (196,625)	\$ 12.38	\$ 1,021,350	\$ (265,100)
2016	6880	\$ 110.00	\$ 756,800	\$ 11.72	\$ 967,603	\$ (210,803)	\$ 12.72	\$ 1,050,163	\$ (293,363)
			\$ 3,778,500					\$ 4,981,205	\$ (1,202,705)

WITH RECYCLING



WITHOUT RECYCLING

YEAR	UNITS	ANNUAL	ANNUAL	\$/MONTH	ANNUAL	SHRTFALL	\$/MONTH	ANNUAL	SHRTFALL
		CHARGE	REVENUE	DUNCAN	DUNCAN	DUNCAN	WM	WM	WM
2012	6860	\$ 110.00	\$ 754,600	\$ 10.30	\$ 847,896	\$ (93,296)	\$ 10.58	\$ 870,946	\$ (116,346)
2013	6865	\$ 110.00	\$ 755,150	\$ 10.45	\$ 860,871	\$ (105,721)	\$ 10.79	\$ 888,880	\$ (133,730)
2014	6870	\$ 110.00	\$ 755,700	\$ 10.61	\$ 874,688	\$ (118,988)	\$ 11.06	\$ 911,786	\$ (156,086)
2015	6875	\$ 110.00	\$ 756,250	\$ 10.77	\$ 888,525	\$ (132,275)	\$ 11.39	\$ 939,675	\$ (183,425)
2016	6880	\$ 110.00	\$ 756,800	\$ 10.99	\$ 907,334	\$ (150,534)	\$ 11.73	\$ 968,429	\$ (211,629)
			\$3,778,500		\$4,379,315	\$ (600,815)		\$4,579,716	\$ (801,216)

WITHOUT RECYCLING

