

**GENOA CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 3<sup>rd</sup>, 2011  
6:30 p.m.**

**AGENDA**

Call to Order:

Pledge of Allegiance:

Call to the Public:

**Approval of Consent Agenda:**

1. Payment of Bills
2. Request to approve minutes: 12-06-10
3. Request for approval to enter into agreements to collect 2011 summer school property taxes with Hartland Consolidated Schools, Brighton Area Schools, and Howell Public Schools as submitted by the Township Treasurer.
4. Consider extension until 12/31/2011 of the reimbursement policy for Township residents charged out-of-district fees for certain recreation programs.

**Approval of Regular Agenda:**

5. Review of the annual Planning Commission report for 2010 submitted by the Township Planning Director.
6. Consider first reading of an ordinance to designate Genoa Charter Township as an enforcing agency for the Michigan Construction Code.
7. Consider approval of agreement between Genoa Charter Township and SAFEbuilt Michigan, Inc. for building department services.

Correspondence

Member Discussion

Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE :January 3, 2011

TOWNSHIP GENERAL EXPENSES: Thru January 3, 2011	\$181,150.82
December 10, 2010 Bi Weekly Payroll	\$37,465.19
December 23, 2010 Bi Weekly Payroll	\$36,446.80
December 30, 2010 Quarterly Payroll	\$5,893.77
January 3, 2011 Monthly Payroll	\$18,253.95
OPERATING EXPENSES: Thru January 3, 2011	\$387,343.34
TOTAL:	<u>\$666,553.87</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
26970	SOM-TRE	State Of Mich- Dept Of Treasur	12/07/2010	3,450.63
26971	Administ	Total Administrative Services	12/10/2010	596.12
26972	Equitabl	Equivest Unit Annuity Lock Box	12/10/2010	455.00
26973	Clearwat	Clearwater Systems	12/07/2010	77.40
26974	CONTINEN	Continental Linen Service	12/07/2010	75.21
26975	ETNA SUP	Etna Supply Company	12/07/2010	9,677.55
26976	GANNETT	PRESS & ARGUS	12/07/2010	265.00
26977	GenCurre	Genoa Twp Current Tax Fund	12/07/2010	3,542.60
26978	ROJEWSKI	Debra Rojewski	12/07/2010	60.00
26979	RUFFC	Connie Ruff	12/07/2010	184.00
26980	WASTE MA	Waste Management	12/07/2010	444.00
26981	WasteMan	Waste Management of Michigan	12/07/2010	37.50
26982	Equitabl	Equivest Unit Annuity Lock Box	12/30/2010	20.00
26983	Administ	Total Administrative Services	12/23/2010	597.00
26984	Equitabl	Equivest Unit Annuity Lock Box	12/23/2010	455.00
26985	ACE HARD	Ace Hardware	12/16/2010	44.97
26986	ADT	ADT Security Services, Inc.	12/16/2010	366.32
26987	AMER PLA	American Planning Association	12/16/2010	415.00
26988	AmerAqua	American Aqua	12/16/2010	81.00
26989	ATT& IL	AT&T	12/16/2010	599.65
26990	BLUE CRO	Blue Cross & Blue Shield Of Mi	12/16/2010	12,490.70
26991	BORDINE	Bordine Nursery	12/16/2010	1,357.69
26992	BRANVAN	BRANDON VANMARTER	12/16/2010	782.12
26993	BRI CHAM	Brighton Area Chamber Of Comm	12/16/2010	160.00
26994	CONSUMER	Consumers Energy	12/16/2010	484.97
26995	CONTINEN	Continental Linen Service	12/16/2010	76.46
26996	DYKEMA	Dykema Gossett PLLC	12/16/2010	178.00
26997	EHIM	EHIM, INC	12/16/2010	637.03
26998	FONSON	Fonson, Inc.	12/16/2010	8,244.00
26999	GENOA OC	Genoa Oceola Swr & Wtr Authori	12/16/2010	123.75
27000	GENOA TW	Genoa Township	12/16/2010	724.26
27001	GTFPPR	GenoaTwp-Fut Paths,Pks & Rec	12/16/2010	440.00
27002	J.J.JINK	J.J. Jinkleheimer & Co.	12/16/2010	657.00
27003	LANGWORT	Langworthy Strader Leblanc	12/16/2010	808.51
27004	LCCA	Livingston County Clerk	12/16/2010	3,858.00
27005	Lincoln	Lincoln National Life Ins Co.	12/16/2010	1,211.68
27006	livcty	Livingston County Treasurer	12/16/2010	1,663.28
27007	Mancuso	Mancuso & Cameron	12/16/2010	3,331.00
27008	MASTER M	Master Media Supply	12/16/2010	188.43
27009	NEEDHAM	J. Needham & Sons Plumbing	12/16/2010	740.00
27010	Net serv	Network Services Group, L.L.C.	12/16/2010	100.00
27011	Perfect	Perfect Maintenance Cleaning	12/16/2010	973.00
27012	PETTYCAS	Petty Cash	12/16/2010	69.90
27013	RUFFC	Connie Ruff	12/16/2010	184.00
27014	SECURITY	Security Lock Service	12/16/2010	339.00
27015	TRI COUN	Tri County Cleaning Supply Inc	12/16/2010	120.55
27016	WASTE MA	Waste Management	12/16/2010	71,344.00
27017	WESTSHOR	West Shore Services, Inc.	12/16/2010	19,600.00
27018	SOM-TRE	State Of Mich- Dept Of Treasur	12/20/2010	3,716.75
27019	Equitabl	Equivest Unit Annuity Lock Box	01/03/2011	20.00
27020	CARDM	Chase Card Services	12/22/2010	770.97
27021	COMCAST	COMCAST	12/22/2010	94.04
27022	DTE EN	DTE Energy	12/22/2010	202.15
27023	EHIM	EHIM, INC	12/22/2010	5,041.70
27024	MASTER M	Master Media Supply	12/22/2010	322.90
27025	VERIZONW	Verizon Wireless	12/22/2010	528.15
27026	WALMART	Walmart Community	12/22/2010	130.52
27027	ARCHINAL	Michael Archinal	01/03/2011	500.00
27028	Hetherto	Sean Hetherton	01/03/2011	22.00
27029	HUNTR	ROBIN HUNT	01/03/2011	41.36
27030	HWL PARK	Howell Parks And Recreation	01/03/2011	15,435.00
27031	LIVON GA	Livonia-garden City Fire Ext	01/03/2011	90.50

Township of Genoa  
User: angie

Accounts Payable  
Checks by Date - Summary by Check Number

Printed: 12/28/2010 10:15  
Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
27032	MMTA	Michigan Municipal Treas. Assn	01/03/2011	50.00
27033	Net serv	Network Services Group, L.L.C.	01/03/2011	45.00
27034	PFEFFER	Pfeffer, Hanniford, Palka	01/03/2011	1,750.00
27035	SKOLAR P	Paulette Skolarus	01/03/2011	58.50

**Report Total: 181,150.82**

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 12/03/2010 - 15:27

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26971	Administ	Total Administrative Services	12/10/2010		596.12
				Check 26971 Total:	596.12
10012	AETNA LI	Aetna Life Insurance & Annuity	12/10/2010		25.00
				Check 10012 Total:	25.00
10013	EFT-FED	EFT- Federal Payroll Tax	12/10/2010		3,830.71 2,206.19 2,206.19 515.97 515.97
				Check 10013 Total:	9,275.03
10014	EFT-PENS	EFT- Payroll Pens Ln Pyts	12/10/2010		499.80
				Check 10014 Total:	499.80
26972	Equitabl	Equivest Unit Annuity Lock Box	12/10/2010		455.00
				Check 26972 Total:	455.00
10015	FIRST NA	First National Bank	12/10/2010		325.00 2,692.18 23,597.06

Check 10015 Total:

26,614.24

Report Total:

37,465.19

**First National  
Direct Deposit  
DECEMBER 10, 2010  
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,059.22
Amy Ruthig		\$920.72
Angela Williams		\$769.66
Carol Hanus		\$1,209.18
Dave Estrada		\$984.31
David Miller		\$1,920.02
Debbie Hagen		\$542.00
Deborah Rojewski		\$2,354.04
Diane Zerby		\$543.20
<b>Genoa Township</b>	<b>\$26,614.24</b>	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.68
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,073.81
Laura Mrocicka		\$1,635.37
Michael Archinal		\$2,763.39
Renee Gray		\$1,094.23
Robin Hunt		\$1,295.04
Susan Sitner		\$0.00
Tammy Lindberg		\$928.83
Tesha Humphriss		\$1,982.05
<b>Total Deposit</b>		<b>\$26,614.24</b>

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 12/15/2010 - 14:32

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26983	Administ	Total Administrative Services	12/23/2010		597.00
				Check 26983 Total:	597.00
10019	AETNA LI	Aetna Life Insurance & Annuity	12/23/2010		25.00
				Check 10019 Total:	25.00
				<i>10020 prev. used</i>	
10021	EFT-FED	EFT- Federal Payroll Tax	12/23/2010		3,631.45 2,145.00 2,145.00 501.68 501.68
				Check 10021 Total:	8,924.81
10022	EFT-PENS	EFT- Payroll Pens Ln Pyts	12/23/2010		499.80
				Check 10022 Total:	499.80
26984	Equitabl	Equivest Unit Annuity Lock Box	12/23/2010		455.00
				Check 26984 Total:	455.00
10023	FIRST NA	First National Bank	12/23/2010		325.00 2,692.18 22,928.01



Check 10023 Total:

25,945.19

Report Total:

36,446.80

**First National  
Direct Deposit  
DECEMBER 23, 2010  
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,059.22
Amy Ruthig		\$1,034.86
Angela Williams		\$605.71
Carol Hanus		\$1,209.16
Dave Estrada		\$984.31
David Miller		\$1,920.02
Debbie Hagen		\$588.36
Deborah Rojewski		\$2,354.01
Diane Zerby		\$714.71
<b>Genoa Township</b>	<b>\$25,945.19</b>	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.67
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,073.74
Laura Mroccka		\$1,635.22
Michael Archinal		\$2,763.33
Renee Gray		\$1,094.23
Robin Hunt		\$1,295.04
Susan Sitner		\$0.00
Tammy Lindberg		\$928.76
Tesha Humphriss		\$1,145.35
<b>Total Deposit</b>		<b>\$25,945.19</b>

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 12/15/2010 - 11:42

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
10017	EFT-FED	EFT- Federal Payroll Tax	12/30/2010		8.69
					344.33
					344.33
					80.52
					80.52
					<u>858.39</u>
				Check 10017 Total:	858.39
26982	Equitabl	Equivest Unit Annuity Lock Box	12/30/2010		20.00
					<u>20.00</u>
				Check 26982 Total:	20.00
10018	FIRST NA	First National Bank	12/30/2010		4,644.68
					<u>4,644.68</u>
				Check 10018 Total:	4,644.68
				Report Total:	5,523.07
				(6 checks)	<u>+ 370.70</u>
					<u>5893.77</u>

Township of Genoa  
User: diane

Payroll  
Computer Check Register

Printed: 12/15/10 11:03  
Batch: 106-12-2010

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>		<u>Amount</u>
11939	12/30/2010	HOWELL	Michael Howell	152.38
11940	12/30/2010	KirshJohn	John Kirsch	44.08
11941	12/30/2010	LupiRobert	Robert Lupi	42.00
11942	12/30/2010	MatkinRona	Ronald Matkin	44.08
11943	12/30/2010	PetratPat	Patricia Petrat	44.08
11944	12/30/2010	TengelC	Carol Tengel	44.08
Total Number of Employees: 6		Total for Payroll Check Run:		370.70

**First National  
Direct Deposit  
Quarterly Payroll  
DECEMBER 30, 2010**

<u>Employee Name</u>	<u>Credit Amount</u>	<u>Debit Amount</u>
Adam Van Tassell	\$394.58	
Barb Figurski	\$704.00	
John McManus	\$295.52	
Dean Tengal	\$295.52	
Diana Lowe	\$295.52	
Doug Brown	\$609.51	
<b>Genoa Township</b>		<b>\$4,644.68</b>
H.J. Mortensen	\$295.52	
Marianne McCreary	\$443.28	
Jeffrey Dhaenens	\$452.51	
Steve Wildman	\$281.60	
Laura Brookins	\$281.60	
Chris Grajek	\$295.52	
<b>Total Deposit</b>	<u><u><b>\$4,644.68</b></u></u>	

EFT #: \_\_\_\_\_  
 Internet: \_\_\_\_\_  
 Date: \_\_\_\_\_

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 12/20/2010 - 14:54

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
10025	EFT-FED	EFT- Federal Payroll Tax	01/03/2011		1,897.89 1,096.61 1,096.61 256.46 256.46
Check 10025 Total:					4,604.03
10026	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/03/2011		384.79
Check 10026 Total:					384.79
27019	Equitabl	Equivest Unit Annuity Lock Box	01/03/2011		20.00
Check 27019 Total:					20.00
10027	FIRST NA	First National Bank	01/03/2011		6,472.22 50.00
Check 10027 Total:					6,522.22
Report Total:					11,531.04
<i>7 checks</i>					<u>+ 6722.91</u>
					<u>18253.95</u>

Township of Genoa  
User: diane

Payroll  
Computer Check Register

Printed: 12/20/10 14:27  
Batch: 601-01-2011

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>		<u>Amount</u>
11945	01/03/2011	Archinal	Michael Archinal	1,380.19
11946	01/03/2011	Hagen	Deborah Hagen	648.37
11947	01/03/2011	HanusCarol	Carol Hanus	369.72
11948	01/03/2011	SITNER	Susan Sitner	771.58
11949	01/03/2011	TataraG	Gregory Tatara	1,470.10
11950	01/03/2011	Williams	Angela Williams	1,259.85
11951	01/03/2011	ZERBY	Diane Zerby	823.10
Total Number of Employees: 7			Total for Payroll Check Run:	6,722.91

**First National  
Direct Deposit  
JANUARY 3, 2011  
Monthly Payroll**

<b><u>Employee Name</u></b>	<b><u>Debit Amount</u></b>	<b><u>Credit Amount</u></b>
<b>Genoa Township</b>	<b>\$6,522.22</b>	
<b>Adam Van Tassel</b>		<b>\$522.73</b>
<b>Gary McCririe</b>		<b>\$2,178.11</b>
<b>H.J. Mortensen</b>		<b>\$332.46</b>
<b>Jean Ledford</b>		<b>\$146.23</b>
<b>Paulette Skolarus</b>		<b>\$3,018.06</b>
<b>Steve Wildman</b>		<b>\$158.40</b>
<b>Todd Smith</b>		<b>\$166.23</b>
<b>Total Deposit</b>		<b><u><u>\$6,522.22</u></u></b>



3:18 PM  
12/22/10

# 592 OAK POINTE WATER/SEWER FUND  
Capital Improvement  
Payment of Bills  
November 30 through December 22, 2010

Type	Date	Num	Name	Memo	Amount
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no checks issued

3:17 PM  
12/22/10

# 592 OAK POINTE WATER/SEWER FUND  
Payment of Bills  
November 30 through December 22, 2010

Type	Date	Num	Name	Memo	Amount
Check	12/03/2010	1943	AT & T	Nov 13 - Dec 12, 2010	-275.21
Check	12/06/2010	1944	BRIGHTON ANALYTICAL	November 2010 invoices	-670.00
Check	12/06/2010	1945	DTE ENERGY	Electric Service 10/27 - 11/26/2010	-6,500.05
Check	12/06/2010	1946	FASTENAL	Inv MIBRG57353	-50.82
Check	12/06/2010	1947	KENNEDY INDUSTRIES INC.	Inv 525207 dated 11/4/2010	-13,789.00
Check	12/06/2010	1948	NORTHWEST PIPE AND SUPPLY, INC.	Inv # 108468 dated 11/2/2010	-15.12
Check	12/06/2010	1949	STANDARD ELECTRIC	inv 1768498-00 & 1768498-01	-59.87
Check	12/06/2010	1950	TETRA TECH, INC.	Inv 50410146	-272.91
Check	12/06/2010	1951	SEVERN TRENT ENVIRONMENTAL SERVICES, IN	November 2010 invoices	-31,326.80
Check	12/06/2010	1952	WASTE MANAGEMENT	Inv 7073654-1389-7	-105.31
Check	12/17/2010	1953	MMRMA	Inv 93127-1 7/1/10 - 6/30/2011 coverage	-17,843.12
Check	12/17/2010	1954	LIVINGSTON COUNTY DRAIN COMMISSION	Inv 2073	-1,477.44
Check	12/21/2010	1955	AT & T	Nov 7 - Dec 13, 2010	-471.89
Check	12/21/2010	1956	BRIGHTON ANALYTICAL	December 2010 invoices	-476.00
Check	12/21/2010	1957	CONSUMERS ENERGY	Oct 27 - Nov 30/2010	-610.39
Check	12/21/2010	1958	Cuiver Excavating, Inc.	Inv 28182	-450.00
Check	12/21/2010	1959	EVERGREEN OUTDOOR, INC	December 2010 invoices	-650.00
Check	12/21/2010	1960	FONSON, INC.	Inv 9189	-1,835.00
Check	12/21/2010	1961	HOWELLTRUE VALUE HARDWARE	Inv 048903	-8.99
Check	12/21/2010	1962	M & K Jetting and Televising	Inv #'s 10461 & 10469	-2,610.00
Check	12/21/2010	1963	MICHIGAN CAT	Inv #'s SD570536050 & 570541317	-1,650.00
Check	12/21/2010	1964	PVS Nolwood Chemicals, Inc	Inv 321721 & Credit Memo 93891	-869.60
Check	12/21/2010	1965	SEVERN TRENT ENVIRONMENTAL SERVICES, IN	Inv #'s 2050873 & 2050875	-31,100.81
Check	12/21/2010	1966	MHOG	Reimburse MHOG for electricity expenses	-306.30
Check	12/21/2010	1967	GENOA TWP -ADMINISTRATIVE FEES	Utility billing from 8/1 - 10/31/2010	-10,119.39
Check	12/21/2010	1968	GENOA TWP UTILITY FUND	Inv 030 & 031 July - Sept 2010	-6,447.00
Check	12/21/2010	1969	DUBOIS COOPER ASSOCIATES INCORPORATEC	Inv 126529	-3,600.00
Check	12/21/2010	1970	G/O SEWER AUTHORITY	Inv # 20 dated 12/15/2010	-6,984.35
Check	12/21/2010	1971	GRUNDY ACE OF HOWELL	Inv #'s 68673 & 68584	-45.63
Check	12/21/2010	1972	McNaughton-McKay Electric	Inv 11160898-00	-2,716.02
Check	12/21/2010	1973	State of Michigan	Inv 678759	-926.26
Check	12/21/2010	1974	UIS PROGRAMMABLE SERVICES	Inv 530336867	-228.00
Check	12/21/2010	1975	Genoa Township G/O New User Fund	Capital Improvement Charges May, June, July 2010	-8,210.00
Check	12/21/2010	1976	Staples Credit Plan	6035 5178 6145 0400	-23.30
Check	12/21/2010	1977	FONSON, INC.	Inv 9236 & 9238	-3,951.07

**Total** -156,675.65

3:28 PM  
12/22/10

**#504 DPW RESERVE FUND**  
**Payment of Bills**  
**November 30 through December 22, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

3:28 PM  
12/22/10

**#503 DPW UTILITY FUND**  
**Payment of Bills**  
**November 30 through December 22, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	12/03/2010	1563	Carol Hanus	Toll-free & Internet, postage	-145.25
Check	12/06/2010	1564	AMERICAN IMAGING, INC	Inv 74528 dated 11/24/2010	-3,870.00
Check	12/06/2010	1565	BELLE TIRE	Order # 18624104 (truck tires Greg Tatara)	-687.96
Check	12/06/2010	1566	Complete Battery Source, Inc.	Inv 237546BRI dated 11/30/2010	-48.75
Check	12/06/2010	1567	FASTENAL COMPANY	Inv MIBRG57641 dated 11/17/2010	-397.95
Check	12/06/2010	1568	J.J.Jinkleheimer	Inv 25217 dated 10/13/2010	-342.00
Check	12/06/2010	1569	NORTHWEST ENERGY	Sale # 550 dated 11/29/2010	-193.11
Check	12/06/2010	1570	SWANN'S CLOTHING STORE	November 16, 2010 invoice	-97.22
Check	12/06/2010	1571	HOWELL TRUE VALUE HARDWARE	Inv 048725 dated 11/22/2010	-13.48
Check	12/14/2010	1572	CAVALIER	December 2010 statement	-20.33
Check	12/14/2010	1573	LOWE'S	November 2010 expenses	-850.60
Check	12/14/2010	1574	U.S. POSTMASTER	Lake Edgewood/Pine Creek Sept - Nov 2010 billing	-152.39
Check	12/17/2010	1575	Carol Hanus	Toll free number and Internet service	-123.23
Check	12/17/2010	1576	HOWELL TRUE VALUE HARDWARE	Inv 048969 dated 12/7/10	-6.10
Check	12/17/2010	1577	Pyramid Environmental Training LLC	3 day Utility Mgmt Course - G. Tatara	-330.00
Check	12/17/2010	1578	The Sign Works	Inv 30533 - logos on side of trucks	-450.00
Check	12/17/2010	1579	STANDARD ELECTRIC COMPANY	Inv #'s 1707132-01 & 1707313-01	-2,231.20
Check	12/17/2010	1580	Victory Lane Quick Oil Change	Inv 6282 & 6447	-147.91
Check	12/21/2010	1581	General Fund Checking	Deposit to GF - per K. Paika 12/20/2010	-150,000.00
Check	12/21/2010	1582	Verizon Wireless	Inv # 2501347016	-306.22
Check	12/21/2010	1583	FASTENAL COMPANY	Inv MIBRG57952	-292.63
Check	12/21/2010	1584	GRUNDY ACE OF HOWELL	Inv 68576	-17.56
Check	12/21/2010	1585	McNaughton-McKay	Inv 11160878-00	-2,716.02
Check	12/21/2010	1586	SEVERN TRENT ENVIRONMENTAL SERVICES IN	Inv STES 2050915	-545.61
<b>Total</b>					<b>-163,985.52</b>

3:25 PM  
12/22/10

**# 595 PINE CREEK W/S FUND**  
**Payment of Bills**  
**November 30 through December 22, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	12/17/2010	2066	GENOA-TWSP-ADMIN FEES	Utility billing Sept 1 - Nov 30, 2010	-3,453.08
Check	12/17/2010	2067	Etna Supply Company	Pine Creek portion of Inv S002351434.001	-2,295.00
<b>Total</b>					<b>-5,748.08</b>

**#593 LAKE EDGEWOOD W/S FUND**  
**Payment of Bills**  
**November 30 through December 22, 2010**

Type	Date	Num	Name	Memo	Amount
Check	12/06/2010	1844	Brighton Analytical L.L.C.	November 2010 invoices	-231.00
Check	12/06/2010	1845	DTE Energy	Service from Oct 28 - Nov 29, 2010	-4,081.07
Check	12/06/2010	1846	Biotech Agronomics, Inc.	Inv 628 dated 11/19/2010	-9,800.70
Check	12/06/2010	1847	DUBOIS-COOPER ASSOCIATES	Inv 125332 dated 11/12/2010	-7,843.00
Check	12/06/2010	1848	FONSON, INC.	Inv 9191 dated 11/19/2010	-2,839.19
Check	12/06/2010	1849	GEOTRANS, INC.	Inv 50402441 dated 11/08/2010	-1,691.22
Check	12/06/2010	1850	Lang Plumbing, Inc.	Inv 10038 dated 11/11/2010	-240.00
Check	12/06/2010	1851	M & K Jetting and Televising	Inv 10471 dated 11/16/2010	-1,305.00
Check	12/06/2010	1852	MICHIGAN CAT	November 2010 invoices	-2,139.66
Check	12/06/2010	1853	PVS NOLWOOD CHEMICALS, INC	Inv 320778 & Credit Memo 93890	-904.60
Check	12/06/2010	1854	Tetra Tech Inc.	Inv 50410134 & 50410146	-349.78
Check	12/17/2010	1855	MMRMA	Inv 93127-3	-8,994.88
Check	12/17/2010	1856	Brighton Analytical L.L.C.	December 2010 invoices	-2,325.00
Check	12/17/2010	1857	Etna Supply Company	Portion of Inv S002351434.001	-2,700.00
Check	12/17/2010	1858	K & J ELECTRIC, INC.	Inv # 5328	-157.00
Check	12/17/2010	1859	Mancuso & Cameron	RE: Davita Matter	-1,761.00
Check	12/17/2010	1860	OHM Engineering Advisors	Inv 132044 dated 12/2/2010	-435.00
Check	12/17/2010	1861	PVS NOLWOOD CHEMICALS, INC	Inv 321977 & Credit Memo 94290	-939.60
Check	12/17/2010	1862	LIVINGSTON COUNTY DRAIN COMMISSION	INV 2073	-1,330.08
Check	12/21/2010	1864	AT&T	Nov 8 - Dec 13, 2010	-288.83
Check	12/21/2010	1865	Consumers Energy	Service from 11/4 - 12/7/2010	-81.70
Check	12/21/2010	1866	MHOG	Reimbursement to MHOG for electricity charges	-101.21
Check	12/21/2010	1867	SEVERN TRENT ENVIRONMENTAL SERVICES, II	Inv STES 2050874	-8,234.82
Check	12/21/2010	1868	Brighton Analytical L.L.C.	December 2010 invoices	-154.00
Check	12/21/2010	1869	STATE OF MICHIGAN	Biosolids Land Application Fee	-1,119.58
Check	12/21/2010	1870	CORRIGAN OIL CO.	Sales Order 5497027	-886.17
<b>Total</b>					<b>-60,934.09</b>

**GENOA CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
PUBLIC HEARING AND REGULAR MEETING  
DECEMBER 6, 2010**

**MINUTES**

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Steve Wildman, Jim Mortensen, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal; Township Attorney Frank Mancuso; and five persons in the audience.

A Call to the Public was made with no response.

**Approval of Consent Agenda:**

Moved by Hunt, supported by Ledford, to approve the Agenda moving petition 7 & 8 to the regular agenda for action. The motion carried unanimously.

**1. Payment of Bills**

**2. Request to approve minutes: 11-01-10**

**3. Consider reappointment of Board of Review for 2011 as presented by Township Supervisor.**

**4. Request for approval to add a refuse special assessment to be levied on the 2010 winter tax roll for parcel #4711-17-100-035 and #4711-10-303-037 as requested by Township Treasurer.**

**5. Request for approval for the 2010 Instructions for poverty exemption, guidelines for poverty exemption, poverty exemption application and poverty exemption worksheet.**

**6. Consider approval of an extension to the METRO Act agreement between Genoa Charter Township and AT&T Michigan.**

**Approval of Regular Agenda:**

Moved by Smith, supported by Wildman, to approve for action all items listed under the regular agenda. The motion carried unanimously.

**7. Consider extensions of employment contracts for the Manager, Utility Director, Assessor, Deputy Assessor and Billing Specialist.**

Moved by Smith, supported by Ledford, to approve the extension of all contracts for one year, allowing a 2% increase for the manager with no changes for the other contractual employees. The motion carried unanimously.

**8. Consider modifications to the Township's life insurance benefit.**

Moved by Smith, supported by Wildman, to increase the life insurance for all persons presently receiving this benefit from \$10,000.00 to \$25,000.00. The motion carried unanimously.

**9. Consider approval of agreements related to a sewer connection with Brighton Township.**

- A. **Disposition of an agreement between Genoa Charter Township and Brighton Township relative to the DaVita, Inc. (d.b.a. Brighton Dialysis – Kidney Centers of Michigan, L.L.C.** Moved by Ledford, supported by Mortensen, to approve the agreement as submitted. The motion carried unanimously.
- B. **Disposition of an agreement for professional services with Richard M. Fons, owner and Genoa Charter Township at a cost of \$22,500.00.** Moved by Skolarus, supported by Wildman, to approve the agreement for professional services. The motion carried unanimously.
- C. **Disposition of an agreement to construct sewerage connection by and among Genoa Charter Township, Kidney Centers of Michigan L.L.C. and Livingston Real Properties, Inc.** Moved by Hunt, supported by Ledford to approve the construction agreement as presented. The motion carried unanimously.

**10. Public hearing for approval of amendments to Zoning Ordinance Articles 11, 14, 16 & 25.**

Moved by Skolarus, supported by Ledford, to approve the rezoning amendments. Further, with reference to section 11-01.04 (the setback will be zero). The motion carried unanimously.

**11. Presentation by Howell Area Parks and Recreation Authority.**

The authority presented a 20 minute power point presentation to the board honoring 9118 volunteers who donated their time to the recreational programs affiliated with Howell Area Parks and Recreation. The total value of their effort is estimated at \$183,545.00. This is an excellent example of the cooperation of our community in the retention of recreation at an affordable cost to our citizens.

**12. Consider a request from F & N Center L.L.C. for relief from water and sewer connection fees.**

It was the consensus of the board that a lease agreement would be required and that the township is not opposed to an arrangement with the property owner allowing quarterly billings to cover the cost of water and sewer connections.

**13. Consider approval of agreement between Genoa Township and SAFEbuilt Michigan Inc. for building department services.**

Mancuso – I am comfortable with the agreement before you this evening. Moved by Smith, supported by Mortensen, to approve “in form” the agreement between Genoa Charter Township and SAFEbuilt Michigan, Inc. for the provision of building department services excluding compensation issues which will be determined at a later meeting of the board. The motion carried unanimously.

**14. Request to set a public hearing for January 18, 2010 at 6:30 p.m., to consider an Industrial Facilities Exemption request from CRW Plastics for property located at 5775 Brighton Pines Court.**

Moved by Smith, supported by Wildman, to set a public hearing for Tuesday, January 18, 2010 to consider a request by CRW Plastic. The motion carried unanimously.

An estimate of cost for the restoration of the north soccer field was reviewed by the board. The north field was leased to SELCRA for \$1.00 and was sublet to a soccer club who damaged the field. Archinal was directed to address the issue with SELCRA and report back at the next meeting of the board.

McCrie advised the board that ITC will donate \$1,000.00 to the Easter Egg Drop and another \$5,000.00 for the installation of trees wherever the township should choose.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:55 p.m.

Paulette A. Skolarus  
Genoa Township Clerk

(Press/argus 12/10/2010)

# Memo

**To:** Genoa Township Board  
**From:** Robin Hunt, Treasurer  
**Date:** 12/28/2010  
**Re:** 2011 Summer Tax Collection

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I have placed on the Consent Agenda the following item for your consideration:

Request for approval to enter into agreements to collect 2011 summer property taxes with Hartland Consolidated Schools, Brighton Area Schools and Howell Public Schools as submitted by the Township Treasurer.


The agreement with the Hartland and Brighton School Districts will be to collect the Operating (Non-Homestead) Levy of their School Tax on the Summer Tax Bill and the agreement with Howell Schools will be to collect the Operating (Non-Homestead) Levy as well as half of their Debt Levy to all parcels on the Summer tax.

The agreements, as in the past, will be at a fee of \$3.00 per parcel for this collection.

Please let me know if you have any questions. Thank you!

## MEMORANDUM

TO: Township Board

FROM: Mike Archinal 

DATE: 12/29/10

RE: SELCRA Reimbursement Voucher

On August 23, 2010 the Township Board approved a reimbursement policy for Township residents who paid out of district fees for SELCRA programs. The minutes from that meeting are attached as is the form we use and a spreadsheet showing refund activity. The program is working as planned. Please consider the following action:

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, to continue the SELCRA reimbursement program until 12/31/2011.



**GENOA CHARTER TOWNSHIP  
SPECIAL MEETING  
AUGUST 23, 2010  
6:30 p.m.**

**MINUTES**

Clerk Skolarus called the Special Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall. The following persons were present constituting a quorum for the transaction of business: Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal, Frank Mancuso and eight persons in the audience.

Skolarus asked that Todd Smith be appointed Chairman due to the absence of Gary McCrie. Moved by Mortensen, supported by Hunt, to appoint Smith Chairman.

A Call to the Public was made with no response.

Approval of Regular Agenda:

Moved by Ledford, supported by Wildman, to approve the Agenda as requested. The motion carried unanimously.

**1. Consideration of a reimbursement voucher policy which would compensate individuals for certain recreation related costs.**

It was the consensus of the board to approve the following policy concerning township residents enrolling in recreational programs with SELCRA:

1. Genoa residents will be reimbursed for the difference between in district and out of district fees related to SELCRA recreational programs
2. Receipts must be submitted within 30 days of payment by township residents
3. This reimbursement program will take effect immediately and will remain until 12/31/2010 at which time the board will reconsider continuation of the program
4. An original receipt is required for reimbursement
5. Receipts may either be mailed to Treasurer Robin Hunt or hand delivered to the township hall
6. Checks will be approved at the regular meetings of the board.
7. Funds will be disbursed from the Recreation account in the General Fund
8. A signature line will be added to the reimbursement request.

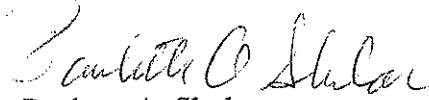
A call to the public was made with the following response: Jeff Dhaenens – I applaud the action taken by this board. The reimbursement system is the most logical solution for Genoa to work with SELCRA in the short term.

Moved by Skolarus, supported by Wildman, to approve the program with items 1 thru 8 as previously recommended. The motion carried unanimously.

GENOA CHARTER TOWNSHIP BOARD – Special Meeting – 08/23/2010

During the call to the public a response was received from Joe Kuzack – I would like to thank the board for their effort in noise reduction from the Chaldean Camp. This was a big improvement from last year and I appreciate it.

The special meeting of the Genoa Charter Township Board was adjourned at 6:55 p.m.



Paulette A. Skolarus  
Genoa Township Clerk

(Press/argus 08/27/2010)

# S.E.L.C.R.A. REIMBURSEMENT PROGRAM

## Genoa Charter Township Residents

effective 8/17/10

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Parcel ID #: \_\_\_\_\_

Recreational/Enrichment Program: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ In District Cost: \_\_\_\_\_ Refund Amt: \_\_\_\_\_

Signature: \_\_\_\_\_

The Township will retain original receipts – copy of receipt will be made for all residents.

All reimbursement checks will be made payable to the name on the original receipt of payment.

Vouchers must be submitted within 30 days of payment.

Rec'd By: \_\_\_\_\_ Date Rec'd \_\_\_\_\_

Valid thru 12/31/10





# Genoa Charter Township

2911 Dorr Road • Brighton, Michigan 48116 • (810) 227-5225 • Fax (810) 227-3420 • www.genoa.org

**To:** Michael C. Archinal, Manager  
**Cc:** Township Board  
Planning Commission  
**From:** Kelly VanMarter, Planning Director   
**Date:** December 17, 2010  
**Re:** Planning Commission Annual Report for 2010

**Manager Review:** 

In accordance with P.A. 33 of 2008, as amended, MCL 125.3801 et seq Michigan Planning Act, please find the attached annual report regarding Planning Commission activities for 2010. Please feel free to contact me if you have any questions. The report is provided as follows:

### Zoning Amendments

The Planning Commission processed 2 text amendments and 1 conditional rezoning request.

### Special Use Permits

The Planning Commission reviewed and held public hearings on 3 special use permit requests.

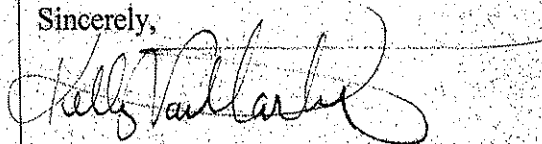
### Site Plans

The Planning Commission processed 3 site plan and 4 site plan approval extension requests in 2010.

### Sketch Plans

The Planning Commission processed 5 sketch plans and 3 sketch plan amendments.

Sincerely,



Kelly VanMarter  
Planning Director

Supervisor  
Gary T. McCritie

Clerk  
Paulette A. Skolarus

Treasurer  
Robin L. Hunt

Manager  
Michael C. Archinal

#### Trustees

H. James Mortensen • Jean W. Ledford • Todd W. Smith • Steven Wildman

Meeting Date	Case Number	Project Name	Review Type	Action
January 11, 2010	10-01	Michigan Transportation	Site Plan	Tabled
	--	Aspen Glen	Site Plan Approval Extension	Approved
February 8, 2010	10-01	Michigan Transportation	Site Plan	Approved
	--	Brighton Christian Church	Site Plan Approval Extension	Approved
April 12, 2010	--	Mountain Top Estates	Site Plan Approval Extension	Approved
	10-02	Woodland Health ER Improvements	Sketch Plan	Approved
May 10, 2010	10-03	Krug Ford Re-Approval	Sketch Plan	Approved
June 14, 2010	10-04	Mancuso Produce Outdoor Display	Special Land Use Sketch Plan	Approved
	--	Conely Storage Building Increase	Sketch Plan Amendment	Approved
September 13, 2010	10-05	Industrial Resin Recycling	Special Land Use and Site Plan	Approved
	10-06	Battery Solutions Addition	Special Land Use and Site Plan	Approved
	10-07	Crystal Gardens Chapel	Sketch Plan	Approved
	10-08	Mancuso Produce Second Wall Sign	Sketch Plan Amendment	Approved
	10-09	Krug Ford Display Pod	Sketch Plan Amendment	Approved
	10-10	Zoning Ordinance Updates to Art. 11, 14, 16 & 25	Text Amendments	Approved
October 11, 2010	10-11	United Way Conditional Zoning	Rezoning – Conditional	Approved
	10-12	Humane Society Addition	Sketch Plan	Approved
November 8, 2010	--	Jasmar Retail/ Office Building	Site Plan Approval Extension	Approved
	10-11	United Way Conditional Zoning	Rezoning – Conditional	Approved
	10-13	Zoning Ordinance Updates to Art. 3 & 11	Text Amendments	Approved

Genoa Charter Township  
Ordinance#: 100517

An ordinance for Genoa Charter Township to assume responsibility for the administration and enforcement of the Stille-DeRossette-Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1501 et seq. and to designate an enforcing agency to discharge the responsibilities of Genoa Charter Township under the provisions of said Act.

The Genoa Charter Township ordains:

Section 1. ASSUMPTION OF RESPONSIBILITY. Genoa Charter Township assumes responsibility for the administration and enforcement of Public Act 230 of 1972 throughout its corporate limits.

Section 2. AGENCY DESIGNATED. Pursuant to the provisions of the Michigan (Building, Electrical, Mechanical or Plumbing) Code, in accordance with Section 8b(6) of 1972 PA 230, the Code Official of Genoa Charter Township is hereby designated as the enforcing agency to discharge the responsibility of Genoa Charter Township under 1972 PA 230.

Section 3. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 4. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.


This ordinance duly adopted on \_\_\_\_\_ at a regular meeting of the Genoa Charter Township Board of Trustees and will become effective \_\_\_\_\_.

Date: \_\_\_\_\_, \_\_\_\_.

Signed: \_\_\_\_\_  
Polly Skolarus  
Clerk of Genoa Charter Township

Attested: \_\_\_\_\_  
Gary McCririe  
Supervisor of Genoa Charter Township

## MEMORANDUM

TO: Township Board  
FROM: Mike Archinal   
DATE: 12/29/10  
RE: Construction Code Enforcement

At the December 6, 2010 meeting the Township Board approved an agreement, as to form, between Genoa Charter Township and SafeBuilt. The purpose of this agreement is to have Safebuilt provide technical assistance to the Township Building Official in enforcing the Single State Construction Code Act. The financial terms of the agreement were not ready at the December meeting.

The recommended pro-forma is as follows:

- 1) Genoa Township will hire a part time Building Official with an annual salary of \$7,750 for approximately 5 hours per week.
- 2) Permit fee revenues will be split 85% Safebuilt/15% Genoa Township
- 3) SafeBuilt will pay Genoa Township \$10 per square foot per month for the utilization of two cubicles.
- 4) The attached fee schedule will be adopted at the 1/18/11 meeting when the construction code ordinance is adopted. These fees are comparable to those currently charged by Livingston County and are in some cases lower.
- 5) Because by State Statute a building department cannot generate funds for other purposes, at the end of the first fiscal year, i.e. March 2012, an accounting will be done to determine if fees charged were adequate to cover cost and overhead or excessive. The agreement and/or fee schedule will be modified as appropriate.

Matt Royer with SafeBuilt will be in attendance Monday night to answer any questions you may have.

Please consider the following action:

**Moved by \_\_\_\_\_, supported by \_\_\_\_\_, to approve the Agreement with SafeBuilt to provide building department technical assistance.**



# Genoa Township, MI

## Proposed Building Department Fee Schedule

### **Building Permit Fee Schedule:**

#### **Determination of Building Value**

The determination of value or valuation for purposes of determining and assessing the applicable building permit fee shall be made by the Building Official. The value of a project will be based on the stated value on the building permit application, or by applying the most recent "Square Foot Construction Costs Table" data published twice yearly by the International Code Council, whichever is greater.

#### **Building Permit and Plan Review Fees**

Building permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$95.75 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$417.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$670.25 for the first \$50,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$970.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,970.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,095.25 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	
1. Inspections outside of normal business hours . . . . .	\$75.00 per hour <sup>1</sup> (minimum charge – two hours)
2. Re-inspection fees. . . . .	\$65.00 per inspection
3. Inspections for which no fee is specifically indicated . . . . .	\$75.00 per hour <sup>1</sup> (minimum charge – one hour)
4. Additional plan review required by changes, additions or revisions to plans . . . .	\$75.00 per hour <sup>1</sup> (minimum charge – one-half hour)
5. For use of outside consultants for plan checking and inspection, or both . . . . .	Actual Cost <sup>2</sup>
<b>Building Plan Review Fees:</b>	
1. Commercial plan review fees equal 65% of the Building Permit Fee	
2. Residential plan review fees equal 30% of the Building Permit Fee	
<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead equipment, hourly wages and fringe benefits of the employees involved.	
<sup>2</sup> Actual costs include administrative and overhead costs.	

**Electrical Permit Fee Schedule:**

**Determination of Electrical Value**

The determination of value or valuation for purposes of determining and assessing the applicable electrical permit fee shall be made by the Building Official. Valuation shall be the total cost of materials, profit and labor.

**Electrical Permit and Plan Review Fees**

Electrical permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$95.75 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$417.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$670.25 for the first \$50,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$970.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,970.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,095.25 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof

**Electrical Plan Review Fees:**

1. Commercial plan review fees equal 65% of the Electrical Permit Fee
2. Residential plan review fees equal 30% of the Electrical Permit Fee

**Plumbing Permit Fee Schedule:**

**Determination of Plumbing Value**

The determination of value or valuation for purposes of determining and assessing the applicable plumbing permit fee shall be made by the Building Official. Valuation shall be the total cost of materials, profit and labor.

**Plumbing Permit and Plan Review Fees**

Plumbing permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$95.75 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$417.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$670.25 for the first \$50,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$970.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,970.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,095.25 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof

**Plumbing Plan Review Fees:**

1. Commercial plan review fees equal 65% of the Plumbing Permit Fee
2. Residential plan review fees equal 30% of the Plumbing Permit Fee

## **Mechanical Permit Fee Schedule:**

### **Determination of Mechanical Value**

The determination of value or valuation for purposes of determining and assessing the applicable mechanical permit fee shall be made by the Building Official. Valuation shall be the total cost of materials, profit and labor.

### **Mechanical Permit and Plan Review Fees**

Mechanical permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$95.75 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$417.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$670.25 for the first \$50,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$970.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,970.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,095.25 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof
<b>Mechanical Plan Review Fees:</b>	
1. Commercial plan review fees equal 65% of the Mechanical Permit Fee	
2. Residential plan review fees equal 30% of the Mechanical Permit Fee	



December 21, 2010

Gary T. McCririe, Supervisor  
Genoa Township  
2911 Dorr Road  
Brighton, MI 48116

Dear Supervisor McCririe:

ITC is thankful for its ongoing partnership with Genoa Township and your understanding that our vegetation management program is necessary to maintain the safety and reliability of the transmission grid. ITC appreciates the city's time required to answer questions from residents, associations and other organizations as we continue our vegetation management activities throughout your community.

ITC is excited to provide Genoa Township with this \$5,000 Community Initiative sponsorship check for you to use to enhance your community. These funds can be used for plantings in common spaces, neighborhood parks and trails, stump grinding and/or compatible species plantings in residential areas. Thank you again for your support.

Sincerely,

A handwritten signature in black ink, appearing to read "Jamie Kryscynski", written in a cursive style.

Jamie Kryscynski  
Sr. Community Relations Representative  
248-946-3496

**Mike Archinal**

---

**From:** Adam VanTassell  
**Sent:** Monday, December 13, 2010 3:31 PM  
**To:** Mike Archinal; Amy Ruthig  
**Subject:** Fw: sledding hill

*Sent via DROID on Verizon Wireless*

-----Original message-----

**From:** bonnie5 <bonnie5@comcast.net>  
**To:** Adam VanTassell <Adam@genoa.org>  
**Sent:** Mon, Dec 13, 2010 20:14:49 GMT+00:00  
**Subject:** sledding hill

I'm glad to see Genoa Twp has created a sledding hill, it's a relief not to see youngsters and their parents parked on the side of Hughes Road by Faulkwood Shores Golf Course , I'm always afraid a car is going to slide off at that point and injure or kill someone; Great thinking on Genoa's part.

P. Whitney  
Red Oaks



Board Packet  
1/13/10

# Genoa Charter Township

2911 Dorr Road • Brighton, Michigan 48116 • (810) 227-5225 • Fax (810) 227-3420 • www.genoa.org

December 9, 2010

To: CRW Plastics & All Involved Taxing Authorities

From: Debra L. Rojewski, Assessor

RE: Application for Industrial Facilities Tax Exemption Certificate

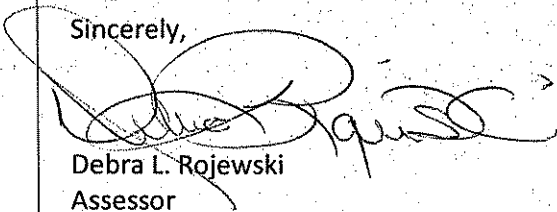
Pursuant to PA 198 of 1974, 207.555- Section 5 (2) hereby being notified of the following:

On January 18, 2011 the Genoa Charter Township Board will be meeting to consider an application from CRW Plastics for an Industrial Facilities Tax (IFT) Exemption Status. If granted the personal property for CRW Plastics would be placed on the IFT roll and taxed at 50% of the ad-valorem rate for a period up to 12 years.

As an involved party/taxing authority you have the right to be present for this hearing and address the Board members if you wish. The Board meeting will be held in the Genoa Charter Township Hall at 2911 Dorr Road in Brighton Michigan. The Board meeting will begin at 7:30 p.m.

If you have any additional questions, I can be reached at (810)227-5225. I can also be reached by e-mail at [duffy@genoa.org](mailto:duffy@genoa.org)

Sincerely,



Debra L. Rojewski  
Assessor

Cc: Michael Archinal, Township Manager  
Robin Hunt, Treasurer  
State Tax Commission  
Livingston County Treasurer  
Livingston Intermediate School  
Howell Public Schools  
Brighton Area Fire Authority  
Howell Library

**Supervisor**  
Gary T. McCririe

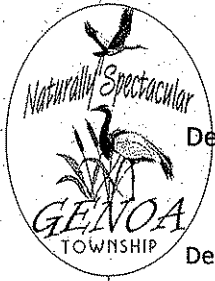
**Clerk**  
Paulette A. Skolarus

**Treasurer**  
Robin L. Hunt

**Manager**  
Michael C. Archinal

**Trustees**

H. James Mortensen • Jean W. Ledford • Todd W. Smith • Steven Wildman



# Genoa Charter Township

December 21, 2010  
2911 Dorf Road • Brighton, Michigan 48116 • (810) 227-5225 • Fax (810) 227-3420 • www.genoa.org

Derek Smith, Director

SELCRA

125 S. Church Street

Brighton MI 48116

RE: Genoa Township North Field

Mr. Smith,

The Township Board has asked that I bring to your attention the degraded condition of the north field at our Township Hall. I have asked our grounds maintenance contractor for an estimate for bringing the field back to playable condition. I have enclosed a copy of the estimate. He feels that the fields can be restored to an acceptable level by the end of May if aggressive restoration is pursued.

As you are aware Genoa Township took the lead for mowing and fertilizing while the fields were being established. We then billed the authorities for our costs. Pursuant to the Athletic Fields Lease between SELCRA, HAPRA and Genoa Township the authorities are responsible for maintenance of the athletic fields including mowing, fertilizing, grass seeding and watering. For 2011 I would like the authorities to schedule these services directly. Cooper's Turf Management is the existing contractor and I have been very pleased with his work and responsiveness. If you should chose to utilize his services his phone number is 517.548.6653.

Some coordination will be necessary between the authorities with respect to irrigation. I will be happy to provide access to the system controls as needed. Also any repairs to the irrigation system are the responsibility of the Township. I am the appropriate contact should such repairs be necessary.

Best regards,

Michael Archinal

Township Manager

Cc: Debbie Mikula, HAPRA

Brian Cooper

✓ Township Board

**Supervisor**  
Gary T. McCririe

**Clerk**  
Paulette A. Skolarus

**Treasurer**  
Robin L. Hunt

**Manager**  
Michael C. Archinal

**Trustees**

H. James Mortensen • Jean W. Ledford • Todd W. Smith • Steven Wildman



PO Box 501 Howell, MI. 48844-0501  
 517-548-6653 info@coopersturf.com

# Estimate

Date	Estimate #
12/6/2010	5083

Name / Address
GENOA TOWNSHIP 2911 DORR ROAD BRIGHTON, MI. 48116

Terms	Project
due upon receipt	

Qty	Description	Cost	Total
	NORTH SOCCER FIELD RESTORATION		
75	TOPSOIL-TOP DRESS THIN AREAS & FILL IN RUTS (APPROX. 75 YDS. NEEDED, INSTALLED	21.60	1,620.00
74,250	SILT SEED ENTIRE SOCCER FIELD (APPROX 74,250 SQ.FT.) PER SQ. FT. USING SPORTS TURF 50/50 MIX	0.05	3,712.50
	FERTILIZATER APPLICATION OF 15-30-15 SUPER STARTER FERTILIZER AT TIME OF SILT SEEDING	238.69	238.69
5	SOCCER FIELDS SHOULD BE FERTILIZED EVERY 4 WEEKS WITH 19-19-19 FOR THE FIRST YEAR TO ESTABLISH THICK TURF GRASS (5 APPLICATIONS RECOMMENDED)	192.38	961.90
<b>Total</b>			\$6,533.09

Approval Signature \_\_\_\_\_