

GENOA CHARTER TOWNSHIP
ELECTION COMMISSION MEETING
OCTOBER 18, 2010
6:25 P.M.
AGENDA

Call to order:

Approval of Agenda:

1. Discussion of salaries and election officials for persons scheduled to work the November 4th, 2010 General Election with a recommendation to the Township Board.

Adjournment

GENOA CHARTER TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 18, 2010
6:30 p.m.
AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public:

Approval of Consent Agenda:

1. Payment of Bills
2. Request to approve minutes: 10-4-10
3. Request for approval of salaries and election officials for persons scheduled to work the November 4th, 2010 General Election as recommended by the Election Commission.
4. Request approval to accept Mike Howell's letter of resignation from the Genoa Township Zoning Board of Appeals.
5. Request approval to appoint Chris Grajek to the Genoa Township Zoning Board of Appeals for the remainder of Mike Howell's term.

Approval of Regular Agenda:

6. Request for approval of the installation of heaters in the park pavilion.

Correspondence
Member Discussion
Adjournment

Date: Oct. 18, 2010

To: Election Commission

From: Polly Skolarus, Township Clerk

Please recommend to the Township Board the following salaries for all persons working the August Primary and November General Election. These salaries have not changed from what was previously approved.

- Election Commission (review of ballots) will be paid the per diem of \$90.00, because that meeting will be held in conjunction with the regular meeting of the board.
- 49 - Poll Workers will be paid \$180.00 per diem.
- 23 - Co-Chairmen will be paid \$225.00 per diem. Co-Chairmen, in addition to other responsibilities, are expected to return to the township hall for the final tally of votes cast and a review of all documents.
- Election officials working the precincts or absent voter counting board after 10:00 p.m. will be paid an additional \$10.00 per hour, with a minimum of 60 additional minutes worked.
- Staff working the election will be paid at their regular rate, plus time and a half over 8 hours.
- The setup of the precinct is paid @ \$11.50 per hour plus mileage for any person assisting Adam.
- Additional part time/temporary help is paid at \$11.50 per hour for the processing of absent voter ballots.
- Poll workers attending mandated instructional classes will be paid \$25.00 for attending the class.

Election/salaries

GENOA TOWNSHIP ELECTION OFFICIALS

Nov. 2, 2010 (General Election)

Polly Skolarus (Clerk) & Susan Sitner (Deputy Clerk)

810-227-5225

10/04/2010

Pct. 1 Cleary University- 1057

Ann Brennan, Co-Chair- R
Gerald Matevia, Co- Chair- D
Deborah Brennan – R
Margaret Whithorn – R
Cheryl Frasheski - D

Pct. 2 Three Fires School – 896

Eva Swihart, Co-Chair – R
Mary Burgener, Co-Chair - D
Mary Scheloske - D
Diana Beach - R
Karen Brender – R

Pct. 3 Community Bible – 1683

Kristen Sapienza, Co- Chair – D
Shawn Collins, Co-Chair – D
Nancy Battiata – R
Clementine Billel – R
Steve Lizak – R
Janice Bhavsar - R

Pct. 5 Chilson Hills – 1576

Janet Adamski, Co- Chair –D
Becki Bayley, Co-Chair - D
Mary Conricode - R
Marie Guerriero – R
Janine Yanick-Warner – R
Kathryn Shrayner-Poppy - R

Pct. 9 Cleary University- 2125

Judi Ross, Co-Chair- R
Joyce Matevia, Co-Chair –D
Toni Rynicke - D
Kenneth Frasheski – D
John Vettraino – R
Virginia Wennerberg - R

Pct. 10 Three Fires School – 1267

Bob Assenmacher, Co- Chair –R
Greg Howard, Co-Chair – D
Bonnie Steele – D
Patricia Atkins - R
Bill Swihart - R

Pct. 11 Community Bible – 640

P.J. Sapienza, Co-Chair – D
Don Binder, Co-Chair – R
Jean Lizak - R
Lou Doucette - R
John Saunders – R

Pct. 12 Chilson Hills –125

Kelly Lollo, Chair - D
Paul Sebastian – R
Theodore Hysen - D

Pct. 4 Church of the Nazarene – 1309

Diane Goodall, Co – Chair –R
Danielle Howard, Co-Chair - D
Joseph Orczyk - D
Carolyn Mahalak – R
Connie Jones - D

Pct. 7 Hornung Elementary – 828

Richard Bodalski, Co-Chair –R
Donna Nelson, Co-Chair –R
Tom Kolinski – R
Ann Riggs - D
Janet Laduke – R

Absent Voter Counting Board No. 1

Precincts: 1, 9, 2, 10, 3, 11
Mary Lynn Bodalski – R - Chair
Maurice St. Germain – D
Mary Ann Lazzari – D
Daena Nicholas - R
Hilda Kirsch - R
Karen Witek – R

Pct. 6 Church of the Nazarene – 2032

David Keramidas, Co-Chair - R
Cindi Howard, Co-Chair - R
Carol McGrath - D
Arnie Messing – D
Erika Flammersfeld – R
Jean Chesney - D

Pct. 8 Hornung Elementary – 1240

Diane Assenmacher, Co-Chair - R
William Despot, Co-chair - D
Ann Jackson - R
Miriam Kolinski - R
Jack Laduke – R

Absent Voter Counting Board No. 2

Precincts: 5, 12, 4, 6, 7, 8
Cecelia McCure – R - Chair
Shelagh Davis - R
Marie St. Germain - R
Victor Watson - R
Connie Ruff - D
Karleen Shafer - R

Alternates: Sally Larson - R, Marlene Granet – D, Kathleen Wisser - R

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE :October 18, 2010

TOWNSHIP GENERAL EXPENSES: Thru October 18, 2010	\$201,887.12
October 15, 2010 Bi Weekly Payroll	\$37,145.44
OPERATING EXPENSES: Thru October 18, 2010	\$180,992.70
TOTAL:	<u>\$420,025.26</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
26677	SOM-TRE	State Of Mich- Dept Of Treasur	10/05/2010	3,404.47
26678	BAYLEY R	Rebecca Bayley	10/05/2010	66.13
26679	BURGNER	Mary Burgner	10/05/2010	66.13
26680	CONTRBUI	Contractors Building Supply	10/05/2010	9,491.00
26681	GreatWol	Great Wolf Lodge	10/05/2010	97.20
26682	HOWARD C	Cynthia Howard	10/05/2010	253.13
26683	HWL PARK	Howell Parks And Recreation	10/05/2010	15,435.00
26684	KIRSCH H	Hilda Kirsch	10/05/2010	57.50
26685	LAKESIDE	Lakeside Service Company, Inc.	10/05/2010	167.00
26686	Lazzari	Mary Ann Lazzari	10/05/2010	66.13
26687	Lewis	Barbara Lewis	10/05/2010	66.13
26688	Lollo K	Kelly Lollo	10/05/2010	66.13
26689	Mcclure	Cecelia McClure	10/05/2010	54.63
26690	Net serv	Network Services Group, L.L.C.	10/05/2010	6,270.00
26691	Sapienza	Kristen Renee Sapienza	10/05/2010	66.13
26692	WASTE MA	Waste Management	10/05/2010	528.00
26693	Administ	Total Administrative Services	10/15/2010	596.12
26694	Equitabl	Equivest Unit Annuity Lock Box	10/15/2010	455.00
26695	Allor	Stephanie Allor	10/18/2010	20.00
26696	AmerAqua	American Aqua	10/18/2010	120.00
26697	ATT& IL	AT&T	10/18/2010	599.35
26698	Biliskov	Brad Biliskov	10/18/2010	20.00
26699	BLUE CRO	Blue Cross & Blue Shield Of Mi	10/18/2010	12,966.60
26700	BULLET	Bullet Handyman Services	10/18/2010	200.00
26701	BUS IMAG	Business Imaging Group	10/18/2010	58.03
26702	Certifie	Certified Document Destruction	10/18/2010	57.96
26703	Clearwat	Clearwater Systems	10/18/2010	116.10
26704	COOPERST	Cooper's Turf Management LLC	10/18/2010	1,881.00
26705	Country	Country Lane Florist	10/18/2010	103.83
26706	DYKEMA	Dykema Gossett PLLC	10/18/2010	199.50
26707	EHIM	EHIM, INC	10/18/2010	1,325.72
26708	ETNA SUP	Etna Supply Company	10/18/2010	2,294.35
26709	FONSON	Fonson, Inc.	10/18/2010	41,328.00
26710	GANNETT	PRESS & ARGUS	10/18/2010	460.00
26711	George	Renee George	10/18/2010	20.00
26712	GORDONFO	Gordon's Food Services	10/18/2010	59.46
26713	Henger	Douglas Henger	10/18/2010	20.00
26714	LANGWORTL	Langworthy Strader Leblanc	10/18/2010	2,605.33
26715	Lincoln	Lincoln National Life Ins Co.	10/18/2010	1,194.13
26716	Lind	Tammy Lindberg	10/18/2010	152.24
26717	LivCTrea	Livingston County Treasurer	10/18/2010	68.63
26718	Livingst	Livingston County Road Commiss	10/18/2010	2,680.91
26719	Mancuso	Mancuso & Cameron	10/18/2010	6,380.60
26720	MASTER M	Master Media Supply	10/18/2010	648.59
26721	MI CHLOR	Michigan Chloride Sales LLC	10/18/2010	2,434.05
26722	MICHAS	Michigan Assoc. of Planning	10/18/2010	120.00
26723	Net serv	Network Services Group, L.L.C.	10/18/2010	5,554.00
26724	Perfect	Perfect Maintenance Cleaning	10/18/2010	1,153.00
26725	PETTYCAS	Petty Cash	10/18/2010	69.46
26726	PRINTING	PRINTING SYSTEMS	10/18/2010	63.65
26727	RUFFC	Connie Ruff	10/18/2010	517.50
26728	Siemen	Patricia Siemen	10/18/2010	20.00
26729	Stonebri	SBS Group, LLC	10/18/2010	5,000.00
26730	Tetra Te	Tetra Tech Inc	10/18/2010	1,428.14
26731	TRI COUN	Tri County Cleaning Supply Inc	10/18/2010	78.40
26732	Tyrna	Julie Tyrna	10/18/2010	20.00
26733	Waste M	Waste Management of Michigan	10/18/2010	369.95
26734	WASTE MA	Waste Management	10/18/2010	71,344.00
26735	WasteMan	Waste Management of Michigan	10/18/2010	37.50
26736	DTE LAKE	DTE Energy	10/18/2010	891.31

Report Total:

201,887.12

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 10/08/2010 - 12:47

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26693	Administ	Total Administrative Services	10/15/2010		596.12
				Check 26693 Total:	596.12
9980	AETNA LI	Aetna Life Insurance & Annuity	10/15/2010		25.00
				Check 9980 Total:	25.00
9981	EFT-FED	EFT- Federal Payroll Tax	10/15/2010		3,873.78 2,187.00 2,187.00 511.47 511.47
				Check 9981 Total:	9,270.72
9982	EFT-PENS	EFT- Payroll Pens Ln Pyts	10/15/2010		499.80
				Check 9982 Total:	499.80
26694	Equitabl	Equivest Unit Annuity Lock Box	10/15/2010		455.00
				Check 26694 Total:	455.00
9983	FIRST NA	First National Bank	10/15/2010		300.00 2,692.18 23,306.62

Check 9983 Total:

26,298.80

Report Total:

37,145.44

**First National
Direct Deposit
OCTOBER 15, 2010
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,059.22
Amy Ruthig		\$883.31
Angela Williams		\$751.48
Carol Hanus		\$1,209.18
Dave Estrada		\$984.31
David Miller		\$1,920.02
Debbie Hagen		\$511.07
Deborah Rojewski		\$2,354.05
Diane Zerby		\$612.13
Genoa Township	\$26,298.80	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.68
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,073.81
Laura Mroczka		\$1,635.37
Michael Archinal		\$2,763.39
Renee Gray		\$1,094.23
Robin Hunt		\$1,245.04
Susan Sitner		\$798.01
Tammy Lindberg		\$928.83
Tesha Humphriss		\$936.18
Total Deposit		\$26,298.80

**#503 DPW UTILITY FUND
Payment of Bills
September 30 - October 18, 2010**

Type	Date	Num	Name	Memo	Amount
Check	10/07/2010	1536	Mancuso & Cameron	RE: Great Lakes Water & Sewage	-150.00
Check	10/07/2010	1537	Genoa Township Petty Cash	Petty Cash May 2010 - Sept 2010	-78.47
Check	10/07/2010	1538	SEVERN TRENT ENVIRONMENTAL SERVICES INC	Inv STES 2049318	-493.87
Check	10/07/2010	1539	Victory Lane Quick Oil Change	Oil change for Utility Dept truck	-57.96
Check	10/07/2010	1540	Debbie Hagen	Laminating paper	-28.61
TOTAL					-808.91

**#504 DPW RESERVE FUND
Payment of Bills
September 30 - October 18, 2010**

Type	Date	Num	Name	Memo	Amount
Journal Entry	9/30/2010	3	Journal Entry for New Truck	Trans money for new Utility truck-Dave Miller	-22,801.76
TOTAL					-22,801.76

**#595 PINE CREEK W/S FUND
Payment of Bills
September 30 - October 18, 2010**

Type	Date	Num	Name	Memo	Amount
Check	10/08/2010	2063	GENOA-TWSP-ADMIN FEES	Utility billing June 1 - Aug 31, 2010	-3,433.12
TOTAL					-3,433.12

**#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
September 30 - October 18, 2010**

Type	Date	Num	Name	Memo	Amount
Check	10/06/2010	1806	Brighton Analytical L.L.C.	September 2010 invoices	-2,704.00
Check	10/06/2010	1807	J.C.'s Countryside Plbg, LLC	Invoice #102 for Waters Edge	-595.00
Check	10/06/2010	1808	DTE Energy	Service from Aug 31 - Sept 30, 2010	-3,790.27
Check	10/06/2010	1809	GEOTRANS, INC.	Inv 50383450	-1,851.17
Check	10/06/2010	1810	PVS NOLWOOD CHEMICALS, INC	Inv #'s 315134, 316116, 3 Credits	-1,634.20
Check	10/06/2010	1811	SEVERN TRENT ENVIRONMENTAL SERVICES, INC	Inv STES 2049140	-8,234.82
Check	10/06/2010	1812	USA BLUE BOOK	Inv 235605	-28.20
Check	10/06/2010	1813	G/O SEWER	rental space 10/1/09 - 9/30/2010	-1,800.00
TOTAL					-20,637.66

#592 OAK POINTE WATER/SEWER FUND
Payment of Bills
September 30 - October 18, 2010

Type	Date	Num	Name	Memo	Amount
Check	10/05/2010	1885	GENOA TWP -ADMINISTRATIVE FEES	Utility billing from 5/1/10 - 7/31/2010	-10,115.02
Check	10/05/2010	1886	G/O SEWER AUTHORITY	Inv for rental of space 10/1/09 - 9/30/10	-3,900.00
Check	10/05/2010	1887	ALEXANDER CHEMICAL CORPORATION	Inv 0441121	-1,892.76
Check	10/05/2010	1888	CONSUMERS ENERGY	Aug 27 - Sept 27, 2010	-51.86
Check	10/05/2010	1889	BRIGHTON ANALYTICAL	September 2010 invoices	-402.00
Check	10/05/2010	1890	CLEARWATER SYSTEMS	Inv dated 9/24/2010 Acct M-5583	-1,095.00
Check	10/05/2010	1891	DUBOIS COOPER ASSOCIATES INCORPORATED	Inv #'s 123050, 123177, 1364, 1372	-46,012.17
Check	10/05/2010	1892	GEO TRANS, INC	Inv 50383449	-2,039.07
Check	10/05/2010	1893	HACH Company	Inv 6911357	-104.23
Check	10/05/2010	1894	HOWELLTRUE VALUE HARDWARE	Inv 047471	-3.16
Check	10/05/2010	1895	JGM Valve	Inv 10-7180	-8,099.68
Check	10/05/2010	1896	KENNEDY INDUSTRIES INC.	Inv 523809	-4,246.00
Check	10/05/2010	1897	MICHIGAN CAT	August - Sept 2010 invoices	-5,537.85
Check	10/05/2010	1898	POLLARD WATER	Inv 1283022-IN	-385.45
Check	10/05/2010	1899	PVS Nolwood Chemicals, Inc	Inv 316677 & Credit Memo 92832	-939.60
Check	10/05/2010	1900	SEVERN TRENT ENVIRONMENTAL SERVICES, INC.	Inv #'s STES 2049137 & 38	-31,100.81
Check	10/05/2010	1901	TETRA TECH, INC.	Inv 50393957 & 50383949	-1,040.00
Check	10/05/2010	1902	UIS PROGRAMMABLE SERVICES	Inv 530336410 dated 9/13/2010	-228.00
Check	10/05/2010	1903	WATER MASTERS LLC	Inv 1973	-559.35
Check	10/07/2010	1904	DTE ENERGY	Electric Service 8/30 - 9/30/2010	-7,549.24
Check	10/07/2010	1905	Genoa Township G/O New User Fund	Capital Improvement Charges Feb, March, April 2010	-8,210.00
TOTAL					-133,311.25

#592 OAK POINTE W/S FUND
Capital Improvement
Payment of Bills
September 30 - October 18, 2010

Type	Date	Num	Name	Memo	Amount
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no checks issued

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

Oct. 4, 2010

6:30 p.m.

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Steve Wildman, Jim Mortensen, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal and eight persons in the audience.

A call to the public was made with no response.

Approval of Consent Agenda:

Moved by Smith, supported by Ledford, to approve all items under the consent agenda with the exception of petition no. 5 (to be moved to the regular agenda for board action). The motion carried unanimously.

1. Payment of Bills

2. Request to approve minutes: 9-20-10

3. Request for approval of Michigan Association of Planning 2010 Annual Conference budget

4. Request for approval of a proposal for asphalt sealing of the Genoa Charter Township driveway in the amount of \$1880.00.

Approval of Regular Agenda:

Moved by Smith, supported by Ledford, to approve for action all items listed under the regular agenda. The motion carried unanimously.

5. Request for approval of a proposal and authorize a one-year contract with Stonebridge Business Solutions (SBS) for on-line document management services at a cost of \$5,000.00 of which \$1,200.00 will be paid by the Utility Department.

Moved by Mortensen, supported by Smith, to approve the proposal and contract with SBS as requested. The motion carried unanimously.

6. Request for approval of the impact assessment corresponding to site plan for a proposed wireless communication equipment shelter facility located within Oak Pointe at the east terminus of Moret Court adjacent to the water tower.

Moved by Smith, supported by Wildman, to approve the impact assessment dated 09/02/09 with changes to items d, g and h (addressing the impact of storage of diesel fuel for the generator and with dust control measures being added). This action corresponds with approval of the site plan with the following conditions set by the Planning Commission:

1. Board approval is contingent upon the Township attorney providing the board with clarification of the legal issues related to township easement and property rights. Homeowners Association shall enter into these agreements;
 2. The Township attorney will provide documentation to the Township Board indicating when the T-Mobile option to lease expires. The land use permit will not be provided for construction of the outbuilding until the T-Mobile option to lease has expired;
 3. The exterior of the building in terms of materials and colors will be as depicted in the rendering that was provided to the Township. The Township staff will be authorized to revise the colors and materials to match the local residences if that is the desire of the Homeowners Association;
 4. The antennae will be the same color as the water tower;
 5. No lighting will be on the water tower;
 6. A maintenance agreement satisfactory to the Township attorney is to be provided;
 7. Performance guarantee is to be provided and reviewed by Township attorney;
 8. The internal generator in the building is for power outages only and will comply with the sound ordinance;
 9. Dust control measures will be added to site plan;
 10. Requirements in the Township engineer's letter dated 10-7-09 will be complied with in regard to item #1, two electrical service meters will be provided for both the Township and cell tower. Item #4 shall require that no more than 10 feet of the driveway will be removed;
 11. The requirements filled out in the letter from the Township Utility Director and the Brighton Area Fire Department letter dated 10-5-09 will be complied with;
 12. A final review to be completed by the township attorney.
- The motion carried unanimously.

7. Request for approval of a special use permit, environmental impact assessment and site plan for an existing non-compliant outdoor storage for Industrial Resin Recycling located at 1480 Grand Oaks Drive, Howell, and Section 8, petitioned by industrial Resin Recycling, Inc.

A. Disposition of Special Use Permit

Moved by Ledford, supported by Smith, to approve the special use permit for outdoor storage with the following conditions:

1. To reduce the outside storage area and decrease the impervious surface back to the prior level before occupancy by Resin Recycling;
2. The height of the outdoor storage racks shall be reduced from a 12-foot height to an 8-foot height and racks shall be moved completely behind the building within a two year period;

3. The special use permit will be granted for 2 years with a requirement for annual review and approval by the Planning Commission. Phase one approval is granted through November 1, 2011. Prior to expiration of the Phase 1 permit, the applicant shall submit a letter to the Township requesting approval for Phase 2 and outlining the reduction status of outside storage on the site;
4. Review of Phase 2 of the Special Use Permit shall not require additional application fees;
5. The materials stored on the site in outside storage will continue to be non-toxic; and
6. For Phase 1, a water truck shall be used to irrigate the required landscaping. The motion carried unanimously.

B. Disposition of environmental impact assessment

Moved by Skolarus, supported by Wildman, to approve the impact assessment dated 09/27/10 as submitted. The motion carried unanimously.

C. Disposition of Site Plan

Moved by Ledford, supported by Smith, to approve the site plan with the following conditions:

1. The plans shall be amended to state that Phase 1 landscaping will be installed by June 1, 2011. Any other additional landscaping requirements (including those labeled as Phase 2) will apply only to the targeted future area of outside storage and will be reviewed in connection with the re-application for special use permit on November 1, 2011;
2. At the end of Phase one and prior to approval for Phase 2, the petitioner will re-evaluate the required storm water management plan for the site per the anticipated reduction in impervious area;
3. The petitioner shall comply with the requirements of the Brighton Area Fire Department.

The motion carried unanimously.

7. Request to approve leases for the Chilson and Dorr Road Fire halls.

Moved by Smith, supported by Wildman, to approve “in form” a five-year contract with the Brighton Fire authority, commencing at a term to be defined in conjunction with other members of the authority. The motion carried unanimously.

Skolarus advised the board that a minor change will be made to the life insurance program resulting in all members maintaining a minimum of \$10,000.00 of life insurance. No formal action was requested of the board.

The regular meeting of the Township Board was adjourned at 6:55 p.m.



Paulette A. Skolarus
Genoa Township Clerk

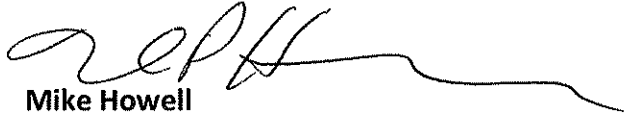
October 8, 2010

**Gary McCririe, Chairman
Genoa Township Board**

Re: Letter of resignation

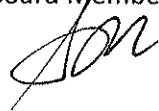
Gary

It is with great regret that I have to inform you that the October ZBA meeting will be my last. I will be moving out of the Township before the November meeting due to personal reasons. As a local government employee I must commend you and your staff on the spectacular way that Genoa is run and administered.


Mike Howell

To: Genoa Township Board Members

FROM: Gary McCririe



RE: ZBA Resignation/Appointment

DATE: October 15, 2010

Mike Howell is resigning from the ZBA thus we need to appoint a replacement.

Chris Grajek served on the Planning Commission until recently but had to resign due to a job change out of the area. Mr. Grajek's work has brought him back and he has expressed interest in the appointment to the ZBA to fill Mr. Howells seat. I am appointing Mr. Grejek to that seat with your approval.

I am looking for two motions, please;

1. Moved by _____ supported by _____ to accept, with regret, the resignation of Mike Howell from the Genoa Township Zoning Board of Appeals.
2. Moved by _____ supported by _____ to appoint Chris Grajek to the Genoa Township Zoning Board of Appeals to fill the unexpired term of Mike Howell ending 6/30/1011.

MEMORANDUM

TO: Township Board
FROM: Mike Archinal. 
DATE: 10/15/10
RE: Pavilion Heating

Obviously the sled hill has been completed and is expected to be in use this winter. The park pavilion is not heated. The panel is sized to accommodate electric heaters. The original cost estimate included a biddable alternate for the installation of five heaters at a cost of \$8,926.50. Extending the use of the facility will also impact operational budgets for cleaning. We currently pay \$130 a month for cleaning.

The sled hill has created a significant amount of interest and I believe it will get quite a bit of use this winter. We also keep the trails open throughout the year and they receive fair amount of use in the winter months. Given the high quality of our facilities I would not like to see porta-johns used for the sled hill. Please consider the following:

Moved by _____, supported by _____, to direct staff to secure the installation of electric heaters as specified in the attached park pavilion project summary.

Genoa Chart Township - Park Pavilion Project

B.D. Donovan Builders

12/30/2009

Project Cost Summary

Item	Bidders		
Site Balance	Fonson Const	\$	500.00
Directional Boring Utilities	R.C. Directional Boring	\$	4,000.00
Fill Sand under slab	BD Donovan	\$	500.00
Landscape + irrigation	TBD	\$	5,000.00
Artificial Turf	DP and Hoffman Playworks	\$	9,205.00
Grinder Installation	Fonson Const	\$	5,280.00
Foundations	BD Donovan	\$	7,675.00
Concrete Slab, Rigid Insulation	Signature Concrete	\$	6,000.00
Exterior Concrete Walks & Stairs	Signature Concrete	\$	4,600.00
Steel Railing	S&G Erectors	\$	5,000.00
Laminated Timber	Unit Structures	\$ 12,000.00	\$ 12,000.00
	N.A. Manns	\$	33,252.00
Other Framing Materials	N.A. Manns	\$	2,000.00
Framing Labor	Donovan / Shipley LLC	\$	4,400.00
Roofing	Teamwork Builders	\$	2,600.00
Hollow Metal Doors / Hardware	R.K. Hoppe	\$	3,754.00
Electrical	K&J Electric	\$	14,566.00
	Fillion Construction	\$	11,750.00
	Fillion Construction	\$	250.00
Added Recept Toilets	D&R Heat + Cool	\$	700.00
Ventilation	Northern Plumbing	\$	30,975.00
Plumbing	Needham & Son	\$	43,590.00
	EZ Flow Plumbing	\$	31,595.00
Masonry	BD Donovan	\$	17,950.00
	Sterling Masonry	\$	18,675.00
	Bedola Masonry	\$	17,950.00
Insulation	BD Donovan	\$	750.00
Drywall	Don Maki	\$	1,000.00
Painting / Finishes	Prime Time Panting	\$	4,000.00
Specialties - Toilet Rms, Signs	Gee Company	\$	3,000.00
Sub Contract Sum		\$	142,889.00
General Conditions			
Design / Engineering	Lindhout Associates	\$	18,750.00
Permits		\$	1,000.00
Job Clean Up	BD Donovan	\$	1,500.00
Dumpsters	Len's Rubbish	\$	800.00
Misc + Weather Protection	BD Donovan	\$	7,500.00
Supervision	BD Donovan	\$	12,124.00
Project Manager	BD Donovan	\$	5,455.80
Builders Fee		4%	\$ 7,600.75
Project Contingency		5%	\$ 9,500.94
GUARANTEED MAXIMUM PRICE			\$ 207,120.49
OPTIONAL ENHANCEMENTS			
Picnic Tables		3100	
Concrete Pad		200	
	Net per table on site	\$	3,300.00
Benches with Concrete Pad		\$	2,100.00
Playground Equipment + Mulch		\$	56,034.00
Electric Heaters (5)		\$	8,926.50
Security Cameras + Recorder		TBD	ADT
SUB TOTAL ALL OPTIONS		\$	70,360.50
BUILDING = ALL OPTIONS		\$	277,480.99

**Assumes Acceptable Soils

Tammy Lindberg

From: perfectmaintenance@comcast.net
Sent: Tuesday, October 12, 2010 3:47 PM
To: Tammy Lindberg
Subject: Re: Genoa Township

Hi Tammy

The cost for the soccer field bathrooms is \$130.00 per month; and \$25.00 a month was added on to that for emptying the "doggie pots"; then an additional \$75.00 a month was recently added for emptying the large trash cans on the soccer fields. These services are done twice a week and were to be considered seasonal (although there were not actual months discussed) unless decided otherwise. If you need more info, or a copy of the original estimate just let me know

----- Original Message -----

From: "Tammy Lindberg" <Tammy@genoa.org>
To: perfectmaintenance@comcast.net
Sent: Tuesday, October 12, 2010 12:34:37 PM
Subject: RE: Genoa Township

Thanks so much Penny.

From: perfectmaintenance@comcast.net [mailto:perfectmaintenance@comcast.net]
Sent: Tuesday, October 12, 2010 12:30 PM
To: Tammy Lindberg
Subject: Re: Genoa Township

I am not in the office right now but will get it for you when I get back
Penny

Sent from my Verizon Wireless BlackBerry

From: Tammy Lindberg <Tammy@genoa.org>
Date: Tue, 12 Oct 2010 12:08:28 -0400
To: perfectmaintenance@comcast.net<perfectmaintenance@comcast.net>
Subject: Genoa Township

I can't find my email regarding how much you are charging for cleaning the outdoor restrooms. Mike is asking for it for a report. I was wondering if you would have it handy.

Thanks,
Tammy



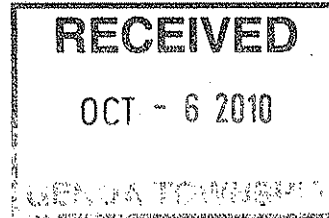
Livingston County Department of Planning

Division of
HAZARD MITIGATION • PLANNING & MANAGEMENT RESEARCH • MAPPING SERVICES

October 4, 2010

Kathleen J. Kline-Hudson
AICP, PEM
Director

Mike Archinal
Manager
Genoa Charter Township
2911 Dorr Road
Brighton, MI 48116



Nancy Vorhoff
Administrative Specialist

Dear Mike,

Robert A. Stanford
AICP, PEM
Principal Planner

Thank you for setting up a meeting between Genoa Charter Township and County Planning personnel. We appreciated the chance to meet with you face to face and discuss planning topics. We gathered some good information from our visit which we hope to incorporate into our new County Planning Department work program. Additionally, we hope to further enhance our relationship with Genoa Township in the coming months. Please extend our thanks to Gary, Kelly, Jim and Doug as well.

Scott Barb
Principal Planner

Sincerely,

Kathleen Kline-Hudson
Director

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

(517) 546-7555
Fax (517) 552-2347

Web Site
co.livingston.mi.us

July 16, 2009

Mike Archinal

From: Chuck Fuson <chuck.fuson@mckinley.com>
Sent: Wednesday, October 06, 2010 8:42 AM
To: Mike Archinal
Subject: Kelly VanMarter

Mike,

I would like to introduce myself, Chuck Fuson, Senior Maintenance Tech for McKinley Inc in Ann Arbor. Recently I was at the township office to inquire about tree ordinances and Commercial and Restaurant REU's. Kelly was more than helpful, she was very pleasant and easy to work with. We communicated via email and over the phone. I was excited to finally find someone in a very dreary time that was pleasant and willing to help in any way possible. Feel free to contact me if you'd like to discuss this further.

Thanks for your time,
Chuck Fuson
(734) 904-6372