

**GENOA CHARTER TOWNSHIP  
REGULAR MEETING  
July 19th, 2010  
6:30 p.m.**

**AGENDA**

Call to Order:

Pledge of Allegiance:

**Approval of Consent Agenda:**

1. Payment of Bills
2. Request to approve minutes: 6-21-10
3. Consider approval of the 2010 Millage levies as presented by the Township Assessor
4. Consider approval of a proposal from Tom Rogers Asphalt for lot and walking path pavement maintenance

**Approval of Regular Agenda:**

5. Request to enter into closed session to discuss the purchase of real property for which no purchase agreement is in effect pursuant to Section 8(e) of the 1976 Open Meeting Act.

Correspondence  
Member Discussion  
Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: July 19, 2010

TOWNSHIP GENERAL EXPENSES: Thru July 19, 2010	\$134,455.63
June 25, 2010 Bi-Weekly Payroll	\$36,386.95
June 30, 2010 Quarterly Payroll	\$6,408.19
July 1, 2010 Monthly Payroll	\$16,237.67
July 9, 2010 Bi-Weekly Payroll	\$35,799.28
OPERATING EXPENSES: Thru July 19, 2010	\$138,312.62
TOTAL:	<u>\$367,600.34</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
26278	Equitabl	Equivest Unit Annuity Lock Box	06/30/2010	20.00
26279	Administ	Total Administrative Services	06/25/2010	596.12
26280	Equitabl	Equivest Unit Annuity Lock Box	06/25/2010	480.00
26281	Administ	Total Administrative Services	07/01/2010	125.00
26282	Equitabl	Equivest Unit Annuity Lock Box	07/01/2010	20.00
26283	StMiSac	State of Michigan-SAC	07/01/2010	74.59
26284	SOM-TRE	State Of Mich- Dept Of Treasur	06/23/2010	3,485.04
26285	ADAMS	Adams Well Repairs, Inc.	06/29/2010	1,190.00
26286	AMER IMA	American Imaging, Inc.	06/29/2010	150.16
26287	ARCHINAL	Michael Archinal	06/29/2010	500.00
26288	BRANVAN	BRANDON VANMARTER	06/29/2010	874.66
26289	BUS IMAG	Business Imaging Group	06/29/2010	1,102.81
26290	COMCAST	COMCAST	06/29/2010	94.05
26291	CONTINEN	Continental Linen Service	06/29/2010	75.21
26292	EHIM	EHIM, INC	06/29/2010	3,372.93
26293	ELECTSOU	MC&E/ELECTION SOURCE	06/29/2010	77.33
26294	Emge	Cheryl Emge	06/29/2010	360.40
26295	ENVSYSRE	ESRI, INC.	06/29/2010	2,200.00
26296	HUMPHT	Tesha Humphriss	06/29/2010	500.00
26297	HUNTR	ROBIN HUNT	06/29/2010	41.36
26298	IBEC COM	IBEC, Inc.	06/29/2010	206.25
26299	J.J.JINK	J.J. Jinkleheimer & Co.	06/29/2010	873.76
26300	Mancuso	Mancuso & Cameron	06/29/2010	2,614.70
26301	MASTER M	Master Media Supply	06/29/2010	628.58
26302	MI CHLOR	Michigan Chloride Sales LLC	06/29/2010	2,520.84
26303	Net serv	Network Services Group, L.L.C.	06/29/2010	45.00
26304	SHELL	Shell	06/29/2010	585.53
26305	Sidoli	Anna Sidoli	06/29/2010	90.00
26306	SKOLAR P	Paulette Skolarus	06/29/2010	58.50
26307	Tetra Te	Tetra Tech Inc	06/29/2010	930.00
26308	TRI COUN	Tri County Cleaning Supply Inc	06/29/2010	281.02
26309	VERIZONW	Verizon Wireless	06/29/2010	294.09
26310	WALMART	Walmart Community	06/29/2010	127.88
26311	WIRELESS	Wireless Zone	06/29/2010	414.97
26312	US POSTA	US Postal Service	06/30/2010	3,557.09
26313	Administ	Total Administrative Services	07/09/2010	596.12
26314	Equitabl	Equivest Unit Annuity Lock Box	07/09/2010	480.00
26315	BODALSKI	Mary Lynn Bodalski	07/02/2010	86.25
26316	BURGNER	Mary Burgner	07/02/2010	86.25
26317	DavisS	Shelagh Davis	07/02/2010	74.75
26318	HOGLE B	Betty Lu Hogle	07/02/2010	74.75
26319	HOWARD C	Cinthia Howard	07/02/2010	106.25
26320	Lazzari	Mary Ann Lazzari	07/02/2010	74.75
26321	Lollo K	Kelly Lollo	07/02/2010	71.87
26322	RYNICKE	Antoinette Rynicke	07/02/2010	74.75
26323	Sapienza	Kristen Renee Sapienza	07/02/2010	74.75
26324	AmerAqua	American Aqua	07/06/2010	120.00
26325	BORDINE	Bordine Nursery	07/06/2010	56.89
26326	Clearwat	Clearwater Systems	07/06/2010	77.40
26327	DTE LAKE	DTE Energy	07/06/2010	918.01
26328	EHIM	EHIM, INC	07/06/2010	1,456.40
26329	ETNA SUP	Etna Supply Company	07/06/2010	4,207.46
26330	FONSON	Fonson, Inc.	07/06/2010	4,340.00
26331	GANNETT	PRESS & ARGUS	07/06/2010	285.00
26332	GORDONFO	Gordon's Food Services	07/06/2010	21.45
26333	MASTER M	Master Media Supply	07/06/2010	316.97
26334	P&ZNEWS	PLANNING & ZONING NEWS	07/06/2010	185.00
26335	Perfect	Perfect Maintenance Cleaning	07/06/2010	1,078.00
26336	Pontem	Pontem	07/06/2010	449.00
26337	TRI COUN	Tri County Cleaning Supply Inc	07/06/2010	47.32
26338	WASTE MA	Waste Management	07/06/2010	1,008.00
26339	CARDM	Chase Card Services	07/07/2010	3,193.87

Township of Genoa  
User: angie

Accounts Payable  
Checks by Date - Summary by Check Number

Printed: 07/13/2010 10:04  
Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
26340	ADT	ADT Security Services, Inc.	07/19/2010	366.32
26341	AMER IMA	American Imaging, Inc.	07/19/2010	372.96
26342	AMERAWA	American Awards & Engraving	07/19/2010	26.00
26343	BLUE CRO	Blue Cross & Blue Shield Of Mi	07/19/2010	11,184.12
26344	COOPERST	Cooper's Turf Management LLC	07/19/2010	2,630.00
26345	LANGWORT	Langworthy Strader Leblanc	07/19/2010	1,455.10
26346	LYON M	Mike Lyon	07/19/2010	320.00
26347	WASTE MA	Waste Management	07/19/2010	69,972.00
<b>Report Total:</b>				<b>134,455.63</b>

Accounts Payable  
Computer Check Register



User: diane  
Printed: 06/18/2010 - 11:59  
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26279	Administ	Total Administrative Services	06/25/2010		596.12
			Check 26279 Total:		596.12
9922	AETNA LI	Aetna Life Insurance & Annuity	06/25/2010		25.00
			Check 9922 Total:		25.00
9923	EFT-FED	EFT- Federal Payroll Tax	06/25/2010		3,987.85 2,143.21 2,143.21 501.25 501.25
			Check 9923 Total:		9,276.77
9924	EFT-PENS	EFT- Payroll Pens Ln Pyts	06/25/2010		427.94
			Check 9924 Total:		427.94
26280	Equitabl	Equivest Unit Annuity Lock Box	06/25/2010		480.00
			Check 26280 Total:		480.00
9925	FIRST NA	First National Bank	06/25/2010		300.00 2,667.18 22,613.94

Check 9925 Total:

25,581.12

Report Total:

36,386.95

**First National  
Direct Deposit  
JUNE 25, 2010  
Bi-Weekly Payroll**

<b><u>Employee Name</u></b>	<b><u>Debit Amount</u></b>	<b><u>Credit Amount</u></b>
Adam Van Tassell		\$1,059.22
Amy Ruthig		\$1,033.37
Angela Williams		\$862.34
Carol Hanus		\$1,349.42
Dave Estrada		\$1,015.61
Debbie Hagen		\$572.75
Deborah Rojewski		\$2,354.04
Diane Zerby		\$596.91
<b>Genoa Township</b>	<b>\$25,581.12</b>	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.68
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,183.32
Laura Mroczka		\$1,635.37
Michael Archinal		\$2,745.73
Renee Gray		\$953.99
Robin Hunt		\$1,245.04
Susan Sitner		\$493.96
Tammy Lindberg		\$958.83
Tessa Humphriss		\$1,982.05
<b>Total Deposit</b>		<b><u><u>\$25,581.12</u></u></b>

Accounts Payable  
Computer Check Register



User: diane  
Printed: 06/17/2010 - 15:24  
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
9920	EFT-FED	EFT- Federal Payroll Tax	06/30/2010		8.69
					374.64
					374.64
					87.62
					87.62
					<hr/>
				Check 9920 Total:	933.21
					<hr/> <hr/>
26278	Equitabl	Equivest Unit Annuity Lock Box	06/30/2010		20.00
					<hr/>
				Check 26278 Total:	20.00
					<hr/> <hr/>
9921	FIRST NA	First National Bank	06/30/2010		5,454.98
					<hr/>
				Check 9921 Total:	5,454.98
					<hr/> <hr/>
				Report Total:	6,408.19
					<hr/> <hr/>



**First National  
Direct Deposit  
Quarterly Payroll  
JUNE 30, 2010**

<u>Employee Name</u>	<u>Credit Amount</u>	<u>Debit Amount</u>
Adam Van Tassell	\$394.58	
Barb Figurski	\$844.80	
John McManus	\$443.28	
Dean Tengel	\$295.52	
Diana Lowe	\$443.28	
Doug Brown	\$838.07	
<b>Genoa Township</b>		<b>\$5,454.98</b>
H.J. Mortensen	\$443.28	
Joseph Perri	\$443.28	
Marianne McCreary	\$147.76	
Michael Howell	\$457.13	
Steve Wildman	\$422.40	
Laura Brookins	\$281.60	
<b>Total Deposit</b>	<b>\$5,454.98</b>	

EFT #: \_\_\_\_\_  
 Internet: \_\_\_\_\_  
 Date: \_\_\_\_\_

Accounts Payable  
Computer Check Register



User: diane

Printed: 06/22/2010 - 11:29

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26281	Administ	Total Administrative Services	07/01/2010		125.00
			Check 26281 Total:		125.00
9926	EFT-FED	EFT- Federal Payroll Tax	07/01/2010		2,618.44 980.53 980.53 229.34 229.34
			Check 9926 Total:		5,038.18
9927	EFT-PENS	EFT- Payroll Pens Ln Pyts	07/01/2010		384.79
			Check 9927 Total:		384.79
26282	Equitabl	Equivest Unit Annuity Lock Box	07/01/2010		20.00
			Check 26282 Total:		20.00
9928	FIRST NA	First National Bank	07/01/2010		10,545.11 50.00
			Check 9928 Total:		10,595.11
26283	StMiSac	State of Michigan-SAC	07/01/2010	final payment	74.59

Check 26283 Total:

74.59

Report Total:

16,237.67

**First National  
Direct Deposit  
JULY 1, 2010  
Monthly Payroll**

<b><u>Employee Name</u></b>	<b><u>Debit Amount</u></b>	<b><u>Credit Amount</u></b>
<b>Genoa Township</b>	<b>\$10,595.11</b>	
<b>Adam Van Tassel</b>		<b>\$3,079.80</b>
<b>Gary McCririe</b>		<b>\$2,178.11</b>
<b>H.J. Mortensen</b>		<b>\$249.34</b>
<b>Jean Ledford</b>		<b>\$705.67</b>
<b>Paulette Skolarus</b>		<b>\$2,938.94</b>
<b>Steve Wildman</b>		<b>\$237.59</b>
<b>Todd Smith</b>		<b>\$1,205.66</b>
<b>Total Deposit</b>		<b><u><u>\$10,595.11</u></u></b>

Accounts Payable  
Computer Check Register



User: diane  
Printed: 07/01/2010 - 13:10  
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26313	Administ	Total Administrative Services	07/09/2010		596.12
			Check 26313 Total:		596.12
9932	AETNA LI	Aetna Life Insurance & Annuity	07/09/2010		25.00
			Check 9932 Total:		25.00
9933	EFT-FED	EFT- Federal Payroll Tax	07/09/2010		3,857.25 2,107.93 2,107.93 493.00 493.00
			Check 9933 Total:		9,059.11
9934	EFT-PENS	EFT- Payroll Pens Ln Pyts	07/09/2010		427.73
			Check 9934 Total:		427.73
26314	Equitabl	Equivest Unit Annuity Lock Box	07/09/2010		480.00
			Check 26314 Total:		480.00
9935	FIRST NA	First National Bank	07/09/2010		300.00 2,667.18 22,244.14

Check 9935 Total:

25,211.32

Report Total:

35,799.28

**First National  
Direct Deposit  
JULY 9, 2010  
Bi-Weekly Payroll**

<b><u>Employee Name</u></b>	<b><u>Debit Amount</u></b>	<b><u>Credit Amount</u></b>
Adam Van Tassell		\$1,059.22
Amy Ruthig		\$923.87
Angela Williams		\$673.22
Carol Hanus		\$1,349.42
Dave Estrada		\$1,015.61
Debbie Hagen		\$328.00
Deborah Rojewski		\$2,354.04
Diane Zerby		\$596.91
<b>Genoa Township</b>	<b>\$25,211.32</b>	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.68
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,073.81
Laura Mroczka		\$1,635.37
Michael Archinal		\$2,745.73
Renee Gray		\$954.20
Robin Hunt		\$1,245.04
Susan Sitner		\$776.83
Tammy Lindberg		\$958.83
Tessa Humphriss		\$1,982.05
<b>Total Deposit</b>		<b>\$25,211.32</b>

10:22 AM  
07/13/10

**#593 LAKE EDGEWOOD W/S FUND**  
**Payment of Bills**  
**June 17 through July 13, 2010**

Type	Date	Num	Name	Memo	Amount
Check	06/29/2010	1757	AT&T	May 14 - June 13, 2010	-43.26
Check	06/29/2010	1758	Brighton Analytical L.L.C.	June 2010 invoices	-899.00
Check	06/29/2010	1759	Michigan Municipal Risk Mgmt Authority	Inv R753	-762.21
Check	06/29/2010	1760	Tetra Tech Inc.	Inv 30361042 & 50361032	-413.75
Check	07/01/2010	1761	M & K Jetting and Televising	Inv #'s 10193 & 10205	-3,987.50
Check	07/01/2010	1762	SEVERN TRENT ENVIRONMENTAL SERVICES,	Inv STES 2047398	-7,994.97
Check	07/01/2010	1763	David Ballinger	RO System Repair	-211.55
Check	07/07/2010	1764	Brighton Analytical L.L.C.	Inv 0610-68220	-77.00
Check	07/07/2010	1765	DTE Energy	Service from June 1 - June 30, 2010	-3,654.85
Check	07/07/2010	1766	M & K Jetting and Televising	Inv 10232	-1,305.00
Check	07/07/2010	1767	NORTHWEST PIPE AND SUPPLY,INC	Inv 105670	-243.32
Check	07/07/2010	1768	PVS NOLWOOD CHEMICALS, INC	Inv 309364 & Credit Memo 91387	-869.60
Check	07/07/2010	1769	Randy's Service Station	charges on 6/24/2010	-442.54
Check	07/07/2010	1770	SEVERN TRENT ENVIRONMENTAL SERVICES,	Inv STES 2047523	-43.20
<b>TOTAL</b>					<b>-20,947.75</b>

10:28 AM  
07/13/10

**#592 OAK POINTE W/S**  
**Capital Improvement**  
**Payment of Bills**  
**June 17 through July 13, 2010**

Type    Date    Num    Name    Memo    Amount

no checks issued

10:25 AM  
07/13/10

**#592 OAK POINTE WATER/SEWER FUND**  
**Payment of Bills**  
**June 17 through July 13, 2010**

Type	Date	Num	Name	Memo	Amount
Check	06/29/2010	1807	AT & T	May 14 - June 22, 2010	-275.21
Check	06/29/2010	1808	FONSON, INC.	Inv 8967	-821.00
Check	06/29/2010	1809	TETRA TECH, INC.	Inv 50361035 & 30361042	-388.12
Check	07/01/2010	1810	AT & T Long Distance	Inv 849416986	-0.14
Check	07/01/2010	1811	BRIGHTON ANALYTICAL	June 2010 invoices	-268.00
Check	07/01/2010	1812	FASTENAL	Inv MIBRG55342 & MIBRG55339	-56.87
Check	07/01/2010	1813	M & K Jetting and Televising	Inv 10222	-1,224.00
Check	07/01/2010	1814	SWF RESTORATION	Inv 991 cleanup at 4129 Highcrest	-2,227.40
Check	07/01/2010	1815	SEVERN TRENT ENVIRONMENTAL SERVICES,	Inv 2047399 & 2047397	-30,194.96
Check	07/01/2010	1816	USA Bluebook	Inv 168831	-273.96
Check	07/07/2010	1817	BRIGHTON ANALYTICAL	Inv #'s 0610-68240 & 68272	-134.00
Check	07/07/2010	1818	CLEARWATER SYSTEMS	Statement 75787 June 29, 2010	-1,099.00
Check	07/07/2010	1819	CONSUMERS ENERGY	May 28 - June 28, 2010	-85.50
Check	07/07/2010	1820	DTE ENERGY	Electric Service 5/27 - 6/30/2010	-7,877.78
Check	07/07/2010	1821	DUBOIS COOPER ASSOCIATES INCORPORATE	Inv 12071 - REVISED	-3,679.28
Check	07/07/2010	1822	HOWELLTRUE VALUE HARDWARE	Inv 046229	-26.99
Check	07/07/2010	1823	M & K Jetting and Televising	Inv #'s 10236 & 10238	-3,915.00
Check	07/07/2010	1824	MICHIGAN CAT	Inv SD570481022	-393.82
Check	07/07/2010	1825	NORTHWEST PIPE AND SUPPLY, INC.	Inv 1065503	-16.45
Check	07/07/2010	1826	PRESS & ARGUS	2009 Water Quality Report Ref 3001722	-510.00
Check	07/07/2010	1827	PVS Nolwood Chemicals, Inc	Inv 309543 & Credit memo 91357	-904.60
Check	07/07/2010	1828	SEVERN TRENT ENVIRONMENTAL SERVICES,	Inv STES 2047523 dated 6/18/2010	-14.05
Check	07/07/2010	1829	USA Bluebook	Inv 180335 & 174688	-1,098.57
Check	07/07/2010	1830	WASTE MANAGEMENT	Inv 3815907-1389-1	-103.84
<b>TOTAL</b>					<b>-55,588.54</b>



10:17 AM  
07/13/10

**#595 PINE CREEK W/S FUND**  
**Payment of Bills**  
**June 17 through July 13, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Check	07/07/2010	2059	City of Brighton	-44,142.36
<b>TOTAL</b>				<b>-44,142.36</b>

10:07 AM  
07/13/10

**#504 DPW RESERVE FUND**  
**Payment of Bills**  
**June 17 through July 13, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
no checks issued							

10:10 AM  
07/13/10

**#503 DPW UTILITY FUND**  
**Payment of Bills**  
**June 17 through July 13, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	06/17/2010	1471	Carol Hanus	Toll-free # and internet service - 6/5/10 - 7/4/10	-123.54
Check	06/25/2010	1472	American Water Works Association	Membership Renewal - Greg Tatara	-68.00
Check	06/25/2010	1473	FIRST IMPRESSION	Maintenance door hangers	-222.89
Check	06/25/2010	1474	D&G Equipment, Inc.	Service invoice - Stihl MS310	-133.58
Check	06/25/2010	1475	USABlueBook	multiple invoices June 2010	-2,104.98
Check	06/25/2010	1476	Verizon Wireless	cell charges - May 13 - June 12, 10	-285.33
Check	07/07/2010	1477	American Water Works Association	Dave Estrada membership dues	-68.00
Check	07/07/2010	1478	CAVALIER	Service from 7/1 - 7/31/2010	-35.55
Check	07/07/2010	1479	D&G Equipment, Inc.	Inv 619072	-2,621.65
Check	07/07/2010	1480	DUBOIS	Inv S622	-9,300.00
Check	07/07/2010	1481	FASTENAL COMPANY	Inv MIBRG55569	-72.79
Check	07/07/2010	1482	HACH	Inv 6782898	-85.98
Check	07/07/2010	1483	HOWELL TRUE VALUE HARDWARE	Inv 046083	-7.78
Check	07/07/2010	1484	Schrader	Inv 6726	-1,910.00
Check	07/07/2010	1485	SEVERN TRENT ENVIRONMENTAL SERVICES	Inv STES 2047523	-419.24
Check	07/07/2010	1486	USABlueBook	Inv 181282	-174.66
<b>TOTAL</b>					<b>-17,633.97</b>

**GENOA CHARTER TOWNSHIP  
REGULAR MEETING  
JUNE 21st, 2010  
6:30 p.m.**

**MINUTES**

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal and four persons in the audience.

**Approval of Consent Agenda:**

Moved by Smith, supported by Ledford, to approve all items listed under the consent agenda. The motion carried unanimously.

**1. Payment of Bills**

**2. Request to approve minutes: 6-7-10**

**3. Request for approval to reappoint John McManus and Lauren Brookins to a term on the Planning Commission that expire 6/30/2013 and to appoint Jeff Dhaenens to a term on the Zoning Board of Appeals that expires 6/30/2013.**

**4. Request from the Township auditors to reaffirm the cap of \$500 for the purchase of miscellaneous items for the Township acting without Board approval.**

**5. Consideration of a request for a fireworks display on Crooked Lake requested by Pepper Bergin.**

**Approval of Regular Agenda:**

Moved by Smith, supported by Hunt to approve for action all items listed under the regular agenda with the addition of items: 9. Consideration of a request from the administrative committee to approve an annual stipend in the amount of \$4,000.00 for Adam Van Tassell for the provision of IT services. 10. Request for approval to authorize the supervisor to execute the necessary purchase agreement and closing documents for the acquisition of approximately two acres of land on Beck Road to be used for a cemetery. The amended agenda was voted and carried unanimously.

**6. Request for approval of special use application, impact assessment and sketch plan for proposed outdoor sales located at 1420 Lawson Drive, Howell Sec. 9, petitioned by Jim Mancuso.**

A. Disposition of Special Use Permit

Moved by Skolarus, supported by Smith, to approve the permit for one year subject to an annual review and potential renewal by the township staff. The motion carried unanimously.

B. Disposition of the environmental impact assessment

Moved by Smith, supported by Skolarus, to approve the impact assessment dated 06/16/2010 conditioned upon the addition of a statement in Item e. that dust control measures will be utilized when necessary. The motion carried unanimously.

C. Disposition of sketch plan

Moved by Ledford, supported by Hunt, to approve the sketch plan with the following conditions: 1) the conditions of the Brighton Fire Authority will be met. 2) A cart storage area will be provided in the parking area north of the building and is subject to approval by the township staff. 3) The proposed awnings, overhead glass sectional doors and wall mounted light fixtures shall be approved by township staff. The motion carried unanimously.

**7. Request for approval of a proposal in the amount of \$4,312.50 from Fonson Construction for grading and shoulder repair adjacent to the Township Hall Driveway.**

Moved by Smith, supported by Ledford, to approve a proposal for grading and the installation of a crushed limestone shoulder. The motion carried unanimously.

**8. Request for approval of a proposal from TetraTech for professional services related to grading on the Township Hall property in an amount not to exceed \$3,300.00.**

Moved by Smith, supported by Skolarus, to approve the proposal as submitted. The motion carried unanimously.

**9. Consideration of a request from the administrative committee to approve an annual stipend in the amount of \$4,000.00 for Adam Van Tassell for the provision of IT services.**

Moved by Ledford, supported by Skolarus, to grant the annual stipend as recommended by the administrative committee. The motion carried unanimously.

**10. Request for approval to authorize the supervisor to execute the necessary purchase agreement and closing documents for the acquisition of approximately two acres of land on Beck Road to be used for a cemetery.**

GENOA CHARTER TOWNSHIP – Regular Meeting – June 21, 2010

Moved by Smith, supported by Ledford, to approve the purchase of approximately two acres of land to be used for a cemetery with engineering and survey work to be bid. The motion carried unanimously.

Moved by Skolarus, supported by Ledford, to cancel the next scheduled meeting of the board due to the holiday weekend. The motion carried unanimously.

The regular meeting of the Genoa Charter Township Board was adjourned at 6:50 p.m.



Paulette A. Skolarus  
Genoa Township Clerk

(Press-argus 06/25/2010)

**ASSESSOR'S AFFIDAVIT OF**  
**THE 2010 MILLAGE LEVIES**  
**FOR THE**  
**TOWNSHIP OF GENOA**

This report is to certify the 2010 Genoa Township **Operating Millage Levy at 0.8146** mills., the Maximum Allowable Millage Levy without a vote of the people.

The maximum allowable Operating Millage Levy is arrived at by calculations from form L-4034, 2010 Millage Reduction Fractions Worksheet to show the 2010 "Headlee Reduction Fraction", Sec. 211.34d, MCL (1.0000), the "Truth in Assessing" calculation, sec 211.34 MCL (1.0000), the "Truth in County Equalization", Sec. 211.34, MCL (1.0000), and the "Truth in Taxation" 2010 Base Tax Rate Fraction (1.0000)\*.

The asterisk (\*) is to show that the 2010 Base Tax Rate Fraction of 1.0000 is due to Genoa Township being exempt from this calculation and the "Truth in Taxation Public Hearing" because the 2010 Millage Levy was less than One Mill (0.8146).

**STATE TAX COMMISSION BULLETIN NO. 5**

Dated August 2, 1999. The above STC BULLETIN addressed public act 38 of 1999, which requires that all calculations now "Round Down" the tax rate to 4 decimal places to be in compliance with the change in law under public act 38 of 1999. This request to certify the 2010 Millage levy for the Township of Genoa at 0.8146 mills for operating, is in compliance with all of the calculation requirements of form L-4029 Millage Request Report under Sections 211.34, 211.34d and 211.24e.

Therefore, it is requested that the Genoa Township Board pass a resolution to authorize the 2010 Millage Rate at **0.8146 mills.**

Respectfully Submitted,



Debra L. Rojewski, CMAE 3 PPE  
Genoa Township Assessor

**2010 Tax Rate Request (This form must be completed and submitted on or before September 30, 2010)**

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>LIVINGSTON</b>	2010 Taxable Value of ALL Properties in the Unit as of 5-24-10 <b>1,041,060,808</b>
Local Government Unit Requesting Millage Levy <b>GENOA CHARTER TOWNSHIP</b>	
For LOCAL School Districts: 2010 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2010 Current Year "Headlee" Millage Reduction Fraction	(7) 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOC.	OPER.	N/A		.8146	1.0000	.8146	1.0000	.8146		.8146	

Prepared by **DEBRA L. ROJEWSKI** Telephone Number **810-227-5225** Title of Preparer **ASSESSOR** Date **7/13/10**

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>PAULETTE SKOLARUS</b>	
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		<b>GARY MCCRIE</b>	

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.


\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2010 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

## MEMORANDUM

TO: Township Board

FROM: Mike Archinal 

DATE: 7/16/10

RE: Asphalt Maintenance Quote

Please find attached a proposal from Tom Rogers Asphalt for various asphalt maintenance projects described as follows:

LOCATION	PROJECT DESCRIPTION	PRICE
Township Hall Path	Seal Coat Walking Path	\$1,970
Township Hall Old Lot	820 LF Crack Seal/Seal Coat/Re-stripe	\$2,870
Township Hall New Lot	602 LF Crack Seal/Seal Coat/Re-stripe	\$4,460
Township Hall Old Lot	Rebuild North Catch Basin Replace 6'x6' Concrete	\$1,260
Bauer and Brighton Rd.	98 Sq. Ft. repair and Seal Coat Entire Path Length	\$6,720
Bauer Rd. S. of Brighton	Seal Coat Entire Path Length	\$2,900
	TOTAL	\$20,180

You will note that there is additional work identified in the proposal for work along the Township Hall driveway. We are not recommending this work at this time. The recently completed drainage improvements appear to be working given the two recently severe thunderstorms. Repaving the driveway may be necessary in the next 3 to 5 years but it is not warranted at this time.

The Township has consistently followed an aggressive maintenance program for our infrastructure. This has extended the useful life of our paved surfaces and resulted in cost savings over the long term. Please consider the following action:

**Moved by \_\_\_\_\_, supported by \_\_\_\_\_, to approve the proposal from Tom Rogers Asphalt in the amount of \$20,180 as presented.**

# TOM ROGERS ASPHALT, INC.

ASPHALT PAVING & SEALING  
Industrial • Commercial • Residential  
P.O. Box 355 • Howell, MI 48844  
Phone/Fax (517) 548-2162

# PROPOSAL

PROPOSAL SUBMITTED TO <i>Genoa Twp Hall</i>	PHONE <i>8002075235</i>	DATE <i>6/26/10</i>
STREET <i>294 Dorr Rd</i>	JOB NAME <i>Mike Archinal</i>	
CITY, STATE AND ZIP CODE <i>Brighton</i>	JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

*Top Hall*  
*WALKING PATH clean + Seal Asphalt \$1,970<sup>00</sup>*  
*Old Lot Fill @20' of cracks with Hot Rubber clean + Seal Lot Restripe 2870<sup>00</sup>*  
*New Top Lot Fill @02' of cracks with Hot Rubber clean + Seal Lot Restripe 1460<sup>00</sup>*  
*Old Lot North Side Rebuild CATCH BASIN Cement 6'x6' \$1260<sup>00</sup>*

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

\_\_\_\_\_ dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

A delinquency charge of 1-1/2% per month (but not in excess of the lawful maximum) will be added on any amount not receivable in accordance with specified terms.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. One year warranty on materials and workmanship of asphalt work. No warranty of reflexion cracking of new pavement if placed over existing concrete or cracked asphalt. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature \_\_\_\_\_

NOTE: This proposal may be withdrawn by us if not accepted

within \_\_\_\_\_ days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_



# TOM ROGERS ASPHALT, INC.

ASPHALT PAVING & SEALING  
Industrial • Commercial • Residential  
P.O. Box 355 • Howell, MI 48844  
Phone/Fax (517) 548-2162

## PROPOSAL

PROPOSAL SUBMITTED TO <i>Genoa Twp Hall</i>		PHONE	DATE
STREET		JOB NAME <i>MIKE ARCHONAL</i>	
CITY, STATE AND ZIP CODE		JOB LOCATION	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

*Bauer & Brighton Rd WALKING PATH  
98 sqft of Asphalt Repair clean  
and Seal Asphalt 6720<sup>00</sup>*

*Pine Creek WALKING PATH  
clean + Seal Asphalt 2900<sup>00</sup>*

*Place 480' of concrete curbs @ 18<sup>00</sup> per foot  
#8640<sup>00</sup>  
SAWcut Remove Asphalt pave 2' x 480'  
#3660<sup>00</sup>*

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

\_\_\_\_\_ dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

*Net on completion*

A delinquency charge of 1-1/2% per month (but not in excess of the lawful maximum) will be added on any amount not receivable in accordance with specified terms.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. One year warranty on materials and workmanship of asphalt work. No warranty of reflexion cracking of new pavement if placed over existing concrete or cracked asphalt. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

*Tom Rogers*

NOTE: This proposal may be withdrawn by us if not accepted

within 15 days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

**Mike**

---

**From:** MOODY'S EPI [epi@moodys.com]  
**Sent:** Tuesday, July 06, 2010 11:47 AM  
**To:** Mike  
**Subject:** Genoa - Oceola Sewer & Water Authority

MOODY'S UPGRADES TO Aa3 FROM A2 THE RATING ON GENOA-OCEOLA SEWER & WATER AUTHORITY'S (MI) WASTEWATER TREATMENT PLANT IMPROVEMENT BONDS, SERIES 2001

AUTHORITY HAS \$4.2 MILLION OF MOODY'S-RATED GOLT DEBT OUTSTANDING

Genoa - Oceola Sewer & Water Authority  
Water/Sewer  
Michigan

NEW YORK, July 6, 2010 -- Moody's Investors Service has upgraded to Aa3 from A2 the rating on the Genoa-Oceola Sewer & Water Authority's (MI) Wastewater Treatment Plant Improvement Bonds, Series 2001. The rating has been removed from Watchlist. The ratings were placed under review with direction uncertain on May 20, 2010 in conjunction with the publication of a new rating methodology, "Moody's Approach to Rating U.S. Municipal and Not-For-Profit Pool Financings." Proceeds from the Series 2001 bonds were used to update the Authority's wastewater treatment plant which provides sanitary sewer services to portions of both Genoa Township (GOLT rated A1) and Oceola Township (GOLT rated Aa3) in Livingston County (GO rated Aaa). The rating is based on Genoa and Oceola Townships' general obligation limited tax pledges to make payments sufficient to pay their proportionate share of debt service on the bonds; favorable financial operations; moderately-sized though declining tax bases; and manageable debt levels. The two townships are only obligated to pay their respective designated shares of the debt service payments. Each township maintains a separate reserve account that is used to support debt service payments on the Series 2001 bonds, though neither reserve account is legally required under bond documents. Oceola Township's reserve account contained \$1.7 million at the end of fiscal 2009 and Genoa Township's contained \$1.9 million.

Moody's has evaluated the Genoa-Oceola Sewer & Water Authority unenhanced pool using the "Weak Link Plus" rating approach outlined in the methodology, which places a greater emphasis on the probability of default by the weakest participant in the pool. For the Series 2001 pool, our modeled weighted average default probability is Aa3. The lowest rated participant is Genoa Township, which is rated A1.

For more information on our approach to assessing the ratings of the individual participants, see our update report published on June 28, 2010 for Genoa Township and update report published on July 6, 2010 for Oceola Township.

**KEY STATISTICS:**

Genoa Township:

Percentage of Par: 30.4%

2000 Population: 15,901 (57% increase since 1990)

2007 Population (estimated): 19,972 (25.6% increase since 2000)

2009 Full valuation: \$2.5 billion (0.3% average annual increase since 2004)

2009 Full valuation per capita: \$125,699

1999 Median Family Income as % of nation: 151%

1999 Per Capita Income as % of nation: 159.8%

Livingston County unemployment rate (March 2010): 13.3%

Fiscal 2009 General Fund balance: \$1.5 million (40.6% of General Fund revenues)

Debt Burden: 2.9% (0.5% direct)

Principal amortization (10 years): 90.7%

GOLT Debt Outstanding: \$12 million

Oceola Township:

Percentage of Par: 69.6%

2000 Population: 8,362 (73.3% increase since 1990)

2007 Population (estimated): 11,347 (35.7% increase since 2000)

2009 Full valuation: \$1.1 billion (3.5% average annual increase since 2004)

2009 Full valuation per capita: \$97,096

1999 Median Family Income as % of nation: 125.3%

1999 Per Capita Income as % of nation: 160.4%

Livingston County unemployment rate (March 2010): 13.3%

Fiscal 2009 General Fund balance: \$2 million (175.4% of General Fund revenues)

Debt Burden: 5.1% (1.4% direct)

Principal amortization (10 years): 81.5%

GOLT Debt Outstanding: \$15.8 million

#### METHODOLOGY

The principal methodology used in rating Genoa-Oceola Sewer & Water Authority was Moody's "Moody's Approach to Rating U.S. Municipal and Not-For-Profit Pool Financings," published in May 2010 and available on [www.moodys.com](http://www.moodys.com) in the Rating Methodologies sub-directory under the Research & Ratings tab. Other methodologies and factors that may have been considered in the process of rating this issuer can also be found in the Rating Methodologies sub-directory on Moody's website.

#### LAST RATING ACTION

The last rating action with respect to the Genoa-Oceola Sewer & Water Authority's 2005 Wastewater Treatment Plant Improvement Bonds, Series 2001 was on May 20, 2010, when the A2 rating was placed under review with direction uncertain.

ANALYSTS:

Emily Robare, Analyst, Public Finance Group, Moody's Investors Service  
Elizabeth Foos, Backup Analyst, Public Finance Group, Moody's Investors Service

CONTACTS:

Journalists: (212) 553-0376  
Research Clients: (212) 553-1653

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## Robin

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**From:** MOODY'S EPI [epi@moodys.com]  
**Sent:** Monday, June 28, 2010 4:53 PM  
**To:** Robin  
**Subject:** Genoa (Township of) MI

MOODY'S AFFIRMS GENOA TOWNSHIP'S (MI) A1 GOLT RATING, AFFECTING \$2.6 MILLION OF GOLT DEBT

NEW YORK, June 28, 2010 -- Moody's Investors Service has affirmed the A1 rating on Genoa Township's (MI) general obligation limited tax debt, affecting \$2.6 million of Moody's rated GOLT debt. The outstanding bonds are secured by the township's limited ad valorem tax pledge though debt service is primarily supported by special assessments. The A1 rating reflects the township's moderately-sized and wealthy tax base experiencing recent valuation declines, solid financial operations with a history of balanced to surplus operations, and average debt profile with rapid principal amortization and no additional borrowing plans.

MODERATELY-SIZED TAX BASE WITH ABOVE AVERAGE INCOME LEVELS EXPERIENCING DECLINING PROPERTY VALUATIONS

We expect the township's \$2.5 billion tax base will continue to experience economic pressures associated with slowed development and declining real estate values, but may be bolstered by above average income levels and plans for a new highway interchange in the medium term. The township is located in Livingston County (GO rated Aaa) in southeastern Michigan, approximately 20 miles north of the city of Ann Arbor (Aa1) and 50 miles west of the Detroit (Ba3/negative outlook) metropolitan area. The township's tax base is primarily residential, though the Grand River Avenue Corridor (Interstate 96 business loop) is a major commercial and retail area for the county. Township officials report that the occupancy rate of buildings within the corridor is over 80%. The township saw strong growth in both its tax base and population in the earlier part of the decade, with an average annual increase in full valuation of 11% and estimated population increase of 25.6% between 2000 and 2007. In recent years, however, market values have been declining leading to a 4.7% full valuation decline in 2008, an 8.2% decline in 2009, and an expected 10% decline for both 2010 and 2011. The township's declining home values and the regional economic difficulties are reflected in its elevated unemployment rate of 13.3% in March 2010, above the national rate of 10.2%, though below the state rate of 14.9% for the same time period. Socioeconomic indicators are favorably above national medians with per capita and median family income at 151% and 159.8% of full value, respectively, in the 2000 census.

STABLE FINANCIAL POSITION CHARACTERIZED BY STRONG GENERAL FUND RESERVES AND LIMITED FIXED EXPENDITURES

We anticipate the township's financial position will remain stable despite recent modest planned draws on reserves due to prudent financial management, strong General Fund reserves, and limited fixed expenditures. Following surplus operations from fiscal 2005 to fiscal 2007, the township had modest planned draws on reserves in fiscal 2008 and fiscal 2009 of \$226,000 and \$11,000, respectively, for capital improvements, including a new fire hall. The township ended fiscal 2009 with \$1.5 million in its General Fund balance, or a strong 40.6% of General Fund revenues. The township is on a March 31 fiscal year and ended fiscal 2010 with a slight increase in reserves from 2009. Township officials reduced expenditures such as legal fees and road improvements in fiscal 2010 to offset declining property tax revenues and state aid and maintain balanced operations. The fiscal 2011 budget currently calls for a modest \$100,000 decline in General Fund reserves though officials expect to have balanced operations.

The township favorably has limited fixed expenditures as it has only 20 employees, no unions, and no other post-employment benefit liabilities. Additionally, the county sheriff provides police protection and the Brighton Area Fire Authority provides fire protection. Both services are funded through levies paid directly by township residents to the county and the Fire Authority, so there are no administrative costs incurred by the township for these services. The township was responsible for construction of the two fire halls within the township, both of which are relatively new, and no additional construction is expected in the medium term. The Fire Authority funds department operations and maintenance of the fire halls. The township's largest revenue sources are relatively equal in size with property taxes at 30.3% of operating revenues in 2009, followed by intergovernmental at 29.8%, and charges for services (primarily refuse collection) at 29.7%. Its largest expenditure item is general government, at 52.1% of expenditures, followed by refuse at 22.7%, and highways and public works at 15.4%. The township has the ability to go to voters and request that its charter millage (currently levied at approximately 0.9 mills) be restored to the original allowable 1.3 mills, though the township has no plans to do so at this time.

#### LOW DEBT BURDEN WITH NO FUTURE BORROWING EXPECTED

We expect the township's direct debt burden of 0.5% of full valuation will continue to remain low as the township has no future borrowing plans. Over 90% of the township's existing debt was issued for water or sewer improvements and payments are made from water and sewer revenues or special assessments. The remaining debt was issued for road improvements and debt service payments are also made from special assessments. Favorably, collections on special assessments have been steady and township officials have not seen an increase in delinquencies nor in chargebacks from the county for delinquent assessments that the county had previously purchased. The township has established debt service funds for each of its bonds or loans and each of the funds had satisfactory reserves as of the end of fiscal 2009, providing a cushion should special assessments decline. Additionally, a new user fund was established with connection fees when development was more robust and the fund had approximately \$1.1 million at the end of fiscal 2009. The township is currently using that fund as a revolving loan fund for capital improvements for water and sewer, but the funds could also provide a cushion should special assessment delinquencies increase. Principal amortization is rapid with 90.7% of principal repaid within ten years. All of the township's debt is fixed rate, and the township is not a party to any interest rate swap agreements.

#### KEY STATISTICS:

2000 Population: 15,901 (47% increase since 1990)

2007 Population (estimate): 19,972 (25.6% increase since 2000)

2009 Full market valuation: \$2.5 billion (0.3% average annual increase since 2004)

Estimated full value per capita: \$125,699

Per capita income as % of U.S. (1999): 151%

Median family income as % of U.S. (1999): 159.8%

Unemployment rate (March 2010): 13.3%

FY2009 General Fund balance: \$1.5 million (40.6% of General Fund revenues)

Debt burden: 2.9% (0.5% direct)

Principal retirement (10 years): 90.7%

Long-term general obligation limited tax debt outstanding (including share of multi-authority and county issued bonds): \$12 million

## PRINCIPAL METHODOLOGY AND LAST RATING ACTION

The principal methodology used in rating Genoa Township (MI) was Moody's General Obligation Bonds Issued by U.S. Local Governments, published in October 2009 and available on [www.moody.com](http://www.moody.com) in the Rating Methodologies sub-directory under the Research & Ratings tab. Other methodologies and factors that may have been considered in the process of rating this issuer can also be found in the Rating Methodologies sub-directory on Moody's website.

The last rating action and report published with respect to Genoa Township (MI) was on May 14, 2009 when the township's A3 GOLT rating was affirmed. That rating was subsequently recalibrated to A1 on April 23, 2010.

### ANALYSTS:

Emily Robare, Analyst, Public Finance Group, Moody's Investors Service  
Elizabeth Foos, Backup Analyst, Public Finance Group, Moody's Investors Service

### CONTACTS:

Journalists: (212) 553-0376  
Research Clients: (212) 553-1653

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