

**GENOA CHARTER TOWNSHIP  
REGULAR MEETING  
MAY 17, 2010  
6:30 p.m.**

**AGENDA**

Call to order

Pledge of Allegiance:

Call to the Public:

**Approval of Consent Agenda:**

1. Payment of Bills
2. Request to approve minutes: 5-3-10
3. Request for Assessor to receive approval for use of vacation in excess of 10 consecutive days.
4. Request for approval to purchase 7 new laptops as recommended by the Administrative Committee.

**Approval of Regular Agenda:**

5. Request for approval of an ordinance to designate Genoa Charter Township as an enforcing agency for the Michigan Construction Code.

Correspondence

Member Discussion

Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: May 17, 2010

TOWNSHIP GENERAL EXPENSES: Thru May 17, 2010	\$174,039.71
May 14, 2010 Bi-Weekly Payroll	\$37,130.26
OPERATING EXPENSES: Thru May 17, 2010	\$76,415.89
TOTAL:	<u>\$287,585.86</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
26146	Brighton	Brighton Analytical , L.L.C.	05/03/2010	100.00
26147	CARDM	Chase Card Services	05/03/2010	226.60
26148	FONSON	Fonson, Inc.	05/03/2010	888.00
26149	GenNewUs	Genoa Twp Oak Pointe New User	05/03/2010	2,099.00
26150	LEO'S CU	Leo's Custom Sprinkler Service	05/03/2010	523.30
26151	NORTHWES	NORTHWEST PIPE & SUPPLY CO	05/03/2010	469.78
26152	PETTYCAS	Petty Cash	05/05/2010	153.78
26153	Administ	Total Administrative Services	05/14/2010	596.12
26154	Equitabl	Equivest Unit Annuity Lock Box	05/14/2010	480.00
26155	AMER IMA	American Imaging, Inc.	05/17/2010	207.24
26156	AmerAqua	American Aqua	05/17/2010	81.00
26157	B S & A	B S & A Software, Inc.	05/17/2010	2,830.00
26158	Clearwat	Clearwater Systems	05/17/2010	77.40
26159	CONSUMER	Consumers Energy	05/17/2010	185.20
26160	COOPERST	Cooper's Turf Management LLC	05/17/2010	1,462.00
26161	CorrCon	Corrigan Construction	05/17/2010	868.71
26162	COXKRIS	Kristi Cox	05/17/2010	150.00
26163	CRAMPTON	Crampton Electric Co., Inc.	05/17/2010	453.75
26164	DTE LAKE	DTE Energy	05/17/2010	881.85
26165	EHIM	EHIM, INC	05/17/2010	1,172.64
26166	ETNA SUP	Etna Supply Company	05/17/2010	2,704.26
26167	FIRESYS	Fire Systems Of Michigan, INC.	05/17/2010	71.90
26168	GANNETT	PRESS & ARGUS	05/17/2010	365.00
26169	GBS INC	Governmental Business Systems	05/17/2010	103.85
26170	GENOADPW	Genoa Township DPW Fund	05/17/2010	4,162.00
26171	GORDONFO	Gordon's Food Services	05/17/2010	96.61
26172	GTFFPR	GenoaTwp-Fut Paths,Pks & Rec	05/17/2010	57,000.00
26173	INT CTY	Intnl City-county Mgmt Assoc.	05/17/2010	853.60
26174	LAKESIDE	Lakeside Service Company, Inc.	05/17/2010	61.22
26175	LANGWORT	Langworthy Strader Leblanc	05/17/2010	77.50
26176	LivCTrea	Livingston County Treasurer	05/17/2010	49.27
26177	Livinsto	Livingston Cty Assessors Asc	05/17/2010	20.00
26178	MASTER M	Master Media Supply	05/17/2010	488.12
26179	MI CHLOR	Michigan Chloride Sales LLC	05/17/2010	2,164.60
26180	MICHAS	Michigan Assoc. of Planning	05/17/2010	60.00
26181	Perfect	Perfect Maintenance Cleaning	05/17/2010	1,078.00
26182	SECURITY	Security Lock Service	05/17/2010	99.00
26183	Tetra Te	Tetra Tech Inc	05/17/2010	190.00
26184	TRI COUN	Tri County Cleaning Supply Inc	05/17/2010	99.48
26185	UNEMPLOY	Unemployment Insurance Agency	05/17/2010	18,882.99
26186	Waste M	Waste Management of Michigan	05/17/2010	369.95
26187	WASTE MA	Waste Management	05/17/2010	71,112.00
26188	WIRELESS	Wireless Zone	05/17/2010	23.99

**Report Total: 174,039.71**

Accounts Payable  
Computer Check Register



User: diane  
Printed: 05/07/2010 - 11:17  
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26153	Administ	Total Administrative Services	05/14/2010		596.12
			Check 26153 Total:		596.12
9904	AETNA LI	Aetna Life Insurance & Annuity	05/14/2010		25.00
			Check 9904 Total:		25.00
9905	EFT-FED	EFT- Federal Payroll Tax	05/14/2010		3,976.93 2,187.82 2,187.82 511.68 511.68
			Check 9905 Total:		9,375.93
9906	EFT-PENS	EFT- Payroll Pens Ln Pyts	05/14/2010		427.94
			Check 9906 Total:		427.94
26154	Equitabl	Equivest Unit Annuity Lock Box	05/14/2010		480.00
			Check 26154 Total:		480.00
9907	FIRST NA	First National Bank	05/14/2010		300.00 2,667.18 23,258.09

Check 9907 Total:

26,225.27

Report Total:

37,130.26

**First National  
Direct Deposit  
MAY 14, 2010  
Bi-Weekly Payroll**

<b><u>Employee Name</u></b>	<b><u>Debit Amount</u></b>	<b><u>Credit Amount</u></b>
Adam Van Tassell		\$1,077.62
Amy Ruthig		\$923.87
Angela Williams		\$890.06
Carol Hanus		\$1,349.42
Caleb Klebig		\$692.13
Dave Estrada		\$1,015.61
Debbie Hagen		\$511.07
Deborah Rojewski		\$2,354.04
Diane Zerby		\$656.48
<b>Genoa Township</b>	<b>\$26,225.27</b>	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.68
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,073.81
Laura Mroczka		\$1,635.37
Michael Archinal		\$2,745.73
Renee Gray		\$953.99
Robin Hunt		\$1,245.04
Susan Sitner		\$620.98
Tammy Lindberg		\$958.83
Tesda Humphriss		\$1,982.05
<b>Total Deposit</b>		<b><u><u>\$26,225.27</u></u></b>

9:58 AM  
05/12/10

**#595 PINE CREEK W/S FUND**  
**Payment of Bills**  
**April 29 through May 11, 2010**

Type    Date    Num    Name    Memo    Amount

no checks issued

9:56 AM  
05/12/10

**#592 OAK POINTE-W/S FUND**  
**Capital Improvement**  
**Payment of Bills**  
**April 29 through May 11, 2010**

Type    Date    Num    Name    Memo    Amount

no checks issued

9:53 AM  
05/12/10

**#592 OAK POINTE WATER/SEWER FUND**  
**Payment of Bills**  
**April 29 through May 11, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	05/06/2010	1747	U.S. POSTMASTER	Mailing of irrigation brochures	-428.09
Check	05/07/2010	1748	AT & T	April 22 - May 31, 2010	-116.02
Check	05/07/2010	1749	CONSUMERS ENERGY	March 28 - April 29/10	-486.48
Check	05/07/2010	1750	DTE ENERGY	Electric Service 03/31 - 4/30/10	-6,538.51
Check	05/07/2010	1751	BRIGHTON ANALYTICAL	April & May, 2010 invoices	-469.00
Check	05/07/2010	1752	COOPERS TURF MANAGEMENT, LLC	Inv 8205	-340.00
Check	05/07/2010	1753	FASTENAL	Inv MIBRG54578	-39.63
Check	05/07/2010	1754	Biotech Agronomics, Inc.	Inv 539	-11,148.57
Check	05/07/2010	1755	BUSINESS IMAGING GROUP	Inv 208977 - OP brochures	-785.01
Check	05/07/2010	1756	DUBOIS COOPER ASSOCIATES INCORPORATE	Inv 119217	-1,430.58
Check	05/07/2010	1757	GRUNDY ACE OF HOWELL	Inv 67334	-28.99
Check	05/07/2010	1758	HOWELLTRUE VALUE HARDWARE	Inv 845236	-118.30
Check	05/07/2010	1759	NELSON TANK ENGINEERING & CONSULTING	Inv 2102	-2,800.00
Check	05/07/2010	1760	NORTHWEST PIPE AND SUPPLY, INC.	Inv 105677 & 105868	-158.02
Check	05/07/2010	1761	PVS Nolwood Chemicals, Inc	Inv 304863 & Credit #'s 90713, 90210	-694.60
Check	05/07/2010	1762	STANDARD ELECTRIC	Inv 1768498-00	-65.11
Check	05/07/2010	1763	TETRA TECH, INC.	Inv 50352988, 50352981, 50300947, 50295806	-1,210.62
Check	05/07/2010	1764	UIS PROGRAMMABLE SERVICES	Inv 530335840	-1,059.00
Check	05/07/2010	1765	USA Bluebook	Inv 139313	-28.91
Check	05/07/2010	1766	WASTE MANAGEMENT	Inv 3790701-1389-7	-104.33
Check	05/07/2010	1767	GENOA TWP UTILITY FUND	Inv 024, 025, 026	-6,656.00
Check	05/07/2010	1768	G/O SEWER AUTHORITY	Inv for lab costs 4/1/09 - 3/31/10	-3,750.00
				<b>Total</b>	<b>-38,455.77</b>

10:03 AM  
05/12/10

**#504 DPW RESERVE FUND**  
**Payment of Bills**  
**April 29 through May 11, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

10:31 AM  
05/12/10

**# 503 DPW UTILITY FUND**  
**Payment of Bills**  
**April 29 through May 11, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	05/07/2010	1442	American Backflow Prevention Association	Greg Tatara membership	-97.00
Check	05/07/2010	1443	CAVALIER	phone charges April 2010	-16.79
Check	05/07/2010	1444	FIRST IMPRESSION	Inv 46403	-550.07
Check	05/07/2010	1445	Grainger	Inv 9225134239	-1,475.68
Check	05/07/2010	1446	NORTHWEST ENERGY	Inv 672170	-184.93
Check	05/07/2010	1447	SENSUS USA	Inv 102671	-1,320.00
Check	05/07/2010	1448	SEVERN TRENT ENVIRONMENTAL SERVICES	Inv STES 2046471	-740.99
Check	05/07/2010	1449	USABlueBook	Inv 138346	-218.71
<b>Total</b>					<b>-4,604.17</b>

10:00 AM  
05/12/10

**#593 LAKE EDGEWOOD W/S FUND**  
**Payment of Bills**  
**April 29 through May 11, 2010**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	05/05/2010	1722	DTE Energy	Service from March 31, 2010 - April 30, 2010	-3,988.39
Check	05/05/2010	1723	FONSON, INC.	Inv 8886	-1,010.50
Check	05/05/2010	1724	GENOA TOWNSHIP-ADMIN FEES	Utility billing Jan 1 - March 31, 2010 (LEW)	-1,102.79
Check	05/05/2010	1725	GEOCORP, INC	Inv 00130309	-192.56
Check	05/05/2010	1726	PVS NOLWOOD CHEMICALS, INC	Inv 303932 & Credit Memo 90501	-904.60
Check	05/05/2010	1727	SEVERN TRENT ENVIRONMENTAL SERVICES,	Inv STES 2046240	-7,994.97
Check	05/06/2010	1728	United States Postal Service	Mailing of irrigation brochures	-183.88
Check	05/07/2010	1729	Brighton Analytical L.L.C.	April - May 2010 invoices	-385.00
Check	05/07/2010	1730	Biotech Agronomics, Inc.	Inv 540	-7,299.19
Check	05/07/2010	1731	Buslness imaging Group	Lake Edgewood & LE MHOG brochures	-445.55
Check	05/07/2010	1732	COOPER'S TURF MANAGEMENT	Inv 8206	-124.00
Check	05/07/2010	1733	GENOA TWP-DPW FUND	Jan 1 - March 31, 2010 invoices	-6,515.00
Check	05/07/2010	1734	G/O SEWER	Inv for lab costs from 4/1/09 - 3/31/10	-1,250.00
Check	05/07/2010	1735	PVS NOLWOOD CHEMICALS, INC	Inv 305578	-1,114.60
Check	05/07/2010	1736	SEVERN TRENT ENVIRONMENTAL SERVICES, INC		-81.17
Check	05/07/2010	1737	Tetra Tech MPS	Inv 503000947, 50295806, 50352980, 50352988	-763.75
<b>Total</b>					<b>-33,355.95</b>



**GENOA CHARTER TOWNSHIP  
REGULAR MEETING  
MAY 3, 2010  
6:30 p.m.**

**MINUTES**

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and five persons in the audience.

A Call to the Public was made with no response.

**Approval of Consent Agenda:**

Moved by Smith, supported by Ledford, to approve all items listed under the consent agenda as requested. The motion carried unanimously.

**1. Payment of Bills**

**2. Request to approve minutes: 4-19-10**

**3. Consider approval of security cameras and paving for the Genoa Athletic Field Pavilion.**

**4. Consider approval of a proposal from Tom Rogers Asphalt for repairs at the Nielsen Fire Station.**

**5. Consider approval of a proposal for the installation of Township entrance signs.**

**Approval of Regular Agenda:**

Moved by Ledford, supported by Wildman, to approve for action all items listed under the regular agenda as requested. The motion carried unanimously.

**6. Discussion regarding the Dillon Water Agreement PILOT charge.**

Mr. John Johnson addressed the board concerning the PILOT charges that have been incurred over the past 18 years. Johnson – Originally there were 89 units that were involved in the first agreement with the City of Brighton. That system costs the city zero dollars since the state provided over \$750,000.00 for the project. In the end the state paid more than one million dollars. The well on Challis Road was at one time in Genoa Township and the Township gave it to the city. We already pay an additional 10% for our water usage. We should not be charged \$100.00 just because we are outside of the city.

Archinal – There is some question regarding the legality of such charges. A township law E-Letter speaks to a case in Grand Ledge that is on point. Basically if there are premiums charged to customers outside a jurisdiction those charges have to be based upon the incremental added cost of providing the service. They cannot be arbitrary.

Moved by Smith, supported by Hunt, to authorize the manager to approach the City of Brighton to discuss the concerns raised by Mr. Johnson in the hopes of settling the matter amicably. The motion carried unanimously.

**7. Consider first reading of an ordinance to designate Genoa Charter Township as an enforcing agency for the Michigan Construction Code.**

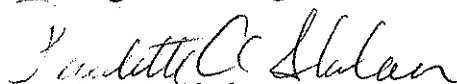
Moved by Ledford, supported by Mortensen, to approve the first reading of Ordinance 100517 as presented. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

**8. Discussion regarding ribbon cutting ceremony for the Genoa Athletic Field Pavilion.**

It was the consensus of the board to hold a ribbon cutting ceremony on June 7, 2010 at 6:00 p.m. to dedicate the new gazebo and soccer fields. This ceremony will honor Mr. Un Chong and thank Mrs. Christine Vogt for her generous donation on behalf of her husband Mr. Chong.

The board approved the purchase of four picnic tables and three receptacles at a total cost of \$4,840.00 for the completion of the gazebo.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:10 p.m.

  
Paulette A. Skolarus  
Genoa Township Clerk

(Press/Argus 05/07/2010)

# Memo

**To:** Genoa Township Board  
**From:** Debra L. Rojewski, Assessor  
**Date:** May 13, 2010  
**Re:** vacation time

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I would like to take June 16-July 5 off for a vacation in Colorado. We needed to take the extra days because I need to be in Colorado by June 18 and we are driving. All the work in the assessing department will be covered in my absence.

If you have any questions or concerns please feel free to contact me at anytime.

## Genoa Township Personnel Handbook

4. Employee vacations should not overlap. Vacations will be scheduled on a first-come, first-serve basis, using length of service to resolve any conflict. Only ten (10) vacation days may be taken consecutively without Township Board approval.
5. Vacation pay will be based on the employee's regular hours at his or her base rate in effect at the time of the vacation. Bonuses, etc. will not be used in the calculation of vacation time.
6. Upon termination of employment, by either party, for any reason, employees will be paid for any unused vacation time.

### **B. HOLIDAYS**

1. All regular full-time and regular part-time employees will receive time off, with pay. Part time employees will be compensated at half time.

New Years Day	January 1
Martin Luther King Day	Third Monday in January
Memorial Day	Last Monday in May
Good Friday	Friday before Easter
Independence Day	July 4
Labor Day	First Monday in September
Columbus/Stornant Day	Second Monday in October
Thanksgiving Day	Fourth Thursday in November
Friday following Thanksgiving	
Christmas Eve	December 24
Christmas Day	December 25
New Years Eve	December 31
Election Day	Presidential and Gubernatorial

(Temporary employees will receive holiday time off for such holidays, but will not receive holiday pay.)

2. Holiday pay will be based on the employee's regular hours at his or her base rate in effect at the time of the holiday.

Memorandum

TO: Administrative Committee

FROM: Adam

DATE: May 13, 2010

RE: Laptop Purchases

Per the Genoa Township Computer Replacement Schedule the following laptops are in need of replacement:

2 ZBA staff member laptops (Adam and Amy)

4 ZBA boardmember laptops (Steve Wildman, Mike Howell, Barb Figurski, Marianne McCreary)

1 Township Board Member Laptop (Jean Ledford)

Township Staff proposes to order 7 new laptops in the first week of June at a cost of \$4097.52 (see attached quote). The new laptops should arrive by the third week of June, giving Staff time to prepare them for use. Staff will then collect ZBA laptops and the Board member laptop at the June 15 and June 21 meetings and distribute the new laptops. Township Staff will then recondition the replaced laptops to be used for the upcoming elections training in July and subsequent elections in August and November.

Please let me know if you require anything further.

Michael Archinal

Gary McCririe

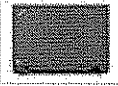
Polly Skolarus

Robin Hunt



## Shopping Cart

[Print](#)


Qty.	Product Description	Savings	Total Price
7	 ThinkPad SL Series SL510(28479UU) Intel Core 2 Duo T6570(2.10GHz) 15.6" 2GB Memory 250GB HDD Intel GMA 4500MHD NoteBook Item #: N82E16834146736 Return Policy: --Personal Computer Replacement Policy	-\$30.00 Instant	<del>\$4,199.93</del> \$3,989.93 (\$569.99 each)
<b>Subtotal:</b>			<b>\$3,989.93</b>
Calculate Shipping Zip Code: 48116 <input type="text"/> UPS Guaranteed 3 Day Service - \$107.59		<b>Shipping:</b>	<b>\$107.59</b>
<b>Redeem Newegg Gift Cards</b> Card Number: <input type="text"/> Security Code: <input type="text"/>			
<b>Apply Promo Code(s):</b>		Promo Code:	\$0.00
No Interest if paid in full in 12 Months on orders over \$500. Plus, New Newegg Preferred Account Customers: Save \$20 off \$100. Subject to credit approval. <a href="#">Details</a>			
<b>Grand Total:</b>			<b>\$4,097.52</b>

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## MEMORANDUM

TO: Township Board

FROM: Michael Archinal 

DATE: 5/14/10

RE: State Construction Code Adoption

We have still not finalized our contract with SafeBuilt to provide building inspection services. It is necessary to have this contract in place before we adopt the State Construction Code. The delay is related to legal review of State Statute and Attorney General's Opinion regarding the enforcement of the code by private contractors. This item is on your agenda because the 5/17/10 date was publicly noticed and referenced at first reading. Please consider the following action:

**Moved by \_\_\_\_\_, supported by \_\_\_\_\_, to table this matter until a final contract is completed between SafeBuilt and Genoa Charter Township.**

Genoa Charter Township  
Ordinance#: 100517

An ordinance to designate an enforcing agency to discharge the responsibility of Genoa Charter Township, under the provisions of the Stille-DeRosette-Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1501 et seq.

The Genoa Charter Township ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the Michigan (Building, Electrical, Mechanical or Plumbing) Code, in accordance with Section 8b(6) of 1972 PA 230, the (Building, Electrical, Mechanical, or Plumbing) Code Official of Genoa Charter Township is hereby designated as the enforcing agency to discharge the responsibility of the Genoa Charter Township under 1972 PA 230, State of Michigan. Genoa Charter Township assumes responsibility for the administration and enforcement of said Act throughout its corporate limits.

Section 2. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

This ordinance duly adopted on \_\_\_\_\_ at a regular meeting of the Genoa Charter Township Board of Trustees and will become effective \_\_\_\_\_.

Date: \_\_\_\_\_, \_\_\_\_\_.

Signed: \_\_\_\_\_

Polly Skolarus  
Clerk of Genoa Charter Township

Attested: \_\_\_\_\_

Gary McCririe  
Supervisor of Genoa Charter Township





STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

ROBERT J. KLEINE  
STATE TREASURER

May 12, 2010

To Board 5/17/2010

Derian Campos  
CRW Plastics USA, Inc.  
5775 Brighton Pines Ct.  
Howell, MI 48843

Dear Mr. Derian Campos:

Pursuant to Section 9f of Public Act 206 of 1893, the General Property Tax Act, the Department of Treasury received the New Personal Property Exemption resolution submitted for CRW Plastics USA, Inc., 214-2009, in the Township of Genoa, Livingston County. Section 9f(1) states, in part, that "the governing body of an *eligible local assessing district* may adopt a resolution to exempt from the collection of taxes under this act all new personal property..." [Emphasis added].

The State Tax Commission, at their April 26, 2010 meeting, considered the CRW Plastics USA, Inc. resolution. After consideration, it has been determined that the Township of Genoa is not an *eligible local assessing district* as defined in Section 9f(7)(g). Therefore, since the Township of Genoa is not eligible to adopt such a resolution, the request for the New Personal Property Exemption has been denied.

A party aggrieved by the issuance, refusal to issue, revocation, transfer, or modification of a new personal property exemption may appeal the finding within 30 days to the Michigan Tax Tribunal.

If you have further questions regarding the denial of this exemption, please contact the Property Services Division at (517) 373-2408 or PTE-Section@michigan.gov.

Sincerely,

Kelli Sobel, Executive Director  
State Tax Commission

By Certified Mail

c: Debra Rojewski, Assessor, Township of Genoa  
Clerk, Township of Genoa

SOUTHEASTERN CHAPTER MICHIGAN ASSESSORS ASSOCIATION



M.A.A.

May 5, 2010

Laura Mroczka  
Genoa Township  
2911 Dorr Rd  
Brighton, MI 48116

**RE: Educational Scholarship**

Dear Laura:

I am pleased to inform you that the SECMAA Executive Board has awarded you an Educational Scholarship for 2010. The scholarship award is \$400 and can be used for the following:

- The annual International Association of Assessing Officers conference
- The annual Michigan Assessors Association conference
- An assessment related course subject to approval by the Board of Directors.

The scholarship can also be used towards lodging, exam fees, and test fees incurred for the items noted above **which are not paid for by your employer**. Proof of registration for conference or approved course must be submitted prior to attendance.

If you are unable to use this scholarship prior to May 2010 and would like an extension, you must make a written request to the SECMAA Executive Board for approval.

Congratulations!

Sincerely,

Darrin P. Kraatz, CMAE III  
SECMAA Scholarship Chair

An association of public officials and employees engaged in the assessment of property for taxation organized for the purpose of improving standards and developing better techniques in assessment administration

APR 23 2010

RECEIVED

3734 Honors Way  
Howell, MI 48843

April 20, 2010

DOCKET NO. 0362772

Genoa Township  
2911 Dorr Rd.  
Brighton Mi. 48116

Dear Genoa Township:

Along with the information requested on the enclosed e-mail sent April 19, 2010, we respectfully request the following under the FOIA:

1. Please describe all Genoa Township review board members/assessing dept. employees (2004-2010) qualifications/ special training and/or experience for decisions making regarding property tax appeals, poverty exemptions, medical hardships, poverty, hardship, unemployment, total and permanent disabilities, social security disability law, Medicare, healthcare costs associated with a disability, Neurological disorders, pharmacological complications, Opiate distribution patient agreements, tax laws, naming each institution and dates attended.

✓ 2. During each year from 2004 – 2010, how many applications for hardship exemptions were submitted to Genoa Township review board for property tax relief?

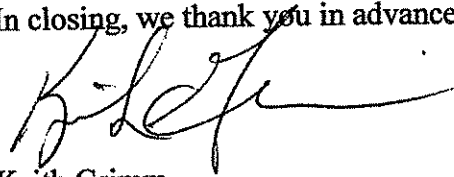
✓ 3. During each year from 2004 – 2010, how many petitions were granted?

4. Copies of all granted hardship/poverty exemptions from 2004-2010, their applications along with any and all supporting documentation presented to Genoa Township Review Board used to assist them with their decisions.

5. The person/agent responsible for drafting poverty exemption policy for Genoa Township, their special training and or experience naming each institution and dates attended.

With the foregoing in mind, we ask all requested information be forwarded as soon as possible to 3734 Honors Way; Howell Mi. 48843.

In closing, we thank you in advance for your anticipated cooperation in this matter.

A handwritten signature in black ink, appearing to read 'Keith Grimm', with a long horizontal flourish extending to the right.

Keith Grimm



# Genoa Charter Township

2911 Dorr Road • Brighton, Michigan 48116 • (810) 227-5225 • Fax (810) 227-3420 • www.genoa.org

Wednesday, May 12, 2010

Keith Grimm  
3734 Honor's Way  
Brighton MI 48116

RE: Docket #0362772  
FOIA Request

Mr. Grimm,

On April 23, 2010 I received a Freedom of Information Act request from you. Please be advised that FOIA, (MCL 15.231 *et seq*) provides for public access to certain public records of public bodies. It does not require a public body to make a compilation, summary or report of information §15.233(4). Some of your requests ask for the creation of a new public record. The Act does not compel us to do so §15.233(5). I have provided requested existing information described as follows:

1. The Assessor, Deputy Assessor and Assessing Clerk are all certified by the State of Michigan. Copies of their certifications will be provided. To the extent that the information that you requested is not contained in the certifications provided, your request is denied pursuant to MCL 15.233 for the reason that there is no public record containing the information requested.
2. 104
3. 88
4. The information you are requesting is exempt from disclosure pursuant to §12.243(1a): The information is of a personal nature. Public disclosure of this information would constitute a clearly unwarranted invasion of an individual's privacy, and §12.243(w): The information would disclose the social security number of an individual.
5. The person responsible for drafting the poverty exemption guidelines is the Assessor. A copy of her certification will be provided.

Pursuant to §15.234 of the Act please remit \$26.24 described as follows:

Hourly Clerical	2 hour @ \$13.00	\$26.00
Copies	3 @ .08	.24
		TOTAL \$26.24

Payment must be received prior to the release of the requested records.

Regards,

Michael C. Archinal  
Manager  
FOIA Coordinator

Cc: Frank Mancuso Esq.  
Gary McCririe, Supervisor  
Debra Rojowski, Assessor

Supervisor  
Gary T. McCririe

Clerk  
Paulette A. Skolarus

Treasurer  
Robin L. Hunt

Manager  
Michael C. Archinal

Trustees

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PRESS ARGUS

## ROADS

# Hartland adds road millage to ballot

## Proposal would bring in about \$617K a year for improvements

By Frank Konkel  
DAILY PRESS & ARGUS

Hartland Township has approved a millage question to be added to the Aug. 3 election ballot that would generate funds for pathway and road improvements for the township.

The five-year 1-mill proposal would generate approximately \$617,000 a year for five years.

A homeowner with an average taxable value of \$160,000 would pay about \$160 annually under the millage.

Township Manager James Wick-

man said funding from the Livingston County Road Commission is dwindling while Hartland Township roads continue to deteriorate. He said the township isn't advocating for or against the proposal, but that the township wants to provide residents an opportunity to decide for themselves.

"We're seeing Road Commission funds continue to decline. That's just the way it is, and we're stuck with road conditions deteriorating," Wickman said. "The residents have made it quite clear that they're looking for the township to make something happen to

improve the condition of the roads. The township isn't advocating, we're just trying to be responsive to our residents."

Hartland Township will host two town-hall meetings to discuss the proposal. The meetings will take place at 7 p.m. Tuesday and at 7 p.m. June 15 at the Township Hall, 2655 Clark Road in Hartland Township.

If approved, the primary objective of the funds generated from the millage would be to protect existing street lighting and incorporate road chloride applications again — the township first made cuts to road chloride applications

two years ago, and cut applications again this year. Wickman said instead of two applications per year, the township could increase to four or even five applications, which would keep dust under control for many local roads.

If the millage passes, the township would also pave a 1.25-mile portion of Bergin Road east of Hacker Road. Wickman said Bergin Road is heavily traversed and has experienced drainage issues, among other problems, leading to vehicle accidents.

Other road projects that would likely receive attention would be

paving Hacker Road — which Hartland Township shares with Oceola Township — and a two-mile stretch of Clyde Road, east of Hartland Road to Fenton. Wickman said the plan for Clyde Road would be to add eight inches of limestone supplemental treatment to it.

"One of the big goals of the whole overall plan is to provide alternate local routes to residents so they don't have to always rely on M-59 at rush hour," Wickman said. "They could go down local routes east, west, north or south without congesting one specific area of traffic."

Wickman said he's spoken with

residents who approve and residents who disapprove of the millage, but added that township governmental units in Michigan are not set up to deal with road issues.

"It's a potential solution identified, so we're putting it before voters to see if they want to enact a millage to help solve some of these problems," Wickman said.

More information on the millage can be found at [www.hartlandtwp.com](http://www.hartlandtwp.com).

Contact Daily Press & Argus reporter Frank Konkel at (517) 552-2835 or at [fkonkel@gannett.com](mailto:fkonkel@gannett.com).