

**GENOA CHARTER TOWNSHIP**  
**Public Hearing and Regular Meeting**  
**February 1, 2010**  
**6:30 p.m.**

**AGENDA**

Call to order

Pledge of Allegiance:

Call to the Public:

**Approval of Consent Agenda:**

1. Payment of Bills
2. Request to approve minutes: 1-19-10

**Approval of Regular Agenda:**

3. Request to authorize a publication and set public hearing for February 15<sup>th</sup>, 2010 at 6:30 p.m. for approval of amendments to Zoning Ordinance Articles 3,6,7,8,9,11,12,13,14,16,18,19,23,and 25.
4. First review of the budget projections for the fiscal year ending March 31, 2011 with an analysis of the nine-month actual of quarter ending 12-31-2009 as submitted by Ken Palka.
5. Request for approval of budget amendments for township funds as requested.
6. Discussion of the ending fund balances for township funds totaling \$4,139,921 projected thru March 31, 2010 and fund balances as projected thru March 31, 2011 as requested by the Board of Trustees.

Correspondence

Member Discussion

Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: February 1, 2010

TOWNSHIP GENERAL EXPENSES: Thru February 1, 2010	\$126,961.94
January 22, 2010 Bi-Weekly Payroll	\$36,082.71
February 1, 2010-Monthly Payroll	\$10,900.97
OPERATING EXPENSES: Thru February 1, 2010	\$102,710.76
TOTAL:	\$276,656.38

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
25894	Administ	Total Administrative Services	01/22/2010	596.12
25895	Equitabl	Equivest Unit Annuity Lock Box	01/22/2010	220.00
25896	SOM-TRE	State Of Mich- Dept Of Treasur	01/21/2010	3,466.03
25897	ADT	ADT Security Services, Inc.	01/21/2010	366.32
25898	AmerAqua	American Aqua	01/21/2010	81.00
25899	ATT& IL	AT&T	01/21/2010	703.26
25900	BLUE CRO	Blue Cross & Blue Shield Of Mi	01/21/2010	11,769.66
25901	CONSUMER	Consumers Energy	01/21/2010	893.85
25902	ECO DEV	Economic Development Council	01/21/2010	8,000.00
25903	EHIM	EHIM, INC	01/21/2010	340.40
25904	FED EXPR	Federal Express Corp	01/21/2010	23.27
25905	PRINTING	PRINTING SYSTEMS	01/21/2010	566.83
25906	Unum	Unum Provident	01/21/2010	1,101.40
25907	VERIZONW	Verizon Wireless	01/21/2010	191.57
25908	Zerby	Kenneth Zerby	01/21/2010	175.21
25909	AT&TLONG	AT&T Long Distance	01/25/2010	70.26
25910	CARDM	Chase Card Services	01/25/2010	1,137.22
25911	COXKRIS	Kristi Cox	01/25/2010	150.00
25912	DYKEMA	Dykena Gossett PLLC	01/25/2010	884.50
25913	SKOLAR P	Paulette Skolarus	01/25/2010	48.50
25914	Administ	Total Administrative Services	02/01/2010	125.00
25915	Equitabl	Equivest Unit Annuity Lock Box	02/01/2010	20.00
25916	LEDFOORD	Jean Ledford	01/25/2010	455.00
25917	MCCRIRIE	Gary McCririe	01/25/2010	455.00
25918	MORTENSE	H.J. Mortensen	01/25/2010	455.00
25919	SMITH T	Todd Smith	01/25/2010	455.00
25920	AMER PLA	American Planning Association	02/01/2010	405.00
25921	Americ G	American General Life Insuranc	02/01/2010	290.00
25922	ARCHINAL	Michael Archinal	02/01/2010	500.00
25923	COMCAST	COMCAST	02/01/2010	94.02
25924	CorrCon	Corrigan Construction	02/01/2010	401.00
25925	DTE EN	DTE Energy	02/01/2010	203.42
25926	EHIM	EHIM, INC	02/01/2010	1,382.27
25927	GENOA TW	Genoa Township	02/01/2010	231.29
25928	HUMPHT	Tesha Humphriss	02/01/2010	500.00
25929	HUNTR	ROBIN HUNT	02/01/2010	41.36
25930	Liv Cty	Livingston Cty Treasurers Assn	02/01/2010	10.00
25931	Mancuso	Mancuso & Cameron	02/01/2010	1,831.50
25932	MASTER M	Master Media Supply	02/01/2010	962.51
25933	mhog	MHOG Utilities	02/01/2010	97.71
25934	MTA-PAC	MTA-PAC	02/01/2010	25.00
25935	PRINTING	PRINTING SYSTEMS	02/01/2010	256.56
25936	SELCRA	Selcra	02/01/2010	8,307.47
25937	SHELL	Shell	02/01/2010	434.41
25938	SKOLAR P	Paulette Skolarus	02/01/2010	38.50
25939	Tetra Te	Tetra Tech Inc	02/01/2010	9,321.49
25940	TRI COUN	Tri County Cleaning Supply Inc	02/01/2010	149.43
25941	VERIZONW	Verizon Wireless	02/01/2010	228.60
25942	WASTE MA	Waste Management	02/01/2010	68,500.00

**Report Total: 126,961.94**

Accounts Payable  
Computer Check Register



User: diane

Printed: 01/15/2010 - 12:18

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
25894	Administ	Total Administrative Services	01/22/2010		596.12
				Check 25894 Total:	596.12
9848	AETNA LI	Aetna Life Insurance & Annuity	01/22/2010		25.00
				Check 9848 Total:	25.00
9849	EFT-FED	EFT- Federal Payroll Tax	01/22/2010		3,927.79 2,125.62 2,125.62 497.14 497.14
				Check 9849 Total:	9,173.31
9850	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/22/2010		427.94
				Check 9850 Total:	427.94
25895	Equitabl	Equivest Unit Annuity Lock Box	01/22/2010		220.00
				Check 25895 Total:	220.00
9851	FIRST NA	First National Bank	01/22/2010		300.00 2,667.18 22,673.16

Check 9851 Total:

25,640.34

Report Total:

36,082.71

**First National  
Direct Deposit  
JANUARY 22, 2010  
Bi-Weekly Payroll**

<b><u>Employee Name</u></b>	<b><u>Debit Amount</u></b>	<b><u>Credit Amount</u></b>
Adam Van Tassell		\$1,059.22
Amy Ruthig		\$923.87
Angela Williams		\$700.86
Carol Hanus		\$1,349.42
Caleb Klebig		\$478.17
Dave Estrada		\$1,015.61
Debbie Hagen		\$533.15
Deborah Rojewski		\$2,354.04
Diane Zerby		\$589.47
<b>Genoa Township</b>	<b>\$25,640.34</b>	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.68
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,073.81
Laura Mroczka		\$1,635.37
Michael Archinal		\$2,745.73
Renee Gray		\$953.99
Robin Hunt		\$1,245.04
Sue Sitner		\$342.85
Tammy Lindberg		\$908.83
Tesha Humphriss		\$2,191.74
<b>Total Deposit</b>		<b><u><u>\$25,640.34</u></u></b>

Accounts Payable  
Computer Check Register



User: diane

Printed: 01/22/2010 - 14:56

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
25914	Administ	Total Administrative Services	02/01/2010		125.00
				Check 25914 Total:	125.00
9852	EFT-FED	EFT- Federal Payroll Tax	02/01/2010		1,655.34 659.99 659.99 154.36 154.36
				Check 9852 Total:	3,284.04
9853	EFT-PENS	EFT- Payroll Pens Ln Pyts	02/01/2010		212.66
				Check 9853 Total:	212.66
25915	Equitabl	Equivest Unit Annuity Lock Box	02/01/2010		20.00
				Check 25915 Total:	20.00
9854	FIRST NA	First National Bank	02/01/2010		7,209.27 50.00
				Check 9854 Total:	7,259.27
				Report Total:	10,900.97

**First National  
Direct Deposit  
FEBRUARY 1, 2010  
Monthly Payroll**

<b><u>Employee Name</u></b>	<b><u>Debit Amount</u></b>	<b><u>Credit Amount</u></b>
<b>Genoa Township</b>	<b>\$7,259.27</b>	
<b>Adam Van Tassel</b>		<b>\$522.73</b>
<b>Gary McCririe</b>		<b>\$2,178.11</b>
<b>H.J. Mortensen</b>		<b>\$332.46</b>
<b>Jean Ledford</b>		<b>\$468.25</b>
<b>Paulette Skolarus</b>		<b>\$3,111.07</b>
<b>Steve Wildman</b>		<b>\$316.80</b>
<b>Todd Smith</b>		<b>\$329.85</b>
<b>Total Deposit</b>		<b><u><u>\$7,259.27</u></u></b>



**#593 LAKE EDGEWOOD W/S FUND**  
**Payment of Bills**  
**January 12 - 27, 2010**

Type	Date	Num	Name	Memo	Amount
Check	01/13/2010	1663	Brighton Analytical L.L.C.	Dec 09 and Jan 10 invoices	-2,388.00
Check	01/13/2010	1664	Consumers Energy	Gas Service 12/05/09 - 01/08/2010	-550.64
Check	01/13/2010	1665	COOPER'S TURF MANAGEMENT	Inv 8050	-120.00
Check	01/13/2010	1666	City Of Brighton	Northstar #1 Conf CE & Northstar #2/Lake Edg	-22,834.69
Check	01/13/2010	1667	K & J ELECTRIC, INC.	Inv's 5042, 5043, 5044	-1,460.00
Check	01/13/2010	1668	PVS NOLWOOD CHEMICALS, INC	Inv 296295, CM 88609, 88775	-694.60
Check	01/13/2010	1669	SEVERN TRENT ENVIRONMENTAL S	Inv 2044473	-7,997.41
Check	01/13/2010	1670	STATE OF MICHIGAN	Biosolids Land Application Fee	-947.30
Check	01/27/2010	1671	AT&T	Jan 7, - Feb 12, 2010	-272.81
Check	01/27/2010	1672	Brighton Analytical L.L.C.	Inv #'s 0110-66274, 0110-66339, 0110-66375	-231.00
Check	01/27/2010	1673	Consumers Energy	Gas Service 7817 Bendix Rd.	-1,978.04
Check	01/27/2010	1674	K & J ELECTRIC, INC.	Inv 5068	-815.00
Check	01/27/2010	1675	GENOA TWP.	Utility billing 9/30/09 - 12/31/09	-17.70
Check	01/27/2010	1676	S.W.F. Restorations	Inv 924	-2,301.75
Check	01/27/2010	1677	SEVERN TRENT ENVIRONMENTAL S	Inv 2044958	-7,994.97
<b>TOTAL</b>					<b>-50,603.91</b>

**#592 OAK POINTE WATER/SEWER FUND**  
**Payment of Bills**  
**January 12 - 27, 2010**

Type	Date	Num	Name	Memo	Amount
Check	01/14/2010	1652	AT & T	Jan 1 - 31, 2010	-39.95
Check	01/14/2010	1653	BRIGHTON ANALYTICAL	Inv #'s 1209-66151, 66153, 66199	-629.00
Check	01/14/2010	1654	CONSUMERS ENERGY	11/26/09 - 12/30/09	-1,183.06
Check	01/14/2010	1655	EVERGREEN OUTDOOR, INC	Inv 5088, 5099, 5107	-270.00
Check	01/14/2010	1656	WASTE MANAGEMENT	Inv 3764257-1389-2	-100.39
Check	01/27/2010	1657	AT & T	Jan 7 - Feb 12, 2010	-541.44
Check	01/27/2010	1658	AT & T Long Distance	Inv 849302503	-0.19
Check	01/27/2010	1659	BRIGHTON ANALYTICAL LLC	Invoices noted below	-402.00
Check	01/27/2010	1660	EAST JORDAN IRON WORKS	Inv 3220337	-2,600.00
Check	01/27/2010	1661	K & J Electric, INC	Invoices noted below	-5,596.00
Check	01/27/2010	1662	Livingston County Register of Deeds	Utility easement for Vic & Bob's	-20.00
Check	01/27/2010	1663	PVS Nolwood Chemicals, Inc	Inv 297585 & Credits 89100 & 88717	-729.60
Check	01/27/2010	1664	SEVERN TRENT ENVIRONMENTAL	Inv #'s 2044959, 2044957 & 2044999	-30,245.09
Check	01/27/2010	1665	TETRA TECH, INC.	Inv 50300947	-305.00
Check	01/27/2010	1666	ALEXANDER CHEMICAL CORP	Inv 0427334	-3,420.71
<b>TOTAL</b>					<b>-46,082.43</b>

**#592 OAK POINTE W/S**  
**Capital Improvement**  
**Payment of Bills**  
**January 12 - 27, 2010**

Type	Date	Num	Name	Memo	Amount
no checks issued					

**#503 DPW UTILITY FUND**

**Payment of Bills  
January 12 - 27, 2010**

Type	Date	Num	Name	Memo	Amount
Check	01/13/2010	1383	CAVALIER	January 2010 statement	-17.40
Check	01/13/2010	1384	Checkered Flag Oil Change Center	Inv #'s 140554 & 140799	-70.90
Check	01/13/2010	1385	Wells Fargo Financial Leasing	Inv 6745365418	-313.02
Check	01/13/2010	1386	LOWE'S	December 09 invoices	-1,057.73
Check	01/15/2010	1387	U.S. POSTMASTER	MHOG billing - Oct - Dec 09	-1,292.13
Check	01/15/2010	1388	Carol Hanus	Toll free #, Internet and postage	-123.15
Check	01/15/2010	1389	USABlueBook	Inv 960114	-1,035.23
Check	01/21/2010	1390	Computer Medic	Laptop repair Inv # 170177	-85.00
Check	01/22/2010	1391	Greg Tatara	LCD monitor	-118.98
Check	01/27/2010	1392	GRUNDY ACE OF HOWELL	Inv #'s 66393, 66435, 66853	-6.42
Check	01/27/2010	1393	Mancuso & Cameron	Professional services: Misc.	-75.00
Check	01/27/2010	1394	NORTHWEST ENERGY	Inv 661484	-603.25
Check	01/27/2010	1395	SEVERN TRENT ENVIRONMENTAL	Inv 2044999	-96.90
Check	01/27/2010	1396	TETRA TECH, INC.	Inv 50320934	-840.00
Check	01/27/2010	1397	Verizon Wireless	Cell phones	-289.31
<b>Total</b>					<b>-6,024.42</b>

**#504 DPW RESERVE FUND**

**Payment of Bills  
January 12 - 28, 2010**

Type	Date	Num	Name	Memo	Amount
no checks issued					

**#595 PINE CREEK W/S FUND**

**Payment of Bills  
January 12 - 28, 2010**

Type	Date	Num	Name	Memo	Amount
no checks issued					

**GENOA CHARTER TOWNSHIP**  
**Regular Meeting**  
**January 19, 2010 (Tuesday)**

**MINUTES**

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and one person in the audience.

A Call to the Public was made with no response.

**Approval of Consent Agenda:**

Moved by Ledford, supported by Mortensen, to approve all items listed under the Consent Agenda as requested. The motion carried unanimously.

**1. Payment of Bills**

**2. Request to approve minutes: 01/04/2010**

**3. Request approval to enter into agreements to collect 2010 summer school property taxes with Hartland Consolidated Schools, Brighton Area Schools and Howell Public Schools as submitted by the Township Treasurer.**

**4. Request for approval of the 2010 poverty guidelines for poverty exemption as submitted by the Township Assessor.**

**Approval of Regular Agenda:**

Moved by Ledford, supported by Smith, to approve for action all items listed under the Regular Agenda. The motion carried unanimously.

**5. Discussion of a 5-year budget projection for the Township general fund thru 2014 as presented by Township Clerk.**


Skolarus presented the five-year budget to the board. No formal action was taken.

**6. Request to authorize a publication and set public hearing for February 1, 2010 at 6:30 p.m. for approval of amendments to Zoning Ordinance Articles 3,6,7,8,9,11,12,13,14,16,18,19,23,and 25.**

GENOA CHARTER TOWNSHIP – Regular Meeting - January 19, 2010

Moved by Smith, supported by Ledford, to authorize the publication and set the hearing as requested. The motion carried unanimously.

The regular meeting of the Genoa Charter Township Board was adjourned at 6:45 p.m.



Paulette A. Skolarus  
Genoa Township Clerk

(Press/argus 01/22/2010)

## MEMORANDUM

**To:** Genoa Charter Township Board of Trustees  
**Date:** January 28, 2010  
**From:** Kelly VanMarter, Planning Director  
**Subject:** Zoning Ordinance Amendments

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In response to comments made by the Livingston County Planning Department, I will be making several modifications to the proposed Zoning Ordinance amendments. The changes suggested by the County Planning Commission are minor clarification items and do not require further review by the Planning Commission. Due to the late receipt of their comments, I am requesting that the Township Board postpone their consideration of the amendments to your next scheduled meeting on February 15, 2010. This will allow for an additional publication and legal review.

Please consider the following action for this agenda item at your Monday, February 1<sup>st</sup>, 2010 meeting:

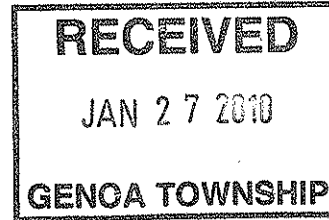
**Moved by \_\_\_\_\_, Supported by \_\_\_\_\_ to reauthorize the publication and postpone the public hearing to February 15, 2010 at 6:30 p.m. for approval of amendments to Zoning Ordinance Articles 3,6,7,8,9,11,12,13,14,16,18,19,23,and 25.**



# Livingston County Department of Planning

Division of  
HAZARD MITIGATION • PLANNING & MANAGEMENT RESEARCH • MAPPING SERVICES

January 22, 2010



Kathleen J. Kline-Hudson  
AICP, PEM  
Director

Genoa Charter Township Board of Trustees  
c/o Polly Skolarus, Township Clerk  
Genoa Charter Township Hall  
2911 Door Road  
Brighton, MI 48116

Nancy Vorhoff  
Administrative Specialist

**Re: Planning Commission Review of Text Amendment Z-06-10**

Robert A. Stanford  
AICP, PEM  
Principal Planner

Dear Board Members:

Scott Barb  
Principal Planner

The Livingston County Planning Commission met on Wednesday, January 20, 2010, and reviewed the text amendment referenced above. The County Planning Commissioners made the following recommendation:

**Z-06-10                      Approval**

Copies of the staff reviews and draft Livingston County Planning Commission meeting minutes are enclosed. Please do not hesitate to contact our office should you have any questions.

**Department Information**

Administration Building  
04 E. Grand River Avenue  
Suite 206  
Howell, MI 48843-2323

Sincerely,

Kathleen J. Kline-Hudson  
Director

(517) 546-7555  
Fax (517) 552-2347

Web Site  
[co.livingston.mi.us](http://co.livingston.mi.us)

Enclosures

Don Pobuda, Chair Genoa Township Planning Commission  
Kelly VanMarter, Planning Coordinator, Genoa Township



# Livingston County Department of Planning

Division of  
HAZARD MITIGATION • PLANNING & MANAGEMENT RESEARCH • MAPPING SERVICES

## MEMORANDUM

**TO:** Livingston County Planning Commissioners and the Genoa Charter Township Board of Trustees

**FROM:** Kathleen Kline-Hudson, Director

**DATE:** January 14, 2010

**SUBJECT:** Z-6-10 Amendments to multiple articles and sections of the Genoa Township Zoning Ordinance.

Kathleen J. Kline-Hudson  
AICP, PEM  
Director

Nancy Vorhoff  
Administrative Specialist

Robert A. Stanford  
AICP, PEM  
Principal Planner

Scott Barb  
Principal Planner

The Genoa Charter Township Planning Commission proposes to revise multiple articles and sections of the Genoa Township Zoning Ordinance. These numerous proposed text amendments have been summarized by the Genoa Charter Township Planning Director in the table below. Following the table is a discussion of some of the text amendments. Text amendments for which we have provided Staff Comments are highlighted in the table. Staff comments follow the table and they are noted in ***bold, italic underline***.

Page	Section	Change	Rationale for Change
3-7	303.02 (g)	Add language to allow for domestic pets of similar size to cats and dogs.	To allow for miniature potbellied pigs or pets not listed, but used as domestic pets.
3-10	Dimensional Standards – Residential Districts (Table) 3.04.01	Change side yard setbacks in LRR Lakeshore Resort Residential from 10'/10' to 5'/10'	ZBA has been approving 5' with a 10' minimum on one side.
3-12	3.04.02(j.)	Add description of side yard setbacks (offsets) in UR Urban Residential and LRR Lakeshore Resort Residential	Clarify UR setbacks and require a minimum 10' separation between buildings and require gutters in LRR.
6-9	6.03.02	Provide for maximum building height in PRF Public And Recreational Facilities district to be 2 stories/35 feet	This provides a base height with allowances for additional height based upon setback.
7-3	Table 7.02	Add provisions for coffee shop and allow by Special Use coffee shops with drive through	To allow drive through coffee shops in GCD General Commercial District and RCD Regional Commercial District with Special Use Approval.
7-4	Table 7.02 Schedule of Commercial Uses	Add indoor shooting/archery range to indoor recreation uses requiring a Special Land Use permit in the GCD General Commercial and RCD Regional Commercial Districts	Similar use to other forms of indoor commercial recreation listed.
7-17	7.03.02 (h) Schedule of Commercial Uses	Add language indicating that front yards can be used for more than parking with a Special Use Permit.	Clarification

### Department Information

Administration Building  
304 E. Grand River Avenue  
Suite 206  
Howell, MI 48843-2323

(517) 546-7555  
Fax (517) 552-2347

Web Site  
co.livingston.mi.us



Page	Section	Change	Rationale for Change
8-1 & 8-3	8.02 Schedule of Industrial Uses & 8.02.02 (a) (footnote)	Add Special Use Conditions for cement manufacturing and operations	Because of the impacts of this use, six (6) special conditions have been added.
8-2	Table 8.02 Schedule of Industrial Uses	Remove reference to Billboard	Clean-up/correction
8-2	Table 8.02 Schedule of Industrial Uses	Remove requirement that health clubs have to be accessory to industrial use	Health Clubs should be allowed by special use permit similar to other types of indoor recreation uses.
8-2	Table 8.02 Schedule of Industrial Uses	Add indoor shooting/archery ranges as Special Land Use in the Industrial District	Similar to other types of indoor recreation uses allowed.
<del>9-13</del>	<del>9.05.02</del>	<del>Lower stoop height from 3' to 2' and allow for ADA ramp in setback</del>	<del>Provide flexibility in residential architecture and ensure no restrictions on accessibility.</del>
9-15 to 9-17	9.06.01	Revise street light spacing from 50' to 80' on commercial streets and 300' on residential	80' light spacing corresponds better to 40' tree spacing and 300' corresponds to residential block sizes.
11-16 & 11-17	11.04.01 (f)	Allow restriction that allows accessory buildings in the LRR Lakeshore Resort Residential District to have one side yard setback of 5' or be equal to the setback of the home (whichever is greater) provided there is a minimum of 10' separation from adjacent buildings.	Consistency with the change proposed for principle residence setbacks in LRR Lakeshore Resort Residential District.
<del>11-17</del>	<del>11.04.01(g)</del>	<del>Require accessory structures meet the shoreline setback of the principle structure</del>	<del>To preserve views of the lake from adjacent residential</del>
11-18	11.04.02(e)	Remove reference to maximum coverage for decks	Deck size is regulated by setbacks
11-19	11.04.04(c)(2)	Clarify that the dog run/pet enclosure restrictions only apply to the required rear yard and that the lesser amount shall apply.	Clarification
11-19	11.04.04(c)(3)	Allow for 6' high, solid or impervious fence in AG Agricultural and CE Country Estate Districts.	Recommendation by Twp. Attorney
<del>11-21 to 11-29</del>	<del>11.05</del>	<del>Add Wind Energy Systems Ordinance</del>	<del>Add new language regulating wind energy facilities</del>
12-1	12.01.03 Schedule of Exterior Building Wall Materials	Changed "hardy board" to "fiber cement" siding	"Hardy board" is a brand name of fiber cement siding – don't want to limit manufacturer
12-2	12.02.06	Require full parapet wall to screen roof top equipment	Planning Commission has been requiring.
12-6	12.02.05(a)	Change slope requirement to match Drain Commissioner standards	Consistency with LCDC standards
<del>12-6</del>	<del>12.02.05(b)</del>	<del>Add language to prohibit landscaping below freeboard level in detention/retention ponds.</del>	<del>Recommendation by the Township Engineer. Plantings can affect storage capacity.</del>





Page	Section	Change	Rationale For Change
12-10	12.05.02(a), (b)	Add reference that sidewalks and paths shall meet Twp. Engineering Standards	Consistency with Engineering Standards
12-10	12.05.02(c)	Allow Planning Commission to permit asphalt paths along county primary roads other than Grand River	The Township has constructed asphalt along Brighton and Bauer Roads and under the right circumstances; the flexibility to allow asphalt should be left to the Commission.
<del>13-7</del>	<del>13.04.02</del>	<del>Add additional requirements for Community Sanitary Drainfields</del>	<del>Add provisions/requirements for community sanitary sewer drainfields to protect the Township from having to take over unmaintained or failing systems</del>
13-10	13.08.01	Add language encouraging Low Impact Development tools & techniques	Recommendation by the Township Engineer and Planning Director
13-10	13.08.02	Add Town Center District for consideration of underground stormwater detention.	To allow for underground detention in the Town Center Overlay district
14-6	14.06 and 14.06.01	Add language referencing Engineering Standards and encouraging Low Impact Development	Clean-up and recommendation by Township Engineer and Planning Director
14-7	14.06.05	Clarify and define stacking spaces	Ensure proper location of stacking spaces and no traffic conflicts
15-4	15.05.03(c) and footnote (4)	Allow Planning Commission discretion to waive requirement for curb and gutter	Recommendation by Township Engineer
15-6	15.05.03(d) – (i)	Add references to Township Engineering Design Standards and remove duplicate or contradictory information	As reviewed and recommended by the Township Engineer and Planning Director, these sections are revised to eliminate redundancy, and discrepancy between the ordinance and the Township Engineering Standards.
16-4 & 16-5	16.03.04, 16.03.16, 16.03.19 and 16.03.20	Allow certain signs within the setback area provided those within the right-of-way do not obstruct visibility	Garage, street, address and warning signs should be allowed within the setback area.
16-5	16.04.04	Detail prohibition of off-premise signs	Signs shall only be permitted as an accessory use on the same lot as a principal permitted use. Off-premise signs that are not located on the same lot as the principal use they serve are prohibited.
16-6	16.04.15	Add prohibition of signs that exceed size limits	Only allow signs that meet the height or area limits.
16-9	Table 16.1 footnote (1)	Restrict wall signs to one (1) for multi-tenant office buildings with common entrances	To restrict multiple wall signs on office buildings.
16-9	Table 16.1 footnote (2)b	Change "shall" to "may"	Clarification – gives Planning Commission discretion as intended.
18-10	18.07.07	Add sump pump to restricted discharges to sanitary sewer	Recommendation by Township Engineer
18-14	18.08.10	Clarify language regarding traffic improvements	To clarify and add language regarding who should approve



Page	Section	Change	Rationale For Change
19-1,2,3	19.02 (multiple)	To provide for sketch plan review of smaller special land use requests	Staff has been processing smaller special use requests (e.g. small scale outdoor display for existing business) as sketch plan review so the language is being added to allow for this.
23-3	23.04.02	Revise stay of proceedings per State Zoning Act	Allow ZBA to order the discontinuation of a use pending a ZBA hearing
23-5, 6	23.078.02-23.08.04	Add language allowing administrative approval for extensions to variance approvals for a period of 2 years.	To allow staff to grant extensions of variance approval for up to 2 years.
25-7		Add definition of "business"	Add definition to clarify application of sign regulations
25-9		Add definition of "coffee shop"	Add definition to address changes made to Article 7
25-11		Define "dog run"	Clean-up
25-13		Define "privacy fence"	Clean-up
25-27		Define "use"	Clarify applicability of design standards to different types of uses
A-1 to A-8	Appendix A	Added Table of Uses	To provide a tool to find permitted uses based on use rather than zoning district.

**Staff Comments: Overall, the proposed Genoa Charter Township text amendments are very thorough and easy to interpret. County Planning Staff offers the following minimal comments that may help strengthen a few of these proposed amendments.**

- **Amendment to Dimensional Standards – Residential Districts table on page 3-10 does not reflect a change in LRR side yard setbacks to 5 feet on smaller side and a total side yard setback of 15 feet (the table states 10 feet on smaller side and a total side yard setback of 20 feet).**
- **Amendment to Table 7.02 on page 7-3 references footnote 7.02.02j, but the foot note does not mention drive through coffee shops, it only mentions drive through restaurants.**
- **Amendment to Section 9.05.02 regarding the lowering of residential stoop heights and allowing for ramps in setback – Although the summary table references an ADA ramp, the actual language in Section 9.05.02 does not. Adding a reference to ADA in the actual language might prevent the building of inferior ramps that do not meet code.**
- **The amendment to Section 11.04.01(g) that requires that accessory structures met the shoreline setback of the principal structure should reference table 3.04.02 Shoreline Setback so that the reader can easily find the shoreline setback requirements for a principal structure.**
- **Amendment to Section 12.02.05(b) adds language that prohibits landscaping below freeboard levels in detention/retention ponds. The term "freeboard" is not defined in Article 25 Definitions.**
- **The proposed Article 25 definition for "coffee shop" does not include any reference to drive through operations. By way of comparison, the definition of restaurants does list various methods of operation.**



Staff Comments: In addition to the comments above, there are two sections of proposed text that are more substantial in length. The complete proposed language for these two sections is attached in its entirety, and staff offers the following comments on each section:

Section 11.05 Wind Energy Conversion Systems (WECS) – This new text states that on-site WECS are allowed up to a height of seventy two (72) feet in any zoning district as an accessory use. On-site use WECS over a height of seventy two (72) feet shall be allowed in certain zoning districts as an accessory structure subject to the requirements of Section 11.05.03 (Utility Grid WECS, Anemometer Towers and On-site Use WECS Over Seventy Two (72) Feet High). A utility grid WECS shall be allowed as a principal use in certain zoning districts, subject to the requirements of Section 11.05.0. The text amendment then defines the differences between an “On site WECS” and a “Utility grid WECS”, and also includes most of the definitions suggested by the Michigan Department of Labor & Economic Growth (MDLEG) in their Sample Zoning for Wind Energy Systems publication. The remainder of this new text lists standards for on site WECS and utility grid WECS, including site plan requirements.

Wind Energy Conversion Systems must now be added as accessory uses and special land uses in the appropriate zoning districts; this amendment to the schedules of uses in the various zoning district articles was not included with these text amendments. Overall, this proposed ordinance language closely follows the suggestions of MDLEG and it is exemplary.

Section 13.04.02 Community Sanitary Drainfields –This text addresses the implementation of a community sanitary drainfield when connection to a public system is not possible or soil conditions preclude the use of individual sewage treatment systems. Much of the proposed text regards how a maintenance agreement shall be prepared. The only section of text that County Planning Staff questions, regards the establishment of a special assessment district, and it reads as follows:

- (f) The Township may require the applicant to establish a special assessment district for the development prior to granting final approval. The purpose of the special assessment district would be to provide for assessment of the units or lots for the costs of inspection, maintenance or repair of the private system in the event the homeowner’s association fails to properly perform such work or the cost of connection to a public system should the private system fail. However, the responsibility for maintaining the system shall be the responsibility of the homeowner’s association and nothing herein shall obligate the Township to conduct any inspection, monitoring, maintenance, repair, operation or replacement of the private system.

County Planning Staff suggests that the Township check with their attorney on this wording, since a special assessment district (SAD) is usually created by a local unit of government, not an applicant. A local unit of government may be the only entity that legally has the authority to create an SAD.



Z-6-10  
January 14, 2010  
Page 6

**Township Planning Commission Recommendation: Approval.** The Genoa Charter Township Planning Commission recommended approval of the text amendments at their November 9, 2009 and December 14, 2009 meetings. There were two public hearings on the proposed changes, held on September 14, 2009 and October 13, 2009. There were comments from the public on wind energy systems.

**Staff Recommendation: Approval.** The proposed text amendments are easy to interpret and they should enhance the language of the Genoa Charter Township Zoning Ordinance. County Planning Staff urges the Genoa Charter Township Planning Commission to consider the suggestions contained within this staff review.

GENOA TOWNSHIP - GENERAL FUND  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09  
 MTG. DATE - 2/1/10

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	2ND AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	% OF REMAINING EXPENSE BUDGET	3RD PROPOSED AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
REVENUES							
000-403-000	CURRENT REAL PROP TAXES	0	862,000	(862,000)		862,000	775,800
000-407-000	DELINQUENT TAXES - REAL/PER	1,646	6,500	(4,854)		2,000	6,500
000-423-000	COLLECT FEES/EXCESS OF ROLL	178,957	300,000	(121,043)		300,000	270,000
000-423-100	COLLECTION FEES - SCHOOLS	25,407	25,500	(93)		25,500	26,000
000-445-000	PENALTIES & INTEREST ON TAXES	1,127	2,500	(1,373)		2,500	2,500
000-475-000	ORDINANCE FINES	92	800	(708)		100	500
000-476-000	LICENSES & PERMITS	6,800	12,500	(5,700)		9,000	12,500
000-476-100	CABLE FRANCHISE FEES	198,087	240,000	(41,913)		245,000	250,000
000-477-000	METRO ACT FEES	1,092	13,500	(12,408)		13,500	13,500
000-480-000	TRAILER FEES	2,560	3,000	(440)		3,000	3,500
000-574-000	STATE SHARED REVENUES	755,801	1,000,000	(244,199)		1,000,000	900,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	15,500	20,000	(4,500)		20,000	30,000
000-631-000	REFUSE COLLECTION FEES	502,496	670,000	(167,504)		670,000	705,000
000-642-000	CHARGES FOR SERV-PRTG.	0	0	0		0	0
000-664-000	INTEREST INCOME	1,314	4,000	(2,686)		1,500	4,000
000-676-000	ADMIN FEE/DPW FUND	20,000	20,000	0		20,000	20,000
000-676-100	ADMIN FEE/LIQUOR LAW FUND	2,625	3,500	(875)		3,500	3,500
000-678-300	TAXES ON LAND TRANSFER - BRIGHTON	0	137,000	(137,000)		137,000	123,300
000-678-302	TAXES ON LAND TRANSFER - HOWELL	0	0	0		0	2,900
000-678-700	WHITE PINES/STREET LIGHTING	0	650	(650)		650	650
000-695-000	OTHER MISC REVENUE	6,439	7,000	(561)		7,000	5,000
000-699-001	ELECTIONS - SCHOOLS, PRIMARY	10,674	10,000	674		10,674	20,000
	TRANSFERS IN - FROM #264 RD REIMB FUND	300,000	300,000	0		300,000	0
	TOTAL REVENUES	2,030,617	3,638,450	(1,607,833)		3,632,924	3,175,150

GENOA TOWNSHIP - GENERAL FUND  
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<b>EXPENDITURES &amp; TRANSFERS OUT TO OTHER FUNDS</b>							
101-703-000	TRUSTEES - SALARIES	17,460	31,000	13,540	43.68%	31,000	31,000
171-703-000	SUPERVISOR - SALARY	36,750	49,000	12,250	25.00%	49,000	49,000
191-703-000	ELECTION - SALARIES	8,920	10,000	1,080	10.80%	10,000	40,000
209-703-000	CONTRACTUAL - SALARIES	219,291	284,000	64,709	22.78%	284,000	295,000
210-801-000	PROFESSIONAL - LEGAL	51,044	100,000	48,956	48.96%	100,000	75,000
215-703-000	CLERK - SALARY	36,000	48,000	12,000	25.00%	48,000	48,000
223-801-000	PROFESSIONAL - AUDITOR	14,850	16,500	1,650	10.00%	16,500	17,000
241-801-000	PROFESSIONAL - ENGR./PLANNING	12,557	30,000	17,443	58.14%	30,000	35,000
241-802-000	PROFESSIONAL - IN HOUSE ENGR	19,106	30,000	10,894	36.31%	30,000	30,000
243-801-000	TAX ROLL PREPARATION	0	0	0		0	0
247-703-000	BOARD OF REVIEW - SALARIES	4,932	8,000	3,068	38.35%	8,000	8,000
247-964-000	TAX CHARGEBACKS	676	25,000	24,324	97.30%	25,000	25,000
253-703-000	TREASURER - SALARY	36,000	48,000	12,000	25.00%	48,000	48,000
265-775-000	REPAIRS AND MAINTENANCE	40,731	65,000	24,269	37.34%	65,000	65,000
265-910-000	INSURANCE	218,213	260,000	41,787	16.07%	260,000	275,000
265-920-000	UTILITIES - ELECTRIC/GAS	10,940	20,000	9,060	45.30%	20,000	20,000
284-703-000	SALARIES - OTHER	199,202	250,000	50,798	20.32%	250,000	250,000
284-704-000	RETIREMENT	60,178	90,000	29,822	33.14%	90,000	90,000
284-715-000	PAYROLL TAXES - FICA/MEDICARE	46,123	70,400	24,277	34.48%	70,400	72,000
284-720-000	MESC - UNEMPLOYMENT TAXES	0	40,000	40,000	100.00%	40,000	40,000
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	41,647	60,000	18,353	30.59%	60,000	75,000
284-850-000	TELEPHONE	9,940	18,000	8,060	44.78%	18,000	19,000
284-861-000	MILEAGE & TRAVEL EXPENSES	7,149	20,000	12,851	64.26%	20,000	20,000
284-955-000	TRUCK LEASE	600	600	0	0.00%	600	0
284-956-001	ESCROW LOSSES	0	2,000	2,000	100.00%	2,000	0
284-957-000	DUES	13,174	25,000	11,826	47.30%	25,000	25,000

GENOA TOWNSHIP - GENERAL FUND  
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 MTG. DATE - 2/1/10

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	2ND AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	% OF REMAINING EXPENSE BUDGET	3RD PROPOSED AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
284-958-000	MTG. FEES & MISC EXPENSES	10,456	20,000	9,544	47.72%	20,000	25,000
284-959-000	APPLICATION FEES EXPENSES	14,590	20,000	5,410	27.05%	20,000	30,000
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	23,592	32,000	8,408	26.28%	32,000	32,000
301-703-000	ORDINANCE OFFICER - SALARY	31,377	41,000	9,623	23.47%	41,000	41,000
336-999-001	FIRE SUB STATION EXPENSES	14,337	20,000	5,663	28.32%	20,000	22,500
441-801-010	ROAD IMPROVEMENT	280,279	315,000	34,721	11.02%	315,000	50,000
441-803-000	REFUSE COLLECTION	557,396	845,000	287,604	34.04%	845,000	850,000
441-803-100	REFUSE BULKY ITEM DISPOSAL	7,296	10,000	2,704	27.04%	10,000	10,000
441-804-000	DUST CONTROL/CHLORIDE	56,509	60,000	3,491	5.82%	60,000	62,500
441-805-000	STORMWATER - NPDES MANDATE	0	2,000	2,000	100.00%	2,000	2,000
441-971-000	WHITE PINES ST. LIGHTING	417	800	383	47.88%	800	800
751-881-000	RECREATION	81,008	91,209	10,201	11.18%	97,000	97,000
916-962-000	DRAINS AT LARGE	0	35,000	35,000	100.00%	35,000	35,000
929-977-000	CAPITAL OUTLAY	38,416	75,000	36,584	48.78%	75,000	75,000
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	0	0	0		0	200,000
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	12,500	12,500	0	0.00%	12,500	0
966-999-027	TRANS - OUT PARKS & RECREATION #270	0	100,000	100,000	100.00%	100,000	75,000
966-999-028	TRANS - OUT BLDG. & GR. - reserves - #271	45,000	45,000	0	0.00%	45,000	45,000
966-999-110	CONTINGENCIES	0	30,000	30,000	100.00%	0	30,000
	TOTAL EXPENDITURES/TRANSFERS OUT	2,278,656	3,355,009	1,076,353		3,330,800	3,334,800
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT	(248,039)	283,441	(531,480)		302,124	(159,650)
	BEGINNING FUND BALANCE	1,486,040	1,486,040	0		1,486,040	1,788,164
	ENDING FUND BALANCE	1,238,001	1,769,481	(531,480)		1,788,164	1,628,514
		12/31/09	3/31/2010			3/31/2010	3/31/2011

GENOA TOWNSHIP - LIQUOR LAW FUND #212  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
<b>REVENUES</b>					
000-570-000	STATE SHARED REVENUE	12,510	12,000	510	12,000
000-664-000	INTEREST INCOME	4	20	(16)	5
000-695-000	OTHER INCOME	0	0	0	0
	<b>TOTAL REVENUES</b>	<b>12,514</b>	<b>12,020</b>	<b>494</b>	<b>12,005</b>
<b>EXPENDITURES</b>					
000-956-000	MISC. EXPENSE	0	300	300	300
330-702-000	LIQUOR LAW ENFORCEMENT WAGES	5,850	8,000	2,150	8,000
330-704-000	RETIREMENT	585	800	215	800
330-715-000	PAYROLL TAXES	468	640	172	640
330-716-000	LIQ. LAW ADMIN FEES - GENOA	2,625	3,500	875	3,500
	<b>TOTAL EXPENDITURES</b>	<b>9,528</b>	<b>13,240</b>	<b>3,712</b>	<b>13,240</b>
	<b>NET REVENUES/EXPENDITURES</b>	<b>2,986</b>	<b>(1,220)</b>	<b>4,206</b>	<b>(1,235)</b>
	<b>BEGINNING FUND BALANCE</b>	<b>3,632</b>	<b>3,632</b>	<b>0</b>	<b>2,412</b>
	<b>ENDING FUND BALANCE</b>	<b>6,618</b>	<b>2,412</b>	<b>4,206</b>	<b>1,177</b>



GENOA TOWNSHIP - ROAD IMPROVEMENT FUND #261  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
<b>REVENUES</b>						
000-664-000	INTEREST INCOME	11,413	3,000	8,413	13,000	1,000
000-673-000	CONTRIBUTION FROM DEVELOPER	0	0	0	0	0
000-699-000	OPERATING TRANSFER IN (G/F)	0	0	0	0	200,000
	<b>TOTAL REVENUES</b>	<b>11,413</b>	<b>3,000</b>	<b>8,413</b>	<b>13,000</b>	<b>201,000</b>
<b>EXPENDITURES</b>						
441-968-000	1/96 LATSON INTERCHANGE	12,794	960,000	947,206	15,000	0
906-956-000	MISC	0	0	0	300	0
	TRANSFERS OUT	0	0	0	0	0
	<b>TOTAL EXPENDITURES</b>	<b>12,794</b>	<b>960,000</b>	<b>947,206</b>	<b>15,300</b>	<b>0</b>
	<b>NET REVENUES/EXPENDITURES</b>	<b>(1,381)</b>	<b>(957,000)</b>	<b>955,619</b>	<b>(2,300)</b>	<b>201,000</b>
	<b>BEGINNING FUND BALANCE</b>	<b>1,209,215</b>	<b>1,209,215</b>	<b>0</b>	<b>1,209,215</b>	<b>1,206,915</b>
	<b>ENDING FUND BALANCE</b>	<b>1,207,834</b>	<b>252,215</b>	<b>955,619</b>	<b>1,206,915</b>	<b>1,407,915</b>

GENOA TOWNSHIP - ROAD/LAKE REIMBURSEMENT FUND #264  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	3RD AMEND BUDGET FOR THE YR ENDING 3/31/2010	BUDGET REMAINING	FINAL YEAR ASSESSED	4TH PROPOSED AMEND BUDGET FOR THE YR ENDING 3/31/2010	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
<b>REVENUES</b>							
000-664-000	INTEREST INCOME	1,042	4,000	(2,958)		1,100	1,000
453-672-000	ASSESSMENTS - CHEMUNG WEED	32,938	32,000	938	JULY 2012	33,000	33,000
458-672-000	ASSESSMENTS - CHEMUNG, NORFOLK	470	21,000	(20,530)	DEC. 2009	21,000	0
460-672-100	ASSESSMENTS - PARDEE LAKE 2	0	19,000	(19,000)	DEC. 2010	19,000	19,000
456-672-000	ASSESSMENTS - ROLLING MEADOWS	0	17,464	(17,464)	DEC. 2009	17,464	0
457-672-000	ASSESSMENTS - LONG POINTE	584	4,000	(3,416)	DEC. 2009	4,000	0
459-672-000	ASSESSMENTS - STATE STREET	0	3,000	(3,000)	DEC. 2010	3,000	3,000
463-672-000	ASSESSMENTS - PINE CREEK	323	39,000	(38,677)	DEC. 2009	39,000	0
NEW	ASSESSMENTS - FENDT DRIVE	0	39,750	(39,750)	DEC. 2015	39,750	39,750
442-672-000	ASSESSMENTS - CHALLIS CONRAD	2,400	3,000	(600)	DEC. 2009	3,000	0
000-699-000	OPERATING TRANS IN FROM GF - PINE CREEK	12,500	12,500	0		12,500	0
NEW	ASSESSMENTS - TRI LAKES - LAKE MAINT.	0	0	0		0	0
	OTHER INCOME	0	0	0		0	0
	<b>TOTAL REVENUES</b>	<b>50,257</b>	<b>194,714</b>	<b>(144,457)</b>		<b>192,814</b>	<b>95,750</b>
<b>EXPENDITURES</b>							
453-801-000	LAKE CHEMUNG WEEDS	22,975	45,000	22,025		45,000	45,000
464-672-000	FENDT DRIVE	128,647	159,000	30,353		159,000	0
451-695-000	MISC.	750	1,500	750		1,500	1,500
460-801-000	PARDEE LAKE WEEDS	20,570	25,000	4,430		25,000	25,000
463-801-000	PINE CREEK ROAD	60,858	64,000	3,142		64,000	0
452-801-000	CHALLIS CONRAD	1,764	2,500	736		2,500	0
999-999-000	TRANSFER OUT - GF	300,000	300,000	0		300,000	0
NEW	TRI LAKES - LAKE MAINT.	0	0	0		0	0
	OTHER ROADS	0	15,000	15,000		0	5,000
	OTHER LAKES	0	15,000	15,000		0	5,000
	<b>TOTAL EXPENDITURES</b>	<b>535,564</b>	<b>627,000</b>	<b>91,436</b>		<b>597,000</b>	<b>81,500</b>
	<b>NET REVENUES/EXPENDITURES</b>	<b>(485,307)</b>	<b>(432,286)</b>	<b>(53,021)</b>		<b>(404,186)</b>	<b>14,250</b>
	<b>BEGINNING FUND BALANCE</b>	<b>861,209</b>	<b>861,209</b>	<b>0</b>		<b>861,209</b>	<b>457,023</b>
	<b>ENDING FUND BALANCE</b>	<b>375,902</b>	<b>428,923</b>	<b>(53,021)</b>		<b>457,023</b>	<b>471,273</b>

GENOA TOWNSHIP - FUTURE DEV. PARKS & REC. FUND #270  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	3RD AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	PROPOSED 4TH AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
<b>REVENUES</b>						
000-664-000	INTEREST INCOME	4,319	5,000	(681)	5,000	5,000
000-699-000	OPERATING TRANS IN FROM GF	0	100,000	(100,000)	100,000	75,000
000-699-001	MISC REVENUE	0	0	0	0	0
	<b>TOTAL REVENUES</b>	<b>4,319</b>	<b>105,000</b>	<b>(100,681)</b>	<b>105,000</b>	<b>80,000</b>
<b>EXPENDITURES</b>						
330-698-000	SIDEWALKS (GRAND RIVER)	156,560	160,000	3,440	160,000	0
330-696-000	ATHLETIC FIELD (GENOA TWP HALL)	6,130	130,000	123,870	130,000	130,000
536-972-000	LAND FOR RECREATION - HERBST FARM	55,178	55,000	(178)	56,000	0
330-697-000	BIKE PATH MAINTENANCE	0	20,000	20,000	0	0
NEW	SIRENS	0	0	0	0	0
536-972-100	LAND FOR RECREATION - GOLF CLUB RD.	6,362	4,500	(1,862)	6,500	0
330-695-000	MISCELLANEOUS	1,192	1,500	308	1,500	1,500
	<b>TOTAL EXPENDITURES</b>	<b>225,422</b>	<b>371,000</b>	<b>145,578</b>	<b>354,000</b>	<b>131,500</b>
	<b>NET REVENUES/EXPENDITURES</b>	<b>(221,103)</b>	<b>(266,000)</b>	<b>44,897</b>	<b>(249,000)</b>	<b>(51,500)</b>
	<b>BEGINNING FUND BALANCE</b>	<b>733,576</b>	<b>733,576</b>	<b>0</b>	<b>733,576</b>	<b>484,576</b>
	<b>ENDING FUND BALANCE</b>	<b>512,473</b>	<b>467,576</b>	<b>44,897</b>	<b>484,576</b>	<b>433,076</b>

GENOA TOWNSHIP - BLDG RESERVE FUND #271  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	1ST PROPOSED AMEND BUDGET THE YEAR ENDING 3/31/2010	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
<b>REVENUES</b>						
000-664-000	INTEREST INCOME	421	1,200	(779)	435	400
000-699-000	OPERATING TRANS IN FROM GF - RESERVES	45,000	45,000	0	45,000	45,000
	MISC INCOME	0	0	0		
	<b>TOTAL REVENUE</b>	<b>45,421</b>	<b>46,200</b>	<b>(779)</b>	<b>45,435</b>	<b>45,400</b>
<b>EXPENDITURES</b>						
	CAPITAL OUTLAY/REPLACEMENTS	0	0	0	0	0
	OTHER	0	0	0	0	0
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>NET REVENUES/EXPENDITURES</b>	<b>45,421</b>	<b>46,200</b>	<b>(779)</b>	<b>45,435</b>	<b>45,400</b>
	<b>BEGINNING FUND BALANCE</b>	<b>126,281</b>	<b>126,281</b>	<b>0</b>	<b>126,281</b>	<b>171,716</b>
	<b>ENDING FUND BALANCE</b>	<b>171,702</b>	<b>172,481</b>	<b>(779)</b>	<b>171,716</b>	<b>217,116</b>

GENOA TOWNSHIP - DPW FUND #503  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	1ST AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	% EXPENSE BUDGET REMAINING	2ND PROPOSED AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
<b>REVENUES</b>							
402	FEES - MARION SEWER	10,710	15,900	(5,190)		14,500	14,500
404	FEES - G/O SEWER	135,283	150,000	(14,717)		165,000	168,000
406	FEES - OP WATER/SEWER	52,315	77,000	(24,685)		65,000	65,000
408	FEES - LE WATER/SEWER	19,992	29,000	(9,008)		26,000	26,000
410	FEES - PC WATER/SEWER	10,606	15,000	(4,394)		14,000	14,000
412	FEES - MHOG WATER	131,974	174,000	(42,026)		174,000	175,000
414	FEES - GENOA TWP - GF/ESCROWS	19,106	26,500	(7,394)		26,500	27,000
420	OTHER INCOME	3,440	500	2,940		4,000	500
440	INTEREST INCOME	63	100	(37)		75	75
460	TRANS IN - OTHER FUNDS	0	0	0		0	0
	<b>TOTAL REVENUES</b>	<b>383,489</b>	<b>488,000</b>	<b>(104,511)</b>		<b>489,075</b>	<b>490,075</b>

GENOA TOWNSHIP - DPW FUND #503  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	1ST AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	% EXPENSE BUDGET REMAINING	2ND PROPOSED AMENDED BUDGET FOR THE YEAR ENDING 3/31/2010	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
<b>EXPENDITURES</b>							
600	AUDIT/ACCOUNTING SERVICES	4,075	6,000	1,925	32.08%	6,000	6,200
601	AUTO ALLOWANCE	5,000	6,000	1,000	16.67%	6,000	6,000
602	ADMINISTRATIVE EXPENSES	20,000	20,000	0	0.00%	20,000	20,000
604	CONFERENCES/DUES	2,862	4,000	1,138	28.45%	4,000	4,000
606	CONTINGENCY	0	5,000	5,000	100.00%	0	5,000
608	EMPLOYERS SHARE FICA	15,313	21,480	6,167	28.71%	21,480	24,000
609	COMPUTER EXPENSES	2,847	5,000	2,153	43.06%	5,000	5,000
612	INSURANCE BCBS/OTHER	36,798	60,000	23,202	38.67%	52,000	55,000
613	LEGAL	1,247	760	(487)	-64.08%	3,000	3,000
614	METER SERVICES - CONTRACTOR	220	4,000	3,780	94.50%	4,000	2,000
617	OFFICE EXPENSES	4,962	2,500	(2,462)	-98.48%	6,500	4,000
618	OTHER EXPENSES	0	1,000	1,000	100.00%	1,000	1,000
619	POSTAGE/SHIPPING	5,430	6,200	770	12.42%	7,000	7,000
625	REPAIRS & MAINTENANCE	140	2,000	1,860	93.00%	1,000	1,000
627	RETIREMENT	20,349	28,420	8,071	28.40%	28,420	30,000
628	STORM WATER	2,036	7,500	5,464	72.85%	7,500	5,000
630	SUPPLIES & TOOLS	219	10,000	9,781	97.81%	10,000	10,000
632	SALARY - DIRECTOR	60,384	78,500	18,116	23.08%	83,000	83,000
633	SALARY - IN HOUSE ENGINEER	56,538	73,500	16,962	23.08%	75,000	75,000
634	SALARY - OTHER	74,490	115,000	40,510	35.23%	140,000	112,000
635	SALARY - SODIUM INSPECTIONS	100	1,500	1,400	93.33%	1,500	1,500
650	TRAILER UTILITIES	0	0	0		0	0
652	TELEPHONE - CUSTOMER LINE	1,492	1,700	208	12.24%	2,000	2,000
654	TELEPHONE - G/O PLANT	0	0	0		0	0
656	TELEPHONE - MOBILE PHONES	3,056	2,000	(1,056)	-52.80%	4,100	4,100
658	TRUCK/AUTO EXPENSES	4,254	10,000	5,746	57.46%	9,000	10,000
660	TRAILER RENTAL	750	1,125	375	33.33%	750	0
665	CAPITAL OUTLAY (TRUCK/EQUIP)	0	0	0		0	0
670	TRANSFER TO DPW RESERVE FUND #504	10,000	10,000	0	0.00%	10,000	10,000
675	UNIFORMS & PROTECTIVE CLOTHING	1,926	2,500	574	22.96%	2,600	2,600
	<b>TOTAL EXPENDITURES</b>	<b>334,488</b>	<b>485,685</b>	<b>151,197</b>	<b>31.13%</b>	<b>480,850</b>	<b>488,400</b>
	<b>CHANGE IN FUND BALANCE</b>	<b>49,001</b>	<b>2,315</b>	<b>46,686</b>		<b>8,225</b>	<b>1,675</b>
	<b>BEGINNING FUND BALANCE</b>	<b>15,830</b>	<b>15,830</b>	<b>0</b>		<b>15,830</b>	<b>24,055</b>
	<b>ENDING FUND BALANCE</b>	<b>64,831</b>	<b>18,145</b>	<b>46,686</b>		<b>24,055</b>	<b>25,730</b>

GENOA TOWNSHIP - DPW RESERVE FUND #504  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 BUDGET FOR THE YEAR ENDING 3/31/2010  
 & PROPOSED BUDGET FOR 3/31/2011  
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/09

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2009	ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2010	BUDGET REMAINING	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2011
<b>REVENUES</b>					
400	TRANS IN FROM DPW #503	10,000	10,000	0	10,000
420	OTHER INCOME	0	0	0	0
440	INTEREST INCOME	12	30	(18)	15
	TOTAL REVENUE	<u>10,012</u>	<u>10,030</u>	<u>(18)</u>	<u>10,015</u>
<b>EXPENDITURES</b>					
500	CAPITAL OUTLAY	0	0	0	0
501	EQUIPMENT	0	0	0	0
502	VEHICLE - TRUCK	11,624	25,000	13,376	0
	TOTAL EXPENDITURES	<u>11,624</u>	<u>25,000</u>	<u>13,376</u>	<u>0</u>
	NET CHANGE IN FUND BALANCE	(1,612)	(14,970)	13,358	10,015
	BEGINNING FUND BALANCE	<u>20,030</u>	<u>20,030</u>	<u>0</u>	<u>5,060</u>
	ENDING FUND BALANCE	<u><u>18,418</u></u>	<u><u>5,060</u></u>	<u><u>13,358</u></u>	<u><u>15,075</u></u>

GENOA TOWNSHIP  
GENERAL & SPECIAL REVENUE FUNDS  
SUMMARY OF REVENUES/EXPENDITURES - BUDGETED FOR FYE 3/31/2010

	#101 G/F	#212 LIQ LAW FUND	#261 FUTURE RD IMPROVEMENT	#264 RD/LK IMPR ADV. FUND	#270 PARKS/REC. FUND	#271 BLDG/GROUND RES. FUND	#503 DPW/UTILITY FUND	#504 DPW/RESERVE FUND	TOTAL ALL FUNDS
REVENUES	3,632,924	12,020	13,000	192,814	105,000	45,435	489,075	10,030	4,500,298
EXPENDITURES	3,330,800	13,240	15,300	597,000	354,000	0	480,850	25,000	4,816,190
NET REVENUES/EXPENDITURES	302,124	(1,220)	(2,300)	(404,186)	(249,000)	45,435	8,225	(14,970)	(315,892)
BEGINNING FUND BALANCE 4/1/09	1,486,040	3,632	1,209,215	861,209	733,576	126,281	15,830	20,030	4,455,813
ENDING FUND BALANCE 3/31/2010	1,788,164	2,412	1,206,915	457,023	484,576	171,716	24,055	5,060	4,139,921

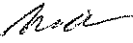
GENOA TOWNSHIP  
GENERAL & SPECIAL REVENUE FUNDS  
SUMMARY OF REVENUES/EXPENDITURES - BUDGETED FOR FYE 3/31/2011

	#101 G/F	#212 LIQ LAW FUND	#261 FUTURE RD IMPROVEMENT	#264 RD/LK IMPR ADV. FUND	#270 PARKS/REC. FUND	#271 BLDG/GROUND RES. FUND	#503 DPW/UTILITY FUND	#504 DPW/RESERVE FUND	TOTAL ALL FUNDS
REVENUES	3,175,150	12,005	201,000	95,750	80,000	45,400	490,075	10,015	4,109,395
EXPENDITURES	3,334,800	13,240	0	81,500	131,500	0	488,400	0	4,049,440
NET REVENUES/EXPENDITURES	(159,650)	(1,235)	201,000	14,250	(51,500)	45,400	1,675	10,015	59,955
BEGINNING FUND BALANCE 4/1/10	1,788,164	2,412	1,206,915	457,023	484,576	171,716	24,055	5,060	4,139,921
ENDING FUND BALANCE 3/31/2011	1,628,514	1,177	1,407,915	471,273	433,076	217,116	25,730	15,075	4,199,876



## Memorandum

To: Township Board

From: Michael Archinal 

Date: January 27<sup>th</sup>, 2010

Re: Board Correspondence-Chloride

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Attached you will find information from Michigan Chloride Sales regarding dust control. We have contracted with M.C.S. for the last several years. We have reduced costs significantly by switching from liquid calcium chloride to mineral well brine. The per mile comparison clearly explains these savings. Our aggressive crushed limestone program has also helped reduce dust control costs, as limestone requires much less product than natural aggregate.

On another positive budget note I met with our MCS sales representative yesterday and they have agreed to keep our unit costs fixed for 2010.

## MCS is the Best for Content, Cost and Coverage

### Product Content Comparison

Liquid Chloride Product	Average Calcium-Magnesium Content	Volume needed to deliver 1 Gallon of 38% Calcium Chloride	Multiplier for accurate comparison of bids
MCS Mineral Well Brine	24.50%	1.7 gallons	1.7 x bid price/gallon
LIQUIDOW™ Calcium Chloride	38.00%	1.0 gallons	1.0 x bid price/gallon
Oil Field Brine	9.00%	5.3 gallons	5.3 x bid price/gallon

### Price Comparison

Liquid Chloride Product	Volume needed to deliver 1 Gallon of 38% Calcium Chloride	Representative Bid Price Per Gallon	Equivalent Price Per Product Gallon
MCS Mineral Well Brine	1.7 gallons	\$0.18	\$0.31
LIQUIDOW™ Calcium Chloride	1.0 gallons	\$0.54	\$0.54
Oil Field Brine	5.3 gallons	\$0.11	\$0.58

*MCS Mineral Well Brine typically provides a 40% to 50% better value than 38% Liquid Calcium Chloride and Oil Field Brine.*

### Per Mile Comparison

Liquid Chloride Product	Representative Bid Price Per Gallon	38% Calcium Chloride Equivalent	Gallons Per Mile Equivalent	Total Cost Per Mile Equivalent
MCS Mineral Well Brine	\$0.18	1.7 gallons	3,400	\$612
LIQUIDOW™ Calcium Chloride	\$0.54	1.0 gallons	2,000	\$1,080
Oil Field Brine	\$0.11	5.3 gallons	10,600	\$1,166

***When It Comes to Dust Control  
MCS Mineral Well Brine Provides Superior Value—  
The Low Cost, High Quality Solution***

## **Frequently Asked Questions**

### **What is the difference between 9% calcium chloride, 16%, 24.5% and 38%?**

- The higher the number, the higher the calcium and/or magnesium chloride content
- Third party scientific studies have shown that it takes approximately 1.7 gallons of MCS 24.5% Mineral Well Brine to equal the chloride content of 1 gallon of 38% Calcium Chloride
- It takes 5.3 gallons of 9% Oil Field Brine to equal the chloride content of 1 gallon of 38% Calcium Chloride
- It takes 3.1 gallons of 9% Oil Field Brine to equal the chloride content of 1 gallon of MCS Mineral Well Brine

### **When is it best to apply liquid calcium chloride?**

- After a rain or during a light rain
- During sustained periods of dryness (spring through fall)
- Following grading

### **What is a typical application rate?**

- 1,000 gallons per mile per 8 foot pass
- 2,000 gallons per mile per 16 foot pass

### **What are the risks associated with the use of Oil Field Brine?**

- The dust palliative concentration varies a great amount and is typically less than 9%
- Can contain known carcinogens
- Has been known to contaminate drinking water supplies

### **Are Mineral Well Brine dust control treatments eco-friendly?**

- Yes, they reduce the amount of aggregate being mined from gravel quarries
- Yes, they reduce airborne particulates

**michiganchloride.com**

**800-286-7312**

To Board 2/1/10



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

ROBERT J. KLEINE  
STATE TREASURER

January 12, 2010

Ms. Polly Skolarus, Clerk  
Genoa Township  
2911 Dorr Rd.  
Brighton, MI 48116-9436

Dear Ms. Skolarus:

SUBJECT: Governmental Title Transfer Deed - 514471

In accordance with Public Act 206 of 1893; MCL 211.78m(6), enclosed please find a copy of the State of Michigan deed which transfers title of previously unsold 2009 tax-foreclosed parcels to your jurisdiction.

The original deed has been sent to your county register of deeds' office for recording. Upon its return from the register of deeds' office, we will forward the recorded deed to you.

If you have questions regarding this issue, please contact the Michigan Department of Treasury, Foreclosure Services Section at (517) 335-3113.

Sincerely,

A handwritten signature in black ink, appearing to read "Roxanne L. Harris".

Roxanne L. Harris  
Foreclosure Services Section  
Property Services Division

Enclosure

**Quit Claim**

**Governmental Title Transfer Deed – Minerals Conveyed**

No.514471

Issued under authority of Public Act 206 of 1893, as amended.

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THIS DEED, made this 30th day of December, 2009 BY AND BETWEEN, the DEPARTMENT OF TREASURY for the STATE OF MICHIGAN, hereafter called "Grantor", by authority of Act 206 of Public Acts of 1893, as amended, MCL 211.78m(6), and

Genoa Township  
2911 Dorr Rd.  
Brighton, MI 48116-9436

hereafter called "Grantee".

WITNESS, that the Grantor, acting for and in behalf of the State of Michigan, by authority of Act 206, P.A. 1893, as amended, for no monetary consideration, as required by MCL 211.78m(6), hereby grants, conveys, and quit-claims unto the Grantee and to Grantee's successors and assigns, all the right, title and interest acquired by the State of Michigan in and to the following described land located in the County of Livingston, State of Michigan:

Township of GENOA  
Beacon Hills  
SEC 11 T2N R5E BEACON HILLS, LOT 22 & S 1/2 LOT 21  
4711-11-303-023

Exemption from State Transfer Tax is claimed under authority of Section 6(h)(i), Act 255, P.A. 1994 (MCL 207.526).

Exemption from County Real Property Transfer Fee is claimed under authority of Section 5(h), Act 134, P.A. 1966 (MCL 207.505).

SAVING AND EXCEPTING OUT OF THIS CONVEYANCE and saving and reserving unto the People of the State of Michigan the rights of ingress and egress over and across all of the above mentioned descriptions of land lying along any watercourse or stream, pursuant to the provisions of Part 5, General Powers and Duties, of the Natural Resource and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended, MCL 324.503, as amended. Further, excepting and reserving to the State of Michigan, all aboriginal antiquities including mounds, earth-works, forts, burial and village sites, mines or other relics and also reserving the right to explore and excavate for the same, by and through its duly authorized agents and employees, pursuant to the provisions of Part 761, Aboriginal Records and Antiquities, of the Natural Resource and Environmental Protection Act, Act 451 of the Public Acts of 1994, MCL 324.76101 to 324.76118.

This property is subject to the rights not extinguished by the circuit court's foreclosure judgment vesting title in the State pursuant to MCL 211.78k(5), including future installments of special assessments, visible or recorded easements, private deed restrictions, liens or other governmental interests imposed pursuant to the Natural Resources and Environmental Protection Act, Act 451 of the Public Act of 1998, as amended, rights under a recorded oil or gas lease, or severed oil or gas interests protected from foreclosure under MCL 554.291(3).

The terms of this conveyance shall extend to the heirs, executors, administrators, successors and the assigns of the parties hereto.

IN WITNESS WHEREOF, the Grantor, by its Manager, Foreclosure Services Section, has signed and affixed the seal of the Department of Treasury. .

DEPARTMENT OF TREASURY  
FOR THE STATE OF MICHIGAN

By: Patricia A. Simon  
Patricia A. Simon, Manager  
Foreclosure Services Section

STATE OF MICHIGAN } ss.  
County of Ingham

The foregoing instrument was acknowledged before me this 6th day of January, 2010, by Patricia A. Simon, Manager, Foreclosure Services Section of the Department of Treasury for the State of Michigan.

Roxanne L. Harris  
Roxanne L. Harris, Notary Public  
State of Michigan, County of Ingham  
My Commission Expires: February 21, 2014  
Acting in the County of Ingham

Prepared by:  
Roxanne L. Harris  
FORECLOSURE SERVICES SECTION  
MICHIGAN DEPARTMENT OF TREASURY  
PO BOX 30760  
LANSING MI 48909-8260