

**GENOA CHARTER TOWNSHIP ELECTION COMMISSION
SPECIAL MEETING
APRIL 20TH, 2009
6:25 P.M.**

AGENDA

1. Consideration and recommendation to the Township Board for election officials scheduled to work the Hartland School election.

**GENOA CHARTER TOWNSHIP
REGULAR MEETING
APRIL 20th, 2009
6:30 P.M.**

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public:

Approval of Consent Agenda:

1. Payment of Bills
2. Request to approve minutes: 04-06-09

Approval of Regular Agenda:

3. Request for approval of election officials scheduled to work the Hartland School election.

Correspondence
Member Discussion
Adjournment

GENOA TOWNSHIP ELECTION OFFICIALS

May 5, 2009

Hartland School Election

Polly Skolarus (Clerk) & Mary Krencicki (Deputy Clerk)

Precinct 11 Community Bible – 713

Kristen Sapenza – CoChair

Betty Hogle – CoChair

Cindi Howard

Lisa Whitelaw

P.J. Sapienza

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: April 20, 2009

TOWNSHIP GENERAL EXPENSES: Thru April 20, 2009	\$106,208.89
April 17, 2009 Bi-Weekly Payroll	\$31,394.38
OPERATING EXPENSES: Thru April 20, 2009	\$118,868.41
TOTAL:	<u>\$ 256,471.68</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
25193	Administ	Total Administrative Services	04/17/2009	492.27
25194	Equitabl	Equivest Unit Annuity Lock Box	04/17/2009	220.00
25195	ADT	ADT Security Services, Inc.	04/20/2009	366.32
25196	AMER IMA	American Imaging, Inc.	04/20/2009	354.08
25197	AmerAqua	American Aqua	04/20/2009	37.00
25198	ATT& IL	AT&T	04/20/2009	686.33
25199	BLUE CRO	Blue Cross & Blue Shield Of Mi	04/20/2009	10,401.94
25200	BUS IMAG	Business Imaging Group	04/20/2009	50.68
25201	CONSUMER	Consumers Energy	04/20/2009	495.89
25202	CONTINEN	Continental Linen Service	04/20/2009	66.00
25203	COXKRIS	Kristi Cox	04/20/2009	150.00
25204	DTE LAKE	DTE Energy	04/20/2009	1,713.65
25205	EHIM	EHIM, INC	04/20/2009	1,231.04
25206	ETNA SUP	Etna Supply Company	04/20/2009	10,883.44
25207	FED EXPR	Federal Express Corp	04/20/2009	21.99
25208	GANNETT	PRESS & ARGUS	04/20/2009	903.94
25209	GORDONFO	Gordon's Food Services	04/20/2009	30.13
25210	HEIKKINE	Heikkinen Law Firm	04/20/2009	460.09
25211	LANGWORT	Langworthy Strader Leblanc	04/20/2009	3,095.50
25212	MASTER M	Master Media Supply	04/20/2009	382.56
25213	Miller C	Miller, Canf, Paddock, & Stone, PLC	04/20/2009	359.62
25214	Net serv	Network Services Group, L.L.C.	04/20/2009	630.00
25215	STMIE&LA	STATE OF MICHIGAN	04/20/2009	180.00
25216	Tetra Te	Tetra Tech Inc	04/20/2009	2,143.74
25217	TRI COUN	Tri County Cleaning Supply Inc	04/20/2009	194.41
25218	Unum	Unum Provident	04/20/2009	1,161.21
25219	VERIZONW	Verizon Wireless	04/20/2009	229.06
25220	WASTE MA	Waste Management	04/20/2009	69,268.00

Report Total: 106,208.89

Accounts Payable
Computer Check Register



User: sue

Printed: 04/09/2009 - 16:08

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
25193	Administ	Total Administrative Services	04/17/2009		492.27
			Check 25193 Total:		492.27
9706	AETNA LI	Aetna Life Insurance & Annuity	04/17/2009		25.00
			Check 9706 Total:		25.00
9707	EFT-FED	EFT- Federal Payroll Tax	04/17/2009		3,279.68 1,850.45 1,850.45 432.77 432.77
			Check 9707 Total:		7,846.12
9708	EFT-PENS	EFT- Payroll Pens Ln Pyts	04/17/2009		725.12
			Check 9708 Total:		725.12
25194	Equitabl	Equivest Unit Annuity Lock Box	04/17/2009		220.00
			Check 25194 Total:		220.00
9709	FIRST NA	First National Bank	04/17/2009		300.00 895.00 20,890.87

Check 9709 Total:

22,085.87

Report Total:

31,394.38

**First National
Direct Deposit
APRIL 17, 2009
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,064.09
Amy Ruthig		\$973.59
Angela Williams		\$406.66
Carol Hanus		\$1,286.83
Dave Estrada		\$1,019.91
Deborah Rojewski		\$2,268.99
Genoa Township	\$22,085.87	
Greg Tatara		\$2,332.39
Judith Smith		\$1,153.30
Karen J. Saari		\$950.69
Laura Mroccka		\$1,561.46
Mary Krencicki		\$556.43
Michael Archinal		\$2,479.80
Renee Gray		\$961.59
Robin Hunt		\$1,249.92
Susan Sitner		\$682.54
Tammy Lindberg		\$966.43
Tessa Humphriss		\$2,171.25
Total Deposit		<u><u>\$22,085.87</u></u>

EFT #: _____
INTERNET: _____
CHECK BOOK: _____

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

April 1 - 16, 2009

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/08/2009	1368	AT & T	4/19 THRU 4/18/09	-109.80
04/08/2009	1369	BRIGHTON ANALYTICAL	Testing	-961.00
04/08/2009	1370	CONSUMERS ENERGY	02/28/09 - 03/30/09	-893.08
04/08/2009	1371	DTE ENERGY	Electric Service 01/30/09 - 03/03/09	-7,124.04
04/09/2009	1372	HOWELLTRUE VALUE HARDWARE	Customer# 451339	-21.28
04/09/2009	1373	KENNEDY INDUSTRIES INC.	Inv#512842	-3,282.00
04/09/2009	1374	PVS Nolwood Chemicals, Inc	Aluminum Sulfate	-1,114.60
04/09/2009	1375	STANDARD ELECTRIC	Misc. supplies	-6.75
04/09/2009	1376	SEVERN TRENT ENVIRONMENTAL SERVICES,	Project# 2571	-30,115.72
04/09/2009	1377	WATER MASTERS LLC	INV#1645	-55.00
04/16/2009	1378	AT & T	04/07 thru 05/06/09	-338.19
04/16/2009	1379	BRIGHTON ANALYTICAL	Testing	-201.00
04/16/2009	1380	EVERGREEN OUTDOOR, INC	Invoice# 3612	-65.00
04/16/2009	1381	EAST JORDAN IRON WORKS	INV#3148607	-223.98
04/16/2009	1382	HOWELLTRUE VALUE HARDWARE	Customer# 451339	-9.16
04/16/2009	1383	TETRA TECH, INC.	Inv#50249735	-308.63
			TOTAL	-44,829.23

#592 OAK POINTE WATER/SEWER FUND

CAPITAL IMPROVEMENT #616

PAYMENT OF BILLS

April 1 - 16, 2009

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/09/2009	1051	USA Bluebook	supplies	-1,369.17
04/09/2009	1052	DIXON ENGINEERING, INC.	Inv# 09-9535	-3,300.00
			TOTAL	-4,669.17

#503 DPW UTILITY FUND

Payment of Bills

April 1 - 16, 2009

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/09/2009	1232	CAVALIER	Acct# 2119355	-20.65
04/09/2009	1233	FASTENAL COMPANY	Customer# MIBRG0781	-623.90
04/09/2009	1234	Carol Hanus	Toll Free/Internet Service	-121.99
04/09/2009	1235	LAB SAFETY SUPPLY	Supplies - all utilities	-172.77
04/15/2009	1236	U.S. POSTMASTER	Postage utility billing 3/09	-1,272.44
			TOTAL	-2,211.75

#593 LAKE EDGEWOOD W/S FUND**PAYMENT OF BILLS**

April 1 - 16, 2009

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/15/2009	1510	AT&T	4/7/ THRU 5/6/09	-160.57
04/15/2009	1511	Brighton Analytical L.L.C.	GENOATWP	-1,873.00
04/15/2009	1512	City Of Brighton	1/1/09-3/31/09	-18,723.44
04/15/2009	1513	Consumers Energy	Gas Service3/10/09 - 04/07/09	-728.60
04/15/2009	1514	DTE Energy	Electric Service3/2/09-3/31/09	-3,898.35
04/15/2009	1515	Tetra Tech MPS	Inv#2041059 April 09 services	-7,973.99
		TOTAL		-33,357.95

#595 PINE CREEK W/S FUND**PAYMENT OF BILLS**

April 1 - 16, 2009

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/15/2009	2037	City of Brighton	Acct# 003054-000	-33,800.31
		TOTAL		-33,800.31

GENOA CHARTER TOWNSHIP
REGULAR MEETING
APRIL 6th, 2009
6:30 P.M.

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and seven persons in the audience.

A Call to the Public was made with the following response: Pauline Wood – It would not be in the best interest of Genoa Township to separate from the Brighton Area Fire Authority. I request that you consult with Mark Jones who has 30 years experience in fire service. For many months the board and fire personnel expressed concerns with low morale in the department. I challenge the board to put all personal feelings and agendas aside and not to be intimidated to do the right thing for all involved. Brian Golf – This board should be looking at all options. I request that you table agenda item 10 until next month.

McCririe - I would ask the board to allow item 10 to remain on the agenda.

Approval of Consent Agenda:

Moved by Hunt, supported by Mortensen, to approve all items listed under the consent agenda. The motion carried unanimously.

1. Payment of Bills

2. Request to approve minutes: 3-16-09 as amended – adding – Manager Archinal asked a question regarding the status of the lease since it technically expires at the end of the month. The consensus of the Board was that the lease would continue on a month to month basis at no charge to the United Way.

3. Request for approval of a special use application and sketch plan for an existing contractors yard with outdoor storage located at 1150 Victory Drive, Howell, Sec. 5, petitioned by TJ Mark LLC on behalf of ISCO.

4. Request for an award of lawn mowing contracts for Lake Edgewood Wastewater Plant, Oak Pointe Wastewater Plant and Genoa Township Hall to Cooper's Turf Management.

5. Request for approval of a quit claim deed conveying property from Genoa Charter Township to the Livingston County Road Commission for Whitehorse Drive right-of-way.

Approval of Regular Agenda:

Moved by Ledford, supported by Wildman, to approve for action all items listed under the Regular Agenda. The motion carried unanimously.

6. Request for approval of an amendment to the Livingston Commons PUD, PUD Plan and environmental impact assessment for property located at the SW corner of Grand River and Latson Road. Sec. 5, petitioned by RG Properties.

Beau Gunlock addressed the board on behalf of Livingston Commons. Approximately 13.3 acres will be donated to the Michigan Department of Transportation and the Livingston County Road Commission for the Interstate interchange. Livingston Commons is asking MDOT to accept the storm-water runoff in the regional pond included in the interchange. The master plan for the regional service district will need some modifications for landscaping. We are also asking that the traffic study be waived because of cooperation with MDOT and the L.C.R.C. We will comply with all conditions listed in the Planning Commission Minutes of 03/09/09. We also agree with the current residential equivalent user schedule.

A. Disposition of PUD agreement

Moved by Ledford, supported by Wildman, to approve the amendment to the PUD agreement as recommended for approval from the Planning Commissions. Note: R.G. Properties will not be required to pay for the proposed traffic light. The conditions from the Planning Commission are as follows:

1. The requirements of the Township Engineer as outlined in her letter of 3/4/09 will be complied with, with the following modifications to that letter:
 - a. Item 6 in the engineer's letter will be revised to indicate that no traffic study will be required by the developer unless required by another governmental agency such as MDOT or the County Road Commission. However, the requirements for traffic studies for acceleration and deceleration lanes for properties developing along Grand Oaks will still be required of the developer;
 - b. Item 7 will be expanded to include the requirement that lot A shall share access to Grand Oaks Drive with Lowe's and lots B & C shall share access, aligned with the lot A and Lowe's access to Grand Oaks. Any proposed changes from those depicted on the preliminary site plan shall require the approval of the Township Engineer. The right for a curb cut along Grand Oaks will be permitted by right and will be shared between Lowe's and lot A;
2. Section 1.3 - will add the words developer funded for the acceleration and deceleration lanes in the last sentence;
3. Section 1.4 - the last sentence, the word "will" will substitute the word "should";

4. Section 2.1 – the last four lines after “exhibit C” will be deleted;
 5. Section 2.4 – entire paragraph will be deleted and the words “intentionally left blank” will be inserted;
 6. Section 2.8 – in the minimum lot area, a footnote will be added to the words “one acre” which shall read that “lot A-1 can be .6 acres”;
 7. In Zone 1, the parking lot will be revised to read twenty feet instead of ten feet and a footnote will be added saying that this requirement may be reduced to ten feet for the lots north of Grand Oaks Drive;
 8. In Zone 1, a footnote will be added to say 90% impervious surface is permitted in the area north of Grand Oaks and the remainder will be 85%;
 9. In Zone 2, the rear yard setback will be changed to 20 feet from 25 feet;
 10. Article 3, Section 3.2, paragraph C. - eliminate the words “if the main access point is signalized”;
 11. Article 3, Section 3.2, paragraph E – strike the last words of the paragraph, “per sub-paragraph A above” and substitute those words for “as determined by a traffic impact study referenced in 3.2.A. above”;
 12. Article 3, Section 3.2, paragraph G – add the words to the end of the sentence that “the sidewalk will be required along lot B on Latson Road if a sidewalk is built along the interchange by” This will be paid by the person developing the lot;
 13. Article 3, Section 3.2, paragraph K – Add to the beginning: “In Phase 1, the northern access point to Latson Road between lots four and five” shall have...;
 14. Section 6.2 – “in phase one” should be added after third word in sentence and the last sentence will be modified to indicate 8’ concrete sidewalks will be paid for by the lot owners;
 15. Section 6.4, paragraph F – The words “through a lot owners association” will be deleted and the words “by either the developer, or a lot owner, or association” will be inserted;
 16. Section 8.2 – The words “commercial, industrial and residential” will be removed from sentence.
 17. Exhibit C of the PUD agreement will be revised as follow:
 - a. Pharmacy drive-thru, dry cleaner drive-thru, accessory drive-thru, open front window restaurants, five-lane banks and stand alone ATM’s shall be allowed as a permitted use once by right. Any additional ATM’s shall require a special use permit;
 - b. The schedule will be revised to add that truck stops are not permitted by either right or special use;
 18. There will not be a 500 foot separate required between gas service stations and drive-thru restaurants;
 19. This approval is granted for a period of two years from completion of interchange by MDOT;
 20. The Township attorney will review this agreement prior to execution.
- The motion carried unanimously.

B. Disposition of environmental impact assessment dated 03/12/09

Moved by Hunt, supported by Ledford, to approve the impact assessment with the following conditions:

1. Section 8.2 from the PUD Agreement should be inserted in the environmental impact assessment under Item D;
 2. Dust control measures should be included.
- The motion carried unanimously.

C. Disposition of PUD plan

Moved by hunt, supported by Ledford, to approve the PUD plan with the modifications as discussed by the planning commission on 03/09/09. The motion carried unanimously.

7. Discussion regarding Old Township Hall lease.

Moved by Skolarus, supported by Smith, to approve the finalization of the lease agreement with the Livingston County United Way and the granting of the deed with the provision that the reversionary clause will be removed from the property after ten additional years of occupancy by the Livingston County United Way. Further, that a PUD will be initiated from the manager's office and referred to the Planning Commission for approval with final approval being granted from the Township Board. The motion carried unanimously.

8. Discussion regarding Howell Area Parks and Recreation Authority 2009/2010 proposed budget.

Moved by Mortensen, supported by Wildman, to approve the proposed budget for Howell Parks and Recreation with Township support of \$61,925.00 for this fiscal year. The motion carried unanimously.

9. Request for approval of a credit card resolution as provided by Chase Bank.

Moved by Skolarus, supported by Ledford, to approve the resolution with Chase Bank for the use of credit cards for the following persons: Jean Ledford, Michael Archinal and Gary McCririe. Other officials have the option available at their discretion. This resolution supercedes any previous action of the Genoa Charter Township Board. The motion carried unanimously.

10. Request for approval of appointments to the Fire Advisory Committee.

Moved by Skolarus, supported by Wildman, to appoint to the committee the following persons: Todd Smith and Jim Mortensen (to be paid the regular board per diem) Bob Murray and Jeff Dahaenas (to be paid the planning commission per diem). The advisory committee will be allowed the full legal counsel of the township in making their recommendation. The motion carried unanimously. (Note: Please refer to the Minutes of the 03/16/09 regular meeting of the Township Board for further explanation related to the establishment of the Fire Advisory Committee.)

The regular meeting of the Genoa Charter Township Board was adjourned at 7:20 p.m.




Paulette A. Skolarus
Genoa Township Clerk

(Press/argus 04/10/09)

MEMORANDUM

TO: Athena Bacalis, United Way Counsel
Rick Heikkinen, Township Attorney

FROM: Mike Archinal, Township Manager 

CC: ✓ Township Board
Adam VanTassell, Code Enforcement Officer
Amy Ruthig, Planning Assistant

DATE: 4/14/09

RE: Old Township Hall/United Way Lease

At the meeting of 4/6/09 the Township Board agreed to waive the reversionary clause and rezone the property to PUD. One unforeseen item was the inclusion of an additional ten year period before the reversionary clause will be extinguished. As promised we have drafted a PUD agreement. The intent of this draft is to vest the United Way's current use, provide for their future use and preserve a right for the Township to run utilities or lay sidewalk across the property.

I am hoping the two of you can meet to formulate the best path for achieving these goals given the Board's action. The PUD seems somewhat unwieldy. Perhaps contract zoning would be more appropriate. I will defer to your expertise. Please let me know how you wish to proceed and I will schedule the matter for the Planning Commission and Township Board as appropriate.

Attached you will find the 4/6/09 Board Packet information and minutes from that meeting. Please let me know if I can be of further assistance.

Enc.