

GENOA CHARTER TOWNSHIP ELECTION COMMISSION

Special Meeting

January 20th, 2009 (Tuesday)

6:25 p.m.

AGENDA

1. Discussion of an addendum to the initial report allowing the Clerk to execute an agreement with Hartland Consolidated School District, Brighton Area Schools, Howell Public Schools, Pinckney Community Schools and Livingston Educational Service Agency that would allow Skolarus to conduct elections for the individual school districts, with three elections tentatively scheduled in 2009.

A. Recommendation to the Township Board.

BOARD OF TRUSTEES

JANUARY 20TH, 2009 (Tuesday)

6:30 P.M.

AGENDA

Call to Order

Pledge of Allegiance

Call to the Public:

Approval of Consent Agenda:

1. Payment of Bills
2. Request to approve minutes: 1-5-09
3. Request for approval to remove special assessments levied on the 2008 winter tax roll for parcel #4711-06-200-086 as requested by Township Treasurer.
4. Request for approval for LSL Planners to conduct an Advanced Zoning Board of Appeals Seminar at a cost not to exceed \$1,000.

Approval of Regular Agenda:

5. Request for approval of articles for the February Township Newsletter.

6. Request for approval of 2009 instructions for poverty exemption, guidelines for poverty exemption, poverty exemption application and poverty exemption worksheet as submitted.

7. Consideration of a request from the Election Commission to allow the clerk to execute an agreement with the local school districts as recommended by the Election Commission.

Correspondence

Member Discussion

Adjournment

DRAFT COPY

**PINCKNEY COMMUNITY SCHOOL DISTRICT
ELECTION COORDINATING COMMITTEE MEETING AMENDED REPORT
THURSDAY, JANUARY 22, 2009, 10:30 A.M.
CONFERENCE ROOM 1
LIVINGSTON COUNTY ADMINISTRATION BUILDING**

**CALL TO ORDER – INTRODUCTIONS
POSTING OF MEETING IN COMPLIANCE WITH OPEN MEETINGS ACT
Election Coordinator for the Pinckney Community School District:**

Livingston County Clerk Margaret M. Dunleavy

ROLL CALL

**List of jurisdictions that wholly or partially fall within
Pinckney Community School District:**

**Genoa Charter Township
Hamburg Township
Marion Township
Putnam Township
Unadilla Township
Dexter Township, Washtenaw County
Webster Township, Washtenaw County**

PURPOSE OF MEETING

Statutory requirement to conduct January meeting:

- a. Election Coordinating Committee must meet no later than January 31, 2009, to review the Report the Committee filed with the Secretary of State on February 1, 2007, and the addendum to the 2007 Report filed with the Secretary of State on January 31, 2008.**
- b. Within 14 days after the meeting is convened, the Committee must: 1) notify the Secretary of State in writing that the Committee's previous Report is not being altered or 2) file with the Secretary of State a revised Report which reflects the Committee's desired alterations.**

GENERAL INFORMATION

Handouts:

- a. **Delete:** Review resolution adopted by School Board September 23, 2004, selecting regular election date. **Add:** Review resolution adopted by School Board, dated November 1, 2007, at which time the date of their regular school elections was changed from an annual May to an odd/even-year November, beginning in 2008. The School Board has established 4-year terms for their 7 elected Board positions.
- b. Review School District map.
- c. Review voter registration count per municipal precinct.

ORGANIZATION OF SCHOOL DISTRICT ELECTION RELATED DUTIES

**Duties a city or township clerk has a right to assume
at local clerk's option:**

- a. The law provides that the clerk of any city or township that falls in the school district can opt to conduct the school district's elections in his or her city or township.
- b. A clerk making this choice must perform all of the duties associated with the conduct of the school district's elections in his or her city or township.
- c. Before exercising this option, the city or township clerk must consult with the other members of the city council or township board. Such agreements are binding for two years.

**Duties the county clerk can direct city and township clerks to perform
at county clerk's discretion:**

- a. Distribute, receive and process absent voter ballot applications for the school district's elections; provide voting equipment for the conduct of the school district's elections; provide the list of election inspectors for that city or township; and notify the school district's electors of precinct and polling place location changes.

**LIST OF ELECTION RELATED DUTIES AND RESPONSIBILITIES
CURRENTLY BEING PERFORMED TO ADMINISTER THE SCHOOL
DISTRICT'S ELECTIONS**

The following are the election related duties and responsibilities currently being performed at the county level:

- a. Serve as school district's filing official and accept candidate filings; check petitions for sufficiency; accept candidate withdrawals; and certify candidates.
- b. Receive special election resolutions and ballot proposal language adopted by the school district's board.
- c. Create regular or special election on QVF.
- d. Provide list of candidate filings to school district representatives and to township/city clerks.
- e. Arrange for programming/coding of optical scan and ballot marking device equipment.
- f. Determine ballot quantities, order printing of ballots, and proof ballots (the latter in conjunction with township/city clerks).
- g. Order precinct supply kits.
- h. ~~Delete:~~ Publish notices for close of registration, notice of election, and public accuracy testing. ~~Add:~~ Publish notices for close of registration and notice of election.
- i. Conduct precinct inspector trainings upon request of township/city clerks.
- j. File and preserve Canvassers' certification of election.
- k. Execute and deliver to individuals declared elected a Certificate of Election.
- l. Schedule any special election called.
- m. Prepare reimbursement request to school district.

The following are the election related duties and responsibilities currently being performed at the local level:

- a. Conduct school district's regular and special elections using municipal precincts.
- b. Provide voting equipment for school district's elections.
- c. ~~Delete:~~ Arrange for public accuracy testing of optical scan and preliminary accuracy testing of ballot marking device equipment. ~~Add:~~ Publish notice for optical scan public accuracy testing.
- d. Order election supplies (AV outgoing and incoming envelopes, optical scan pencils and marking devices, etc.)
- e. Handle distribution, receipt and processing of AV ballot applications based upon past practice.
- f. Handle issuance of AV ballots and return of AV ballots.
- g. Appoint precinct inspectors through local election commission.
- h. Consolidate municipal precincts whenever possible through the adoption of a resolution by the local election commission based upon polling place location, size of the combined precincts (cannot exceed 5,000 voters), complexity of the ballot, and anticipated turnout for the election.
- i. Proof ballots (in conjunction with School Election Coordinator).
- j. Conduct precinct inspector training for that city/township if that city/township's population is at least 10,000 residents.
- k. Print QVF precinct poll lists.
- l. Handle setup of polling places on Election Day.
- m. Handle Election Day issues and "troubleshooting" for that city/township.

- n. Do any and all such things in the conduct of the school election as required by law.
- o. Deliver unofficial election results to County Clerk's Office for Canvassers' certification of election.
- p. Store voted ballots after election.
- q. Update voter history on QVF.
- r. Prepare reimbursement request to school district.

**DECISIONS WHICH MUST BE REVIEWED AT JANUARY SCHOOL DISTRICT
ELECTION COORDINATING COMMITTEE MEETING**

Is there any city or township clerk who wishes to "opt in"
and conduct the school district's elections in his or her city or township?

- a. In an instance where a local school district falls in more than a single city or township, the clerk of any city or township that falls in the district can opt to conduct the school district's elections in his or her city or township. Before entering into such an agreement, the city or township clerk must consult with the other members of the city council or township board. Such agreements are binding for two years.

Add: *For the School District's odd-year November regular elections, the Putnam Township Clerk has agreed to "fold in" the Pinckney School District registered electors from Dexter Township, Washtenaw County, into Precinct #4, located at the Pinckney Elementary School, 935 West M-36, Pinckney. The Putnam Township Clerk has agreed to "fold in" the Pinckney School District registered electors from Marion Township, Livingston County, into Precinct #3, located at the Putnam Township Hall, 3280 West M-36, Pinckney.

Add: *For the School District's odd-year November regular elections, the Dexter and the Marion Townships Clerks will do the following:

- 1) send notices to those registered voters affected by the polling place location changes within 60 days prior to the regular election; 2) distribute absent voter ballot applications based upon past practice; 3) forward all completed, returned absent voter ballot applications to the Putnam Township Clerk upon verification of voters' signatures with master cards; 4) forward QVF precinct poll lists to the Putnam Township Clerk prior to the school district's

regular election; 5) copy master cards, or provide personnel to verify master card information on Election Day while the polls are open, or provide some other acceptable (cost- effective) means to verify the voters' signatures and eligibility—the method used to be determined by the local clerk of record and the other local clerk conducting the election; 6) update their voter history on the QVF following the school district's regular election; and 7) prepare their reimbursement requests to the school district.

Add:

The following duties will be conducted by the Livingston County Clerk on behalf of those city or township clerks who do not choose to "opt in" to conduct the school district's elections (unless delegated to a city or township clerk under an agreement reached with that city or township clerk)*:

- a. Conduct township or city's regular and special elections.
- b. Arrange for public accuracy testing of optical scan equipment and preliminary accuracy testing of ballot marking device equipment, and publish notice for optical scan public accuracy testing.
- c. Print QVF precinct poll lists.
- d. Handle setup of polling places on Election Day.
- e. Deliver election results to County Clerk's Office for Canvassers' certification of election.
- f. Store voted ballots after election.
- g. Update voter history on QVF.
- h. Prepare reimbursement request to school district.

On behalf of the Webster Township Clerk who has not chosen to "opt in" to conduct the school district's regular and special elections, the following election related duties and responsibilities will be performed:

- a. The Hamburg Township Clerk will conduct the regular and special elections for the school district voters within Webster Township, Precinct #1, at the Hamburg Township Hall, Precinct #4 polling place location.

- b. The Webster Township Clerk will distribute, receive and process absent voter ballot applications to the school district's electors within Webster Township based upon past practice.
- c. The Webster Township Clerk will notify the school district's electors within Webster Township of precinct and polling place location changes.
- d. ~~Delete:~~ The Hamburg Township Clerk will arrange for public accuracy testing of optical scan and preliminary accuracy testing of ballot marking device equipment. ~~Add:~~ The Hamburg Township Clerk will arrange for public accuracy testing of optical scan equipment and preliminary accuracy testing of ballot marking device equipment, and publish notice for optical scan public accuracy testing.
- e. The Webster Township Clerk will print the QVF precinct poll list containing the names of Webster Township registered voters within the school district and provide that list to the Hamburg Township Clerk prior to the school district's elections.
- f. The Hamburg Township Clerk will handle setup of polling places on Election Day.
- g. The Hamburg Township Clerk will deliver election results to County Clerk's Office for Canvassers' certification of election.
- h. The Hamburg Township Clerk will store voted ballots after the school district's elections.
- i. The Hamburg Township Clerk will forward the QVF precinct poll list to the Webster Township Clerk after the school district's elections to update the Webster Township's voter history on the QVF.
- j. The Hamburg and the Webster Township Clerks will prepare reimbursement requests to the school district.

SPECIAL STAND-ALONE ELECTIONS

Who will handle the election duties for those portions of the Pinckney School District in which a special stand-alone election is held for the Pinckney School District?

- a. Provided the school district notifies the Livingston County Clerk's Office at least 90 days prior to the special stand-alone election, the Pinckney School District electors within Marion Township will vote at
- Modified Precincts and Polling Locations:** Precinct #3, located at the Putnam Township Hall, 3280 West M-36, Pinckney; the Pinckney School District electors within Unadilla Township will vote at Precinct #4, located at the Pinckney Elementary School, 935 West M-36, Pinckney; the Pinckney School District electors within Dexter Township, Washtenaw County, will vote at Precinct #4, located at the Pinckney Elementary School, 935 West M-36, Pinckney; and the Pinckney School District electors within Webster Township, Washtenaw County, will vote at Precinct #4, located at the Hamburg Township Hall, 10405 Merrill Road, Hamburg.
- b. Provided the school district notifies the Livingston County Clerk's Office at least 90 days prior to the special stand-alone election, the Marion, Unadilla, Dexter, and Webster Township Clerks will do the following:
- 1) send notices to those registered voters affected by the polling place location changes within 60 days prior to the special stand-alone election; 2) distribute absent voter ballot applications based upon past practice; 3) forward all completed, returned absent voter ballot applications to the respective Township Clerks (Hamburg and Putnam) upon verification of voters' signatures with master cards; 4) forward QVF precinct poll lists to the respective Township Clerks (Hamburg and Putnam) prior to the school district's special stand-alone election; 5) copy master cards, or provide personnel to verify master card information on Election Day while the polls are open, or provide some other acceptable (cost-effective) means to verify the voters' signatures and eligibility—the method used to be determined by the local clerk of record and the other local clerk conducting the election; 6) update their voter history on the QVF following the school district's special stand-alone election; and 7) prepare their reimbursement requests to the school district.
- c. **Add:** Provided the school district notifies the Livingston County Clerk's Office at least 90 days prior to a special non-

stand-alone election, the Dexter Township Clerk has agreed to conduct such an election for the school district if an election is already being conducted in Dexter Township on that date. In the above situation, the Pinckney School District electors within Dexter Township will vote at their regular municipal polling location at the Dexter Township Hall, 6880 Dexter-Pinckney Road, Dexter.

ALTERATIONS MADE IN PREVIOUS REPORT: DETAIL REQUIRED

The Pinckney Community School District's Election Coordinating Committee wishes to change its previous Reports filed with the Michigan Secretary of State on February 1, 2007, and addendum filed with the Michigan Secretary of State on January 31, 2008, with the information contained within this amended Report, which includes the following additions/modifications to the previous Report: 1) Page 2, Paragraph a, under General Information—at a regular meeting held November 1, 2007, the School Board changed the date of their regular school elections from an annual May to an odd/even-year November, beginning in 2008, and has established 4-year terms for their 7 elected Board positions; 2) Page 3, Paragraph h—the County Clerk's Office will publish notices for the close of registration and the notice of election; 3) Page 4, Paragraph c—the city/township clerks who choose to "opt in" will publish the notice for optical scan public accuracy testing; 4) Pages 5 and 6, under Decisions which must be reviewed at the School District's January Election Coordinating Committee Meeting—three paragraphs have been added; 5) Page 7, Paragraph c—the Hamburg Township Clerk will arrange for public accuracy testing of optical scan equipment and preliminary accuracy testing of ballot marking device equipment, and will publish the notice for optical scan public accuracy testing; 6) Page 8, Paragraph a—the precinct numbers and the polling locations have been modified; and 7) Pages 8 and 9, Paragraph c—provided the school district notifies the Livingston County Clerk's Office at least 90 days prior to a special non-stand-alone election, the Dexter Township Clerk has agreed to conduct such an election for the school district if an election is already being conducted in Dexter Township on that date. In the above situation, the Pinckney School District electors within Dexter Township will vote at their regular municipal polling location at the Dexter Township Hall, 6880 Dexter-Pinckney Road, Dexter.

**PINCKNEY COMMUNITY SCHOOLS
ELECTION COORDINATING COMMITTEE
Member Roster**

Election Coordinator: Livingston County Clerk Margaret M. Dunleavy

Member Municipalities:

Jurisdiction	Contact Person
Pinckney Community Schools	Asst. Superintendent Linda Moskalik
Genoa Charter Township	Clerk Paulette A. Skolarus
Hamburg Township	Clerk Matthew C. Skiba
Marion Township	Clerk Tammy L. Beal
Putnam Township	Clerk Sally D. Guyon
Unadilla Township	Clerk Linda J. Topping
Dexter Township	Clerk Harley Rider
Webster Township	Clerk Mary Heller* (Opted Out)

This amended Report is binding on the undersigned municipalities until January 31, 2011, or until such time as another amended Report is filed with the State of Michigan, Department of State, Bureau of Elections. The undersigned municipalities listed on Page 11 have executed this amended Report by and through their respective duly authorized representatives as indicated:

 Margaret M. Dunleavy
 Livingston County Clerk
 Election Coordinator

 Linda Moskalik
 Assistant Superintendent
 Pinckney Community Schools

 Paulette A. Skolarus
 Genoa Charter Township Clerk

 Matthew C. Skiba
 Hamburg Township Clerk

 Tammy L. Beal
 Marion Township Clerk

 Sally D. Guyon
 Putnam Township Clerk

 Linda J. Topping
 Unadilla Township Clerk

 Harley Rider
 Dexter Township Clerk

 (Opted Out)
 Mary Heller
 Webster Township Clerk

RESOLUTION CHANGING DATE OF REGULAR SCHOOL ELECTION

A regular meeting of the Board of Education (the "Board") of Pinckney Community Schools (the "District") was held in the Pathfinder Media Center in the District on the 1st day of November, 2007, at 6:30 p.m.

The meeting was called to order by Anne Colone, President

Present: Burwell, Colone, Crampo, Dolan, Eibler, Heatwole, MacRitchie

Absent: None

The following preamble and resolution were offered by member Eibler and supported by member MacRitchie.

WHEREAS:

Pinckney Community Schools currently holds its regular elections annually on the May regular election date; and

The Board has determined that it is in the best interests of the District to change the date for the holding of its regular election to the November regular election date in both even and odd years; and

The Board is authorized by the provisions of Act 116, Public Acts of Michigan, 1954, as amended (the "Michigan Election Law"), to change the date for the holding of its regular elections to the November regular election date in both even and odd years by adopting a resolution setting forth the Board's determination to hold the District's regular election on such date; and

The Board has held a public hearing on the proposed adoption of said resolution and has given notice of said public hearing in a manner designed to reach the largest number of the School District's qualified electors in a timely fashion, all in accordance with the provisions of Section 168.642 of the Michigan Election Law.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District's regular elections for the year 2008 and thereafter shall be held annually at the November regular election date in both even and odd years rather than annually at the May regular election.
2. The Secretary of the Board of Education is directed to file a copy of this Resolution with the Secretary of State of the State of Michigan.
3. In accordance with Section 168.644g of the Michigan Election Law, the expiration date of the term of office of each current member of the Board of Education shall be extended from June 30 to December 31 of the year in which such term of office is otherwise scheduled to expire.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution hereby are rescinded.

Roll Call Vote

Yes: Burwell, Colone, Crampo, Dolan, Eibler, Heatwole, MacRitchie

No: None

Motion declared adopted

Margaret Eibler

Margaret Eibler
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Pinckney Community Schools, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on Nov. 1, 2007, the original of which resolution is part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Michigan Open Meetings Act, 1976 PA 267, as amended.

Margaret Eibler

Margaret Eibler
Secretary, Board of Education

NUMBER OF REGISTERED VOTERS
PINCKNEY COMMUNITY SCHOOL DISTRICT

Ward/Precinct	Count
SCHOOL DISTRICT:	PINCKNEY COMMUNITY SCHOOLS
JURISDICTION:	DEXTER TOWNSHIP
00003	277
TOTAL - DEXTER TOWNSHIP	277
JURISDICTION:	GENOA TOWNSHIP
00012	139
TOTAL - GENOA TOWNSHIP	139
JURISDICTION:	HAMBURG TOWNSHIP
00002	1,904
00003	2,261
00004	1,168
00005	1,815
00006	2,548
00007	1,471
00008	1,284
TOTAL - HAMBURG TOWNSHIP	12,451
JURISDICTION:	MARION TOWNSHIP
00004	66
TOTAL - MARION TOWNSHIP	66
JURISDICTION:	PUTNAM TOWNSHIP
00001	1,374
00002	1,654
00003	1,638
00004	1,205
TOTAL - PUTNAM TOWNSHIP	5,871
JURISDICTION:	UNADILLA TOWNSHIP
00001	226
TOTAL - UNADILLA TOWNSHIP	226
JURISDICTION:	WEBSTER TOWNSHIP
00002	79
TOTAL - WEBSTER TOWNSHIP	79
TOTAL - PINCKNEY COMMUNITY SCHOOLS	19,109
GRAND TOTAL	19,109

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: January 20, 2009

TOWNSHIP GENERAL EXPENSES: Thru January 20, 2009	\$141,728.62
January 9, 2009-Bi-Weekly Payroll	\$34,945.99
OPERATING EXPENSES: Thru January 20, 2009	\$77,833.55
TOTAL:	<u>\$ 254,508.16</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
24979	Administ	Total Administrative Services	01/09/2009	446.12
24980	Equitabl	Equivest Unit Annuity Lock Box	01/09/2009	220.00
24981	DAVTREE	Dave's Tree Service	01/08/2009	12,000.00
24982	mlgma	Michigan Local Gov't Mgmt Ass	01/12/2009	272.00
24983	ADT	ADT Security Services, Inc.	01/20/2009	356.16
24984	AMER PLA	American Planning Association	01/20/2009	230.00
24985	AmerAqua	American Aqua	01/20/2009	20.00
24986	ATT&IL	AT&T	01/20/2009	648.27
24987	BLUE CRO	Blue Cross & Blue Shield Of Mi	01/20/2009	10,401.94
24988	BRANVAN	BRANDON VANMARTER	01/20/2009	90.00
24989	DTE LAKE	DTE Energy	01/20/2009	935.94
24990	EHIM	EHIM, INC	01/20/2009	477.38
24991	ETNA SUP	Etna Supply Company	01/20/2009	17,339.94
24992	GANNETT	Gannett Michigan Newspapers	01/20/2009	396.40
24993	HEIKKINE	Heikkinen Law Firm	01/20/2009	2,000.00
24994	HWL CHAM	Howell Area Chamber Of Commere	01/20/2009	450.00
24995	LANGWORT	Langworthy Strader Leblanc	01/20/2009	529.00
24996	MASTER M	Master Media Supply	01/20/2009	441.51
24997	MISTORM	Michigan Stormwater Floodplain Associati	01/20/2009	35.00
24998	Net serv	Network Services Group, L.L.C.	01/20/2009	4,500.00
24999	Perfect	Perfect Maintenance Cleaning	01/20/2009	923.00
25000	Tetra Te	Tetra Tech Inc	01/20/2009	600.00
25001	TRI COUN	Tri County Cleaning Supply Inc	01/20/2009	251.77
25002	WASTE MA	Waste Management	01/20/2009	69,004.00
25003	WIRELESS	Wireless Zone	01/20/2009	15.20
25004	COOPERST	Cooper's Turf Management LLC	01/20/2009	19,145.00

Report Total: 141,728.63

Accounts Payable
Computer Check Register



User: sue

Printed: 01/05/2009 - 11:10

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
24979	Administ	Total Administrative Services	01/09/2009		446.12
			Check 24979 Total:		446.12
9650	AETNA LI	Aetna Life Insurance & Annuity	01/09/2009		25.00
			Check 9650 Total:		25.00
9651	EFT-FED	EFT- Federal Payroll Tax	01/09/2009		3,997.82 2,066.03 2,066.03 483.17 483.17
			Check 9651 Total:		9,096.22
9652	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/09/2009		778.90
			Check 9652 Total:		778.90
24980	Equitabl	Equivest Unit Annuity Lock Box	01/09/2009		220.00
			Check 24980 Total:		220.00
9653	FIRST NA	First National Bank	01/09/2009		300.00 2,395.00 21,684.75

Check 9653 Total:

24,379.75

Report Total:

34,945.99

**First National
Direct Deposit
JANUARY 09, 2009
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,009.21
Amy Ruthig		\$888.62
Angela Williams		\$959.67
Barb Kries		\$962.80
Carol Hanus		\$1,220.96
Dave Estrada		\$947.82
Deborah Rojewski		\$2,214.30
Genoa Township	\$24,379.75	
Greg Tatara		\$2,252.50
Judith Smith		\$1,107.60
Karen J. Saari		\$904.07
Kelly VanMarter		\$1,882.18
Laura Mroczka		\$1,510.69
Mary Krencicki		\$381.63
Michael Archinal		\$2,394.71
Renee Gray		\$901.62
Robin Hunt		\$1,229.42
Susan Sitner		\$540.01
Tammy Lindberg		\$931.46
Tesha Humphriss		\$2,140.48
Total Deposit		<u><u>\$24,379.75</u></u>

EFT #: _____
INTERNET: _____
CHECK BOOK: _____

3:26 PM
01/12/09

#503 DPW UTILITY FUND
Payment of Bills
January 1 - 12, 2009

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	01/07/2009	1170	GRUNDY ACE OF HOWELL	Supplies	-5.88
Check	01/07/2009	1171	ETNA SUPPLY	supplies	-295.86
Check	01/07/2009	1172	FASTENAL COMPANY	Supplies	-142.25
Check	01/07/2009	1173	Master Media	supplies	-136.36
Check	01/07/2009	1174	McDonald Modular Solutions	trailer rent 01/04/09-02/04/09	-375.00
Check	01/07/2009	1175	HOWELL TRUE VALUE HARDWARE	supplies	-121.46
Check	01/07/2009	1176	MIDWEST GAS INSTRUMENT SERVICE	Calibrate	-64.00
Total					-1,140.81

3:29 PM
01/12/09

#504 DPW RESERVE FUND
Payment of Bills
January 1 - 12, 2009

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
No checks issued					

3:16 PM
01/12/09

#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
January 1 - 12, 2009

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	01/07/2009	1446	Brighton Analytical L.L.C.	GENOATWPHOWELL	-201.00
Check	01/07/2009	1447	STATE OF MICHIGAN	Annual Biosolids Fee	-721.60
Check	01/07/2009	1448	GENOA TOWNSHIP-ADMIN FEES	09/01/2008-11/30/2008	-2,453.83
Check	01/07/2009	1449	PVS NOLWOOD CHEMICALS, INC	Chemical Drums	-869.60
Check	01/07/2009	1450	DTE Energy	Electric Service 11/26/2008-12/30/2008	-728.10
Total					-4,974.13

3:21 PM
01/12/09

#592 OAK POINTE WATER/SEWER FUND
Payment of Bills
January 1 - 12, 2009

Type	Date	Num	Name	Memo	Amount
Check	01/07/2009	1266	CONSUMERS ENERGY	11/27/2008-12/30/2008 Gas Service	-1,555.53
Check	01/07/2009	1267	DTE ENERGY	Electric Service 11/26/2008-12/30/2008	-8,183.05
Check	01/07/2009	1268	AT & T	12/19/2008-01/18/2009	-167.93
Check	01/07/2009	1269	GRUNDY ACE OF HOWELL		-18.99
Check	01/07/2009	1270	BRIGHTON ANALYTICAL LLC	testing	-335.00
Check	01/07/2009	1271	CORRIGAN OIL COMPANY	Diesel	-89.36
Check	01/07/2009	1272	DUBOIS COOPER ASSOCIATES INCORPORATE	Supplies	-2,825.87
Check	01/07/2009	1273	FASTENAL	supplies	-510.26
Check	01/07/2009	1274	GRAINGER	grinder rebuilds	-21.67
Check	01/07/2009	1275	HACH Company	supplies	-336.23
Check	01/07/2009	1276	HI-LINE	grinder supplies	-296.03
Check	01/07/2009	1277	PVS Nolwood Chemicals, Inc	Aluminum Sulfate	-939.60
Check	01/07/2009	1278	STATE OF MI	Annual Biosolids Fee	-654.60
Check	01/07/2009	1279	HOWELLTRUE VALUE HARDWARE	grinder rebuilds	-23.75
Check	01/07/2009	1280	USA Bluebook	supplies	-1,822.73
Total					-17,780.60

3:24 PM
01/12/09

#592 OAK POINTE WATER/SEWER FUND
Capital Improvement
Payment of Bills
January 1 - 12, 2009

Type	Date	Num	Name	Memo	Amount
------	------	-----	------	------	--------

No checks issued

3:13 PM
01/12/09

#595 PINE CREEK W/S FUND
Payment of Bills
January 1 - 12, 2009

Type	Date	Num	Name	Memo	Amount
Check	01/07/2009	2033	City of Brighton	10/1/08 thru 12/31/08	-50,448.51
Check	01/07/2009	2034	GENOA-TWSP-ADMIN FEES	09/01/08 thru 11/30/08	-3,489.50
Total					-53,938.01

**GENOA CHARTER TOWNSHIP
BOARD OF TRUSTEES
JANUARY 5th, 2009
6:30 P.M.**

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and approximately twelve persons in the audience.

A Call to the Public was made with the following response: Jeff Dhaenens – I would ask that the board do something to finish the job on Crooked Lake Road. There are six foot stumps all along the road that need to be removed. I would also ask that the board reassess involvement with the Howell Fire Department. The Howell Fire Department served our community for over 30 years.

Supervisor McCririe welcomed Cub Scout Troop #360 to the meeting of the board. Scouts Ross Ray, Devin Swinner, Cameron Smith, Ryan Skop and Matthew Allegoet introduced themselves to the board.

Approval of Consent Agenda:

All items listed under the consent agenda were moved to the regular agenda for discussion.

Approval of Regular Agenda:

Moved by Smith, supported by Ledford, to approve for action all items listed under the regular agenda. The motion carried unanimously.

1. Payment of Bills

Moved by Smith, supported by Hunt, to approve all checks as presented. The motion carried unanimously.

2. Request to approve minutes: 12-15-08

Moved by Mortensen, supported by Smith, to approve the Minutes of the Dec. 15, 2008 regular meeting of the board as presented. The motion carried unanimously.

3. Discussion regarding Township Branding.

Tom Bloomer introduced himself to the board and provided a copy of his resume and references with regard to his advertising and marketing experience. The board was provided a list of strengths and weaknesses that had been prepared by Hunt, Mortensen,

Skolarus and Archinal. Smith asked that signage be considered for all main street entrances into the community. Our goal should be to attract business, he said. During discussion it was determined that goals should include the following: signage (primary), a web site that encouraged commercial and industrial development, a slogan identifying the unique character of the community (e.g. *naturally spectacular*), and a logo branding the township.

Kelly VanMarter's contract was up for renewal. It was the recommendation of the administrative committee that Ms. VanMarter be offered a three year contract beginning Jan. 1, 2009 with a salary of \$64,500, \$67,500.00 the second year and \$71,000.00 the third year. Moved by Mortensen, supported by Ledford, to approve the recommendation with all other items in the contract remaining the same as previously negotiated. The motion carried unanimously.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:10 p.m.



Paulette A. Skolarus
Genoa Charter Township Clerk

(Press/argus 01/09/2009)

Memo

To: Genoa Twp Board
From: Robin Hunt
Date: 1/14/2009
Re: 2008 Winter Tax Roll Change Request

Please consider for approval my request to remove the Genoa/Oceola Sewer & Grand River Water special assessments levied on the 2008 Winter Tax Roll to parcel #4711-06-200-086. This parcel is the old Lee's Automotive property that is currently owned by the United States Marshal Service.

The U.S. Marshal Service will not pay special assessments. However, the amounts listed below have been added back into the balances on the special assessment districts and we are anticipating payment of the special assessments upon the sale of the property.

Parcel #4711-06-200-086	Request to remove:	\$952.92. G/O Sewer	\$ 9.53 Admin.Fee
Parcel #4711-06-200-086	Request to remove:	\$386.40 Grand River Water	\$ 3.86 Admin.Fee

Please let me know if you have any questions. Thank you for your consideration.

MEMORANDUM

TO: Township Board

FROM: Michael Archinal *MA*

DATE: 1/16/09

RE: Advanced Planning and Zoning Seminar

Attached you will find a proposal from LSL Planning to conduct a training session for Township Officials. The request was originally geared towards the ZBA but the program content is broad enough to benefit all of us (date and time will be forwarded to your attention). In an increasingly litigious environment this type of training is an important preventative measure. The cost of the program is estimated to be \$800-\$1,000. Please consider the following action:

Moved by _____, supported by _____, to approve a proposal from LSL Planning for advanced planning and zoning training at a cost not to exceed \$1,000.



LSL Planning, Inc.

Community Planning Consultants

January 7, 2009

Mike Archinal
Genoa Charter Township
2911 Dorr Road,
Brighton, Michigan 48116

Subject: Advanced Planning and Zoning Seminar Proposal

Dear Mr. Archinal,

Per our discussion with Adam VanTassell, LSL Planning is pleased to provide Genoa Township this proposal to conduct an on-site training seminar for the Zoning Board of Appeals at a special study session. Our planners have presented over 400 planning commission and ZBA instructional programs for many of our on-going community clients in addition to programs for the Michigan Townships Association (MTA), Michigan Association of Planning (MAP) and other organizations. We will use these programs as a foundation and tailor the program to address specific issues, including a case study.

This program will be geared primarily toward providing the ZBA with an overview of their authority based on the Michigan Zoning Enabling Act and general case law related to the ZBA, procedures on how to conduct meetings, application of variance standards and the general role of the ZBA.

Time and Length

The program will take approximately 2 hours, plus ample time for questions and discussion. We recommend that the program begin at 6 or 7 pm. A handout of the program will be provided to the Township in advance of the program and distribution of copies is the responsibility of the Township.

Attendance

It is our understanding that the session will be attended by the ZBA. Other officials and staff may also attend. We recommend that the Township Attorney attend to answer any legal questions the ZBA may have. While the general public may attend like any public meeting, the presentation and dialogue will be focused on the ZBA.

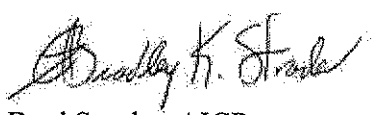
Program Fee

We will bill the Township hourly at the regular rates for on-going services. We estimate the time to prepare a session, travel and meeting attendance at approximately 8 hours. Jeff Purdy or Brian Borden will be presenting the seminar. We would estimate a cost of \$800 - 1000.

Please call me if you have any questions.

Sincerely,

LSL PLANNING, INC.

A handwritten signature in black ink, appearing to read "Brad Strader", is written over a vertical line that extends from the signature down to the typed name below.

Brad Strader, AICP
Managing Partner

Acceptance

If these terms and conditions are acceptable, please sign below and mail or fax a copy back to LSL Planning at 248-586-0501.

Accepted: _____

Date: _____

Water, the Basic of Life, is not Free

By Greg Tatara PhD, Utility Director

We are blessed here in Midwestern America with an abundance of safe and reliable drinking water and effective sanitary disposal methods for wastewater. As a result, we have become very complacent and take for granted these two basic life necessities, which make it possible for our modern society to operate. We take precautions on the food we eat; evaluating where it came from, what preservatives are in it, and how good it is for us. However, we do not think twice about cooking our food in tap water or drinking a big glass right from the tap. In addition, we quickly panic when we turn on our faucet and no water comes out or when the toilet won't flush. Not many things constitute more of an immediate need or emergency in our lives than losing these services. You have heard the panic in the media of an e-coli outbreak or the damage done to buildings and structures from sewer systems backing up or beaches closed due to bacterial contamination. The failure of our systems to operate properly can result in all of these disasters occurring. We want to ensure to the best of our ability that these problems do not occur in our community.

The operation of our water and sewer facilities is not easy and there are many fixed costs related with the operation of these systems. **Labor** is the single highest cost for operation. Operators are dedicated and must work or be on call 24/7 365 days a year. Operations personnel must be qualified and meet testing and continuing education requirement to be certified to run the systems. If your grinder pump fails on Christmas Day, operators will be there to repair and change it. If a water main ruptures on the 4th of July, operators will be on-site to repair and minimize damage. Meters need to be read and bills are sent quarterly. This function requires staff to read the meters, prepare bills, audit individual account and receipt and transfer money. Then there are audit procedures and insurance for equipment and staff liability. The **electric power** for a single plant for one month exceeds \$10,000.00.

In addition, there is the usual **preventive maintenance** and cleaning. Water mains are flushed and sludge is removed semi-annually. These systems are regulated by the State of Michigan to ensure that drinking water is safe and treated wastewater does not harm the environment or public. Daily sampling and laboratory analysis are required for both water and sewer systems. For water systems, we publish annual consumer confidence reports that show compliance with state standards for any potential contaminants, radioactivity as well as lead and copper results from residential homes. For the wastewater systems, in addition to daily effluent samples, we also sample an extensive groundwater network to protect our drinking water and the environment.

The Bottom Line

by Paulette A. Skolarus

Due to the ongoing maintenance of our municipal water and sewer systems and the lack of growth in the township our rates have been increased this year. Please visit our website at www.genoa.org for additional information on the following:

- Identification of the water and sewer district serving your home.
- The change in rate for your residence.
- A breakdown of the components in your water and sewer bill, including the capital charge and minimum bill.

Detroit City Water – A Comparison

Often our residents will tell us about the water and sewer bills they had when they lived in the Detroit area. I spoke with George Ellenwood (Assistant Public Affairs Director for the City of Detroit). The average residential home in Detroit is billed \$55.89 a **month** for sewer and water. Detroit will spend between 30 and 50 million dollars this year alone for replacement of aging infrastructure. Their infrastructure dates back to 1830. Most of what is being replaced today was built before World War I. Today they serve 4.3 million customers (eight counties and 125 different municipalities).

We do the best we can to live within our budget. We put money aside for future replacement and we believe in preventive maintenance. We also have the best people servicing our utility plants. Our water is delivered right to your home and we need your understanding in that we must do whatever it takes to maintain a high quality product.

Maintaining Your Septic System By Paulette Skolarus

As new residents move into the rural areas of Genoa Township that are not served with municipal water or sewer, they are faced with a new form of sewage disposal - A SEPTIC SYSTEM. It is important to service your septic system on a regular basis or you may have to replace your septic system, should it fail. Failure and replacement may cost as little as \$5,000.00 or as much as \$25,000.00 (engineered system). The cost to have your tank pumped runs between \$180.00 and \$270.00 depending on the size of your holding tank. Your tank should be pumped and inspected every three years. The septic system is made up of two parts. The first part is a double holding tank where the wastewater from your home goes. The second part is the septic field where the water from the holding tank flows after the sludge sinks to the bottom of the holding tank. The sludge from your holding tank should never enter the septic field. Sludge will destroy the septic field.

Here are a few suggestions to assist you in protecting your septic system investment:

- Spread your laundry washing over the whole week to avoid putting a lot of water into the system at one time.
- Avoid using chemicals that kill the bacteria that break down the sludge in your septic system. Use soaps and detergents that are biodegradable. An alternate drain cleaner is 1/2 cup of baking soda, followed by 1/2 cup of vinegar (let that sit for a few minutes), followed by boiling water.
- Don't dispose of anything other than toilet wastes and water from laundry, bathing and dishwashing into your septic system. It cannot handle wastes such as

- diapers, coffee grounds, tampons, cigarette butts, grease and other food products. Limit the use of your garbage disposal.
- Never drive or build anything on the drain-field portion of your septic system. Soil compaction and paving prevents oxygen from getting into the soil. The majority of the water in your field evaporates into the air.
 - Pump your system every two to three years to avoid having to replace the entire septic system.

A general comparison of the cost of water

Source	Approx cost/unit	Cost/Gallon
Convenience Store	\$1.25 16 oz. bottle	\$10.00 gallon
Grocery Store	\$6.00 24 pack	\$2.00 gallon
Grocery Store	\$.89 refillable jug	\$.89 gallon
Municipal Water	\$2.90 to \$3.84 1000 gallons	½ penny gallon

A message from Township Treasurer, Robin Hunt

2008 Summer & Winter Taxes

All Genoa Township property owners were mailed a 2008 Summer & Winter Tax Bill. The 2008 Summer Taxes were due 9-14-08. If you are unsure if your Summer bill has been paid please contact the Genoa Township Treasurer's Office at 810-227-5225 or check our website at www.genoa.org. Your Summer Tax bill, plus penalty, is still payable to Genoa Township until 3-02-09. If you need to pay a delinquent summer bill, please contact our office for a current amount due.

2008 Winter Taxes are payable, without penalty thru 3-02-09. Tax payments can be made at the Township Office by cash or check, Monday-Friday 9:00-5:00, or by mail to 2911 Dorr Rd., Brighton, MI 48116. If paying by mail please allow extra time for delivery, **postmarks are not accepted.**

Since the last day to pay 2008 taxes at the Township is February 28th, which is a Saturday, payments made in person on Monday, March 2nd will be accepted as on time. For your convenience there are two drop boxes located at the Township for after-hours payments. All tax payments left in our drop boxes on 3-02-09 will be mailed a paid receipt dated 2-28-09.

You also now have the option to pay your taxes, with a credit card or by electronic check, online at www.genoa.org or by calling 1-800-272-9829. Official Payments Corporation is providing this service for the Township. They will charge an additional convenience fee of 3% for credit card payments or a flat fee of \$3.00 for electronic check payments. *Credit card payments cannot be made at the Township.*

Don't forget to license your dog(s)

The 2009 Dog Licenses will be sold from December 1, 2008 thru March 2, 2009.

Dog License Fees for 2009: \$ 7.00 Spayed/Neutered

\$25.00 Male/Female

\$30.00 All dogs after March 2, 2009.

In order to issue you a license we must see the paperwork from your veterinarian showing proof of spay/neutering, if applicable, as well as proof of current rabies vaccination.

A message from the Township Assessor, Debra Rojewski

The Assessing Department will be sending out the annual assessment notices around February 23rd. The notices are sent out to notify what the 2009 assessed and taxable values are changing for the next tax year. We encourage you to come into the office and ask questions before making an appointment to go before the Board of Review. If you feel that your assessment is out of line you must make an appointment to meet with the Board of Review. Below are the dates and times for the March Board of Review:

March 9 9 a.m. to 5 p.m.

March 10 1 p.m. to 9 p.m.

March 11 1 p.m. to 9 p.m.

We also accept written appeals to the Board of Review, which will be accepted until 9 p.m., Wednesday, March 11, 2009. Many times a resident has a simple question that can be answered easily by going to the township website and reading the frequently asked questions.

Memo

To: Genoa Township Board

From: Debra L. Rojewski

Date: 1/15/2009

Re: Instructions for poverty exemption, guidelines for poverty exemption, Poverty Exemption application and Poverty Exemption worksheet.

I would like the Genoa Township Board to adopt these guidelines for the 2009 Board of Review. The township is required to adopt guidelines that set income levels for our poverty exemption guidelines. The State of Michigan also requires that poverty exemption guidelines are established by the townships local assessing unit and we shall include an asset level test. An asset level test means the amount of cash, fixed assets or other property that could be used or converted to cash for use in payment of property taxes.

The income levels the township is using were supplied by the State of Michigan. I have attached the income levels which are the Federal Poverty Guidelines that were supplied to us from the State of Michigan. If you have any further questions feel free to contact me.

Please consider the following action:

Moved by _____, supported by _____, to

Approve the 2009 Instructions for poverty exemption, guidelines for poverty exemption, Poverty exemption application and Poverty exemption worksheet as submitted.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

ROBERT J. KLEINE
STATE TREASURER

**BULLETIN NO. 9
CHANGES FOR 2009
October 27, 2008**

TO: Assessors
Equalization Directors

FROM: State Tax Commission (STC)

RE: **PROCEDURAL CHANGES FOR THE 2009 ASSESSMENT YEAR**

The purpose of this Bulletin is to provide information on statutory changes or procedural changes for the 2009 assessment year that Assessors and Equalization Directors should be aware of.

A. Inflation Rate Used in the 2009 Capped Value Formula.

The inflation rate, expressed as a multiplier, to be used in the 2009 Capped Value formula is 1.044. The 2009 Capped Value Formula is as follows:

$$\text{2009 CAPPED VALUE} = (\text{2008 Taxable Value} - \text{LOSSES}) \times 1.044 + \text{ADDITIONS}$$

The preceding formula does not include 1.05 because the inflation rate multiplier of 1.044 is lower than 1.05.

B. Alternate Start Dates for the July or December Boards of Review.

Governor Jennifer Granholm signed into law Public Act 122 of 2008 on May 8, 2008. This act amends MCL 211.53b to provide that July or December Boards of Review may have an alternate start date. The act requires that the governing body of the City or Township adopt by ordinance or resolution alternate start dates that must conform to the following:

For the July Board, an alternate date during the week of the 3rd Monday in July.

For the December Board, an alternate date during the week of the 2nd Monday in December.

C. Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2009.

MCL 211.7u, which deals with poverty exemptions, was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002. Please see STC Bulletin No. 5 of 1995 and page 3 of STC Bulletin No. 1 of 2003 for more detailed information.

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons **shall not** be set lower than \$17,600 which is the amount shown on the following chart for a family of 3 persons. The income level for a family of 3 persons may be set higher than \$17,600.

Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2009 assessments.

Size of Family Unit	Poverty Guidelines
1	\$ 10,400
2	\$ 14,000
3	\$ 17,600
4	\$ 21,200
5	\$ 24,800
6	\$ 28,400
7	\$ 32,000
8	\$ 35,600
For each additional person, add	\$ 3,600

Note: PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available.

D. Multipliers for the Valuation of Free-Standing Communication Towers.

The State Tax Commission has received a number of inquiries, both from the assessing community and from taxpayers, relating to the proper procedures for assessing freestanding communication towers. Accordingly, the Commission has determined that, in addition to providing the valuation multipliers for use in making 2009 assessments, it is appropriate to re-state a number of directives that have been made in previous Bulletins.

The State Tax Commission recommends that, subject to the qualifications stated below, communication towers should be valued for the 2009 assessment year using the table of historical (original) cost valuation multipliers set forth in the multiplier table below. These multipliers have been developed in a manner such that they account for the typical depreciation which is expected for a tower of the indicated age and also account for changes in the cost of erecting the tower which have occurred since the time the tower was constructed. On this basis, the multiplier table which is shown below is intended to predict the current true cash value of a tower of the vintage year in which the tower was constructed. An important component in determining the current value of a tower built in a given year is the change in the cost of materials, particularly changes in the cost of steel, between the time of construction and the current Tax Day. Since the table considers both depreciation and changes in construction costs, and since changes in construction cost have not always occurred at a constant rate, the multiplier table does not always evidence a decline in the rate by which the historical cost must be adjusted in order to determine current value. This effect is expected and can be better understood if one remembers that the multiplier table is not a depreciation table and the multipliers are applied to the historic cost of construction, not to the current replacement cost.

When a communication tower is built on land owned by the owner of the tower, the tower is valued and assessed as a real property improvement to the land on which it is located. When a communication tower is built on leased land, the owner is required to report the original construction cost of the tower on Section N of its personal property statement, in the same way that it would report any other structure on leased land. Although the construction costs are reported on the personal property statement, a tower on leased land is not assessed on the personal property assessment roll. Instead, the assessor is required to establish a separate real property assessment for a tower located on leased land, using the procedures set forth in State Tax Commission Bulletin 8 of 2002 and State Tax Commission Bulletin 1 of 2003.

Assessors should note several other matters that affect the proper assessment of freestanding communication towers, as follows: Sometimes communication towers are located on land which is exempt because the land is owned by an exempt entity such as a municipality or is otherwise exempt. When this occurs, the tower must be assessed to the tower owner on the real property roll as a structure on leased land. IN ADDITION, the assessor must consider whether the land should also be assessed to the tower owner as provided by MCL 211.181. There may be situations in which the value of a particular freestanding communication tower is more or less than the figure developed by using this table. This could be due to unusual depreciation and/or obsolescence or an unusual enhancement in value caused by supply and demand factors in a particular area.

The State Tax Commission has developed STC Form 3594 for reporting the costs of freestanding communication towers. This form was developed for the specific purpose of gathering construction cost information for communication towers. The assessor may use this form to gather detailed information regarding the construction costs of communication towers. This cost information can then be used as a basis for valuation by multiplying the historic cost by the appropriate multiplier from the table located below.

State Tax Commission Form 3594 is a real property statement and, as such, the taxpayer is not required to complete and submit the form to the assessor unless the taxpayer is specifically asked to do so. If a communication tower is located on leased land, the owner

should already be reporting its original acquisition costs on Section N of the personal property statement (STC Form L-4175). If so, the assessor would only need to send STC Form 3594 if more detailed information regarding costs is needed. The assessor IS NOT REQUIRED TO SEND STC Form 3594 to tower owners each year.

**HISTORICAL (ORIGINAL) COST VALUATION MULTIPLIERS FOR USE IN
MAKING 2009 ASSESSMENTS OF FREESTANDING COMMUNICATIONS
TOWERS**

YEAR OF CONSTRUCTION	MULTIPLIER	YEAR OF CONSTRUCTION	MULTIPLIER
2008	0.97	1988	0.96
2007	0.99	1987	0.96
2006	1.01	1986	0.95
2005	1.07	1985	0.93
2004	1.10	1984	0.93
2003	1.10	1983	0.93
2002	1.08	1982	0.93
2001	1.06	1981	0.97
2000	1.06	1980	1.02
1999	1.06	1979	1.11
1998	1.06	1978	1.08
1997	1.04	1977	1.15
1996	1.04	1976	1.22
1995	1.04	1975	1.29
1994	1.03	1974	1.37
1993	1.03	1973	1.45
1992	1.03	1972	1.54
1991	1.02	1971	1.63
1990	0.97	1970	1.73
1989	0.97	1969 and prior	1.83

E. Property Classification

On July 12, 2007 Governor Granholm signed into law Public Act 36 of 2007, the Michigan Business Tax Act (MBTA), which took effect January 1, 2008. Public Acts 37, 38, 39, and 40 of 2007, tie-barred to the MBTA, exempted Industrial Personal Property from the 6 mill State Education Tax and up to 18 mills of local school district operating millage; and exempted Commercial Personal Property from up to 12 mills of local school district operating millage. The acts did not change the definitions of industrial and commercial personal property contained in MCL 211.34c, which are used to determine the aforementioned exemptions.

The State Tax Commission has had a significant increase in the number of classification appeals and will issue additional guidance on the classification of personal property later in the year or early in 2009.

F. Submission of MCL 211.154 Petitions

The State Tax Commission continues to receive a number of incomplete MCL 211.154 petitions from Assessors and/or Equalization Directors. Assessors and Equalization Directors are reminded that the petitions must be accompanied by all required documentation and must have an original signature of the assessor of record. Failure to provide the required documentation and/or to provide the proper signature will only result in a delay of the processing of the petition and could result in the dismissal of the petition.

G. Foreclosure Sales - Reminder

On August 15, 2007 the State Tax Commission adopted guidelines for Assessors to use for verification for inclusion of foreclosure sales in sales studies. The proper selection of sales for inclusion in these ratio studies is critically important to the development of uniform and accurate assessments. The State Tax Commission has established these guidelines to be used when reviewing sales for sales-ratio studies. The purpose of the guideline is to provide direction when compiling a “desk-reviewed” sales study. Desk-review means determining whether a particular sale will be used in a study based on transfer documents and other information in the office without additional investigation or field inspection. Deviation from the guidelines should be based on investigation of the transaction beyond the normal steps of a desk review process. The recent increase in foreclosures has caused those transactions to have an impact on the real estate market in some parts of the state.

Please see Bulletin 6 of 2007 for detailed information.

H. Single Year Sales Studies - Reminder

On August 15, 2007, the State Tax Commission issued guidelines for use of a single year sales studies. In part, those guidelines indicated:

Single-year sales studies may be considered only when there is significant evidence of a declining market. Evidence may include, but is not limited to:

- a. A reduced number of market sales without a reduction in the number of listings
- b. An increase in the number of foreclosure sales
- c. A loss of major employer(s)
- d. A single year sales study ratio higher than the standard 24-month ratio, in combination with items a through c above

The Commission also changed the dates for single-year sales studies: Sales occurring between October 1 of the previous year through September 30 prior to tax day shall be used in the single-year study.

Please see Bulletin 5 of 2007 for more detailed information.

**GENOA CHARTER TOWNSHIP
COUNTY OF LIVINGSTON, MICHIGAN**

**RESOLUTION ESTABLISHING GUIDELINES FOR GRANTING OF POVERTY
EXEMPTIONS FROM PROPERTY TAXES PURSUANT TO MCL 211.7u AND
ESTABLISHING BEGINNING DATE FOR THE BOARD OF REVIEW**

At a regular meeting of the Board of Trustees of Genoa Charter Township, County of Livingston, State of Michigan, held on January 20, 2009, the following Resolution was moved, supported and adopted.

RECITALS:

WHEREAS, P.A. 390 of 1994, which amended Section 7u of Act 206 of the Public Acts of 1893, as amended by Act 313 of the Public Acts of 1993, being section 211.7u of the Michigan Compiled Laws, requires the governing body of the assessing unit to determine and make available to the public the policy and guidelines for granting of poverty exemptions under MCL 211.70;

NOW, THEREFORE BE IT RESOLVED that to be eligible for a poverty exemption pursuant to MCL 211.7u in the Township of Genoa, a person must be the owner and must occupy the property as a homestead, as defined, for which the exemption is requested; file a completed and notarized application; file copies of federal and state income tax returns for all persons residing in the homestead, including property tax credit forms and/or Statement of Benefits Paid from Michigan Department of Social Services or Social Security Administration; meet local (Genoa Charter Township) poverty income standards;

BE IT FURTHER RESOLVED that the applicant must have an annual household income less than the amounts shown in Attachment A;

BE IT FURTHER RESOLVED that the applicant must have an annual taxable and/or non-taxable dividend income less than \$1,000;

BE IT FURTHER RESOLVED that the applicant's asset level, excluding the homestead, may not exceed \$30,000;

BE IT FURTHER RESOLVED that the applicant may not have ownership interest in any real estate other than the homestead;

BE IT FURTHER RESOLVED that a poverty exemption may be granted for only one year at a time;

BE IT FURTHER RESOLVED that for the 2009 tax year the Genoa Charter Township Board of Review will begin its proceedings on Tuesday, March 3, 2009;

BE IT FURTHER RESOLVED that the board of review shall request identification of the applicant and/or proof of ownership of the homestead under consideration for poverty exemption;

BE IT FURTHER RESOLVED that the board of review may request from the applicant any supporting documents which may be utilized in determining a poverty exemption request;

BE IT FURTHER RESOLVED that the completed poverty exemption application must be filed after January 1, but before the day prior to the last day of the board of review in the year for which exemption is sought;

BE IT FURTHER RESOLVED that the board of review shall administer an oath wherein the applicant testifies as to the accuracy of the information provided;

BE IT FURTHER RESOLVED that the board of review may deviate from the established policy and guidelines only for substantial and compelling reasons. The applicant will be notified, in writing, the reasons for deviating from the policy and guidelines for poverty exemption;

BE IT FURTHER RESOLVED that to conform with the provisions of P.A. 390 of 1994, this resolution is hereby given immediate effect.

ATTACHMENT A

POVERTY LEVEL GUIDELINES FOR 2009 TAX YEAR

FAMILY UNIT	HOUSEHOLD INCOME
Family of 1:	\$10,400
Family of 2:	\$14,000
Family of 3:	\$17,600
Family of 4:	\$21,200
Family of 5:	\$24,800
Family of 6:	\$28,400
Family of 7:	\$32,000
Family of 8:	\$35,600
For each additional person add:	\$ 3,600

**BOARD OF REVIEW POVERTY EXEMPTION
CHECK LIST**

ASSESSOR'S
OFFICE USE

PETITIONER'S
USE

PROOF OF OWNERSHIP (**Warranty Deed**).

FORM FROM ASSESSORS OFFICE COMPLETELY FILLED OUT

COPY OF FEDERAL INCOME TAX RETURN (**For everyone in household**).

COPY OF STATE INCOME TAX RETURN (**For everyone in household**).

TOTAL OF HOUSEHOLD INCOME (**Included everyone**).

TOTAL OF ALL ASSETS

COPIES OF ALL LIABILITIES AND ASSETS (**Bills, Bank Statements, Credit Cards, Medical Bills, Stocks, Bonds**) LISTED ON FORM.

SIGNED AND DATED

WE CAN'T ACCEPT PAPERWORK UNLESS IT IS COMPLETE

PLEASE BRING THIS DOCUMENT BACK WHEN YOU TURN IN YOUR PAPERWORK.

**AN "IN PERSON" APPOINTMENT WITH THE BOARD OF REVIEW
MAY BE REQUIRED.**

INFORMATION VERIFIED AND RECEIVED BY _____

DATE _____

APPLICATION FOR ONE YEAR POVERTY EXEMPTION

PARCEL NUMBER: _____		PROPERTY ADDRESS: _____	
OWNERS NAME: _____		ARE YOU 65 YEARS OR OLDER: _____	
ADDRESS: _____		DAYTIME PHONE: _____	
SOCIAL SECURITY # _____		ARE YOU DISABLED? _____	
LIST ALL OCCUPANTS OF THE HOME AND THEIR RELATIONSHIP:			
NAME		RELATIONSHIP	
_____		_____	
_____		_____	
_____		_____	
ATTACH ADDITIONAL PAGES IF NECESSARY			
NUMBER OF DEPENDENTS: _____		MARTIAL STATUS: _____	
EMPLOYMENT STATUS:			
ARE YOU, YOUR SPOUSE OR OTHER MEMBERS OF THE HOUSEHOLD EMPLOYED?			
SELF:	NO	YES	EMPLOYER NAME AND ADDRESS: _____
SPOUSE:	NO	YES	EMPLOYER NAME AND ADDRESS: _____
OTHER MEMBERS OF THE HOUSEHOLD:		NO	YES
NAME		EMPLOYER NAME AND ADDRESS	
_____		_____	
_____		_____	
PROPERTY INFORMATION:			
YEAR PROPERTY WAS PURCHASED: _____		PURCHASE PRICE: _____	
DO YOU OWN THE PROPERTY FREE AND CLEAR?		YES	NO
IF NO, THAT IS THE UNPAID BALANCE?		_____	
WHAT IS YOUR MONTHLY PAYMENT?		_____	
ARE THE TAXES INCLUDED IN YOUR PAYMENT?		YES	NO
ARE THE TAXES CURRENT?		YES	NO
HAVE IMPROVEMENTS, ADDITIONS, CHANGES BEEN MADE TO THIS HOMESTEAD IN THE PAST TWO YEARS? _____		IF YES EXPLAIN: _____	
DO YOU OWN INTEREST IN ANY OTHER PROPERTY		YES	NO
PLEASE LIST THE LOCATION, VALUE AND TYPE OF ADDITIONAL PROPERTY			
LOCATION		VALUE	TYPE
_____		_____	_____
_____		_____	_____
_____		_____	_____

APPLICATION FOR ONE YEAR POVERTY EXEMPTION

INCOME:			
TOTAL ESTIMATED HOUSEHOLD INCOME		MONTHLY AMOUNT	ANNUAL AMOUNT
WAGES/SALARIES/TIPS		_____	_____
SOCIAL SECURITY/ SSI		_____	_____
PENSION OR RETIREMENT		_____	_____
INTEREST AND OR DIVIDENDS		_____	_____
RENTAL INCOME		_____	_____
BUSINESS OR ROYALTIES INCOME		_____	_____
DISABILITY PAYMENTS		_____	_____
GENERAL ASSISTANCE / ADC		_____	_____
ALIMONY		_____	_____
CHILD SUPPORT		_____	_____
UNEMPLOYMENT BENEFITS		_____	_____
OTHER INCOME FROM FAMILY		_____	_____
INCOME FROM LAND CONTRACT		_____	_____
DEPENDENTS INCOME		_____	_____
FOOD ASSISTANCE (FOOD STAMPS ECT)		_____	_____
ASSISTANCE WITH ELECTRIC OR GAS BILL (OLSHA OR SALVATION ARMY ECT.)		_____	_____
OTHER INCOME		_____	_____
TOTAL ANNUAL INCOME			_____
ASSETS:			
DO YOU HAVE?			
ADDITIONAL REAL ESTATE	NO	YES	
BANK ACCOUNTS	NO	YES	BALANCE _____ BANK: _____
CERTIFICATES OF DEPOSIT	NO	YES	TYPE _____ AMOUNT: _____
STOCKS OR BONDS	NO	YES	TYPE _____ AMOUNT: _____
401K OR 457	NO	YES	TYPE _____ AMOUNT: _____
IRA OR ROTH	NO	YES	AMOUNT: _____
RECREATIONAL VEHICLE S	NO	YES	VALUE: _____
BOAT, SNOWMOBILE ECT.	NO	YES	VALUE: _____
JEWELRY	NO	YES	VALUE: _____
ART	NO	YES	VALUE: _____
LIFE INSURANCE	NO	YES	TYPE _____ AMOUNT: _____
OTHER ASSETS (ELECTRONIC, COIN COLLECTION ECT.)			AMOUNT: _____

APPLICATION FOR ONE YEAR POVERTY EXEMPTION

EXPENSE INFORMATION:

AVERAGE MONTHLY EXPENSES

HOUSE PAYMENT: PRINCIPLE AND INTEREST ONLY

ASSOCIATION DUES (IF APPLICABLE)

INSURANCE:

LIFE INSURANCE

HEALTH INSURANCE

AUTO INSURANCE

TAXES :

PROPERTY TAXES

TAXES OTHER THAN REAL ESTATE

UTILITIES:

GAS

ELECTRIC

WATER & SEWER

CABLE

CHILD CARE

FOOD & CLOTHING

LAWN CARE

LOANS:

CAR PAYMENT #1

CAR PAYMENT #2

CREDIT CARD #1

CREDIT CARD #2

CREDIT CARD #3

OTHER LOANS

_____ YEAR MAKE AND MODEL

_____ YEAR MAKE AND MODEL

MEDICAL BILLS (AFTER INSURANCE)

OTHER (SPECIFY)

DO YOU HAVE ANY UNUSUAL EXPENSES?

DESCRIBE:

IS THERE ANY OTHER INFORMATION THE BOARD OF REVIEW SHOULD CONSIDER?

BOARD OF REVIEW POVERTY EXEMPTION CHECK LIST

ASSESSOR'S
OFFICE USE

PETITIONER'S
USE

PROOF OF OWNERSHIP (**Warranty Deed**).

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NAME		RELATIONSHIP	
_____		_____	
_____		_____	
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ATTACH ADDITIONAL PAGES IF NECESSARY			
NUMBER OF DEPENDENTS: _____		MARTIAL STATUS: _____	
EMPLOYMENT STATUS:			
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SELF:	NO	YES	EMPLOYER NAME AND ADDRESS: _____
SPOUSE:	NO	YES	EMPLOYER NAME AND ADDRESS: _____
OTHER MEMBERS OF THE HOUSEHOLD:		NO	YES
NAME		EMPLOYER NAME AND ADDRESS	
_____		_____	
_____		_____	
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YEAR PROPERTY WAS PURCHASED: _____		PURCHASE PRICE: _____	
DO YOU OWN THE PROPERTY FREE AND CLEAR?		YES	NO
IF NO, THAT IS THE UNPAID BALANCE?		_____	
WHAT IS YOUR MONTHLY PAYMENT?		_____	
ARE THE TAXES INCLUDED IN YOUR PAYMENT?		YES	NO
ARE THE TAXES CURRENT?		YES	NO
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DO YOU OWN INTEREST IN ANY OTHER PROPERTY		YES	NO
PLEASE LIST THE LOCATION, VALUE AND TYPE OF ADDITIONAL PROPERTY			
LOCATION	VALUE	TYPE	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

APPLICATION FOR ONE YEAR POVERTY EXEMPTION

INCOME:					
				MONTHLY AMOUNT	ANNUAL AMOUNT
TOTAL ESTIMATED HOUSEHOLD INCOME					
WAGES/SALARIES/TIPS				_____	_____
SOCIAL SECURITY/ SSI				_____	_____
PENSION OR RETIREMENT				_____	_____
INTEREST AND OR DIVIDENDS				_____	_____
RENTAL INCOME				_____	_____
BUSINESS OR ROYALTIES INCOME				_____	_____
DISABILITY PAYMENTS				_____	_____
GENERAL ASSISTANCE / ADC				_____	_____
ALIMONY				_____	_____
CHILD SUPPORT				_____	_____
UNEMPLOYMENT BENEFITS				_____	_____
OTHER INCOME FROM FAMILY				_____	_____
INCOME FROM LAND CONTRACT				_____	_____
DEPENDENTS INCOME				_____	_____
FOOD ASSISTANCE (FOOD STAMPS ECT)				_____	_____
ASSISTANCE WITH ELECTRIC OR GAS BILL (OLSHA OR SALVATION ARMY ECT.)				_____	_____
OTHER INCOME				_____	_____
TOTAL ANNUAL INCOME					_____
ASSETS:					
DO YOU HAVE?					
ADDITIONAL REAL ESTATE	NO	YES			
BANK ACCOUNTS	NO	YES	BALANCE	_____	BANK: _____
CERTIFICATES OF DEPOSIT	NO	YES	TYPE	_____	AMOUNT: _____
STOCKS OR BONDS	NO	YES	TYPE	_____	AMOUNT: _____
401K OR 457	NO	YES	TYPE	_____	AMOUNT: _____
IRA OR ROTH	NO	YES			AMOUNT: _____
RECREATIONAL VEHICLE S	NO	YES			VALUE: _____
BOAT, SNOWMOBILE ECT.	NO	YES			VALUE: _____
JEWELRY	NO	YES			VALUE: _____
ART	NO	YES			VALUE: _____
LIFE INSURANCE	NO	YES	TYPE	_____	AMOUNT: _____
OTHER ASSETS (ELECTRONIC, COIN COLLECTION ECT.)					AMOUNT: _____

APPLICATION FOR ONE YEAR POVERTY EXEMPTION

EXPENSE INFORMATION:

AVERAGE MONTHLY EXPENSES

HOUSE PAYMENT: PRINCIPLE AND INTEREST ONLY

ASSOCIATION DUES (IF APPLICABLE)

INSURANCE:

LIFE INSURANCE

HEALTH INSURANCE

AUTO INSURANCE

TAXES :

PROPERTY TAXES

TAXES OTHER THAN REAL ESTATE

UTILITIES:

GAS

ELECTRIC

WATER & SEWER

CABLE

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LAWN CARE

LOANS:

CAR PAYMENT #1

CAR PAYMENT #2

CREDIT CARD #1

CREDIT CARD #2

CREDIT CARD #3

OTHER LOANS

_____ YEAR MAKE AND MODEL

_____ YEAR MAKE AND MODEL

MEDICAL BILLS (AFTER INSURANCE)

OTHER (SPECIFY)

DO YOU HAVE ANY UNUSUAL EXPENSES?

DESCRIBE:

IS THERE ANY OTHER INFORMATION THE BOARD OF REVIEW SHOULD CONSIDER?

The Assessing Department will be sending out the annual assessment notices around February 23rd. The notices are sent out to all property owners notifying them what the 2009 assessed and taxable values are changing to for the next tax year.

Below are the dates and times for the March Board of Review:

March 9	9 a.m. to 5 p.m.
March 10	1 p.m. to 9 p.m.
March 11	1 p.m. to 9 p.m.

THIS IS THE ONLY TIME CHANGES CAN BE MADE TO THE ASSESSED VALUE OF YOUR PROPERTY.

We also accept written appeals to the Board of Review, which will be accepted until 9 p.m., Wednesday, March 11, 2009.

Many issues and questions can be answered without a visit to the Board of Review one option would be to check out the township website www.genoa.org and reading the **frequently asked questions** by clicking Departments on the left and then click on Assessing. The other option would be to come into the office to discuss your question or issue with someone in the Assessing Department.

If you feel that you have not been satisfied then you should schedule an appointment with the Board of Review. You must have an appointment to appear before the Board of Review.



Thursday, January 8, 2009

Genoa Township gets assertive

Officials form committee, hire consultant to raise profile of community with county's largest tax base.

Valerie Olander / The Detroit News

GENOA TOWNSHIP -- With the largest tax base in Livingston County and second largest population, this community has grown up suffering from the middle child complex, sandwiched between the county's only two cities: Howell and Brighton.

Even residents claim to live in one of the two cities depending on which side of Genoa Township they live, creating an identity crisis township officials want to fix.

"I think most people identify with their mailing address or school system," said township Supervisor Gary McCririe.

Students living in Genoa are split among four of the county's five school districts. Most school children attend Howell or Brighton Schools, although a small percentage living to the north and south attend Pinckney or Hartland.

The Grand River corridor is a hub of retail and office complexes, most of which are in Genoa Township.

Still, many shopping at Kohl's or Wal-Mart say they're in Howell and patients seeking treatment at Saint Joseph Mercy Woodland Heath Center say they are in Brighton.

Dave Sheffer, owner of O'Connor's Deli, says the boundary line between Genoa and Brighton townships runs through his freezer, and says he pays 90 percent of his property taxes to Genoa and 10 percent to Brighton. But, when anyone asks where his business is, he says Brighton.

"I really don't give it much thought until the property taxes are due," he said.

"I have a Brighton address so when people ask where my business is I say Brighton," Sheffer said.

Township officials want to change that by giving the community more of an identity. They

formed a committee that met this week and have hired a marketing consultant.

"We're one of the largest communities in Livingston County and the driving force behind the largest-growing county," said Township Trustee Todd Smith, who suggested the idea.

Brighton and Howell's combined population comes up shorter than Genoa Township's nearly 20,000 residents. Genoa's \$1.1 billion tax base also dwarfs both neighboring cities.

Some plans to "brand" the community include easy changes such as "Welcome to Genoa Township" signs at its borders, a redesigned Web site, a logo and a slogan identifying the character of the community. "Naturally spectacular" has been one such idea. Planning is in the early phases.

"We're just in the beginning here so we'll end up with a slogan or more so, some type of logo that identifies what makes Genoa Township what it is," he said.

The Township Board committee of McCririe, Clerk Paulette Skolarus and Township Manager Michael Archinal will meet with consultant Tom Bloomer weekly and report back to the board in coming weeks.

You can reach Valerie Olander at (734) 462-2203.

Find this article at:

<http://www.detroitnews.com/apps/pbcs.dll/article?AID=/20090108/METRO04/901080371>

Check the box to include the list of links referenced in the article.

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Amy

From: Mike
Sent: Wednesday, January 07, 2009 2:22 PM
To: Amy
Subject: FW: Solid Waste Collection

Amy,

Please copy this for Board correspondence.

Thanks,

Mike

From: Mike
Sent: Wednesday, January 07, 2009 2:21 PM
To: 'volker@traudts.com'
Cc: Robin
Subject: Solid Waste Collection

Mr. Traudt,

Thank you for your inquiry. Our Treasurer has asked that I respond to your email. I appreciate the opportunity to clarify and explain the Township's refuse collection and recycling efforts.

All Genoa Township residents pay a \$100 per year charge on their winter taxes for refuse collection. The true cost the Township incurs for this service is approximately \$120 per year per home. The General Fund subsidizes this difference for roughly 6850 homes at substantial cost.

Many residents choose to pay for a Waste Management curb cart (most are either green or brown). The charge for the curb cart rental is \$30 per year invoiced directly from the company. You are not obligated to utilize a Waste Management curb cart.

Many residents choose to pay \$3 per month to participate in a voluntary recycling program. This is the \$36 charge to which you refer. Genoa Township purchases the recycling container and provides them free of charge. The \$3 per month fee is for collection and processing of recyclable materials. It is not for renting the physical container. I apologize if you were given specious information from Waste Management in this regard.

The majority of your email deals with a policy question. Should the Township require residents to recycle? First, to clarify, recycling is more expensive than standard, everything into one can, solid waste collection. The value of the materials diverted from the waste stream and preserved landfill space is not enough to cover the cost of processing them.

The main philosophical question is whether the Township should dictate that all residents must recycle or allow individuals to decide if they wish to participate in the program. Many communities in Michigan mandate recycling, many do not. The program Genoa Township has implemented allows each person to, "vote" each week whether they want to recycle or not. Residents are by the way limited to 96 gallons of refuse per week. I agree that viewed a certain way this may provide a disincentive for

1/8/2009

recycling.

Short of mandating a compulsory program Genoa does help protect the environment through its solid waste program. Recycle bins are provided free of charge. By bidding the refuse collection contract for the entire community we reduce the number of trucks emitting pollutants, reduce improper waste disposal by residents that simply do not contract for waste collection, significantly reduce damage done to our roads by multiple overweight trucks and limit the number of days unsightly garbage containers are left out in our neighborhoods. You will find that most communities in Livingston County do not bid out community wide collection. In such cases many residents have no curbside collection. We also subsidize a large item sticker program that allows for curbside collection of large bulky items. This has greatly reduced the amount of illegal dumping.

Although you may philosophically disagree with the Township policy in this regard please be assured that the Township Board has given the matter careful consideration and does care about the environment.

I trust this correspondence addresses your issues. Thank you again for your inquiry.

Best regards,

Michael Archinal
Manager

Robin

From: Volker Traudt [volker@traudts.com]
Sent: Tuesday, December 30, 2008 8:25 PM
To: Robin
Subject: Genoa Township Board - Recycling

Dear Sir/Madam:

I received the waste removal invoice from Waste Management as usual. But this time, I took a closer look, and noticed a \$30 charge (waste) and \$36 charge (recycling).

At the same time, I reviewed the 2008 Genoa winter taxes, and saw a \$100 charge for waste removal.

Our Treasurer informs that there is an ADDITIONAL cost for recycling of \$36/year.

I inquired with Waste Management about the \$36 charge (it is for RENTING the little plastic box, which can be had for \$5 at Meijer's OUTRIGHT PURCHASE). Take this as the first hint. (I cancelled mine right away, since it smells a lot like unarmed robbery).

Second, and more important: Analyzing the fee/cost structure, it becomes clear that those who

- Go through the effort of separating and recycling
- Providing VALUABLE raw material (check out the market prices for plastics, metal, aluminum, glass, paper, etc.)
- Protect all our environment
- Save the town (county, state, etc.) tons of money in landfill costs
- Do the right thing

are charged MORE (yes, more, extra, on top, beyond) than those who

- Just stuff everything into the waste bin and let others worry about the rest.

If that is indeed the case, someone should really bring forward a lawsuit against those who implemented this nonsense for crimes against the environment (i.e.: YOU, I assume).

My suggestion:

- If technically possible (if the garbage trucks can handle it), offer 2 sizes of trash can: one half the size we currently have (the big green monster on wheels), and the standard. The small one at 30% less than today's rate, the large one at 30% higher rate.
- Provide recycling bins to all households (sell for a nominal charge of \$10/each)
- Instruct Waste Management to NOT pickup any extra garbage; if needed, extra refusal bags can be purchased (at the garbage truck or the town hall) for \$4/each.

In summary: PROMOTING environmentally damaging behavior is UNLAWFUL. The fee structure should PROMOTE to protect the environment. The BEST education and method to change established behavior is through the wallet of our fellow citizens. Proof: once gas hit \$4, we actually became (somewhat) conscious of our wasteful behavior, and miles-driven dropped.

If my above assumptions are right, I will do what every logically thinking person will do: I will stop recycling, save money and stuff EVERYTHING I can get my hands on into the (always mostly empty) huge green monster to help fill up your landfills much quicker.

Best regards,

Volker Traudt
 7766 Debora Drive
 Brighton, MI 48114

12/31/2008

Robin

From: Robin
Sent: Tuesday, December 30, 2008 2:15 PM
To: 'Volker Traudt'
Subject: RE: Home Taxes

the cost for recycling is \$3.00 a month - so your \$36.00 is for 1 year of recycling - not including the bin

-----Original Message-----

From: Volker Traudt [mailto:volker@traudts.com]
Sent: Tuesday, December 30, 2008 12:55 PM
To: Robin
Subject: RE: Home Taxes

My invoice shows \$36 for a recycling bin. If the town pays for it, why do they charge me?

From: Robin [mailto:Robin@genoa.org]
Sent: Tuesday, December 30, 2008 12:19 PM
To: Volker Traudt
Subject: RE: Home Taxes

The waste removal is set by Genoa Township Ordinance - any concerns should be addressed to the Genoa Township Board either by email/letter or by attending a Township Board meeting. Board meetings are held the 1st and 3rd Monday of the month. If you would like to forward an email/letter to me I will make sure that it is included in the meeting packet for the Board members.

The recycle program is ran by Waste Management, the Township only assists the residents by paying for the recycle bin. Questions/concerns regarding the recycling should be directed to Waste Management at 248-374-6599, however, the Township is also interested in resident concerns/questions so that we can assure that the program is working well for our residents.

-----Original Message-----

From: Volker Traudt [mailto:volker@traudts.com]
Sent: Tuesday, December 30, 2008 10:47 AM
To: Robin
Subject: RE: Home Taxes

Thanks for the explanation.

Who sets the waste removal and recycling policies? Genoa Township or Livingston County?

Who can I contact to voice my concerns about the current setup/policy?

Volker Traudt

From: Robin [mailto:Robin@genoa.org]
Sent: Tuesday, December 30, 2008 10:43 AM
To: Volker Traudt
Subject: RE: Home Taxes

LISD - the Livingston Intermediate School District.

12/31/2008

Garbage pickup is contracted out for all residential homes in Genoa Township through Waste Management. All residential homes pay \$100. and the Township pays the difference.

If you are paying anything to Waste Management it should be either for a curb cart, if you rent one, or the recycle program if you participate in that.

-----Original Message-----

From: Volker Traudt [mailto:volker@traudts.com]
Sent: Tuesday, December 30, 2008 8:54 AM
To: Robin
Subject: RE: Home Taxes

- a) What is Livingston ISD?
- b) I already received an invoice from Waste Management of Michigan for waste removal. Why another \$100 for the same service?

Volker Traudt

From: Robin [mailto:Robin@genoa.org]
Sent: Monday, December 29, 2008 11:33 AM
To: Volker Traudt
Subject: RE: Home Taxes

Your 2008 Winter Taxes are currently due in the amount of \$2,812.30 and are payable at Genoa Township without penalty thru February 28, 2009.

Attached is a copy for your records.

Thanks,

Robin L. Hunt
Genoa Twp. Treasurer
810-227-5225
robin@genoa.org

-----Original Message-----

From: Volker Traudt [mailto:volker@traudts.com]
Sent: Friday, December 26, 2008 10:40 AM
To: Robin
Subject: Home Taxes

Could you let me know

- a) When the next taxes for our home are due?
- b) What the amount will be?

Thank you.

Volker Traudt

7766 Debora Dr.
Brighton, MI 48114

Tel: 810-229-5998
Office: 810-299-3421
Cell: 810-986-0120
Fax: 810-900-6338
Email: volker@traudts.com

To Brand 1/20/09



Michigan Department of Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
7150 Harris Drive, P.O. Box 30005
Lansing, Michigan 48909-7505

LOCAL GOVERNMENT 15-DAY NOTICE
[Authorized by R 436.1105 (2d) and (3)]

January 13, 2009

GENOA CHARTER TOWNSHIP
C/O CLERK
2911 DORR ROAD
BRIGHTON MI 48116

Request ID #: 490393

The Michigan Liquor Control Commission has received an application from, ALDI INC, (MICHIGAN), REQUESTS NEW SDM LICENSE TO BE LOCATED AT 2260 E GRAND RIVER, HOWELL, MI 48843, GENOA TOWNSHIP, IN LIVINGSTON COUNTY.

Home address and telephone number: **CONTACT**
MARNIE MASTERS 2625 N STOCKBRIDGE RD WEBBERVILLE, MI 48892

Specially Designated Merchant (SDM) licenses permit the sale of beer and wine for consumption off the premises only. Specially Designated Distributor (SDD) licenses permit the sale of alcoholic liquor, other than beer and wine under 21 per cent alcohol by volume, for consumption off the premises only.

For your information, part of the investigation of the application is conducted by the local law enforcement agency and investigative forms will be released to them either in person or by mail.

Although local governing body approval is not required by the Michigan Liquor Control Code, Rules and Related Laws for off-premise licenses, the local governing body, or its designee, may notify the Commission at the above address within 15 days of receipt of this letter if the applicant location will not be in compliance with all appropriate state and local building, plumbing, zoning, fire, sanitation and health laws and ordinances, or if the applicant is considered ineligible due to other factors.

All conditions of non-compliance must be outlined in detail, indicating the applicable laws and ordinances. A copy of the law and/or ordinance may be submitted with the notification.

If you have any questions, contact the appropriate unit (On Premises, Off Premises or Manufacturers & Wholesalers) at (517) 322-1400.

rc