

GENOA CHARTER TOWNSHIP
Public Hearing and Regular Meeting
October 6th, 2008
6:30 P.M.

AGENDA

Call to Order

Pledge of Allegiance

Call to the Public

Approval of Consent Agenda:

1. Payment of Bills
2. Request to approve minutes: 9-15-08

Approval of Regular Agenda:

3. Public Hearing on the Challis Ct. Road Improvement Project.
 - A. Call to the Property Owners
 - B. Call to the Public
4. Request for approval of Resolution No.2 (To proceed with the project, approve the plans and details and direct the preparation of the special assessment roll) for the Challis Road Improvement Project.
5. Request for approval of Resolution No.3 (Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices) for the Challis Court Road Improvement project.
6. Request for approval of Resolution No.1 (To Proceed with the project and Direct preparation of the plans and cost estimates) for the Round Lake Aquatic Plant Control Program.
7. Request for approval for Resolution No. 2 (To approve the project, schedule the first hearing and direct the issuance of statutory notices) for the Round Lake Aquatic Plant Control Program.
8. Request for approval of the 2008/2009 standard agreement for the services between the Economic Development Council of Livingston County and Genoa Charter Township.
9. Discussion of the Athletic Field Lease.

Correspondence

Member Discussion

Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: October 6, 2008

TOWNSHIP GENERAL EXPENSES: Thru October 6, 2008	\$151,416.27
September 19, 2008 Bi Weekly Payroll	\$35,105.36
September 26, 2008 Quarterly Payroll	\$7,463.92
October 1, 2008 Monthly Payroll	\$11,569.47
October 3, 2008 Bi Weekly Payroll	\$36,287.94
OPERATING EXPENSES: Thru October 6, 2008	\$93,535.55
TOTAL:	<u>\$ 335,378.51</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
24540	HILTON	HILTON	09/10/2008	275.40
24541	MAA	Michigan Assessors Association	09/10/2008	75.00
24542	MAA EDUC	MAA Education	09/10/2008	275.00
24543	StateMic	State Of Michigan	09/10/2008	50.00
24544	Administ	Total Administrative Services	09/19/2008	357.67
24545	Equitabl	Equivest Unit Annuity Lock Box	09/19/2008	620.00
24546	ATT& IL	AT&T	09/17/2008	667.27
24547	ETNA SUP	Etna Supply Company	09/17/2008	1,800.00
24548	FED EXPR	Federal Express Corp	09/17/2008	152.31
24549	LEDFORD	Jean Ledford	09/17/2008	147.00
24550	MAA EDUC	MAA Education	09/17/2008	300.00
24551	Machala	Matt Machala	09/17/2008	465.00
24552	SMITH T	Todd Smith	09/17/2008	231.00
24553	TREETOPS	Treetops Resort	09/17/2008	394.74
24554	Unum	Unum Provident	09/17/2008	1,044.60
24555	VERIZONW	Verizon Wireless	09/17/2008	22.90
24556	WildmanS	Steve Wildman	09/17/2008	147.00
24557	Lind	Tammy Lindberg	09/17/2008	119.90
24558	DTE LAKE	DTE Energy	09/17/2008	174.59
24559	Equitabl	Equivest Unit Annuity Lock Box	09/26/2008	20.00
24560	SOM-TRE	State Of Mich- Dept Of Treasur	09/26/2008	3,180.43
24561	SKOLAR P	Paulette Skolarus	09/23/2008	1,947.97
24562	Administ	Total Administrative Services	10/01/2008	100.00
24563	Equitabl	Equivest Unit Annuity Lock Box	10/01/2008	20.00
24564	USTREASU	United States Treasury	10/01/2008	309.45
24565	Administ	Total Administrative Services	10/03/2008	357.67
24566	Equitabl	Equivest Unit Annuity Lock Box	10/03/2008	620.00
24567	Hyatt Re	Hyatt Regency	09/25/2008	524.41
24568	Hyatt Re	Hyatt Regency	09/25/2008	524.41
24569	Hyatt Re	Hyatt Regency	09/25/2008	524.41
24570	Hyatt Re	Hyatt Regency	09/25/2008	524.41
24571	Hyatt Re	Hyatt Regency	09/25/2008	524.41
24572	Hyatt Re	Hyatt Regency	09/25/2008	524.41
24573	LEDFORD	Jean Ledford	09/25/2008	460.00
24574	MCCRIRIE	Gary McCririe	09/25/2008	433.50
24575	SKOLAR P	Paulette Skolarus	09/25/2008	460.00
24576	SMITH T	Todd Smith	09/25/2008	460.00
24577	TATARAG	Greg Tatar	09/25/2008	460.00
24578	WildmanS	Steve Wildman	09/25/2008	460.00
24579	ARCHINAL	Michael Archinal	09/30/2008	463.63
24580	BROOKINS	LAUREN BROOKINS	09/30/2008	463.63
24581	BROWN	DOUGLAS BROWN	09/30/2008	463.63
24583	MORTENSE	H.J. Mortensen	09/30/2008	355.63
24584	Radisson	Radisson Plaza Hotel	09/30/2008	362.25
24585	Radisson	Radisson Plaza Hotel	09/30/2008	362.25
24586	Radisson	Radisson Plaza Hotel	09/30/2008	120.75
24587	Radisson	Radisson Plaza Hotel	09/30/2008	362.25
24588	Radisson	Radisson Plaza Hotel	09/30/2008	362.25
24589	Radisson	Radisson Plaza Hotel	09/30/2008	289.91
24590	Radisson	Radisson Plaza Hotel	09/30/2008	241.50
24591	TENGLER	DEAN TENGLER	09/30/2008	722.88
24593	VanMarte	Kelly VanMarter	09/30/2008	355.63
24594	MCCRIRIE	Gary McCririe	09/25/2008	363.00
24595	MI CHLOR	Michigan Chloride Sales LLC	09/29/2008	18,125.00
24596	ACCIDENT	Accident Fund Company	10/06/2008	5,166.00
24597	ADT	ADT Security Services, Inc.	10/06/2008	347.22
24598	ARCHINAL	Michael Archinal	10/06/2008	2,003.36
24599	AT&TLONG	AT&T Long Distance	10/06/2008	41.58
24600	COMCAST	COMCAST	10/06/2008	94.04
24601	DOUG COU	DOUG COUP	10/06/2008	1,086.00
24602	DYKEMA	Dykena Gossett PLLC	10/06/2008	51.00
24603	ehim	EHIM, INC	10/06/2008	1,157.77

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
24604	FONSON	Fonson, Inc.	10/06/2008	42,183.56
24605	FrisbieW	WALTER FRISBIE, MAI	10/06/2008	2,750.00
24606	HEIKKINE	Heikkinen Law Firm	10/06/2008	2,000.00
24607	HUMPHT	Tesha Humphriss	10/06/2008	500.00
24608	IBEC COM	IBEC, Inc.	10/06/2008	449.45
24609	INCSOL	INCLUSION SOLUTIONS,LLC	10/06/2008	173.00
24610	LCRD	Livingston County Register of Deeds	10/06/2008	32.00
24611	LindberT	Tammy Lindberg	10/06/2008	174.86
24612	MAGUIRE	Maguire Mailing Systems	10/06/2008	873.00
24613	MASTER M	Master Media Supply	10/06/2008	323.67
24614	Miller C	Miller,Canf,Paddock,&Stone,PLC	10/06/2008	20,285.93
24615	Net serv	Network Services Group, L.L.C.	10/06/2008	315.00
24616	PETTYCAS	Petty Cash	10/06/2008	77.61
24617	RUFFC	Connie Ruff	10/06/2008	71.50
24618	SCODELLE	SCODELLER CONSTRUCTION	10/06/2008	23,350.00
24619	SHELL	Shell	10/06/2008	638.47
24620	Tetra Te	Tetra Tech Inc	10/06/2008	3,689.53
24621	VERIZONW	Verizon Wireless	10/06/2008	412.67

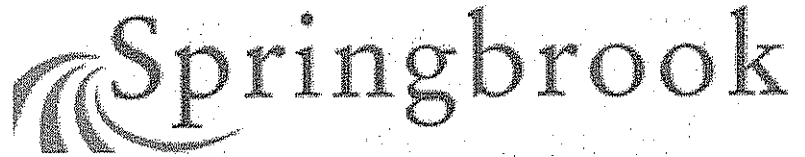
Report Total: 151,416.27

**First National
Direct Deposit
September 19, 2008
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,003.67
Amy Ruthig		\$940.06
Angela Williams		\$660.22
Barb Kries		\$1,102.53
Carol Hanus		\$1,176.68
Cindi Howard		\$380.05
Dave Estrada		\$1,112.27
Deborah Rojewski		\$2,170.87
Genoa Township	\$24,364.76	
Greg Tatara		\$2,199.48
Judith Smith		\$1,121.24
Karen J. Saari		\$902.85
Kelly VanMarter		\$1,899.34
Laura Mroczka		\$1,219.09
Mary Krencicki		\$559.43
Michael Archinal		\$2,386.41
Renee Gray		\$900.85
Robin Hunt		\$1,223.69
Susan Sitner		\$351.94
Tammy Lindberg		\$919.57
Tesha Humphriss		\$2,134.52
Total Deposit		\$24,364.76

EFT #: _____
INTERNET: _____
CHECK BOOK: _____

Accounts Payable
Computer Check Register



User: angie
Printed: 09/15/2008 - 10:20
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
24544	Administ	Total Administrative Services	09/19/2008		357.67
Check 24544 Total:					357.67
9584	AETNA LI	Aetna Life Insurance & Annuity	09/19/2008		25.00
Check 9584 Total:					25.00
9585	EFT-FED	EFT- Federal Payroll Tax	09/19/2008		3,927.07 2,079.62 2,079.62 486.36 486.36
Check 9585 Total:					9,059.03
9586	EFT-PENS	EFT- Payroll Pens Ln Pyts	09/19/2008		678.90
Check 9586 Total:					678.90
24545	Equitabl	Equivest Unit Annuity Lock Box	09/19/2008		620.00
Check 24545 Total:					620.00
9587	FIRST NA	First National Bank	09/19/2008		275.00 2,325.00 21,694.76 70.00

Check 9587 Total:

24,364.76

Report Total:

35,105.36

**First National
Direct Deposit
Quarterly Payroll
SEPTEMBER, 2008**

<u>Employee Name</u>	<u>Credit Amount</u>	<u>Debit Amount</u>
Adam Van Tassell	\$380.92	
Barb Figurski	\$281.60	
Christopher Grajek	\$295.52	
Dean Tengel	\$295.52	
Diana Lowe	\$295.52	
Doug Brown	\$457.13	
Genoa Township		\$3,624.54
H.J. Mortensen	\$295.52	
Joseph Perri	\$147.76	
Kevin Brady	\$295.52	
Michael Howell	\$457.13	
Steve Wildman	\$422.40	
Total Deposit	<u><u>\$3,624.54</u></u>	

EFT #: _____
Internet: _____
Date: _____

Accounts Payable
Computer Check Register



User: SUE
Printed: 09/18/2008 - 15:23
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
9589	EFT-FED	EFT- Federal Payroll Tax	09/26/2008		22.35
					249.86
					249.86
					58.44
					58.44
					<u>638.95</u>
				Check 9589 Total:	638.95
24559	Equitabl	Equivest Unit Annuity Lock Box	09/26/2008		20.00
					<u>20.00</u>
				Check 24559 Total:	20.00
9590	FIRST NA	First National Bank	09/26/2008		3,624.54
					<u>3,624.54</u>
				Check 9590 Total:	3,624.54
24560	SOM-TRE	State Of Mich- Dept Of Treasur	09/26/2008		3,180.43
					<u>3,180.43</u>
				Check 24560 Total:	3,180.43
				Report Total:	<u>7,463.92</u>

**First National
Direct Deposit
OCTOBER 1, 2008
Monthly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Genoa Township	\$7,147.27	
Adam Van Tassel		\$508.55
Gary McCririe		\$1,741.75
H.J. Mortensen		\$415.57
Jean Ledford		\$675.73
Paulette Skolarus		\$3,080.19
Steve Wildman		\$395.99
Todd Smith		\$329.49
Total Deposit		<u><u>\$7,147.27</u></u>

Accounts Payable
Computer Check Register



User: sue

Printed: 09/24/2008 - 11:25

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
24562	Administ	Total Administrative Services	10/01/2008		100.00
Check 24562 Total:					100.00
9592	EFT-FED	EFT- Federal Payroll Tax	10/01/2008		2,098.04
					689.43
					689.43
					161.26
					161.26
Check 9592 Total:					3,799.42
9593	EFT-PENS	EFT- Payroll Pens Ln Pyts	10/01/2008		193.33
Check 9593 Total:					193.33
24563	Equitabl	Equivest Unit Annuity Lock Box	10/01/2008		20.00
Check 24563 Total:					20.00
9594	FIRST NA	First National Bank	10/01/2008		7,097.27
					50.00
Check 9594 Total:					7,147.27
24564	USTREASU	United States Treasury	10/01/2008		309.45

Check 24564 Total:

309.45

Report Total:

11,569.47

First National
Direct Deposit
OCTOBER 03, 2008
Bi-Weekly Payroll

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,003.67
Amy Ruthig		\$940.06
Angela Williams		\$601.36
Barb Kries		\$1,178.13
Carol Hanus		\$1,176.68
Cinthia Howard		\$707.46
Dave Estrada		\$1,074.47
Deborah Rojewski		\$2,170.87
Genoa Township	\$25,202.08	
Greg Tatara		\$2,199.48
Judith Smith		\$1,121.24
Karen J. Saari		\$902.85
Kelly VanMarter		\$2,008.83
Laura Mroczka		\$1,219.09
Mary Krencicki		\$806.53
Michael Archinal		\$2,386.41
Renee Gray		\$900.85
Robin Hunt		\$1,223.69
Susan Sitner		\$526.32
Tammy Lindberg		\$919.57
Tesha Humphriss		\$2,134.52
Total Deposit		<u><u>\$25,202.08</u></u>

EFT #: _____
 INTERNET: _____
 CHECK BOOK: _____

Accounts Payable
Computer Check Register



User: sue

Printed: 09/24/2008 - 14:20

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
24565	Administ	Total Administrative Services	10/03/2008		357.67
Check 24565 Total:					357.67
9595	AETNA LI	Aetna Life Insurance & Annuity	10/03/2008		25.00
Check 9595 Total:					25.00
9596	EFT-FED	EFT- Federal Payroll Tax	10/03/2008		4,097.15 2,150.60 2,150.60 502.97 502.97
Check 9596 Total:					9,404.29
9597	EFT-PENS	EFT- Payroll Pens Ln Pyts	10/03/2008		678.90
Check 9597 Total:					678.90
24566	Equitabl	Equivest Unit Annuity Lock Box	10/03/2008		620.00
Check 24566 Total:					620.00
9598	FIRST NA	First National Bank	10/03/2008		275.00 2,325.00 22,532.08 70.00

Check 9598 Total:

25,202.08

Report Total:

36,287.94

10:18 AM
09/30/08

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

September 10 - 30, 2008

Type	Date	Num	Name	Memo	Amount
Check	09/19/2008	1157	AT & T	09/07 thru 10/06/08	-388.25
Check	09/19/2008	1158	BRIGHTON ANALYTICAL LLC	lab costs	-268.00
Check	09/19/2008	1159	CITY ELECTRIC SUPPLY	Inv#BRI/011047	-26.80
Check	09/19/2008	1160	STATE OF MICHIGAN	Inv#511179	-624.00
Check	09/19/2008	1161	DUBOIS COOPER ASSOCIATES INCORPORATE	Inv#102509 & 102535	-13,532.50
Check	09/19/2008	1162	GEO TRANS, INC	INV#0000371165	-2,521.86
Check	09/19/2008	1163	SAM RAGUSO	Refund Water/Sewer 4715 Roundtree	-72.29
Check	09/19/2008	1164	SEVERN TRENT ENVIRONMENTAL SERVICES,	Supplies	-30,115.72
Check	09/19/2008	1165	STANDARD ELECTRIC	Customer #210405	-10.36
Check	09/19/2008	1166	UIS PROGRAMMABLE SERVICES	Inv#530333154/530333208/530333207	-3,094.00
Check	09/19/2008	1167	UTILITY SERVICE CO., INC.	Inv#199857	-300.00
Check	09/29/2008	1168	AT & T	09/13 thru 10/12/08	-69.74
Check	09/29/2008	1169	BRIGHTON ANALYTICAL LLC	lab costs	-268.00
Check	09/29/2008	1170	FIRE PROTECTION PLUS, INC.		-264.00
Check	09/29/2008	1171	FONSON, INC.	Inv#7936	-1,673.71
Check	09/29/2008	1172	LIVINGSTON COUNTY DRAIN COMMISSION	Inv#1737	-1,413.32
Check	09/29/2008	1173	SCHUTZ & CO., INC		-1,119.30
Check	09/29/2008	1174	SEVERN TRENT ENVIRONMENTAL SERVICES,	Supplies	-2,174.07
Total					-57,935.92

10:24 AM
09/30/08

#592 OAK POINTE WATER/SEWER FUND- Capital Improvement

Payment of Bills

September 10 - 30, 2008

Type	Date	Num	Name	Memo	Amount
Check	09/19/2008	1024	MIDWEST POWER SYSTEMS, INC	Inv#1157	-8,200.00
Total					-8,200.00

10:26 AM
09/30/08

#595 PINE CREEK W/S FUND

Payment of Bills

September 10 - 30, 2008

Type	Date	Num	Name	Memo	Amount
Check	09/26/2008	2029	GENOA-TWSP-ADMIN FEES	6/1 thru 8/31/08	-3,270.16
Total					-3,270.16

10:15 AM
09/30/08

#503 DPW UTILITY FUND
Payment of Bills
September 10 - 30, 2008

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/15/2008	1113	U.S. POSTMASTER	Lake Edgewood & Pine Creek Qtr Billing	-128.99
09/17/2008	1114	Carol Hanus	Reimbursement Office Expenses	-169.18
09/17/2008	1115	USABlueBook	Inv#664361	-199.49
09/17/2008	1116	Master Media	Inv#56330	-30.86
09/17/2008	1117	Harrison Piping Supply Co.	Order#464238-00	-55.00
09/17/2008	1118	CAVALIER	Acct#2119355	-20.35
09/17/2008	1119	LOWE'S	Acct#9900 641641 8	-528.07
09/26/2008	1120	D&G Equipment, Inc.	Inv#06 6060027	-115.45
09/26/2008	1121	McDonald Modular Solutions	Inv#R111921	-375.00
09/26/2008	1122	SEVERN TRENT ENVIRONMENTAL SERVICES I	Inv# STES 2037887	-1,361.66
09/26/2008	1123	SWANN'S CLOTHING STORE	Inv#1195	-214.45
09/26/2008	1124	Wal-Mart Community	Acct#6032 2020 0018 0670	-80.61
Total				-3,279.11

10:27 AM
09/30/08

#504 DPW RESERVE FUND
Payment of Bills
September 10 - 30, 2008

Type Date Num Name Memo Amount

No checks issued

10:28 AM
09/30/08

#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
September 10 - 30, 2008

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	09/29/2008	1375	AT&T	09/09 thru 10/06/08	-245.56
Check	09/29/2008	1376	Brighton Analytical L.L.C.	CustomerID# GENOATWPHOWELL	-268.00
Check	09/29/2008	1377	Consumers Energy	Electric Service08/06 thru 09/04/08	-34.48
Check	09/29/2008	1378	DOUG COUP	Inv#4295	-380.00
Check	09/29/2008	1379	DTE Energy	Electric Service 08/11 thru 09/11/08	-25.85
Check	09/29/2008	1380	FIRE PROTECTION PLUS	annual inspection	-241.50
Check	09/29/2008	1381	GEOTRANS, INC.	Inv#0000371164	-3,719.44
Check	09/29/2008	1382	MICHIGAN CAT	INV#SD5700001163	-1,606.17
Check	09/29/2008	1383	PVS NOLWOOD CHEMICALS, INC	Chemical Drums	-3,033.80
Check	09/29/2008	1384	SEVERN TRENT ENVIRONMENTAL SERVICES,	Inv#STES 2037887	-8,139.79
Check	09/29/2008	1385	Tetra Tech MPS	VOID: Inv#50188206	0.00
Check	09/30/2008	1386	Tetra Tech MPS	Inv#50188206	-3,143.77
Total					-20,838.36

GENOA CHARTER TOWNSHIP

**Regular Meeting
September 15th, 2008
6:30 p.m.**

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and four persons in the audience.

A Call to the Public was made with the following response: Jeff Schreiber of Sunrise Rotary addressed the board concerning their maintenance of the Chilson Hills Cemetery. Twice a year the rotary works on the Chilson Hills Cemetery. A plaque to that affect will be installed on the fence at the entrance of the cemetery. The rotary was thanked by the board for all their hard work on behalf of Genoa Charter Township.

Approval of Consent Agenda:

Moved by Hunt, supported by Ledford, to approve items one thru four and item six. The petition regarding the construction of the sidewalks will be considered under the regular agenda. The motion carried unanimously.

1. Payment of Bills

2. Request to approve minutes: 9-2-08

3. Approval of the Michigan Association of Planning Conference budget.

4. Request for approval of a website design contract with Network Services Group for the development of a new Township web site at a cost of \$9,000.00.

5. Request for renewal of a contract with Pfeffer, Hanniford and Palka for auditing services for the fiscal year beginning April 1, 2008 ending March 31, 2011.

Approval of Regular Agenda:

Moved by Skolarus, supported by Wildman, to approve the regular agenda with the addition of the construction of the sidewalk. Further, Skolarus will abstain from discussion of petition 9 concerning Challis Ct. The motion carried unanimously.

5. Request to award a bid to Concrete Construction, Inc. for the construction of sidewalks along Grand River Ave. and to approve a revised project budget.

Moved by Mortensen, supported by Wildman, to award the contract to Concrete Construction, Inc. at a cost of \$153,917.91. Further, to authorize a Request to Change Authorization with Tetra Tech for \$13,500.00 The motion carried unanimously.

7. Consideration of a request from RainCatchers to be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses.

Moved by Ledford, supported by Hunt, to approve the resolution for a charitable gaming license as requested. The motion carried as follows. Ayes – Ledford, Hunt, Wildman, Skolarus and McCririe. Nays – Mortensen and Smith.

8. Request to receive the audit as performed by Pfeffer, Hanniford and Palka concerning the Township's financial expenditures and revenue for the fiscal year ending March 31, 2008.

Ken Palka addressed the board and gave an unqualified opinion concerning the audit of Genoa Charter Township Funds. Palka asked that the board consider a review of investments with diversification of funds where possible. He also expressed a concern with Lake Edgewood and Oak Pointe deficits in the sewer funds.


Moved by Skolarus, supported by Smith, to accept the audit as performed and to thank Pfeffer, Hanniford and Palka for their work on behalf of Genoa Township. The motion carried unanimously.

9. Request for approval to Proceed with the Project and Approve the Plans and Cost Estimates and Establish the First Public Hearing for the Challis Court Road Improvement Project.

Moved by Smith, supported by Mortensen, to approve Resolution No. 1 for the Challis Ct. Road Improvement Project and to set the public hearing for Oct. 6, 2008 at 6:30 p.m. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen and McCririe. Nay – None. Abstain – Skolarus.

Smith advised the board that Howell Parks and Recreation will adopt the master plan and that the plan is qualified and he asked that the township consider adopting the same plan. It was the consensus of the board to agree with Mr. Smith. No further action was taken by the board.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:00 p.m.


Paulette A. Skolarus
Genoa Township Clerk

(Press/argus 09/19/08)

Amy

From: Polly

Sent: Tuesday, September 23, 2008 3:20 PM

To: Amy

Amy, I now have more resolutions that I need to bring to the board. They are as follows:

1. Public Hearing on the Challis Ct. Road Improvement Project.
 - A. Call to Property Owners
 - B. Call to the Public
2. Request for approval of Resolution No. 2 (To proceed with the Project, approve the plans and details and direct the preparation of the special assessment roll) for the Challis Road Improvement Project
3. Request for approval of Resolution No. 1 (To proceed with the project and direct preparation of the plans and cost estimates) for the Round Lake Aquatic Plant Control Program.
4. Request for approval of Resolution No. 2 (To approve the project, schedule the first hearing and direct the issuance of statutory notices) for the Round Lake Aquatic Plant Control Program.

These requests should be under the regular agenda.

Thanks, Polly

Date: Sept. 18, 2008

To: The Genoa Township Board
From: Polly Skolarus, Clerk

For Your Information:

The only person who I will presume that you will hear an objection from is the Brays. I am enclosing a copy of an agreement that was signed by Wade and myself several years ago related to road maintenance. The Brays have not financially supported snow removal for the past few years and they have refused to participate in the maintenance program.

PRIVATE DRIVE MAINTENANCE AGREEMENT
FOR PROPERTY ACCESSED OFF CHALLIS ROAD ON CHALLIS COURT

This declaration made this 16th day of November 1997, by the undersigned, being the owners of real estate adjoining and being served by a private driveway identified as Challis Court, the real estate is all within the Township of Genoa, Livingston County, Michigan, described as per the attached.

WHEREAS, it is the purpose and intent of this agreement that all parcels of real estate abutting adjoining the private drive known as Challis Court which provides access to said parcels from Challis Road, shall share on a per lot basis, the maintenance and upkeep of said road;

NOW THEREFORE BE IT RESOLVED, that it is hereby declared and agreed that the party(s) hereto, their heirs, assigns and grantees, shall be bound and agree to share in the road maintenance and expenses on a per capita basis by dividing the total road expense by the number of lots or parcels utilizing said access for ingress and egress to their premises, for said road/driveway to be maintained and in such conditions as to be passable at all times of the year.

IN WITNESS WHEREOF, the party(s) set their hand the 16th day of November 1997.

Witness
Edward J. Skolarus
Edward J. Skolarus

Faulette A. Skolarus
Faulette A. Skolarus

Wade R. Bray
Wade Bray

STATE OF MICHIGAN
COUNTY OF LIVINGSTON

Subscribed and sworn to before me a Notary Public, this 25th day of November 1997.

Jessie H. Smith
Notary Public
Livingston County, Michiga

My commission expires: 7-30-2001

Resolution No. 2
For Challis Ct. Road Improvement Project
(To proceed with the Project, Approve the plans and details and
Direct the preparation of the special assessment roll)
Public Act 188 of 1954 Proceedings

Excerpts of Minutes of Regular/Public Meeting of the township board of the
Genoa Charter Township held at the township hall within the township on
October 6, 2008 - commencing at 6:30 o'clock p.m.

RE: Challis Ct. Road Improvement Project No. 1.

Members Present: McCrie, Hunt, Skolarus, Mortensen, Wildman, Ledford and Smith.

Member Absent: None.

The supervisor stated that the next order of business was the consideration of a road improvement project for Challis Ct. Project No. 1, the estimate of costs for the project, the Special Assessment District proposed to be created for the recovery of such costs and the Petitions for the same.

The clerk reported that proper Notice of the hearing on these matters was mailed by first class mail to each property owner within the proposed assessment district as shown on the current tax rolls of the township on September 16, 2008. Affidavits of the mailings of these Notices were then presented and filed as a part of the records of the meeting. Further, the notice of the public hearing was published in the Press/Argus on 09/19/08 and 09/26/08.

The supervisor next called for any objections or comments to the Petitions for the project, the proposed improvements, the plans therefore, the estimate of costs of \$2,400.00 including publication and mailing as allowed under Act 188 and the proposed Special Assessment District within which costs were to be assessed as described in the Notice of the Hearing.

After further discussion, the following Preamble and Resolution were approved by motion of _____, supported by _____, to approve

RESOLUTION on Challis Ct. Road Improvement Project No.1.

WHEREAS, the Genoa Charter Township Board of the Township of Genoa received Petitions signed by 62.5% of the property owners of the proposed Special Assessment District described hereinafter, and accordingly, determined to proceed under the provisions of 1954 PA 188, as amended, to secure plans and estimates of cost together with a proposed Special Assessment District for assessing the costs of the road improvement for the Challis Ct. Road Improvement Project No. 1 to schedule a public hearing upon the same for this date, October 6, 2008, and

WHEREAS, the work plan, estimates of cost and proposed Special Assessment District were filed with the township clerk for public examination and Notice of the hearing upon the same was mailed in accordance with the law and statute provided as shown by Affidavits pertaining thereto on file with the township clerk, and

WHEREAS, in accordance with the aforesaid Notices, a hearing was scheduled this 6th day of October 2008 commencing at 6:30 o'clock p.m. and all persons given the opportunity to be heard in the matter, and

WHEREAS, as a result of the foregoing, the township board believes the project to be in the best interests of the township and of the district proposed to be established therefore:

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this township board does hereby determine that the Petitions for the Challis Ct. Road Improvement Project No. 1 were properly signed by the record owners of land whose frontage of area constitutes 73% of the total frontage upon the proposed improvement.

2. That this township board does hereby approve the proposal for the Challis Ct. Road Improvement Project No. 1 as prepared and submitted by the residents of Challis Ct. Road and D & H Asphalt and the estimate of the costs for the completion thereof of \$2,400.00 (including township costs related to the publication, mailing, etc.) for one year as allowed under Act 188.

3. That the work will be contracted with D & H Asphalt by the residents of Challis Ct. That this township board does hereby create, determine and define as a Special Assessment District to be known as the Challis Ct. Road Improvement Project Special Assessment District No. 1 within which the costs of such improvements shall be assessed according to benefits, the following described area within the said township.

The properties assessed are described with the following tax identification numbers:

4711-26-200-026
4711-26-200-027
4711-26-200-028
4711-26-200-029
4711-26-200-030
4711-26-200-031
4711-26-200-032
4711-26-200-033

4. That on the basis of the foregoing, this township board does hereby direct the supervisor and assessing officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the Special Assessment District as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the Special Assessment District. When the same has been completed, the supervisor or assessing officer shall affix thereto his/her Certificate stating that it was made pursuant to this Resolution and that in making such assessment roll, he/she, according to his/her best judgment, conformed in all respects to the directions contained in this Resolution and the applicable state statutes.

5. That all Resolutions and parts of Resolutions insofar as they conflict with the provisions of the within Resolutions be and the same are hereby rescinded.

Upon roll call vote, the following voted "Aye": Ledford, Smith, Hunt, Wildman, Mortensen and McCririe.

The following voted "Nay": None.

Abstain: Skolarus.

The supervisor declared the motion carried and the Resolution duly adopted.

CERTIFICATE

The undersigned clerk of Genoa Charter Township hereby certifies that the foregoing constitutes a true and complete copy of an Excerpt of the Minutes of a regular meeting of the township board of the Township of Genoa, Livingston County, Michigan, held on Oct. 6, 2008, at which meeting seven members of the township board were present and voted as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan; and the foregoing Excerpt contains all material pertinent to the Challis Ct. Road Improvement Project and Special Assessment District No. 1

Genoa Township Clerk: _____

Paulette A. Skolarus, Clerk

October 6, 2008

[Resolution No. 3 – Challis Ct. Road Improvement Project
Reimbursement Special Assessment Project (2008)]

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on Oct. 6, 2008, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Wildman, Smith, Ledford and Mortensen.

ABSENT: None.

The following preamble and resolution were offered by _____, seconded by _____.

**Resolution Acknowledging the Filing of the Special
Assessment Roll, Scheduling the Second Hearing,
and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the road improvement project within the Township as described in Exhibit A (the “Project”);

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Challis Ct. Road Improvement Program Reimbursement Special Assessment Project (2008)” (the “Proposed Roll”) and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.
2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Proposed Roll.
4. The second public hearing will be held on Monday, Oct. 20, 2008 at 6:30 p.m. at the offices of Genoa Township, Livingston County, Michigan.
5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the

last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before Oct. 7, 2008.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before October 10, 2008 and October 17, 2008. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Wildman, Mortensen and McCririe.

NO: None.

ABSENT: Skolarus.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A

DESCRIPTION OF PROJECT
SPECIAL ASSESSMENT DISTRICT
WITH ANNUAL PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

The project (the "Project") will consist of the crack sealing and slurry coat of CHALLIS CT. approximately (1,667 lineal feet along the existing private roadway).

Exhibit B

**Form of Notice of Public Hearing Upon Special
Assessment Roll for the Challis Ct. Road Improvement Project
and Reimbursement Special Assessment Project (2008)
Special Assessment District**

**Genoa Township
Livingston County, Michigan**

**NOTICE OF PUBLIC HEARING
UPON SPECIAL ASSESSMENT ROLL FOR THE
CHALLIS CT. ROAD IMPROVEMENT PROJECT AND
REIMBURSEMENT SPECIAL ASSESSMENT PROJECT (2008)
SPECIAL ASSESSMENT DISTRICT**

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Township, Livingston County, Michigan (the "Township") in accordance with the laws of the State of Michigan, has determined to levy special assessments against lands in the Challis Ct. Road Improvement Project and reimbursement Special Assessment Project (2008) and Special Assessment District, (the "District") that will be benefited by certain improvements to Challis Ct. The District consists of the properties identified on the map attached to this notice and is more specifically identified by the following property identification numbers:

List property identification numbers:

**4711-26-200-026
4711-26-200-027
4711-26-200-028
4711-26-200-029
4711-26-200-030
4711-26-200-031
4711-26-200-032
4711-26-200-033**

(2) The proposed special assessment roll for the District (the "Roll") has been prepared and is attached for public examination.

(3) The Township Board will conduct a public hearing beginning at 6:30 p.m., local time, on Oct. 20, 2008, at the Genoa Township Offices, 2911 Dorr Road, Brighton, Michigan, to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

(4) The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent may (i) appear in person at the hearing to protest the assessment or (ii) file an appearance and protest by letter before the close of the hearing. The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Genoa Township Board.

Dated: October 6, 2008

Paulette A. Skolarus
Genoa Charter Township Clerk

APPENDIX I
Map of Special Assessment District

Exhibit C
Affidavit of Mailing

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

Paulette A. Skolarus, being first duly sworn, deposes and says that she personally prepared for mailing, and did on Oct. 7, 2008, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus
Genoa Charter Township Clerk

Subscribed and sworn to before me

Notary Public

_____ County, Michigan

Acting in _____ County
My commission expires: _____

Sp. District Heading	Parcel # Owner	Principal	Admin Fee	Interest	Penalty	Total Instmnt	Prin Bal Payoff Int	Total Payoff
091808 ChallisCt Rd Imp	4711-26-200-026 KERAMIDAS, DAVID & DARLENE	0.00	0.00	0.00		0.00	300.00 0.00	300.00
091808 ChallisCt Rd Imp	4711-26-200-027 DOYLE SUSAN A & MICHAEL J	0.00	0.00	0.00		0.00	300.00 0.00	300.00
091808 ChallisCt Rd Imp	4711-26-200-028 SKOLARUS, PAULETTE &	0.00	0.00	0.00		0.00	300.00 0.00	300.00
091808 ChallisCt Rd Imp	4711-26-200-029 SKOLARUS, PAULETTE &	0.00	0.00	0.00		0.00	300.00 0.00	300.00
091808 ChallisCt Rd Imp	4711-26-200-030 FLASZA, C. ANTONIE & ANNE G.	0.00	0.00	0.00		0.00	300.00 0.00	300.00
091808 ChallisCt Rd Imp	4711-26-200-031 BRAY, WADE R.	0.00	0.00	0.00		0.00	300.00 0.00	300.00
091808 ChallisCt Rd Imp	4711-26-200-032 BRAY, WADE R.	0.00	0.00	0.00		0.00	300.00 0.00	300.00
091808 ChallisCt Rd Imp	4711-26-200-033 BRAY, WADE R.	0.00	0.00	0.00		0.00	300.00 0.00	300.00
Total Parcels: 8		0.00	0.00	0.00		0.00	2,400.00 0.00	2,400.00

Resolution #1 – Round Lake Aquatic Plant Control Program
Special Assessment Project (summer 2009)

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on October 6, 2008, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Mortensen, Wildman, Smith and Ledford.

ABSENT: None.

The following preamble and resolution were offered by _____, and seconded by _____.

**Resolution to Proceed with the
Project and Direct
Preparation of the Plans and Cost Estimates**

WHEREAS, the Board of Trustees of the Township desires to create a special assessment district for aquatic plant control within the Township as described in Exhibit A (the “Project”);

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Supervisor is directed to have plans prepared illustrating the Project, the location of the Project, and an estimate of the cost of the Project.

2. The plans and estimates identified in paragraph 1, when prepared, shall be filed with the Township Clerk.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe.

NO: None.

ABSTAIN: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board (Oct. 6, 2008), at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus
Genoa Charter Township Clerk

EXHIBIT A

DESCRIPTION OF PROJECT
A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT
WITH ANNUAL PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

1. Aquatic Herbicide Treatments (5 – 7.5 acres)	1,600.00
2. Mechanical Harvesting	5,500.00
3. Aquatic Plant Control Administration/Inspections	1,520.00
4. Administrative/Legal Expenses	1,450.00
5. Township Administrative	<u>1,130.00</u>
Total	11,200.00

The management program will consist of treatments for Eurasian watermilfoil and Curly leaf pondweed in shoreline areas using contact herbicides prior to mechanical harvesting in dense native vegetation. Limited treatment of native vegetation may be required in areas that cannot be harvested due to inadequate water depth or other obstructions.

Products to be applied: Navigate (granular 2,4-D), Renovate, AquatholK, Hydrothol 191, Nautique, Copper Sulfate, Cutrine-Plus, Cygnet Plus and shade as a tracer

[Resolution #2 – Round Lake Aquatic Plant Control Program
Special Assessment Project (Summer 2009)]

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on Oct. 6, 2008, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Mortensen, Wildman, Smith and Ledford.

ABSENT: None.

The following preamble and resolution were offered by _____, and seconded by _____.

**Resolution to Approve the Project,
Scheduling the First Hearing
And Direct the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has approved the Aquatic Plant Control Program within the Township as described in Exhibit A (the “Project”);

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the special assessment district for the Project has been tentatively determined by the Township and is described in Exhibit B;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township hereby tentatively declares its intent to proceed with the Project.

2. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Project and the proposed Special Assessment District for the Project which is known as the “Round Lake Aquatic Plant Control Program (summer 2009) Special Assessment District.”

3. The public hearing will be held on Oct. 20, 2008 at 6:30 p.m., at the offices of Genoa Township, Livingston County, Michigan.

4. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before Oct. 7, 2008. Following the mailing of the notices, the Township Clerk shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit C.

5. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before Oct. 10, 2008 and once on or before Oct. 17, 2008. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe.

NO: None.

ABSTAIN: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus
Genoa Charter Township Clerk

EXHIBIT A

DESCRIPTION OF PROJECT
A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT
WITH ANNUAL PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

1. Aquatic Herbicide Treatments (5 – 7.5 acres)	1,600.00
2. Mechanical Harvesting	5,500.00
3. Aquatic Plant Control Administration/Inspections	1,520.00
4. Administrative/Legal Expenses	1,450.00
5. Township Administrative	<u>1,130.00</u>
Total	11,200.00

The management program will consist of treatments for Eurasian water milfoil and Curly leaf pondweed in shoreline areas using contact herbicides prior to mechanical harvesting in dense native vegetation. Limited treatment of native vegetation may be required in areas that cannot be harvested due to inadequate water depth or other obstructions.

Products to be applied: Navigate (granular 2, 4-D), Renovate, AquatholK, Hydrothol 191, Nautique, Copper Sulfate, Cutrine-Plus, Cygnet Plus and shade as a tracer

EXHIBIT B

Genoa Charter Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
UPON A PROPOSED ROUND LAKE AQUATIC PLANT CONTROL PROGRAM AND SPECIAL
ASSESSMENT DISTRICT FOR THE PROJECT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on Oct. 20, 2008, at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the following proposed special assessment district:

GENOA CHARTER TOWNSHIP – ROUND LAKE AQUATIC PLANT CONTROL PROGRAM
AND SPECIAL ASSESSMENT DISTRICT (summer 2009)
(A five-year program with annual costs as follows)

and to hear any objections thereto and to the proposed project.

The project (the “Project”) will consist of:

EXHIBIT A

DESCRIPTION OF PROJECT
A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT
WITH ANNUAL PROJECTED COSTS AS FOLLOWS:

The project (the “Project”) will consist of:

- | | |
|---|----------|
| 1. Aquatic Herbicide Treatments
(5 – 7.5 acres) | 1,600.00 |
| 2. Mechanical Harvesting | 5,500.00 |
| 3. Aquatic Plant Control Administration/Inspections | 1,520.00 |

4. Administrative/Legal Expenses	1,450.00
5. Township Administrative	<u>1,130.00</u>
Total	11,200.00

The management program will consist of treatments for Eurasian water milfoil and Curly leaf pondweed in shoreline areas using contact herbicides prior to mechanical harvesting in dense native vegetation. Limited treatment of native vegetation may be required in areas that cannot be harvested due to inadequate water depth or other obstructions.

Products to be applied: Navigate (granular 2,4-D), Renovate, AquatholK, Hydrothol 191, Nautique, Copper Sulfate, Cutrine-Plus, Cygnet Plus and shade as a tracer

(2) The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

4711-22-302-089	4711-22-302-123	4711-27-100-038
4711-22-302-090	4711-22-302-125	4711-27-100-039
4711-22-302-091	4711-22-302-127	4711-27-105-003
4711-22-302-092	4711-22-302-128	4711-27-105-004
4711-22-302-093	4711-22-302-129	4711-27-105-006
4711-22-302-094	4711-22-302-130	4711-27-105-007
4711-22-302-095	4711-22-302-131	4711-27-105-008
4711-22-302-096	4711-22-302-132	4711-27-105-009
4711-22-302-097	4711-22-302-133	4711-27-105-010
4711-22-302-098	4711-22-302-134	4711-27-105-011
4711-22-302-099	4711-22-302-135	4711-27-105-012
4711-22-302-100	4711-22-302-136	4711-27-105-013
4711-22-302-102	4711-22-302-137	4711-27-105-014
4711-22-302-103	4711-22-302-138	4711-27-105-015
4711-22-302-105	4711-22-302-139	4711-27-105-016
4711-22-302-106	4711-22-302-140	4711-27-105-017
4711-22-302-107	4711-22-302-141	4711-27-105-018
4711-22-302-108	4711-22-302-142	4711-27-105-019
4711-22-302-109	4711-22-302-143	4711-27-105-020
4711-22-302-110	4711-22-302-144	4711-27-105-021
4711-22-302-113	4711-22-302-146	4711-27-105-022
4711-22-302-114	4711-22-302-147	4711-27-105-023
4711-22-302-115	4711-22-302-148	4711-27-105-024
4711-22-302-116	4711-22-302-149	4711-27-105-025
4711-22-302-117	4711-22-302-150	4711-27-105-029
4711-22-302-118	4711-22-302-151	4711-27-105-030
4711-22-302-120	4711-22-302-207	4711-27-105-031
4711-22-302-121	4711-22-302-208	4711-27-105-032
4711-22-302-122	4711-27-100-018	4711-27-105-033

4711-27-105-034
4711-27-105-035
4711-27-105-036
4711-27-105-037
4711-27-105-038
4711-27-105-039
4711-27-105-040

(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(4) The preliminary plans and cost estimates for the proposed Project and the boundaries of the Special Assessment District are now on file in the office of the Township Clerk for public inspection. The Township Board has initiated the Project. Pursuant to the provisions of Public Act 188 of 1954, record owners of land have the right to file written objections to the Project with the Township Board and if written objections are filed by record owners of land constituting more than 20% of the land in the proposed Special Assessment District then the Township Board will not proceed with the Project unless petitions are filed in support of the Project by record owners of land constituting more than 50% of the land in the proposed Special Assessment District. Any person objecting to the proposed Project or the proposed Special Assessment District shall file an objection in writing with the Township Clerk before the close of the Oct. 20, 2008 hearing or within such further time as the Township Board may grant.

This notice is given by order of the Genoa Township Board.

Dated: Oct. 6, 2008

Paulette A. Skolarus
Genoa Township Clerk

(Press/Argus 10/10/08 & 10/17/08)

[ADD MAP OF SPECIAL ASSESSMENT DISTRICT]

EXHIBIT C

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

PAULETTE A. SKOLARUS, being first duly sworn, deposes and says that she personally prepared for mailing, and did on Oct. 7, 2008, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus
Genoa Charter Township Clerk

Subscribed and sworn to before me

This day of , 2008.

Notary Public

The Livingston Economic Development Council

Growing our County in
Difficult Times



The Livingston Economic Development Council

- **Successful economic development programs**
 - build and maintain a strong local tax base
 - create new base jobs
 - develop a well trained workforce
 - create stability in the job market

The Livingston Economic Development Council

- **The Livingston Economic Development Council**

- is a 501(c) 3 nonprofit organization funded through a public/private partnership.
 - Private partners support the LEDC because they see its value to their investments.
 - In the last 12 years, BRIVAR Construction, Schonscheck Inc, and Lindhout & Assoc. have built 3,650,000 sq. ft. of commercial and industrial space, valued at \$200,000,000 in Livingston County.
 - Consumers Energy and DTE Energy maintain significant infrastructure, paying a combined \$5.2 million in annual property taxes to Livingston County.
- functions as a one stop resource center for businesses seeking to locate, expand and remain in Livingston County.
- operates like a business. The focus is to limit business cost, promote business profits, match community resources with business needs and maintain a strong local business climate.

The Livingston Economic Development Council

- **Why is an active Economic Development program critical to the success of Livingston County?**
 - Economic Development creates community wealth.
 - The EDC speaks for Livingston County communities as we compete with the state, the country and in some cases the world for new business locations.
 - Business location decisions are positively influenced, resulting in increased commercial/industrial tax base.
 - In terms of % of population, we are one of the fastest growing counties in the state. Rapid residential growth increased demand on local services and infrastructure without a proportional increase in local tax base.
 - An astounding drop in residential property value is compounding the problem.
 - A 2002 Tax Base Review highlights the cost of residential development compared to income generated through commercial and industrial tax base.

	Tax Revenue	Cost of Services Required
Residential	\$1.00	\$1.61
Commercial	\$1.00	\$0.41
Industrial	\$1.00	\$0.23

Based on Michigan Multipliers
2007 Montgomery Consulting

The Livingston Economic Development Council

- **Why is an active Economic Development program critical to the success of Livingston County?**
 - Jobs are created in our community.
 - Over the last 5 years, an estimated 6,500 new base jobs were created by EDC projects.
 - For every base job, 2.28 spin off jobs are created, for a total increase of 14,820 jobs over the last 5 years.*
 - The US Department of Commerce calculates the value of a payroll to stimulate the local economy at:
 - 3 times the value of manufacturing payroll
 - 2.4 times the value of commercial payroll
 - Livingston County has historically been considered a “bedroom” community with 62.7% of our workforce leaving the county daily and only 37.3% working in the county.**
 - As gas prices continue to soar over \$4.00 per gallon, local jobs have become even more important to the sustainability of our local economy and a necessity to our residents.

*Michigan Multipliers 2007 Montgomery Consulting

** 2000 Census Data

The Livingston Economic Development Council

Livingston Economic Development Council Results – 2007*

Projects	Investment	New Jobs	Retained Jobs
37	\$177,000,000	760	1,240

* Combined Mfg, R&D, Warehouse Distribution and Commercial

Livingston County Increase in Equalized Value 1997 - 2007

Agricultural	Commercial	Industrial	Residential	Real Property	Personal Property	Total Real & Personal
257%	315%	304%	266%	273%	162%	265%

Livingston County Equalized Value - 2008

Agricultural	Commercial	Industrial	Residential	Real Property	Personal Property	Total Real & Personal
-2.1%	0.02%	-10.3%	-5.6%	-5.0%	3.2%	-4.6%

The Livingston Economic Development Council

Major LEDC Projects

2002- 2008

- GFS Distribution Center - Green Oak Twp
- TRW Personal Property Investment – Tyrone Township & Village of Fowlerville
- Datapak – Howell Twp & Village of Webberville
- Hatch Manufacturing – Village of Fowlerville & Howell Township
- Eberspäecher – City of Brighton
- Pepsi Bottling Plant and Distribution Center - City of Howell
- MS Automotive – Village of Fowlerville
- Bradhart Products – Green Oak Township
- Green Oak Village Place – Green Oak Twp
- Wal-mart Development - Hartland Township & Village of Fowlerville
- Crossroads Plaza - City of Howell
- Aisin FT Techno of America – Handy Twp.
- Target Development – Hartland Township
- Brighton NC Machine – Green Oak Township
- Asahi Kasei Plastics NA – Village of Fowlerville
- T G Fluids – City of Brighton
- Battery Solutions – Genoa Township
- Tribar – Howell Township
- Ultra Aluminum– Howell Township
- Electro Jet – Green Oak Township
- American Compounding – Village of Fowlerville
- Zenith Global – City of Howell
- Meridian Automotive – Village of Fowlerville
- Wedge Mill Tool – Green Oak Township
- S Group – Village of Webberville

The Livingston Economic Development Council

- **Sustainable Development within our County**

- Opportunities are out there to attract companies that are looking to grow.
- Attracting investment in Livingston County is critical in providing facility options for companies. Today there is serious lack of facility and industrial land options.
- We need to show the Investment Community that demand exists.

Michigan Automatic Turning
Inalfa Sunroofs
Aspen Technology
Discount Paper Products

DataPak
Comcast
S Group Automotive
AIEA Leather Specialists

- **Development Domino Effect: Demand attracts Investment and Investment attracts Demand**

- Infrastructure improvements
- Housing market
- Commercial development

The Livingston Economic Development Council

- **Attraction of Companies**

- Within the county – Great, but lacks critical mass
- Within Michigan – We need to highlight Livingston County as a preferred alternative
- Throughout the Midwest and beyond – We must go out and reach for potential new “clients” to create awareness outside of our County of what we have to offer

Trade Shows / Face to face meetings
Presentations / Publications

- **Competitive Market for Attracting Companies**

- Tax Incentives
- Other Counties within and outside of Michigan are working hard
- 2008 SAE Show

The Livingston Economic Development Council

- **Local governments are struggling with declining tax base and possible revenue short falls.**
 - Option 1 – cut budgets
 - Option 2 – raise taxes
 - Option 3 – invest to grow the tax base and create jobs

We believe that Option 3 is in the best interest of Livingston County, now and in the future.

ECONOMIC DEVELOPMENT COUNCIL
OF LIVINGSTON COUNTY

GENOA TOWNSHIP

May 5, 2008

MAY 12 REC'D

Mr. Gary McCririe, Supervisor
Charter Township of Genoa
2911 Dorr Road
Brighton, MI 48116

RECEIVED

Re: Renewal of Agreement between EDC/Genoa Charter Township 2008-2009

Dear Gary:

Enclosed please find two copies of the 2008-2009 standard agreement for services between the Economic Development Council of Livingston County and Genoa Charter Township.

If the contract meets with township approval, please sign both copies on the appropriate lines and return to our office for our signatures; we will then forward an original contract to Genoa Charter Township and retain one in our files.

We appreciate your continued confidence in our services as well as your investment. If you have any questions, please feel free to call me at (517) 546-0822.

Sincerely,



Frederick P. Dillingham
Executive Director



1240 Packard Drive
Suite 101
Howell, MI 48843

Invoice

DATE	INVOICE #
5/7/2008	559

BILL TO
Charter Township of Genoa Polly Skolarus 2911 Dorr Road Brighton, MI 48116

DESCRIPTION	AMOUNT		
Renewal of EDC Agreement 2008-2009	6,000.00		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; padding: 5px;">Thank you for your continued support and investment.</td> <td style="width: 40%; text-align: right; padding: 5px;">Total</td> </tr> </table>		Thank you for your continued support and investment.	Total
Thank you for your continued support and investment.	Total		
	\$6,000.00		

Phone #	Fax #	E-mail	Web Site
517-546-0822	517-546-4084	jbalyeat@livingstonedc.com	www.livingstonedc.com

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2008 between the **CHARTER TOWNSHIP OF GENOA**, a Michigan Municipal Corporation, of 2911 Dorr Road, Brighton, Michigan, hereinafter referred to as the "**TOWNSHIP**" and **ECONOMIC DEVELOPMENT COUNCIL OF LIVINGSTON COUNTY** a Michigan non-profit corporation, having its registered office at 1240 Packard Drive, Suite 101, Howell, Michigan, hereinafter referred to as the "**EDC.**"

WHEREAS, Charter Township of Genoa has determined that business attraction and retention of light manufacturing and a commercial service tax base, local job development, infrastructure expansion through economic development grants and a strong diversified local economy are important to the present and future economic health of the township; and

WHEREAS, a coordinated economic partnership between our citizens, local government, business and manufacturing institutions, and local community and statewide organizations is desirable in order to manage economic growth, encourage manufacturing and commercial service expansion, create high paying local jobs, and promote the economic well-being of Genoa Charter Township and Livingston County; and

WHEREAS, the EDC has been formed for the purpose of attracting, expanding and retaining new and existing manufacturing and business tax base, local job development, and the promotion of the economic development of Livingston County through the cooperation and participation of interested private and public organizations in Livingston County; and

WHEREAS, a coordinated approach to the development of jobs and the promotion of economic development for Livingston County will aid the Township of Genoa in its own economic development;

NOW, THEREFORE, in consideration of these premises, the parties hereto agree as follows:

1. The EDC shall act as the Township's consultant with respect to economic development projects in and for the Township for purposes of promoting both the economic expansion of local business and industry currently located within the Township as well as establishing new businesses and industries within the Township for one fiscal year ending June 30, 2009.
2. The Township agrees to pay the EDC an amount of money for services and expanses rendered on behalf of the Township by the EDC staff. The Township has determined for year 2008-2009 that it will pay **six thousand and 00/100 (\$6,000)** to the EDC for economic development services, fiscal year ending June 30, 2009.

3. The EDC agrees to keep adequate books, records and accounts which will accurately reflect and account for the disposition of all funds coming into and disbursed by the EDC, to make the same available for inspection by the Township during normal business hours and to complete and make available an annual financial audit by a certified public accountant for inspection by the Township during normal business hours.
4. Both parties agree that this Agreement is subject to such modifications as may be mutually agreeable to the contracting parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

WITNESSES:

CHARTER TOWNSHIP OF GENOA

Gary McCririe, Supervisor

Paulette A. Skolarus, Clerk

**ECONOMIC DEVELOPMENT COUNCIL
OF LIVINGSTON COUNTY**

Fred Dillingham, Executive Director

Stan Brish, EDC Chair

Athletic Fields Lease
Between Genoa Township , the Howell Area Parks &
Recreation Authority, and SELCRA
DRAFT October 2, 2008

This lease is effective on _____, 2009 between Genoa Township (landlord), whose address is 2911 Dorr Rd., Brighton, MI 48116 and the Howell Area Parks & Recreation Authority (Co-Tenant), whose address is 925 W. Grand River Ave., Howell, MI 48843, and SELCRA (Co-Tenant), whose address is _____, Brighton, MI 48116 upon the following terms and conditions:

Premises: Landlord hereby leases to Co-Tenants, real property containing approximately _____ acres of land located in Genoa Township, Livingston County, behind Genoa Township Hall, described in Exhibit A attached hereto and made a part hereof (the "Premises").

Use. Co-Tenants shall use and occupy the premises as athletic fields (soccer, football, lacrosse, or any other lawn sport, etc.) and for no other purpose without the prior written consent of Landlord. Co-Tenants shall be solely responsible for the booking and scheduling of games and practices on the Premises. When the Co-Tenants are not using the fields for play by teams associated with the Co-Tenants, the fields may be rented by other organizations not associated with Co-Tenants at reasonable rates, with rent being paid to Co-Tenants. Co-Tenants shall ensure that youth games are properly supervised. Co-Tenants shall not intentionally and knowingly use the premises for any purpose or in any manner in violation of any law, ordinance, rule or regulation adopted or imposed by any federal, state, county or municipal body or other governmental agency.

Common Areas. Landlord shall also make available areas and facilities of common benefit to the Co-Tenants and occupants including parking areas, driveways, sidewalks and ramps, service areas and landscaped area ("common areas"). All common areas shall be under the exclusive control and management of Landlord.

Term: The term of this lease shall be for one year commencing on _____ "commencement date" and shall expire on _____.

Rent: Co-Tenants shall pay to landlord as annual rent the sum of one (\$1) dollar per year, payable as a single lump sum payment. All rent shall be paid to Landlord at the address set forth above or at any other address that the Landlord designates in writing, without any prior demand by the landlord and without any deduction or offset.

Landlord's Operating Expenses. As used in this paragraph, Landlord's operating expenses include, without limitations, the following costs and expenses incurred by Landlord with respect to the land and improvements including the common areas, on which the premises are situated:

- a. All property taxes and assessments, real, personal, general and special;
- b. Any capital investments, improvements or maintenance which are made in accordance with generally accepted accounting principles, which include but are not limited to sprinkler system, erosion control, permanent restroom facilities, fencing and netting, lighting, scoreboards, parking lot maintenance, etc. The premises shall be in a condition ready for immediate use by the Co-Tenants at the time this lease is signed.

Co-Tenant's Operating Expenses. As used in this paragraph, Co-Tenants operating expenses include, without limitation, the following costs and expenses incurred by the Co-Tenants with respect to the premises, not including the common areas, on which the premises are situated:

- a. Maintenance of the real property including mowing, fertilizing, grass seeding, watering, if feasible.
- b. Striping of the property for athletic fields.
- c. Providing nets, flags, and other equipment necessary for the maintenance of standard athletic fields in addition to what is already provided.
- d. Providing signage for Co-Tenants and for sponsors
- e. Custodial of the permanent restroom facilities.
- f. Providing concession stand personnel and concession supplies
- g. Pay for the actual costs of electricity, gas and water used at the site during events.
- h. Winterize the premises including the sprinkler system

Co-Tenants will have the exclusive use of one field each and will share expenses equally throughout the year.

Taxes. Landlord shall pay all taxes and special assessments levied against the land and improvements on and in which the premises are situated. Co-Tenants shall pay all personal property taxes assessed against any personal property owned by Co-Tenants on the premises.

Improvements: Any improvements to the Premises shall be constructed in accordance with all federal, state, county and township statutes, ordinances, regulations, laws and codes.

Covenant of Quiet Enjoyment: Co-Tenants shall have and enjoy throughout the term of this lease the quiet and undisturbed possession of the Premises.

Notification of Adjacent Property Owners: Prior to the first games on the Premises and on a quarterly basis thereafter, Co-Tenants shall notify the adjacent property owners whose property abuts the Genoa Township fields of the dates and times of all activities on the Premises. Co-Tenants shall also provide the name, address and telephone number of a person who may be contacted on behalf of the Co-Tenants by the adjacent property owners with respect to activities.

Notification to Participants: Co-Tenants shall provide all league players and to visiting teams or their leagues a notice containing the following information:

- a. Parking is allowed only within designated parking areas within the township complex.
- b. Athletic facility users must stay within the boundaries of the facility and that trespassing onto the adjacent property shall not be allowed under any circumstances; and
- c. Participants must remove all debris from the athletic fields and the surrounding area immediately after the completion of all games; no littering shall be tolerated.
- d. No alcohol or tobacco usage allowed.
- e. All pets must be leashed.

Waste Collection: Landlord shall provide a sufficient number of waste collection containers to prevent littering on the Premises or on adjacent property and shall arrange for trash collection on a regular basis.

No Trespassing: Landlord shall post "No Trespass" notices adequate in size and number on the boundary of the Premises to alert the users of the athletic facility as to the boundary of the Premises and to remind them not to trespass onto the adjacent property.

Parking Control: During any tournaments conducted on the Premises, Co-Tenants shall provide parking controls to ensure that participants park only in the areas designated for parking and do not park on adjacent property.

Meetings: Co-Tenants shall meet with Landlord on an annual basis prior to the anniversary of this lease to discuss, review and, if necessary, revise the foregoing procedures set forth in this document.

Insurance: The Co-Tenants shall provide effective insurance coverage for itself, equipment, its employees, and its recreation personnel as it relates to the terms and

conditions of this agreement, holding the Township harmless for any loss or damage that may be claimed to have arisen through the alleged negligent acts or omissions of the Co-Tenants. The Township shall provide effective insurance coverage for itself, its employees and any other personnel under the terms of this Agreement, holding the Howell Area Parks & Recreation Authority and SELCRA harmless for any loss or damage that may be claimed to have arisen through the alleged negligent acts or omissions of the Township.

Holding Over: If Co-Tenants remain in possession of the premises after the expiration or termination of the Lease and without signing a new Lease, it shall be deemed to be occupying the premises as a Tenant from month to month, subject to all of the conditions, provisions, rent and obligations of this Lease insofar as it can be applicable to a month to month tenancy, cancelable by either party upon sixty (60) days written notice to the other.

The parties hereto understand and agree that this lease contains the entire agreement between them and that no alteration, modification, rescission or cancellation hereof, either in whole or in part, shall be effective or binding unless and until the same be reduced to writing and signed by the party hereto against whom the enforcement of such alteration, modification, rescission or cancellation is sought. Any notice given by any party hereto to any other party hereto shall be sufficient if mailed to the party for whom such notice is intended at its address set forth herein by first class mail with postage fully prepaid thereon and shall be deemed effective when mailed. This agreement shall be interpreted under the laws of the State of Michigan.

The parties hereby represent that the persons executing this agreement have authority by law, charter, or resolution to bind both parties to this agreement.

This agreement is entered as of this _____ day _____, 200__.

HOWELL AREA PARKS & RECREATION AUTHORITY
A Michigan Municipal Corporation

BY: Todd Smith, Chairman

BY: Deborah E. Mikula, Director

SELCRA

BY: Dan Mulvihill, Co-Chairman

BY: Patrick Gerace, Director

TOWNSHIP OF GENOA
A Michigan Municipal Corporation

BY: Gary McCririe, Supervisor

BY: Paulette A. Skolarus, Clerk

DRAFT