

**GENOA CHARTER TOWNSHIP BOARD**  
**Public Hearing and Regular Meeting**  
**March 17<sup>th</sup>, 2008**  
**6:30 p.m.**

**AGENDA**

Call to Order

Pledge of Allegiance

Call to the Public

**Approval of Consent Agenda:**

1.Payment of Bills

2.Approval of Minutes: 3-03-08

**Approval of Regular Agenda:**

3.Request for approval of Budgets related to Genoa Charter Township for fiscal 2008/09.

- A. Call to the public
- B. Disposition of Salaries for Elected Officials
- C. Disposition of General Fund Budget
- D. Disposition of the Liquor Law Fund #212
- E. Funds: Future Road Improvements #261, Road Lake Improvement Advances#264, Parks and Recreation #270, Buildings and Grounds #271, DPW Utility Fund #503 and Fire fund #262.
- F. Disposition of Debt Service Funds: Funds#854 thru #876.

4.Request for approval to transfer ownership of a 2007 Resort Class C Licenses business, (issued under MCL 436.1531 (2), located at 3949 E. Grand River, Howell, MI 48843, Genoa Charter Township, Livingston County, from Applebee's of Michigan, Inc. to Applebee's Restaurants Mid-Atlantic LLC (a Delaware Limited Liability Company).

5.Request for determination of 779 S. Hacker as an unsafe structure.

Correspondence  
Member Discussion  
Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: March 17, 2008

TOWNSHIP GENERAL EXPENSES: Thru March 17, 2008  
March 7, 2008 Bi-Weekly Payroll  
OPERATING EXPENSES: Thru March 17, 2008

\$177,316.72  
\$30,475.70  
\$270,506.30

TOTAL:

\$ 478,298.72

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
23836	GENOATWP	Genoa Twp Tax Fund	03/04/2008	90.00
23837	Administ	Total Administrative Services	03/07/2008	357.67
23840	Equitabl	Equivest Unit Annuity Lock Box	03/07/2008	620.00
23841	ESTRADA	Dave Estrada	03/04/2008	1,400.00
23842	SPRINGBR	Springbrook Software	03/05/2008	7,200.00
23844	US POSTA	US Postal Service	03/10/2008	142.91
23845	LivCTrea	Livingston County Treasurer	03/10/2008	33,803.74
23846	BLUE CRO	Blue Cross & Blue Shield Of Mi	03/11/2008	16,689.71
23847	BUS IMAG	Business Imaging Group	03/11/2008	43.95
23848	CAVALIER	Cavalier Telephone	03/11/2008	21.24
23849	CONSUMER	Consumers Energy	03/11/2008	776.37
23850	COOPERST	Cooper's Turf Management LLC	03/11/2008	4,545.00
23851	CRAMPTON	Crampton Electric Co., Inc.	03/11/2008	343.58
23852	DTE ENER	DTE Energy	03/11/2008	537.91
23853	EIT	EIT Title	03/11/2008	2,100.00
23854	GANNETT	Gannett Michigan Newspapers	03/11/2008	664.20
23855	GENOAUTI	Genoa Township Utility Fund	03/11/2008	528.40
23856	Hanus	Carol Hanus	03/11/2008	259.96
23857	HEIKKINE	Heikkinen Law Firm	03/11/2008	30.00
23858	IBEC COM	IBEC, Inc.	03/11/2008	150.00
23859	LANGWORT	Langworthy Strader Leblanc	03/11/2008	2,814.84
23860	MASTER M	Master Media Supply	03/11/2008	693.52
23861	Miller C	Miller, Canf, Paddock, & Stone, PLC	03/11/2008	28,006.73
23862	MPA	Lawrence R. Heslip	03/11/2008	2,466.00
23863	NWENERGY	Northwest Energy	03/11/2008	682.99
23864	Perfect	Perfect Maintenance Cleaning	03/11/2008	738.00
23865	PRINTING	Printing Systems	03/11/2008	212.54
23866	SECMAA	S.E.C.M.A.A.	03/11/2008	30.00
23867	USA BLUE	USA Bluebook	03/11/2008	261.67
23868	WASTE MA	Waste Management	03/11/2008	69,968.00
23869	LOWES	Lowe's	03/17/2008	1,137.79

**Report Total: 177,316.72**

**First National  
Direct Deposit  
March 7, 2008  
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$955.59
Amy Ruthig		\$955.08
Angela Williams		\$720.58
Barb Kries		\$917.77
Carol Hanus		\$1,176.68
Dave Estrada		\$910.78
Deborah Rojewski		\$2,170.87
<b>Genoa Township</b>	<b>\$21,031.63</b>	
Greg Tatara		\$2,199.48
H.J. Mortensen		\$0.00
Judith Smith		\$1,033.44
Karen J. Saari		\$859.05
Kelly VanMarter		\$1,899.34
Laura Mroczka		\$1,219.09
Mary Krencicki		\$687.73
Michael Archinal		\$2,386.41
Renee Gray		\$857.05
Robin Hunt		\$1,186.73
Susan Sitner		\$0.00
Tammy Lindberg		\$895.96
<b>Total Deposit</b>		<b>\$21,031.63</b>

Accounts Payable  
Computer Check Register



User: sue  
Printed: 03/03/2008 - 11:41  
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
23837	Administ	Total Administrative Services	03/07/2008		357.67
			Check 23837 Total:		357.67
9480	AETNA LI	Aetna Life Insurance & Annuity	03/07/2008		25.00
			Check 9480 Total:		25.00
9481	EFT-FED	EFT- Federal Payroll Tax	03/07/2008		3,374.18 1,802.11 1,802.11 421.46 421.46
			Check 9481 Total:		7,821.32
9482	EFT-PENS	EFT- Payroll Pens Ln Pyts	03/07/2008		620.08
			Check 9482 Total:		620.08
23838	Equitabl	Equivest Unit Annuity Lock Box	03/07/2008		620.00
			Check 23838 Total:		620.00
9483	FIRST NA	First National Bank	03/07/2008		275.00 2,125.00 18,631.63

Check 9483 Total:

21,031.63

Report Total:

30,475.70

3:44 PM  
03/11/08

**#592 OAK POINTE WATER/SEWER FUND**  
**Payment of Bills**  
March 1 - 11, 2008

Type	Date	Num	Name	Memo	Amount
Check	03/04/2008	953	AT & T	02/22/08 - 03/21/08	-106.83
Check	03/04/2008	954	ALEXANDER CHEMICAL CORPORATION	Sodium Hydrochlorite	-1,302.27
Check	03/04/2008	955	BRIGHTON ANALYTICAL LLC	lab costs	-888.00
Check	03/04/2008	956	CONSUMERS ENERGY	01/25/08 - 02/22/08	-1,691.52
Check	03/04/2008	957	DUBOIS COOPER ASSOCIATES INCORPORATED		-9,000.00
Check	03/04/2008	958	NORTHWEST PIPE AND SUPPLY, INC.	supplies	-7.53
Check	03/04/2008	959	USA Bluebook	supplies	-153.95
Check	03/04/2008	960	WASTE MANAGEMENT		-92.62
Check	03/04/2008	961	DTE ENERGY	01/29/08 - 02/27/08	-422.47
Check	03/04/2008	962	AT & T	02/19/08 - 03/18/08	-75.52
Check	03/11/2008	963	CEI	blower motor	-260.00
Check	03/11/2008	964	DTE ENERGY	01/31/08 TO 03/01/08	-7,785.61
Check	03/11/2008	965	HACH Company	INV#5613945	-92.95
<b>TOTAL</b>					<b>-21,879.27</b>
Oak Pointe					\$21,879.27
Oak Pointe-Capital Improvement					\$0.00
Lake Edgewood					\$5,627.03
Pine Creek					\$0.00
<b>GRAND TOTAL</b>					<b>\$27,506.30</b>

3:44 PM  
03/11/08

**#592 OAK POINTE WATER/SEWER FUND**  
**Payment of Bills**  
March 1 - 11, 2008

Type	Date	Num	Name	Memo	Account	Split	Amount
No Checks Issued							

3:41 PM  
03/11/08

**#593 LAKE EDGEWOOD W/S FUND**  
**Payment of Bills**  
March 1 - 11, 2008

Type	Date	Num	Name	Memo	Amount
Check	03/04/2008	1270	Brighton Analytical L.L.C.	lab costs	-67.00
Check	03/04/2008	1271	Consumers Energy	Gas Service-01/05/08-02/01/08	-492.02
Check	03/04/2008	1272	DTE Energy	Electric Service 12/28/2007-01/31/2008	-604.63
Check	03/11/2008	1273	Consumers Energy	Gas Service-02/02/ to 03/01/08	-518.55
Check	03/11/2008	1274	DTE Energy	Electric Service 01/31 to 02/29/08	-2,958.03
Check	03/11/2008	1275	PVS NOLWOOD CHEMICALS, INC	Aluminum Sulfate INV#253101	-986.80
<b>TOTAL</b>					<b>-5,627.03</b>

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03/11/08

**#595 PINE CREEK W/S FUND**  
**Payment of Bills**  
March 1 - 11, 2008

Type	Date	Num	Name	Memo	Account	Split	Amount
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No Checks Issued

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**March 3<sup>rd</sup>, 2008**

**MINUTES**

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and two persons in the audience.

A Call to the Public was made with McCririe introducing Bill Rogers as a candidate for the 66<sup>th</sup> House of Representatives seat in Michigan.

**Approval of Consent Agenda:**

Moved by Ledford, supported by Smith, to approve the consent agenda with the moving of item three concerning Springbook Software to the regular agenda for discussion. The motion carried unanimously.

**1. Payment of bills**

**2. Approval of Minutes: 2-18-08**

**3. Request for approval to adjust the Severn Trent contract annual compensation amount by the April CPI, to add an additional wastewater operator position to be shared amongst the various facilities, to provide funds for training, and to adjust the term of the contract through April 2011.**

**4. Request to set a hearing for March 17<sup>th</sup>, 2008 at 6:30 p.m. to determine a structure located at 779 S. Hacker as unsafe.**

**Approval of Regular Agenda:**

Moved by Hunt, supported by Ledford, to approve the regular agenda with the addition of consideration of the Springbrook petition. The motion carried unanimously.

**5. Request for approval to enter into a contract with Springbrook Software for Online Payment Services.**

Moved by Wildman, supported by Mortensen, to approve the software purchase at a cost of \$10,800.00 with an annual maintenance fee of \$1,440.00. The motion carried unanimously.

**6. Continuing discussion of the General Fund Budgets for fiscal year 2008/2009.**

Budgets for the next fiscal year were discussed with no action taken by the board.

**7. Request for approval of an amendment to the budget for fiscal year 2007/2008 as recommended by Ken Palka. (Please review information from previous packet)**

Moved by Skolarus, supported by Ledford, to approve the amendment for the budgets related to Genoa Charter Township as recommended by the township auditor. The motion carried unanimously.



**8. Request for approval of a special use application, impact assessment, and site plan for a proposed drive-thru pharmacy for the existing Meijer's located at 3883 E. Grand River Howell, petitioned by Meijer Inc.**

**A. Disposition of Special Use Permit.**

Moved by Smith, supported by Ledford, to approve the Special Use Permit with the following conditions:

1. The drive through shall only be used for the receipt and dispensing of prescription pharmaceutical products;
2. The special use is consistent with Section 19.03 of the Township Ordinance.

The motion carried unanimously.

**B. Disposition of Impact assessment (dated 2-22-08).**

Moved by Skolarus, supported by Wildman, to approve the impact assessment with the condition that language be added stating that only prescription pharmacy products will be requested and dispensed through the drive through.

**C. Disposition of Site Plan (dated 2-22-08).**

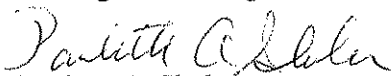
Moved by Ledford, supported by Smith, to approve the site plan with the following conditions:

1. The westernmost gate to the garden center will be closed;
2. Building material and colors will match the existing building;
3. The 8-foot wide concrete sidewalk along Grand River will be installed by Genoa Township as part of a larger project in Spring 2008. The petitioner will escrow an amount as determined by the Township Engineer for the cost of said sidewalk prior to Land Use Permit issuance.
4. An easement for the sidewalk along Grand River Avenue will be granted to the Township prior to land use permit.
5. Separate sign permits will be required consistent with Township Ordinances.

The motion carried unanimously.

It was the consensus of the board to have the Township Manager consider possible ways to enhance the Township status with regard to entrance signs and possible signs on the water towers.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:00 p.m.



Paulette A. Skolarus  
Genoa Charter Township Clerk

(Press/argus 03/14/08)

**CHARTER TOWNSHIP OF GENOA**  
**PROPOSED AMENDED BUDGETS FOR THE**  
**YEAR ENDING MARCH 31, 2008**  
**PROPOSED BUDGETS FOR THE YEAR**  
**ENDING MARCH 31, 2009**

MEETING DATE - 3/17/08

GENOA TOWNSHIP - GENERAL FUND  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 FOR THE 9 MONTHS ENDING 12/31/07

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	ORIGINAL BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR 1 YR ENDING 3/31/2008	PROPOSED BUDGET FOR 1 YR ENDING 3/31/2009
REVENUES						
000-403-000	CURRENT REAL PROP TAXES	0	925,000	(925,000)	945,000	960,000
000-407-000	DELINQUENT TAXES - REAL/PER	5,304	5,000	304	6,500	6,500
000-423-000	COLLECT FEES/EXCESS OF ROLL	0	330,000	(330,000)	340,000	350,000
000-423-100	COLLECTION FEES - SCHOOLS	18,516	16,500	2,016	18,516	18,500
000-445-000	PENALTIES & INTEREST ON TAXES	0	2,500	(2,500)	2,700	2,500
000-475-000	ORDINANCE FINES	0	0	0	0	0
000-476-000	LICENSES & PERMITS	14,006	13,000	1,006	16,500	15,000
000-476-100	CABLE FRANCHISE FEES	173,861	190,000	(16,139)	225,000	225,000
000-477-000	METRO ACT FEES	0	13,500	(13,500)	13,500	13,500
000-480-000	TRAILER FEES	2,589	3,000	(411)	3,000	3,000
000-574-000	STATE SHARED REVENUES	716,995	1,100,000	(383,005)	1,000,000	1,000,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	45,711	65,000	(19,289)	65,000	65,000
000-631-000	REFUSE COLLECTION FEES	452,461	610,000	(157,539)	645,000	651,000
000-642-000	CHARGES FOR SERV-PRTG.	355	1,600	(1,245)	500	1,000
000-664-000	INTEREST INCOME	38,608	42,000	(3,392)	50,000	45,000
000-668-000	RENTS & ROYALTIES	38,939	51,000	(12,061)	51,000	51,000
000-676-000	ADMIN FEE/UTILITY OPERATING	0	25,000	(25,000)	0	0
000-676-100	ADMIN FEE/LIQUOR LAW FUND	2,625	5,000	(2,375)	5,000	5,000
000-678-300	TAXES ON LAND TRANSFER	0	155,000	(155,000)	155,000	155,000
000-678-700	WHITE PINES/STREET LIGHTING	0	650	(650)	628	650
000-695-000	OTHER MISC REVENUE	5,033	2,900	2,133	7,500	5,000
000-699-001	ELECTIONS - SCHOOLS, PRIMARY	13,495	10,000	3,495	13,495	30,000
	TOTAL REVENUES	1,528,498	3,566,650	(2,038,152)	3,563,839	3,602,650

GENOA TOWNSHIP - GENERAL FUND  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 FOR THE 9 MONTHS ENDING 12/31/07

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	ORIGINAL BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR 1 YR ENDING 3/31/2008	PROPOSED BUDGET FOR 1 YR ENDING 3/31/2009
	EXPENDITURES & TRANSFERS OUT TO OTHER FUNDS					
101-703-000	TRUSTEES - SALARIES	20,535	25,000	4,465	30,000	31,000
171-703-000	SUPERVISOR - SALARY	35,625	47,500	11,875	47,500	49,000
172-703-000	TWP MGR. - SALARY	67,692	90,000	22,308	92,500	93,625
191-703-000	ELECTION - SALARIES	13,781	35,000	21,219	35,000	30,000
209-703-000	CONTRACTUAL - SALARIES	174,311	240,000	65,689	240,000	202,810
210-801-000	PROFESSIONAL - LEGAL	88,071	100,000	11,929	100,000	100,000
215-703-000	CLERK - SALARY	34,875	46,500	11,625	46,500	48,000
223-801-000	PROFESSIONAL - AUDITOR	10,500	16,000	5,500	16,000	16,500
241-801-000	PROFESSIONAL - ENGR./PLANNING	33,800	75,000	41,200	75,000	60,000
243-801-000	TAX ROLL PREPARATION	1,985	15,000	13,015	5,000	5,000
247-703-000	BOARD OF REVIEW - SALARIES	0	2,500	2,500	2,500	2,500
247-964-000	TAX CHARGEBACKS	3,134	25,000	21,866	10,000	10,000
253-703-000	TREASURER - SALARY	34,875	46,500	11,625	46,500	48,000
265-775-000	REPAIRS AND MAINTENANCE	34,678	50,000	15,322	50,000	50,000
265-910-000	INSURANCE	210,085	245,000	34,915	260,000	275,000
265-920-000	UTILITIES - ELECTRIC/GAS	9,530	20,000	10,470	18,000	20,000
284-703-000	SALARIES - OTHER	149,493	200,000	50,507	200,000	204,885
284-704-000	RETIREMENT	57,742	80,000	22,258	80,000	90,000
284-715-000	PAYROLL TAXES - FICA/MEDICARE	43,657	60,000	16,343	60,000	70,400
284-720-000	MISC - UNEMPLOYMENT TAXES	161	5,000	4,839	5,000	5,000
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	61,868	65,000	3,132	90,000	75,000
284-850-000	TELEPHONE	9,348	12,000	2,652	14,000	14,000
284-861-000	MILEAGE & TRAVEL EXPENSES	771	3,000	2,229	3,000	3,000
284-862-000	CAR ALLOWANCE	4,500	6,000	1,500	6,000	6,000
284-955-000	TRUCK LEASE	2,179	4,500	2,321	4,500	4,500
284-956-001	ESCROW LOSSES	0	2,000	2,000	2,000	2,000
284-957-000	DUES	18,180	18,000	(180)	21,000	21,000
284-958-000	MTG. FEES & MISC EXPENSES	18,635	25,000	6,365	25,000	25,000
284-959-000	APPLICATION FEES EXPENSES	60,616	65,000	4,384	75,000	75,000
284-959-001	SALARIES - PLANNING COMMISSION	7,650	0	(7,650)	11,000	11,500
284-959-002	SALARIES - ZBA	9,195	0	(9,195)	13,000	13,500
301-703-000	ORDINANCE OFFICER - SALARY	28,466	39,000	10,534	39,000	39,150
336-999-001	FIRE SUB STATION EXPENSES	11,994	15,000	3,006	16,000	20,000
441-801-010	ROAD IMPROVEMENT	4,621	100,000	95,379	10,000	605,000
441-803-000	REFUSE COLLECTION	611,761	800,000	188,239	816,000	835,000
441-803-100	LG. BULKY ITEM DISPOSAL	6,504	9,000	2,496	9,000	9,000
441-804-000	DUST CONTROL/CHLORIDE	71,690	100,000	28,310	72,000	100,000
441-805-000	STORMWATER - NPDES MANDATE	3,757	10,000	6,243	5,000	5,000

GENOA TOWNSHIP - GENERAL FUND  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 FOR THE 9 MONTHS ENDING 12/31/07

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	ORIGINAL BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR 1 YR ENDING 3/31/2008	PROPOSED BUDGET FOR 1 YR ENDING 3/31/2009
441-971-000	WHITE PINES ST. LIGHTING	419	800	381	800	800
751-881-000	RECREATION	24,922	90,000	65,078	90,000	90,000
916-962-000	DRAINS AT LARGE	0	31,000	31,000	35,000	35,000
929-977-000	CAPITAL OUTLAY	3,080	25,000	21,920	5,000	120,000
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	0	400,000	400,000	0	200,000
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	0	0	0	0	0
966-999-027	TRANS - OUT PARKS & RECREATION #270	0	200,000	200,000	200,000	200,000
966-999-028	TRANS - OUT BLDG. & GR. - reserves - #271	0	25,000	25,000	25,000	75,000
966-999-051	TRANS - OUT FIRE FUND - firehall - #262	100,000	200,000	100,000	925,000	0
966-999-110	CONTINGENCIES	0	75,000	75,000	0	75,000
	TOTAL EXPENDITURES/TRANSFERS OUT	2,084,686	3,744,300	1,659,614	3,931,800	4,071,170
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT	(556,188)	(177,650)	(378,538)	(367,961)	(468,520)
	BEGINNING FUND BALANCE	1,723,351	1,723,351	0	1,723,351	1,355,390
	ENDING FUND BALANCE	1,167,163	1,545,701	(378,538)	1,355,390	886,870
		12/31/07	3/31/08		3/31/08	3/31/09

GENOA TOWNSHIP  
LIQUOR LAW FUND #212  
BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	(appr 5/07) AMENDED BUDGET FOR 1 YR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. END 3/31/2008	PROPOSED BUDGET FOR THE YR END 3/31/2009
	TOTAL REVENUES	12,876	12,050	826	12,884	12,070
REVENUES						
000-570-000	STATE SHARED REVENUE	12,814	12,000	814	12,814	12,000
000-664-000	INTEREST INCOME	62	50	12	70	70
000-695-000	OTHER INCOME	0	0	0	0	0
	TOTAL REVENUES	12,876	12,050	826	12,884	12,070
EXPENDITURES						
000-956-000	MISC. EXPENSE	100	100	0	100	100
330-702-000	LIQUOR LAW ENFORCEMENT WAGES	5,250	7,500	2,250	7,500	7,500
330-704-000	RETIREMENT	525	660	135	750	750
330-715-000	PAYROLL TAXES	403	505	102	575	575
330-716-000	LIQ. LAW ADMIN FEES - GENOA	2,625	3,500	875	3,500	3,500
	TOTAL EXPENDITURES	8,903	12,265	3,362	12,425	12,425
	NET REVENUES/EXPENDITURES	3,973	(215)	4,188	459	(355)
	BEGINNING FUND BALANCE	3,995	3,995	0	3,995	4,454
	ENDING FUND BALANCE	7,968	3,780	4,188	4,454	4,099

GENOA TOWNSHIP  
 FUTURE ROAD IMPROVEMENT FUND #261  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
<b>REVENUES</b>						
000-694-000	INTEREST INCOME	22,950	30,000	(7,050)	30,000	30,000
000-673-000	CONTRIBUTION FROM DEVELOPER	0	0	0	0	0
NEW	OPERATING TRANSFER IN (#264 RD FUND)	0	400,000	(400,000)	0	0
000-699-000	OPERATING TRANSFER IN (G/F)	0	400,000	(400,000)	0	200,000
	<b>TOTAL REVENUES</b>	<b>22,950</b>	<b>830,000</b>	<b>(807,050)</b>	<b>30,000</b>	<b>230,000</b>
<b>EXPENDITURES</b>						
441-968-100	WHITE HORSE DRIVE IMPROVEMENTS	0	0	0	0	0
NEW ACCT	CHALLIS - CONRAD RD SURFACING	0	1,400,000	1,400,000	0	0
906-956-000	MISC	0	300	300	300	0
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>1,400,300</b>	<b>1,400,300</b>	<b>300</b>	<b>0</b>
	<b>NET REVENUES/EXPENDITURES</b>	<b>22,950</b>	<b>(570,300)</b>	<b>593,250</b>	<b>29,700</b>	<b>230,000</b>
	<b>BEGINNING FUND BALANCE</b>	<b>1,149,362</b>	<b>1,149,362</b>	<b>0</b>	<b>1,149,362</b>	<b>1,179,062</b>
	<b>ENDING FUND BALANCE</b>	<b>1,172,312</b>	<b>579,062</b>	<b>593,250</b>	<b>1,179,062</b>	<b>1,409,062</b>

GENOA TOWNSHIP  
 FIRE CONSTRUCTION FUND #262  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	ORIGINAL BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. END. 3/31/2008	PROPOSED BUDGET FOR THE YR. END. 3/31/2009
REVENUES						
000-664-000	INTEREST INCOME	1,452	500	952	1,750	1,500
	TRANS IN FROM G/F	100,000	200,000	(100,000)	925,000	0
NEW	PROCEEDS FROM LOAN - FNB FIREHALL	0	400,000	(400,000)	0	0
	TOTAL REVENUES	101,452	600,500	(499,048)	926,750	1,500
EXPENDITURES						
	CAPITAL OUTLAY	156,774	600,000	443,226	1,100,000	0
	LOAN PAYBACK	0	0	0	0	0
	OTHER	0	2,500	2,500	2,500	2,500
	TOTAL EXPENDITURES	156,774	602,500	445,726	1,102,500	2,500
	NET REVENUES/EXPENDITURES	(55,322)	(2,000)	(53,322)	(175,750)	(1,000)
	BEGINNING FUND BALANCE	198,467	198,467	0	198,467	22,717
	ENDING FUND BALANCE	143,145	196,467	(53,322)	22,717	21,717



GENOA TOWNSHIP  
ROAD/LAKE IMPROVEMENT ADVANCES FUND #264  
BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YEAR ENDING 3/31/2008	FINAL YEAR ASSESSED	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
000-664-000	INTEREST INCOME	5,544	2,000	3,544	7,500	DEC. 2007 / JULY 2012	10,000
453-672-000	ASSESSMENTS - CHEMUNG WEED	595	42,408	(41,813)	42,408	DEC. 2007 / JULY 2012	33,854
458-672-000	ASSESSMENTS - CHEMUNG, NORFOLK	1,409	21,609	(20,200)	21,609	DEC. 2009	21,609
460-672-100	ASSESSMENTS - PARDEE LAKE 2	0	20,000	(20,000)	20,000	DEC. 2010	20,000
454-672-000	ASSESSMENTS - PRAIRIE VIEW	0	97,821	(97,821)	97,821	DEC. 2008	97,821
455-672-000	ASSESSMENTS - WHITE PINES	1,771	35,415	(33,644)	35,415	DEC. 2008	35,415
456-672-000	ASSESSMENTS - ROLLING MEADOWS	0	17,820	(17,820)	17,820	DEC. 2009	17,820
457-672-000	ASSESSMENTS - LONG POINTE	584	3,503	(2,919)	3,503	DEC. 2009	3,503
459-672-000	ASSESSMENTS - STATE STREET	0	3,000	(3,000)	3,000	DEC. 2010	3,000
NEW	ASSESSMENTS - HOMESTEAD RD IMPR.	0	22,000	(22,000)	22,000	DEC. 2007 1 YR	0
000-699-000	OPERATING TRANS IN FROM GF	0	0	0	0		0
	ASSESSMENTS - OTHER	0	0	0	0		0
	OTHER INCOME	0	0	0	0		0
	TOTAL REVENUES	9,903	265,576	(255,673)	271,076		243,022
EXPENDITURES							
453-801-000	LAKE CHEMUNG WEEDS	30,648	15,000	(15,648)	31,000		31,000
447-801-000	HOMESTEAD ROAD IMPROVEMENT	20,962	20,000	(962)	21,000		0
451-695-000	MISC/AUDITING	0	350	350	350		375
460-801-000	PARDEE LAKE WEEDS	22,249	22,000	(249)	23,000		23,000
NEW	TRANS OUT - #261 RD. IMPR. - (CHALLIS CONRAD)	0	400,000	400,000	0		0
	OTHER ROADS	0	15,000	15,000	15,000		15,000
	OTHER LAKES	0	15,000	15,000	15,000		15,000
	TOTAL EXPENDITURES	73,859	487,350	413,491	105,350		84,375
	NET REVENUES/EXPENDITURES	(63,956)	(221,774)	157,818	165,726		158,647
	BEGINNING FUND BALANCE	500,487	500,487	0	500,487		666,213
	ENDING FUND BALANCE	436,531	278,713	157,818	666,213		824,860

GENOA TOWNSHIP  
 FUTURE DEVELOPMENT - PARKS/RECREATION FUND #270  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS ENDING 12/31/2007	BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
<b>REVENUES</b>						
000-664-000	INTEREST INCOME	19,708	18,000	1,708	22,000	25,000
000-699-000	OPERATING TRANS IN FROM GF	0	200,000	(200,000)	200,000	200,000
NEW	PROCEEDS FROM LOAN/FINANCING OF LAND	0	755,000	(755,000)	0	0
000-699-001	MISC REVENUE	0	100	(100)	100	100
	<b>TOTAL REVENUES</b>	<b>19,708</b>	<b>973,100</b>	<b>(953,392)</b>	<b>222,100</b>	<b>225,100</b>
<b>EXPENDITURES</b>						
NEW	SIDEWALKS (GRAND RIVER)	22,680	200,000	177,320	30,000	200,000
NEW	ATHLETIC FIELD (GENOA TWP HALL)	315,808	0	(315,808)	335,000	150,000
536-972-000	LAND FOR RECREATION	0	1,455,000	1,455,000	0	50,000
NEW	DEBT SERVICE PMTS	0	156,200	156,200	0	0
330-695-000	MISC/AUDITING	0	250	250	250	300
	<b>TOTAL EXPENDITURES</b>	<b>338,488</b>	<b>1,811,450</b>	<b>1,472,962</b>	<b>365,250</b>	<b>400,300</b>
	<b>NET REVENUES/EXPENDITURES</b>	<b>(318,780)</b>	<b>(838,350)</b>	<b>519,570</b>	<b>(143,150)</b>	<b>(175,200)</b>
	<b>BEGINNING FUND BALANCE</b>	<b>943,744</b>	<b>943,744</b>	<b>0</b>	<b>943,744</b>	<b>800,594</b>
	<b>ENDING FUND BALANCE</b>	<b>624,964</b>	<b>105,394</b>	<b>519,570</b>	<b>800,594</b>	<b>625,394</b>

GENOA TOWNSHIP  
 BUILDINGS & GROUNDS RESERVE FUND #271  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE 9 MONTHS ENDING 12/31/2007	BUDGET FOR THE 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
REVENUES						
000-684-000	INTEREST INCOME	1,999	2,050	(51)	2,100	3,500
000-699-000	OPERATING TRANS IN FROM GF - RESERVES	0	25,000	(25,000)	25,000	75,000
	MISC INCOME	0	0	0	0	0
	TOTAL REVENUE	1,999	27,050	(25,051)	27,100	78,500
EXPENDITURES						
	CAPITAL OUTLAY/REPLACEMENTS	0	0	0	0	0
	OTHER	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
	NET REVENUES/EXPENDITURES	1,999	27,050	(25,051)	27,100	78,500
	BEGINNING FUND BALANCE	51,316	51,316	0	51,316	78,416
	ENDING FUND BALANCE	53,315	78,366	(25,051)	78,416	156,916

GENOA TOWNSHIP  
 DPW UTILITY FUND #503  
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS  
 FOR THE 9 MONTHS ENDING 12/31/07


ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE 9 MONTHS ENDING 12/31/2007	BUDGET FOR THE 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
000-664-000	INTEREST INCOME	2,541	250	2,291	3,300	3,300
000-695-000	OTHER INCOME	0	0	0	0	0
000-698-000	LOAN FROM OTHER TWP FUND	0	0	0	0	15,000
	FEE FROM WATER/SEWER DISTRICTS	0	0	0	0	0
000-610-000	MARION TWP SEWER	10,285	17,500	(7,215)	15,000	15,900
000-610-011	G/O SEWER	83,628	127,500	(43,872)	120,000	127,200
000-610-592	OP WATER/SEWER	46,063	62,000	(15,937)	62,000	65,825
000-610-593	LE WATER/SEWER	19,832	33,000	(13,168)	27,000	28,575
000-610-595	PC WATER/SEWER	10,789	19,000	(8,211)	14,000	14,900
000-610-650	MHOG WATER	97,748	132,000	(34,252)	132,000	140,100
	TOTAL REVENUES	270,886	391,250	(120,364)	373,300	410,800
EXPENDITURES						
172-703-000	DIRECTOR SALARY	52,315	73,000	20,685	73,000	75,875
209-703-000	OTHER SALARIES	71,758	109,000	37,242	100,000	118,000
223-801-000	AUDITORS/ACCOUNTING SERVICES	3,650	5,000	1,350	5,000	5,000
265-775-000	REPAIRS & MAINTENANCE	15	2,000	1,985	2,000	2,000
265-910-000	INSURANCE /BCBS/STANDARD INS	42,821	63,000	20,179	60,000	66,000
265-920-000	TRAILER - ELECTRICITY	0	2,400	2,400	2,400	2,400
284-704-000	RETIREMENT	13,684	18,000	4,316	18,500	20,000
284-715-000	EMPLOYERS SHARE FICA	10,021	14,400	4,379	13,500	15,500
284-726-000	POSTAGE & PRINTING	4,846	6,000	1,154	6,000	6,000
284-727-000	OFFICE SUPPLIES	492	5,000	4,508	5,000	4,000
284-728-000	COMPUTER & SOFTWARE EXPENSES	653	7,000	6,347	7,000	3,000
284-729-000	SUPPLIES & TOOLS	6,383	15,000	8,617	10,000	10,000
284-730-000	CONFERENCES/DUES	898	1,000	102	1,500	1,500
284-850-000	TELEPHONE - CUSTOMER LINE	685	1,000	315	1,000	1,000
284-850-001	TELEPHONE - G/O PLANT	0	9,000	9,000	4,000	4,000
284-850-002	TELEPHONE - MOBILE PHONES	1,268	2,500	1,232	2,000	2,000
284-862-000	TRUCK EXPENSES/AUTO REIMB.	6,030	8,000	1,970	8,000	6,000
284-862-001	TRAILER RENTAL EXPENSES	3,375	4,500	1,125	4,500	4,500
284-862-002	METER SERVICES - CONTRACTOR	9,602	2,000	(7,602)	12,000	4,000
284-956-000	UNIFORMS & CLOTHING	581	2,500	1,919	2,500	1,500
284-956-002	ADMINISTRATION EXPENSES	0	25,000	25,000	0	0
966-997-000	TRUCK PURCHASE/VEHICLE BASED READING EQUIPMENT	0	0	0	22,423	43,000
966-999-000	TRANSFER TO TRUCK/EQUIP SINKING FUND	0	10,000	10,000	10,000	10,000
966-999-100	CONTINGENCIES	0	5,000	5,000	0	5,000
	TOTAL EXPENDITURES	229,077	390,300	161,223	370,323	410,275
	NET REVENUES OVER (UNDER) EXPENDITURES	41,809	950	40,859	2,977	525
	BEGINNING FUND BALANCE	1,117	1,117	0	1,117	4,094
	ENDING FUND BALANCE	42,926	2,067	40,859	4,094	4,619

GENOA TOWNSHIP  
SUMMARY OF PROPOSED BUDGETS  
FOR THE YEAR ENDING 3/31/09

	#101 GENERAL FUND	#212 LIQUOR LAW FUND	#261 FUTURE RD IMPR FUND	#262 FIRE CONSTR FUND	#264 RD/LK IMPR ADV FUND	#270 PARKS/REC. FUND	#271 BLDG/GROU. RESERVE	#503 DPW/UTIL. FUND	TOTAL ALL FUNDS
REVENUES & TRANS - IN	3,602,650	12,070	230,000	1,500	243,022	225,100	78,500	410,800	4,803,642
EXPENDITURES & TRANS - OUT	4,071,170	12,425	0	2,500	84,375	400,300	0	410,275	4,981,045
NET REVENUES/EXPENDITURES	(468,520)	(355)	230,000	(1,000)	158,647	(175,200)	78,500	525	(177,403)
PROJECTED BEGINNING FUND BALANCE	1,355,390	4,454	1,179,062	22,717	686,213	800,594	78,416	4,094	4,110,940
PROJECTED ENDING FUND BALANCE	886,870	4,099	1,409,062	21,717	824,860	625,394	156,916	4,619	3,933,537

## MEMORANDUM

TO: Township Board

FROM: Michael Archinal 

DATE: 3/14/08

RE: FY 2008/2009 Roads

The Township has typically spent between \$250,000 and \$300,000 per year on road improvements. Last year we were attempting to pave Challis/Conrad however, because of Road Commission, right-of-way and property owner issues this project is not likely to move forward in the short term. This disappointment, in effect, delayed our road improvement program by one year.

In addition to Challis/Conrad, last year's budget included substantial funds for the purchase of land for a park. Since neither of these projects came to fruition our fund balance is in an improved position. The FY 2008/2009 budget proposes a "catch-up" to make up for last year with a \$605,000 General Fund transfer for road improvements.

### **PARDEE/WESTPHAL/BEATTIE**

The largest expenditure is for a crushed limestone installation on Pardee, Westphal and Beattie roads. These roads represent 2.5 miles of contiguous improvement which will make grading operations easier for the Road Commission. Having consistent material on adjacent roads is therefore beneficial. These roads are also of a type that will not have to be paved for a very long time. Crushed limestone creates a very durable driving surface. It does not however make a very good base for paving. We have a quote from Fonson Construction for \$266,000. Based on conversations with the LCRC I am recommending adding \$24,000 to this amount to provide for additional material and drainage improvements.

### **BRIGHTON ROAD**

Brighton Road west of Chilson was paved approximately 15 years ago and has failed, especially in the area immediately west of the railroad tracks. This is a project very similar to Crooked Lake Road in which the Township paid for the existing paved surface to be crushed, reshaped and paved. We have received numerous complaints from our residents on this stretch of asphalt as it serves a large portion of our southwestern subdivisions. The Engineer's opinion of probable cost is \$140,000.

### **SUBDIVISION CRACKSEALING**

A new wrinkle to this year's program is subdivision crack sealing. You may recall that several months ago you commissioned a study to rate our subdivision roads. The study rated our roads from 10 to 1 with 10 being the best. The results of this study follow this report. Through private development and Special Assessment Districts we have a large number of roads that are fairly new and in fairly good shape. These roads represent a

huge investment and a huge future expense if they are not properly maintained. Roads with ratings of 7 or higher can receive benefit from hot rubber overbanding a.k.a. crack sealing. Lower rated pavement sections require sealcoating or resurfacing and are much more expensive. This program recommends treatment to those pavements that can have their useful life extended through relatively inexpensive cracksealing. In addition to responsible infrastructure management this treatment allows for a large number of subdivisions to receive improvement. \$127,000 of cracksealing is proposed for the attached roads. I recommend that we continue an aggressive cracksealing program in the future.

#### **PARDEE LAKE ROAD DRAINAGE**

A private 4" drain tile that used to convey water off of Coon Lake Road near Pardee Lake Road was damaged or removed last year. It is unclear who the responsible party is. Properties in the area and Coon Lake Road are receiving significant flooding. Typically the Road Commission the Drain Commission and the Township would work together to form a drainage district to address the problem. The Township portion of such a district is usually 25%. The Road Commission plans to directionally drill a new pipe to drain this area. The estimated cost is \$36,000. Because of the soft costs associated with establishing a district this type of low cost project is not a good candidate for a district. The budget includes an \$18,000 contribution for this improvement.

#### **WHITEHORSE DRIVE**

Whitehorse Drive has proved to be my magnum opus. Among the laundry list of things the LCRC has required prior to accepting this road is improvement to the existing paved portion adjacent to Gold's Gym. We are actually getting closer to finalizing LCRC acceptance. This budget includes \$30,000 for this improvement.

#### **CONCLUSION**

All in all this year represents an aggressive schedule that will provide direct and tangible benefits to our constituents. They also represent projects that I am confident we can accomplish without obstruction from other parties. I was frankly disappointed with our inability to deliver on Challis/Conrad. I am excited about what this plan includes and look forward to successfully completing the projects herein.

I will not be in attendance on 3/17/08. I will be on a family vacation and I know this represents a lot of money. If there is no disagreement with the total amount of \$605,000 and if there are specific issues or questions that can not be answered I recommend that you adopt the budget and table whatever portion is a concern. I can then revise or clarify the program at a future meeting.

GENOA CHARTER TOWNSHIP  
FY 2008/2009 ROAD IMPROVEMENTS

LOCATION	PROJECT DESCRIPTION	COST
Pardee/Westphal/Beattie	Limestone Installation	\$ 290,000
Brighton Road w. of Chilson	Crush/Reshape/Pave	\$ 140,000
Russell	Cracksealling	\$ 8,000
Weatherly	Cracksealling	\$ 4,000
Catalpa	Cracksealling	\$ 3,000
Grand Circle	Cracksealling	\$ 4,000
Del-Sher	Cracksealling	\$ 4,000
Kingswood	Cracksealling	\$ 5,000
Brentwood	Cracksealling	\$ 1,000
Brookview	Cracksealling	\$ 5,000
Brookview Ct.	Cracksealling	\$ 2,000
Mt. Brighton Drive	Cracksealling	\$ 8,000
Lime Lake Ct.	Cracksealling	\$ 2,000
Walnut Hills	Cracksealling	\$ 6,000
Urbana	Cracksealling	\$ 2,000
Princeton	Cracksealling	\$ 1,000
Windhaven	Cracksealling	\$ 5,000
Birkenstock	Cracksealling	\$ 5,000
Claiborne	Cracksealling	\$ 4,000
Claiborne Ct.	Cracksealling	\$ 1,000
Cobblestone	Cracksealling	\$ 3,000
Rolling Rock	Cracksealling	\$ 4,000
Aster	Cracksealling	\$ 2,000
Cloverview	Cracksealling	\$ 5,000
Cloverview Ct.	Cracksealling	\$ 1,000
Cagney	Cracksealling	\$ 2,000
Conover Ct.	Cracksealling	\$ 6,000
Willowview Ct.	Cracksealling	\$ 2,000
Mackenzie Ct.	Cracksealling	\$ 2,000
Nicolette	Cracksealling	\$ 2,000
Lakewood Shores	Cracksealling	\$ 17,000
Stillmeadow	Cracksealling	\$ 13,000
Pardee Lake Road	Drainage Improvement	\$ 18,000
Whitehorse	Sawcut and Overlay	\$ 28,000
		<b>\$ 605,000</b>



**FONSON, INC.**

7644 Whitmore Lake Road, Brighton, MI 48116

Site Development / Road Builders / Sewer and Water

(810) 231-5188 \* Fax (810) 231-5404

Date: February 8, 2008

# FAX MEMO

Pages including cover sheet: 02

From: Michael S. Fraker

To: Mr. Michael Archinal – Genoa Township

Re: 2008 Gravel Road Maintenance – Beattie/Pardee/Westphal Roads

FAX #: 810.227.3420

Mike –

Please find attached a maintenance quote for the above-mentioned project. The quote is based on our conversations and emails. Some costs savings are available via material substitutions, however they involve using material that is slightly out of specification. If interested, we can explore those options further as the project progresses. If you have any questions or comments, do not hesitate to contact me in the office or on my Nextel. Thank you.

Michael S. Fraker  
Fonson, Inc.  
7644 Whitmore Lake Road  
Brighton, MI 48116  
Office 810.231.5188  
Fax 810.231.5404  
Nextel 810.217.4529  
Email [fraker@fonsoninc.com](mailto:fraker@fonsoninc.com)

# 2008 Gravel Maintenance - Beattie/Pardee/Westphal Roads

## Fonson, Inc.

7644 Whitmore Lake Road  
Brighton, Michigan  
Contact: Michael S. Fraker  
Phone: 810.231.5188  
Fax: 810.231.5404

Quote To: Genoa Township  
2911 Dorr Road  
Brighton, MI 48116  
Phone: 810.227.5225  
Fax: 810.227.3420

Job Name: 2008 Maint. - Beattie/Pardee/Westphal  
Date of Plans: No plans  
Revision Date:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Mobilization	1.00	LS	1,575.00	1,575.00
20	Traffic Control / Cnst. Signage	1.00	LS	1,500.00	1,500.00
	Grade 2% crown into subgrade/existing gravel roadway.				
30	Beattie Subgrade & Crown Prep.	6,600.00	LF	1.00	6,600.00
40	Pardee Subgrade & Crown Prep.	2,735.00	LF	1.00	2,735.00
50	Westphal Subgrade & Crown Prep.	3,802.00	LF	1.00	3,802.00
	Area based on 12' wide lane with 3' wide aggregate shoulder (Typical). 14,450 Tons 23A Limestone Estimated				
60	Beattie 6" Agg. Base CIP	22,000.00	SYD	5.65	124,300.00
70	Pardee 6" Agg. Base CIP	9,117.00	SYD	5.65	51,511.05
80	Westphal 6" Agg. Base CIP	12,673.00	SYD	5.65	71,602.45
90	23A Limestone Delivered	1.00	TON	15.00	15.00
100	Minor Restoration	1.00	LS	3,000.00	3,000.00
<b>GRAND TOTAL</b>					<b>\$266,640.50</b>

### NOTES:

Work not included in the above bid:

Soil Erosion Permit, Permit Fee's, Inspection Fee's, Bonds, Engineering, Construction Staking, Exporting of Soils (except where noted), Soils or Compacting Testing, Dewatering, Utility Relocation or Abandonment, Remediation Work or Contaminated Material Removal, Sand Backfill, Tree Trimming or Removal, Landscape Plantings, Installation of Franchise Utilities or any other Items not listed.

No Work Items Shall Be Implied or Inferred as a result of this Bid Submission.

All items are to remain bundled unless otherwise discussed.

Two Mobilizations have been included with the base bid. Additional Mobilizations will be charged At \$750.00.

# OPINION OF PROBABLE CONSTRUCTION COST

## TETRA TECH

123 Brighton Lake Road, Suite 203, Brighton, MI 48116

Telephone: (810) 220-2112 FAX: (810) 220-0094

PROJECT: Brighton Road Between Chilson and Timberview  
 LOCATION: Genoa Township  
 BASIS FOR ESTIMATE:  CONCEPTUAL  PRELIMINARY  FINAL  
 WORK: Crush, Reshape, and Pave Brighton Road  
1100 Linear Feet

DATE: 3/13/2008  
 PROJECT NO. \_\_\_\_\_  
 ESTIMATOR: T. Humphriss  
 CHECKED BY: G. Markstrom  
 CURRENT ENR: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QUANT.	UNIT	UNIT AMOUNT	TOTAL AMOUNT
1	Mobilization	1	LS	\$10,000.00	\$10,000.00
2	Traffic Control	1	LS	\$10,000.00	\$10,000.00
3	Pulverize	3,200	SY	\$2.50	\$8,000.00
4	Reshape & Grade	11	Sta	\$1,800.00	\$19,800.00
5	Hot Mix Asphalt - 4-inches total, 2 lifts	710	Tons	\$65.00	\$46,150.00
6	Shoulder - 23A Limestone	2,200	LF	\$1.50	\$3,300.00
7	Restoration	1	LS	\$5,000.00	\$5,000.00
8	Railroad Crossing Permit/Insurance	1	LS	\$10,000.00	\$10,000.00
9					
10					
11					
12	SUBTOTAL				\$112,000.00
13	Contingencies (10%)				\$11,200.00
14	Adminstration, Engineering, Legal (15%)				\$16,800.00
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
<b>TOTAL CONSTRUCTION COST</b>					<b>\$140,000.00</b>

street name	Limits (if not entire street)	rating	comments
Beattie Rd		N/A	gravel road
Bidwell		N/A	gravel road
Canfield		N/A	gravel road
Glenecho Dr?		N/A	gravel road
Hollywood		N/A	gravel road
Argenta Dr		10	
Aster Blvd	Abbington to dead end	10	
Chemung Forest Dr		10	
Foxboro Ct		10	
Longpoint Dr		10	
Marshview CT		10	
Menominee Dr	100' SE of Cherokee Bend to Water Willow Ct	10	
Mountain View Ct		10	
Natanna Dr	Stillriver to Grand River	10	
Pine Trce		10	
Prairie Vw		10	
Quaint Rdg		10	
Snowshoe Ln		10	Very few cracks
State		10	
Stillriver Dr	Between Natanna	10	
Sundance Trl	Between Washakie Trl	10	
Washakie Trl		10	

street name	Limits (if not entire street)	rating	comments
Water Willow Dr		10	
White Pines		10	
Brighton Lake Road		9	
Brookwood Meadows		9	
Cresthill Dr		9	
Del Sher Dr		9	
Eggert Pl	subdivision to Cunningham Lake Road	9	
Grand Circle Dr		9	
Grover		9	
Homestead Dr	Chilson to St. Andrew	9	
Noble		9	
Princeton Ct		9	
White Willow CT		9	
Aljoann Rd		8	
Anchor Ln		8	
Arbor Bay Ct		8	
Arbor Bay Dr		8	
Aster Blvd	Willow View to Abbington	8	
Brentwood Dr		8	Existing overbanding has failed in most areas
Brookview Dr		8	Existing overbanding has failed in most areas
Cagney Ln		8	
Catalpa Dr		8	

street name	Limits (if not entire street)	rating	comments
Clarborne		8	
Clarborne Ct		8	
Clifford Rd	Brighton to Conrad	8	
Clifford Rd	Filbert to dead end	8	
Cloverview Ct		8	
Cobblestone		8	
Crooked Stick Ct		8	
Dillon	Holly to Magnolia	8	
Filbert Dr		8	
Forest Way		8	
Hidden Pines	Forrest way to River Ridge	8	
Highcrest Dr		8	
Kingswood		8	
Lawson Dr	South of Grand River	8	
Mackenzie Ct	New Haven to Still Meadow	8	
Mcdonald Ct		8	
Natanna Dr	Snowden to Stillriver	8	Very few cracks
Nicolette Dr		8	
River Ridge Ln	Bauer to Hidden Pines	8	
Rolling Rock Dr		8	
Sandy Shr		8	
Snowden Blvd		8	

street name	Limits (if not entire street)	rating	comments
Snowden Ln		8	
Stillriver Dr	Natanna to dead end	8	
Stratton Ln		8	
Sugar Bush Dr		8	
Walnut Hills		8	Existing overbanding in bad shape
Wyndam Ln	Cunningham Lake Rd to township limits	8	
Birkenstock		7	
Brighton Ct		7	
Brookview Ct		7	
Cedarknoll		7	Existing overbanding has failed in most areas
Chippewa Dr	Cheyenne to Cherokee Bend	7	
Cloverview	100' North of Brookston to Cagney	7	
Columbine CT		7	25% of existing cracks have been overbanded and are in good condition
Conover Ct		7	
Edinburgh Dr		7	Most cracks have been overbanded and are in fair condition
Eggert Pl	Mountain to subdivision	7	
Hidden Pine Cl		7	Some cracks have been overbanded and are in good condition
Hidden Pines	River Ridge to Lake Forest	7	
High Haven Dr	North side	7	
Holly		7	
Homestead Dr	St. Andrew to dead end	7	Existing overbanding in good condition
Honor Way		7	Existing overbanding has failed in most areas

street name	Limits (if not entire street)	rating	comments
Honors Blf		7	Existing overbanding has failed in most areas
Honors Trce		7	Existing overbanding has failed in most areas
Hubert Rd		7	
Kipling Cir		7	Existing overbanding has failed
Lakewood Shores Dr		7	
Laurel		7	
Lime Lake Ct		7	Existing overbanding has failed
Mackenzie Ct	Still Meadow to Dead end	7	
Magnolia		7	
Meadowview Dr	Westdale to Earl Lake	7	
Mount Brighton Dr		7	Existing overbanding has failed
Oak Creek		7	
Oakbluff Ct		7	
Old Carriage Trl		7	Existing overbanding has failed
Old Hickory Dr	Dead end to Tall Oak	7	
Ramblewood Ct		7	
River Ridge Ct		7	Existing overbanding has failed
River Ridge Ln	Hidden Pines to Forest Way	7	
Russell Dr		7	Existing overbanding failing, about 20% of cracks had been overbandec
Skyview Dr		7	
Srping Trace Rd		7	
Still Meadow Dr		7	



street name	Limits (if not entire street)	rating	comments
Timberbend Dr		7	
Victory Dr		7	
Wagon Dr		7	
Weatherly Rd		7	Existing overbanding failing
Willow View Ct		7	
Windhaven	200' from Birkenstock to Spring Trace Rd	7	
Woodhill Dr	North Side	7	
Wyndam Ln	River Ridge to Cunningham Lake Rd	7	Existing overbanding in good condition
Apple Blossom Dr		6	
Cherokee Bend Dr		6	
Chippewa Dr	Cheyenne to Menominee	6	
Clifford Rd	Conrad to Filbert	6	
Debra Dr		6	Some cracks have been overbanded, some are in good condition other:
Dillon	Magnolia to Laurel	6	
Eastdale		6	
Green Meadow	North side	6	
Lake Forest Blvd	Between Hidden Pine	6	
Lawson Dr	North of Grand River	6	
Milroy Ln		6	
Mountain Dr		6	
Mystic Lake Dr		6	
Old Hickory Dr	Tall Oak to Brighton Road	6	

street name	Limits (if not entire street)	rating	comments
Pine Hill Cir		6	
Timberview Dr		6	
Twin Beach		6	
Westdale		6	
Benidix Rd		5	
Brook-Stone Ct		5	
Edgewood Shores		5	Still needs surface layer of pavement
Glenway Dr		5	
Lindsey		5	
Rink		5	
Timberline Ln		5	
Aster Blvd	Latson to Willow View	4	
Cloverview	Aster to 100' North of Brookston	4	
Dillon	Laurel to Brighton Road	4	
Forrest View Ct		4	
Grand Oaks Dr		4	
Green Meadow	South side	4	
High Haven Dr	South side	4	
Lake Forest Blvd	Hidden Pine to Brighton Road	4	
Meadowview Dr	Grand River to Westdale	4	
Menominee Dr	Dead end to 100' SE of Cherokee Bend	4	
Red Oaks Dr		4	

street name	Limits (if not entire street)	rating	comments
Sundance Trl	Washakie Trl to Cunningham Lake	4	
Talloak Way		4	
Woodhill Dr	South Side	4	
Aztec Ln		3	
Cheyenne Trl		3	
Comanche Ln		3	
Iroquois Dr		3	
Maunee Dr		3	
Simon		3	
Windhaven	200' from Birkenstock	3	

**EST. CRACK SEALING COSTS FOR ROADS WITH  
RATING OF 8**

<b>Street</b>	<b>Limits</b>	<b>Cost</b>
Aljoann Rd		\$2,000
Anchor Ln		\$2,000
Arbor Bay Ct		\$3,000
Arbor Bay Dr		\$6,000
Aster Blvd	Willow View to Abbington	\$2,000
Brentwood Dr		\$1,000
Brookview Dr		\$5,000
Cagney Ln		\$2,000
Catalpa Dr		\$3,000
Clarborne		\$4,000
Clarborne Ct		\$1,000
Clifford Rd	Brighton to Conrad	\$6,000
Clifford Rd	Filbert to dead end	\$7,000
Cloverview Ct		\$1,000
Cobblestone		\$3,000
Crooked Stick Ct		\$3,000
Dillon	Holly to Magnolia	\$1,000
Filbert Dr		\$5,000
Forest Way		\$5,000
Hidden Pines	Forrest way to River Ridge	\$2,000
Highcrest Dr		\$9,000
Kingswood		\$5,000
Lawson Dr	South of Grand River	\$3,000
Mackenzie Ct	New Haven to Still Meadow	\$2,000
Mcdonald Ct		\$1,000
Natanna Dr	Snowden to Stillriver	\$2,000
Nicolette Dr		\$2,000
River Ridge Ln	Bauer to Hidden Pines	\$4,000
Rolling Rock Dr		\$4,000
Sandy Shr		\$2,000
Snowden Blvd		\$2,000
Snowden Ln		\$8,000
Stillriver Dr	Natanna to dead end	\$3,000
Stratton Ln		\$2,000
Sugar Bush Dr		\$4,000
Walnut Hills		\$6,000
Wyndam Ln	Cunningham Lake Rd to township limits	\$6,000

**EST. CRACK SEALING COSTS FOR ROADS WITH  
RATING OF 7**

<b>Street</b>	<b>Limits</b>	<b>Cost</b>
Birkenstock		\$5,000
Brighton Ct		\$3,000
Brookview Ct		\$2,000
Cedarknoll		\$3,000
Chippewa Dr	Cheyenne to Cherokee Bend	\$4,000
Cloverview	100' North of Brookston to Cagney	\$5,000
Columbine CT		\$3,000
Conover Ct		\$6,000
Edinburgh Dr		\$7,000
Eggert Pl	Mountain to subdivision	\$2,000
Hidden Pine Cl		\$9,000
Hidden Pines	River Ridge to Lake Forest	\$4,000
High Haven Dr	North side	\$2,000
Holly		\$2,000
Homestead Dr	St. Andrew to dead end	\$18,000
Honor Way		\$10,000
Honors Blf		\$1,000
Honors Trce		\$1,000
Hubert Rd		\$5,000
Kipling Cir		\$18,000
Lakewood Shores Dr		\$17,000
Laurel		\$2,000
Lime Lake Ct		\$2,000
Mackenzie Ct	Still Meadow to Dead end	\$2,000
Magnolia		\$2,000
Meadowview Dr	Westdale to Earl Lake	\$7,000
Mount Brighton Dr		\$8,000
Oak Creek		\$4,000
Oakbluff Ct		\$3,000
Old Carriage Trl		\$8,000
Old Hickory Dr	Dead end to Tall Oak	\$6,000
Ramblewood Ct		\$3,000
River Ridge Ct		\$1,000
River Ridge Ln	Hidden Pines to Forest Way	\$7,000
Russell Dr		\$8,000
Skyview Dr		\$3,000
Srping Trace Rd		\$7,000
Still Meadow Dr		\$13,000
Timberbend Dr		\$15,000
Victory Dr		\$12,000
Wagon Dr		\$4,000
Weatherly Rd		\$4,000
Willow View Ct		\$2,000
Windhaven	200' from Birkenstock to Spring Trace Rd	\$5,000
Woodhill Dr	North Side	\$2,000
Wyndam Ln	River Ridge to Cunningham Lake Rd	\$5,000

**EST. SEALCOAT COSTS FOR ROADS WITH  
RATING OF 6**

<b>Street</b>	<b>Limits</b>	<b>Cost</b>
Apple Blossom Dr		\$20,000
Cherokee Bend Dr		\$114,000
Chippewa Dr	Cheyenne to Menominee	\$31,000
Twin Beach		\$44,000
Clifford Rd	Conrad to Filbert	\$35,000
Debora Dr		\$92,000
Dillon	Magnolia to Laurel	\$10,000
Eastdale		\$37,000
Green Meadow	North side	\$9,000
Lake Forest Blvd	Between Hidden Pine	\$30,000
Lawson Dr	North of Grand River	\$54,000
Milroy Ln		\$44,000
Mountain Dr		\$183,000
Mystic Lake Dr		\$89,000
Old Hickory Dr	Tall Oak to Brighton Road	\$34,000
Pine Hill Cir		\$51,000
Timberview Dr		\$72,000
Westdale		\$28,000

Lake Edgewood Phase III #854	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 92,973.00	\$ 92,959.00	\$ 94,808.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 18,986.00	\$ 20,948.00	\$ 19,981.00
Tax Levy-Delinq. Fr County	\$ -	\$ -	\$ -
Assessments/Payoffs	\$ -	\$ -	\$ -
Interest	\$ 2,200.00	\$ 3,172.00	\$ 2,200.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 21,186.00	\$ 24,120.00	\$ 22,181.00
<b>Expenditures</b>			
Bond Payments	\$ 22,559.00	\$ 22,559.00	\$ 26,435.00
Auditing/Misc.	\$ 200.00	\$ -	\$ 200.00
<b>Total Expenditures</b>	\$ 22,759.00	\$ 22,559.00	\$ 26,635.00
<b>Ending Balance</b>	\$ 91,400.00	\$ 94,520.00	\$ 90,354.00

Grand River Water #855	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 317,364.00	\$ 317,454.00	\$ 385,673.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 137,508.00	\$ 132,928.00	\$ 132,042.00
Tax Levy-Delinq. Fr County	\$ -	\$ 7,528.00	\$ 8,442.00
Assessments/Payoffs	\$ -	\$ 2,607.00	\$ -
Interest	\$ 6,500.00	\$ 7,984.00	\$ 6,500.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 144,008.00	\$ 151,047.00	\$ 146,984.00
<b>Expenditures</b>			
Bond Payments	\$ 131,676.00	\$ 127,801.00	\$ 130,298.00
Auditing/Misc.	\$ 500.00	\$ 500.00	\$ -
<b>Total Expenditures</b>	\$ 132,176.00	\$ 128,301.00	\$ 130,298.00
<b>Ending Balance</b>	\$ 329,196.00	\$ 340,200.00	\$ 402,359.00

Oak Pointe Water #856	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 227,288.00	\$ 227,267.00	\$ 204,686.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 96,885.00	\$ 85,471.00	\$ 92,667.00
Tax Levy-Delinq. Fr County		\$ 11,919.00	\$ 10,846.00
Assessments/Payoffs		\$ 4,050.00	
Interest	\$ 3,500.00	\$ 3,465.00	\$ 3,500.00
Miscellaneous			
<b>Total Revenue</b>	\$ 100,385.00	\$ 104,905.00	\$ 107,013.00
<b>Expenditures</b>			
Bond Payments	\$ 83,607.00	\$ 82,878.00	\$ 81,293.00
Auditing/Misc.	\$ 200.00	\$ -	\$ 200.00
<b>Total Expenditures</b>	\$ 83,807.00	\$ 82,878.00	\$ 81,493.00
<b>Ending Balance</b>	\$ 243,866.00	\$ 249,294.00	\$ 230,206.00

Lk Edgewood Wtr Ext #857	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 60,661.00	\$ 60,740.00	\$ 61,804.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 39,065.00	\$ 38,333.00	\$ 37,600.00
Tax Levy-Delinq. Fr County		\$ 760.00	\$ 733.00
Assessments/Payoffs	\$ -	\$ -	\$ -
Interest	\$ 1,100.00	\$ 1,308.00	\$ 1,100.00
Miscellaneous			
<b>Total Revenue</b>	\$ 40,165.00	\$ 40,401.00	\$ 39,433.00
<b>Expenditures</b>			
Bond Payments	\$ 38,774.00	\$ 38,774.00	\$ 37,540.00
Auditing/Misc.	\$ 400.00	\$ 663.00	\$ 600.00
<b>Total Expenditures</b>	\$ 39,174.00	\$ 39,437.00	\$ 38,140.00
<b>Ending Balance</b>	\$ 61,652.00	\$ 61,704.00	\$ 63,097.00



Grand Oaks Water #858	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 147,840.00	\$ 139,585.00	\$ 189,313.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 41,008.00	\$ 33,531.00	\$ 32,873.00
Tax Levy-Delinq. Fr County		\$ 8,008.00	\$ 4,595.00
Assessments/Payoffs	\$ -	\$ 47,938.00	\$ -
Interest	\$ 4,500.00	\$ 5,323.00	\$ 4,500.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 45,508.00	\$ 94,800.00	\$ 41,968.00
<b>Expenditures</b>			
Bond Payments	\$ 44,752.00	\$ 44,752.00	\$ 38,564.00
Auditing/Misc.	\$ 500.00	\$ 800.00	\$ 800.00
<b>Total Expenditures</b>	\$ 45,252.00	\$ 45,552.00	\$ 39,364.00
<b>Ending Balance</b>	\$ 148,096.00	\$ 188,833.00	\$ 191,917.00

Dorr Rd Sewer & Water #859	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 146,799.00	\$ 146,849.00	\$ 127,385.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 45,899.00	\$ 45,899.00	\$ 44,431.00
Tax Levy-Delinq. Fr County		\$ -	\$ -
Assessments/Payoffs	\$ -	\$ -	\$ -
Interest	\$ 2,600.00	\$ 1,822.00	\$ 1,800.00
<b>Total Revenue</b>	\$ 48,499.00	\$ 47,721.00	\$ 46,231.00
<b>Expenditures</b>			
Bond Payments	\$ 67,100.00	\$ 67,100.00	\$ 65,500.00
Auditing/Misc.	\$ 200.00	\$ 250.00	\$ 250.00
<b>Total Expenditures</b>	\$ 67,300.00	\$ 67,350.00	\$ 65,750.00
<b>Ending Balance</b>	\$ 127,998.00	\$ 127,220.00	\$ 107,866.00

Pine Creek Sewer #860	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
Opening Balance	\$ 170,112.00	\$ 167,964.00	\$ 158,960.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 51,520.00	\$ 49,950.00	\$ 51,414.00
Tax Levy-Delinq. Fr County		\$ 1,399.00	\$ 1,789.00
Assessments/Payoffs	\$ -	\$ 1,885.00	\$ -
Interest	\$ 7,000.00	\$ 7,222.00	\$ 7,000.00
Miscellaneous			
<b>Total Revenue</b>	\$ 58,520.00	\$ 60,456.00	\$ 60,203.00
<b>Expenditures</b>			
Bond Payments	\$ 69,660.00	\$ 69,660.00	\$ 69,660.00
Auditing/Misc.	\$ 200.00	\$ -	\$ 200.00
<b>Total Expenditures</b>	\$ 69,860.00	\$ 69,660.00	\$ 69,860.00
<b>Ending Balance</b>	\$ 158,772.00	\$ 158,760.00	\$ 149,303.00

N.E. Tri Lakes Sewer #862	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-3/31/09
<b>Opening Balance</b>	\$ 260,439.00	\$ 260,391.00	\$ 258,255.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 47,954.00	\$ 43,870.00	\$ 45,809.00
Tax Levy-Delinq. Fr County		\$ 2,486.00	\$ 3,176.00
Assessments/Payoffs	\$ -	\$ -	\$ -
Interest	\$ 9,500.00	\$ 9,243.00	\$ 9,000.00
Miscellaneous			
<b>Total Revenue</b>	\$ 57,454.00	\$ 55,599.00	\$ 57,985.00
<b>Expenditures</b>			
Bond Payments	\$ 58,135.00	\$ 58,135.00	\$ 51,065.00
Auditing/Misc.	\$ 400.00	\$ 400.00	\$ 400.00
<b>Total Expenditures</b>	\$ 58,535.00	\$ 58,535.00	\$ 51,465.00
<b>Ending Balance</b>	\$ 259,358.00	\$ 257,455.00	\$ 264,775.00

Homestead Sewer #863	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-3/31/09
<b>Opening Balance</b>	\$ 90,744.00	\$ 90,739.00	\$ 60,112.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 8,819.00	\$ 8,378.00	\$ -
Tax Levy-Delinq. Fr County		\$ 951.00	\$ 441.00
Assessments/Payoffs	\$ -	\$ -	\$ -
Interest	\$ 1,650.00	\$ 949.00	\$ 480.00
Miscellaneous		\$ -	\$ -
<b>Total Revenue</b>	\$ 10,469.00	\$ 10,278.00	\$ 921.00
<b>Expenditures</b>			
Bond Payments	\$ 40,990.00	\$ 40,990.00	\$ -
Auditing/Misc.	\$ 100.00	\$ -	\$ 200.00
<b>Total Expenditures</b>	\$ 41,090.00	\$ 40,990.00	\$ 200.00
<b>Ending Balance</b>	\$ 60,123.00	\$ 60,027.00	\$ 60,833.00

Tri Lakes Road #864	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-3/31/09
<b>Opening Balance</b>	\$ 149,520.00	\$ 149,468.00	\$ 167,830.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 76,925.00	\$ 69,672.00	\$ 73,663.00
Tax Levy-Deinq. Fr County		\$ 5,011.00	\$ 6,770.00
Assessments/Payoffs	\$ -	\$ 2,863.00	\$ -
Interest	\$ 3,400.00	\$ 4,266.00	\$ 3,400.00
Miscellaneous			
<b>Total Revenue</b>	\$ 80,325.00	\$ 81,812.00	\$ 83,833.00
<b>Expenditures</b>			
Bond Payments	\$ 66,378.00	\$ 61,941.00	\$ 65,657.00
Auditing/Misc.	\$ 1,000.00	\$ 1,754.00	\$ 1,500.00
<b>Total Expenditures</b>	\$ 67,378.00	\$ 63,695.00	\$ 67,157.00
<b>Ending Balance</b>	\$ 162,467.00	\$ 167,585.00	\$ 184,506.00

Lk Edgewood Phase I #865	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-3/31/09
<b>Opening Balance</b>	\$ 230,527.00	\$ 230,609.00	\$ 168,543.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 56,697.00	\$ 52,650.00	\$ 52,784.00
Tax Levy-Deinq. Fr County		\$ 4,334.00	\$ 4,046.00
Assessments/Payoffs	\$ -	\$ -	\$ -
Interest	\$ 5,500.00	\$ 4,652.00	\$ 4,500.00
Miscellaneous			
<b>Total Revenue</b>	\$ 62,197.00	\$ 61,636.00	\$ 61,330.00
<b>Expenditures</b>			
Bond Payments	\$ 124,102.00	\$ 124,102.00	\$ 123,729.00
Auditing/Misc.	\$ 200.00	\$ -	\$ 200.00
<b>Total Expenditures</b>	\$ 124,302.00	\$ 124,102.00	\$ 123,929.00
<b>Ending Balance</b>	\$ 168,422.00	\$ 168,143.00	\$ 105,944.00

Genoa Ocoola Sewer I #866	Budget	YTD Actual	Approved Budget
	04/01/07-3/31/08	03/15/08	04/01/08-3/31/09
<b>Opening Balance</b>	\$ 502,821.00	\$ 493,711.00	\$ 399,757.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 236,036.00	\$ 228,538.00	\$ 227,140.00
Tax Levy-Deiq. Fr County		\$ 19,768.00	\$ 17,524.00
Assessments/Payoffs		\$ 4,106.00	
Interest	\$ 8,500.00	\$ 4,627.00	\$ 4,000.00
Miscellaneous			
<b>Total Revenue</b>	\$ 244,536.00	\$ 257,039.00	\$ 248,664.00
<b>Expenditures</b>			
Bond Payments	\$ 350,599.00	\$ 350,718.00	\$ 337,274.00
Auditing/Misc.	\$ 400.00	\$ 400.00	\$ 400.00
<b>Total Expenditures</b>	\$ 350,999.00	\$ 351,118.00	\$ 337,674.00
<b>Ending Balance</b>	\$ 396,358.00	\$ 399,632.00	\$ 310,747.00

Tri Lakes Sewer #867	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-3/31/09
<b>Opening Balance</b>	\$ 669,928.00	\$ 665,616.00	\$ 654,378.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 131,168.00	\$ 116,752.00	\$ 128,199.00
Tax Levy-Deiq. Fr County		\$ 10,957.00	\$ 13,866.00
Assessments/Payoffs		\$ 1,725.00	\$ -
Interest	\$ 25,000.00	\$ 27,998.00	\$ 25,000.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 156,168.00	\$ 157,432.00	\$ 167,065.00
<b>Expenditures</b>			
Bond Payments	\$ 168,950.00	\$ 168,950.00	\$ 165,850.00
Auditing/Misc.	\$ 100.00	\$ -	\$ 100.00
<b>Total Expenditures</b>	\$ 169,050.00	\$ 168,950.00	\$ 165,950.00
<b>Ending Balance</b>	\$ 657,046.00	\$ 654,098.00	\$ 655,493.00

Genoa Oceola II Sewer #868	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-3/31/09
Opening Balance	\$ 536,524.00	\$ 536,970.00	\$ 490,736.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 205,436.00	\$ 175,461.00	\$ 198,446.00
Tax Levy-Delinq. Fr County		\$ 25,621.00	\$ 27,344.00
Assessments/Payoffs	\$ -	\$ 11,327.00	\$ -
Interest	\$ 27,000.00	\$ 23,976.00	\$ 23,000.00
Miscellaneous			
<b>Total Revenue</b>	\$ 232,436.00	\$ 236,385.00	\$ 248,790.00
<b>Expenditures</b>			
Bond Payments	\$ 280,355.00	\$ 284,119.00	\$ 285,194.00
Auditing/Misc.	\$ 400.00	\$ 400.00	\$ 400.00
<b>Total Expenditures</b>	\$ 280,755.00	\$ 284,519.00	\$ 285,594.00
<b>Ending Balance</b>	\$ 488,205.00	\$ 488,836.00	\$ 453,932.00

Lk Edgewood Phase II #869	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 125,728.00	\$ 97,477.00	\$ 89,443.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 20,948.00	\$ 14,642.00	\$ 17,848.00
Tax Levy-Deiq. Fr County		\$ 4,605.00	\$ 4,344.00
Assessments/Payoffs	\$ -	\$ -	\$ -
Interest	\$ 1,200.00	\$ 982.00	\$ 900.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 22,148.00	\$ 20,229.00	\$ 23,092.00
<b>Expenditures</b>			
Bond Payments	\$ 28,313.00	\$ 28,313.00	\$ 26,983.00
Auditing/Misc.	\$ 100.00	\$ -	\$ 100.00
<b>Total Expenditures</b>	\$ 28,413.00	\$ 28,313.00	\$ 27,083.00
<b>Ending Balance</b>	\$ 119,463.00	\$ 89,393.00	\$ 85,452.00

Grand River Widening #870	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 143,651.00	\$ 143,755.00	\$ 134,875.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 111,983.00	\$ 103,175.00	\$ 107,902.00
Tax Levy-Deiq. Fr County		\$ 7,799.00	\$ 8,741.00
Assessments/Payoffs	\$ -	\$ 914.00	\$ -
Interest	\$ 750.00	\$ 950.00	\$ 750.00
<b>Total Revenue</b>	\$ 112,733.00	\$ 112,838.00	\$ 117,393.00
<b>Expenditures</b>			
Bond Payments	\$ 120,938.00	\$ 120,938.00	\$ 117,525.00
Auditing/Misc.	\$ 850.00	\$ 830.00	\$ 850.00
<b>Total Expenditures</b>	\$ 121,788.00	\$ 121,768.00	\$ 118,375.00
<b>Ending Balance</b>	\$ 134,596.00	\$ 134,825.00	\$ 133,893.00

LkEdgewood West Water #872	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 421,635.00	\$ 434,641.00	\$ 422,422.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 281,104.00	\$ 190,822.00	\$ 273,873.00
Tax Levy-Delinq. Fr County		\$ 73,443.00	\$ 91,050.00
Assessments/Payoffs	\$ -	\$ 16,138.00	
Interest	\$ 6,000.00	\$ 7,132.00	\$ 6,000.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 287,104.00	\$ 287,535.00	\$ 370,923.00
<b>Expenditures</b>			
Bond Payments	\$ 299,434.00	\$ 299,434.00	\$ 289,871.25
Auditing/Misc.	\$ 300.00	\$ 500.00	\$ 500.00
<b>Total Expenditures</b>	\$ 299,734.00	\$ 299,934.00	\$ 290,371.25
<b>Ending Balance</b>	\$ 409,005.00	\$ 422,242.00	\$ 502,973.75

LkEdgewood West Sewer #873	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
<b>Opening Balance</b>	\$ 1,125,215.00	\$ 1,146,520.00	\$ 1,156,164.00
<b>Revenue</b>			
Assessments/Tax Levy	\$ 357,555.00	\$ 295,134.00	\$ 351,135.00
Tax Levy-Delinq. Fr County		\$ 62,009.00	\$ 60,553.00
Assessments/Payoffs	\$ -	\$ 24,992.00	\$ -
Interest	\$ 11,000.00	\$ 23,404.00	\$ 11,000.00
Misc/Due Fr Construction	\$ -	\$ 68,920.00	\$ -
<b>Total Revenue</b>	\$ 368,555.00	\$ 474,459.00	\$ 422,688.00
<b>Expenditures</b>			
Bond Payments	\$ 459,340.00	\$ 465,340.00	\$ 470,898.00
Auditing/Misc.	\$ 100.00	\$ 275.00	\$ 300.00
<b>Total Expenditures</b>	\$ 459,440.00	\$ 465,615.00	\$ 471,198.00
<b>Ending Balance</b>	\$ 1,034,330.00	\$ 1,155,364.00	\$ 1,107,654.00



MHOG Plant Expansion #875	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
Opening Balance	\$ 1,084,887.00	\$ 1,088,541.00	\$ 1,006,212.00
Revenue			
From New User Fund	\$ -	\$ -	\$ -
Interest	\$ 46,000.00	\$ 41,920.00	\$ 30,000.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 46,000.00</b>	<b>\$ 41,920.00</b>	<b>\$ 30,000.00</b>
Expenditures			
Bond Payments	\$ 125,972.00	\$ 125,972.00	\$ 123,894.00
Auditing/Misc.	\$ 200.00	\$ 477.00	\$ 500.00
<b>Total Expenditures</b>	<b>\$ 126,172.00</b>	<b>\$ 126,449.00</b>	<b>\$ 124,394.00</b>
Ending Balance	\$ 1,004,715.00	\$ 1,004,012.00	\$ 911,818.00

GIO Plant Expansion #876	Budget	YTD Actual	Proposed Budget
	04/01/07-3/31/08	03/15/08	04/01/08-03/31/09
Opening Balance	\$ 1,978,658.00	\$ 1,969,332.00	\$ 1,918,644.00
Revenue			
From New User Fund	\$ -	\$ -	\$ -
Interest	\$ 90,000.00	\$ 80,778.00	\$ 80,000.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 90,000.00</b>	<b>\$ 80,778.00</b>	<b>\$ 80,000.00</b>
Expenditures			
Bond Payments	\$ 133,766.00	\$ 133,766.00	\$ 135,501.00
Auditing/Misc.	\$ 200.00	\$ 200.00	\$ 200.00
<b>Total Expenditures</b>	<b>\$ 133,966.00</b>	<b>\$ 133,966.00</b>	<b>\$ 135,701.00</b>
Ending Balance	\$ 1,934,692.00	\$ 1,916,144.00	\$ 1,862,943.00



Michigan Department of Labor & Economic Growth  
**MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)**  
 7150 Harris Drive, P.O. Box 30005  
 Lansing, Michigan 48909-7505

<b>FOR MLCC USE ONLY</b>	
Request ID #	<u>434555</u>
Business ID #	<u>203817</u>

**LOCAL APPROVAL NOTICE**  
 [Authorized by MCL 436.1501]

February 8, 2008

**TO:** GENOA CHARTER TOWNSHIP  
 2911 DORR ROAD  
 BRIGHTON, MI 48116-9436

**APPLICANT:** APPLEBEE'S RESTAURANTS MID-ATLANTIC LLC  
 (A DELAWARE LIMITED LIABILITY COMPANY)

**Home Address and Telephone No. or Contact Address and Telephone No.:**

**MEMBER:**

APPLEBEE'S ENTERPRISES, LLC (A DELAWARE LIMITED LIABILITY COMPANY)  
 2711 CENTERVILLE ROAD, SUITE 400, WILMINGTON, DE 19808  
 (CONTACT CARIN L. STUTZ 302-636-5401)

ATTORNEY SCOTT D. EDWARDS (248-816-3205) & PATRICK HOWE (248-816-3175) (BOTH)  
 (CARLIN, EDWARDS, BROWN & HOWE, PLLC) 2855 COOLIDGE HIGHWAY, SUITE 203, TROY,  
 MI 48084)

The MLCC cannot consider the approval of an application for a new or transfer of an on-premises license without the approval of the local legislative body pursuant to the provisions of MCL 436.1501 of the Liquor Control Code of 1998. For your information, local legislative body approval is also required for DANCE, ENTERTAINMENT, DANCE-ENTERTAINMENT AND TOPLESS ACTIVITY PERMITS AND FOR OFFICIAL PERMITS FOR EXTENDED HOURS FOR DANCE AND/OR ENTERTAINMENT pursuant to the provisions of MCL 436.1916 of the Liquor Control Code of 1998.

For your convenience a resolution form is enclosed that includes a description of the licensing application requiring consideration of the local legislative body. The clerk should complete the resolution certifying that your decision of approval or disapproval of the application was made at an official meeting. **Please return the completed resolution to the MLCC as soon as possible.**

If you have any questions, please contact the On-Premises Section of the Licensing Division as (517) 364-4634.

**PLEASE COMPLETE ENCLOSED RESOLUTION AND RETURN  
 TO THE LIQUOR CONTROL COMMISSION AT ABOVE ADDRESS**

**RESOLUTION**

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
(Regular or Special) (Township Board, City or Village Council)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ P.M.

The following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

**That the request to TRANSFER OWNERSHIP OF 2007 RESORT CLASS C LICENSED BUSINESS, (ISSUED UNDER MCL 436.1531(2), LOCATED AT 3949 E. GRAND RIVER, HOWELL, MICHIGAN 48843, GENOA TOWNSHIP, LIVINGSTON COUNTY, FROM APPLEBEE'S OF MICHIGAN, INC. TO APPLEBEE'S RESTAURANTS MID-ATLANTIC LLC (A DELAWARE LIMITED LIABILITY COMPANY.**

be considered for \_\_\_\_\_  
(Approval or Disapproval)

**APPROVAL**

**DISAPPROVAL**

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

It is the consensus of this legislative body that the application be:

\_\_\_\_\_ for issuance  
(Recommended or Not Recommended)

State of Michigan \_\_\_\_\_)

County of \_\_\_\_\_)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
(Township Board, City or Village Council) (Regular or Special)

meeting held on \_\_\_\_\_  
(Date)

(Signed) \_\_\_\_\_  
(Township, City or Village Clerk)

SEAL

\_\_\_\_\_  
(Mailing address of Township, City or Village)



Michigan Department of Labor & Economic Growth  
**MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)**  
7150 Harris Drive, P.O. Box 30005  
Lansing, Michigan 48909-7505

**FOR MLCC USE ONLY**

Request ID # 434555

Business ID # 203817

**LOCAL APPROVAL NOTICE**

[Authorized by MCL 436.1501]

February 8, 2008

**TO:** GENOA CHARTER TOWNSHIP  
2911 DORR ROAD  
BRIGHTON, MI 48116-9436

**APPLICANT:** APPLEBEE'S RESTAURANTS MID-ATLANTIC LLC  
(A DELAWARE LIMITED LIABILITY COMPANY)

**Home Address and Telephone No. or Contact Address and Telephone No.:**

**MEMBER:**

APPLEBEE'S ENTERPRISES, LLC (A DELAWARE LIMITED LIABILITY COMPANY)  
2711 CENTERVILLE ROAD, SUITE 400, WILMINGTON, DE 19808  
(CONTACT CARIN L. STUTZ 302-636-5401)

ATTORNEY SCOTT D. EDWARDS (248-816-3205) & PATRICK HOWE (248-816-3175) (BOTH)  
(CARLIN, EDWARDS, BROWN & HOWE, PLLC) 2855 COOLIDGE HIGHWAY, SUITE 203, TROY,  
MI 48084)

The MLCC cannot consider the approval of an application for a new or transfer of an on-premises license without the approval of the local legislative body pursuant to the provisions of MCL 436.1501 of the Liquor Control Code of 1998. For your information, local legislative body approval is also required for DANCE, ENTERTAINMENT, DANCE-ENTERTAINMENT AND TOPLESS ACTIVITY PERMITS AND FOR OFFICIAL PERMITS FOR EXTENDED HOURS FOR DANCE AND/OR ENTERTAINMENT pursuant to the provisions of MCL 436.1916 of the Liquor Control Code of 1998.

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**PLEASE COMPLETE ENCLOSED RESOLUTION AND RETURN  
TO THE LIQUOR CONTROL COMMISSION AT ABOVE ADDRESS**

rlm

**RESOLUTION**

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
(Regular or Special) (Township Board, City or Village Council)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ P.M.

The following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

**That the request to TRANSFER OWNERSHIP OF 2007 RESORT CLASS C LICENSED BUSINESS, (ISSUED UNDER MCL 436.1531(2), LOCATED AT 3949 E. GRAND RIVER, HOWELL, MICHIGAN 48843, GENOA TOWNSHIP, LIVINGSTON COUNTY, FROM APPLEBEE'S OF MICHIGAN, INC. TO APPLEBEE'S RESTAURANTS MID-ATLANTIC LLC (A DELAWARE LIMITED LIABILITY COMPANY.**

be considered for \_\_\_\_\_  
(Approval or Disapproval)

**APPROVAL**

**DISAPPROVAL**

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

It is the consensus of this legislative body that the application be:

\_\_\_\_\_ for issuance  
(Recommended or Not Recommended)

State of Michigan \_\_\_\_\_)

County of \_\_\_\_\_)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
(Township Board, City or Village Council) (Regular or Special)

meeting held on \_\_\_\_\_  
(Date)

(Signed) \_\_\_\_\_  
(Township, City or Village Clerk)

SEAL

\_\_\_\_\_  
(Mailing address of Township, City or Village)

# *Carlin, Edwards, Brown & Howe, PLLC*

Attorneys & Counselors at Law

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F. (517) 321-4642  
Northern Michigan  
213 East Main St., 2<sup>nd</sup> Floor  
Gaylord, Michigan 49735  
P. (989) 688-5946  
F. (989) 688-5901

February 27, 2008

VIA EMAIL [polly@genoa.org](mailto:polly@genoa.org)  
Ms. Polly Skolarus, Clerk  
Genoa Township  
2911 Dorr Road  
Brighton, MI 48116

Re: Applebee's Restaurants Mid-Atlantic, LLC  
Liquor License Transfer

Dear Ms. Skolarus:

This letter will confirm the information I relayed to you during our telephone conversation of Wednesday, February 27, 2008, during which we discussed the pending liquor license transfer.

The transfer is from the current Licensee, Applebee's of Michigan, Inc., to Applebee's Restaurants Mid-Atlantic, LLC. Both of these companies are subsidiaries of Applebee's International, Inc.

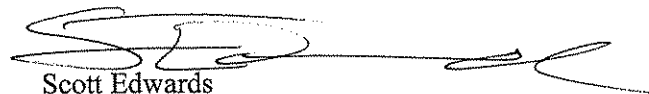
The license is remaining at the same location. There will be no change in operations, menus or in the name of the restaurant. This transfer is occurring on 64 Applebee's restaurants in the State of Michigan. There is no consideration involved as it is simply an internal transfer.

If after your review of this letter you have any questions or require additional information, please feel free to contact me.

It was a pleasure speaking with you on this matter. If you have any questions as always, please do not hesitate to contact me.

Very truly yours,

CARLIN, EDWARDS, BROWN & HOWE, PLLC



Scott Edwards

Direct Dial: (248) 816-3205

E-Mail: [sedwards@cebhlaw.com](mailto:sedwards@cebhlaw.com)

**Memorandum**

TO: Genoa Township Board

FROM: Adam VanTassell, Code Enforcement

RE: **Public Hearing on an unsafe structure located at 779 S. Hacker Road**

DATE: March 17, 2008

The Township Staff has pursued complaints of an unsafe structure at 779 S. Hacker Road. Applying the Unsafe Structure Ordinance, the proper notification and hearings have been held to insure compliance with the Township code and have the owner render the structure safe. The Building Official has inspected the building and found it to be unsafe. Per the Unsafe Structure Ordinance, this matter is before you to decide on order by the Building Official that the structure should be demolished. The Township Board may vote to approve or modify the order thereby giving the owner 60 days to comply or disapprove the order and end the Unsafe Structures process for 779 S. Hacker Road.

February 14, 2008

Adam VanTassell  
Genoa Township Code Enforcement, Zoning Officer  
2911 Dorr Road  
Brighton MI 48116

**Re: Recommendation for Demolition of the Barn Structure at 779 S. Hacker Road**

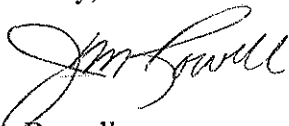
Dear Mr. VanTassell,

I appreciated the opportunity to meet with you and Mr. Griffin on February 11, 2008 to discuss the property inspection report for the dilapidated outbuilding structure at 779 S. Hacker Rd.

At that meeting, Mr. Griffin had indicated a desire to rebuild the existing building as opposed to removing the structure and building a new one. Mr. Griffin stated that the support poles, referred to in my inspection report as untreated, are treated, contrary to my inspection report. The 2003 Michigan Residential Code, section 402.1.2 requires that all lumber used in foundations must be treated in accordance with American Wood Preservers Association and have retention of preservative of 0.60. Mr. Griffin indicated these poles are in fact creosote treated telephone poles. These poles do not meet the minimum requirements of the 2003 Michigan Building Code and are not designed to carry the weight of buildings. Although these poles are still somewhat upright, these support poles and the walls they support show signs of significant movement and rot. To properly rebuild this structure these poles would have to be replaced along with the concrete footings that support them. Essentially, there is no reusable building elements left of this structure.

It is my recommendation that this structure be demolished in its entirety. If you have questions or comments, I can be reached at 810-225-9254.

Sincerely,



Jim Rowell  
City of Brighton Building Official



GENOA TOWNSHIP

DEC 18 REC'D

RECEIVED

December 12, 2007

Adam VanTassell  
Genoa Township Code Enforcement, Zoning Officer  
2911 Dorr Road  
Brighton MI 48116

**Re: Property Inspection at 779 S. Hacker Road**

Dear Mr. VanTassell,

On November 15, 2007, I inspected the building located at the rear of the property at 779 S. Hacker Rd, Brighton, Michigan. This building is a wood, pole-barn type structure with corrugated metal siding attached to the walls and roof. It appears unlikely that this building has ever met the minimum requirements of the Michigan Building Code.

This structure was originally supported by untreated support posts which are currently rotting off at the base grade level. Many of the building components appear to be constructed from previously used materials. The span of support posts in relation to the spacing of support beams exceed the length allowed by code. The roof trusses appear to be previously used and have been modified to fit this structure.

At this time, the building has partially collapsed due to poor construction, deterioration, water infiltration, and the lack of maintenance. Only partial sections of the exterior walls and roof remain intact. Most of the untreated wood components have been exposed to the elements for extended amounts of time and are severely decayed. It is my opinion that this building exceeds the criteria for a dangerous building as described in the Genoa Township Abandoned and Dangerous Building Ordinance #021693. This building exceeds 9 of 10 conditions of subsections a through i of this ordinance as detailed below.

***Ordinance #021693, Section 1.0 Title:*** *This ordinance shall be known and cited as the Genoa Township Abandoned and Dangerous Building Ordinance, and it shall be sufficient to any action for enforcement of the provisions hereof to define the same by such title and reference to the number hereof.*

***Section 2.0 Dangerous Building and Causes Thereof:***

*"Dangerous building" means a building or structure that has one or more of the following defects or is in one or more of the following conditions.*

- a. ***Ordinance:*** *A door, aisle, passageway, stairway or other means of exit does not conform to the approved building code adopted by Livingston County*

**Response:** The doors, isles and passageways do not conform to the approved building code adopted by Livingston County.

- b. **Ordinance:** *A portion of the building or structure is damaged by fire, wind, flood or other cause so that the structural strength or stability of the building or structure is appreciably less than it was before the catastrophe and does not meet the minimum requirements of the act or a building code adopted by Livingston County for a new building or structure, purpose, or location.*

**Response:** Portions of the building are damaged from decay so that the structural strength and stability of the building is appreciably less than before the damage and the structure does not meet the minimum requirements of the adopted building code adopted by Livingston County.

- c. **Ordinance:** *A part of the building or structure is likely to fall, become detached or dislodged, or collapse and injure persons or parts or damage property.*

**Response:** Parts of this building have collapsed. Others areas are currently collapsing or are in danger of imminent collapse. The structure presents a substantial safety and property damage risk.

- d. **Ordinance:** *A portion of the building or structure has settled to such an extent that wall or other structural portions of the building or structure have materially less resistance to wind than is required in the case of new construction by this ordinance or a building code adopted by Livingston County.*

**Response:** The building has settled and sections have collapsed. With sections of the roof missing, the remaining walls and structure have materially less wind resistance as required by the current building code adopted by Livingston County.

- e. **Ordinance:** *The building or structure, or a part of the building or structure, because of dilapidation, deterioration, decay, faulty construction or the removal or movement of some portion of the ground necessary for the support, or for other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fall or give way.*

**Response:** The building or structure has already partially collapsed. The remaining building is also likely to collapse because of dilapidation, deterioration, decay and faulty construction. The remaining support posts are leaning. The bases of these remaining support posts have substantial rot and decay. There does not appear to be a concrete foundation support for these posts.

- f. **Ordinance:** *The building, structure, or part of the building or structure is manifestly unsafe for the purpose of which it is used.*

**Response:** The building structure is unsafe for its intended purpose. There are vehicles and materials currently stored in this structure which have been damaged and buried by the collapsed building materials and structure.

- g. **Ordinance:** *The building or structure is damaged by wind, fire or flood, or is dilapidated or deteriorated and becomes an attractive nuisance to children who might play in the building or structure to their danger, or becomes a harbor for vagrants, criminal, or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or unlawful or immoral act.*

**Response:** The building has is damaged, dilapidated, deteriorated and has become an attractive nuisance.

- i. **Ordinance:** *A building or structure is vacant, dilapidated, and open at door or window, leaving the interior of the building exposed to the elements or accessible to entrance by trespassers.*

**Response:** The structure is vacant and dilapidated. Much of the roof and walls have collapsed leaving the interior of the building and its contents, exposed to the elements and accessible to trespassers.

Pictures have been included at the end of this report to support my inspection findings. Feel free to contact me with any questions or comments. I can be reached during office hours at 810-225-9254 or anytime on my cell at 517-861-6372.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Rowell". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Jim Rowell  
City of Brighton Building Official

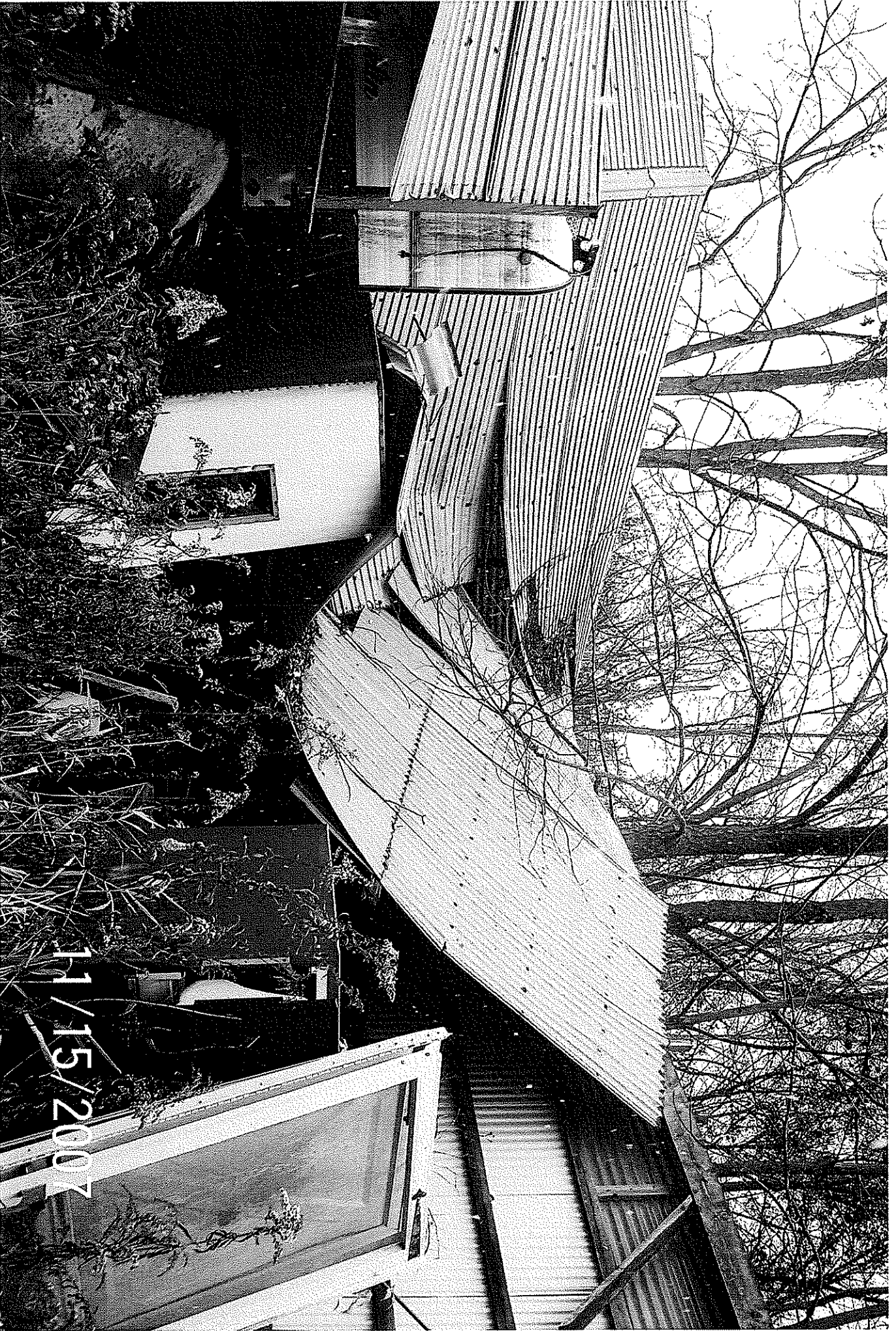
Attachments



11/15/2007



11/15/2007



11/15/2007



11/15/2007



11/15/2007





11/15/2007



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11/15/2007



11/15/2007

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**AMENDED NOTICE OF HEARING  
FOR THE ELECTRIC DELIVERY AND SUPPLY CUSTOMERS OF  
THE DETROIT EDISON COMPANY**

**CASE NO. U-15244**

- The Detroit Edison Company may increase its rates and amend its rate schedules and rules governing the distribution and supply of electric energy, and has requested miscellaneous accounting authority. These and other requests may be implemented if the Michigan Public Service Commission approves its request.
- **A TYPICAL RESIDENTIAL CUSTOMER USING 500 KILOWATT-HOURS OF ELECTRICITY PER MONTH WOULD SEE AN INCREASE OF \$5.78 PER MONTH IN 2009 AND THEREAFTER, IF THE REQUEST IS APPROVED.**
- The information below describes how a person may participate in this case.
- You may call or write The Detroit Edison Company, 2000 Second Avenue, Detroit, Michigan 48226, 1-800-477-4747, for a free copy of its application and updated testimony and exhibits. Any person may review the application and updated testimony and exhibits at the offices of Detroit Edison.
- An additional public hearing in this matter will be held:

**DATE:** March 20, 2008  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**TIME:** 9:00 a.m.

**PRESIDING OFFICER:** Administrative Law Judge Barbara A. Stump

**LOCATION:** Michigan Public Service Commission  
6545 Mercantile Way, Suite 7  
Lansing, MI

**PARTICIPATION:** Any interested person may attend and participate. Persons with disabilities, needing help to effectively participate, should call the Commission's Executive Secretary at (517) 241-6160 a week in advance to request mobility, visual, hearing or other assistance.

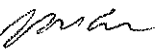
A copy of Detroit Edison's request may be reviewed on the Commission's Web site at [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of The Detroit Edison Company, 2000 Second Avenue, Detroit, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6170.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.51 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

February 26, 2008

Correspondence

MEMORANDUM

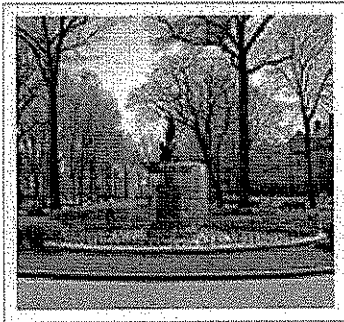
TO: Township Board  
FROM: Michael Archinal   
DATE: 3/14/08  
RE: Community Branding

I will put this matter on a future Board agenda for discussion. In the meantime I found some information from Louisville KY that you may find interesting as a starting point. There are firms that specialize in this type of consulting. I thought we should clarify what your goals are and have some discussions prior to spending anything more than staff time.

A somewhat related matter that crosses my mind is our relationship with the County EDC and the local Chambers should we decide to pursue a campaign of self promotion. This is not to suggest that we should not pursue such a strategy. There is however a dynamic that will be affected.

# Why Brand Greater Louisville?

## The Need to Brand



As everyone who's lived in, worked in, or visited Greater Louisville knows, there's been phenomenal change here over the past decade, creating a real sense of energy and momentum. And with so much excitement in the air, we believe the time's right to start telling the rest of the world the authentic Greater Louisville story.

There have been many campaigns to promote Louisville over the years, but this is the first effort to consider the Louisville brand in its entirety and embark on location branding.

Location branding isn't a new concept: cities, states, regions, and countries around the globe are embracing branding strategies to achieve competitive advantages and to increase tourism, to recruit and retain talent, and to attract new businesses.

But whether it's because we've changed so dramatically over the last few years, or because we've never really sat down to figure out what makes us unique, or simply because locations everywhere recognize the need to differentiate themselves in order to succeed competitively, we understand that it's now critical for us to identify and proclaim our individuality if we're to continue to flourish as a place for people to live, work, and play.

We need to reveal what it is that makes our region so attractive and special, and then communicate it to the rest of the world.

## Branding: The Nuts and Bolts

### What's Branding?

- A brand is the relationship between the user and the product or service, or in the case of location branding, the place.
- A brand describes the emotions and experiences users have when they interact with a place.
- A brand defines the central, timeless essence or soul of this place and its intangible, emotional core.  
A brand exists in the mind of the user and connects the user's own personal identity with that experience.
- A brand consists of a powerful set of promises that deliver a relevant and distinctive experience, promising the same feelings and experiences every time the product or service is used, or the place is experienced.
- A brand is not a slogan or a logo or an ad campaign. These are the marketing elements that help convey the brand, but are not the brand itself.
- A brand must be relevant, differentiated from the competition, highly regarded, believable, and have emotional value.

### Why Now?



- Having reached a critical mass in terms of density of products, as well as their diversity, the synergy of attractions and products is creating a new sense of energy and momentum. 4th Street Live!, Waterfront Park, the Ali Center, the City of Parks initiative, the expansion of the Kentucky Exposition Center, downtown housing and Southern Indiana's riverfront development — and more — are all compelling examples of Greater Louisville's contemporary dynamism.
- As a result of many conversations, presentations, and collaborative projects, there's a consensus that we need a Greater Louisville community marketing strategy that is sustainable and effective.
- Multiple messages in the marketplace have created fragmentation and potential confusion about who or what Greater Louisville is.
- Greater Louisville is simply not getting the recognition or credit it deserves, either internally or externally.

### What Are the Benefits to Our Community?

- *Increased tourism*, which encourages outside dollars to our community, and, as a result, creates and sustains additional jobs.
- *Recruitment and retention of talent*, making our community an even better place to live for the next generation.
- *Attractiveness to new businesses*, which spurs economic development.
- *Fostering a sense of pride and satisfaction* for current residents.

### What Do We Believe?

- The Branding Project should be a team effort between the organizations charged with various marketing initiatives in Greater Louisville.
- The Branding Project should focus on building the brand and the subsequent marketing plan that builds awareness and usage of this brand.
- The Branding Project should enhance and not duplicate the marketing strategies of participating organizations.
- The Branding Project is about "place" and how to market the "place brand," not how to homogenize the organizational brands of the participating organizations.

### What Are the Challenges of Location Branding?

- Location branding faces unique challenges in that it must cover multiple target groups.
- Because the brand is for a place and not a specific product, service, or entity, there is no single guardian or owner of the brand.
- Location branding is part of many other initiatives and does not stand on its own.

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# The Branding Project

## The Playing Field and the Players



The Greater Louisville Community Branding Project is a comprehensive 36-month project to develop a new brand strategy and marketing plan for Greater Louisville — to raise Louisville's profile nationally as a destination for visitors, talent, and business.

But every great plan has to have a great team behind it. And not only a great team, of course, but a collection of forward-thinking hard-working focused committed folk. A group of people with a vision, a perspective, a process, and a common cause. It would be impossible to recognize everyone, or even begin to describe the vast amount of energy and effort

that's already gone into helping reveal this wonderful brand, but the following outline will at least offer an insight into our scope and depth, and perhaps encourage you to join us in communicating Greater Louisville's essential value.

## Our Vision

The establishment and communication of a single brand for Greater Louisville, coupled with ongoing efforts to develop the community's product offerings, will result in our community being considered as part of the competitive set of fast-growth American regions, and will lead to an increased rate of awareness and attraction to visitors, talent, and businesses by 2010.

## Our Goals

- To identify and establish a single Louisville brand that will guide current and future marketing efforts for the Greater Louisville area.
- To provide a blueprint for integrated messaging and a focused strategy to communicate the region's identity to the rest of the country.
- To establish a system and an infrastructure to manage the brand.

## Our Target

The Greater Louisville brand represents the 25-county bi-state economic region of Kentucky and Southern Indiana and will compete with other fast-growth American regions as a destination for:

- Visitors: Corporate organizations as well as individuals who chose where they will meet and recreate.
- Talent: Individuals who choose where they will live and work, as well as give critical input into the decisions of those who employ them.
- Business: Corporate people who make decisions about where their organizations' employees will live, work, and encourage others to visit.

## The Process

A four-phase 36-month project plan has been created to support the Greater Louisville Branding Project:

## **PHASE I**

### **Research and Analysis**

The Greater Louisville Branding Project will invest considerable time and resources into research to ensure that our strategies are grounded in true research insights. During this vital phase of the process, we plan to conduct research among internal and external stakeholders, both quantitative and qualitative, in order to understand who the customers are, their current attitudes and perceptions, what motivates them, and more. As part of this effort, we will ask our community to participate in surveys and other forums of discussion. We also plan to benchmark our region against other communities and learn from "best practices."

## **PHASE II**

### **Brand Development**

This phase will include the development of the brand strategy and positioning, the brand visualization and messaging, and the final concept evaluation.

## **PHASE III**

### **Marketing and Communications Plan Development**

This phase will include specific plans for advertising, public relations, interactive, and potentially buzz / experiential marketing and communications.

## **PHASE IV**

### **Launch and Implementation of Marketing and Communications Plan**

This final phase will officially launch and implement the Marketing and Communications Plan, with ongoing processes and infrastructure for brand management in place.

## **Our Team**

The Greater Louisville Community Branding Project is a public / private partnership initiative of The Greater Louisville Convention and Visitors Bureau; Greater Louisville Inc.; Louisville Metro Government; the Greater Louisville Community Branding Alliance; a coalition of civic leaders including state governments, economic development, the corporate and philanthropic communities, educational institutions, and cultural entities; and others. Together the partners will outline a common agenda and plan for this initiative.

### **Greater Louisville Community Branding Alliance**

The Alliance will act as a steering committee for the Greater Louisville Community branding effort providing oversight for the project and coordination with their respective organizations. The committee members will assist in the development of the overall community branding plan through the generation of ideas and the gathering of resources.

An ad hoc committee and subset of the Alliance known as the Greater Louisville Community Branding

"Think Tank" will provide personal and corporate expertise, feedback and input on the brand identity, strategies, and tactics developed in the community branding plan.

**Honorary Chair:** Bill Samuels, *Maker's Mark Distillery, Inc.*

**Co-Chair:** Joe Reagan, *Greater Louisville Inc.*

**Co-Chair:** James Wood, *Greater Louisville Convention and Visitors Bureau*

Mayor Jerry Abramson	<i>Louisville Metro Government</i>
Barry Alberts	<i>Downtown Development Corporation</i>
Nicehelle Anthony	<i>Kentucky Lottery Corporation</i>
Barry Barker	<i>Transit Authority of River City (TARC)</i>
Michael Berry	<i>Kentucky Derby Festival, Inc.</i>
Jonathan Blue	<i>Blue Equity, LLC</i>
Mary Michael Corbett	<i>Frost Brown Todd</i>
Terry Davenport	<i>YUM! Brands Inc.</i>
Paul Diaz	<i>Kindred Healthcare</i>
Carolyn Gatz	<i>Greater Louisville Project</i>
Mary Griffith	<i>National City</i>
Dan Hall	<i>University of Louisville</i>
Hunt Helm	<i>Bellarmino University</i>
Andrew Hutto	<i>Baxter Station</i>
David Karem	<i>Waterfront Development Corp.</i>
Paul Klein	<i>GE Consumer and Industrial</i>
Bill Lamb	<i>WDRB TV — Channel 41</i>
Mandy Lambert	<i>Kentucky Cabinet for Economic Development</i>
Steve Langford	<i>WAVE3 TV</i>
Tawanda Lewis	<i>Louisville Urban League Young Professionals</i>
Todd Lowe	<i>Partnership for the Creative Economy</i>
Charlie Mattingly	<i>Better Business Bureau, Inc.</i>
Skip Miller	<i>Regional Airport Authority</i>
Mary Moseley	<i>Schneider Companies/Galt House Hotel</i>
Steve Moya	<i>Humana Inc.</i>
David Nicklies	<i>Greater Louisville Logistics Network</i>
Sandra Patterson- Randles	<i>Indiana University Southeast</i>
Eileen Pickett	<i>Greater Louisville Inc.</i>
Stephen Reily	<i>IMC Licensing</i>
Benjamin Richmond	<i>Louisville Urban League</i>

Keith Ringer	<i>MetroMojo</i>
Bekki Jo Schneider	<i>Arts and Cultural Attractions Council</i>
Chris Spalding	<i>YPAL</i>
Michael Spurlock	<i>Greater Louisville Technology Network</i>
Leslie Stewart	<i>Keep Louisville Weird</i>
Kathi Stearman	<i>LSHRM (Louisville Society of Human Resource Managers)</i>
Kent Taylor	<i>Texas Roadhouse</i>
Troy Thomas	<i>Fourth Street Live!</i>
Matthew Thornton	<i>Thorntons Inc.</i>
Bruce Traugher	<i>Louisville Metro Government</i>
Nigel Travis	<i>Papa John's International, Inc.</i>
Paul Varga	<i>Brown-Forman Corp.</i>
Brad Walker	<i>Brown Hotel</i>
George Ward	<i>Kentucky Commerce Cabinet</i>
Curtis Warfield	<i>Health Enterprises Network</i>
Vicky Weber	<i>Jeffersontown Chamber of Commerce</i>
Will Wolford	<i>Louisville Fire Football</i>
Harold Workman	<i>Kentucky State Fair Board</i>

### **Greater Louisville Community Branding Project Team**

The project team is responsible for the implementation and execution of the community branding plan's brand identity, strategies, and tactics. The project team will also identify ways for the partnering organizations to collaborate in their current and ongoing marketing efforts.

Eileen Pickett (chair)	<i>Greater Louisville Inc.</i>
Ceci Conway Boden	<i>Marketing Consultant</i>
Heather Gates	<i>Leadership Louisville Center</i>
Lisa Haller	<i>The Galt House Hotel</i>
Carmen Hickerson	<i>Greater Louisville Inc.</i>
Mackenzie Hindman	<i>Greater Louisville Inc.</i>
Phil Miller	<i>Louisville Metro Government</i>
Robin Miller	<i>The Advertising Federation of Louisville</i>
Mark Perry	<i>Greater Louisville CVB</i>
Matt Schulte	<i>Horizon InSight</i>
Paul Schulte	<i>Horizon Research International</i>

Stacey Yates

*Greater Louisville Convention and Visitors  
Bureau*

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# FAQs

## What is the Greater Louisville Community Branding Project?

The Greater Louisville Community Branding Project was designed to uncover and communicate a brand for Louisville—a sense of Louisville’s uniqueness and character. This long-term initiative will guide current and future efforts to communicate to residents, tourists, rising talent and businesses the value of the Greater Louisville region.

The Project is a public/private partnership initiative of:

- Greater Louisville Convention and Visitors Bureau (GLCVB)
- Greater Louisville Inc., (GLI)
- Louisville Metro Government; and
- Greater Louisville Community Branding Alliance, a coalition of civic leaders including state government, economic development, the corporate and philanthropic communities, educational institution and cultural entities

## What does it mean to create a “brand” for Greater Louisville?

Let’s start with what creating a brand does NOT mean. It doesn’t mean making up or creating something new. The essence of Louisville is already here – what it has lacked is a coherent voice. Creating a brand simply means putting in place words and actions to help illuminate the authentic essence of a great city.

That’s why the project began with research to uncover the genuine qualities that could be used to define Louisville. Through that research, we came to understand that Louisville cannot be captured through a single graphic mark or a simple slogan. We also know that in order to succeed, the brand, like the city, must be in a perpetual state of evolution and growth, that it should continually inspire interaction and fresh creative expression.

## What is the new Greater Louisville Brand?

With the above in mind, we’ve come to understand that our essence is — It’s Possible Here.

Welcome to a city where dreams get introduced to can-do. Where people share a belief in the creative power of opportunity, expression and imagination. Alive with potential and inspired with a progressive spirit of possibility and aspiration, Louisville is a very special place – somewhere between “way out there” and “feels like home.” It’s a thriving one-of-a-kind, don’t-take-no-for-an-answer sort of city. It’s an open, accessible, connected bunch of ambitious-but-caring individuals and families drawn together by the promise of the future and the quality of a life richly lived. It’s the urban-but-green, nearby-but-expansive, inventive-but-roll-up-your-sleeves, surprising, bustling, energetic community that always gets things done with a smile.

## How will this brand evolve and inspire interaction?

In a myriad of ways, the community will be invited and encouraged to interpret the brand for themselves through a mixture of several modes and media. The essence of possibility city leads, for example, to various taglines that could be printed on t-shirts and other wearable items; lyrics that could be set to many different kinds of music; events that would attract diverse audiences; and conversations that

emphasize different characteristics of the community. As long as the result is people communicating the true essence of Louisville to residents, visitors, students, rising professionals, business leaders and others – current and potential – the brand is achieving its goal.

### **Why engage in this project now?**

The time is right to tell the Louisville story. We have what it takes, and the competition for tourism and investment dollars is fierce.

In recent years, Greater Louisville has amassed the attractions, amenities and development, as well as the diversity of those offerings, to create a stronger-than-ever level of energy and momentum. Efforts by other cities and regions in attracting outside investment, talent and tourism are growing stronger, and Louisville needs to capture the recognition and credit it deserves in order to compete successfully. The branding project creates a cohesive and consistent brand image for the region that will help us communicate the city's attributes and character as effectively as possible.

### **Aren't participating organizations already engaged in advertising Louisville around the region and the nation?**

The branding project will not duplicate the marketing strategies of partner organizations; it will merely enhance the marketing already taking place. The new brand will be about the essence of Greater Louisville, and will complement current advertising and marketing efforts.

### **How is the project being funded?**

The partner organizations and Alliance members funded the initial phases of the project, which included research and brand development. Ongoing funding sources will continue to include those entities, as well as additional Louisville-based corporations and foundations, special event revenues, retail sales of brand-related goods, and individual donations.

### **How can I get involved in the branding effort?**

Participate in communicating the brand by sharing with friends, family members, colleagues and others what the brand means to you. Interact with the brand by visiting the brand Web site, engaging in the activities there and making the brand represent your own vision of what's possible for Louisville..

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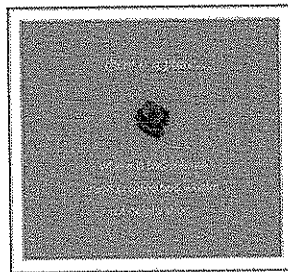
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## The Branding Project

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### Brand Essence



Welcome to a city where dreams get introduced to can-do. Where people share a belief in the creative power of opportunity, expression, and imagination.

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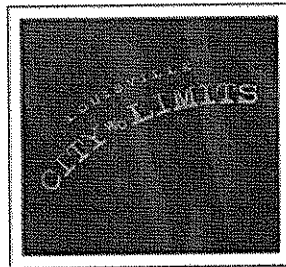


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### Brand Suggestions



#### Continuity

Our brand is almost serendipitous: it's about chance and opportunity and possibility.

But that doesn't mean it lacks structure or organization. This book supplies a lot of guidance about how we should feel as a brand to our audiences — we're not a brand that expects solemn adherence to regulations, but neither are we a brand that lacks a strong identity. As you make and deliver your messages, remember that when we speak with a single, unified voice, we bring greater clarity to our brand, and we do it in a way that reinforces our uniqueness, our credibility, and our authenticity.

#### Graphic Identity

We're a city of inspired hope and creativity, of quiet but cheerful optimism, and of great pride in our uniqueness. Because our brand is about originality and discovery, be imaginative with the elements, but use your discretion to reflect and support our brand.

Throughout this section you'll read about the best ways to use our marks and slogans. Remember that the elements we use to communicate our image reflect who we are and how we interact with others.

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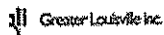
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### Voice



When we speak as a city, we represent all the values, personality, and attributes of our brand. And when we speak, we speak with warmth, with humility, and with the assurance of a community that appreciates the rewards of imagination and follow-through.

We're confident, friendly, charming, a little bit eccentric, reasoned, capable, and above all, hopeful. We speak with sincerity and earnestness. We speak with informality but not disrespect. We speak with an affection that blooms from a life enriched by choice and opportunity — a voice that confidently says Of course we can

### Writing Style

More than anything, we're the place that says Yes.

So we write with encouragement and with a positive-can-do spirit. We're helpful and personable; we use straightforward, plain, and simple words to convey our message. As a welcoming brand, we're warm and approachable. We're a little offbeat, so we use humor and juxtaposition. And Greater Louisville's a place rich with the unexpected, so we use sentences and paragraphs that are adventurous. Above all, we're genuine and natural in style, we have fun with words, and we try to write in a way that entertains as much as it informs.

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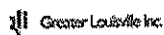
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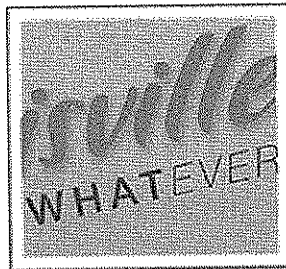


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### Slogans



Possibility is the consequence of creativity.

Greater Louisville's uniqueness results from the opportunities created by ingenuity, and therefore our messages must always aspire to be rich with inventiveness.

Our brand is not embodied in a single mandated "slogan" or "tag line." That would be counter to the brand itself.

So when you use a slogan, use one you feel reinforces your message in the most authentic and credible way, but pick one that does it with style and imagination.

If you don't find one you like, we say go ahead and write

your own.

#### Examples

We've come up with a range of slogans that work with our brand — and they can mean different things to different people in different situations. So see if any apply to what you do. And if none of them does — write your own.

Remember — it's possible here.



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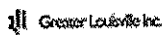
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February 28, 2008

Paulette Skolarus, Clerk  
Township of Genoa  
2911 Dorr Rd.  
Brighton, MI 48116

Dear Ms. Skolarus:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of changes and additions in the channel lineup. Customers will be notified by newspaper notice.

Effective March 31, 2008, we are pleased to announce the addition of the following channels:

- Disney HD (channel 230)
- ABC Family HD (channel 229)
- WXYZ Retro (digital channel 247)

At the same time, Cinemax HD will move from channel 219 to 217, Showtime HD will move from 223 to 218 and Starz HD will move from 227 to 219. HD Direct Tune Channels currently available on 210, 211, 229 and 230 will move to channels 251-254. G4 will now only be available on Digital Starter channel 162. MTV Hits (channel 139), MTV3 (channel 141) and MTV Jams (channel 142) will now be available in the Digital Classic package.

Also, on April 1, 2008, the following channels will be added:

- AMC HD (channel 222)
- Nick HD (channel 228)
- Spike HD (channel 225)

Additionally, on April 9, 2008, Telemundo will be available on Digital Classic channel 611. ReelzChannel will be added to Digital Classic channel 260. AZN, channel 186, will no longer be available.

Please direct any customer calls about Comcast products, services and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

Frederick G. Eaton  
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