

**GENOA CHARTER TOWNSHIP ELECTION COMMISSION**

**Special Meeting**

**Jan. 16, 2007 (Tuesday)**

**6:25 P.M.**

**AGENDA**

**Call to Order**

**1. Discussion of an addendum to the initial report allowing the Clerk to execute an agreement with Hartland Consolidated School District, Brighton Area Schools, Howell Public Schools, Pinckney Community Schools and Livingston Educational Service Agency with regard to a two-year agreement with the individual school districts, with an election being scheduled for May 8, 2007 and a recommendation to the Township Board.**

**2. Discussion of a possible consolidation of precincts allowed under Michigan Law regulating school election and a recommendation to the Township Board.**

**Adjournment**

**GENOA CHARTER TOWNSHIP BOARD**

**Regular Meeting**

**Jan 16, 2007**

**6:30 p.m.**

**AGENDA**

**Call to Order**

**Pledge of Allegiance**

**Call to the Public**

**Approval of Consent Agenda:**

**1. Payment of Bills**

**2. Approval of Minutes: Jan 4, 2007**

**3. Request for approval of an addendum to the initial report allowing the Clerk to execute an agreement with Hartland Consolidated School District, Brighton Area Schools, Howell Public Schools, Pinckney Community Schools and Livingston**

**Educational Service Agency for a two-year agreement with the individual school districts, with an election being scheduled for May 8, 2007.**

**4. Request for approval to consolidate precincts for the various school districts, thus reducing the cost to the schools for the May 8, 2007 election.**

**5. Review of articles for the February 2007 newsletter.**

**6. Request for approval of Township Manager's contract as presented by Supervisor McCririe.**

**7. Request for approval of Livingston Wireless Resolution.**

**Correspondence**

**Member Discussion**

**Adjournment**

**HARTLAND CONSOLIDATED SCHOOL DISTRICT  
ELECTION COORDINATING COMMITTEE MEETING AMENDED REPORT  
THURSDAY, JANUARY 11, 2007, 10:00 A.M.  
CONFERENCE ROOM 1  
LIVINGSTON COUNTY ADMINISTRATION BUILDING**

**CALL TO ORDER**

**Election Coordinator for the Hartland Consolidated School District:**

**Livingston County Clerk Margaret M. Dunleavy**

**ROLL CALL – INTRODUCTIONS  
POSTING OF MEETING IN COMPLIANCE WITH OPEN MEETINGS ACT**

**List of jurisdictions that wholly or partially fall within  
Hartland Consolidated School District:**

**Brighton Charter Township  
Deerfield Township  
Genoa Charter Township  
Hartland Township  
Oceola Township  
Tyrone Township  
Cromaine District Library**

**PURPOSE OF MEETING**

**Statutory requirement to conduct January meeting:**

- a. Election Coordinating Committee must meet no later than January 31, 2007, to review the Report the Committee initially filed with the Secretary of State in 2005.**
- b. Within 14 days after the meeting is convened, the Committee must: 1) notify the Secretary of State in writing that the Committee's previous Report is not being altered or 2) file with the Secretary of State a revised Report which reflects the Committee's desired alterations.**

**GENERAL INFORMATION**

**Handouts:**

- a. Review resolution adopted by school board October 25, 2004, selecting regular election date.
- b. Review school district map.
- c. Review voter registration count per municipal precinct.

**ORGANIZATION OF SCHOOL DISTRICT ELECTION RELATED DUTIES**

**Duties a city or township clerk has a right to assume  
at local clerk's option:**

- a. The law provides that the clerk of any city or township that falls in the school district can opt to conduct the school district's elections in his or her city or township.
- b. A clerk making this choice must perform all of the duties associated with the conduct of the school district's elections in his or her city or township.
- c. Before exercising this option, the city or township clerk must consult with the other members of the city council or township board. Such agreements are binding for two years.

**Duties the county clerk can direct city and township clerks to perform  
at county clerk's discretion:**

- a. Distribute, receive and process absent voter ballot applications for the school district's elections; provide voting equipment for the conduct of the school district's elections; provide the list of election inspectors for that city or township; and notify the school district's electors of precinct and polling place location changes.

**LIST OF ELECTION RELATED DUTIES AND RESPONSIBILITIES  
CURRENTLY BEING PERFORMED TO ADMINISTER THE SCHOOL  
DISTRICT'S ELECTIONS**

**The following are the election related duties and responsibilities  
currently being performed at the county level:**

- a. Serve as school district's filing official and accept candidate filings; check petitions for sufficiency; accept candidate withdrawals; and certify candidates.

- b. Receive special election resolutions and ballot proposal language adopted by the school district's board.**
- c. Create regular or special election on QVF.**
- d. Provide list of candidate filings to school district representatives and to township/city clerks.**
- e. Arrange for programming/coding of optical scan and ballot marking device equipment.**
- f. Determine ballot quantities, order printing of ballots, and proof ballots (the latter in conjunction with township/city clerks).**
- g. Order precinct supply kits.**
- h. Publish notices for close of registration, notice of election, and public accuracy testing.**
- i. Conduct precinct inspector trainings upon request of township/city clerks.**
- j. File and preserve Canvassers' certification of election.**
- k. Execute and deliver to individuals declared elected a Certificate of Election.**
- l. Schedule any special election called.**
- m. Prepare reimbursement request to school district.**

**The following are the election related duties and responsibilities currently being performed at the local level:**

- a. Conduct school district's regular and special elections using municipal precincts.**
- b. Provide voting equipment for school district's elections.**
- c. Arrange for public accuracy testing of optical scan and ballot marking device equipment.**
- d. Order election supplies (AV outgoing and incoming envelopes, optical scan pencils and marking devices, etc.)**

- e. **Handle distribution, receipt and processing of AV ballot applications based upon past practice.**
- f. **Handle issuance of AV ballots and return of AV ballots.**
- g. **Appoint precinct inspectors through local election commission.**
- h. **Consolidate municipal precincts whenever possible through the adoption of a resolution by the local election commission based upon polling place location, size of the combined precincts (cannot exceed 5,000 voters), complexity of the ballot, and anticipated turnout for the election.**
- i. **Proof ballots (in conjunction with School Election Coordinator).**
- j. **Conduct precinct inspector training for that city/township if that city/township's population is at least 10,000 residents.**
- k. **Print QVF precinct poll lists.**
- l. **Handle setup of polling places on Election Day.**
- m. **Handle Election Day issues and "troubleshooting" for that city/township.**
- n. **Do any and all such things in the conduct of the school election as required by law.**
- o. **Deliver unofficial election results to County Clerk's Office for Canvassers' certification of election.**
- p. **Store voted ballots after election.**
- q. **Update voter history on QVF.**
- r. **Prepare reimbursement requests to school district.**

**DECISIONS WHICH MUST BE REVIEWED AT JANUARY SCHOOL DISTRICT  
ELECTION COORDINATING COMMITTEE MEETING**

**Is there any city or township clerk who wishes to "opt in"  
and conduct the school district's elections in his or her city or township?**

- a. In an instance where a local school district falls in more than a single city or township, the clerk of any city or township that falls in the district can opt to conduct the school district's elections in his or her city or township. Before entering into such an agreement, the city or township clerk must consult with the other members of the city council or township board. Such agreements are binding for two years.

**Who will handle the election duties for those portions of the school district in which a city or township clerk does not choose to "opt in" to conduct the school district's elections?**

**The following duties will be conducted by the Livingston County Clerk in behalf of those city or township clerks who do not choose to "opt in" to conduct the school district's elections (unless delegated to a city or township clerk under an agreement reached with that city or township clerk):**

- a. Conduct township or city's regular and special elections.
- b. Arrange for public accuracy testing of optical scan and ballot marking device equipment.
- c. Print QVF precinct poll lists.
- d. Handle setup of polling places on Election Day.
- e. Deliver election results to County Clerk's Office for Canvassers' certification of election.
- f. Store voted ballots after election.
- g. Update voter history on QVF.
- h. Prepare reimbursement request to school district.

**ALTERATIONS MADE IN PREVIOUS REPORT: DETAIL REQUIRED**

**The Hartland Consolidated School District's Election Coordinating Committee wishes to change its previous Initial Report filed with the Michigan Secretary of State on February 18, 2005, with the information contained within this amended Report, which includes the following additions/modifications/clarifications to the previous Report: 1) clarification on the conduct of the school district's regular and special elections using municipal precincts; 2) incorporation of the public accuracy testing for the AutoMARK ballot marking device; 3) clarification**

on the consolidation of municipal precincts whenever possible by the local election commissions; and 4) an outline detailing the responsibilities for the handling of the election duties for those portions of the school district in which city or township clerks do not choose to "opt in" to conduct the school district's elections.

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**HARTLAND CONSOLIDATED SCHOOLS  
ELECTION COORDINATING COMMITTEE  
Member Roster**

**Elections Coordinator: Livingston County Clerk Margaret M. Dunleavy**

**Member Municipalities:**

<b>Jurisdiction</b>	<b>Contact Person</b>
<b>Hartland Consolidated Schools</b>	<b>Assistant Superintendent R. Scott Bacon</b>
<b>Brighton Charter Township</b>	<b>Ann M. Bollin</b>
<b>Deerfield Township</b>	<b>Cecelia Schmitt</b>
<b>Genoa Charter Township</b>	<b>Paulette A. Skolarus</b>
<b>Hartland Township</b>	<b>Ann M. Ulrich</b>
<b>Oceola Township</b>	<b>Kathleen E. McLean</b>
<b>Tyrone Township</b>	<b>Horace W. Morton</b>
<b>Cromaine District Library</b>	<b>Director Sherry Hupp</b>

The undersigned municipalities listed on Page 7 have executed this amended Report by and through their respective duly authorized representatives as indicated:



Page 7 of 7 – Hartland Consolidated School District  
Election Coordinating Committee's Amended Report

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Margaret M. Dunleavy  
Livingston County Clerk  
Election Coordinator

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R. Scott Bacon  
Assistant Superintendent  
Hartland Consolidated Schools

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Ann M. Bollin  
Brighton Charter Township Clerk

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Cecelia Schmitt  
Deerfield Township Deputy Clerk

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Paulette A. Skolarus  
Genoa Charter Township Clerk

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Ann M. Ulrich  
Hartland Township Clerk

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Kathleen E. McLean  
Oceola Township Clerk

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Horace W. Morton  
Tyrone Township Clerk

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Sherry Hupp, Director  
Cromaine District Library

**There is no  
paperwork provided  
on this item.**

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: January 16, 2007

TOWNSHIP GENERAL EXPENSES: Thru January 16, 2007	\$18,680.41
January 12, 2007-Bi-Weekly Payroll	\$30,042.52
OPERATING EXPENSES: Thru January 16, 2007	\$75,218.09
TOTAL:	<u>\$ 123,941.02</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
22507	MCDONALD	McDonald Modular Solutions	12/28/2006	375.00
22508	Unum	Unum Provident	01/03/2007	1,083.51
22509	Administ	Total Administrative Services	01/12/2007	241.90
22510	Equitabl	Equivest Unit Annuity Lock Box	01/12/2007	661.00
22511	AMER PLA	American Planning Association	01/16/2007	220.00
22512	DTE ENER	DTE Energy	01/16/2007	830.99
22513	DUBOIS	Dubois-Cooper Associates, Inc.	01/16/2007	5,067.74
22514	FIRST IM	First Impression Print & Marketing	01/16/2007	14.33
22515	GANNETT	Gannett Michigan Newspapers	01/16/2007	1,435.99
22516	HEIKKINE	Heikkinen Law Firm	01/16/2007	2,000.00
22517	LANGWORT	Langworthy Strader Leblanc	01/16/2007	1,171.01
22518	LC DRAIN	Livingston County Drain Comm	01/16/2007	191.92
22519	MASTER M	Master Media Supply	01/16/2007	592.24
22520	Net serv	Network Services Group, L.L.C.	01/16/2007	90.00
22521	Perfect	Perfect Maintenance Cleaning	01/16/2007	738.00
22522	SevernT	Severn Trent Environmental Services, IN	01/16/2007	2,726.21
22523	TRUEVAL	Howell True Value Hardware	01/16/2007	95.57
22524	TTMPS	Tetra Tech MPS	01/16/2007	1,145.00

**Report Total: 18,680.41**

**First National  
Direct Deposit  
January 12, 2007  
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,047.84
Amy Ruthig		\$930.43
Angela Williams		\$523.21
Barb Kries		\$929.31
Beverly Wilson		\$886.56
Carol Hanus		\$1,135.05
Dave Estrada		\$1,269.95
Deborah Rojewski		\$2,153.48
Donald Poduda		\$0.00
<b>Genoa Township</b>	<b>\$20,717.22</b>	
Greg Tatara		\$2,131.46
H.J. Mortensen		\$0.00
Judith Smith		\$1,047.68
Karen J. Saari		\$832.94
Kelly VanMarter		\$1,551.70
Laura Mroczka		\$1,206.33
Mary Krencicki		\$328.09
Michael Archinal		\$2,216.11
Renee Gray		\$853.72
Robin Hunt		\$1,192.74
Tammy Lindberg		\$480.62
<b>Total Deposit</b>		<b><u><u>\$20,717.22</u></u></b>

EFT #: \_\_\_\_\_  
INTERNET: \_\_\_\_\_  
CHECK BOOK: \_\_\_\_\_

Accounts Payable  
Computer Check Register



User: Angie  
Printed: 01/05/2007 - 10:29  
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
22509	Administ	Total Administrative Services	01/12/2007		241.90
			Check 22509 Total:		241.90
9249	AETNA LI	Aetna Life Insurance & Annuity	01/12/2007		125.00
			Check 9249 Total:		125.00
9250	EFT-FED	EFT- Federal Payroll Tax	01/12/2007		3,544.72 1,775.97 1,775.97 415.34 415.34
			Check 9250 Total:		7,927.34
9251	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/12/2007		370.06
			Check 9251 Total:		370.06
22510	Equitabl	Equivest Unit Annuity Lock Box	01/12/2007		661.00
			Check 22510 Total:		661.00
9252	FIRST NA	First National Bank	01/12/2007		2,025.43 18,691.79

Check 9252 Total:

20,717.22

Report Total:

30,042.52

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
6240	ATT& IL	AT&T	01/05/2007	119.59
6241	DTE ENER	DTE Energy	01/05/2007	832.19
6242	ALEX CHE	Alexander Chemical Corporation	01/16/2007	563.00
6243	Brighton	Brighton Analytical , L.L.C.	01/16/2007	960.00
6244	BROWN DR	Brown Drilling Company Inc	01/16/2007	55.00
6245	Clearwat	Clearwater Systems	01/16/2007	625.24
6246	CONSUMER	Consumers Energy	01/16/2007	303.19
6247	CTYBRUTI	City Of Brighton Utility Bill	01/16/2007	59,743.53
6248	DTE ENER	DTE Energy	01/16/2007	6,307.45
6249	NEEDHAM	J. Needham & Sons Plumbing	01/16/2007	100.00
6250	TTMPS	Tetra Tech MPS	01/16/2007	4,134.25
6251	UNIVESIL	Universal Silencer	01/16/2007	885.54
6252	USA BLUE	USA Bluebook	01/16/2007	30.15
6253	VELOCITY	Christopher R. Leland	01/16/2007	475.00
6254	Waste M	Waste Management of Michigan	01/16/2007	83.96

**Report Total: 75,218.09**



**GENOA CHARTER TOWNSHIP**  
**Regular Meeting**  
**Jan. 4, 2007**

**MINUTES**

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and nine persons in the audience.

A Call to the Public was made with no response.

**Approval of Consent Agenda:**

Moved by Hunt, supported by Mortensen, to approve all items listed under the Consent Agenda. The motion carried unanimously.

- 1. Payment of Bills**
- 2. Approval of minutes of the December 18, 2006 Regular Board Meeting.**
- 3. Approval to enter into agreements to collect 2007 summer school property taxes with Hartland Consolidated Schools and Brighton Area Schools as submitted by Treasurer Hunt.**
- 4. Approval of the Holiday schedule for 2007 as submitted by Clerk Skolarus.**
- 5. Approval of an agreement between Genoa Charter Township and the Livingston Amateur Radio Klub to affix an antenna on the Genoa/Cleary Water tower as reviewed and approved by the Township Attorney and the Township Engineer.**

**Approval of Regular Agenda:**

Moved by Ledford, supported by Wildman, to approve for action all items listed under the Regular Agenda. The motion carried unanimously.

- 6. Request for approval of rezoning application and impact assessment to rezone 60.16 acres located north of Crooked Lake Road between Springhill Drive and Fishbeck Road. The rezoning consists of the following 20 parcels: 11-16-400-006, 008, 010, 014, 015, 018, 019, 020, 022, 023, 024, 025, 026, 030, 031, 032, 033, 034, 038 and 039. The request is to rezone from Country Estates (CE) to Rural Residential (RR) and is petitioned by David and Elizabeth Bonten, Cheryl Reed and Genoa Charter Township. (06-22) as discussed by the Planning Commission on 11-13-06.**

Mr. Bonten was in attendance to present his application. He noted that the Township was the volition of the larger rezoning request and that 17 of the 20 subject parcels do not conform to current zoning. The request is in conformance with the recently adopted Master Plan and will eliminate nonconformity. He asks that if the larger area is not approved that a smaller area, including his original request, be considered.

Supervisor McCririe noted that the area has changed recently. North shore Subdivision is mostly complete and Crooked Lake Road has been paved to beyond Mr. Bonten's property.

Treasurer Hunt noted in the Planning Commission minutes that a Mrs. Mays had asked to be included for consideration.

Manager Archinal indicated that Mrs. Mays property is to the north and that such a request would be inconsistent with the Master Plan.

Moved by Hunt, supported by Wildman, to approve the rezoning of parcels 11-16-400-006, 008, 010, 014, 015, 018, 019, 020, 022, 023, 024, 025, 026, 030, 031, 032, 033, 034, 038, and 039 from Country Estate (CE) to Rural Residential (RR) for the following reasons:

1. The rezoning is consistent with the Master Plan.
2. Based upon the minimum lot size requirements and allowable uses in the RR district, development permitted under the RR designation would be compatible with the environmental conditions found in the area.
3. Of the 20 parcels, the rezoning will decrease the number of non-conforming lots from 16 to 9 and will further reduce the non-conformity of the remaining 9 parcels.
4. The potential uses in RR are compatible with the surrounding uses in terms of suitability, environmental impact, and density, nature of use, traffic impacts, aesthetics, infrastructure and influence on property values.
5. The rezoning to RR is compatible with the capacity of the Township infrastructure and services.
6. The rezoning represents a balance between supporting the demand of current and projected population trends with the availability and capacity of infrastructure.
7. The rezoning is reasonable based upon the criteria listed in §22.04.01-22.04.06 of the Zoning Ordinance. The RR district is more appropriate than another district or amending the list of permitted or Special Land Uses within the District.
8. The rezoning has not been requested within the past year.

The motion carried unanimously with one absent.

**7. Request for approval of rezoning application and impact assessment to rezone 126.92 acres centered on Westgate Drive, south of Beck Road and extending west along Chilson Road. The rezoning consists of the following 29 parcels: 11-07- 400-001, 002, 003, 004, 005, 010, 011, 024, 025, 026; 11-08-300-001, 006, 009, 023, 025,**

**026, 027, 028, 029, 030, 031, 032, 033, 037, 038, 039, 040, 041 and 042. The request is to rezone from Country Estates (CE) to Rural Residential (RR) and is petitioned by Leonard Wilks and Genoa Charter Township (06-23) as discussed by the Planning Commission on 11-13-06.**

Mr. Wilks gave a brief description of his request noting consistency with the Master Plan.

Supervisor McCririe noted that the timing of the rezoning is appropriate and that it matches the Master Plan.

Mr. Smith noted that this request will make the zoning consistent with the Master Plan.

Steve Morgan was in attendance and noted that after the tremendous effort expended during the Master Plan update that he would be disappointed if the Board did not approve this request.

Moved by Hunt, supported by Ledford, to approve the rezoning of parcels 11-07-400-001, 002, 003, 004, 005, 010, 011, 024, 025, 026, 11-08-300-001, 006, 009, 023, 025, 026, 027, 028, 029, 030, 031, 032, 033, 037, 038, 039, 040, 041, and 042 from Country Estate (CE) to Rural Residential (RR) for the following reasons:

1. The rezoning to RR is consistent with the Master Plan.
2. Based upon the minimum lot size requirements and allowable uses in the RR district development permitted under the RR designation would be compatible with the environmental conditions found in the area.
3. The potential uses in RR are compatible with the surrounding uses in terms of suitability, environmental impact, and density, nature of use, traffic impacts, aesthetics, infrastructure and influence on property values.
4. The rezoning to RR is compatible with the capacity of the Township infrastructure and services.
5. The rezoning represents a balance between supporting the demand of current and projected population trends with the availability and capacity of infrastructure.
6. The rezoning is reasonable based upon the criteria listed in §22.04.01-22.04.06 of the Zoning Ordinance. The RR district is more appropriate than another district or amending the list of permitted or Special Land Uses within the District.
7. The rezoning has not been requested within the past year.

**Correspondence:**

A letter was received from LSL Planning noting that their fees will not change for the next fiscal year.

A letter was received from Secretary of State, Terry Lynn Land, thanking Township Clerk Skolarus for her dedication and hard work during the recent election.

A permit application from the DEQ was received for the installation of a sea wall on Lake Chemung.

**Member Discussion:**

Mr. Smith noted the budget issues related to Howell Parks and Recreation given the voters recent defeat of the millage proposal. Genoa will be asked to pay more for the service and perhaps we can explore a voucher system that would reimburse our residents who participate.

Supervisor McCririe gave the Board an update on the status of the Brighton Area Fire Department agreement with the Howell Area Fire Department to provide protection to the western portion of the Township.

Supervisor McCririe showed the Board pictures of the entrance to the Copperleaf Subdivision adjacent to Eggert Place. The minutes read that there was to be no lighting at this location. The intent, he believes, was not to vary from the Planning Commission's recommendation. The concern was related to the pole lights at Eggert which have since been removed.

Moved by Ledford, supported by Wildman, to amend the minutes of the 10/18/02 meeting to read:

1. Two lights will be allowed at the Cunningham entrance.
2. Two spotlights will be allowed at the Cunningham and Eggert entrance directed upon the landscaping, not to exceed .1 foot-candles at the property line.
3. No pole lighting will be allowed at Eggert Place.
4. Four internal lights will be allowed in the development according to the previously approved site plan. These lights may be eliminated should the developer so choose.
5. The landscaping and brick walls and the entrances as presently constructed at Cunningham Lake and Eggert are acceptable and may remain.

The motion carried unanimously with one absent.

**Adjournment:**

The meeting was adjourned at 7:20 P.M.

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Michael C. Archinal  
Township Manager

(press/argus 01/17/07)

**The paperwork for  
this item bookmark  
#1 under special  
meeting.**

**There is no  
paperwork provided  
on this item.**

Genoa Charter Township has recently installed a drive up drop box at the Township Hall. The drop box is under video surveillance and is emptied daily. Receipts are mailed for all tax payments deposited in the drop box. This convenience allows you to conduct your Township business during or after normal office hours without leaving your vehicle. If you have any questions please contact the Township Manager; Mike Archinal at (810) 227-5225.



Genoa Charter Township employees donated \$65 and 64 pounds of food this past Christmas to the Livingston Shared Harvest/Gleaners Community Food Bank. Gleaners is the third oldest food bank in the United States and distributes nearly 25 million pounds of food to people in need in southeastern Michigan. The Livingston County Shared Harvest is located in Genoa at 5924 Sterling Drive, south of Grand River, north of I-96 and west of Dorr Road. If you are interested in donating or volunteering you may contact them at (517) 548-3710 or at the Gleaners website: [www.gcfb.org](http://www.gcfb.org).

Mold in Your Home  
By Paulette A. Skolarus

Over the past few years, I have received calls from residents who complain of mold in their homes. According to Diane McCormick, Director of the Livingston County Health Department, there is no standard for what level of mold is acceptable. Livingston County does not provide any service to make inspection or testing of mold in the private sector. The Health Department does provide great information and links to area services to alleviate any mold problem you might have. Information may be obtained at [www.lchd.org](http://www.lchd.org), (under environmental health).

If you can see mold or there is an earthy or musty odor in your home, you can assume you have a mold problem. That is not to say that all is lost. Usually moisture is the problem that causes mold to thrive and multiply. First, fix the source of the problem such as flooding, backed-up sewers, leaky roofs, humidifiers, house plants, steam from cooking and clothes dryers vented indoors (just a few examples).

Mold is not something to be afraid of since it is found everywhere in nature, however, when it becomes excessive in the home, it may become dangerous. After finding and fixing the source of your problem, remove the moldy materials. Wear gloves when handling moldy materials. Remove all porous materials such as ceiling tiles, sheetrock, carpeting and wood products. Cleaning and drying of carpet does not remove the dead spores. Allow the area to dry for two or three days. Sheetrock should be removed at a minimum of twelve inches above the high water mark in the case of flooding.

Clean it up with soap:

- Wear gloves
- Use a non-ammonia soap with hot water and scrub the entire area
- Use a stiff brush on block walls
- Rinse clean with water and household bleach (make sure area is well ventilated)
- Never mix bleach with ammonia – the fumes are toxic
- Let disinfecting areas dry naturally to kill the mold

Cleaning may be hazardous to your health. Take steps to protect your health:

- Consider using a mask or respirator
- Wear protective clothing that can be discarded
- Use rubber gloves
- Try a small test patch of mold first. If you feel that this is adversely affecting your health, consider a licensed contractor
- Have your family members leave the area
- Air your house out during the work



**Refuse collection dates for 2007 are as follows:**

**Spring Cleanup** 04/21/2007 and 05/19/2007 from 9:00 a.m. until noon  
**Fall Cleanup** 10/27/2007 and 11/17/2007, from 9:00 a.m. until noon

**Holiday Collection Schedule**

**Waste Management observes the following Holidays**

<b>New Years Day</b>	<b>Memorial Day</b>
<b>4<sup>th</sup> of July</b>	<b>Labor Day</b>
<b>Thanksgiving Day</b>	<b>Christmas Day</b>

**Memorial Day – Monday, May 28, 2007**

One Day Behind All Week

**Independence Day – Wednesday, July 4, 2007**

Only Wednesday to Friday One Day Behind

**Labor Day – Monday September 3, 2007**

One Day Behind All Week

**Thanksgiving Day – Thursday, November 22, 2007**

Only Thursday and Friday will be one day behind

**Christmas Day – Tuesday, December 25, 2007**

Only Tuesday to Friday One Day Behind

**New Years Day – Tuesday, January 1, 2008**

Only Tuesday to Friday One Day Behind

### **Request for Comcast High Speed Internet and Cable**

Genoa Township receives many calls from residents living in the outlying area of the township asking for High Speed Internet and/or Cable hookup. The following information is provided to answer many of your questions as to why that service is not currently provided to your home:

- Density of homes per mile is primary when determining an extension of cable service to any area
- 
- To bring high speed internet to those outlying areas of the township costs about \$30,000 per mile cable when the lines are run from Edison pole to Edison pole
- 
- Every request requires a survey to determine how far the cable needs to be run from the existing point of connection
- The \$30,000.00 per mile is coaxial cable only added to the Edison poles
- Fibre Optics is charged per node and each node costs approximately \$10,000.00
- A node is a device that converts information sent by optical data to radio frequency along coaxial cable
- A node covers a large geographic area (usually 500 to 700 homes)
- The hookup from the main line at the street to the individual home is approximately \$2.50 per linear foot on the Edison pole
- If the cable needs to be run underground, hookup is approximately \$10.00 per linear foot
- The low clearance of the existing Edison poles, after Richardson Road and along Brighton Road, prohibits any further extension of the high speed internet cable line along Brighton Road because short Edison poles along that road would first need to be replaced
- The cost of underground cable is so large that it makes the extension of any service to those areas extremely difficult
- Comcast assumes that 60% of the residents along any new installation will contract with them for service
- The cost to run cable (either aerial or underground) under the expressway or railroad track is about \$18.00 per foot

- Permits for such construction run between \$1,500.00 with the Michigan Department of Transportation to \$28,000.00 with the rail road lines

### **School Elections Scheduled**

We are currently working with the local school districts concerning a May 8, 2007 School Election. As of this date elections are scheduled for Brighton Area Schools, Hartland Consolidated Schools, Howell Public Schools, Pinckney Community Schools and Livingston Educational Services Agency. Applications for absent voter ballots will be mailed early in April to those electors who previously requested that service. Other persons wishing to vote absent voter ballot may print a ballot application on line at [www.genoa.org](http://www.genoa.org) and then mail it to Paulette A. Skolarus, Genoa Charter Township Clerk, 2980 Dorr Road, Brighton, MI 48116.

## **2006 Summer & Winter Taxes**

All Genoa Township property owners were mailed a 2006 Summer & Winter Tax Bill. The 2006 Summer Taxes were due 9-14-06. If you are unsure if your Summer bill has been paid please contact the Genoa Township Treasurer's Office at 810-227-5225 or check our website at [www.genoa.org](http://www.genoa.org).

Your Summer Tax bill, plus penalty, is still payable to Genoa Township until 2-28-07. If you need to pay a delinquent summer bill, please contact our office for a current amount due.

2006 Winter Taxes are payable, without penalty thru 2-28-07. Tax payments can be made at the Township Office by cash or check, Monday-Friday 9:00-5:00, or by mail to 2911 Dorr Rd., Brighton, MI 48116. If paying by mail please allow extra time for delivery, postmarks are not accepted.

For your convenience there is a drop box located by the front door for after hours payments.

You also now have the option to pay your taxes with a credit card. Credit card payments can only be made online at [www.genoa.org](http://www.genoa.org) or by calling 1-800-272-9829. Official Payments Corporation is providing this service for the Township. They will charge an additional convenience fee of approximately 3% for their service. Credit card payments cannot be made at the Township.

### **Don't forget to license your dog(s)**

The 2007 Dog Licenses will be sold from December 1, 2006 thru February 28, 2007.

Dog License Fees for 2007: \$ 7.00 Spayed/Neutered

\$25.00 Male/Female

\$30.00 All dogs after February 28, 2007.

In order to issue you a license we must see the paperwork from your veterinarian showing proof of spay/neutering, if applicable, as well as proof of current rabies vaccination.

### **Reminder:**

Even though all payments made at the Genoa Township offices are received at the Treasurer's counter, **separate checks are still needed for the different types of services.** Ex: Taxes, special assessments, sewer/water utility payments, etc.

**Genoa Township property tax information is available on our website.** Go to [www.genoa.org](http://www.genoa.org) click the link "Assessing & Property Tax Data." and then click "Search Tax Bill Data Base By Tax Bill." You can search by name, parcel ID # or address.

Tax payment detail only reflects payments made at Genoa Township. Payments made at the Livingston County Treasurer's Office, for delinquent taxes, are not reflected on the Genoa website.

Wailing in the Wind  
By Paulette A. Skolarus

We stand to salute the red, white and blue,  
A flag that stands for justice - no matter that it is flawed  
A flag that stands for liberty - no matter that it is fragile  
A flag that stands for loss when flying at half mast.

Today, again, it is wailing in the wind  
A flag hung down in sorrow, for all mankind to see  
Weeping for our soldiers - lost in foreign lands  
Dressed in stars and stripes returning home to me.

Our flag is like no other, it represents the free  
We need to fly it high for every man to see  
To hail its stars and stripes  
And thank God this land is free.

**GENOA TOWNSHIP  
MANAGER'S EMPLOYMENT AGREEMENT**

**THIS AGREEMENT** is made by and between, GENOA CHARTER TOWNSHIP, with offices at 2911 Dorr Road, Brighton, Michigan 48116, hereinafter referred to as "Employer" and Michael Archinal, of 2705 Hubert Road, Brighton, Michigan 48116, hereinafter referred to as "Manager".

WITNESSETH:

- 1) Employer hereby employs Manager and Manager hereby accepts employment subject to the terms of this Agreement as hereinafter set forth.
- 2) The term of this Agreement is three (3) years commencing January 1, 2007 and terminating December 31, 2009, unless sooner terminated by either party.
  - i) If the Township desires to terminate for misfeasance or malfeasance the termination shall be effective on the date written notice is delivered to Manager and Manager shall not be entitled to severance pay.
  - ii) If the Township desires to terminate Manager for any reason other than misfeasance or malfeasance, the Employer shall give Manager sixty (60) days written notice of its intention to do so. In such event the Employer shall pay to Manager a lump sum severance pay equal to four month's salary less the usual, normal and lawful sums withheld from Manager's salary for compliance with State and Federal laws.
  - iii) If the Manager desires to resign and terminate his employment, he shall give to Employer sixty (60) days written notice of his intentions to do so. The Township shall have no obligation to give the Manager severance pay.
- 3) The duties of the Manager shall include such work as may be required by Employer together with the described duties as recited in the addendum attached hereto. The Manager shall work 40 hours per week and, in addition, shall attend all Township Board meetings, unless expressly excused from attendance by the Supervisor. Manager shall devote his entire time and attention and his best energies and abilities to the performance of such duties as may be assigned to him by Employer, and shall serve Employer faithfully and diligently and use his utmost endeavors to promote the interests of Employer.
- 4) Employer agrees to pay Manager and Manager agrees to accept as compensation, the gross sum of \$88,000 for the first year of the term of the contract, the gross sum of \$92,500 for the second year of the term of the contract and the gross sum of \$97,000 for the third year of the term of the contract. The sums shall be paid to Manager in equal biweekly payments during the term of the contract.

- 5) Employer agrees to pay Manager for incidental expenses incurred in relation to activities approved by the Township.
- 6) Manager shall have all other benefits as described in the Genoa Township Personnel and Policy Manual as may be modified from time to time by the Employer.
- 7) Employer agrees to pay the cost of and provide for the benefit of the employee and during the term of this contract a term life insurance policy having a death benefit of \$250,000.
- 8) Employer agrees to pay Manager a car allowance of \$6,000 per year paid in 12 monthly installments.
- 9) Employer agrees to participate in the Municipal Employees Retirement System (MERS) and contribute the amount necessary for a C (New) MERS pension plan.
- 10) Employer agrees to pay for travel and subsistence expenses for the Manager to attend the Annual Conference of the International City Management Association
- 11) The effective date of this agreement is January 1, 2007.
- 12) The Agreement shall be binding upon and inure to the benefit of the Manager and his heirs and assigns and personal representatives and the Charter Township of Genoa.

IN WITNESS WHEREOF, the Township, the Manager, through its Supervisor and Clerk, have executed this Agreement after grant of authority to do so by the Genoa Charter Township Board on January 4, 2007 and Michael Archinal, The Manager, has set his hand and seal, on the date indicated.

MANAGER – EMPLOYEE

GENOA CHARTER TOWNSHIP - EMPLOYER

\_\_\_\_\_  
 Michael C. Archinal  
 Dated: January 16, 2007

By: \_\_\_\_\_  
 Gary T. McCririe  
 Its Supervisor  
 Dated: January 16, 2007

By: \_\_\_\_\_  
 Paulette A. Skolarus  
 Its Clerk  
 Dated: January 16, 2007

## GENOA TOWNSHIP

### Job Description for Township Manager/Zoning Administrator

The manager works under the direction of the Township Board through the Supervisor. His responsibility is to carry out Board-established policies. The Manager coordinates the work of Township employees, consultants, and contracted service, through the administration of the Township personnel policies with exception of the statutory duties required of elected officials.

Typical duties shall include, but not be limited to, the following:

1. Serving as liaison with residents, builders, developers, businesses, attorneys, consultants and other agencies.
2. Performing the duties and responsibilities of the Zoning Administrator as described in the Genoa Township Zoning Ordinance.
3. Working with and furnishing information to the Township Board, Planning Commission, Zoning Board of Appeals and other Township bodies as directed by the board.
4. Supervise the enforcement of all Township Ordinances in conjunction with the Ordinance, Enforcement Officer, and the Township Attorney.
5. Attendance at all meeting of the Township Board, Planning Commission and Zoning Board of Appeals, unless excused by the Board or Supervisor, with the right to participate in discussions but without the right to vote.
6. Performance of such other duties as may be required of him by ordinance or by direction for the Township Board through the Supervisor.
7. Supervise the person responsible for the installation and reading of meters for the various sewer and water districts within the township.
8. Read, research, investigate and answer general correspondence addressed to the township (with exception of correspondence addressed to the Supervisor, Clerk, Treasurer or Assessor).
9. Attend public meetings and seminars as requested.
10. Oversee and direct the application of cases for the Planning Commission and Zoning Board of Appeals with the preparation of Agendas and Board packets.
11. Be a member of the personnel committee which establishes work for the clerical staff, interviews new personnel, settles employee problems or concerns.



12. Be completely knowledgeable of the Township Zoning Ordinance and able to interpret it with residents, builders, developers and attorneys, etc.
13. Review Land Use Permit applications, approve or deny request, and collect fee.
14. Work with applicants to the Planning Commission for an orderly review of site plans in conjunction with the township planner and engineer.
15. Assist Clerk, as requested, in the preparing of notices and mailings for applications to the Township Board.
16. Review fire service invoices for fire service runs regarding possible reimbursement billing to the township for false alarms or other instances where there is negligence.
17. Assist clerk, as requested, with election preparation, etc.
18. Oversee the application of chloride, which is done on a township wide basis and under a contractual basis. Schedule staff for duties and responsibilities with the application.

Mydoc./manager job description

- stability  
employee

strader

## Resolution

**Whereas** the goal of Livingston Wireless should be to prepare Livingston County and its workforce for the jobs and technology of tomorrow. Livingston Wireless will enhance Livingston County's ability to attract and retain high-tech and nanotechnology corporations; and

**Whereas** Livingston Wireless goal should blanket the entire county with wireless internet service and provide free high speed internet access to every resident, business, and visitor in the county; and

**Whereas** another goal of Livingston Wireless should be to address the county's "digital divide" and provide low-cost or no-cost personal computers and technology training to underserved population groups; and

**Whereas** Livingston Wireless will also enhance the residential character of our local community and further distinguish Livingston County as a great place to live, work, and play. It will support a growing mobile workforce and elevate the technical knowledge of its current and future workforces. In the event of a disaster that prevented people from being able to travel to work, Livingston Wireless would enable people to work from home; and

**Whereas** Livingston Wireless should not use public tax dollars and grant monies to subsidize the creation of the network and does not in any way create government control over private business; and

**Whereas** Livingston Wireless private partners should be selected in a competitive bid process and should not have any permanent or exclusive rights. The wireless network should be installed, owned, and operated by private partners; and

**Whereas** Livingston Wireless should facilitate a competitive public-private partnership that encourages the development of new businesses, as well as, create new opportunities for information service delivery; and

**Whereas** Livingston Wireless would be a tremendous asset for attracting and retaining businesses and for fostering job creation in Livingston County.

**Now Therefore Be It Resolved** that \_\_\_\_\_ affirms its support for the Livingston County Board of Commissioners to become actively involved in creating Livingston Wireless to provide wireless internet services to the entire county at one time, and to formally authorize the Information Technology Department to begin the process of creating Livingston Wireless immediately.

Roll Call Vote: Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

This resolution is declared adopted at the regular meeting of the \_\_\_\_\_  
\_\_\_\_\_ held \_\_\_\_\_, at the \_\_\_\_\_

\_\_\_\_\_  
Clerk



American  
Red Cross  
Together, we can save a life

Great Lakes Region  
Blood Services

# Thank You!

*The American Red Cross would like to give their  
appreciation to:  
Brygton / Geneva Journalism  
For sponsoring today's blood drive and providing the gift  
of life!*

Presenting Donors: 27 Double Red: 2 Productive: 21

## Polly

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**From:** Kathleen Kline-Hudson [KKline-Hudson@co.livingston.mi.us]  
**Sent:** Friday, January 12, 2007 10:22 AM  
**To:** Kelly; Polly  
**Subject:** County Planning Review

**Attachments:** Memo -2.pdf; RESOLUTION808.pdf



Memo -2.pdf (16  
KB)



RESOLUTION808.p  
df (21 KB)

Dear Planning Friends,

We would like to inform you of the serious challenges that Livingston County Department of Planning and you, our planning partner, are currently facing.

Over the last eight months our staff has been involved in discussions regarding whether or not County Planning should continue to be involved in reviewing township zoning text amendments and rezoning cases. The discussions were prompted by Genoa Township's request to Livingston County Commissioners that they be allowed to waive out of the County Planning review process. Genoa's request was followed by a similar request from Howell, Oceola and Green Oak Townships. Brighton Township also debated the issue and ultimately the Township Board decided not to send a request to County Commissioners.

County Planning has met and/or talked at length with the four communities making this request. In a nutshell, they have expressed that they have the planning resources through their staff and consultants to review their own zoning text amendments and rezonings. They have also stated that the County Planning review process is of no benefit to their decision-making, and the public's opportunity to participate in the process at Livingston County Planning Commission meetings is not necessary. We are very concerned about the county-wide and regional implications of this action such as the loss of institutional knowledge, a county-wide perspective and a system of checks and balances. Livingston County Department of Planning values and wants to maintain a planning dialogue with Livingston County townships.

We urge you to read more about our county planning concerns in the following attachment entitled "What Are The Mutual Benefits of County Planning Review?"

The reason that we are writing you today is because the County Board of Commissioners is about to make a final decision on this issue. A resolution granting all Livingston County townships the opportunity to waive out of the County Planning review process has been drafted. The resolution was taken to the County Board of Commissioners Finance Committee (which involves all nine County Commissioners) November 9, 2006, at which time it was TABLED with a 6-3 vote. The resolution was re-introduced at the Finance Committee meeting this morning where it was narrowly APPROVED with a 4-3 vote.

The final vote on the resolution will take place: TUESDAY, JANUARY 16, at 7:30 P.M. in the County Board of Commissioners Chamber, second floor County Administration Building, Howell. If you believe that the county and regional planning perspective is a benefit to the local decision-making process, then we urge you to review the attached resolution and attend this critical meeting. If you are unable to attend the meeting, a call or letter to your County Commissioner would be most appreciated. As always, we are available to answer any questions that you may have. Thanks for your consideration of this matter.