

GENOA CHARTER TOWNSHIP ELECTION COMMISSION

Special Meeting

April 16, 2007

6:25

AGENDA

Call to order.

Approval of Agenda

1. Consideration of officials scheduled to work the May 8, 2007 School Election.
2. Consideration of salaries for election officials.
3. Recommendation to the Township Board with regard to salaries and officials.

Adjournment

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

April 16, 2007

6:30 p.m.

AGENDA

Call to Order

Pledge of Allegiance

Call to the Public

Approval of Consent Agenda:

1. Payment of Bills
2. Approval of Minutes: April 2, 2007
Approval of Minutes: March 29, 2007
3. Request for approval of a bid from One Way Asphalt Paving and Excavating for shoulder repair, overbanding and sealcoating of the Township Hall parking lot and driveway in the amount of \$2,998.
4. Request for approval of a recommendation from the Election Committee for officials and salaries for the May 8, 2007 school election.
5. Request for approval of a quote from Mica Crafters to relaminate the portable customer counter in the Township Hall lobby at a cost of \$950.

6. Request for approval of a contribution to the Livingston County Department of Public Works Solid Waste Program in the amount of \$500 for the Household Battery Collection Program.

Approval of Regular Agenda:

7. Request for approval of Resolution No. 4 (acknowledging the filing of the special assessment roll, scheduling the second hearing and directing the issuance of statutory notices) for the Lake Chemung Aquatic Plant Control Program reimbursement special assessment project (2008).

8. Request for approval of a proposal from TetraTech for survey and preliminary design to generate an Engineer's Opinion of Probable Cost for subdivision paving and municipal water between Lake Chemung and Grand River in the amount of \$5,000.

9. Request for approval of a proposal from TetraTech for integrated services for the construction of 3,100 lineal feet of 8 foot wide concrete sidewalk from Natanna to Latson Road. The project will match existing developer installed sidewalk and provide Americans with Disabilities Act ramps and slopes. Cost not to exceed \$164,852.

Correspondence

Member Discussion

Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: April 16, 2007

TOWNSHIP GENERAL EXPENSES: Thru April 16, 2007	\$94,660.20
April 5, 2007, Bi-Weekly Payroll	\$29,874.56
OPERATING EXPENSES: Thru April 16, 2007	<u>\$71,128.87</u>
TOTAL:	\$195,663.63

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
22750	Administ	Total Administrative Services	04/05/2007	0.00	241.90
22751	Equitabl	Equivest Unit Annuity Lock Box	04/05/2007	0.00	785.00
22752	COXKRIS	Kristi Cox	04/03/2007	0.00	100.00
22753	Unum	Unum Provident	04/04/2007	0.00	1,083.51
22754	AMER IMA	American Imaging, Inc.	04/16/2007	0.00	41.60
22755	ARCHINAL	Michael Archinal	04/16/2007	0.00	500.00
22756	BRI LIBR	Brighton District Library	04/16/2007	0.00	1,098.42
22757	BUS IMAG	Business Imaging Group	04/16/2007	0.00	23.13
22758	CAVALIER	Cavalier Telephone	04/16/2007	0.00	17.89
22759	CONTINEN	Continental Linen Service	04/16/2007	0.00	86.68
22760	DUBOIS	Dubois-Cooper Associates, Inc.	04/16/2007	0.00	3,074.82
22761	Dyk	Dykema Gossett, PLLC	04/16/2007	0.00	4,214.88
22762	ESTRADA	Dave Estrada	04/16/2007	0.00	169.75
22763	GANNETT	Gannett Michigan Newspapers	04/16/2007	0.00	3,339.76
22764	GENOA TW	Genoa Township	04/16/2007	0.00	244.11
22765	Hasler	Hasler Mailing Systems	04/16/2007	0.00	17.00
22766	HEIKKINE	Heikkinen Law Firm	04/16/2007	0.00	150.00
22767	HOWARD C	Cinthia Howard	04/16/2007	0.00	63.00
22768	HowLib	Howell Carnegie Library	04/16/2007	0.00	1,211.94
22769	LANGWORT	Langworthy Strader Leblanc	04/16/2007	0.00	3,651.20
22770	MAGUIRE	Maguire Mailing Systems	04/16/2007	0.00	570.00
22771	MASTER M	Master Media Supply	04/16/2007	0.00	395.71
22772	Mcclure	Cecelia Mcclure	04/16/2007	0.00	39.38
22773	NORTHWES	NORTHWEST PIPE & SUPPLY CO	04/16/2007	0.00	21.30
22774	PARTSMA	Partsmaster	04/16/2007	0.00	497.75
22775	Perfect	Perfect Maintenance Cleaning	04/16/2007	0.00	762.86
22776	PRINTING	Printing Systems	04/16/2007	0.00	66.07
22777	Ross	Judi A. Ross	04/16/2007	0.00	63.00
22778	RYNICKE	Antoinette Rynicke	04/16/2007	0.00	63.00
22779	TTMPS	Tetra Tech MPS	04/16/2007	0.00	4,751.19
22780	WASTE MA	Waste Management	04/16/2007	0.00	67,243.56
22781	GORDONFO	Gordon's Food Services	04/16/2007	0.00	71.79
Report Total:				0.00	94,660.20

**First National
Direct Deposit
April 5, 2007
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,047.84
Amy Ruthig		\$1,003.88
Angela Williams		\$351.64
Barb Kries		\$929.31
Beverly Wilson		\$1,260.07
Carol Hanus		\$1,135.05
Dave Estrada		\$944.59
Deborah Rojewski		\$2,153.48
Donald Poduda		\$0.00
Genoa Township	\$21,090.53	
Greg Tatara		\$2,131.46
H.J. Mortensen		\$0.00
Judith Smith		\$1,005.30
Karen J. Saari		\$832.94
Kelly VanMarter		\$909.31
Laura Mrocicka		\$1,188.78
Mary Krencicki		\$755.91
Michael Archinal		\$2,505.36
Renee Gray		\$973.72
Robin Hunt		\$1,192.74
Tammy Lindberg		\$769.15
Total Deposit		<u><u>\$21,090.53</u></u>

EFT #: _____
INTERNET: _____
CHECK BOOK: _____

Accounts Payable
Computer Check Register



User: angie

Printed: 04/02/2007 - 11:20

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
22750	Administ	Total Administrative Services	04/05/2007		241.90
			Check 22750 Total:		241.90
9297	AETNA LI	Aetna Life Insurance & Annuity	04/05/2007		25.00
			Check 9297 Total:		25.00
9298	EFT-FED	EFT- Federal Payroll Tax	04/05/2007		3,309.35 1,765.89 1,765.89 412.97 412.97
			Check 9298 Total:		7,667.07
9299	EFT-PENS	EFT- Payroll Pens Ln Pyts	04/05/2007		65.06
			Check 9299 Total:		65.06
22751	Equitabl	Equivest Unit Annuity Lock Box	04/05/2007		785.00
			Check 22751 Total:		785.00
9300	FIRST NA	First National Bank	04/05/2007		1,015.00 20,075.53

Check 9300 Total:

21,090.53

Report Total:

29,874.56

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

April 3 through April 16, 2007

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/10/2007	596	AAA SERVICE NETWORK	service call	-386.95
04/10/2007	597	AT & T	02/23/07-03/22/07-phone service	-171.48
04/10/2007	598	BRIGHTON ANALYTICAL LLC	Lab Costs	-104.00
04/10/2007	599	CONSUMERS ENERGY	02/28/07-03/29/07 Gas Charge	-1,308.50
04/10/2007	600	CORRPRO COMPANIES	Service	-540.00
04/10/2007	601	DTE ENERGY	03/05/2007-04/02/2007 Electric Service	-6,208.35
04/10/2007	602	FONSON, INC.	Oak Pointe Club Drive	-2,117.58
04/10/2007	603	LIVINGSTON COUNTY DRAIN COMMISSION	March 2007 LCDC Charges	-223.24
04/10/2007	604	NORTHWEST PIPE AND SUPPLY, INC.	supplies	-42.04
04/10/2007	605	STANDARD ELECTRIC	supplies	-47.10
04/10/2007	606	TETRA TECH, INC.	service rendered through 03/16/2007	-2,919.09
04/10/2007	607	VELOCITY PUMPS	Grinder Rebuilds	-585.00
04/10/2007	608	WATER MASTERS LLC	parts	-37.95
04/10/2007	609	WASTE MANAGEMENT	Service March 207	-85.02
			Total	-14,776.30

#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
April 3 through April 16, 2007

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/10/2007	1049	City Of Brighton	01/01/2007-03/31/2007-NorthStar #	-21,800.62
04/10/2007	1050	DTE Energy	Electric Service-03/05/07-04/02/07	-485.88
04/10/2007	1051	LIVINGSTON COUNTY DRAIN COMMISSION	Station 67-March 2007	-223.24
04/10/2007	1052	Tetra Tech MPS	Professional Services	-620.68
			TOTAL	-23,130.42

10:30 AM
04/12/07

#595 PINE CREEK W/S FUND

Payment of Bills

April 3 through April 16, 2007

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/10/2007	2006	City of Brighton	01/01/07-03/31/07-Water & Sewer	-33,222.15
			TOTAL	-33,222.15

GENOA CHARTER TOWNSHIP BOARD

Special Meeting

March 29, 2007

6:30 p.m.

AGENDA

Approval of Regular Agenda for the Special Meeting:

1. Request for approval of the fiscal year budgets for beginning April 1, 2007 thru March 31, 2008 ; general fund, liquor law fund #212, future road improvement fund #261, road/lake improvement advances fund #264, parks recreation fund #270, building and grounds reserve fund #271, DPW utility fund #503.

A. Call to the public for comment

B. Disposition of general fund

C. Reaffirmation of salaries for elected officials (no change from previous year)

D. Approval of other misc. funds.

E. Approval of debt service funds# 854 thru #876

AGENDA

Supervisor McCririe called the special meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and Township Auditor Ken Palka in the audience.

A Call to the Public was made with no response.

MINUTES

Approval of Regular Agenda for the Special Meeting & Public Hearing:

Moved by Hunt, supported by Mortensen, to approve the Agenda as presented. The motion carried unanimously.

1. Request for approval of the fiscal year budgets for beginning April 1, 2007 thru March 31, 2008: general fund, liquor law fund #212, future road improvement fund #261, road/lake improvement advances fund #264, parks recreation fund #270, building and grounds reserve fund #271, DPW utility fund #503.

Township Auditor Ken Palka provided the board with budgets and answered any questions related to same.

A. Call to the public for comment

A call to the public was made with no response.

B. Disposition of general fund

Moved by Ledford, supported by Mortensen, to approve the General Fund Budget for fiscal 2007/2008 as submitted. The motion carried unanimously.

C. Reaffirmation of salaries for elected officials (no change from previous year)

Moved by Mortensen, supported by Ledford, to reaffirm the salaries for elected official as previously approved. (Note: Salaries in the previous year were prorated based upon a nine month fiscal year due to the change in status from General Law Township to Charter Township.)

D. Approval of other misc. funds.

Moved by Hunt, supported by Wildman, to approve the Liquor Law Fund as submitted. The motion carried unanimously.

Moved by Skolarus, supported by Mortensen, to approve Future Road Improvement Fund #261 as submitted. The motion carried unanimously.

Moved by Ledford, supported by Skolarus, to approve Road/Lake Improvement Advances Fund #264 as submitted. The motion carried unanimously.

Moved by Skolarus, supported by Wildman, to approve Future Development Parks and Recreation Fund #270 as submitted. The motion carried unanimously.

Moved by Mortensen, supported by Ledford, to approve the Buildings and Grounds Reserve Fund #271 as submitted. The motion carried unanimously.

Moved by Ledford, supported by Wildman, to approve the DPW Utility Fund #503 as submitted. The motion carried unanimously.

Moved by Skolarus, supported by Hunt, to approve the Fire Construction Fund #262 as submitted. The motion carried unanimously.

E. Approval of debt service funds# 854 thru #876

Moved by Skolarus, supported by Mortensen, to approve the Debt Service Funds as submitted by Hunt. The motion carried unanimously.

The initial plans for the new fire hall were reviewed with discussion ensuing and no formal action being taken by the board.

The special meeting of the board was adjourned at 7:00 p.m.

Paulette A. Skolarus
Genoa Township Clerk

(Press/argus 04/04/07)

GENOA CHARTER TOWNSHIP BOARD
Public Hearing & Regular Meeting
April 2, 2007

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal, and approximately 18 persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Smith, supported by Mortensen, to approve items 1 & 2 listed under the consent agenda with the deletion of item 3 and with the moving of items 4, 5 & 6 to the regular agenda for discussion. The motion carried unanimously.

1. Payment of Bills

2. Approval of Minutes: March 19, 2007

Approval of Regular Agenda:

Moved by Mortensen, supported by Ledford, to approve for action items listed under the regular agenda with the addition of items 4, 5 & 6 from the Consent Agenda. The motion carried unanimously.+

3. Request for approval of a site plan application, impact assessment and site plan for two retail buildings consisting of 50,125 sq. ft. and 6,750 sq. ft. located on the South side of Grand River Ave., west of the 1-96 exit 141, sec. 9, petitioned by Weiss Properties. (07-10) and discussed by the Township Planning Commission 3-12-07

Moved by Smith, supported by Wildman, to approve the impact assessment, corresponding to site plan with the following conditions:

1. The banked parking on the southeast portion of the site will be approved administratively prior to land use.
2. Page 4 of the Environmental Impact Statement to be corrected to reflect square footage of 6,750 and 48,625.
3. Additional points of the Engineer's letter, petitioner will comply with the items on Tetra Tech's letter of March 7, 2007, with the exception of item 6. If a traffic study is necessary, it will be referred to M.D.O.T.

The motion carried unanimously.

4. Request for approval of an extension of a Special Use Permit for a proposed outdoor display in front of the existing garden center, located at Lowe's, 100 S. Latson Road , Sec. 5, petitioned by Lowe's.

Moved by Mortensen, supported by Ledford, to approve a request for 8 tables and one plant rack in front of the garden center from March 15, 2007 thru November 30, 2007 and to allow future requests to be handled administratively by the Township Manager if the size and quantity is consistent with the 2007 request. The motion carried unanimously.

5. Public hearing on Lake Chemung Aquatic Plant Control Project.

Supervisor McCririe reported for the record that the Township was in receipt of two written letters of objection, one from William & Margaret Beher and one from G. Richard Beher. Treasurer Hunt reported that the Township received one other written objection.

Lake Chemung Association president Jenny Himich reported that the gentlemen from the Weed Control companies were present for the Public Hearing. Tony Groves and Dick Pinagel introduced themselves and gave a brief overview of the program. Cost to be approximately \$70.00/year for residential homes.

A call to property owners was made with the following responses:

Doris Casper-Parent reported that she was the other written objection that the Treasurer spoke about and is not happy with treatment in her area and does not want to pay if they can't do more in front of her property. Tony Groves will get a contact number and visit site to review the complaint. Ethel Goike reported that her area as well as 7 neighboring properties is never cleared – only cut 2" into water. Wants it cut and requests better effort by cutters. Todd Smith agreed they need to find a better weed cutting crew. Andy Hagel also would like improvement regarding cutters, otherwise happy with project. Michael Suci - also very happy with project. Jack Pike read a letter regarding concerns and objections; he does not feel the costs for mechanical harvesting should be included in this project and is not pleased with costs regarding inspections. Wright – Not fair to tax back property owners.

A call to non-property owners was made with no response.

Request for approval of Resolution #3 (approving project, cost estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared) for the Lake Chemung Aquatic Plant Control Project.

Moved by Ledford, supported by Smith, to approve Resolution No. 3 with the correction of 1 absent, the second public hearing will be held Monday, May 7, 2007 at 6:30 p.m. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen, and McCririe. Nays – None. Absent – Skolarus.

Moved by Ledford, supported by Smith, to adjourn the regular meeting of the Genoa Charter Township Board at 7:15 p.m.

Robin L. Hunt
Genoa Township Treasurer

(Press/argus 04/11/07)

MEMORANDUM

TO: Township Board

FROM: Michael Archinal; Manager *MA*

DATE: 4/12/07

RE: Township Hall Parking Lot

Please find attached a quote from One Way Asphalt Paving and Excavating for shoulder repair, overbanding, sealcoating and striping the Township Hall parking lot and driveway. We have been fairly diligent in maintaining our parking lot. With a wet December and very cold February we experienced quite a bit a frost heave this winter. We also have an area adjacent to the driveway were we are experiencing washout when it rains. The proposal includes grading the shoulder of the driveway to convey water off of the pavement and into the ditch. Please consider the following motion:

Moved by _____, supported by _____ to approve the proposal from One Way Asphalt and Excavating for shoulder repair, overbanding, sealcoating and striping the Township Hall parking lot at a cost of \$2,998.

One Way Asphalt Paving & Excavating

Residential & Commercial
3420 E. Grand River - Williamston, MI 48895
Phone (517) 655-5861 Fax (517) 655-6189

SEND TO

Company name:

Attention: *MIKE*

Office Location:

Fax number:

570-227-3420

Urgent

Reply ASAP

Please Review

For Your Information

Total pages, including cover: *2*

COMMENTS

*MIKE, IF YOU HAVE ANY QUESTIONS, PLEASE
GIVE ME A CALL*

REGARDS

Bill

From: *Bill Ritz*

Date: *4-12-07*

Office Location:

Phone Number:

517-794-2612

Please Comment

Oneway Asphalt Paving & Excavating

Residential & Commercial
 3420 E. Grand River - Williamston, MI 48895
 Phone 1(517) 655-5861 Fax 1(517) 655-6189



Proposal & Acceptance

PROPOSAL SUBMITTED TO:	PHONE
GENOA TOWNSHIP	810-227-3420 (FAX)
STREET ADDRESS	DATE
2911 DOOR RD.	April 12, 2007
CITY, STATE, & ZIP CODE	JOB SITE
BRIGHTON, MICHIGAN 48113	2911 DOOR RD.
ATTENTION	JOB LOCATION
MIKE	
DATE OF PLANS	JOB PHONE

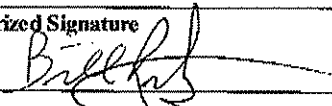
Customers are responsible for obtaining any and all work permits:

APPROX. 39,400 SQ. FT.
 REPAIR SHOULDER ALONG ENTRY ROAD.
 CLEAN THE EXISTING SURFACE CRACKS AND APPLY HOT RUBBERISED SEALER, APPROX. 1,300 L/E.
 CLEAN THE ENTIRE BITUMINOUS SURFACE AND EDGES AND APPLY COAL TAR SEALER AT THE RATE OF .10 GALLONS PER S/YD.
 RES'TRIPE LOT TO EXISTING PATTERN.

We Propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of TWO THOUSAND NINE HUNDRED NINETY EIGHT dollars (2,998.00).

Payment to be made as follows: 25% Down Payment	:= \$750.00
Balance to be paid upon completion of the Job	:= \$2,248.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or Deviation from above specifications involving extra costs will be executed only upon written ordered, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature


note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal:
 Customers are responsible for obtaining any and all work permits.
 Customers are responsible for locating and marking of ground utilities and will be liable for any damage to utility as well as personnel and property when an area is marked clearly. Customers agree to pay all attorney fees, plus all attendant collection costs to recover balance

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

GENOA TOWNSHIP ELECTION OFFICIALS
Polly Skolarus (Clerk) & Mary Krencicki (Deputy Clerk)
Ph. (810) 227-5225
May 8, 2007(School Election)
March 27, 2007

Precinct #1 & #9 Cleary University - 3086

Ann Brennan, Co-Chairman - R
Judi Ross, Co-Chairman - R
Joyce Matevia, - D
Gerald Matevia - D
Toni Rynicke - D
Constance Jones - D
Deborah Brennan - R

Precinct #2 & # 10 Three Fires School - 2207

Edith Salyer, Co-Chairman - D
Kay Miling, Co-Chairman-D
Susan Ringuette - R
Claudette Wilkinson - R
Lynette Hodge-D
Pat Newton - D
William Despot - D

Precinct #3 - Community Bible - 1676

Kristen Sapienza, Co-Chairman - R
Esther Jackson - R
Don Binder - R
Joan Hipple - R
Betty Hogle - R

Precinct #11 - Community Bible -683

Paul Sapienza, Co-Chairman R
John Hogle -R
Bonnie Steele - D

Precinct #5 - Chilson Hills - 1570

Pam Rietsch, Co-Chairman - R
Richard Bodalski - R
Paul Sebastian - R
Barbara Ross - D
John Vettraino - R

Precinct # 12 - Chilson Hills - 128

Janet Adamski, Co Chairman - D
Richie Tank - D
Diana Beach - R

Precinct #4 & # 6 Church of the Nazarene - 3410

Cecelia McClure, Co-Chairman – R

Cindi Howard, Co-Chairman – D

Vic Watson - R

Donna June Nelson – R

Glenn W. Nelson – R

Arnie Messing – D

Mary Lynn Bodalski – R

Karen Witek - R

Precinct #7 & # 8 Maltby Middle School - 2053

Thomas Kolinski, Co-Chairman – R

Ida Mae Boudreau Farris, Co-Chairman – R

Donald Baughn – D

Miriam Kolinski – R

Carol Godwin – D

John Oglesbee – R

Alternates:

Shelagh Davis – D

Louis Doucette – R

Robert Dunlop – R

Carol McGrath – D

Erika Flammersfeld –R

Jean Ledford – R

Janet LaDuke – R

Ralph Bayless – R

Patricia Despot – D

Clementine Billel – R

Cheryl Frasheski – D

Keith Mahalak – R

Carolyn Mahalak – R

Jack LaDuke - R

May 2007 School Election Officials

DID NOT CALL:

Martha Borgers

Nancy Alles

Gary Thorne

Kenneth Frasheski

Thomas Holmes

Jean Lizak – yes (03-26-07)

Nancy Battiatia

Jeanette Speer

Date: April 5, 2007

To: Genoa Township Board
From: Election Commission

The following is a payroll schedule for the election officials expected to work during the November 7, 2006 General Election:

Election Officials (32 persons) @ \$170.00	\$5,440.00
Precinct Co-Chairman (12 persons) @ \$210.00	<u>\$2,520.00</u>
Total	\$7,960.00

Note:

- Staff working the election will be paid at their regular rate, plus time and a half over 8 hours.
- The setup of the precinct is paid at \$10.00 per hour plus mileage.
- Co-Chairmen are expected to return to the township hall for the final tally of votes cast and a review of all documents.
- Election officials working the precincts or absent voter counting board after 10:00 p.m. will be paid an additional \$10.00 per hour, with a minimum of 60 additional minutes worked.
- Additional part time/temporary help will be paid at \$10.50 per hour for the processing of absent voter ballots.

Election/salaries

MEMORANDUM

TO: Township Board

FROM: Michael Archinal; Manager *Ma.*

DATE: 3/30/07

RE: Customer Counter Laminate

Please find attached a quote from Mica Crafters to laminate the portable customer counter in the Township lobby. This project will include a new laminate top to extend beyond the sides, new doors for storage and new laminate to match the other counter surfaces. During busy times customers utilize this area to fill out forms and prepare checks. The cost of the work is \$950. The following motion would be appropriate:

Moved by _____, supported by _____ to approve the quote from Mica Crafters to relaminate the customer counter at a cost of \$950.

Mica Crafters Inc.
1400 Old Pinckney Road
Howell MI. 48843

Office 517-548-2924
Fax 517-546-3540
micacrafters@sbcglobal.net

WILSONART/GIBRALTAR.FORMICA.CORIAN.GRANITE.
CUSTOM BARS AND BAR RAILS.VIATERA.MYSTERA.MARBELITE.

March 21, 2007

Genoa Twp.

Attn: Tammy

Re: Cabinet

The cost to pick up your existing cabinet, recover the outside of the cabinet only in a standard laminate color, add two new doors and make a 51" x 27" laminate top, standard color, delivered back to you is \$ 950.00

Laminate color for the:

Cabinet_____Top_____

Plus tax, if applicable.

We would require a deposit of 1/2 down, balance COD upon completion of the job.

If you want us to proceed please sign below ok'ing the above pricing, fill in the information needed, fax back to the above #:

XX_____Date_____

If you have any questions/concerns or need anything else please do not hesitate to call.

Thank You !!

Cathy

**Livingston County
Department of Public Works
Solid Waste Program**

2300 E. Grand River, Suite 105 • Howell, MI 48843-7581
(517) 545-9609 • Fax (517) 545-9658

April 6, 2007

Mr. Gary McCririe
Genoa Township Supervisor
2911 Dorr Rd.
Brighton, MI 48116

GENOA TOWNSHIP

APR 09 REC'D

RECEIVED

RE: County wide household battery collection program

Dear Mr. McCririe,

The Livingston County Solid Waste Program, which has been providing several valuable programs to the residents of your municipality, needs your support. We are pleased to work in conjunction with you towards the goal of waste reduction, in fulfillment of the State of Michigan's approved Livingston County Solid Waste Plan; however, we are experiencing a budget reduction dilemma.

We continue to support many of you through the Solid Waste Challenge Grants, providing you with financial support for a variety of projects including but not limited to, spring and fall cleanups, which help to alleviate road side dumping of large household items.

Our Household Hazardous Waste Collection Program serviced over 550 residents in 2006. We will continue this program for 2007 with 3 events scheduled. Also, the "Livingston County Guide to Waste Reduction" booklet, considered a valuable recycling tool for many county residents, has been revised and is available for distribution.

The Household Battery collection program has been very successful and well received by many county residents. Battery recycling buckets are located at every township and city hall, and most libraries and post offices throughout Livingston County. In 2006, we collected over 15,000 pounds of batteries which would have otherwise been land filled. The Livingston County Solid Waste Program is happy to provide this service to you and your residents. However, due to budget cuts, we need your financial support to continue this program for this year. We understand that many of you are experiencing budget concerns of your own. However, if each Local Unit of Government contributed financially with some amount up to \$500, we could continue this valuable program to the end of 2007.

The estimated cost of this program for 2007 is approximately \$7,000. If all 20 local units of government contributed equally, the cost would be \$350.00 each. Some municipalities have pledged money from their current fiscal year budget, which ends June 30, 2007, and

have agreed to contribute again when their new budget begins July 1st. We would be happy to work with you in any way that we can towards keeping this program.

If you determine that you will be able to give financially, please contact us by May 4th, 2007 and we will have a contract drawn up which will allow us to accept your monetary support of this program. It is our hope that we can work together to continue providing the Battery Collection service to all the residents of Livingston County.

Sincerely;

A handwritten signature in cursive script that reads "Amy Lamoreaux". The signature is fluid and connected, with a large initial "A" and "L".

Amy Lamoreaux
Livingston County Solid Waste Program

[Resolution No. 4 – Lake Chemung Aquatic Plant Control Program
Reimbursement Special Assessment Project (2008)]

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on April 2, 2007, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Wildman, Smith, Ledford and Mortensen.

ABSENT: None.

The following preamble and resolution were offered by _____, seconded by _____.

**Resolution Acknowledging the Filing of the Special
Assessment Roll, Scheduling the Second Hearing,
and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the aquatic plant control project within the Township as described in Exhibit A (the “Project”);

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Lake Chemung Aquatic Plant Control Program Reimbursement Special Assessment Project (2008)” (the “Proposed Roll”) and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.

2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.

3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Proposed Roll.

4. The public hearing will be held on May 7, 2007 at 6:30 p.m. at the offices of Genoa Township, Livingston County, Michigan.

5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the

last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before April 23, 2007.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before April 25, 2007 and once on or before May 2, 2007. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Wildman, Mortensen and McCririe.

NO: None.

ABSENT: Skolarus.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT A

DESCRIPTION OF PROJECT
A FIVE YEAR SPECIAL ASSESSMENT DISTRICT
WITH ANNUAL PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

1. Aquatic Herbicide Treatments (40 acres @ \$375.00 per acre)	\$15,000.00
2. Mechanical Harvesting (40 acres @ \$275.00 per acre)	\$11,000.00
3. Aquatic Plant Control Administration/Inspections	\$6,000.00
4. Administrative/Legal Expenses	<u>\$1,000.00</u>
Total	\$33,000.00

Exhibit B

**Form of Notice of Public Hearing Upon Special
Assessment Roll for the Lake Chemung Aquatic Plant Control Program
and Reimbursement Special Assessment Project (2008)
Special Assessment District**

**Genoa Township
Livingston County, Michigan**

**NOTICE OF PUBLIC HEARING
UPON SPECIAL ASSESSMENT ROLL FOR THE
LAKE CHEMUNG AQUATIC PLANT CONTROL PROGRAM AND
REIMBURSEMENT SPECIAL ASSESSMENT PROJECT (2008)
SPECIAL ASSESSMENT DISTRICT**

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Township, Livingston County, Michigan (the "Township") in accordance with the laws of the State of Michigan, has determined to levy special assessments against lands in the Lake Chemung Aquatic Plant Control Program and reimbursement Special Assessment Project (2008) and Special Assessment District, (the "District") that will be benefited by certain improvements to Lake Chemung. The District consists of the properties identified on the map attached to this notice and is more specifically identified by the following property identification numbers:

(2) The proposed special assessment roll for the District (the "Roll") has been prepared and is now on file in the office of the Township Clerk and is available at such office for public examination during the hours the Township Office is regularly open to the public for business.

(3) The Township Board will conduct a public hearing beginning at 6:30 p.m., local time, on May 7, 2007, at the Genoa Township Offices, 2911 Dorr Road, Brighton, Michigan, to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

(4) The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent may (i) appear in person at the hearing to protest the assessment or (ii) file an appearance and protest by letter before the close of the hearing. The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Genoa Township Board.

Dated: April 16, 2007

Paulette A. Skolarus
Genoa Charter Township Clerk

Exhibit C

Affidavit of Mailing

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

Paulette A. Skolarus, being first duly sworn, deposes and says that she personally prepared for mailing, and did on April 23, 2007, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus
Genoa Charter Township Clerk

Subscribed and sworn to before me

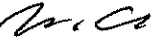
Notary Public

_____ County, Michigan

Acting in _____ County
My commission expires: _____

MEMORANDUM

TO: Township Board

FROM: Michael Archinal; Manager 

DATE: 4/12/07

RE: South Lake Chemung Paving

We have been approached by residents of Wildwood regarding a paving project for their street. The proposal before you is for survey and preliminary design to determine the probable cost of paving streets in the Glen Echo subdivision. The residents will then circulate petitions to establish a Special Assessment District. We are also asking the Engineers to revise an estimate to provide municipal water to the area. You may recall that a previous S.A.D. failed. The previous S.A.D. included Sunrise Park. The majority of the objectors to the project were from Sunrise. I feel it is appropriate to consider water in the area prior to paving the streets. If revised estimates for water appear favorable I recommend that any petition for a water S.A.D. require approval of 51% of the affected properties. TetraTech expects an effort of \$5,000 to complete this work. Please consider the following action:

Moved by _____, supported by _____ to approve the proposal from TetraTech to generate an Opinion of Probable Cost for paving streets and to revise estimates to provide municipal water within the Glen Echo subdivision with a cost not to exceed \$5,000.



TETRA TECH

April 12, 2007

Mr. Michael Archinal, Manager
Genoa Township
2911 Dorr Road
Brighton, MI 48116

**Re: Local Roads, South Side of Lake Chemung
Preliminary Evaluation for Paving and Water Main Installation**

Dear Mr. Archinal:

It is our understanding that the Township is considering paving the local road network on the south side of Lake Chemung. The project areas are currently defined as described below:

- The western portion of the project will consist of the area in and around Wildwood. There is approximately 5,700 linear feet of local roads within this area.
- The eastern portion of the project will consist of Glen Echo. Glen Echo is approximately 2,500 linear feet.

The Township has requested our assistance in evaluating the total construction cost for this work. It is our understanding that the Township would also like to evaluate the costs associated with installing water main within this area of the Township, prior to paving.

SCOPE OF WORK

We are pleased to submit this proposal for a preliminary evaluation of paving and water main installation for this area of the Township. The services associated with the preliminary evaluation are outlined below:

- Complete a site visit.
- Prepare a conceptual opinion of probable construction cost for paving the above stated road network, based on the 1990 sanitary sewer topographic mapping.
- Prepare a conceptual opinion of probable construction cost for installing water main in the above described areas, based on the 1990 sanitary sewer topographic mapping and the 2001 cost estimates prepared by Tetra Tech.
- Summarize the conceptual opinion of probable construction costs with a letter report.
- Assist the Township in preparing a “preliminary” assessment roll, consisting of a per unit cost per area, for the improvements
- Prepare a figure for presentation to the Township Board and residents.
- Attend a Township Board meeting and a Public Hearing to present the costs to the residents.



TETRA TECH

SCHEDULE

Once authorized by the Township, we propose to have the evaluation complete and ready to present to the Township within three (3) weeks.

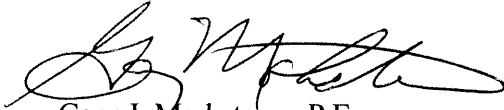
COMPENSATION

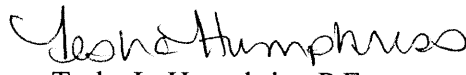
Compensation for our personnel directly engaged in the work of this proposal will be based on our hourly rates plus subcontracted services multiplied by 1.15. We propose a budget of \$5,000 for this preliminary evaluation. In you concur with our proposal, please sign in the space below and return one original copy of this proposal to indicate your authorization to proceed. Our Standard Terms and Conditions are attached and considered part of this proposal.

We look forward to working with the Township on this project.

Please call if you have any questions.

Sincerely,


Gary J. Markstrom, P.E.
Unit Vice President


Tesha L. Humphriss, P.E.
Project Engineer

:cpl

PROPOSAL ACCEPTED BY:

GENOA TOWNSHIP

AUTHORIZING SIGNATURE _____

PRINTED NAME _____

TITLE _____ **DATE** _____

Tetra Tech of Michigan, P.C. Standard Terms & Conditions

Services Tetra Tech of Michigan, P.C. (Tt) will perform services for the Project as set forth in the Tt proposal and in accordance with these Terms & Conditions. Tt has developed the Project scope of service, schedule, and compensation based on available information and various assumptions. The Client acknowledges that adjustments to the schedule and compensation may be necessary based on the actual circumstances encountered by Tt in performing their services.

Authorized Representatives The officer assigned to the Project by Tt is the only authorized representative to make decisions or commitments on behalf of Tt. The Client shall designate a representative with similar authority.

Project Requirements The Client shall confirm the objectives, requirements, constraints, and criteria for the Project at its inception. If the Client has established design standards, they shall be furnished to Tt at Project inception. Tt will review the Client design standards and may recommend alternate standards considering the standard of care provision.

Site Access The Client shall obtain all necessary approvals for Tt to access the Project site(s).

Period of Service Tt shall perform the services for the Project in a timely manner consistent with sound professional practice. Tt will strive to perform its services according to the Project schedule set forth in the Tt proposal. The services of each task shall be considered complete when deliverables for the task have been presented to the Client. Tt shall be entitled to an extension of time and compensation adjustment for any delay beyond Tt control.

Compensation In consideration of the services performed by Tt, the Client shall pay Tt in the manner set forth in the Tt proposal. The parties acknowledge that terms of compensation are based on an orderly and continuous progress of the Project. Compensation shall be equitably adjusted for delays or extensions of time beyond the control of Tt.

Where total project compensation has been separately identified for various Tasks/Work Orders, Tt may adjust the amounts allocated between Tasks or Work Orders as the work progresses so long as the total compensation amount for the project is not exceeded.

Payment Definitions The following definitions shall apply to methods of payment:

Salary cost is defined as the individual's base salary plus customary and statutory benefits. Statutory benefits shall be as prescribed by law and customary benefits shall be as established by Tt employment policy.

Cost plus is defined as the individual's base salary plus actual overhead plus professional fee. Overhead shall include customary and statutory benefits, administrative expense, and non-project operating costs.

Lump sum is defined as a fixed price amount for the scope of services described.

Standard Rates is defined as individual time multiplied by standard billing rates for that individual.

Subcontracted services are defined as Project related services provided by other parties to Tt

Reimbursable expenses are defined as actual expenses incurred in connection with the Project.

Payment Terms Tt shall submit monthly invoices for services performed and Client shall pay the full invoice amount within 30 days of the invoice date. Invoices will be considered correct if not questioned in writing within 10 days of the invoice date. Tt shall be entitled to a 2% per month administrative charge in the event of payment delay. Client payment to Tt is not contingent on arrangement of project financing. Invoice payment delayed beyond 60 days shall give Tt the right to stop work until payments are current. Non-payment beyond 70 days shall be just cause for termination by Tt.

Additional Services The Client and Tt acknowledge that additional services may be necessary for the Project to address issues that may not be known at Project initiation or that may be required to address circumstances that were not foreseen. In that event, Tt shall notify the Client of the need for additional services and the Client shall pay for such additional services in an amount and manner as the parties may subsequently agree.

Independent Consultant Tt shall serve as an independent consultant for services provided under this agreement. Tt shall retain control over the means and methods used in performing their services and may retain subconsultants to perform certain services as determined by Tt.

Standard of Care Services provided by Tt will be performed with the care and skill ordinarily exercised by members of the same profession practicing under similar circumstances. Tt will not be liable for the cost of any omission that adds value to the Project.

Compliance with Laws Tt shall perform its services consistent with sound professional practice and endeavor to incorporate laws, regulations, codes, and standards applicable at the time the work is performed. In the event that standards of practice change during the Project, Tt shall be entitled to additional compensation where additional services are needed to conform to the standard of practice.

Permits and Approvals Tt will assist the Client in preparing applications and supporting documents for the

Client to secure permits and approvals from agencies having jurisdiction over the Project. The Client agrees to pay all application and review fees.

Ownership of Documents Documents prepared by Tt for the Project are instruments of service and shall remain the property of Tt. Record documents of service shall be based on the printed copy. Tt will furnish documents electronically however the Client releases Tt from any liability that may result from documents used in this form. Tt shall not be held liable for reuse of documents for any purpose other than those intended under the Project.

Insurance Tt will maintain the following insurance and coverage limits during the period of service. The Client will be named as an additional insured on the Commercial General Liability and Automobile Liability policies.

<u>Worker's Compensation</u>	As required by applicable state statute
<u>Commercial General Liability</u>	\$1,000,000 per occurrence (bodily injury including death & property damage) \$2,000,000 aggregate
<u>Automobile Liability</u>	\$1,000,000 combined single limit for bodily injury and property damage
<u>Professional Liability</u>	\$1,000,000 each claim and in the aggregate

The Client shall make arrangements for Builder's Risk, Protective Liability, Pollution Prevention, and other specific insurance coverage warranted for the Project in amounts appropriate to the Project value and risks. Tt shall be a named insured on those policies where Tt may be at risk. The Client shall obtain the counsel of others in setting insurance limits for construction contracts.

Waiver of Subrogation Tt shall endeavor to obtain a waiver of subrogation against the Client, if requested in writing by the Client, provided that Tt will not increase its exposure to risk and Client will pay the cost associated with any premium increase or special fees.

Indemnification Tt shall indemnify the Client from any reasonable damages to the extent caused by the negligent act, error, or omission of Tt in the performance of services under the Project. If such damage results in part by the negligence of another party, Tt shall be liable only to the extent of their proportional negligence.

Limitation of Liability In recognition of the relative risks and benefits of the project to both the Client and Tt, the risks have been allocated. The Client agrees to limit the liability of Tt for all claims related to the Project at \$50,000 or the net income realized by Tt for the Project, whichever is greater.

Third Party Claims The Client will compensate Tt for services performed in defense of any third party claim unless the claim resulted from the negligent act, error or omission of Tt.

Legal Expense In the event that either party takes legal action against the other that is not prosecuted, is dismissed, or if the decision is rendered for the other

party, the party taking legal action agrees to pay the other their attorney fees, court costs, and defense expenses within 30 days of the court action.

Lien Rights Tt may file a lien against the Client's property in the event that the Client does not make payment within the time prescribed in this agreement. The Client agrees that services by Tt are considered property improvements and the Client waives the right to any legal defense to the contrary.

Consequential Damages Neither the Client nor Tt shall be liable to the other for any consequential damages regardless of the nature or fault.

Environmental Matters The Client warrants they have disclosed all potential hazardous materials that may be encountered on the Project. In the event unknown hazardous materials are encountered, Tt shall be entitled to additional compensation for appropriate actions to protect the health and safety of its personnel, and for additional services required to comply with applicable laws. The Client shall indemnify Tt from any claim related to hazardous materials encountered on the Project except for those events caused by negligent acts of Tt.

Cost Opinions Tt shall prepare cost opinions for the Project based on historical information that represents the judgment of a qualified professional. The Client and Tt acknowledge that actual costs may vary from the cost opinions prepared and that Tt offers no guarantee related to the Project cost.

Independent Counsel The Client agrees to obtain independent legal and financial counsel for the Project considering Tt does not furnish these services.

Contingency Fund The Client acknowledges the potential for changes in the work during construction and the Client agrees to include a contingency fund in the Project budget appropriate to the potential risks and uncertainties associated with the Project. Tt may offer advice concerning the value of the contingency fund; however, Tt shall not be liable for additional costs that the Client may incur beyond the contingency fund they select unless such additional cost results from a negligent act, error, or omission related to services performed by Tt.

Contractor Selection Tt may make recommendations concerning award of construction contracts and products. The Client acknowledges that the final selection of construction contractors and products is their sole responsibility.

Shop Drawing Review If included in the scope of service, Tt shall review shop-drawing submittals from the contractor solely for their conformance with the design intent of and performance criteria specified for the Project. Tt shall not be liable for the performance of or consequential damages of any equipment furnished by the contractor under the Project.

Performance Specifications Engineer may incorporate "performance specifications" as a component of Construction Documents. Performance Specifications

rely upon a statement of systems, equipment and/or materials to be incorporated into the project in terms of required results, without mandating specific means for achieving the required results. Performance Specifications establish minimum standards which must be met by defining the functional requirements, the operating conditions and/or environment in which it must operate and/or related matters such as general standards which must be satisfied, warranty requirements, etc. Where performance specifications are used, they will be identified as such.

Where Performance Specifications are used, the Contractor, subcontractors, manufacturer and/or supplier of the materials or equipment to be furnished assume design responsibility and liability for the applicable systems, equipment or materials. The Contractor, their subcontractors, and others who actually manufacture and supply the items will be the sole parties liable to the Owner for loss or damage caused by defective or deficient design, manufacture or performance. Consultant's shop drawing review is strictly to determine that manufacturers and suppliers have referenced the appropriate operating conditions and environment.

Construction Review If included in the scope of service, Tt shall observe the progress and content of the work to determine if the work is proceeding in general accordance with the Contract Documents. This construction review is intended to observe, document, and report information concerning the construction process. Observation of work at the Project site shall not make Tt responsible for the work performed by another party, the means, methods, techniques, sequences, or procedures selected by another party, nor the safety precautions or programs of another party.

Rejection of Work Tt may recommend that the Client reject work by construction contractors that does not conform to the requirements of the Project.

Safety Tt shall be responsible solely for the safety precautions or programs of its employees and no other party.

Information from Other Parties The Client and Tt acknowledge that Tt will rely on information furnished by other parties in performing its services under the Project. Tt shall not be liable for any damages that may be incurred by the Client in the use of third party information.

Construction Record Drawings If included in the scope of service, Tt will deliver drawings to the Client incorporating information furnished by construction contractors. In that construction record drawings are based on information provided by others, Tt cannot and does not warrant their accuracy.

Force Majeure Neither party will hold the other responsible for damages or delay caused by Acts of God, acts of war, strikes, accidents, or other events beyond the other's control.

Dispute Resolution The Client and Tt agree that they shall diligently pursue resolution of all disagreements within 45 days of either party's written notice using a mutually acceptable form of mediated dispute resolution prior to exercising their rights under law. Tt shall continue to perform services for the Project and the Client shall pay for such services during the dispute resolution process unless the Client issues a written notice to suspend work.

Suspension of Work The Client may suspend services performed by Tt with cause upon fourteen (14) days written notice. Tt shall submit an invoice for services performed up to the effective date of the work suspension and the Client shall pay Tt all outstanding invoices within fourteen (14) days. If the work suspension exceeds thirty (30) days from the effective work suspension date, Tt shall be entitled to renegotiate the Project schedule and the compensation terms for the Project.

Termination The Client or Tt may terminate services on the Project upon seven (7) days written notice in the event of substantial failure by the other party to fulfill its obligations of the terms hereunder. Tt shall submit an invoice for services performed up to the effective date of termination and the Client shall pay Tt all outstanding invoices within fourteen (14) days. The Client may withhold an amount for services that may be in dispute provided that the Client furnishes a written notice of the basis for their dispute and that the amount withheld represents a reasonable value.

Governing Law The terms of agreement shall be governed by the laws of the state where the services are performed provided that nothing contained herein shall be interpreted in such a manner as to render it unenforceable under the laws of the state in which the Project resides.

Assignment Neither party shall assign its rights, interests or obligations under the Project without the express written consent of the other party.

Waiver of Rights The failure of either party to enforce any provision of these terms and conditions shall not constitute a waiver of such provision nor diminish the right of either party to the remedies of such provision.

Warranty Tt warrants that they will deliver products under the Project within the standard of care. Tt provides no other expressed or implied warranty.

Severability Any provision of these terms later held to violate any law shall be deemed void and all remaining provisions shall continue in force. In such event, the Client and Tt will work in good faith to replace an invalid provision with one that is valid with as close to the original meaning as possible.

Survival All provisions of these terms that allocate responsibility or liability between the Client and Tt shall survive the completion or termination of services for the Project.

MEMORANDUM

TO: Township Board

FROM: Michael Archinal; Manager *M. A.*

DATE: 4/12/07

RE: Grand River Sidewalk
Latson to Natanna

For your consideration this evening is a proposal to install approximately 3,100 feet of 8 foot wide sidewalk between Latson and Natanna on the north side of Grand River. Our G.I.S. sidewalk model has identified this section as relatively easy and cost effective to construct. This project will provide ADA compliant ramps and slopes and will connect to existing developer installed sidewalks. The project will provide a continuous path between Rolling Ridge and the Ravines of Rolling Ridge subdivisions and allow pedestrians to access businesses along Grand River. The proposal from TetraTech will be distributed at Monday's meeting. The proposed cost of \$164,852 has been generated by G.I.S. software and is included in the FY 07/08 budget. The proposal is for an integrated services contract with TetraTech acting as the construction manager and "open book" review of subcontractor costs. \$164,852 is a not to exceed amount. With a generous contingency and a slow construction market I expect actual costs to be somewhat lower than estimated. The following action would be appropriate:

Moved by _____, supported by _____ to approve an integrated services contract with TetraTech to construct 3,100 lineal feet of 8 foot wide sidewalk on the north side of Grand River between Natanna and Latson at a cost not to exceed \$164,852.



Comcast Corporate Affairs
5855 Interface Drive
Ann Arbor, MI 48103
734.369.3621 Tel
734.369.36910 Fax

March 28, 2007

Paulette Skolarus, Clerk
Township of Genoa
2911 Dorr Rd.
Brighton, MI 48116

Dear Ms. Skolarus:

Comcast is committed to keeping you informed of important changes that affect our customers in your community. I am writing today to let you know about some product name changes that will occur as of May 1. These name changes do not affect pricing, nor do they signal a change in the products and features offered within each named level of service. The changes taking place will have the effect of bringing our area into conformity with Comcast naming practices in other parts of the country.

Since price notifications incorporate the names of the various service levels, this letter will help to connect product service levels with prices that have been reported to you in previous notices.

The changes affecting video service effective May 1 are:

- ❖ Enhanced Cable → Digital Starter
- ❖ Digital Plus → Digital Preferred
- ❖ Digital Silver → Digital Preferred with one premium
- ❖ Digital Gold → Digital Preferred with two premiums
- ❖ Digital Gold with HBO and Starz → Digital Preferred Plus HBO & Starz
- ❖ Digital Platinum → Digital Premier
- ❖ Digital Platinum + Premier → Digital Premier with Sports Entertainment Pack
- ❖ Sports Pack → Sports Entertainment Pack

In addition, there will be changes in the names of service levels available to our High Speed Internet customers. These changes, effective May 1, are:

- ❖ Flagship → Performance
- ❖ Speed Tier → Performance Plus
- ❖ Speed Extreme → Blast!™

Customers will be notified of these changes with a message included with their April bills. The message will make clear that there are no changes to the service the customer is receiving or the price of the package as a result of the name change.

As always, please feel free to contact me with any questions or concerns relating to this notification – or any other matter of interest to our customers in your community.

Sincerely,

A handwritten signature in cursive script that reads "Maria W. Holmes".

Maria W. Holmes
Corporate Affairs Manager

MH/ab

GENOA TOWNSHIP**PUBLIC NOTICE****APR 11 REC'D****RECEIVED**

Date: April 9, 2007
Permit No. MI0055654
Genoa-Oceola WWTP

The Michigan Department of Environmental Quality proposes to reissue a discharge permit to: the Genoa-Oceola Sewer and Water Authority for the Genoa-Oceola Wastewater Treatment Plant located at 890 Chilson Road, Howell, Michigan 48843. The applicant is engaged in the collection and treatment of municipal wastewater from Genoa and Oceola Townships. The applicant discharges treated sanitary wastewater to the Marion and Genoa Drain, in the SW1/4, SE1/4, Section 1, Town 2N, Range 4E, Livingston County.

The draft permit includes the following modifications to the previously-issued permit: an increase in wastewater flow from 2.0 million gallons per day (MGD) to 3.1 MGD to be effective when the plant expansion is complete; more restrictive concentration limits for carbonaceous biochemical oxygen demand, total suspended solids, and ammonia nitrogen, while the load limits for these parameters have increased to correspond with the increased flow; reduction of monitoring frequency for carbonaceous biochemical oxygen demand, total suspended solids, ammonia nitrogen, total phosphorous, fecal coliform bacteria, pH, and dissolved oxygen from daily to five times weekly; inclusion of monitoring and limits for total copper; addition of conditions for reporting requirements of untreated or partially-treated sewage discharges; insertion of a facility contact requirement; and incorporation of Certificate of Coverage No. MIS710026 for storm water, which requires a Storm Water Pollution Prevention Plan.

This draft permit authorizes an increased loading of pollutants to the Marion and Genoa Drain, which will lower the water quality with respect to certain parameters. The permitted discharge shall not lower the existing water quality of the receiving water below State Water Quality Standards. In accordance with Rule 323.1098, the applicant submitted an Antidegradation Demonstration. The Department proposes that the applicant's Antidegradation Demonstration, based on information required by Subrule (4) of R 323.1098, shows that lowering of the water quality is necessary to support the identified important social and economic development in the area. This is solely for purposes of satisfying state water quality regulations and is not intended to supplant local requirements, including land use or zoning laws. It is not, and should not be, construed as a finding by the Department that the proposed development meets local requirements or ordinances. In addition to the proposed permit, the Department is proposing to accept the Antidegradation Demonstration as adequate.

Comments or objections to the draft permit and proposed decision regarding the Antidegradation Demonstration received by May 9, 2007, will be considered in the final decision to issue the permit. Persons desiring information regarding the draft permit, Antidegradation Demonstration, procedures for commenting, or requesting a hearing should contact Stephanie Swart, Permits Section, Water Bureau, Department of Environmental Quality, P.O. Box 30273, Lansing, Michigan 48909, telephone: 517-335-6721, e-mail: swartsl@michigan.gov.

Copies of the permit application, public notice, fact sheet, Antidegradation Demonstration, and draft permit may be obtained via the Internet (<http://www.michigan.gov/deqnpdes> - click on 'Permits on Public Notice' which is under the Permits banner) or at the Water Bureau Lansing District Office located at Constitution Hall, 4th Floor North, 525 West Allegan, P.O. Box 30242, Lansing, Michigan 48909, telephone: 517-335-4598.