

ELECTION COMMISSION MEETING

June 20, 2024

1:00 p.m.

MINUTES

Clerk Paulette Skolarus Called the Election Commission meeting to order on June 20, 2024 at 1:00 p.m. The following members were present constituting a quorum for the transaction of business: Paulette Skolarus, Diana Lowe and Jean Ledford. In addition there were Tabitha Dolan, Mary Krencicki Janene Deaton and Janine Iyre.

Call to the Public was made with no response.

1. Request for Approval of the Agenda

Moved by Lowe and supported by Ledford to approve the Agenda as presented. The motion carried unanimously.

2. Request for approval of the Minutes dated Jan. 9, 2024

Moved by Ledford and supported by Lowe to approve the Minutes from Jan. 9, 2024 as presented. The motion carried unanimously.

3. Request for approval of Resolution 240620 establishing a Receiving Board for elections held in Genoa Charter Township.

Moved by Ledford and supported by Lowe to approve Resolution 240620 as requested. The motion carried unanimously.

4. Request for approval of persons scheduled to work the Primary Election of August 6, 2024.

Moved by Lowe and supported by Ledford to approve the poll workers scheduled to work early voting, election day and absent voter board as well as receiving board as requested. (Note) *The county democratic and republican parties will be notified accordingly.* The motion carried unanimously.

5. Request for approval of per diems and hourly rates for all poll workers and temporary staff scheduled for the August and November elections with a recommendation to the Township Board.

Moved by Lowe and supported by Ledford to approve the hourly rates as requested for the August and November 2024 election as requested with a change to the per diem Election Commission Meetings from \$150.00 to \$200.00. The motion carried unanimously.

- **Poll workers for early voting \$175.00 per diem**
- **Chair-persons for early voting \$225.00 per diem**
- **Regular Poll workers \$300.00 per diem**
- **Chair-persons working the polls \$350.00 per diem**
- **Scanners working the A.V. \$375.00**
- **Receiving Board \$200.00 per diem**
- **Setup of Precincts @ \$20.00 per hour**
- **Election Commission meetings \$150.00 per diem *changed to \$200.00 per diem***
- **Office Assistants \$20.00 per hour**
- **First time Assistants \$18.00 per hour**
- **Election Coordinator \$25.00 per hour**

6. Request for approval of the early voting hours for the Primary Election scheduled for August 6, 2024, to be held at the Genoa Township Hall as follows: July 27, 2024 through August 6, 2024 from 8:30 a.m. until 4:30 p.m.

Moved by Ledford and supported by Lowe to approve the early voting hours as requested. The motion carried unanimously.

7. Observance of the Public Accuracy test for the Primary Election scheduled for August 6, 2024.

The accuracy test was observed and approved by members of the Clerk's office. No further action was taken.

Moved by Lowe and supported by Ledford to adjourn the Election Commission meeting at 2:24 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township