

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
October 2, 2023**

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Robin Hunt, Jean Ledford, Terry Croft, Diana Lowe, Paulette Skolarus and Jeff Dhaenens. Also present were Township Manager Kelly VanMarter, and two people in the audience.

The Pledge of Allegiance was recited.

The call to the public was opened at 6:31 pm with no response.

Approval of Consent Agenda:

Moved by Hunt, supported by Lowe, to approve the Consent Agenda as presented. **The motion carried unanimously.**

1. Payment of Bills: October 2, 2023
2. Request to approve September 18, 2023 regular meeting minutes.

Approval of Regular Agenda:

Moved by Lowe, supported by Dhaenens, to approve the Regular Agenda as presented. **The motion carried unanimously**

3. Request for approval and adoption of Resolution No. 231002 to commend, honor and appreciate Jim Mortensen for his over 27 years of astute public service to the citizens of Genoa Charter Township. (roll call)

Mr. Mortensen was present via Zoom.

Ms. Skolarus read the resolution. Supervisor Rogers advised that the resolution will be placed on a plaque and he hopes Jim can visit the township offices to see it hanging on the wall.

Moved by Hunt, seconded by Ledford, to approve and adopt Resolution No. 231002 to commend, honor and appreciate Jim Mortensen for his over 27 years of astute public service to the citizens of Genoa Charter Township. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Dhaenens - yes, Skolarus - yes, and Rogers - yes).**

Genoa Charter Township Board Meeting

October 2, 2023

Approved Minutes

4. Consideration of amendments to the Fiscal Year 2023-2024 budget for Fund 202 – “SAD Roads and Lakes” to create a new Department #496 with associated appropriation line item 202-496-801-075 in the amount of \$369,000 for the Crystal Valley Special Assessment project.

Ms. VanMarter stated that in response to Ms. Skolarus’ inquiry at the last meeting, she spoke to the Township’s accounting professionals and while doing budget amendments frequently throughout the year is cumbersome, they prefer them to be done as the funds are expended as that is best management practices for township accounting.

Moved by Lowe, supported by Skolarus, to approve the amendments to the Fiscal Year 2023-2024 budget for Fund 202 – “SAD Roads and Lakes” to create a new Department #496 with associated appropriation line item 202-496-801-075 in the amount of \$369,000 for the Crystal Valley Special Assessment project. **The motion carried unanimously.**

5. Consideration of amendments to the Fiscal Year 2023-2024 budget to adjust Fund 208 – “Parks and Recreation” for the Michigan Natural Resources Trust Fund Acquisition Grant to reduce the revenue in fund 208-000-699-249 from \$300,000 to \$138,000 and to increase appropriation line item 208-536-972-100 from \$600,000 to \$681,000.

Ms. VanMarter reminded the Board these funds are for the purchase of the 90 acres adjacent to the township hall. The reason for the adjustment is that the grant funding was less than originally anticipated when this process began in 2021. The property has been appraised for \$1 million less than when the process started. This changed the grant amount. She is close to closing on the property and this is the last step in the purchase process.

Ms. Skolarus questioned the transfer tax that has to be paid. Ms. VanMarter stated this was in the documentation from the State as well as from the title company; however, she will check into the reason for this.

Moved by Ledford, supported by Croft, to approve the amendments to the Fiscal Year 2023-2024 budget to adjust Fund 208 – “Parks and Recreation” for the Michigan Natural Resources Trust Fund Acquisition Grant to reduce the revenue in fund 208-000-699-249 from \$300,000 to \$138,000 and to increase appropriation line item 208-536-972-100 from \$600,000 to \$681,000.. **The motion carried unanimously.**

6. Request for approval of the closed session minutes from September 18, 2023.
 - a. If necessary, consider motion to enter into closed session under the Open Meetings Act, MCL 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute. (roll call)
 - b. Consider motion to adjourn the closed session and reconvene in open session. (roll call)

Genoa Charter Township Board Meeting

October 2, 2023

Approved Minutes

Moved by Skolarus, supported by Hunt, to approve the closed session minutes from September 18, 2023 as presented. **The motion carried unanimously.**

Correspondence

Mr. Rogers noted that a memo was received from Utility Director, Greg Tatara, regarding the township's PFAS testing results. Ms. VanMarter stated that RO units have been installed in the homes who have had PFAS detected. After they were installed and the water retested, these homes were non detect for PFAS. They will continue to monitor these homes as well as their neighbors.

Member Discussion

Supervisor Rogers stated the Senior Survivor playground is near completion. Also, the pavement work on Chilson Road is complete.

Ms. Hunt welcomed Mr. Dhaenens to the Board of Trustees. Jeff appreciates the support and allowing him to serve.

Ms. Skolarus questioned when the roundabout at Challis Road and Bauer will be done. The township will have to allocate funds. Ms. VanMarter stated the project is scheduled for next year and it will be federally funded, so the township does not have to contribute any money.

Adjournment

Moved by Hunt, supported by Lowe, to adjourn the meeting at 6:55 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved:

Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township