

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
June 19, 2023**

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Jean Ledford, Terry Croft, Diana Lowe, Robin Hunt, and Paulette Skolarus. Absent was Jim Mortensen. Also present were Township Manager Kelly VanMarter, Utility Director Greg Tatara and no persons in the audience.

The Pledge of Allegiance was recited.

The call to the public was opened at 6:31 pm with no response.

Approval of Consent Agenda:

Moved by Hunt, supported by Lowe, to approve the Consent Agenda as presented. **The motion carried unanimously.**

- 1. Payment of Bills: June 19, 2023**
- 2. Request to approve June 5, 2023 regular meeting minutes.**

Regular Agenda

Moved by Skolarus, supported by Lowe, to approve the Regular Agenda as presented. **The motion carried unanimously.**

- 3. Request for approval of a fireworks display on Lake Chemung on July 1, 2023 as submitted by Chris Bonk.**

Supervisor Rogers noted the current insurance policy has been submitted and it is at the table for each trustee tonight.

Moved by Skolarus, supported by Croft, to approve the Public Fireworks Display permit for Chris Bonk located on a floating platform in Lake Chemung on July 1, 2023. The applicant shall ensure that all requirements of the Brighton Area Fire Authority are met. **The motion carried unanimously.**

- 4. Request to approve the Lake Edgewood Consolidation Project and amend the Fiscal Year 2023-2024 Budget for General Fund 101 and American Rescue Plan Act (ARPA) Fund 464 as follows:**

- A. Fund 464 - Eliminate the allocation for “Additional Recycling Expenses”, Line Item 464- 521-802-000 and to dedicate all remaining unallocated ARPA funds which is currently projected to be \$531,621 to the Lake Edgewood Consolidation project new line item 464-261-803-001.**
- B. Fund 101 - Amend the General Fund 101 budget to eliminate the revenue for Line Item 101-000-699-464 “transfer in from ARPA Fund #464”.**
- C. Approve the Lake Edgewood Conversion Engineering Design & Permitting Phase Proposal from Tetra Tech dated June 14, 2023 with costs not to exceed \$64,000.**

Mr. Tatara provided a history of both the Lake Edgewood and Genoa-Oceola wastewater treatment plants and his proposal to consolidate them into one plant. He estimates the total cost of the project to be \$1,371,025. He is recommending approval of the project, including the proposal from Tetra Tech.

Moved by Skolarus, supported by Ledford, to amend Fund 464 to eliminate the allocation for “Additional Recycling Expenses”, Line Item 464-521-802-000 and to dedicate all remaining unallocated ARPA funds which is currently projected to be \$531,621 to the Lake Edgewood Consolidation project new line item 464-261-803-001. **The motion carried unanimously.**

Moved by Ledford, supported by Croft, to amend the General Fund 101 budget to eliminate the revenue for Line Item 101-000-699-464 “transfer in from ARPA Fund #464”. **The motion carried unanimously.**

Moved by Lowe, supported by Skolarus, to approve the Lake Edgewood Conversion Project and the Engineering Design & Permitting Phase Proposal from Tetra Tech dated June 14, 2023 with costs not to exceed \$64,000. **The motion carried unanimously.**

- 5. Request to approve water rate adjustments in response to the City of Brighton’s revised fee schedule effective July 1, 2023 as recommended by the accountants and Utility Director as follows:**
 - A. Increase the Lake Edgewood North Star (Conference Center Drive) Quarterly Water Fee to \$7.66 / 1,000 gallons from \$7.06 / 1,000 gallons;**
 - B. Increase the Lake Edgewood Other Quarterly water fee to \$7.34 / 1,000 gallons from \$6.76 / 1,000 gallons;**
 - C. Hold the applicable Brighton City water connection fee at \$2,802 per REU and the sewer connection at \$7,198 per REU.**

Mr. Tatara explained the rate schedule and the agreement that the township has with the City of Brighton.

Moved by Hunt, seconded by Croft, to increase the Lake Edgewood North Star (Conference Center Drive) Quarterly Water Fee to \$7.66 / 1,000 gallons from \$7.06/1,000 gallons. **The motion carried unanimously.**

Moved by Skolarus, supported by Ledford, to increase the Lake Edgewood Other Quarterly water fee to \$7.34 / 1,000 gallons from \$6.76/1,000 per 1,000 gallons. **The motion carried unanimously.**

Mr. Tatara advised there is no need for a motion to hold the current water and sewer connection fees.

6. Request to approve the proposal with BS&A Software dated June 5, 2023 for Software and Services associated with BSA Cloud Upgrade as budgeted in Fund 101-261-751-000.

Ms. Skolarus questioned the amount of the increase. Ms. VanMarter stated the total cost is \$126,540.

Ms. Hunt stated many municipalities are upgrading to cloud storage, so much that the waiting list is 18 months. It will save money, eliminate problems that the township has been experiencing with the server, and eliminate the manual updates needed. Ms. VanMarter added that there are a lot of new features with this upgrade.

Moved by Lowe, supported by Hunt, to approve the proposal with BS&A Software dated June 5, 2023 for Software and Services associated with BSA Cloud Upgrade as budgeted in Fund 101-261-751-000. **The motion carried unanimously.**

7. Request to approve a professional services proposal from Lindhout Associates architects dated June 1, 2023 for architectural and planning services related to security upgrades to the Boardroom at the Township Hall for an amount not to exceed \$5,750 from Fund 249-265-981- 008.

There was a discussion regarding the possible changes to the boardroom.

Moved by Lowe, supported by Hunt, to approve the professional services proposal from Lindhout Associates architects dated June 1, 2023 for architectural and planning services related to security upgrades to the Boardroom at the Township Hall for an amount not to exceed \$5,750 from Fund 249-265-981-008. **The motion carried unanimously.**

8. Request to approve a professional services proposal from Lindhout Associates architects dated June 1, 2023 for architectural and planning services related to park planning and parking lot expansion options at the Township Hall for an amount not to exceed \$3,680 from Fund 208-751-934-006.

Genoa Charter Township Board Meeting

June 19, 2023

Approved Minutes

Ms. VanMarter stated there is funding available in the budget to expand the township hall parking. Lindhout will provide options for additional parking and the inclusion of a pickleball court, as the township has received many requests for this from members of the public.

Ms. Skolarus requested to have some evergreen trees planted along the I-96 Expressway to help eliminate the noise.

Moved by Skolarus, supported by Ledford, to approve the professional services proposal from Lindhout Associates architects dated June 1, 2023 for architectural and planning services related to park planning and parking lot expansion options for the Genoa Township Park for an amount not to exceed \$3,680 from Fund 208-751-934-006. **The motion carried unanimously.**

Member Discussion

Ms. Skolarus stated there will be an election in November for the Howell Schools and they will reimburse the township. She will be bringing the budget information before the Board in August.

Supervisor Rogers advised the Board that the May 2023 Howell Area Parks and Recreation Authority (HAPRA) Participation Report is at the table this evening for each member.

There was a discussion regarding the high-speed internet service in the township.

Adjournment

Moved by Ledford, supported by Lowe, to adjourn the meeting at 7:18 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved:

Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township