

GENOA TOWNSHIP BOARD
Regular Meeting
January 5, 1998
7:00 p.m.

AGENDA

Call to Order.

Pledge of Allegiance.

Approval of Agenda.

Call to the Public.

1. **Request for approval** of the impact assessment corresponding to site plan for a proposed addition to Hooks Carpet Mart located on the corner of Hughes Road and Grand River in Section 11: James Dennis. (Please pull related information from your November Agenda package.)
2. **Request for approval** of an amendment to the General Fund Budget for the quarter ended December 1997.
3. **Review** of the Lindhout and Associates building report for the old township hall.
4. **Request for approval** of corrections for the special assessment districts as related to the 1997 winter tax roll as requested by Tom Florida: Robin Hunt, Treasurer.
5. **Consideration** of a rate reduction for the Oak Pointe metered sewer customers as recommended by the administration committee.
6. **Request for approval** of budgets for the operation of the utility funds:
 - A. Oak Pointe Sewer & Water Fund
 - B. Lake Edgewood Sewer & Water Fund
 - C. Pine Creek Sewer & Water Fund
7. **Request for approval** of a memorandum of understanding between the Township and Livingston County for the 1998 Gypsy Moth Suppression Program.

GENOA TOWNSHIP BOARD – Regular Meeting – January 5, 1998

Administrative Business:

Correspondence

Payment of Bills

Approval of Minutes: December 15, 1997

Standing Reports:

Supervisor

Treasurer

Attorney

Clerk

Trustees

Adjournment.

GENOA TOWNSHIP BOARD
Regular Meeting
January 5, 1998

MINUTES

The regular meeting of the Genoa Township Board was called to order by Supervisor Murray at 7:00 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Robin Hunt, Kathy Robertson, Gary McCririe, Jean Ledford and Craig Jarvis. There were two persons in the audience.

Moved by Ledford, supported by McCririe, to approve the Agenda as presented. The motion carried.

A call to the public was made with no response.

- 1. Request for approval** of the impact assessment corresponding to site plan for a proposed addition to Hooks Carpet Mart located on the corner of Hughes Road and Grand River in Section 11: James Dennis.

Moved by Skolarus, supported by Jarvis, to approve the impact assessment dated 10-16-97 and corresponding to site plan for Hooks Carpet Mart contingent upon the following:

1. Two evergreen trees will be added to the plan and approved by the planner.
2. Architectural renderings of the building will be submitted prior to a land use being issued.
3. Material samples will be submitted with the architectural rendering.
4. Nonconforming lights will be replaced with those containing a cutoff feature.

The motion carried unanimously.

- 2. Request for approval** of an amendment to the General Fund Budget for the quarter ended December 1997.

Moved by Robertson, supported by Jarvis, to approve the amendments to the General Fund Budget as submitted. The motion carried unanimously.

- 3. Review** of the Lindhout and Associates building report for the old township hall.

No action was taken by the township board.

- 4. Request for approval** of corrections for the special assessment districts as related to the 1997 winter tax roll as requested by Tom Florida: Robin Hunt, Treasurer.

GENOA TOWNSHIP BOARD – Regular Meeting – January 5, 1998

Moved by Skolarus, supported by McCririe, to delay the assessment for White Pines Street Lighting until the winter 1998 tax billing. The motion carried unanimously.

Moved by Skolarus, supported by Robertson, to amend the Special Assessment Roll to add Old Homestead Sewers in the amount of \$17,733.32 to the winter 1997 tax roll. The motion carried unanimously.

Moved by McCririe, supported by Jarvis, to amend the Special Assessment Roll to add Genoa Brighton Water Usage in the amount of \$886.59 to the winter 1997 tax roll. The motion carried unanimously.

Moved by McCririe, supported by Robertson, to remove refuse billings from property identified as 11-24-200-060 and 11-33-200-022. The motion carried unanimously.

Moved by McCririe, supported by Ledford, to approve the removal of property identified as 11-10-102-043 and 11-20-301-167 from the Genoa Ocoola II Special Assessment Roll contingent upon the following:

1. Receipt of signed waivers from the owners of the property.
2. Deed Restrictions, to be drafted by Heikkinen, that the properties are not buildable.

The motion carried unanimously.

5. Consideration of a rate reduction for the Oak Pointe metered sewer customers as recommended by the administration committee.

Moved by Robertson, supported by McCririe, to approve the rate of \$3.98 per thousand gallons for metered customers of the Oak Pointe Sewer District. The motion carried unanimously.

6. Request for approval of budgets for the operation of the utility funds:

- A. Oak Pointe Sewer & Water Fund
- B. Lake Edgewood Sewer & Water Fund
- C. Pine Creek Sewer & Water Fund

Moved by Skolarus, supported by Robertson, to approve the Budgets as submitted for the utility funds labeled A, B, and C above. The motion carried unanimously.

7. Request for approval of a memorandum of understanding between the Township and Livingston County for the 1998 Gypsy Moth Suppression Program.

Moved by Robertson, supported by Jarvis, to approve the memorandum of understanding for the Gypsy Moth Suppression Program contingent upon Heikkinen's review and approval. The motion carried unanimously.

Administrative Business:

Moved by Ledford, supported by Hunt, to approve for payment vouchers totaling \$218,095.72. The motion carried unanimously.

Moved by McCririe, supported by Hunt, to approve the Minutes of the December 15, 1997 regular meeting of the board as submitted. The motion carried unanimously.

Standing Reports:

Moved by McCririe, supported by Robertson, to amend the Genoa Township Personnel Handbook on Page 20 to add under inclement weather – “Inclement weather days may be approved by any two of the following: Manager, Supervisor, Clerk or Treasurer.” The motion carried unanimously.

Moved by Robertson, supported by Jarvis, to amend the Genoa Township Personnel Handbook on page 22 to add item 12 – “In the event of death all unused leave and vacation time will be paid at the full rate of pay.” The motion carried unanimously.

Moved by McCririe, supported by Robertson, to approve a resolution that Genoa Township hereby dedicates to the City of Brighton the tangible personal property, including mains, pipes, connections, lift stations, sewers, pumps and related appurtenances that constitute and form a part of the centralized water distribution system and centralized waste water disposal system located in, on or under the public utility easements described in the plat of Pine Creek Ridge Subdivision No. 5. The motion carried unanimously.

The regular meeting of the township board was adjourned at 8:20 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

GENOA TOWNSHIP BOARD
Regular Meeting
January 20, 1998 (Tuesday)
7:00 p.m.

AGENDA

Call to Order.

Pledge of Allegiance.

Approval of Agenda.

Call to the Public.

1. Request for approval of the impact assessment (01-07-98), corresponding to the preliminary site plan (01-12-98) for a proposed "Northshore Bluff" Phase V of the Northshore PUD Subdivision consisting of 15 detached condominiums, on 41.06 acres, located on the west side of the existing development off Crooked Lake Road in Section 21: Northshore Land Development Ltd./Jeanette Patterson, Boss Engineering.

- A. Disposition of impact assessment.
- B. Disposition of preliminary site plan.

2. Request for approval of the impact assessment (01-07-98), corresponding to the preliminary site plan (01-13-98) for a proposed "Northshore Woods" of the Northshore PUD Subdivision consisting of 30 single family site condominium lots, on 41.4 acres, located at the far west of the Northshore Development, south of Crooked Lake Road in Section 21: Northshore Land Development, Ltd./Jeanette Patterson, Boss Engineering.

- A. Disposition of impact assessment.
- B. Disposition of preliminary site plan.

Administrative Business:

Correspondence.
Payment of Bills.
Approval of Minutes.

Standing Reports:

Supervisor	Clerk	
Treasurer	Trustees	Attorney

Adjournment.

GENOA TOWNSHIP BOARD

Regular Meeting

January 20, 1998 (Tuesday)

MINUTES

The regular meeting of the Genoa Township Board was called to order by Supervisor Murray at 7:00 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Robin Hunt, Gary McCririe, Jean Ledford, and Kathy Robertson. Also present were five persons in the audience.

Moved by Ledford, supported by Robertson, to approve the Agenda correcting item 1 to read 8 detached condominiums instead of 15. The Motion carried unanimously.

A Call to the Public was made with no response.

1. Request for approval of the impact assessment (01-07-98), corresponding to the preliminary site plan (01-12-98) for a proposed "Northshore Bluff" Phase V of the Northshore PUD Subdivision consisting of 15 detached condominiums, on 41.06 acres, located on the west side of the existing development off Crooked Lake Road in Section 21: Northshore Land Development Ltd./Jeanette Patterson, Boss Engineering.

A. Disposition of impact assessment.

Moved by Ledford, supported by Hunt, to approve the impact assessment dated January 7, 1998. The motion carried as follows: Ayes – Murray, Skolarus, Hunt and Ledford. Nays – McCririe and Robertson.

B. Disposition of preliminary site plan.

Moved by Hunt, supported by Ledford, to approve the preliminary site plan of 01-12-98 as submitted. The motion carried as follows: Ayes – Murray, Skolarus, Hunt and Ledford. Nays – Robertson and McCririe.

2. Request for approval of the impact assessment (01-07-98), corresponding to the preliminary site plan (01-13-98) for a proposed "Northshore Woods" of the Northshore Development, consisting of 30 single family site condominium lots, on 41.4 acres, located at the far west of the Northshore Development, south of Crooked Lake Road in Section 21: Northshore Land Development, Ltd./Jeanette Patterson, Boss Engineering.

A. Disposition of impact assessment.

Moved by Skolarus, supported by McCririe, to approve the impact assessment dated 01-07-98 as submitted. The motion carried unanimously.

B. Disposition of preliminary site plan.

GENOA TOWNSHIP BOARD – Regular Meeting – January 20, 1998

Moved by McCririe, supported by Robertson, to approve the preliminary site plan dated 01-13-98 with the following conditions:

- Township engineering review and approval of all plans and specifications;
- A parallel plan for the cul-de-sac change will be submitted to the next meeting of the Planning Commission after the tree count is established and a determination of the benefit of shortening the cul-de-sac;
- An easement will be provided on the south end of the property for future expansion and shall include public utilities incorporating the points given by the planner;
- The petitioner understand that tonight's recommendation for preliminary approval shall not be construed as an endorsement for the number of units nor specific road layouts;
- Petitioner shall provide at the next review step a natural features determination and tree inventory to include all trees within the construction area of 8" caliper or above;
- Petitioner shall demonstrate the limits of grading;
- Petitioner shall demonstrate on the plan or deed restrictions, preservation of quality trees on a lot by lot basis.
- Petitioner shall incorporate the restrictions contained in the January 12, 1998 letter from the Strader Group relating to vegetation preservation;
- The petitioner shall investigate alternate storm water preservation.

The motion carried unanimously.

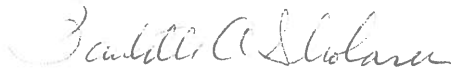
Administrative Business:

Moved by Hunt, supported by Robertson, to approve for payment vouchers totaling \$173, 154.83. The motion carried unanimously.

Moved by McCririe, supported by Ledford, to approve the Minutes of the January 5, 1998 regular meeting of the Board as submitted. The motion carried unanimously.

The regular meeting of the Board was adjourned at 7:37 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

(BA, LCP 01-28-98)

GENOA TOWNSHIP BOARD

Regular Meeting
February 16, 1998

MINUTES

The Regular Meeting of the Genoa Township Board was called to order by Supervisor Murray at 7:00 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Robin Hunt, Gary McCririe, Jean Ledford, Kathy Robertson and Craig Jarvis. Also present were six persons in the audience.

Moved by Jarvis, supported by Robertson, to approve the Agenda with the addition of item 5 – Request for approval of a resolution for Community Bible Church as related to their site plan. The amended Agenda was voted and approved unanimously.

A call to the public was made with the following response: Steven Belbus – I am the owner of the Milford Tree Farm. I would be interested in renting or leasing some property from the township for a tree farm. Perhaps I could provide the landscaping for your new hall in exchange for the temporary use of the land. Murray – We would like to see something on paper, a written proposal.

- 1. Request for approval** of the impact assessment corresponding to site plan for a proposed multi-tenant office building located in the Genoa industrial Park on 3.8 acres off Pless Drive in Section 13: Bob Garbutt.

Moved by McCririe, supported by Jarvis, to approve the impact assessment dated 01-28-98 with the following conditions:

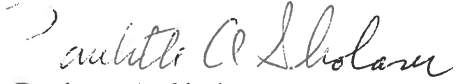
- Township engineer review and approval of all plans and specifications prior to the issuance of a land use permit;
- Livingston County Health Department review and approval of the septic systems that are proposed;
- The petitioner shall have the wetland area to the rear of the property delineated and flagged by an approved wetland consultant;
- Township planner and staff review and approval of the placement of the rear building, meeting the setback requirements of the wetlands as delineated by the wetland consultant;
- Fire Marshall review and approval of the plans;
- No floor drains will be permitted;
- Any tenants to be approved by the Zoning Administrator.

The motion carried unanimously.

GENOA TOWNSHIP – Regular Meeting – February 16, 1998

The regular meeting of the Genoa Township Board was adjourned at 8:15 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

(BA, LCP 02-25-98)

2. **Request for approval** of the impact assessment (01-28-98) corresponding to site plan (02-11-98) for a proposed office for Great Lakes Software, located on the north side of Grand River, east of Meadowview in Section 06: Gene Chandler.

Moved by Ledford, supported by Skolarus, to approve the impact assessment with the following conditions:

- An access easement shall be granted and recorded for future expansion along the west side of the property;
- Petitioner will be required to connect to the water system;
- Drainage and grading will be as per Item #1 under “Drainage & Grading” of the McNamee Porter & Seeley letter dated 01-08-98;
- The petitioner will provide the legal description and language relative to the agreement for the easement related to the property to the west (as shown on the plans). and
- Connection to the water system.

The motion carried unanimously.

3. **Review of contract** for the office of Township Manager as proffered to Michael Archinal.

Moved by McCririe, supported by Robertson, to approve the contract as submitted, subject to approval by Heikkinen. The motion carried.

4. **Review** of the budget worksheet for General Fund Revenues and Expenditures for fiscal 1998-99.

No action was taken by the Township Board.

5. **Request for approval** of an agreement with Community Bible Church with regard to work related to their site plan.

Moved by Skolarus, supported by Jarvis, to approve the agreement to allow additional time to complete site improvements for the church. The motion carried unanimously.

Administrative Business:

Moved by Robertson, supported by Ledford, to approve a survey for trees within the Northshore Development with a diameter greater than 10”. The motion carried unanimously.

Moved by Hunt, supported by Robertson, to approve for payment vouchers totaling \$120,404.80. The motion carried unanimously.

Moved by McCririe, supported by Robertson, to approve the Minutes of the February 2, 1998 Regular Meeting of the Board as presented. The motion carried.

GENOA TOWNSHIP BOARD

Executive Session

March 2, 1998

6:30 p.m.

AGENDA

Call to Order.

Approval of Agenda.

1. Discussion of pending litigation as requested by Township Attorney, Rick Heikkinen.

Adjournment.

GENOA TOWNSHIP BOARD

Public Hearing & Regular Meeting

March 2, 1998

(7:00 p.m. or immediately following the Executive Session)

AGENDA

Call to Order.

Pledge of Allegiance.

Approval of Agenda.

Call to the Public.

1. Public hearing on the Baetcke Lake Road Improvement Project.

A. Call to property owners.

B. Call to the public.

2. Possible Board Action in regard to the Keeling and Gautherat litigation as recommended by Heikkinen..

3. Request for approval of the impact assessment (01-20-98) corresponding to site plan (02-24-98) for a proposed Lakeshore Village Apartment Complex on the south side of Grand River, east of Chilson Rd. in Section 06: The Lockwood Group.

4. **Review** of quarterly Newsletter.
5. **Discussion** of Chilson Cemetery needs.

Administrative Business:

Correspondence.
Payment of Bills.
Approval of Minutes: February 16, 1998

Standing Reports:

Supervisor	Clerk	
Treasurer	Trustees	Attorney

Adjournment.

GENOA TOWNSHIP BOARD

Executive Session

March 2, 1998

6:30 p.m.

MINUTES

Supervisor Murray called the meeting to order at 6:30 p.m. at the Genoa Township Hall. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Robin Hunt, Jean Ledford, Gary McCririe and Kathy Robertson. Also present were Mike Archinal, Township Manager; Rick Heikkinen, Township Attorney; Kevin McGraw and Richard J. Suhrheinrich, Attorneys representing the Township Insurance Carrier.

Moved by Ledford, supported by McCririe, to approve the Agenda as presented. The motion carried.

Moved by Robertson, supported by Ledford, to adjourn to Executive Session to discuss pending litigation in regard to the Keeling and Gautherat cases. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Skolarus and Murray. Nays – None. Absent – Jarvis. The board then moved to the manager's office for discussion.

Jarvis arrived at 6:40 p.m.

The closed session of the board was adjourned at 7:15 p.m.

GENOA TOWNSHIP BOARD

Public Hearing & Regular Meeting

March 2, 1998

MINUTES

The regular meeting of the Township Board was called to order by Supervisor Murray at 7:15 p.m. The Pledge of Allegiance was then said.

In addition to those persons listed above there were approximately 25 persons in the audience.

Moved by McCririe, supported by Jarvis, to approve the Agenda as presented. The motion carried.

A call to the public was made with no response.

1. Public hearing on the Baetcke Lake Road Improvement Project.

Skolarus – The district includes 37 parcels. Petitions were received in November 1997 asking for the establishment of a special assessment district. 57% of the property owners within the district signed the petitions in favor of the project. The projected cost of \$39,600 will be divided between the 37 parcels, with 50% to be assessed on the winter 1998 tax roll and the balance to be assessed on the winter 1999 tax roll.

A call to property owners was made with the following response: John Weatherly (representing Glenn Wagner) - How would future improvements be assessed for those parcels that will not receive blacktop? Murray – Each district is assessed on a benefit basis. Only those parcels that would benefit from the development would be assessed. Dick Brandt – Is there any way that this project could be built this summer. Skolarus – We would need to change our private road policy to increase the allowance to \$40,000.00 annually out of the General Fund. Three letters objecting to the district were received from the families Zander, Brown, and Stephenson.

Moved by Skolarus, supported by Robertson, to approve a change to the Private Road Policy to allow an expenditure not to exceed \$40,000.00 annually from the General Fund for Private Road maintenance. The motion carried unanimously.

2. Possible Board Action in regard to the Keeling and Gautherat litigation as recommended by Heikkinen.

Moved by McCririe, supported by Ledford, to direct legal counsel to proceed according to the discussion in the closed session as it relates to the Keeling property. The motion carried with Murray opposed.

Moved by Skolarus, supported by Jarvis, to direct Attorney Kevin McGraw to negotiate a settlement with Dale Cooper as related to the Gautherat property and discussed in the closed/executive session of the board. The motion carried as follows: Ayes – Skolarus, Jarvis, Hunt and Ledford; Nays – Murray, McCririe and Robertson.

Moved by Murray, supported by McCririe, to reconsider to decision made in the Keeling lawsuit and to further clarify that action. The motion carried unanimously. Moved by McCririe, supported by Robertson, to direct legal counsel to proceed according to the discussion in the closed session as it relates to the Keeling property, which is to proceed with the lawsuit as discussed. The motion carried as follows: Ayes – McCririe, Robertson, Hunt, Jarvis, Robertson and Ledford; Nay – Skolarus.

3. Request for approval of the impact assessment (01-20-98) corresponding to site plan (02-24-98) for a proposed Lakeshore Village Apartment Complex on the south side of Grand River, east of Chilson Rd. in Section 06: The Lockwood Group.

Moved by Robertson, supported by McCririe, to approve the impact assessment with the following conditions related to site plan for Phases I & II for Lakeshore Village Apartment Complex:

- Township engineers review and approval of all plans and specifications;
- Petitioner shall provide shared access easements to the entrance for adjacent properties, in recordable form to the satisfaction of the Township Board and Township Attorney;
- Petitioner shall provide for an emergency access easement on the south side of the site, in recordable form to the satisfaction of the township attorney and engineers;
- The 26' road width is acceptable with the conditions that the petitioner will not allow parking on streets and shall post "no parking" signs within the development;
- Detention ponds will not be fenced and outlet easements shall be provided to the satisfaction of the township engineer and attorney;
- Requirements of the Drain Commission for the fencing of the detention ponds shall be considered a significant change to the site plan and will require review and approval by the Planning Commission;
- The Fire Marshall and township engineer shall review the construction plans and placement of the community center;
- It is the finding of the Planning Commission that section 15.1004, subsection (d), has been met pertaining to secondary access;
- The following agencies will provide written approval – Michigan Dept of Transportation, Michigan Dept of Environmental Quality, Livingston County Drain Commission, and Livingston County Health Dept.
- Petitioner is aware of and accepts the Townships rates and calculations pertaining to residential equivalent user fees for sewer and water for the site;
- Any signage shall conform to the Township ordinance;
- The material board is acceptable;
- Signage boards will be provided and shall be come property of the township.

The motion carried unanimously.

4. Review of quarterly Newsletter.

The Newsletter was discussed with no formal action taken by the board.

5. Discussion of Chilson Cemetery needs.

The cemetery committee will visit the site and reevaluate the needs for cleanup, fencing and signage.

Administrative Business:

Moved by McCririe, supported by Robertson, to adopt a resolution approving an operation and maintenance service agreement for the operation of the water system within the Township of Genoa for MHOG The motion carried unanimously.

GENOA TOWNSHIP BOARD – Executive, Public & Regular Meeting – 03-02-98

Moved by Hunt, supported by Ledford, to approve for payment vouchers totaling \$185,446.53. The motion carried unanimously.

Moved by McCririe, supported by Hunt, to approve the Minutes of the : February 16, 1998 regular meeting as presented. The motion carried.

Moved by McCririe, supported by Jarvis, to approve corrections to the special assessment roll for the following properties:

- 11-04-100-018 – remove \$80.80 – vacant property;
- 11-32-400-032 – remove \$80.80 – vacant property.

The motion carried unanimously.

The regular meeting of the Genoa Township Board was adjourned at 8:25 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

(BA, LCP 03-11-98)

GENOA TOWNSHIP BOARD

Regular Meeting

March 16, 1998

7:00 p.m.

AGENDA

Call to Order.

Pledge of Allegiance.

Approval of Agenda.

Call to the Public.

1. **Presentation** and update on the Greenways Project by Coy Vaughn, Livingston County Planning.
2. **Request for approval** of a private road, Challis Court, located off Challis Road between Dorr and Bauer Roads.
3. **Request for approval** of resolutions for the Baetcke Lake Road Improvement Project.
 - A. Resolution No. 3 (Reimbursement Resolution).
 - B. Resolution No. 4 (Approving the project details and directing the preparation of the special assessment roll).
 - C. Resolution No. 5 (Acknowledging the filing of the special assessment roll and scheduling the second hearing and directing the issuance of statutory notices).
4. **Discussion** of salary for the board of review members.

Administrative Business:

Correspondence.

Payment of Bills.

Approval of Minutes: March 2, 1998

Standing Reports:

Supervisor

Treasurer

Clerk

Trustees

Attorney

Adjournment.

GENOA TOWNSHIP BOARD

Regular Meeting

March 16, 1998

MINUTES

The regular meeting of the Genoa Township Board was called to order by Supervisor Murray at 7:00 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Robin Hunt, Gary McCririe, Kathy Robertson, and Craig Jarvis. Also present were Mike Archinal, Township Manager; Rick Heikkinen, Township Attorney; and approximately eight persons in the audience.

Moved by McCririe, supported by Jarvis, to approve the Agenda as presented. The motion carried unanimously.

A call to the public was made with the following response: Bill and Nancy Litogot – A proposal for aquatic weed control was presented along with the language for a petition. Heikkinen will review the petition and respond as to the language.

- 1. Presentation** and update on the Greenways Project by Coy Vaughn, Livingston County Planning.

The Greenways concept plan was presented to the board. Grant funding is expected to be obtained this fall. The project involving Genoa Township will run from the City of Brighton to Bauer Road and then south of Bauer to Hamburg Township.

- 2. Request for approval** of a private road, Challis Court, located off Challis Road between Dorr and Bauer Roads.

Moved by McCririe, supported by Hunt, to approve the private road with the conditions as listed in the Planning Commission Minutes of 02-23-98 and reflecting the variances granted by the Zoning Board of Appeals on March 10, 1998. The motion carried with Skolarus abstaining.

- 3. Request for approval** of resolutions for the Baetcke Lake Road Improvement Project.

- A. Resolution No. 3 (Reimbursement Resolution).**

Moved by Skolarus, supported by Jarvis, to approve resolution No. 3. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Jarvis, Skolarus and Murray. Nays – None.

- B. Resolution No. 4 (Approving the project details and directing the preparation of the special assessment roll).**

Moved by McCririe, supported by Ledford, to approve resolution No. 4. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Jarvis, Skolarus and Murray. Nays – None.

C. Resolution No. 5 (Acknowledging the filing of the special assessment roll and scheduling the second hearing and directing the issuance of statutory notices). Moved by Jarvis, supported by Robertson, to approve resolution No. 5. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Jarvis, Skolarus and Murray. Nays – None.

4. Discussion of salary for the board of review members.

Moved by Skolarus, supported by Robertson, to approve an hourly rate of \$14.00 for Board of Review with a two-hour minimum. The motion carried unanimously.

Administrative Business:

Moved by Robertson, supported by Hunt, to approve for payment vouchers totaling \$156,685.13 as submitted. The motion carried unanimously.

Moved by McCririe, supported by Robertson, to approve the Minutes of the March 2, 1998 meeting of the board with the addition of the name of the third attorney who was present at the Executive Session. The corrected Minutes were voted and approved unanimously.

Standing Reports:

Moved by McCririe, supported by Jarvis, to approve a contract with Doug Coop for lawn maintenance at Lake Edgewood at \$70.00 per mowing and \$75.00 at Oak Pointe. The motion carried unanimously.

Moved by McCririe, supported by Ledford, to remand the rezoning petition for Pebble Creek back to the Planning Commission for further consideration. The motion carried unanimously.

Moved by McCririe, supported by Skolarus, to approve a resolution authorizing Heikkinen to take legal action to acquire an easement from Reuland Electric for improvement to Grand River Ave. The motion was voted and carried unanimously.

The regular meeting of the Genoa Township Board was adjourned at 7:50 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

(BA, LCP 03-25-98)

GENOA TOWNSHIP BOARD
Public Hearing & Regular Meeting
April 6, 1998
7:00 p.m.

AGENDA

Call to Order.

Pledge of Allegiance.

Approval of Agenda.

Call to the Public.

1. **Public Hearing** on the adoption of the roll for the Baetcke Lake Road Improvement Project.
2. **Presentation** by Piet Lindhout on the possible renovation of the Hall at 2980 Dorr Road as a future fire station.
3. **Presentation** by Daniel H. Bolda of CFP on a 401 (k) retirement plan.
4. **Request to rezone** property located at the northwest corner of Grand River and Golf Club from Office Service District to Neighborhood Service District to construct a proposed 14,700 square foot retail center in Section 06: Don Cortez, Buchanan.
5. **Request to rezone** from Low Density Residential to Suburban Residential, approximately 40 acres of property located on the north side of Hughes Road between Grand River and Golf Club Roads in Section 11: Chestnut Development, Boss Engineering, Jeanette Patterson.
6. **Request to rezone** from County Estate to Industrial approximately six acres, located at 7207 Grand River, Brighton, Section 14: Desine Engineering, Inc.
7. **Request for approval** of an investment policy for the Township.
8. **Request for approval** of an amendment to the Personnel Policy of the Township.
9. **Request for approval** of budget adjustments for the General Fund for fiscal 1997-98.

Administrative Business:

Correspondence.
Payment of Bills.
Approval of Minutes: February 16, 1998

Standing Reports:

Supervisor	Clerk	
Treasurer	Trustees	Attorney

Adjournment.

GENOA TOWNSHIP BOARD

Regular Meeting

April 20, 1998

MINUTES

The regular meeting of the Genoa Township Board was called to order by Supervisor Murray. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Robin Hunt, Jean Ledford, Gary McCririe, Craig Jarvis and Kathy Robertson. Also present were Mike Archinal, Township Manager and approximately ten persons in the audience.

Moved by Ledford, supported by Jarvis, to approve the Agenda with the deletion of items #2 and #5. The motion carried.

A call to the public was made with the following response: Charles Itsell – There has been no meeting of the Grand River Road project in 16 months. The contracts have been let and the bonds have been secured. What is the position of this project? Murray – At the first hearing the board voted to go forward with the project. There has been a delay in obtaining the necessary easements. A hearing on the Special Assessment District will be held once the bids are secured. Jurate Evans – What is the total cost and what property owners will need to participate since this is a state road? Murray – All phase I properties are still in the district. We will set a public hearing at the township after the bids have been received. We will not know the total cost of the project until that time.

1. Presentation and update on the OLHSA program by Judi Cowan.

Cowan – Genoa Township contains the second highest number of clients served by OLHSA. Senior ID pictures will be taken in the County Building on May 18 and 19 from 1:00 p.m. until 3:30 p.m. Cowan thanked the board for their commitment to OLHSA.

2. Deleted.

3. Request for approval of the impact assessment, (02-06-98) corresponding to a rezoning request from AG (Agricultural) to CE (Country Estate), of approximately 25 acres, located on Bauer Road, south of I-96 in Section 23: Mangino, Boss Engineering.

A. Disposition of impact assessment.

Moved by Skolarus, supported by Jarvis, to approve the impact assessment contingent upon permits being received from all county agencies. The motion carried unanimously.

B. Disposition of rezoning request.

Moved by McCririe, supported by Hunt, to approve the rezoning request as presented. The motion carried unanimously.

4. Request for Approval of resolutions for the Baetcke Lake Road Improvement Project.

A. Resolution No. 6 (confirming the special assessment roll).

Moved by Skolarus, supported by Robertson to confirm the special assessment roll. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Jarvis, Skolarus and Murray. Nays – None.

B. Resolution No. 7 (regarding the Baetcke Lake Association).

Moved by McCririe, supported by Jarvis, to approve resolution No. 7 as presented. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Jarvis, Skolarus and Murray. Nays – None.

5. Deleted.

6. Consideration of adoption of a resolution concerning On-site Septic Systems.

Moved by Skolarus, supported by Ledford, to table until the next regular meeting of the board. The motion carried.

7. Consideration of a request from Developers Diversified Realty Corporation for a credit for the supplemental tap-in fee for water use, Tim Todaro.

Moved by Robertson, supported by Jarvis, to continue to support the existing policy of the township and not refund any tap fees. The motion carried unanimously.

8. Consideration of proposed road improvement projects and authorization to execute said contracts as submitted by the Livingston County Road Commission, totaling \$154,308.17

Moved by Skolarus, supported by Jarvis, to approve the contracts as requested by the LCRC and authorize their execution for the following projects: Bauer \$45,000.00, Brighton Road I \$40,967.30, Brighton Road II- \$38,729.05, Mystic lake/Creek - \$8,932.62 and Timberview \$5,225.00. Further, to consider other small projects for the 1998-99 fiscal year construction projects. The motion carried unanimously.

9. Request for approval of resolutions related to the Grand Oaks Water project as submitted by Dykema Gossett.

A. Resolution No. 1 (reimbursement).

GENOA TOWNSHIP BOARD – Regular Meeting – April 20, 1998

Moved by McCririe, supported by Ledford, to approve the reimbursement resolution. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Jarvis, Skolarus and Murray. Nays – None.

B. Resolution No. 2 (to proceed with the project and directing the preparation of plans and cost estimates).

Moved by Jarvis, supported by Skolarus, to approve resolution no. 2. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Jarvis, Skolarus and Murray. Nays – None.

C. Resolution No. 3 (scheduling the first hearing and directing the issuance of statutory notices).

Moved by Robertson, supported by Jarvis, to approve resolution no. 3. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Hunt, Robertson, Jarvis, Skolarus and Murray. Nays – None.

Administrative Business:

Moved by Hunt, supported by Robertson, to approve for payment vouchers totaling \$250,298.86. The motion carried unanimously.

Moved by Robertson, supported by Jarvis, to approve the Minutes of the April 6, 1998 meeting as presented. The motion carried unanimously.

Moved by Jarvis, supported by Skolarus, to approve a three-year contract with SELCRA with an annual increase of 5% in funding. Further, to encourage other communities to adopt similar plans in an effort to alleviate the pressure of seeking funding for the recreation program each year, not knowing whether a community is going to participate. The motion carried unanimously.

The regular meeting for the Board was adjourned at 8:15 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

BA, LCP 04-29-98)

GENOA TOWNSHIP BOARD

Regular Meeting

May 4, 1998

7:00 p.m.

AGENDA

Call to Order.

Pledge of Allegiance.

Approval of Agenda.

Call to the Public.

1. **Request for approval** of the impact assessment (04-14-98) corresponding to a rezoning request from LDR (Low Density Residential) to UR-PUD (Urban Residential, Planned Unit Development), for Pebble Creek Village, approximately 51 acres, located off Hacker Road between Euler and Bendix in Section 13: Huntwood Development, Desine Engineering.
 - A. Disposition of impact assessment.
 - B. Disposition of rezoning request.

2. **Request for approval** of the impact assessment (01-08-98) corresponding to a rezoning request from AG (Agricultural) to LDR (Low Density Residential), for approximately 4 acres, located off Hubert Road, between Herbst and Grand River in Section 14: Dave Darby, Desine Engineering.
 - A. Disposition of impact assessment.
 - B. Disposition of rezoning request.

3. **Request for approval** of the impact assessment -(04-27-98) and special use permit, -corresponding to site plan (04-27-98) for a proposed 12,500 sq. ft. manufacturing building and a 3,500 sq. ft. office, located on Victory Drive in Grand Oaks West, Section 05: Providence Steel, Advantage Civil Engineering.
 - A. Disposition of special use permit.
 - B. Disposition of impact assessment.
 - C. Disposition of site plan.

4. **Request for approval** of the impact assessment (01-07-98) corresponding to site plan (04-01-98) for Northshore Woods, consisting of 30 single family lots on approximately 41 acres in Section 21: Northshore Development, Boss Engineering (David LeClair).
5. **Request for approval** of the impact assessment (01-07-98) corresponding to site plan (03-31-98) for Northshore Bluffs, consisting of eight detached condominium units on 9.8 acres in Section 21: Northshore Development, Boss Engineering (David LeClair).
6. **Request** for approval of the impact assessment (04-23-98) and corresponding site plan (04-27-98) for a proposed 7000 square foot auto retail store located at 2649 E. Grand River Ave., between Chilson and Maple Roads in Section 06: Autozone, Cei Engineering.
7. **Request for authorization** to execute a proposed Road Improvement Agreement and the Complaint, Motion for Summary Disposition, Brief in Support of Motion for Summary Disposition and Declaratory Judgment as requested by Heikkinen.
8. **Consideration** of adoption of a resolution concerning On-site Septic Systems.
9. **Consideration** of additional road improvement projects and authorization to execute said contracts with the Livingston County Road Commission.
10. **Consideration** of a recommendation from the administrative committee on pay scale for secretarial staff.
11. **Review and approval** of the General Fund Budgets:
 - A. Work Sheet for fiscal 1998-99.
 - B. Amended budget for fiscal 1997-98.
12. **Request for approval** of an Investment policy as recommended by Heikkinen.

Administrative Business:

Correspondence.
Payment of Bills.
Approval of Minutes: April 20, 1998.

Standing Reports:

Supervisor	Clerk	Manager
Treasurer	Trustees	Attorney

Adjournment.

GENOA TOWNSHIP BOARD

Regular Meeting

May 4, 1998

MINUTES

A regular meeting of the Genoa Township Board was called to order by Supervisor Murray at 7:00 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Robin Hunt, Jean Ledford, Gary McCririe, Kathy Robertson and Craig Jarvis. Also present were Rick Heikkinen, Township Attorney; Mike Archinal, Township Manager; and five persons in the audience.

Moved by Jarvis, supported by Robertson, to approve the Agenda with the tabling of items Pebble Creek, Dave Darby and Autozone. The motion carried.

A Call to the Public was made with no response.

1. **Request for authorization** to execute a proposed Road Improvement Agreement with Northshore as requested by Heikkinen.

Moved by Robertson, supported by McCririe, to authorize the execution of the Road Improvement Agreement by the Supervisor and Clerk. The motion carried unanimously.

2. **Request for approval** of an Investment Policy for the Township as recommended by Heikkinen.

Moved by Hunt, supported by Skolarus, to approve the Investment Policy as recommended. The motion carried unanimously.

3. **Request for approval** of the impact assessment -(04-27-98) and special use permit, - corresponding to site plan (04-27-98) for a proposed 12,500 sq. ft. manufacturing building and a 3,500 sq. ft. office, located on Victory Drive in Grand Oaks West, Section 05: Providence Steel, Advantage Civil Engineering.

A. Disposition of special use permit.

Moved by McCririe, supported by Jarvis, to approve the special use permit with the same conditions as outlined in the 04-13-98 Planning Commission Minutes. Further, the maximum height of materials to be stored out doors will be 14 feet with all outdoor storage confined to the gravel area as designated on the plan. The motion was voted and carried unanimously.

B. Disposition of impact assessment.

Moved by Robertson, supported by Hunt, to approve the impact assessment dated 04-27-98 with the following conditions: The list of hazardous materials attached to Form B of the application shall be included and shall be provided to the Howell Fire Department. An additional statement to be included: All appropriate sound abatement procedures shall be implemented whenever possible so noise shall not be offensive to adjoining property owners. The motion carried unanimously.

7. **Consideration** of additional road improvement projects and authorization to execute said contracts with the Livingston County Road Commission.

Moved by Jarvis, supported by McCririe, to table until the next regular meeting of the board. The motion carried unanimously.

8. **Consideration** of a recommendation from the administrative committee on pay scale for secretarial staff.

Moved by McCririe, supported by Jarvis, to approve the pay scale for the secretarial staff as recommended. The motion carried unanimously.

9. **Review and approval** of the General Fund Budgets:

A. Work Sheet for fiscal 1998-99.

The work sheet was reviewed with no formal action taken by the board.

B. Amended budget for fiscal 1997-98.

Moved by Robertson, supported by Hunt, to approve the amended budget as presented. The motion carried unanimously.

Administrative Business:

Moved by Hunt, supported by Ledford, to approve for payment vouchers totaling \$77,620.17. The motion carried.

Moved by McCririe, supported by Robertson, to approve the Minutes for the April 20, 1998 regular meeting as submitted. The motion carried.

Moved by Robertson, supported by McCririe, to reject any consideration of a well/fountain at Oak Pointe. The motion was voted and carried unanimously.

The regular meeting of the board was adjourned at 8:30 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

(BA, LCP 05-13-98)

C. Disposition of site plan.

Moved by Skolarus, supported by Jarvis, to approve the site plan with the following conditions:

- Outdoor storage shall be confined to the rear area and designated “outdoor Storage” with a maximum height of 14’.
- When the gravel storage area is paved, curbing will be required around the entire area. (It is recommended to the Zoning Board of Appeals that this variance be looked upon favorably.)
- The township engineers’ review and approval of all plans and specifications.
- The petitioner agrees to provide landscaping as provided in the planners’ letter dated 03-25-98, under Section A, specifically points 9, 10, and 11, which stipulates that hedge rows shall be evergreens instead of a berm between the curb and utility easement. This landscape plan will be completed to the satisfaction of the township planner.

The motion carried unanimously.

4. **Request for approval** of the impact assessment (01-07-98) corresponding to site plan (04-01-98) for Northshore Woods, consisting of 30 single family lots on approximately 41 acres in Section 21: Northshore Development, Boss Engineering (David LeClair).

Moved by McCririe, supported by Ledford, to approve the impact assessment with the following conditions:

- The private road will be 26’ back to back.
- The private shared driveway will be 16’ back to back.
- Water and sewer service will be extended to this site.
- Township engineer review and approval of all plans and specifications.
- Any references on any plans for homes located on the peninsula property to the east of this site shall be specifically excluded and removed.
- The master deed and bylaws to be approved by the Township attorney.

The motion carried unanimously.

5. **Request for approval** of the impact assessment (01-07-98) corresponding to site plan (03-31-98) for Northshore Bluffs, consisting of eight detached condominium units on 9.8 acres in Section 21: Northshore Development, Boss Engineering (David LeClair).

Moved by Skolarus, supported by McCririe, to approve the impact assessment with the following contingencies:

- Review and approval of all plans and specifications by the township engineer.
- Landscaping shown on the common landscape plan for Northshore Woods and Northshore Bluffs shall be installed at the time of the construction of this phase.
- Water and sewer service shall be extended to this site.

The motion carried unanimously.

6. **Consideration** of adoption of a resolution concerning On-site Septic Systems.

Moved by Skolarus, supported by Hunt, to adopt the resolution as submitted. The motion carried unanimously.

GENOA TOWNSHIP BOARD
Public Hearing & Regular Meeting
May 18, 1998
7:00 p.m.

AGENDA

Call to Order.

Pledge of Allegiance.

Approval of Agenda.

Call to the Public.

1. **Public Hearing** on the Grand Oaks Industrial Park water improvement project and the special assessment district.
 - A. Call to property owners.
 - B. Call to the public.
 - C. Resolution No. 4 (approving the project details and directing the preparation of the special assessment roll).

2. **Request for approval** of the impact assessment (01-08-98) corresponding to a rezoning request from AG (Agricultural) to LDR (Low Density Residential), for approximately 4 acres, located off Hubert Road, between Herbst and Grand River in Section 14: Dave Darby, Desine Engineering. (Please pull related materials from your May 4, 1998 board packet.)
 - A. Disposition of impact assessment.
 - B. Disposition of rezoning request.

3. **Request for tentative approval** of the preliminary plat and impact assessment for a proposed seven unit development located north of Brighton Road on 10.2 acres in Section 25: Warden Lake Woods, Boss Engineering.
 - A. Disposition of impact assessment.
 - B. Disposition of tentative preliminary plat.

4. **Consideration** of additional road improvement projects and authorization to execute said contracts with the Livingston County Road Commission.

5. **Review** of costs related to the new township hall as recommended by the Administrative Committee:

- A. Telephone installation and equipment proposal.
- B. Cable installation for computer installation.
- C. Furniture for the new township hall.

- 6. Request for approval** of a contract for a part-time utility meter reader as recommended by the Administrative Committee.

Administrative Business:

Correspondence.
Payment of Bills.
Approval of Minutes: May 4, 1998.

Standing Reports:

Supervisor	Clerk	Manager
Treasurer	Trustees	Attorney

Adjournment.

GENOA TOWNSHIP BOARD
Public Hearing & Regular Meeting
May 18, 1998

MINUTES

A regular meeting of the Genoa Township Board was called to order by Supervisor Murray at 7:00 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Jean Ledford, Gary McCririe, Kathy Robertson and Craig Jarvis. Also present were Mike Archinal, Township Manager and approximately 20 persons in the audience.

Moved by Robertson, supported by Jarvis, to approve the agenda with the addition of a resolution related to the Grand Oaks Industrial Park water improvement project, the deletion of item 4, and approval of a pay scale under item 6. The amended agenda was approved unanimously.

A call to the public was made with no response.

1. Public Hearing on the Grand Oaks Industrial Park water improvement project and the special assessment district.

Jeff Brown of McNamee Porter and Seeley presented the project, which consisted of 40 parcels within the district at an estimated cost of \$580,000.00

A. Call to property owners was made with the following response:

Jim Hall – I sent a letter in opposition to the project. Who asked for the water? Murray – Property owners within the district have asked for water. Hall – I am concerned with water quality. We ship out thousands of gallons of water daily. We would now need to pass that additional cost onto our customers. Murray – You would not have to hook up to the water, but you would have to pay the assessment. Hall – When sewers were installed the property was never returned to its original state. Murray – The water line would be on the other side of the street. We do the best we can to restore impacted properties to their original condition. Terry Brady – Can we use our existing well for irrigation? Murray – The County frowns on that but the township does not have a problem. Jim Hines – We are happy with our well water the way that it is and we can't afford this project. Murray – The cost would be about \$14,000.00 and that would be spread over twenty years at about 5 1/2%. Joe Gorash – Has a survey been done with the Fire Dept. to see if we really need water for fire protection? Murray – it was at the request of our property owners that this project is going forward. Stan Breshwith – Please explain the process to go forward with this project. Murray advised the property owner of the process under Act 188.

B. Call to the public was made with no response.

C. Resolution No. 4 (approving the project details and directing the preparation of the special assessment roll).

Moved by McCririe, supported by Jarvis, to approve Resolution No. 4. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Robertson, Jarvis, Skolarus and Murray. Nays – None. Absent – Hunt.

2. Request for approval of the impact assessment (01-08-98) corresponding to a rezoning request from AG (Agricultural) to LDR (Low Density Residential), for approximately 4 acres, located off Hubert Road, between Herbst and Grand River in Section 14: Dave Darby, Desine Engineering. (Please pull related materials from your May 4, 1998 board packet.)

A. Disposition of impact assessment.

Moved by Robertson, supported by Jarvis, to approve the impact assessment dated 01-08-98 as presented. The motion carried unanimously.

B. Disposition of rezoning request.

Moved by McCririe, supported by Robertson, to approve the rezoning as proposed. The motion carried unanimously.

3. Request for tentative approval of the preliminary plat and impact assessment for a proposed seven unit development located north of Brighton Road on 10.2 acres in Section 25: Warden Lake Woods, Boss Engineering.

A. Disposition of impact assessment.

Moved by McCririe, supported by Ledford, to approve the impact assessment dated 04-07-98 as presented. The motion carried unanimously.

B. Disposition of tentative preliminary plat.

Moved by Skolarus, supported by Jarvis, to grant tentative approval of the preliminary plat conditional upon the zoning administrator and township planners review of the lot configuration for lot #1 to establish the proper amount of upland necessary to conform to the zoning ordinance. The motion carried unanimously.

4. Consideration of additional road improvement projects and authorization to execute said contracts with the Livingston County Road Commission.

Deleted from the Agenda.

5. Review of costs related to the new township hall as recommended by the Administrative Committee:

A. Telephone and cable installation and equipment proposal.

GENOA TOWNSHIP BOARD – Regular Meeting – May 18, 1998

B. Call to the public was made with no response.

C. Resolution No. 4 (approving the project details and directing the preparation of the special assessment roll).

Moved by McCririe, supported by Jarvis, to approve Resolution No. 4. The motion carried by roll call vote as follows: Ayes – Ledford, McCririe, Robertson, Jarvis, Skolarus and Murray. Nays – None. Absent – Hunt.

2. **Request for approval** of the impact assessment (01-08-98) corresponding to a rezoning request from AG (Agricultural) to LDR (Low Density Residential), for approximately 4 acres, located off Hubert Road, between Herbst and Grand River in Section 14: Dave Darby, Desine Engineering. (Please pull related materials from your May 4, 1998 board packet.)

A. Disposition of impact assessment.

Moved by Robertson, supported by Jarvis, to approve the impact assessment dated 01-08-98 as presented. The motion carried unanimously.

B. Disposition of rezoning request.

Moved by McCririe, supported by Robertson, to approve the rezoning as proposed. The motion carried unanimously.

3. **Request for tentative approval** of the preliminary plat and impact assessment for a proposed seven unit development located north of Brighton Road on 10.2 acres in Section 25: Warden Lake Woods, Boss Engineering.

A. Disposition of impact assessment.

Moved by McCririe, supported by Ledford, to approve the impact assessment dated 04-07-98 as presented. The motion carried unanimously.

B. Disposition of tentative preliminary plat.

Moved by Skolarus, supported by Jarvis, to grant tentative approval of the preliminary plat conditional upon the zoning administrator and township planners review of the lot configuration for lot #1 to establish the proper amount of upland necessary to conform to the zoning ordinance. The motion carried unanimously.

4. **Consideration** of additional road improvement projects and authorization to execute said contracts with the Livingston County Road Commission.

Deleted from the Agenda.

5. **Review** of costs related to the new township hall as recommended by the Administrative Committee:

A. Telephone and cable installation and equipment proposal.

Moved by McCririe, supported by Robertson, to approve \$38,000.00 for the new township hall as requested by the administrative committee. The motion carried unanimously.

B. Furniture for the new township hall.

Moved by McCririe, supported by Jarvis, to approve \$135,000.00 for the purchase of furniture for the new township hall as recommended by the administrative committee. The motion carried unanimously.

- 6. Request for approval** of a contract for a part-time utility meter reader as recommended by the Administrative Committee and related pay scale for the ordinance enforcement/utility officer.

Moved by Jarvis, supported by McCririe, to approve a contract with Matt Miller as a part time utility reader at as starting pay of \$11.40 per hour without additional benefits. The motion carried unanimously. Moved by McCririe, supported by Skolarus, to approve the new pay scale with a starting salary of \$11.40 effective July 1, 1998. The motion carried unanimously.

Administrative Business:

Moved by McCririe, supported by Skolarus, to request the Clerk to correspond with the Road Commission concerning the correspondence received from Chemung Hills Country Club. The motion carried.

Moved by Robertson, supported by Ledford, to approve for payment vouchers totaling \$129,773.26. The motion carried.

Moved by McCririe, supported by Robertson, to accept the Minutes of the May 5, 1998. The motion carried.

Moved by Robertson, supported by Ledford, to approve the temporary employment for 12 hours a week for the six weeks prior to the August Primary for assistance in the clerks office with the processing of absent voter ballots and restoration of the Qualified Voter File with the State of Michigan. The motion carried.

The regular meeting of the Township Board was adjourned at 9:05 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

GENOA TOWNSHIP
REGULAR BOARD MEETING

JUNE 1, 1998

MEETING CANCELLED DUE TO LACK OF AGENDA ITEMS

GENOA TOWNSHIP BOARD
Public Hearing & Regular Meeting
June 15, 1998
7:00 p.m.

AGENDA

Call to Order.

Pledge of Allegiance.

Approval of Agenda.

Call to the Public.

1. **Presentation and Public Hearing** on the budget for the General Fund for fiscal 1998-99.
 - A. Call to the public.
 - B. Disposition of 1998-99 salaries for elected officials.
 - C. Disposition 1998-99 General Fund Budget.

2. **Request to rezone** from LDR/SR (low density residential, suburban residential) to UR (urban residential), approximately 51 acres located off Hacker Road between Euler and Bendix in Section 13, for Pebble Creek Village: Huntwood Development, Desine Engineering. (Please pull related materials from your board packet of May 4, 1998.)
 - A. Disposition of impact assessment.
 - B. Disposition of rezoning request.

3. **Request for approval** of the impact assessment (06-09-98), corresponding to site plan (05-01-98) for a proposed development consisting of 51 single family homes on 40 acres, located off Hughes Road in Section 11: Forest Ponds; Chestnut Development, Boss Engineering (David LeClair).

4. **Request for approval** of the impact assessment (06-09-98), corresponding to site plan (06-09-98) for a proposed development of 121 single family homes on 219 acres, located off Hughes Road in Sections 2, 3, & 10: Chemung Forest; Boss Engineering (David LeClair).

5. **Request for approval** of a special use permit, corresponding to impact assessment (05-04-98) and site plan (06-09-98) for a proposed 16,600 sq. ft. plastics molding company, located in Gentech Industrial Park in Section 08: Three 60 Co.; Brivar Construction.

GENOA TOWNSHIP BOARD – Regular Meeting – June 15, 1998

- A. Disposition of Special Use Permit.
 - B. Disposition of impact assessment.
 - C. Disposition of site plan.
6. **Request for approval** of the impact assessment (06-11-98), corresponding to site plan (05-15-98) for a proposed 7,000 sq. ft. auto retail store located at 2649 E. Grand River between Chilson and Maple Roads in Section 06: Autozone, CEI Engineering.
 7. **Discussion of a request** to enter into a Right-of Way Agreement to hang a single, non-metallic fiber cable on existing Detroit Edison utility poles: Phone Michigan, Jeffrey C. Snyder, Director of Market Development.
 8. **Request for approval** of the purchase of three Pentium II Computer Workstations for the Assessor's Office as requested by Archinal.
 9. **Request for approval** of amendments to the General Fund Budget for fiscal year 1997-98.
 10. **Request for approval** of other budgets related to the operation at Genoa Township.
 - A. Liquor Law Enforcement.
 - B. Road Improvement Fund.
 - C. Debt Service Funds.
 11. **Request for approval** of an adjustment to the water and sewer rates for Oak Pointe, Lake Edgewood and Pine Creek as recommended by the Administrative Committee.
 12. **Review of Correspondence** from Brian Jonckheere, Livingston County Drain Commissioner, requesting approval of a resolution authorizing the Drain Office to spend additional funds for the Mystic Pines Drain with such additional cost to be spread through a special assessment district to the benefited parcels.

Administrative Business:

Correspondence.
Payment of Bills.
Approval of Minutes: May 18, 1998.

Standing Reports:

Supervisor	Clerk	Manager
Treasurer	Trustees	Attorney

Adjournment.

GENOA TOWNSHIP BOARD
Public Hearing & Regular Meeting
June 15, 1998

MINUTES

A public hearing and regular meeting of the Genoa Township board was called to order by Supervisor Murray at 7:00 p.m. at the Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Robert Murray, Paulette Skolarus, Robin Hunt, Gary McCrie, Kathy Robertson, Jean Ledford and Craig Jarvis. Also present were Mike Archinal, Township Manager; Rick Heikkinen, Township Attorney; and approximately ten persons in the audience.

Moved by Robertson, supported by McCrie, to approve the Agenda as presented. The motion carried.

A call to the public was made with no response.

1. Presentation and Public Hearing on the budget for the General Fund for fiscal 1998-99.

The General Fund Budget was presented. A call to the public was made with no response.

Moved by Robertson, supported by Jarvis, to approve the following salaries for elected officials: Supervisor \$32,000.00, Clerk \$30,500.00, Treasurer \$30,500.00. The motion carried unanimously.

Moved by McCrie, supported by Robertson, to approve the Budget for the 1998-99 fiscal year as presented with minor changes. An updated budget with the changes discussed will be provided to all board members. The balanced budget for the General fund totals \$4,035,550.00. The motion carried unanimously.

2. Request to rezone from LDR/SR (low density residential, suburban residential) to UR (urban residential), approximately 51 acres located off Hacker Road between Euler and Bendix in Section 13, for Pebble Creek Village: Huntwood Development, Desine Engineering. (Please pull related materials from your board packet of May 4, 1998.)

A. Disposition of impact assessment.

Moved by Robertson, supported by Hunt, to approve the impact assessment dated 04-14-98 as presented. The motion carried unanimously.

B. Disposition of rezoning request.

Moved by McCririe, supported by Robertson, to approve the rezoning request as submitted. The motion carried unanimously.

- 3. Request for approval** of the impact assessment (06-09-98), corresponding to preliminary site plan (05-01-98) for a proposed development consisting of 51 single family homes on 40 acres, located off Hughes Road in Section 11: Forest Ponds; Chestnut Development, Boss Engineering (Jeanette Peterson).

Moved by Skolarus, supported by McCririe, to approve the impact assessment for Forest Ponds with the following conditions:

- The township engineer review and approval of all plans and specifications.
- DNR & DEQ approval and resolution as to the drainage from the development under Hughes Road to Lake Chemung.
- All perimeter lots shall contain a 30' preservation easement calling for that area to remain in its natural state.
- Blue Herron Drive as shown must connect to the development to the west and have satisfactory access agreements and easements that are satisfactory to the Township Attorney.
- 70' setbacks will be provided from the ponds unless the township planners approve 60'.
- State and county approvals from the following agencies: MDEQ (Wetland Delineation and Approval); Livingston County Drain Commission, Livingston County Road Commission and Livingston County Health Dept. will be provided prior to any review by the Township Planning Commission. NOTE: The Township has serious concerns about the unregulated wetlands in this area and future drainage.

The motion carried unanimously.

- 4. Request for approval** of the impact assessment (06-09-98), corresponding to preliminary site plan (06-09-98) for a proposed development of 121 single family homes on 219 acres, located off Hughes Road in Sections 2, 3, & 10: Chemung Forest; Boss Engineering (Jeanette Peterson).

Moved by Skolarus, supported by Jarvis, to approve the impact assessment for Chemung Forest with the following conditions:

- Township engineer review and approval of all plans and specifications with emphasis on drainage.
- The grading on the site will be the minimum necessary to accommodate the building envelopes.
- A road connection to Forest Ponds shall be provided for the necessary easements and access agreements satisfactory to the township attorney and the LCRC.
- No street lighting will be provided on the site.
- Sidewalks shall be provided along with the walkways satisfactory to the township Planning Commission and Board.
- The petitioner shall provide conservation easements over the perimeter open spaces as depicted on the plan.

GENOA TOWNSHIP BOARD – Regular Meeting – June 15, 1998

- The plan shall delineate school district boundaries, placing entire parcels either within one or the other district.
- Note #23 on the plan shall read “Lots 51 & 52”.
- A PUD agreement will be submitted to the township attorney for review and approval.
- State and county approvals from the following agencies: MDEQ (Wetland Delineation and Approval); Livingston County Drain Commission, Livingston County Road Commission and Livingston County Health Dept. will be provided prior to review by the Township Planning Commission. NOTE: The Township has serious concerns about the unregulated wetlands in this area and future drainage.
- The completed hydrogeologic study will be provided for the next review.
- All items included in Strader’s 04-27-98 letter will be addressed.

The motion carried unanimously.

- 5. Request for approval** of a special use permit, corresponding to impact assessment (05-04-98) and site plan (06-09-98) for a proposed 16,600 sq. ft. plastics molding company, located in Gentech Industrial Park in Section 08: Three 60 Co.; Brivar Construction.

A. Disposition of Special Use Permit.

Moved by McCririe, supported by Jarvis, to approve the Special Use Permit for Three 60 Co. as requested. The motion carried unanimously.

B. Disposition of impact assessment.

Moved by Hunt, supported by Robertson, to approve the impact assessment dated 05-04-98 as submitted. The motion carried unanimously.

C. Disposition of site plan.

Moved by McCririe, supported by Robertson, to approve the site plan dated 06-09-98 with the following conditions:

- Township engineer review and approval of the plans and specifications.
- Light fixtures for the exterior of the building shall be reviewed and approved by the township planner.
- The petitioner shall provide a letter from the County Drain Commission approving the drainage plan.
- The petitioner agrees to cooperate with township staff and board in providing necessary water easements for the possible installation of water to and over the site.
- Review of the operation by the Howell Fire Dept.

The motion carried unanimously.

- 6. Request for approval** of the impact assessment (06-11-98), corresponding to site plan (05-15-98) for a proposed 7,000 sq. ft. auto retail store located at 2649 E. Grand River between Chilson and Maple Roads in Section 06: Autozone, CEI Engineering.

Moved by Jarvis, supported by Ledford, to approve the impact assessment for Autozone with the following conditions:

- Township engineer review and approval of all plans and specifications.
- Access agreements and easements for both driveways satisfactory to the township attorney will be submitted prior to the issuance of a land use permit.
- A color sample of the brick that is earth tone will be provided to the township manager.

The motion carried unanimously.

7. **Discussion of a request** to enter into a Right-of Way Agreement to hang a single, non-metallic fiber cable on existing Detroit Edison utility poles: Phone Michigan, Jeffrey C. Snyder, Director of Market Development.

Moved by McCririe, supported by Robertson, to table until the township manager reviews the application with other local communities. The motion carried.

8. **Request for approval** of the purchase of three Pentium II Computer Workstations for the Assessor's Office as requested by Archinal.

Moved by McCririe, supported by Skolarus, to approve the purchase of computer equipment as requested by the assessor's office at a cost of \$7,350.00. The motion carried unanimously.

9. **Request for approval** of amendments to the General Fund Budget for fiscal year 1997-98.

Moved by Hunt, supported by Robertson, to approve the amendments to the General Fund Budget as discussed. The motion carried unanimously.

10. **Request for approval** of other budgets related to the operation at Genoa Township.

A. Liquor Law Enforcement.

Moved by Jarvis, supported by Robertson, to approve the budget as submitted. The motion carried unanimously.

B. Road Improvement Fund.

Moved by Robertson, supported by Jarvis, to approve the budget as submitted. The motion carried unanimously.

C. Debt Service Funds.

Moved by McCririe, supported by Jarvis, to approve the budgets numbered 854, 855, 856, 857, 860, 861, 862, 863, 864, 865, 866, 867 & 868. The motion carried unanimously.

11. **Request for approval** of an adjustment to the water and sewer rates for Oak Pointe, Lake Edgewood and Pine Creek as recommended by the Administrative Committee.

Moved by Skolarus, supported by Robertson, to approve the water and sewer rates as recommended. The motion carried unanimously.

12. Review of Correspondence from Brian Jonckheere, Livingston County Drain Commissioner, requesting approval of a resolution authorizing the Drain Office to spend additional funds for the Mystic Pines Drain with such additional cost to be spread through a special assessment district to the benefited parcels.

Moved by Hunt, supported by Ledford, to approve the resolution as requested by the Drain Office. The motion carried unanimously.

Administrative Business:

Moved by Robertson, supported by Hunt, to approve for payment vouchers totaling \$200,517.14. The motion carried unanimously.

Moved by McCririe, supported by Jarvis, to approve the Minutes of the May 18, 1998 regular meeting as presented. The motion carried unanimously.

Moved by Jarvis, supported by McCririe, to approve the settlement of the Alan Keeling Case by authorizing a division of the Keeling Parcel with the easterly parcel to the 1.15 acres in area and having access off Hacker Road. The motion carried

The regular meeting of the Genoa Township Board was adjourned at 9:20 p.m.

Respectfully submitted,



Paulette A. Skolarus
Genoa Township Clerk

(BA, LCP 06-24-98)