

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

~~March 23, 2023~~ March 20, 2023

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Jean Ledford, Terry Croft, Diana Lowe, Robin Hunt, Paulette Skolarus, and Jim Mortensen. Also present were Township Manager Kelly VanMarter, Township Attorney Joe Seward and 19 persons in the audience.

The Pledge of Allegiance was recited.

The call to the public was opened at 6:31 pm with no response.

Approval of Consent Agenda:

Mr. Mortensen requested to have Item #1 moved to the Regular Agenda. Ms. Ledford requested to have Item #2 moved to the Regular Agenda.

Moved by Mortensen, supported by Ledford, to move Agenda Items #1 and #2 to the Regular Agenda. **The motion carried unanimously.**

Regular Agenda

Moved by Lowe, supported by Hunt, to approve the Regular Agenda as amended. **The motion carried unanimously.**

1. Payment of Bills: March 20, 2023

Mr. Mortensen noted that the last date of payments is March 9. Payments made after that date should be included in this approval. Ms. Hunt said no checks were cut last week due to staff vacations.

Mr. Croft questioned the \$359.75 payment to Gordon Foods. Ms. VanMarter believes it is office, kitchen, and cleaning supplies; however, she will advise The Board of the exact purchase.

Moved by Mortensen, seconded by Lowe, to approve the Payment of Bills: March 20, 2023. **The motion carried unanimously.**

2. Request to approve March 6, 2023 regular meeting minutes

The Board discussed Ms. Ledford's questions and it was determined that the minutes were correct.

Moved by Hunt, supported by Ledford, to approve the March 6, 2023 regular meeting minutes as presented. **The motion carried unanimously.**

3. Public Hearing on the proposed Special Assessment Roll for the East and West Crooked Lakes Aquatic Weed Control Program (Summer 2023).
 - A. Call to the Property Owners
 - B. Call to the Public

The call to the property owners was opened at 6:39 pm with no response.

The call to the public was opened at 6:39 pm with no response.

4. Request for approval of **Resolution #5** Confirming the Special Assessment Roll for the East and West Crooked Lakes Aquatic Weed Control Project and Special Assessment District (Summer 2023). (Roll Call)

Moved by Lowe, supported by Skolarus, to approve Resolution #5 Confirming the Special Assessment Roll for the East and West Crooked Lakes Aquatic Weed Control Project and Special Assessment District (Summer 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

5. Public Hearing on the proposed Lake Chemung Aquatic Weed Control Special Assessment District (Winter 2023).
 - A. Call to the Property Owners
 - B. Call to the Public

The call to the property owners was opened at 6:42 pm.

Ms. Michelle Kreutzberg questioned what is different this year from previous years. Supervisor Rogers advised that the vendor is new. Ms. VanMarter noted the cost has been reduced.

Mr. Robert Lay, who lives on Lake Chemung, asked if more can be done, such as dredging of the lake. When the weeds are cut, they blow into his end of the lake. The storm drain also puts a lot of silt in his area of the lake.

Supervisor Rogers stated the Township is only responsible for making the payments to the contractor. Any issue regarding the treatment should be addressed with the contractor or the homeowner's association.

Mr. Ty Cole of 1113 North Oak is the president of the homeowners association. He requested that any residents who have concerns should reach out to the board.

Mr. Dave Picket of 1017 Sunrise Park is in favor of the Township Board adopting this motion. He thanked the homeowner's association for their work in finding a new vendor.

Mr. Matt Ikle would like clarification that there will be no checks written to the association. Ms. VanMarter stated no.

The call to the property owners was closed at 6:51 pm.

The call to the public was opened at 6:51 pm with no response.

Ms. VanMarter stated that an email in support of the project was received from Lyn and Leon Hewitt of 837 Sunrise Park Street.

6. Request for approval of **Resolution #3** Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Lake Chemung Aquatic Weed Control Special Assessment Project (Winter 2023). (Roll Call)

Moved by Skolarus, supported by Mortensen, to approve Resolution #3 approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Lake Chemung Aquatic Weed Control Special Assessment Project (Winter 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

7. Request for approval of **Resolution #4** Acknowledging the filing of the Special Assessment roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices for the Lake Chemung Aquatic Weed Control Special Assessment Project (Winter 2023). (Roll Call)

Moved by Ledford, supported by Croft, to approve Resolution #4 acknowledging the filing of the Special Assessment roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices for the Lake Chemung Aquatic Weed Control Special Assessment Project (Winter 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

8. Request for approval of **Resolution #1** to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Pine Creek Ridge Road Improvement Special Assessment Project (Summer 2023). (Roll Call)

Ms. VanMarter provided a summary of this project. She has been working with the Pine Creek Association on this project. Homeowners representing over fifty percent of property and frontage have signed the petition. There is a considerable cost for this project so the Township will be issuing bonds to fund the work.

Moved by Lowe, supported by Hunt, to approve Resolution #1 to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Pine Creek Ridge Road Improvement Special Assessment Project (Summer 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

9. Request for approval of **Resolution #2** to Approve the Project, Schedule the First Hearing, and Direct Issuance of Statutory Notices for the Pine Creek Ridge Road Improvement Special Assessment Project (Summer 2023). (Roll Call)

Mr. Mortensen noted that the word “expense” should be changed to “expend” and “Therefore” is spelled incorrectly on the first page of the Resolution

Moved by Ledford, supported by Lowe, to approve Resolution #2 to Approve the Project, Schedule the First Hearing, and Direct Issuance of Statutory Notices for the Pine Creek Ridge Road Improvement Special Assessment Project (Summer 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

10. Request for approval of **Ordinance 230320** to Adopt an Ordinance of Moratorium on the Submission, Review and Issuance of Applications, Permits, Licenses, or Approvals for any Construction or Installation of Ground-mounted Solar Energy Collectors and/or Commercial Solar Energy Systems and to Petition the Planning Commission to Initiate Zoning Ordinance Amendments (Roll Call)

Moved by Hunt, supported by Skolarus to approve and adopt Ordinance No. 230320 to impose a moratorium on the Submission, Review and Issuance of Applications, Permits, Licenses, or approvals for any Construction or Installation of Ground-mounted Solar Energy Collectors and/or Commercial Solar Energy Systems and to Petition the Planning Commission to Initiate Zoning Ordinance Amendments.(Roll Call). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

11. Request for approval of year end budget amendments for Fiscal Year 2022/2023 involving budget fund numbers: 101, 202, 208, 212, 249, 401, and 464. (Roll Call)

Ms. VanMarter noted that one reason why the wages and salaries line items are over budget on this report is because they forgot to journal out the wages and salaries that were paid in the former fiscal year so those dollar amounts will be decreased once those journal entries occur.

Moved by Lowe, supported by Mortensen, to approve the budget amendments to the Fiscal Year 2022/2023 Budget affecting Funds 101, 202, 208, 212, 249, 401, and 464. (Roll Call). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

Member Discussion

Ms. VanMarter stated construction of the Senior Survivor Park will begin soon.

Adjournment

Moved by Ledford, supported by Mortensen, to adjourn the meeting at 7:10 pm. **The motion carried unanimously.**

Genoa Charter Township Board Meeting

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Approved Minutes

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved:

Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township