

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
October 3, 2022**

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jean Ledford, Terry Croft, Jim Mortensen, Diana Lowe and Robin Hunt. Also present were Township Manager Michael Archinal, Kelly VanMarter, Planning Director / Asst. Township Manager, and Township Attorney Joe Seward, and three persons in the audience.

The Pledge of Allegiance was recited.

The call to the public was opened at 6:31 pm.

State Senator Lana Theis presented Mike Archinal with a Tribute from the State of Michigan. She thanked him for his service and dedication to the Township.

The call to the public was closed at 6:33 p.m.

Consent Agenda

Moved by Ledford, supported by Lowe, to approve the Consent Agenda as presented. **The motion carried unanimously.**

1. Payment of Bills: October 3, 2022
2. Request to approve Minutes: September 19, 2022
3. Request to amend FY 2022/2023 budget as recommended by the Election Commission.
4. A. Request to approve a proposal from DeBottis for Township Hall parking lot resealing and restriping in the amount of \$21,290.

B. Request to amend the FY 2022/2023 Budget, zeroing line item Township LED monument sign 249-265-981-003 and adding line item 249-265-981-007 in the amount of \$21, 290.

Regular Agenda

Moved by Lowe, seconded by Croft, to approve the Regular Agenda as presented. **The motion carried unanimously.**

5. Request to amend the Township's personnel manual by compensating employees receiving a car allowance at 35% of the prevailing IRS mileage rate for eligible expenses.

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Approved Minutes

Mr. Archinal stated they reviewed the personnel manual and are recommending that mileage expenses be 35 percent of the IRS mileage rate if an employee is receiving a car allowance.

Mr. Mortensen would like it to be clarified that the mileage reimbursement starts after a trip of 50 miles.

Moved by Mortensen, supported by Lowe, to amend the Township's personnel manual by compensating employees receiving a car allowance at 35 percent of the prevailing IRS mileage rate for eligible expenses beginning with a one-way trip of 50 miles. **The motion carried unanimously.**

6. Request to modify the Township's participation in the subdivision roads special assessments from 25% or \$1,000 per home (whichever is less) to 25% or \$1,500 per home.

Mr. Archinal stated they reviewed the policy and made changes. The fund that is used for these expenses has sufficient funds currently and this program was first enacted in 2004.

Mr. Mortensen noted that when the Township pays for these types of projects, bonding is usually done and interest rates are increasing. Mr. Archinal stated there are some upcoming projects that are able to be funded with money that the Township currently has and noted that each of these SAD's are approved by the Board on a case-by-case basis.

Ms. Skolarus stated this is a very generous program. Supervisor Rogers stated this is an existing policy and what is being requested is to adjust it slightly by increasing the per parcel expense from \$1,000 to \$1,500. Ms. Skolarus is not opposed to supporting the residents, but this is more than any other Townships provide.

Moved by Mortensen, supported by Croft, to approve the following policy with regard to the establishment of Special Assessment Districts for road projects:

- This policy amends and replaces the 10/4/2004 action of the Township Board.
- The Township may financially support the public road Special Assessment District up to 25 percent of the total project with a maximum of \$1,500 per parcel from the General Fund.
- The maximum expended each year from Fund #202 shall be reviewed by the Township Board on a case-by-case basis.
- The maximum expended each year from the General Fund shall be determined by the Township Board as part of the annual budget process.

The motion carried (Ledford - no, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)

7. Request for approval and adoption of Resolution No. 221003 in appreciation of Michael C. Archinal for his over 24 years of Service to Genoa Charter Township.

Moved by Lowe, supported by Croft, to adopt Resolution No. 221003 in appreciation of Michael C. Archinal for his over 24 years of Service to Genoa Charter Township. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes).**

Supervisor Rogers read aloud the Resolution of Appreciation.

Correspondence

Mr. Archinal provided the Board with information regarding the Livingston County Sheriff's responses in Genoa and the surrounding township. It also shows the number of responses vs. how much funding they provide to the Sheriff's Department. He noted that large retail stores and two I-96 interchanges are located in the Township.

Ms. Lowe stated she feels very safe in the Township and does not see the need for a police department.

Member Discussion

Mr. Archinal thanked all of the Board Members for their appreciation and for allowing him and his staff to accomplish all that they have. All Board Members thanked Mike for his service and congratulated him on his retirement.

Ms. Lowe stated that Park and Recreation may be seeking a millage in 2024.

Adjournment

Moved by Ledford, supported by Hunt, to adjourn the meeting at 7:04 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved:

Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township