

**GENOA CHARTER TOWNSHIP BOARD  
Regular Meeting and Public Hearing  
June 20, 2022**

**MINUTES**

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jean Ledford, Terry Croft, Jim Mortensen and Diana Lowe. Also present were Township Manager Michael Archinal, Township Attorney Joe Seward, and five persons in the audience.

A call to the public was made at 6:31 pm with the following response:

Mr. Marshall Blau spoke of his 127-acre parcel on the north side of Challis, just north of Bauer Road that he is interested in developing with half-acre lots. This property is zoned for low-density residential, but he would like to develop it to low density residential.

**Consent Agenda**

Moved by Skolarus, supported by Lowe, to approve the consent agenda moving Item #2 Request to approve Minutes: June 6, 2022 to the regular agenda. The motion carried unanimously.

**1. Payment of Bills: June 20, 2022**

**3. A. Request for approval payment to the Michigan Townships Association for the Board of Trustees professional development and dues in the amount of \$7,978.59.**

**B. Request to amend the FY 2022/2023 Budget increasing line item 101-101-910-000 from \$1,500 to \$11,000.**

**4. Request to authorize payment of an invoice from the Economic Development Council of Livingston County in the amount of \$23,283.09 for 2022 membership.**

**5. A. Request for authorization of payment in the amount of \$47,290.67 to Hart Interactive for service and maintenance of tabulators.**

**B. Request to amend the FY 2022/2023 Budget by increasing line item #464-262-903-000 from \$115,000 to \$163,000.**

**Regular Agenda**

Moved by Skolarus, supported by Hunt, to approve the regular agenda with the addition of Item #2 Request to approve Minutes: June 6, 2022. The motion carried unanimously.

**2. Request to approve Minutes: June 6, 2022**

Ms. Skolarus stated that the motions for some of the items were incorrect. The “ayes” and “nays” should only be listed out when there is a roll call vote, or when the vote is not unanimous. Additionally, when changes or corrections are made to the minutes, those changes shall be listed when the minutes are being approved. The following changes are needed:

**Consent Agenda** - *The motion carried unanimously.*

**2. Request to Approve Minutes: May 16 2022** - *The motion carried unanimously.*

**3. Request for approval of a fireworks display on Lake Chemung on June 25, 2022 as submitted by Chris Bonk.**

**4. Request for approval of a fireworks display on the lakefront at 4127 Clifford Road on July 2, 2022 as submitted by Calvin Heckman, Jr.**

**5. Request for approval of a fireworks display at Oak Pointe Country Club on July 3, 2022 as submitted by Michael Freeland of Ace Pyro, LLC.**

**6. Request for approval of a fireworks display at Mt. Brighton Ski Lodge on July 16, 2022 as submitted by Calvin Heckman, Jr.**

Moved by Croft, supported by Hunt, to *approve Items #3-6 for fireworks displays and ensure the Fire Department is aware that these displays will be occurring. The motion carried unanimously.*

**7. Request for approval of an agreement with Howell Public Schools for the construction of Senior Survivor Park.** - *The motion carried unanimously.*

**8. Request for approval of Board appointments as presented** - *The motion carried unanimously.*

**13. Consideration of a recommendation for approval of a special land use application, environmental impact assessment and site plan for a proposed group day care home (7 to 12 children) located at 2638 Hubert Road on the west side of Hubert Road, north of Herbst Road. The request is petitioned by Sarah Lanning.**

**A. Disposition of Special Use Application** - *The motion carried unanimously.*

**14. Consideration of a recommendation for approval of an environmental impact assessment and final PUD site plan for a proposed 2,600 sq. ft. restaurant with a drive-through facility located on the northwest corner of Latson Road and Grand Oaks Drive on parcel #4711-08-200-018. The property is within the Livingston Commons Phase 2 Planned Unit Development and is petitioned by Panda Restaurant Group. -**

**A. Disposition of Environmental Impact Assessment (received 05-27-22)** - *The motion carried unanimously.*

Moved by Skolarus, supported by Hunt to approve the minutes of June 6, 2022 with the changes noted. The motion carried unanimously.

**6. A. Request to enter into a Cooperative Contract with Howell Public Schools, Marion Township, Howell Township, and Oceola Township for law enforcement services from the Livingston County Sheriff at a cost of \$25,000 annually.**

Moved by Lowe, supported by Mortensen, to enter into a Cooperative Contract with Howell Public Schools, Marion Township, Howell Township, and Oceola Township for law enforcement services from the Livingston County Sheriff at a cost of \$25,000 annually. The motion carried unanimously.

**B. Request to amend the FY 2022/2023 Budget by increasing line item #101-261-802-000 from \$1,000 to \$26,000.**

Moved by Hunt, supported by Mortensen, to amend the FY 2022/2023 Budget by increasing line item #101-261-802-000 from \$1,000 to \$26,000. The motion carried unanimously.

**7. Request for approval of Resolution #5 [confirming the special assessment roll] for the Timberview Private Drive Road Improvement Project Special Assessment District (Winter 2022).**

**A. Call to the Property Owners**

A call to the property owners was made at 6:44 pm with no response.

**B. Call to the Public**

A call to the public was made at 6:45 pm with no response.

Ms. Hunt stated that if any property owners want to pay this by September 15, they will avoid the 2 percent interest charge.

Moved by Lowe, supported by Mortensen, to approve Resolution #5 [confirming the special assessment roll] for the Timberview Private Drive Road Improvement Project Special Assessment District (Winter 2022). The motion carried with a roll call vote as follows: Yes - Hunt, Croft, Ledford, Lowe, Mortensen, Skolarus, Rogers; Nays - none.

**8. Consideration of the Planning Commission recommendation to distribute the draft Master Plan to the adjacent communities and agencies as required in the Michigan Planning Enabling Act for the 63-day review period.**

Ms. Sri Komaragiri from Giffels Webster provided a review of the updated Master Plan and the review and approval process.

Moved by Skolarus, supported by Ledford, to distribute the draft Master Plan to the adjacent communities and agencies as required in the Michigan Planning Enabling Act for the 63-day review period. The motion carried unanimously.

**9. Consideration of a recommendation for approval of a special use application, environmental impact assessment and site plan for an expansion of an existing automobile dealership to expand a parking/vehicle storage lot located at 7100 Grand River Avenue, southeast corner of Grand River Avenue and Hubert Drive. The request is petitioned by Joshua Tauriainen.**

It was noted that a representative for the applicant was not present this evening.

**A. Disposition of Special Use Application.**

Moved by Lowe, supported by Mortensen, to Approve the Special Land Use permit to expand the parking for the automobile dealership because it has been found that the requested use meets the requirements of Sections 19.03 and 7.02.02(c) of the Township Ordinance. The motion carried unanimously.

**B. Disposition of Environmental Impact Assessment (1-18-22)**

Moved by Ledford, Supported by Lowe, to Approve the Environmental Impact Assessment dated January 18, 2022 as submitted. The motion carried unanimously.

**C. Disposition of Site Plan (5-3-22)**

Moved by Hunt, supported by Lowe, to Approve the Site Plan dated May 3, 2022 to expand the parking for the automobile dealership, with the following conditions:

1. Any site plan fee exceedances associated with the additional meetings and consultant reviews as indicated on the site plan and special land use applications shall be paid prior to issuance of the land use permit.
2. The two parcels will be combined into a single parcel prior to issuance of a land use permit.
3. A revised landscape plan shall be provided which corrects the discrepancies between the plan and the planting table.
4. The lighting plan shall be revised to include shielding on the light fixtures at the rear of the site to protect the residential properties and the light intensity shall be reduced to meet the ordinance standard of no more than 10 foot-candles.
5. The applicant must address the comments of the Livingston County Road Commission from their letter dated May 20, 2022.

The motion carried unanimously.

**10. Consideration of a recommendation for approval of an environmental impact assessment dated May 3, 2022 for a proposed renovation and addition to the existing clubhouse located inside the Sylvan Glen Manufactured Housing Park. The park is located at 6600 Grand River Avenue, south side of Grand River, east of Dorr Road. The request is petitioned by Mike Barnett, Sun Communities.**

It was noted that a representative for the applicant was not present this evening.

Moved by Hunt, supported by Ledford, to approve the environmental impact assessment dated May 3, 2022 with the condition that all requirements of the site plan approval by the Planning Commission be satisfied prior to issuance of a land use permit for the project. The motion carried unanimously.

**Correspondence**

A letter was received from the Department of Licensing and Regulatory Affairs regarding the transfer of the liquor license for The Log Cabin.

Comcast sent a letter advising that they will be adjusting ~~customers~~customers' bills in Genoa Township due to the many sporting events that were put on hold during the pandemic.

**Member Discussion**

Ms. Skolarus provided the Board with a list of workers for the August 2, 2022 primary election. She will be holding an Election Commission meeting between June 23 and July 12.

Ms. Skolarus provided the Board with a planting plan for the entrance to the cemetery. These improvements will cost approximately \$8,500. She explained where the proposed well would be located, which will cost \$15,000-\$20,000. The irrigation system would be installed next spring. Supervisor Rogers reminded the Board Members to provide Mr. Archinal with the list of

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improvements they would like to see so a complete plan can be developed and presented to the Board. Mr. Mortensen and Ms. Hunt agreed.

**Adjournment**

**Moved by** Hunt, supported by Croft, to adjourn the meeting at 8:58 pm. The motion carried unanimously.

Respectfully Submitted,

Patty Thomas  
Recording Secretary

Approved:

Paulette Skolarus, Clerk  
Genoa Charter Township

Bill Rogers, Supervisor  
Genoa Charter Township