

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting and Public Hearing
March 2, 2020

MINUTES

Supervisor Rogers called the Regular Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jean Ledford, Terry Croft, Jim Mortensen and Diana Lowe. Also present were Township Manager Michael Archinal and four persons in the audience.

A Call to the Public was made with Paul Junge introducing himself a candidate running for congress. Mr. Junge provided an overview of his business and service to the community over the last few years.

Approval of Consent Agenda:

Moved by Mortensen and supported by Hunt to amend the Consent Agenda moving items 2, 3, and 4 to the Regular Agenda for discussion. The motion carried unanimously.

1. Payment of Bills.

Moved by Mortensen and supported by Croft to approve the payment of bills as requested. The motion carried unanimously.

Approval of Regular Agenda:

Moved by Hunt and supported by Ledford to approve the Regular Agenda with the addition of items 2, 3, and four. The motion carried unanimously.

2. Request to Approve Minutes: February 17, 2020

Moved by Mortensen and supported by Hunt to approve the Minutes of the February 17, 2020 Regular Meeting with the deletion of "since Patti Thomas was paid for her service". The motion carried unanimously.

3. Request for approval in accordance with the Township replacement schedule of four new workstations and one laptop from Dell at a cost not to exceed \$3,342.86.

Moved by Hunt and supported by Mortensen to approve the purchase of four new work-stations and one laptop from Dell at a cost not to exceed \$3,342.86. The motion carried unanimously.

4. Request for approval of the 2020 Municipal Partner Investment with the Economic Development Council of Livingston County.

Mortensen asked that future renewals include the past years payments along with this year's increase. Moved by Mortensen and supported by Ledford to table until the next regular meeting of the board. The motion carried unanimously.

5. Request for approval to move a polling place for Precinct 11 from 2/42 Church to the Genoa Township Hall for a Special Election as requested by Hartland Consolidated School District for a single election to be held on May 5, 2020 in an effort to reduce the cost of the election as requested by Skolarus. (Roll Call Vote)

Moved by Hunt and supported by Lowe to approve the request for a temporary move of the polling place for the Hartland School Election as requested by Clerk Skolarus. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None.

6. Request for approval of a resolution for a Charitable Gaming License for Help Clinic Brighton.

Moved by Hunt and supported by Skolarus to approve the resolution for Pregnancy Helpline DBA Help Clinic of Brighton as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None.

7. Consideration of a recommendation for approval of a special land use, site plan and environmental impact assessment for outdoor sales, storage and display for Home Depot. The property in question is located at 3330 E. Grand River, Howell. The request is petitioned by Scott A. Mommer.

A. Disposition of the Special Land Use Permit

Moved by Lowe and Supported by Croft to approve the Special Land Use permit because it has been found that the requested use meets the requirements of Sections 19.03 and 7.02.02(d) of the Township Ordinance with the following condition:

1. The special land use permit is valid for a period of 1 calendar year with annual renewals to be approved by Township staff provided the site remains in compliance with the approval granted this evening. Renewals shall be

requested in writing by the applicant prior to expiration of each years permit.

B. Disposition of the Environmental Impact Assessment

Moved by Ledford and Supported by Skolarus to approve the Environmental Impact Assessment dated February 19, 2020 as submitted subject to compliance with the requirements of the Special Land Use permit. The motion carried unanimously.

C. Disposition of the Site Plan

Moved by Lowe and Supported by Ledford to approve the site plan dated February 19, 2020 as requested. The motion carried unanimously.

8. Request for approval of a Recreation Plan, Market Analysis and a Master Plan proposal from Giffels-Webster for the amount of \$68,800.

Manager Archinal introduced Jill Bahm to the board. Bahm is a partner with Giffels-Webster which is a well-respected community planning and civil engineering firm. Our Utilities Department has enjoyed a very positive relationship with them for several years. After meeting with Bahm at a conference in Kalamazoo I asked her to meet with staff to address our needs at the township. An agreement for professional service is on the agenda for discussion. Bahm thanked the board for consideration and provided a work program as well as a proposed format should the Board chooses to move forward with their proposal.

Moved by Skolarus and supported by Ledford to approve the project not to exceed \$70,000.00. The motion carried unanimously.

9. Discussion regarding the proposed FY 2020/2021 Budget.

Moved by Mortenson and supported by Hunt to approve a \$26.00 per hour wage for the Board of Review with a three hour minimum for each session. The motion carried unanimously.

10. Discussion regarding updates to the Boardroom technology.

The Board reviewed a proposal from Matthew Eckman to design and install and audio/visual system for the board room. A proposal will be brought back to the Board at the next meeting based upon comments received from the Board. No further action was taken.

Correspondence:

- Skolarus prepared a letter addressed to Mike Goryl of the Livingston County Road Commission asking the County to consider a boulevard for the area south of I-96 with support of the Township Board as well as the Planning Commission, Mr. Todd Wyett (developer) and Staff. No objections were raised.
- Seventh Day Adventist Church will be doing Angelic work within our community from 10:00 a.m. until 9:00 p.m. from May 29, 2020 through August 5, 2020.
- A Summary Suspension with immediate closure was issued Feb. 27, 2020 for the licensed Adult Foster Care family home DBA Nightingale Retreat located at 3297 Dewdrop Lane, Howell, Mi.
- Archinal – Signage has not yet been approved for the Township Hall as yet. We are still waiting for a masonry quote. The Board will then review the cost.

Moved by Croft and supported by Ledford to adjourn the Regular meeting of the Township Board at 8:03 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township Board