

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**September 17, 2018**

**MINUTES**

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m., with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jim Mortensen, Terry Croft, Diana Lowe and Jean Ledford. Also present were Township Manager, Michael Archinal and two persons in the audience.

A Call to the Public was made with the following response: Craig Lesley – CLAM, the Oak Pointe Marina Association and the Oak Pointe homeowners Association are concerned with the activities on an island in West Crooked Lake, also known as Perri Island. An application has been made with the Department of Environmental Quality for significant alterations that far exceed the needs of a low density small single family residential property. A meeting with the D.E.Q. is scheduled at the Township Hall at 7:00 p.m. Sept. 26, 2018. We request denial of the application. Archinal – We will speak with the Township Attorney concerning the Township's involvement in this application.

**Approval of Consent Agenda:**

Moved by Lowe and supported by Croft to approve items 1, 2, 4 & 5 and move Item 3 to the regular agenda for discussion. The motion carried unanimously.

**1. Payment of Bills.**

**2. Request to Approve Minutes: September 4, 2018**

**4. Request for approval of a contract with Election Source in the amount of \$3,570.00 for set up of the precinct tabulators and Touchwriter ADA Systems for the November 2018 General Election as requested by the Clerk.**

**5. Request Board approval to remove Parcel #4711-27-101-021 from the East/West Crooked Lake Weed Assessment roll and to correct the 2018 summer tax roll as submitted by the Township Treasurer.**

**Approval of Regular Agenda:**

Moved by Ledford and supported by Mortensen to approve for action all items listed under the regular agenda in addition to Item 3. The motion carried unanimously.

**3. Request for approval of a proposal from Bray Electric for installation of the sled hill lighting at a cost not to exceed \$4,485.00.**

Moved by Mortensen and supported by Lowe to approve the contract with Bray Electric subject to a staff review as to whether there was a warranty on the existing lighting. The motion carried unanimously.

**6. Review of the audit for the Fiscal Year ending March 31, 2018 related to all Township funds.**

**A. Presentation by Ken Palka of Pfeffer, Hanniford and Palka**

Ken Palka – I appreciate the opportunity to contract with the township. The Township is in very good financial condition. It is in a good position for the future road projects and the Genoa Oceola expansion. The fund balance has increased by 1.3 million with 70% of investments insured or collateralized. There is nothing the township needs to focus on to improve.

**B. Request to receive the audit.**

Moved by Mortensen and supported by Lowe to receive the audit as presented. The motion carried unanimously.

**7. Request for approval of an Eagle Scout project for benches to be used by the players on the Township soccer fields.**

Moved by Hunt and supported by Ledford to approve the project as requested. The motion carried unanimously.

**8. Discussion of a policy with regard to the establishment of special assessment districts through petitions for road projects within the Township.**

The policy was reviewed with minor changes suggested. The procedure to establish a special assessment district will be referred to the Township attorney for review and consideration for change by the Administrative Committee before being returned to the board for discussion. No further action was taken by the board.

**Correspondence:**

A letter was received from the Crooked Lake Aquatic Management Group concerning Oak Pointe Drive-Brighton-Perri Island with comments for the Public Hearing for a NREPS Application requesting denial of the issuance of permits from the Department of Environmental Quality.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:10 p.m.

Paulette A. Skolarus, Clerk  
Genoa Charter Township Board