

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**March 5, 2018**

**MINUTES**

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m., with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jim Mortensen, Terry Croft, Diana Lowe and Jean Ledford. Also present were Township Manager, Michael Archinal; Township Attorney, Joe Seward; and three persons in the audience.

A Call to the Public was made with no response.

**Approval of Consent Agenda:**

Moved by Hunt and supported by Ledford to approve the payment of bills and move the Minutes to the Regular Agenda for further consideration. The motion carried unanimously.

**1. Payment of Bills.**

**Approval of Regular Agenda:**

Moved by Ledford and supported by Lowe to approve for action all items listed under the regular agenda. The motion carried unanimously.

**2. Request to Approve Minutes: February 19, 2018**

Moved by Mortensen and supported by Ledford to approve the minutes with the following corrections: The flat rate sewer charge for Lake Edgewood is \$133.90 per 1,000 gallons; pg. 4 adding planned unit development “agreement” and township zoning “ordinance”; adding other enterprises “protected” by Federal “Law”. The corrected minutes were voted and approved unanimously.

**3. Request to approve the proposal from BS&A Software to purchase the Building Department.NET application to be used for project management and tracking, permitting, enforcement, and planning and zoning processes at a cost not to exceed \$33,465.00 plus annual service fees of \$3,570.00 which may be increased by no more than the yearly CPI.**

Moved by Skolarus and supported by Lowe to approve the software purchase as requested by VanMarter. *Note: This purchase will interface with County Departments.* The motion carried unanimously.

**4. Discussion regarding Latson Road water and sewer funding options.**

Township DPW Director Greg Tatara addressed the board. Development of the area south of I-96 along Latson Road is predicated on municipal services. Before moving forward with development, water and sewer will need to be provided. To accommodate existing demands as well as future needs along Latson Road the Genoa-Oceola Waste Water plant will need to be expanded. *This is independent of Latson Road.* It is estimated that the cost to bring water and sewer to this portion of the township along Latson Road will be in excess of 3 million dollars. The developer will front 50% of the cost up front. The township will provide bonding for the

balance of the development, which will also be debt incurred by the developer and levied on the tax bill over the next 20 years. No objections were raised by the board.

- Correspondence:  
Concerns were raised concerning a risk to the township in signing solicitor licenses. Attorney Joe Seward advised the board that the Township does not face civil liability if notices are or are not signed. There is no exposure to the township. The township will continue with the existing policy.
- Greg Tatara provided a notice of copper monitoring action level exceedance at Oak Pointe. Notices will be mailed to all residents of the Oak Pointe Water System advising them that copper sampling found copper exceeding the limit of 1.3 parts per million in two of 10 samples collected. It was recommended that homeowners flush their tap water by running their tap water for 15 second before drinking. This action is only recommended after water has been left in the copper piping without use for a minimum of six hours.
- Archinal advised the board that vapor intrusion concerns near Brighton Road and Seventh Street were being addressed with the State and County Health Departments. It is their intention to install mitigation systems to address the problem. The meeting is scheduled for March 20, 2018. *Note: Vapor intrusions sometimes occur where chemicals were spilled, leaked, or dumped onto the ground and filter down into the ground water. The vapor intrusion can cause the air in your home to be unsafe to breathe. Please refer to the [www.michigan.gov/vaporintrusion](http://www.michigan.gov/vaporintrusion) for further information.*
- Hunt advised the board that tax collections received were just under 98% for summer and winter taxes.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:30 p.m.

Paulette A. Skolarus, Clerk  
Genoa Charter Township