

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting
February 19, 2018

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m., with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jim Mortensen, Terry Croft, Diana Lowe and Jean Ledford. Also present were Township Manager, Michael Archinal; DPW Director Greg Tatara; and eight persons in the audience.

A Call to the Public was made with the following response: Holly Ward Lamb introduced herself as the new Howell Carnegie District Library Director.

Approval of Consent Agenda:

Moved by Ledford and supported by Croft to approve all items listed under the Consent Agenda, moving the *Plumbing and Grant* requests to the regular agenda for discussion. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: February 5, 2018

3. Request for approval of salary increases of 2.5 percent for all Boards and Commissions, staff [both hourly and contractual], as previously discussed during the last two regular meetings of the Township Board.

Approval of Regular Agenda:

Moved by Croft and supported by Ledford to approve for action all items listed under the Regular Agenda, including those from the consent agenda. The motion carried unanimously.

4. Request to approve a proposal from Northern Plumbing for the purchase and installation of new bathroom fixtures at a cost not to exceed \$4,600.00.

Moved by Lowe and supported by Mortensen to approve the expenditure with a final review by the administrative committee with regard to color. The motion carried unanimously.

5. Consider approval of a contribution agreement with Livingston County for Phase I funding of a Land and Water Conservation Grant in the amount of \$3,000.00.

Moved by Mortensen and supported by Croft to approve the contribution agreement and funding as requested. The motion carried unanimously.

6. Request for approval of a resolution 180219A to increase the Supervisor's salary for FY 2018/2019 by 2.5%.

Moved by Skolarus and supported by Ledford to approve the increase as requested. The motion carried by roll call vote as follows: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

7. Request for approval of a resolution 180219B to increase the Treasurer’s salary for FY 2018/2019 by 2.5%.

Moved by Lowe and supported by Skolarus to approve the increase as requested. The motion carried by roll call vote as follows: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

8. Request for approval of a resolution 180219C to increase the Clerk’s salary for FY 2018/2019 by 2.5%.

Moved by Ledford and supported by Croft to approve the increase as requested. The motion carried by roll call vote as follows: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

9. Request to approve the 2018/2019 System Labor and Equipment Percentage Allocation and the DPW Budget for the Fiscal Year ending March 31, 2019.

DPW Director Greg Tatara addressed the board providing an overview of the operation. Moved by Hunt and supported by Mortensen to approve 2018/19 System Labor & Equipment Percentage allocation and the DPW Budget for the fiscal year ending March 31, 2019 as requested by Dr. Tatara. The motion carried unanimously.

10. Request to amend the Fiscal Year 2018 and approve the Fiscal Year 2019 Operating Budgets for the Lake Edgewood Sewer System, the Oak Pointe Sewer System and the Oak Pointe Water System.

Moved by Skolarus and supported by Lowe to approve amend the Fiscal Year 2018 and approve the Fiscal Year 2019 Operating Budgets for the Lake Edgewood Sewer System, the Oak Pointe Sewer System and the Oak Pointe Water System as recommended by Dr. Tatara. The motion carried unanimously.

11. Request to increase the Lake Edgewood flat rate sewer charges from \$130.00 per quarter to \$133.90 per quarter.

Moved by Ledford and supported by Skolarus to increase the Lake Edgewood flat rate sewer charges from \$130.00 per quarter to \$133.90 per quarter as recommended by Dr. Tatara. The motion carried unanimously.

12. Request to increase the Oak Pointe metered water charges from \$3.52 per 1,000 gallons to \$3.62 per 1,000 gallons.

Moved by Hunt and supported by Ledford to increase the Oak Pointe metered water charges from \$3.52 per 1,000 gallons to \$3.62 per 1,000 gallons as recommended by Dr. Tatara. The motion carried unanimously.

13. Consideration of a request for approval of a special use, environmental impact assessment, and sketch plan for a proposed Four Seasons Veterinary Services veterinary clinic. The property in question is located at 6936 Grand River Avenue, Brighton, 48114. The request is petitioned by Dr. Michelle Bradford, DVM.

Dr. Michelle Bradford addressed the board and provided an overview of her general practice. She reiterated that no overnight boarding or grooming would be allowed within her facility.

A. Disposition of Special Use Application.

Moved by Hunt and supported by Lowe to approve the Special Land Use permit because it has been found that the requested use meets the requirements of Sections 19.03 and 7.02.02(x) of the Township Ordinance with the following conditions:

1. Six deciduous greenbelt trees shall be planted along Grand River Avenue in compliance with Section 12.02 before June 1, 2018.
2. A hedgerow to screen the dog walk area shall be installed before June 1, 2018. The hedgerow shall be reviewed and approved by Township staff prior to installation.
3. The lawn and landscaping in the dog walk area shall be maintained to keep the vegetation alive.
4. All requirements of the Brighton Area Fire Authority's letter of February 1, 2018 shall be met.
5. No overnight boarding and/or grooming will be permitted.

The motion carried unanimously.

B. Disposition of Environmental Impact Assessment (01/22/18).

Moved by Ledford and supported by Croft to approve the Environmental Impact Assessment dated January 22, 2018 as submitted with the understanding that no overnight boarding or grooming will be allowed. The motion carried unanimously.

C. Disposition of Sketch Plan.

Moved by Hunt and supported by Lowe to approve the sketch plan with the following conditions:

1. Six deciduous greenbelt trees shall be planted along Grand River Avenue in compliance with Section 12.02 before June 1, 2018.
2. A hedgerow to screen the dog walk area shall be installed before June 1, 2018. The hedgerow shall be reviewed and approved by Township staff prior to installation.
3. The lawn and landscaping in the dog walk area shall be maintained to keep the vegetation alive.
4. No overnight boarding and/or grooming will be permitted.

The motion carried unanimously.

14. Consideration of a request for approval of environmental impact assessment, preliminary and final site condominium approval for a proposed 6 unit site condominium. The property in question is located on the east side of the Latson Road and Grand Oaks Drive intersection, Howell 48843. The request is petitioned by St. John Providence.

A. Disposition of Environmental Impact Assessment (01/04/18).

Moved by Skolarus and supported by Ledford to approve the Environmental Impact Assessment dated January 4, 2018 for a six-unit site condominium for St. John Providence located at the east

side of the Latson Road and Grand Oaks Drive intersection, Howell 48843. The motion carried unanimously.

B. Disposition of Preliminary site condominium.

Moved by Lowe and supported by Croft to grant preliminary approval for a six-unit site condominium for St. John Providence located at the east side of the Latson Road and Grand Oaks Drive intersection, Howell 48843 with the following conditions:

1. Approval of the Master Deed by the Township Attorney.
2. Acknowledgement by the petitioner that the Master Deed for St. John Providence Site Condominium does not supersede the Planned Unit Development or the Genoa Township Zoning Ordinance.

C. Disposition of Final site condominium.

Moved by Ledford and supported by Croft to grant final approval for a six-unit site condominium for St. John Providence located at the east side of the Latson Road and Grand Oaks Drive intersection, Howell 48843 with the following conditions:

1. Approval of the Master Deed by the Township Attorney.
2. Acknowledgement by the petitioner that the Master Deed for St. John Providence Site Condominium does not supersede the Planned Unit Development Agreement or the Genoa Township Zoning Ordinance.

The motion carried unanimously.

Archinal was asked to consult with the township attorney concerning the necessity of approving a solicitor license for churches and other enterprises protected approved by Federal Law.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:30 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township Board