

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**May 1, 2017**

**Minutes**

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m., with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jim Mortensen, Terry Croft, Diana Lowe, Robin Hunt, and Jean Ledford. Also present were Township Manager, Michael Archinal; Township Attorney, Joe Seward; and approximately 35 persons in the audience.

Call to the Public was made; Paul Rogers of Howell Area Parks and Rec thanked the board for participation in the Marshmallow Drop. Rogers said the Marshmallow Drop went very well. Overall, 552 children were registered for the event. The Moon Glow, fire trucks, and Howell Nature Center were available to families while they waited. Rogers also indicated that he is looking into having the Marshmallow Drop on a fixed day going forward, possibly the first Thursday in April. Rogers also wanted to thank Bordine's for the last minute use of their parking lot to use for shuttling event attendees.

**Approval of Consent Agenda:**

Moved by Mortensen and supported by Lowe to approve all items listed under the Consent Agenda as requested. The motion carried unanimously.

**1. Payment of Bills.**

**2. Request to Approve Minutes: April 17, 2017**

**3. Request for approval of \$3,000 payable to the County for match assistance for the Land and Water Conservation Grant for Phase I funding of Filmore County Park.**

**Approval of Regular Agenda:**

Moved by Lowe and supported by Hunt to approve for action all items on the regular agenda as requested. The motion carried unanimously.

**4. Public hearing on the Lake Chemung Aquatic Weed Control Special Assessment Project Winter 2017.**

**A. Call to Property Owners**

Dan Goebel, 1500 Westwood Dr., expressed his opposition to the project. He informed the board that certain chemicals in the treatment are considered hazardous and can cause cancer.

David Pickett, 1017 Sunrise Park Dr, is in favor of the project but wanted clarification/itemized list of the Lake Chemung Riparian Association (LCRA) treasurers report. He is concerned with costs listed on the project labeled administration and contingency. Ginny Himich, 1125 Sunrise Park Dr, will provide copies of the treasurer's report.

Pam Tynning (Progressive AE) was retained by LCRA to test for new invasive or unforeseen weeds. She spoke briefly about costs related to the project.

John Palmer, 560 Black Oaks Trail, is in favor of the project and appreciates the results.

Michael Suciu (17 year resident), 1071 Sunrise Park Dr, said that the project is a great benefit for the lake at a nominal fee.

Lynn Hewitt, 837 Sunrise Park, is in support of the project. It is a great benefit and she thanked Progressive AE for all their work to facilitate the work done.

Letters from residents in favor of the project from Michael Suciu, John Hull, and William and Mary Legault were received. A letter in opposition of the project from Linda Stead was also received.

**B. Call to the Public was made with no response.**

**5. Request for approval of Resolution No. 3 [approved the project, cost estimates, special assessment district, and causing the special assessment roll to be prepared] for the Lake Chemung Aquatic Weed Control Project Winter 2017.**

Moved by Mortensen and supported by Croft, to approve Resolution No. 3 as requested for the Lake Chemung Aquatic Weed Control Project. The motion carried by roll call vote as follows: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

**6. Request for approval of Resolution No. 4 [acknowledging the filing of the special assessment roll, scheduling the second hearing, and directing the issuance of statutory notices] for the Lake Chemung Aquatic Weed Control Project Winter 2017.**

Moved by Skolarus and supported by Lowe, to approve Resolution No. 4 as requested for the Lake Chemung Aquatic Weed Control Project and scheduling the next public hearing for Monday, May 15, 2017 at 6:30 p.m. at the Genoa Township Hall. The motion carried by roll call vote as follows: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

**7. Request for approval of a Class C Liquor license [under Michigan Liquor Control Code 1998 Act 58 Section 436.1513 for Cleary University's Johnson Center as requested by Jeffrey Bane, Dean of Hospitality at Cleary University.**

Moved by Hunt and supported by Lowe to approve a Class C Liquor license for Cleary University's Johnson Center as requested by Jeffrey Bane, Dean of Hospitality at Cleary University with the amended section 436.1513a to 436.1513. The motion carried by roll call vote as follows: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

**8. Consider a request for relief for a second lot at 830 Sunrise Park for the Sunrise Park Road Paving Special Assessment District (2016).**

Archinal gave a brief history on this parcel. Alexandria Lyttle appealed to the board to allow relief of the SAD 4711-04-400-009 because initial mailings were sent to a PO Box that was listed in the roll but was not the resident's mailing address.

Lynn Hewitt, 837 Sunrise Park, told the board that when she visited Lyttle at her home to talk about the SAD she was told Lyttle was busy staining her deck.

Moved by Skolarus and supported by Ledford to approve relief of the SAD related to parcel 4711-04-400-009 contingent upon Alexandria Lyttle signing an affidavit to not build a permanent residence on the property. The SAD will be reimbursed by fund 261. The motion carried unanimously.

**9. Request for review of Fourth Amended Articles of Incorporation for the Howell Area Parks and Recreation Authority.**

Paul Rogers, Howell Area Parks and Recreation Authority, outlined the Fourth Amended Articles of Incorporation and its benefits. Moved by Lowe and supported by Croft to accept and place on file the Fourth Amended Articles of Incorporation for the Howell Area Parks and Recreation Authority. The motion carried unanimously.

**10. Discussion of proposed Mountain Road improvements with payment due on the Winter 2017 tax bills and construction to be completed in 2018.**

Mortensen would like to see budget sheets for fund 264 next board meeting. It was the consensus of the board that a six year assessment would be granted since the first year would be paid in advance.

**11 Request for approval of Resolution No. 170501 authorizing the Genoa Charter Township Clerk to sign the grant agreement with the Michigan Department of State for the purchase of new voting equipment utilizing Federal HAVA and State appropriated funding.**

Moved by Lowe and supported by Skolarus, to approve Resolution No. 170501 authorizing the Clerk to sign the grant agreement with the Michigan Department of State for the purchase of new voting equipment utilizing Federal HAVA and State appropriated funding as requested. Costs and maintenance sheets will be attached to the resolution and included with the minutes. The motion carried by roll call vote as follows: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

**12. Request to enter into closed session to discuss pending litigation pursuant to MCL 15.268 § 8 (e).**

Moved by Skolarus and supported by Lowe to enter into a closed session at 7:50 p.m. The motion carried by roll call vote as follows: Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

The closed session of the board was adjourned and the regular meeting was reopened at 8:15 p.m.

Moved by Lowe and supported by Mortensen to add an item 13 to the agenda as follows: Request for approval of a contract with Karleen Shafer to prepare the cemetery for Memorial Day by removing the fallen and dead trees, tree stumps, leaves at a cost not to exceed \$6,000.00. The amended agenda was voted on and carried unanimously

**13. Request for approval of a contract with Karleen Shafer to prepare the cemetery for Memorial Day by removing the fallen and dead trees, tree stumps, leaves at a cost not to exceed \$6,000.00.**

Moved by Ledford and supported by Skolarus to approve the request for the Chilson Hills Cemetery cleanup not to exceed \$6,000.00. The motion carried unanimously.

The regular meeting of the Genoa Charter Township Board was adjourned at 8:22 p.m.

Tara Brown, Deputy Clerk  
Genoa Charter Township

Paulette A. Skolarus, Clerk  
Genoa Charter Township