

GENOA CHARTER TOWNSHIP BOARD

February 20, 2017

Regular Meeting

6:30 p.m.

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m., with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Robin Hunt, Jim Mortensen, Terry Croft, Diana Lowe and Jean Ledford. Also present were Township Manager, Michael Archinal, and 3 persons in the audience.

A call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Mortensen and supported by Lowe to approve item 2 listed under the consent agenda as requested, and move item 1 to the Regular Agenda for action. The motion carried unanimously.

2. Request to Approve Minutes: February 6, 2017

Approval of Regular Agenda:

Moved by Lowe and supported by Mortensen to approve for action all items listed under the regular agenda. The motion carried unanimously.

1. Payment of Bills.

Mortensen – Requested clarification on checks for Etna Supply Company and Cooper’s Turf. It was clarified that Etna is the vendor for MHOG meters. Cooper’s provides snow removal, salt, and cleanup for the Township lots and sidewalks. Ledford – Would like to see bids from other landscape management companies to make sure the Township is getting a competitive price. Archinal– Cooper’s has not raised their prices in several years. Mortensen – Asked what kind of financial advisor manages the investments for the Township for retirement. He would like to make sure a fiduciary financial advisor is our contact in light of turmoil that plagues the financial business. It was a consensus by those presents that the Township financial management will be evaluated.

Moved by Hunt and supported by Mortensen to approve the payment of bills as requested. The motion carried unanimously.

3. Request for approval for the design of an equalization system for the Lake Edgewood Waste Water Treatment Plant from Hubbell, Roth and Clark in an amount not to exceed \$39,900.00.

Director, Greg Tatara and Deputy Director, Dave Miller asked the Board to consider a design proposal for installation of a flow equalization system at the Lake Edgewood WWTP to reduce maintenance costs and increase plant treatment performance. This design will utilize existing tanks to minimize cost.

Moved by Mortensen and supported by Ledford to approve the Lake Edgewood WWTP design by Hubbell, Roth, and Clark in an amount not to exceed \$39,900.00 as requested. The motion carried as follows: Ayes – Ledford, Hunt, Rogers, Mortensen, and Lowe. Nay – Croft.

4. Request to approve the Department of Public Works budget for Fiscal Year ending March 31, 2018.

Mortensen – Asked for clarification on salary increase percentages and on-call hours. Tatara – Salary increases which appear to be more than 3% are due to new hiring lags. It was also asked that on-call hours increase from 3 to 5 to align more closely with other local municipality compensation based on a study completed by MHOG.

Moved by Mortensen and supported by Lowe to approve the Department of Public Works amended 2017 budget and the budget for Fiscal Year ending March 31, 2018 as requested. The motion carried unanimously.

5. Request to amend the Fiscal Year 2017 and approve the Fiscal Year 2018 Operating Budgets for the Lake Edgewood Sewer System, the Oak Pointe Sewer System and the Oak Pointe Water System.

Moved by Ledford and supported by Mortensen to amend the fiscal year 2017 and approve the fiscal year 2018 Operating Budgets for Lake Edgewood Sewer System, the Oak Pointe Sewer System and the Oak Pointe Water System as requested. The motion carried unanimously.

6. Request for approval to increase the Lake Edgewood flat rate sewer charges from \$123.60 per quarter to \$130.00 per quarter.

Director Tatara – This increase is to create equality between flat-rate sewer and metered customers. Tatara will also publish the rate increases in local newspapers in accordance with the law.

Moved by Lowe and supported by Hunt to approve the Lake Edgewood flat rate sewer charge increase from \$123.60 per quarter to \$130.00 per quarter. The motion carried unanimously.

7. Request for approval to increase the Oak Pointe metered water charges from \$3.45 per 1,000 gallons to \$3.52 per 1,000 gallons.

Moved by Mortensen and supported by Lowe to approve the increase of the Oak Pointe metered water charges from \$3.45 per 1,000 gallons to \$3.52 per 1,000 gallons. The motion carried unanimously.

8. Discussion regarding the Michigan Townships Association Conference to be held April 10-13, 2017 in Lansing.

Rogers – This conference will be reimbursement only. Attendees must submit receipts for meals, parking, and lodging to be reimbursed per U.S. General Services Administration (GSA) recommended rates. If the lodging and application fee are paid at the same time, the Township will pay directly. Mortensen – Clarification and specific outlines should be made for the new protocol. A Q&A list should be made so that there is no question regarding rules for reimbursement.

There was a consensus of the Board that guidelines and rules for reimbursement will be made. No formal action was taken.

Correspondence

A letter was sent to Mr. Jack Healy regarding the deteriorating road condition on Lawson as it pertains to the Summerfield Pointe PUD. Archinal noted that there has been no response by Mr. Healy to the letter. Archinal will be speaking to the Township attorney regarding options.

Livingston Conservation District is offering spring tree seedlings for purchase. Archinal noted that this is an opportunity to distribute the seedlings to our residents. It was the consensus of the Board to allow \$400 to purchase seedlings for distribution at the Township.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:53 p.m.

Tara Brown, Deputy Clerk
Genoa Charter Township