

GENOA CHARTER TOWNSHIP BOARD

March 21, 2016

Regular Meeting and Public Hearing

MINUTES

Supervisor McCririe called the regular meeting of the board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Jim Mortensen, Todd Smith and Jean Ledford. Also present were: Township Manager Michael Archinal; Township Attorney Frank Mancuso; and eight persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Smith and supported by Ledford to approve all items listed under the consent agenda changing the Sundance Road Improvement contract with the LCRC to \$250,000.00. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: March 7, 2016

3. Request to approve the purchase of the Utility Billing Module and associated services from BS&A using the available surplus funds from the Fiscal Year DPW Budget as recommended by the Utility Director.

4. Request for approval of a contract agreement with the Livingston County Road Commission for the Sundance Road Improvement Project in an amount not to exceed \$250,000.00 as previously approved by petition and resolution of the Township Board.

Approval of Regular Agenda:

Moved by Ledford and supported by Hunt to approve for action all items listed under the regular agenda reversing the sequence of items 7 & 8. The motion carried unanimously.

5. Request for approval of a rezoning (Ordinance Z-16-01) involving 27.80 acres of land located on the east side of Chilson Road south of Grand River on parcel 4711-06-400-015. The application is petitioned by The Lockwood Companies and the requested rezoning is from Medium Density Residential (MDR) to High Density Residential (HDR).

A call to the public was made with no response. Moved by Smith and supported by Skolarus to approve the rezoning as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

6. Request for consideration regarding the abandoned and dangerous building located at 4815 Richardson Road.

Reference is made to Township Attorney Mancuso's letter of March 17, 2016 in which the Hearing Officer's order were set forth and outlined. Ms. Stillianos agreed to the conditions set forth in the March 17, 2016 correspondence from Attorney Mancuso. This case will be heard again on May 2, 2016 to determine if the plan set forward has been followed. In addition, all contents of the home that will be removed from the home and retained will be placed into a pod-closed container for storage. No further action was taken by the board. Ms. Stillianos, acting as Power of Attorney for her mother, Marie Helvery, agreed to the conditions set forth in the March 17, 2016 correspondence from Attorney Mancuso and further agreed to permit the Livingston County Building Department to inspect the barn regarding possible structural issues.

7. Consider a request from the Howell Area Parks & Recreation Authority to approve language for a .75-mil recreation millage on the August 2, 2016 ballot.

Moved by Smith and supported by Hunt to support a request from Executive Director Paul F. Rogers of the Howell Area Parks & Recreation Authority to approve language for a .75-mil recreation millage as to be placed on the August 2, 2016 ballot. The motion carried as follows: Ayes – McCririe, Hunt, Skolarus, Rowell, Smith and Ledford. Nay – Mortensen.

8. Request for approval of a three-year lease agreement with the Howell Area Parks & Recreation Authority for the use of the Township athletic fields.

Moved by Hunt and supported by Rowell to approve the three-year lease agreement removing the language related to common operating expenses that will be shared by the township related to maintenance of the athletic fields including mowing fertilizing, aerating, grass seeding and watering (costs for maintenance services will be solely the responsibility of the tenant.) The motion carried as follows: Ayes – McCririe, Hunt, Skolarus, Rowell, Smith and Ledford. Nay – Mortensen.

9. Request to approve a Refuse Removal and Recycling Services Contract with Duncan Disposal.

Moved by Smith and supported by Skolarus to approve a refuse removal and recycling contract with Duncan Disposal at a cost of \$140.64 per unit for the year beginning August 1, 2016 and ending July 31, 2017 as requested. The motion carried unanimously.

10. Consider approval of refuse collection fee changes for FY 2016/2017

Moved by Smith and supported by Rowell to approve a distribution of costs as follows: Property owners participating in the service will pay \$117.00 and the Township General Fund will contribute \$23.64 per unit for the next fiscal year with Duncan Disposal beginning August 1, 2016. This action allows a \$3.00 per parcel increase to participants. The motion carried unanimously.

11. Request for approval of an amendment to the Building Reserve/Cemetery Fund 271 for the Fiscal Year ending March 31, 2016.

Moved by Smith and supported by Hunt to approve an amendment to Fund 271 as requested. The motion carried unanimously.

12. Request for approval of the General Fund Budget Fund 101.

A call to the public was made with no response.

Moved by Hunt and supported by Skolarus to allow for a 2.5% increase in salary for all clerical staff. The motion carried unanimously.

Moved by Smith and supported by Rowell to allow a 2.5% lump sum bonus to contractual staff effective April 1, 2016. (*This action does not increase their base pay.*) The motion carried unanimously.

Moved by Smith and supported by Mortensen to provide no increase in compensation for the trustees for the next fiscal year. The motion carried unanimously.

Moved by Smith and supported by Hunt to provide no increase in compensation to the Zoning Board of Appeals or the Planning Commission for the next fiscal year. The motion carried unanimously.

Moved by Smith and supported by Mortensen to provide no increase in compensation the Supervisor, Clerk or Treasurer for the next fiscal year. The motion carried unanimously.

Moved by Ledford and supported by Smith to approve the General Fund Budget for the fiscal year beginning April 1, 2016 through March 31, 2017 as submitted by Skolarus. The motion carried unanimously.

13. Request for approval of budgets related to Township Funds 212, 260, 264, 270 and 271 for the Fiscal Year ending March 31, 2017.

Moved by Mortensen and supported by Skolarus to approve all budgets related to township funds as requested by Skolarus. The motion carried unanimously.

14. Request for approval of the following debt service fund budgets for the Fiscal Year ending March 31, 2017: 852, 857-859, 862, 870, 872, 873 and 875 as provided by Treasurer Hunt.

A call to the public was made with no response. Moved by Ledford and supported by Skolarus to approve all debt service budgets as requested by Hunt. The motion carried unanimously.

15. Review of a draft satellite Smart Zone Designation Approval Application.

Draft information was received by the board with no formal action taken.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:35 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township Board

Gary McCririe, Supervisor
Genoa Charter Township Board