

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting
February 15, 2016

MINUTES

Supervisor McCririe called the regular meeting of the board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Jim Mortensen, Todd Smith and Jean Ledford. Also present were: Township Manager Michael Archinal; Township Attorney Frank Mancuso and approximately 15 persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved Ledford and supported by Hunt to approve all items listed under the consent agenda as requested. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: Feb. 1, 2016

Approval of Regular Agenda:

Moved by Rowell and supported by Mortensen to approve for action all items listed under the regular agenda. The motion carried unanimously.

3. Public hearing for the Sundance Trail Road Improvement Project Special Assessment District.

A. Call to the Property Owners and to the Public

A call to property owners and the public was made with the following response: Amy Ackley – Wagon Road should have to pay additional money toward this project since they benefit. There are an additional 130 homes that use this road every day without paying. Mike Ackley – Who verifies the signatures on the petitions? McCririe – The assessing office. Diane Morgan – The County is responsible for roads according to P.A. 51. They should have this in their budget. Trucks entering Stonegate are destroying our road. Can any developer be responsible or pay? McCririe – There is no mechanism in the law to make them pay. Steve Clare – I am in support of the project. Our roads are in bad shape. Letters were received from Mark and Linda Battison concerning the assessment.

B. Request for approval of Resolution #5 [confirming the special assessment roll] for the Sundance Trail Road Improvement Project Special Assessment District.

Moved by Skolarus and supported by Mortensen to approve Resolution 5 as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

4. Third review for draft of all General Fund Budgets related to the Fiscal Year beginning April 1, 2016 through March 31, 2017.

The budget for the next fiscal year was reviewed. No formal action was taken by the board. A notice of the March 21, 2016 meeting of the board will be published and placed on the website.

5. Request for approval of budget and rate proposals for the Lake Edgewood Sanitary Sewer System, the Oak Pointe Sanitary Sewer System and the Oak Pointe Water System as recommended by Utility Director Greg Tatara.

A. Moved by Smith and supported by Rowell to approve the revised budget for the Fiscal Year ending 03/31/2016 for the Lake Edgewood Sewer System. The motion carried unanimously.

B. Moved by Ledford and supported by Smith to approve the Lake Edgewood Sanitary Sewer Service budget for the Fiscal Year beginning 04/01/2016 thru 03/31/2017 and to approve the metered sewer charge from \$6.62/1000 gallons to \$6.82/1000 gallons and to increase the flat rate sewer charges from \$120.00/quarter to \$123.60/quarter with rate increases effective for the next billing cycle. The motion carried unanimously.

C. Moved by Mortensen and supported by Rowell to approve the revised budget for the Fiscal Year ending 03/31/2016 for the Oak Pointe Sewer System. The motion carried unanimously.

D. Moved by Rowell supported by Hunt to approve the Oak Pointe Sewer System budget for the 2017 fiscal year. The motion carried unanimously.

E. Moved by Skolarus and supported by Mortensen to approve the revised budget for the Fiscal Year ending 03/31/2016 for the Oak Pointe Water System. The motion carried unanimously.

F. Moved by Skolarus and supported by Ledford to approve the budget for the Fiscal Year beginning 04/01/2016 thru 03/31/2017 with an increase from \$3.12/1000 gallons to \$3.45/1000 gallons effective for the next billing cycle. The motion carried as follows: Ayes – Ledford, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – Smith.

6. Request for approval of 2016-2021 Intergovernmental Operations Contract, Allocation Percentage and Fiscal Year 2017 Operating Budget as recommended by Utility Director Greg Tatara.

A. Moved by Smith and supported by Rowell to approve the 2016-2017 allocation percentage as requested by Tatara. The motion carried unanimously.

B. Moved by Smith supported by Mortensen to approve the Fiscal Year DPW Operation Budget as requested. The motion carried unanimously.

C. Moved by Ledford and supported by Mortensen to approve the 2016 amended and restated Utility Service Agreement. The motion carried unanimously.

7. Request to modify sanitary sewer service for Tax Parcel ID 11-11-100-024 by increasing area from 3 to 7.18 acres, decreasing density from 3 lots to 2 lots and allowing grinder pumps.

Moved by Smith and supported by Mortensen to approve the increase in the sanitary service district as requested with the following conditions:

1. Parcel 2 will be the only parcel to be accessed off of Oak Bend Court;
2. The 2 parcels must be served by a gravity sewer system;
3. The Connection Fee associated with adding this property to the district must be paid with the Land Use Permit to install the sanitary sewer;
4. The sewer system must be publicly owned;
5. All requirements of the utility system, including construction plan review, approval and permitting shall be met;
6. Wetland permits shall be obtained where required;
7. Lot splits are not part of this agreement and shall be subject to the land division process in compliance with the Township Zoning Ordinance;
8. Access to Oak Bend Court shall be limited to the 2.18 acre Parcel B as depicted on the conceptual plan.

The motion carried unanimously.

8. Consider approval of two Requests to Change Authorizations from Tetra Tech for preparation of easement legal descriptions in the amount of \$6,650 and geotechnical investigation and final contract preparation in the amount of \$6,000. These changes are related to the 2016 Grand River Sidewalk Project.

Moved by Smith and supported by Hunt to approve the changes as requested. The motion carried unanimously.

9. Receipt of the Brighton Area Fire Authority Annual Report.

No formal action was taken by the board.

10. Receive 2016 Compensation Analysis from the Human Resources Director.

Moved by Smith and supported by Rowell to adjust four clerical positions as follows:

- Assessing assistant \$14.00 per hour
- Clerk's assistant \$14.00 per hour

- Receptionist \$14.50 per hour
- Treasurer's Assistant \$15.35 per hour
- Each with reviews after 6 months of employment

The motion carried unanimously.

The regular and public meeting of the board was adjourned at 8:00 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township

Gary McCririe, Supervisor
Genoa Charter Township