

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

Dec. 15, 2014

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Robin Hunt, Todd Smith, Jean Ledford, Linda Rowell, and Jim Mortensen. Absent: Paulette Skolarus. Also present were: Township Manager Michael Archinal, Township Attorney Frank Mancuso and five persons in the audience.

A call to the public was made with the following response: Jim Delcamp - Coal tar as driveway sealer is a serious pollution issue. Polycyclic aromatic hydrocarbons (PAH) are a proven carcinogen. Byproduct drains into water, is tracked into buildings, and creates indoor air pollution. Car tires and motor oil are also a source of PAH. Studies show expectant mothers have five times greater incidents of ADHD in children where levels are higher. All hydrocarbons have negative health effects. Many institutions have the policy that they will not use this product, including the University of Michigan. A resolution, policy or ordinance is needed stating that the Township will not use this product in driveway sealer and elsewhere. Also, there are concerns with hydro-fracking, where ponds of chemical can spew carcinogens into the air. Germany has policies to store these chemicals in storage containers. The possible effects of this should be considered as well.

APPROVAL OF CONSENT AGENDA:

Moved by Ledford and supported by Smith to approve all items listed under the consent agenda as requested, with the addition that the December 1, 2014 minutes reflect the presence of Robin Hunt. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: Dec. 1, 2014

3. Request for approval a fireworks display by Ace Pyro LLC at Mt. Brighton at 10 p.m. on December 31, 2014.

4. Request for approval of Board of Review appointments for a two-year term beginning January 1, 2015 and ending December 31, 2016, appointing Ronald Matkin, Patricia Petrat, Chris Grajek and alternate Barbara Figurski as recommended by Supervisor McCririe.

Approval of Regular Agenda:

Moved by Smith and supported by Rowell to approve for action all items listed under the regular agenda as requested. The motion carried unanimously.

5. Request for approval of a proposed third amendment to the Timber Green Planned Unit Development (PUD) Agreement for a proposed 1,440 square foot overhang addition to the approved 5,760 square foot accessory structure at the property located at 3800 Chilson Road, Howell, Michigan 48843, petitioned by Chestnut Development.

Mancuso – The PUD Agreement should be amended so that the overhang would not be enclosed.

Moved by Smith and supported by Rowell to approve the third amendment to the PUD Agreement which will also reflect that the overhang will not be enclosed. The motion carried as follows: Ayes – McCririe, Hunt, Smith, Ledford, Rowell, and Mortensen. Nay – None. Absent – Skolarus.

6. Request for approval of changes to the Township Personnel Manual.

Archinal stated that this proposal adds drug testing and an anti-nepotism policy, also an inclement weather statement. Rowell asked whether drug testing is for all utility workers and drivers of Township vehicles. Mancuso stated that the proposal is a Township-wide policy so that we can confirm a drug-free policy is in place. Such a policy is required for certain federal grants.

Mortensen questioned the difference in hours between the Township and the utility department. Hunt indicated that the intent for DPW is 8:00 a.m. to 4:00 p.m. Rowell stated that this is typical for the utility industry. Mortensen asked for clarification of the unused vacation time policy and unused personal time. Archinal stated that at termination or retirement, employees get paid for half of unused personal time, capped at 240 hours.

Mortensen asked whether the language on page 76 of the manual should be “comparable” or rather “compatible?” Should changes be agreed to by MHOG and G/O? McCririe responded saying that “compatible” sounds fine. MHOG and G/O are under contract with Genoa Township.

Hunt indicated that the inclement weather policy on page 16, we should remove the first sentence “When weather conditions prevent employees from reporting to work or” and start with “When the Township Hall is closed....” Rowell asked who decides to close the Township Hall. Hunt stated that two or three members of the administrative committee make the decision. Smith asked how the Township might ensure that employees get to work safely during inclement weather. Hunt stated that employees are encouraged to use personal time.

A call to the public was made with no response. Moved by Smith and supported by Mortensen to approve the changes to the Township Personnel Manual with the following provisions:

1. p. 76 “comparable” becomes “compatible”
2. p. 16 strike “When weather conditions prevent employees from reporting to work or”
3. Add: Financial changes made by the utility director should be periodically reviewed by the administrative committee.

The motion carried as follows: Ayes – McCririe, Hunt, Smith, Ledford, Rowell, and Mortensen. Nay – None. Absent – Skolarus.

The regular meeting of the Genoa Charter Township was adjourned at 6:52 p.m.

Kathryn Poppy, Recording Secretary
Reviewed: Paulette Skolarus, Clerk

(Press Argus 12/26/14)