

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting
September 15, 2014

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Jean Ledford, Todd Smith, Linda Rowell and Jim Mortensen. Also present were Township Assistant Manager Kelly VanMarter and seven persons in the audience.

Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Smith and supported by Rowell to approve all items listed under the consent agenda, deleting Todd Smith's name as present from the Minutes of Aug. 18th, further, moving petition No. 3 to the regular agenda for discussion. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: August 18, 2014

Approval of Regular Agenda:

Moved by Smith and supported by Mortensen to approve for action all items listed under the regular agenda. The motion carried unanimously.

3. Request for approval of a five-year contract with our Certified Public Accountants Pfeffer, Hanniford and Palka allowing a 1% increase annually.

Moved by Ledford and supported by Rowell to approve a five year contract with Pfeffer, Hanniford & Palka beginning March 31, 2014 with the following fees: \$28,500., \$28,785., \$29,050., \$29,340., \$29,600. The motion carried unanimously.

3. Resolution honoring Dean Tengel honoring for his years of service on the Planning Commission.

Mr. Tengel was not present for the presentation. This item will be considered at the next regular meeting of the board.

4. Request to receive the audit reports from Township Auditor Ken Palka for the Fiscal Year ending March 31, 2014.

Mr. Palka provided a summary of the audit related to the township funds for the fiscal year ending March 31, 2014. Palka thanked the board for their continued confidence in his firm's work. He stated that the township is in good financial condition. He asked for consideration of the following practices:

- Control over the financial reporting process
- A review of online payments by two parties
- Budget amendments include the fund numbers on the agenda
- A nepotism policy be developed

Moved by Smith and supported by Mortensen to receive and accept the audit as presented. The motion carried unanimously.

5. Request for approval to implement a debt charge on the Oak Pointe Quarterly Operation and Maintenance and Sewer Bill as presented by Greg Tatara.

Moved by Skolarus and supported by Mortensen to implement a debt charge on the Oak Pointe Quarterly Operation and Maintenance Sewer Bill as follows:

- Metered Debt Charge – Per Residential Unit \$64.00 Sewer Debt Base Flat Fee + \$1.70/1,000 gallons for usage over 10,000 gallons/quarter (Sewer Debt Above Base Fee)
- Flat Debt Charge – Per Residential Unit - \$76.00 Sewer Debt Base Flat Fee
- Commercial Debt Charge (Applied to Buildings with usage greater than 6 residential homes), \$384.00 Flat Fee (Based on 6 Residential Flat Fees) + \$2.70/1,000 gallons for usage over 60,000 gallons/quarter

The motion carried unanimously.

6. Request to approve Michigan Association of Planning Conference budgets.

Moved by Rowell and supported by Smith to approve the conference budget as requested. The motion carried unanimously.

7. Request for approval to re-appoint Diana Lowe to the Planning Commission to a term expiring 06/30/2017 as recommended by McCririe.

Moved by Smith and supported by Rowell to reappoint Diana Lowe to the Planning Commission as requested. The motion carried unanimously.

Skolarus asked that personal loans from an employee's pension account be eliminated from the public list of payment of bills and instead be directly deposited with the approval of the treasurer and clerk through an on-line deposit. Skolarus will bring back a detailed description to the next regular meeting for approval

Skolarus asked that a petition be prepared for Timberview subdivision allowing a seven year repayment instead of the normal five years. It was the consensus of the board that this be allowed.

Rowell asked that ZBA membership and appointments be considered through letters of interest from residents through publication in the newsletter.

The regular meeting of the board was adjourned at 7:20 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township

(Press/Argus 09/19/2014)