

**GENOA TOWNSHIP JOINT MEETING
BOARD OF TRUSTEES AND PLANNING COMMISSION**

**MINUTES
June 24, 2013**

The joint meeting was called to order by Supervisor McCirrie at 6:30 p.m.

The following members were present: Board members - Gary McCirrie, Polly Skolarus, Jean Ledford, Linda Rowell, and Robin Hunt; Planning Commission members - Doug Brown, John McManus, and Dean Tengel. Also present were Mike Archinal, Township Manager, Kelly VanMarter, Assistant Township Manager/Community Development Director, and Kristina Galinac, Planning Intern. There are 2 member of the public also in attendance.

I. Call to the public for items not already on the agenda.

The call to the public was made at 6:32pm with no response.

II. Presentation of Proposed 2013-2019 Capital Improvement Plan (CIP)

Manager Mike Archinal gave a brief introduction of the background of the Township's Capital Improvement Plan. He indicated the plan presented this evening is a draft meant to get the discussion started. He hopes that tonight's meeting will garner feedback from elected and appointed officials in regard to what they want to see in their community. Mr. Archinal introduced Kristina Galinac, an intern who has been working at the Township for the past six months. Ms. Galinac has performed all the work preparing the draft plan over these past few months and will give a brief presentation to the group.

Ms. Galinac begins her presentation by describing the reason and purpose for the Capital Improvement Plan. She researched other community plans to help create the format for the Township plan. She has added a methodology for prioritizing projects and explained the categories selected. Ms. Galinac described the different project types including land and major facilities, support services, roads (maintenance projects), road paving projects, and sidewalks. The final aspect of the presentation was an explanation of the different components included on the project sheets utilized within the draft plan.

Supervisor McCirrie thanks Ms. Galinac for her presentation and request feedback from officials.

Treasurer Hunt supports the project involving a sidewalk along Hughes Road, but expressed concern with having room to install it since the homes are so close to the road. Ms. Galinac indicates that item was discussed and it is suggested that a narrower lane width may allow for a bike lane to be constructed along this roadway.

Manager Archinal indicates that input is needed on the draft plan. He would like to know which projects officials support or not support.

Commissioner Tengel questions if the Bauer Road roundabout is the same thing as the Challis bypass. Mr. Archinal states that they are the same project. Mr. Tengel asked for clarification on the Bauer re-paving project. Ms. Galinac states that it is to pave Bauer Road south of Brighton Road to the Hamburg Township line. Mr. Archinal states that a joint paving project on Bauer Road between Genoa and Hamburg Township would reduce the undesirable cut-through traffic in the Pine Creek subdivision.

Planning Commission Chairman Doug Brown would like to see a list of the proposed projects sorted by the priority categories discussed this evening. Ms. Galinac agreed that would be helpful and will add it to the plan.

Treasurer Hunt suggests moving the new parking area at the Township Hall to a high priority classification.

Manager Archinal expressed that the Capital Improvement Plan is a necessary document for many grant opportunities and this document will hopefully help in future grant applications.

Planning Commission Chairman Brown asked about dredging out the ponds at the Township Hall facility for skating and fishing. Supervisor McCirie indicated that staff has looked into a project and found that permits for dredging a wetland are very difficult to obtain.

Trustee Ledford questions how five miles of pathway could be added to the Township Hall park. Ms. Galinac stated she will check those numbers. That may have been intended to be a 5k path.

Commissioner Tengel would like to see a pathway follow the railroad tracks into the City of Brighton. Ms. VanMarter responded that rail companies are very strict about safety and would not allow paths within their right-of-way.

Treasurer Hunt states that she thinks it is great to connect pathways to the new Nixon Road path project so the public could get from Brighton to the City of Howell.

Trustee Rowell questions if a path should be considered on Clifford and Conrad Roads. Mr. Archinal responded that the Brighton Road pathway project would be first focus because it would reach the most people. Ms. Rowell indicated that the survey results showed support for sidewalks and bikepaths and she is glad to see them included in the plan.

Planning Commission Chairman Brown questions what the next steps for the Capital Improvement Plan are. Supervisor McCirie responded that staff hopes to continue to get feedback from the elected and appointed officials over the next few weeks. We are also

waiting on a meeting with the County Road Commission and an engineering report on the roads from Hubble, Roth and Clark. Following these items, there will be an official Public Hearing at the Planning Commission and then Township Board approval.

Trustee Rowell and PC Chairman Brown would like to see the priority listing of the projects distributed to the group.

Commissioner McManus questions how the material for the bikepaths and sidewalks are determined. Ms. VanMarter stated that the Zoning Ordinance dictates path width and material. Grand River paths are required to be concrete, eight-foot wide west of exit 141 and five-foot wide east of exit 141. Pathways off Grand River are required to be eight-foot wide asphalt surface. Mr. McManus would like to see path maintenance costs added to the Capital Improvement Plan.

III. Member Discussion

There were no other items.

IV. Adjournment

Moved by Ledford, supported by Rowell, to adjourn the meeting.

Submitted by - Kelly VanMarter