

## **GENOA CHARTER TOWNSHIP BOARD**

Regular Meeting

February 7, 2011

6:30 p.m.

### **AGENDA**

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Steve Wildman, Jim Mortensen, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal, Township Attorney Frank Mancuso, Township Auditor Ken Palka and three persons in the audience.

A call to the public was made with no response.

#### **Approval of Consent Agenda:**

Moved by Ledford, supported by Wildman, to approve all items listed under the consent agenda. The motion carried unanimously.

#### **1. Payment of Bills**

#### **2. Request to approve minutes: 01-18-11**

#### **3. Request for approval of a \$5.00 increase in refuse collection fees.**

#### **4. Consider approval for the purchase of upgrades to the BS&A Software for Assessing, Taxes, Special Assessments and Animal License at the cost of \$16,095.**

#### **Approval of Regular Agenda:**

Moved by Hunt, supported by Ledford, to approve for action all items listed under the regular agenda. The motion carried unanimously.

#### **5. Presentation by Ken Palka with regard to the quarterly budget analysis for Township funds as well as the first draft of budgets for 2011/2012.**

##### **A. Request for approval of amendment to budgets for the fiscal year ending March of 2011.**

Moved by Ledford, supported by Skolarus, to approve the amendment to the General Fund Budget ending March 31, 2011 as submitted. The motion carried unanimously.

Moved by Skolarus, supported by Ledford, to approve the amendment to the Liquor Law Fund No. 212 as submitted. The motion carried unanimously.

Moved by Wildman, supported by Ledford, to approve the amendment to Road Improvement Fund No. 261 as submitted. The motion carried unanimously.

Moved by Ledford, supported by Hunt, to approve the amendment to the Road/Lake Reimbursement Fund No. 264 as submitted. The motion carried unanimously.

Moved by Ledford, supported by Wildman, to approve the amendment to Future Development Parks and Recreation Fund No. 270 as submitted. The motion carried unanimously.

Moved by Skolarus, supported by Wildman, to approve the amendment to the building Reserve Fund No. 271 as submitted. The motion carried unanimously.

Moved by Ledford, supported by Hunt, to approve the amendment to the DPW Fund No. 503 as submitted. The motion carried unanimously.

Moved by Skolarus, supported by Ledford, to approve the amendment to the DPW Reserve Fund No. 504 as submitted. The motion carried unanimously.

**B. Discussion of general fund and other miscellaneous budgets with regards to the presentation of the preliminary draft for the fiscal year beginning April 1, 2011 ending March 31, 2012.**

The board took no formal action with regard to the recommended budgets. A public hearing on the budgets for Fiscal 2011 thru 2012 will be scheduled for March 21, 2011. The General Fund Budget may be viewed on the Township web site at [www.genoa.org](http://www.genoa.org). Hard copies are available at the Township hall.

**6. Request for approval of a resolution supporting the Latson Road Interchange.**

Moved by Smith, supported by Ledford, to approve Resolution No. 110207 authorizing \$1,500,000.00 in support of the Latson Road Interchange. The motion carried as follows: Ayes – Ledford, Smith, Hunt, Wildman, Skolarus and McCririe. Nay – Mortensen.

**7. Request to authorize a publication and set public hearing on February 21st, 2011 at 6:30 p.m. of an ordinance to designate Genoa Charter Township as an enforcing agency for the Michigan Construction Code.**

Moved by Smith, supported by Wildman, to approve the publication and public hearing as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe. Nay – none.

**8. Request for approval to create a Construction Board of Appeals pursuant to the Stille-DeRossett-Hale Single State Construction Code Act (PA 230 of 1972).**

Moved by Mortensen, supported by Smith, to approve the creation of a Construction Board of Appeals (with minor changes to the document as recommended by Attorney Mancuso),

tentatively appointing Mark Leonard, Jim Barnwell and Brian Donovan to the Board of Appeals. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe. Nays – none.

**9. Request for approval of Procedures for Construction Code Administration.**

Moved by Ledford, supported by Skolarus, to approve the procedures for Construction Code Administration as submitted. The motion carried unanimously.

**10. Request for approval of an ordinance to create the Genoa Charter Township Planning Commission for compliance with P.A. 33 of 2008, as amended being the Michigan Planning Enabling Act, M.C.L. 125.3801.**

Moved by Ledford, supported by Hunt, to table the request until the next regular meeting of the board. The motion carried unanimously.

**11. Request to authorize a publication and set public hearing for February 21, 2011 at 6:30 p.m. for approval of ordinance # Z-11-01 for amendments to Zoning Ordinance Articles 3 and 11.**

Moved by Smith, supported by Wildman, to authorize the publication and set the public hearing for Feb. 21, 2011. The motion carried unanimously.

**12. Request to authorize a publication and set public hearing for February 21, 2011 at 6:30 p.m. for approval of ordinance #Z-11-02 for a rezoning from LDR (Low Density Residential) to a conditional OSD (Office Service District) located at 2980 Dorr Road, Brighton, Sec. 15, petitioned by Genoa Charter Township on behalf of Livingston County United Way.**

Moved by Smith, supported by Ledford, to approve the publication and set the public hearing as requested. The motion carried unanimously.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:10 pm.

Paulette A. Skolarus  
Genoa Township Clerk

(Press/Argus 02/11/2011)

CLERK’S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of the February 7, 2011 minutes and resolution duly adopted by the Township Board at a meeting of the Genoa Charter Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

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Paulette A. Skolarus, Genoa Charter Township Clerk

February 7, 2011