

**GENOA TOWNSHIP
Election Commission
November 4, 2002**

MINUTES

Supervisor McCririe called a regular meeting of the Election Commission to order at 7:00 p.m. at the Genoa Township Hall. The following commission members were present constituting a quorum for the transaction of business: Paulette Skolarus, Robin Hunt and Gary McCririe. Also present were four members of the Township Board, Township Manager Mike Archinal and three persons in the audience.

Moved by Skolarus, supported by Hunt, to approve the Agenda as presented. The motion carried unanimously.

1. Consideration of election officials scheduled to work during the November 5, 2002 General Election and recommendation to the Township Board for approval.

Moved by Skolarus, supported by Hunt, to recommend to the Township Board approval of those officials who had completed the required training to work at the November 2002 General Election. The motion carried unanimously.

2. Discussion of salaries for election officials scheduled to work Nov. 5, 2002 and a recommendation to the Township Board for approval.

Moved by Skolarus, supported by Hunt, to recommend to the Township Board the salaries for election officials as discussed. The motion carried unanimously.

The regular meeting of the Election Commission was adjourned at 7:05 p.m.

**GENOA TOWNSHIP
Regular Meeting
November 4, 2002**

MINUTES

Supervisor Gary McCririe called the regular meeting of the Genoa Township Board to order at 7:00 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Anthony Combs, Jim Mortensen and Jean Ledford. Also present were Township Manager Michael Archinal and eight persons in the audience.

Moved by Ledford, supported by Smith, to approve the Agenda with the addition of item #10. Discussion of the disposition of the blue voting booths. The amended agenda was voted and carried unanimously.

A call to the public was made with no response.

1. Presentation of the General Fund annual audit for fiscal year 2001-2002 by Ken Palka of Pfeffer, Hanniford and Palka.

A. Disposition of Audit Report.

Moved by Smith, supported by Mortensen, to accept the audit report as submitted. The motion carried unanimously.

B. Disposition of a request for a three-year contract.

Moved by Smith, supported by Mortensen, to approve a three-year contract with Pfeffer, Hanniford and Palka @ \$20,500.00 for fiscal year 2002-03, \$21,750.00 for fiscal year 2003-04 and \$23,000.00 for fiscal 2004-05. The motion carried unanimously.

2. Request for approval of an amendment to the General Fund Budget for fiscal 2002-03 and approval of an accrual budget as requested by Township Auditor Ken Palka.

Moved by Mortensen, supported by Ledford, to approve an amendment to the cash budget for the General Fund as submitted by Skolarus. The motion carried unanimously.

Moved by Mortensen, supported by Ledford, to approve the accrual budget for the General Fund as submitted by Skolarus. The motion carried unanimously.

3. Request for approval of a letter addressed to the Local Audit & Finance Division in Lansing concerning the Lake Edgewood Water and Sewer Fund deficit reduction plan as requested by Palka.

Moved by Ledford, supported by Smith, to approve the mailing of the letter, changing “will prevent” to “is designed”. The motion carried unanimously.

4. Request for approval of an environmental impact assessment (10-08-02), corresponding to a sketch plan (09-16-02) for a proposed covered storage shed on the east side of the existing service building located at 1850 Dorr Road, Section 10 as petitioned by Wilson Marine Corp, as discussed by the Planning Commission 10/15/02.

Moved by Skolarus, supported by Ledford, to approve the impact assessment, corresponding to site plan with the following conditions:

1. The building colors are to be the same as the color of the existing building.
2. There will be no storage of hazardous materials, except what is stored in or on the vehicle.

3. Prior to the Township Board meeting, compliance with Township Engineer recommendations, if any.
4. Compliance with all prior site plan conditions approved by this Planning Commission on November 22, 1999.

The motion carried unanimously.

5. **Request for approval of an environmental impact assessment (10-30-02), corresponding to site plan (10-30-02) for a proposed Detroit Edison (Flint) electrical substation located east of Latson Rd., north of Grand River Ave., in the Lorentzen PUD, Section 4, as petitioned by Detroit Edison Co., and discussed by the Planning Commission 10/15/02.**

Moved by Ledford, supported by Combs, to approve the impact assessment as presented. The motion carried unanimously.

Moved by Mortensen, supported by Smith, to approve the site plan with the following conditions:

1. Detroit Edison shall post a bond, suitable to the Township, in an amount to be determined by the Township Engineer and duration to be determined by the Township Board for the construction of a service drive from the east end of the Detroit Edison / Consumers Power corridor west, north, and then west to Latson Road, to the specifications of the Livingston County Road Commission, including compliance required for acceptance of the service drive as a public road by the Livingston County Road Commission.
2. The internal access drive and turnaround shall be hard surface up to the gate.
3. The Township Engineer will determine the placement of a storm-water detention area on site.
4. The petitioner shall meet the design standards of the Township Engineer, including a 0.5% slope along the driveway, grade adjustment between the berms and concrete pads to prevent ponding, and the extension of the water main to include an additional hydrant.
5. The road network will be constructed through the Edison/Consumers corridor to intersect with the corridor being constructed by the Singh development.

The motion carried unanimously.

6. **Request for approval of an expansion to White Horse Drive from the Lorentzen PUD to Lawson Road at a cost of \$124,000.00 with the township supporting the expansion out of the General Fund for a total of \$31,000.00 and the balance divided between the remaining property owners.**

Moved by Skolarus, supported by Hunt, to approve \$31,000.00 from the General Fund for construction of the road. The motion carried unanimously.

Moved by Ledford, supported by Smith, to direct the Township Supervisor to enter into an agreement with Corrigan for a commitment of \$31,000.00, Singh for a commitment of \$23,250.00 and Hexemer for a commitment of \$38,750.00 for construction of White Horse Drive. The motion carried unanimously.

- 7. Request for approval of a letter of understanding concerning the contract price and adjustments with regard to the contract with Waste Management for refuse collection and disposal for 2002-03 as reviewed by the Administrative Committee.**

Moved by Skolarus, supported by Combs, to approve the execution of a letter of understanding with Waste Management following the review and approval of Township Attorney Rick Heikkinen. The motion carried unanimously.

- 8. Request for approval to remove \$80.00 refuse and \$.80 administration fee from parcels identified as 11-10-101-049, 11-33-200-028 and 11-34-103-025 as requested by Hunt.**

Moved by Smith, supported by Ledford, to approve the request by the Township Treasurer. The motion carried unanimously.

- 9. Request for approval of the salaries and officials scheduled to work during the General Election on Nov. 5, 2002 as recommended by the Election Commission.**

Moved by Ledford, supported by Mortensen, to approve the salaries and officials scheduled to work the General Election as requested. The motion carried unanimously.

- 10. Discussion of the disposition of the blue voting booths.**

Moved by Ledford, supported by Combs, to donate the blue voting booths to the local school districts for use in school elections. The motion carried unanimously.


Administrative Business:

Moved by Ledford, supported by Hunt, to accept a proposal from Tetra Tech MPS for professional consulting services related to the existing foundry on the south side of Grand River Ave., ¼ mile west of Chilson Road for preliminary structural investigation at a cost of \$110.00 per hour plus materials. The motion carried unanimously.

Moved by Hunt, supported by Smith, to approve for payment vouchers totaling \$436,621.53. The motion carried unanimously.

Moved by Ledford, supported by Combs, to approve the Minutes of the 10-07-02 regular meeting with typographical corrections to the inclusions from the planning commission. The motion carried unanimously.

The regular meeting of the Genoa Township Board was adjourned at 9:25 p.m.


Paulette A. Skolarus
Genoa Township Clerk