

**GENOA TOWNSHIP  
BROWNFIELD REDEVELOPMENT AUTHORITY  
Regular Meeting  
November 3, 2003**

**MINUTES**

The first meeting of the Brownfield Authority was called to order at 6:30 p.m. at the Genoa Township Hall. The following members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette A. Skolarus, Robin Hunt, Todd Smith, Anthony Combs, Jean Ledford, Jim Mortensen and John Kirsch. Also present were Township Manager Michael Archinal and Township Attorney Rick Heikkinen and three persons in the audience.

Moved by Hunt, supported by Mortensen, to approve the Agenda with Skolarus administering the oath of office as the first item. The motion carried unanimously.

**1. Administration of Oath of Office by Skolarus.**

The Oath of Office was verbally administered to McCririe, Hunt, Skolarus, Smith, Mortensen, Ledford, Combs and Kirsch.

**2. Election of Directors of the Brownfield Authority.**

Moved by Hunt, supported by Mortensen, to recommend that McCririe Chair the Brownfield Redevelopment Authority. The motion carried unanimously.

Moved by Skolarus, supported by Smith, to recommend that Kirsch be the Vice-Chair of the Brownfield Redevelopment Authority. The motion carried unanimously.

**3. Adoption of the Brownfield Plan and Brownfield Authority By-laws.**

Moved by Smith, supported by Ledford, to adopt the Brownfield Plan and By-laws as submitted. The motion carried unanimously.

**4. Recommendation to the Genoa Township Board of by-laws as related to the Brownfield Authority.**

Moved by Skolarus, supported by Smith, to recommend to the Township Board approval of the by-laws as adopted. The motion carried unanimously.

The first meeting of the Brownfield authority was adjourned at 6:45 p.m.

**GENOA TOWNSHIP  
Regular Meeting  
Nov. 3, 2003  
(Immediately following meeting of the Brownfield Authority)**

**GENOA TOWNSHIP BOARD – Regular Meeting – November 3, 2003**

**MINUTES**

Supervisor McCririe called the regular meeting of the Genoa Township Board to order at 7:45 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Todd Smith, Anthony Combs, Jim Mortensen and Jean Ledford. Also present were Township Manager Michael Archinal, Township Attorney Rick Heikkinen and three persons in the audience.

Moved by Hunt, supported by Combs, to approve the Agenda with the addition of a presentation by Julie Hall representing SELCRA and a presentation by Dan Hutchison representing Howell Parks and Recreation. The motion carried unanimously.

A call to the public was made with no response.

**Consent Agenda:**

Moved by Ledford, supported by Hunt, to approve the payment of bills in the amount of \$80,714.10; the audit reports for the Brighton Area Fire Authority as prepared by Pfeffer Hanniford and Palka and the surcharge (pass through) increase with the State and Wayne County in the amount of \$.36 per unit or (\$2.071.44 monthly) beginning Oct. 1, 2003. The motion carried unanimously.

**Action Items for Discussion:**

**1. Presentation by Julie Hall of SELCRA concerning funding of their recreation program.**

The goals and reorganization of the authority were presented. The township board took no formal action.

**2. Presentation by Dan Hutchison concerning funding for Howell Parks and Recreation.**

The project was discussed with emphasis on the necessity for a millage proposal for acquisition of land. The board took no formal action.

**3. Request to defer a road assessment for three years for property identified as 11-01-401-044 for Sharon and Thomas Howard.**

Moved by Skolarus, supported by Ledford, to defer (for three years) the assessment as requested by the Howards. Further, that McCririe and Skolarus are authorized to execute the agreement with Thomas and Sharon Howard. The motion carried unanimously.